



**SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT**

**Item No.
8**

Meeting Date: **MARCH 1, 2012**

Subject:

Revision to the Fiscal Year 2012 Audit Plan of the Office of the Chief Auditor

Recommendation:

The Audit Committee recommends that the Board accept the audit plan.

Background/Justification:

The Office of the Chief Auditor's (OCA) Annual Audit Plan for Fiscal Year 2012 was approved by the Audit Committee during its May 9, 2011, meeting.

Pursuant to Section 4 and Section 5 of the Charter of the Office of the Chief Auditor, amendments for unplanned and special request audits may be performed after review and consultation with the Audit Committee.

The Fiscal Year 2012 Audit Plan requires a revision due to circumstances identifying the addition, or the deletion, of the following list of projects or vendors:

*Add: Pacific Aircraft Maintenance, Inc.
Special request received from the Real Estate Management Department*

The revised Fiscal Year 2012 Audit Plan was presented to the Audit Committee during its February 6, 2012, meeting, and was unanimously recommended to be forwarded to the Board for acceptance. The revised audit plan is provided in Attachment A.

Fiscal Impact:

None

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

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Environmental Review:

1. This Board action, as an administrative action, is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA, Cal. Pub. Res. Code §21065.
2. This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Equal Opportunity Program:

Not applicable

Prepared by:

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CHIEF AUDITOR

**San Diego County Regional Airport Authority
Office of the Chief Auditor
FY 2012 Audit Plan
Revised 2-6-12**

BUSINESS PROCESS AUDITS

Airport Lost and Found
Capital and Maintenance Project Selection and Planning
Passenger Baggage Delivery
Public Parking
Vehicle Fleet Management

EXPENSE CONTRACT AUDITS

HSS, Inc.
Jones Payne Group
Mactec Engineering and Consulting
Marsh Risk & Insurance Service
Pacific Rim Mechanical
Sadler Electric, Inc.
Slayton Mechanical Contractors Inc.
Strong Tower Construction dba Koch Corporation
William Nicholas Bodouva + Associates
WTS, Inc.

REVENUE CONTRACT AUDITS

Airline Revenues
DTG Operations Inc. dba Thrifty & Dollar
Host International Inc.
Lindbergh Parking
Nevada Lease and Rental Inc. dba Payless Car Rental System
Newport Beach Sales & Leasing Inc. dba Budget Rent A Car System
Smarte Carte
The Hertz Corporation

ANNUAL ONGOING AUDITS AND SUPPORT

AECOM Expenditures
Agreements with Expenditure Limits Not to Exceed \$100,000
Aircraft Rescue & Fire Fighting (ARFF) Billing
Board Member Expenditures
Consolidated Rental Car Facility (CONRAC) Fund
Emergency Medical Technician-Paramedic Services
Procurement Card Spending
San Diego Unified Port District Billing
Special Request Audits

Lifecycle of Contracts
Pacific Aircraft Maintenance, Inc.

ETHICS PROGRAM ACTIVITY

CONSTRUCTION AUDIT AND MONITORING ACTIVITY

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