

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY



BOARD MEMBERS

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MARY SESSOM
TOM SMISEK

* EX OFFICIO BOARD MEMBERS

PRESIDENT/CEO
THELLA F. BOWENS

BOARD

AGENDA

Thursday, November 7, 2013
9:00 A.M.

San Diego International Airport
Commuter Terminal – Third Floor
Board Room
3225 N. Harbor Drive
San Diego, California 92101

*Live webcasts of Authority Board meetings can be accessed at
http://www.san.org/airport_authority/boardmeetings.asp.*

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Corporate Services and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Corporate Services/Authority Clerk Department.

PLEASE COMPLETE A "REQUEST TO SPEAK" FORM PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Corporate Services/Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

- A. LIFECYCLE COST MANAGEMENT - A STRATEGIC APPROACH TO MANAGING OUR ENERGY AND WATER RESOURCES:**
Presented by Iraj Ghaemi, Director, Facilities Development and Paul Manasjan, Director, Environmental
- B. FINANCIAL UPDATE OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2013 AND 2012:**
Presented by Vernon Evans, Vice President, Finance/Treasurer

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

- **AUDIT COMMITTEE:**
Committee Members: Gleason, Hollingworth, Hubbs, Sessom, Smisek (Chair), Tartre, Van Sambeek
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: Alvarez, Boland (Chair), Gleason, Hubbs, Robinson
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Boland, Cox, Desmond (Chair), Hubbs, Smisek
- **FINANCE COMMITTEE:**
Committee Members: Alvarez, Cox (Chair), Hubbs, Robinson, Sessom

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Smisek
- **ART ADVISORY COMMITTEE:**
Committee Member: Gleason

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN FOR SAN DIEGO INTERNATIONAL AIRPORT:**
Liaison: Robinson
- **CALTRANS:**
Liaison: Berman
- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cox
- **MILITARY AFFAIRS:**
Liaisons: Boland
- **PORT:**
Liaisons: Boland, Cox, Gleason (Primary), Smisek

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Hubbs, Smisek (Primary)
- **WORLD TRADE CENTER:**
Representatives: Alvarez, Gleason (Primary)

CHAIR'S REPORT:

PRESIDENT/CEO'S REPORT:

NON-AGENDA PUBLIC COMMENT:

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Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (Items 1-13):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. APPROVAL OF MINUTES:

The Board is requested to approve minutes of prior Board meetings.

RECOMMENDATION: Approve the minutes of the October 3, 2013 regular meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

The Board is requested to accept the reports.

RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.

(Corporate Services: Tony Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM SEPTEMBER 9, 2013 THROUGH OCTOBER 13, 2013 AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM SEPTEMBER 9, 2013 THROUGH OCTOBER 13, 2013:

The Board is requested to receive the report.

RECOMMENDATION: Receive the report.

(Procurement: Jana Vargas, Director)

4. NOVEMBER 2013 LEGISLATIVE REPORT:

The Board is requested to approve the report.

RECOMMENDATION: Adopt Resolution No. 2013-0121, approving the November 2013 Legislative Report.

(Inter-Governmental and Community Relations: Michael Kulis, Director)

5. APPROVE THE REVISED DISADVANTAGED BUSINESS ENTERPRISE PROGRAM PLAN, TO INCLUDE THE SMALL BUSINESS ELEMENT; AND REVISED AIRPORT CONCESSION DISADVANTAGED BUSINESS ENTERPRISE PROGRAM PLAN:

The Board is requested to approve the revised plans.

RECOMMENDATION: Adopt Resolution No. 2013-0122, approving the revised Disadvantaged Business Enterprise Program Plan; and

Adopt Resolution No. 2013-0123, approving the revised Airport Concession Disadvantaged Business Enterprise Program Plan.

(Small Business Development: Bob Silvas, Director)

CLAIMS

6. REJECT THE CLAIM OF AHMED OVAIS:

The Board is requested to reject the claim.

RECOMMENDATION: Adopt Resolution No. 2013-0124, rejecting the claim of Ahmed Ovais.

(Legal: Breton Lobner, General Counsel)

COMMITTEE RECOMMENDATIONS

7. ACCEPT THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2013:

The Board is requested to accept the report.

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

(Finance: Vernon Evans, Vice President/Treasurer)

8. ACCEPT THE AUTHORITY'S INVESTMENT REPORT AS OF SEPTEMBER 30, 2013:

The Board is requested to accept the report.

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

(Finance: Vernon Evans, Vice President/Treasurer)

CONTRACTS AND AGREEMENTS

9. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A THIRD AMENDMENT TO THE PUBLIC ART AGREEMENT WITH WHITE LIGHT, INC. FOR THE TERMINAL 2 GREEN BUILD PUBLIC ART PROJECT JOURNEY:

The Board is requested to extend the contract.

RECOMMENDATION: Adopt Resolution No. 2013-0125, approving and authorizing the President/CEO to execute a Third Amendment to the Public Art Agreement with White Light, Inc. to extend the term for an additional six months resulting in a termination date of January 10, 2014.

(Marketing & Public Relations: Constance White, Art Program Manager)

10. AUTHORIZE THE PRESIDENT/CEO TO INCREASE THE CONTRACT TIME FOR TERMINAL DEVELOPMENT PROGRAM CONTRACT 1: TERMINAL 2 WEST BUILDING AND AIRSIDE EXPANSION:

The Board is requested to increase the contract time.

RECOMMENDATION: Adopt Resolution No. 2013-0126, authorizing the President/CEO to increase the contract time, from 946 days to 1247 days, for Project No. 201301, Terminal Development Program Contract 1: Terminal 2 West Building and Airside Expansion, at San Diego International Airport.

(Airport Design & Construction: Bob Bolton, Director)

11. GRANT A GAS LINE EASEMENT TO SAN DIEGO GAS & ELECTRIC:

The Board is requested to grant an easement.

RECOMMENDATION: Adopt Resolution No. 2013-0127, authorizing the President/CEO to negotiate and execute a gas line easement with San Diego Gas & Electric in support of the Rental Car Center, Fixed Base Operation and other north side developments.

(Finance: Vernon Evans, Vice President/Treasurer)

12. GRANT EASEMENTS FOR ELECTRICAL AND PUBLIC ACCESS TO THE CITY OF SAN DIEGO:

The Board is requested to grant easements.

RECOMMENDATION: Adopt Resolution No. 2013-0128, authorizing the President/CEO to negotiate and execute two easements with the City of San Diego for an electrical traffic loop and a public access in support of the North Side Interior Road & Utilities project.

(Finance: Vernon Evans, Vice President/Treasurer)

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

13. AWARD A CONTRACT TO S&L SPECIALTY CONTRACTING INC., FOR QUIETER HOME PROGRAM PHASE 7, GROUP 6 (34 EAST SIDE, HISTORIC AND NON-HISTORIC UNITS AND 7 WEST SIDE, SINGLE FAMILY RESIDENCES ON 11 PROPERTIES):

The Board is requested to award a contract.

RECOMMENDATION: Adopt Resolution No. 2013-0129, awarding a contract to S&L Specialty Contracting Inc., in the amount of \$1,329,950, for Phase 7, Group 6, Project No. 380706, of the San Diego County Regional Airport Authority's Quieter Home Program.

(Airport Planning: Keith Wilschetz, Director)

PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

CLOSED SESSION:

14. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

Real property negotiations pursuant to Cal. Gov. Code §54954.5(b) and §54956.8:

Property: Salt Plant – 17 acre parcel located at 1470 Bay Boulevard, San Diego

Agency Negotiators: Vernon D. Evans, Vice President, Finance/Treasurer

Negotiating Parties: United States Fish and Wildlife Service, GGTW, LLC (current tenant) and/or other interested parties

Under Negotiation: Sale – terms and conditions

15. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

Real property negotiations pursuant to Cal. Gov. Code §§ 54954.5(b) and 54956.8.

Property: Landmark Aviation.

Agency negotiator: Vernon D. Evans, Eric Podnieks and Troy Leech.

Negotiating parties: Landmark Aviation (current tenant).

Under negotiation: Amendment of terms of Lease regarding site development.

- 16. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code Section 54956.9(A))
Diego Concession Group, Inc. v. San Diego County Regional Airport Authority
S.D.S.C Case No. 37-2012-00088083-CU-BT-CTL
- 17. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(A))
Melvin R. McFarlin v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court Case No. 37-2013-00066152-CU-OE-CTL
- 18. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
Initiation of litigation pursuant to subdivision (c) of §54956.9: (2 cases)
- 19. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
Significant exposure to litigation pursuant to Cal. Gov. Code §54956.9(b):
Kelly Lancaster, David Boenitz, Mary Erickson and Richard Gilb, et al v. SDCERS,
San Diego Sup. Court Case No. 37-2011-G0096238-CU-PO-CT
Number of cases: 1
- 20. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
Significant exposure to litigation (Cal. Gov. Code §§ 54956.9 (b) and 54954.5)
Number of potential cases: 1
Re: Investigative Order No. R9-2012-0009 by the California Regional Water
Quality Control Board regarding submission of technical reports pertaining to an
investigation of bay sediments at the Downtown Anchorage Area in San Diego
- 21. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION:**
Significant exposure to litigation (Cal.Gov.Code §54956.9(d))
Number of Cases: 1
Individual Members Adan Topete, Derrick Phillips, Manuel Aguilar, Jose Topete,
Alexander Weir, Candido Bautista, Francisco Arrendondo, Juan Murillo and
Laborers' International Union of North America Local Union No. 89, Applicants –
Application to Stay Implementation of the September 5, 2013 FONSI/ROD for
San Diego International Airport Master Plan Northside Improvements Project-
Application to the United States Department of Transportation, Federal Aviation
Administration

REPORT ON CLOSED SESSION:

NON-AGENDA PUBLIC COMMENT:

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Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall complete a "Request to Speak" form prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to complete a form shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is limited to eighteen (18) minutes and is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board. A second Public Comment period is reserved for general public comment later in the meeting for those who could not be heard during the first Public Comment period.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees. Public comment on specific items is limited to twenty (20) minutes – ten (10) minutes for those in favor and ten (10) minutes for those in opposition of an item. Each individual speaker will be allowed three (3) minutes, and applicants and groups will be allowed five (5) minutes.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.
- 6) After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2400 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly in front of the Commuter Terminal. Bring your ticket to the third floor receptionist for validation.

You may also reach the Commuter Terminal by using public transit via the San Diego MTS system, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.

UPCOMING MEETING SCHEDULE

<i>Date</i>	<i>Day</i>	<i>Time</i>	<i>Meeting Type</i>	<i>Location</i>
December 12	Thursday	9:00 a.m.	Special	Board Room

ITEM A



Lifecycle Cost Management

A STRATEGIC APPROACH TO MANAGING
OUR ENERGY AND WATER RESOURCES

November 7, 2013

Iraj Ghaemi P.E., Director, Facilities Development Department
Paul Manasjan, Director, Environmental Department



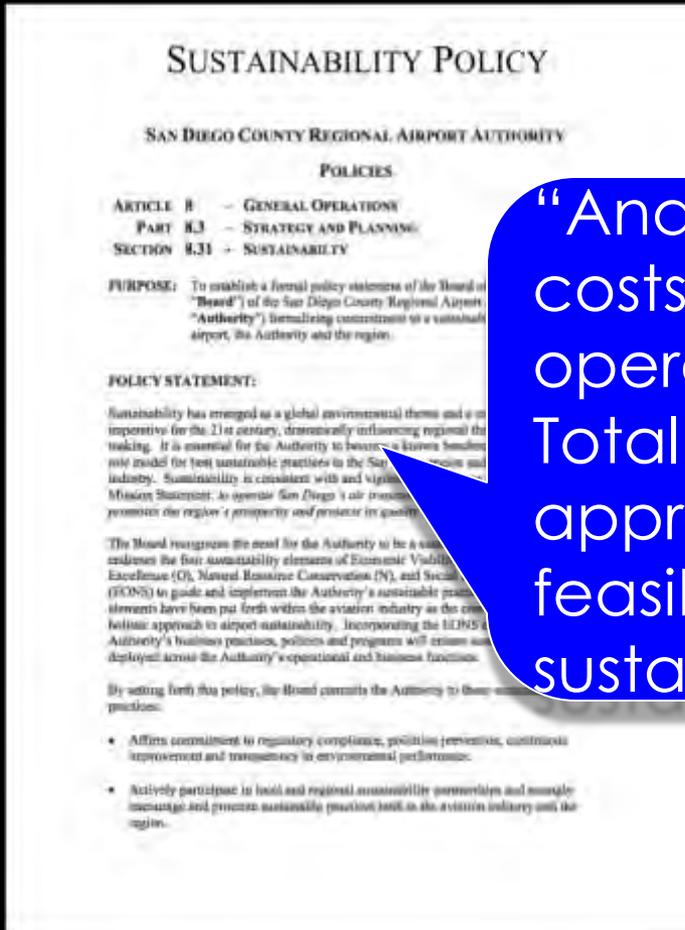
*“The future ain’t
what it used to be.”*

-Yogi Berra



SDCRAA Sustainability Policy

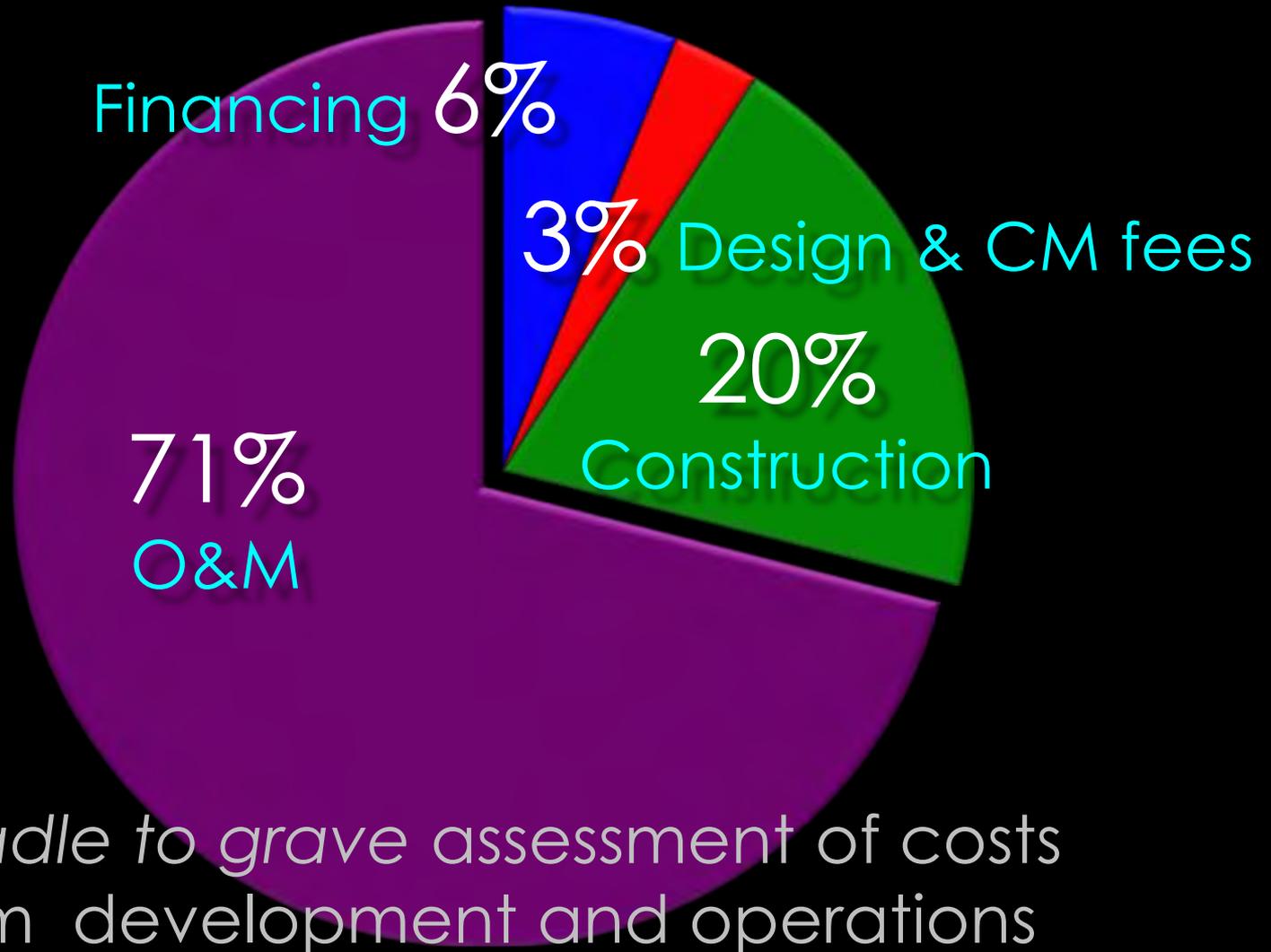
Adopted February 7, 2008



“Analyze the life cycle operating costs and impacts of our facilities, operations and services, using a Total Cost of Ownership approach to determine project feasibility and economic sustainability.”



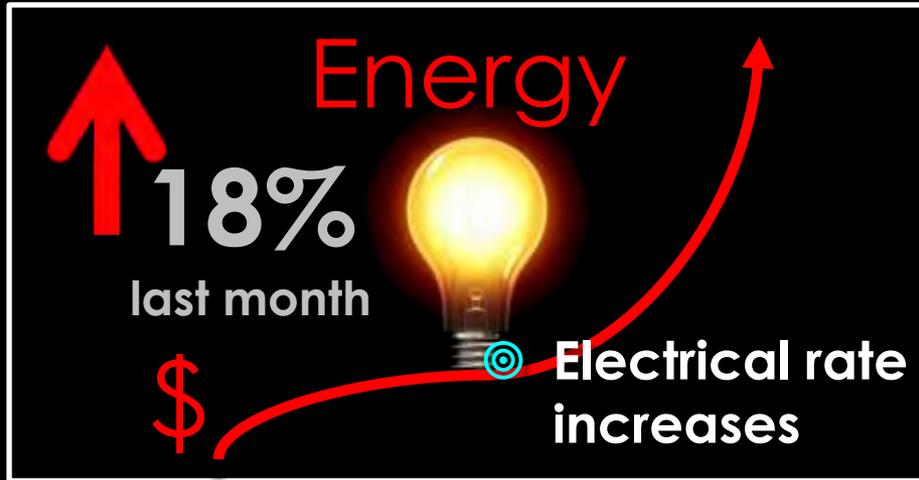
Total Cost of Ownership*



*Cradle to grave assessment of costs from development and operations



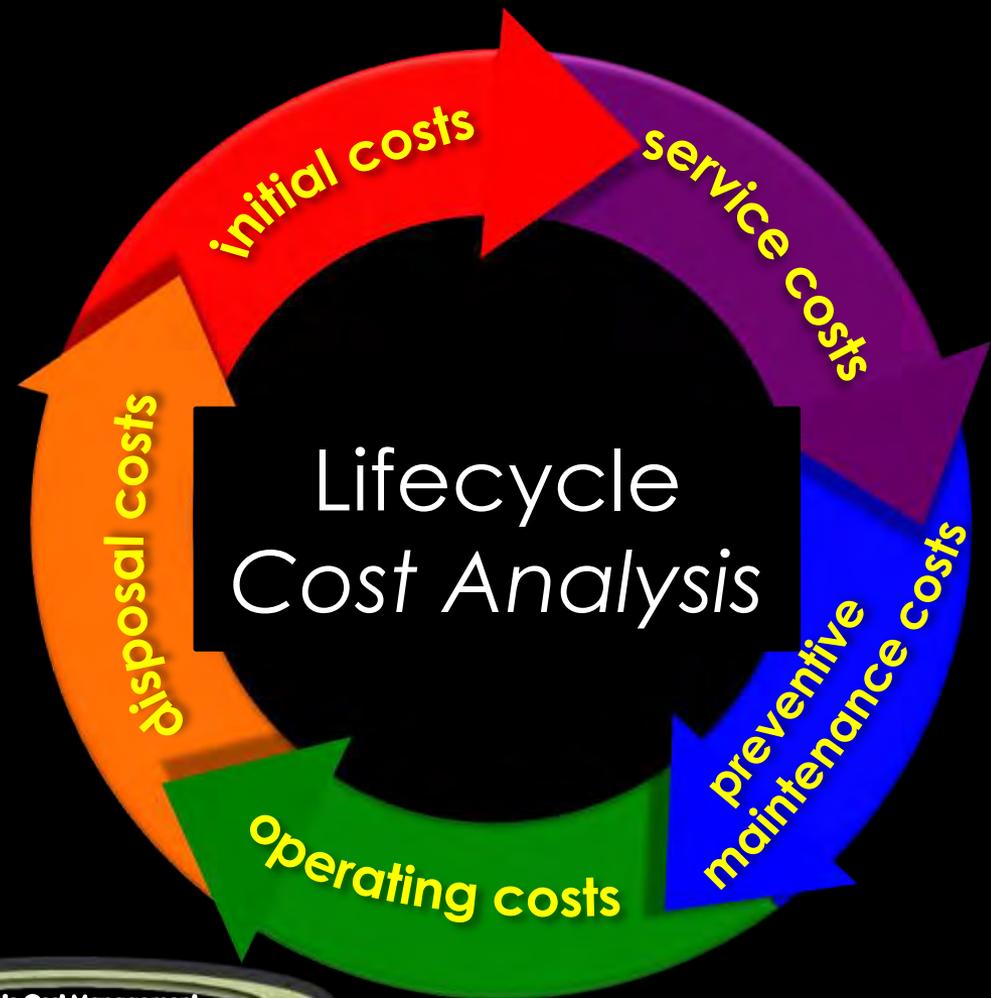
Problem: Escalating Costs



Solution: Lifecycle Cost Management

Life-Cycle Cost Analysis-

The overall estimated cost for a particular project, which includes development cost, maintenance cost, and disposal cost.



Source: Project Management Institute



Lifecycle Cost Strategies



Strategic Energy Master Plan



Strategic Master Drainage Plan



Strategic Water Conservation Plan



Lifecycle Cost Management

STRATEGIC ENERGY MASTER PLAN

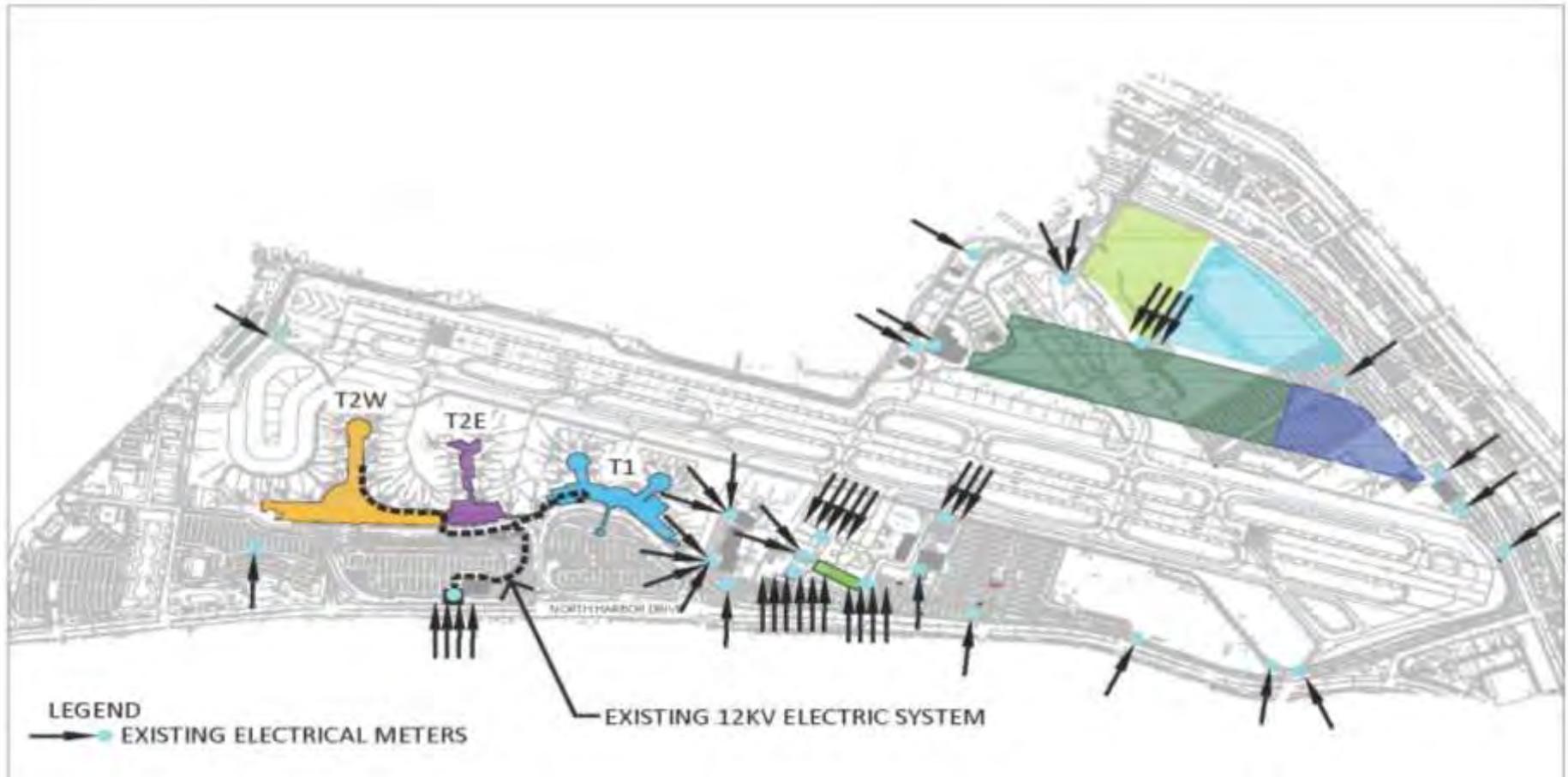


Current Condition (1)

- Lack of comprehensive connectivity through out airport
- Individual meters around the campus
 - ✧ Various cost of electricity for each meter
- Existing 12KV loop
 - ✧ 12kV substation building located next to Central Utility Plant
 - ✧ Separate redundant feeders (A & B) to T1, T2E, T2W
- Use of our generators to evacuate passengers terminals



Existing Power Distribution Systems

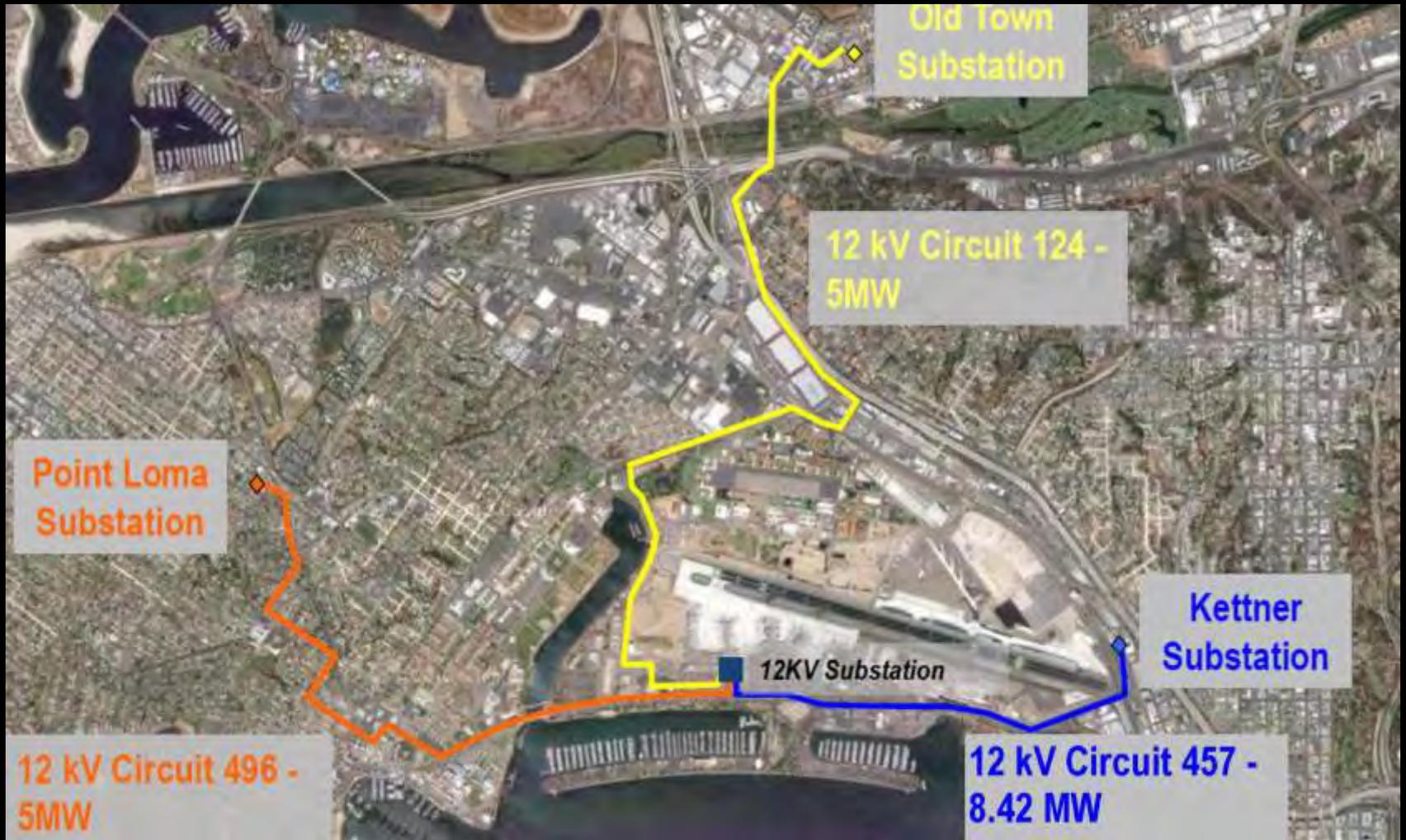


Current Condition (2)

- 100% relaying on SDG&E main power feeds
 - ✧ Main electric vault located by Central Plant
 - ✧ 2 Primary SDG&E circuits feeding Airport
 - Circuit 457 - 10 MW Available Capacity
 - Circuit 496 - 5 MW Available Capacity (10MW requested)
- 1 Alternate power source available in case of loss of SDG&E primary circuits
 - ✧ Circuit 124 - 5 MW available capacity
- Existing switchgear at main electric vault has 24 MW capacity



SDG&E 12kV Substations



Current Condition (3)

□ 2010

- ✧ Power shortage
- ✧ SDG&E recommendation to build the 2nd substation on North side
 - Build associated distribution systems to connect north side to South side

□ Issues with their recommendations

- ✧ Initial cost estimate over \$30 million
- ✧ Power losses through distribution system due to lateral connections
- ✧ Annual operating costs
 - KW demand charges
 - KH charges
 - Non-coincidental charges
 - Lack of power reliability
 - Limiting use of alternative power (i.e. PV, co-gen, direct purchase, etc.)



SDG&E Cost Increases

Lindbergh Field

This analysis Summary is based on a sampling of accounts as displayed on the list below.

Date: 07/16/13

Account Rate:	Account:	Effective:	Based on		Variance:		Service Address:
		1/1/2013	Illustrative Rates:	Effective: 9/1/2013			
ALTOU	CP2	2710901912	\$97,811	\$115,337	\$17,526	18%	2417 MCCAIN RD
ALTOU	EECC	7153349946	\$2,318,530	\$2,763,337	\$444,808	19%	3701 N HARBOR DR A
ALTOU	EECC	8278350340	\$2,174,122	\$2,589,827	\$415,705	19%	3701 N HARBOR DR B
ALTOU	EECC	3778276371	\$319,629	\$380,863	\$61,233	19%	2601 N HARBOR DR
ALTOU	EECC	8278283451	\$286,008	\$340,553	\$54,545	19%	3225 N HARBOR DR B
ALTOU	EECC	3581048805	\$112,264	\$133,557	\$21,293	19%	3225 N HARBOR DR C
ALTOU	EECC	9596633483	\$63,192	\$75,101	\$11,908	19%	2320 STILLWATER RD
ALTOU	EECC	9403270967	\$59,713	\$70,958	\$11,245	19%	2415 WINSHIP LN
ALTOU	EECC	6028280771	\$48,269	\$57,384	\$9,114	19%	2412 WINSHIP LN
ALTOU	EECC	3778312854	\$38,640	\$45,869	\$7,229	19%	2359 AIR LN
ALTOU	EECC	4381305446	\$27,276	\$32,352	\$5,076	19%	3700 PACIFIC HWY
ALTOU	EECC	1006315752	\$28,860	\$34,706	\$5,845	19%	2980 PACIFIC HWY
ALTOU	EECC	7153281010	\$24,559	\$29,105	\$4,546	19%	3225 N HARBOR DR
ALTOU	EECC	2288393977	\$24,865	\$29,488	\$4,623	19%	2395 MCCAIN RD
ALTOU	EECC	9403304771	\$13,833	\$16,345	\$2,512	18%	2361 AIR LN
ALTOU	EECC	5976195959	\$12,711	\$14,997	\$2,286	18%	2722 TRUXTUN RD HM
ALTOU	EECC	4903281616	\$9,474	\$11,143	\$1,669	18%	2445 WINSHIP LN
ALTOU	EECC	7369201988	\$2,965	\$3,388	\$422	14%	2310 STILLWATER
ALTOU	EECC	6829260975	\$2,981	\$3,394	\$413	14%	2701 N HARBOR
ALTOU	EECC	1528351814	\$185,337	\$218,325	\$32,988	18%	3701 N HARBOR
TOTAL Avg. Increase:						18%	



DISCLAIMER: The information presented here is based on historical usage and estimated electric rates effective September 1, 2013. Bill estimates shown under the "Illustrative Rates" section are based on proposals pending CPUC approval. SDG&E does not guarantee the future results for individual customers based on this data.



Actions

Energy Master Plan Study

Strategic approach to meet our energy demand

Evaluation of existing systems and capacities

Estimation of future energy requirements

Improve reliability

Alternative energy feasibility
(solar and/or cogeneration)

Power Purchase Agreement



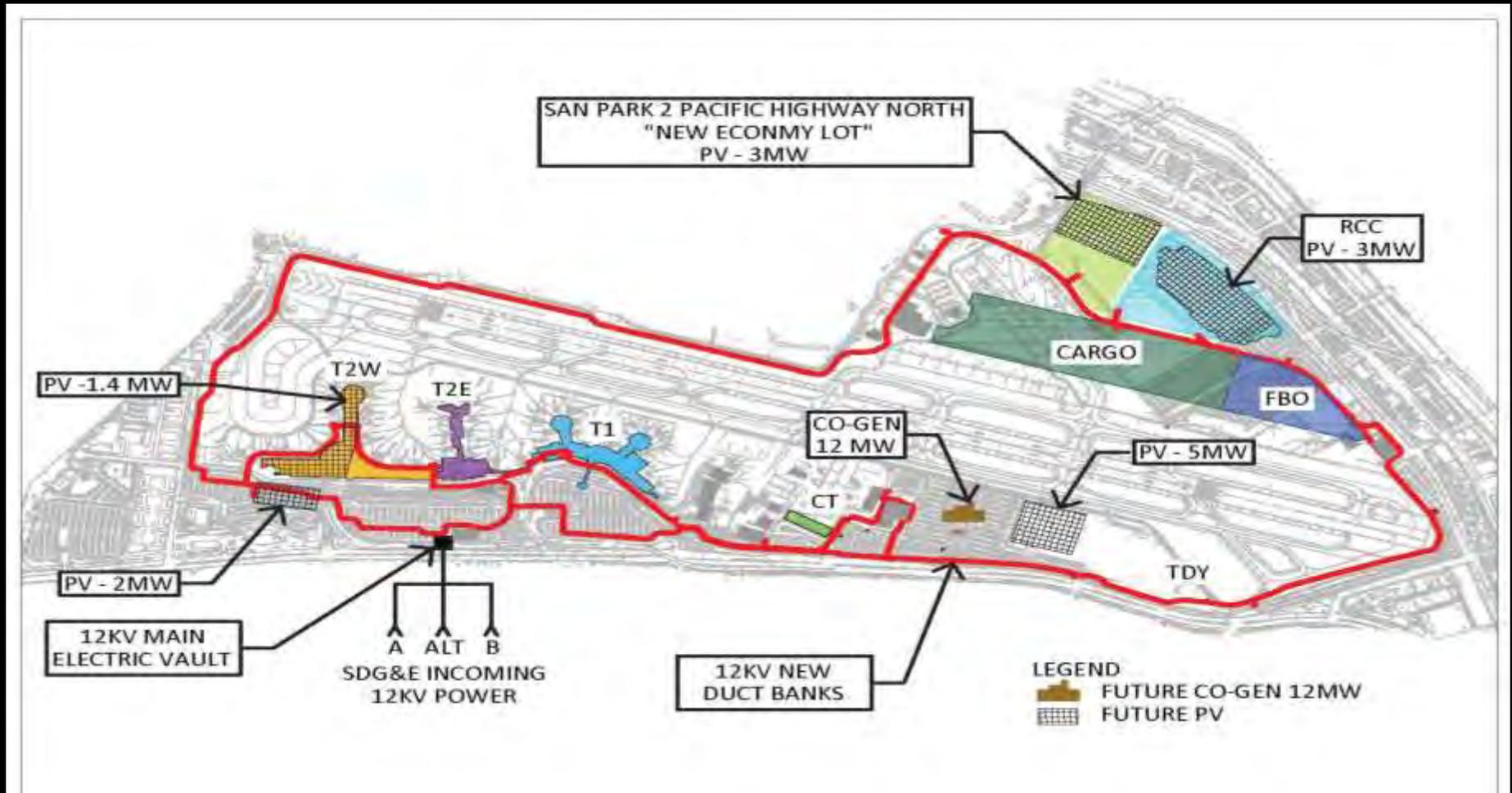
Recommendations

- Install airport wide electrical micro-grid system
 - ✦ Campus wide 12kV loop distribution system
 - Supports connectivity to entire airport & facilities
 - Capable of 40MW power distribution to support future growth
 - Reduces electrical interruptions by rerouting power around loop
 - Enhance redundancy

- Utility-grade supervisory control & data acquisition system (SCADA)
 - ✦ Automatic control of existing & new 12kV electrical system
 - ✦ Continuously monitors & controls system operation for maximum reliability
 - ✦ SCADA automation reduces demands on maintenance staff
 - ✦ Load balancing capabilities minimizes peak demands
 - ✦ Smart protection by isolating faults & maintaining power to critical facilities



New Micro Grid Loop (12-KV Distributions System)



Project Benefits

12kV Loop Distribution System

- Eliminate costly SDG&E meters
- Distribute lower cost electricity (at bulk rates) to entire Airport
- Provide saving opportunities for future PV, co-gen & direct access

System Operation & Maintenance

- Separate manholes for each circuit allows access for maintenance while supporting power to facilities
- SCADA & human-machine interface allows graphic monitoring and easy operator control of entire system at all times
- Terminal 2 switchgear reconfiguration prevents single point of failure & facilitates required Maintenance



Project Benefits (cont'd)

12kV Benefits

- Airport-wide power reliabilities/redundancies
- Eliminate power losses through distributions
- Load shedding & peak-load shaving capabilities
- Self-generations (solar & cogenerations)
- Power purchase through “direct access”
- Initial cost savings of \$20M (not to build two new substations)
- Overall utility cost savings (\$3.7M/Year)
- O&M cost savings (\$500K/yr)
- If all airport facilities are connected to 12-kV, eliminates SDG&E's distribution charges (\$0.0254/kW-h or \$2.4 million/yr)



Solar Photo Voltaic

□ New Terminal-2 & NTC Parking Lot

- ✦ In process of selecting power provider
- ✦ Estimated power productions of 2.0MW to 3.0MW
- ✦ Solar power from NTC Parking Lot will be connected to 12 kV systems



□ RCC & Economy Lot

- ✦ RCC Design team have incorporated installation of PV into their design
- ✦ Infrastructure for PV has been incorporated Into Economy Lot design
- ✦ RCC's connection points to 12kV have been established



Cogeneration Systems

Strategic approach to cogeneration of power

- Airport does not need extra power until 2022
- Generate 10 to 12 - MW of power to take full advantage of cogeneration:
 - ✦ Phased implementation
 - ✦ Coordinate implementation of co-gen facility with future Airport Development Plan
 - ✦ Connect Cogeneration Plant to 12-kV Distributions



Direct Access

- To purchase power at lower rates from other suppliers (other than SDG&E)
- Eliminate non-coincidental charges
- Purchase power as much as possible
- Potential \$0.03 to \$0.05 savings per kWh (up to \$1.0 million/yr)
- Application has been filed



Lifecycle Cost Management

STRATEGIC MASTER DRAINAGE PLAN



Storm Water Management

- 661 acre site (85% paved)
- 14 storm water outfalls to SD Bay
- Numerous potential pollutant sources
- 2 NPDES permits

Storm Water Discharges



San Diego Bay



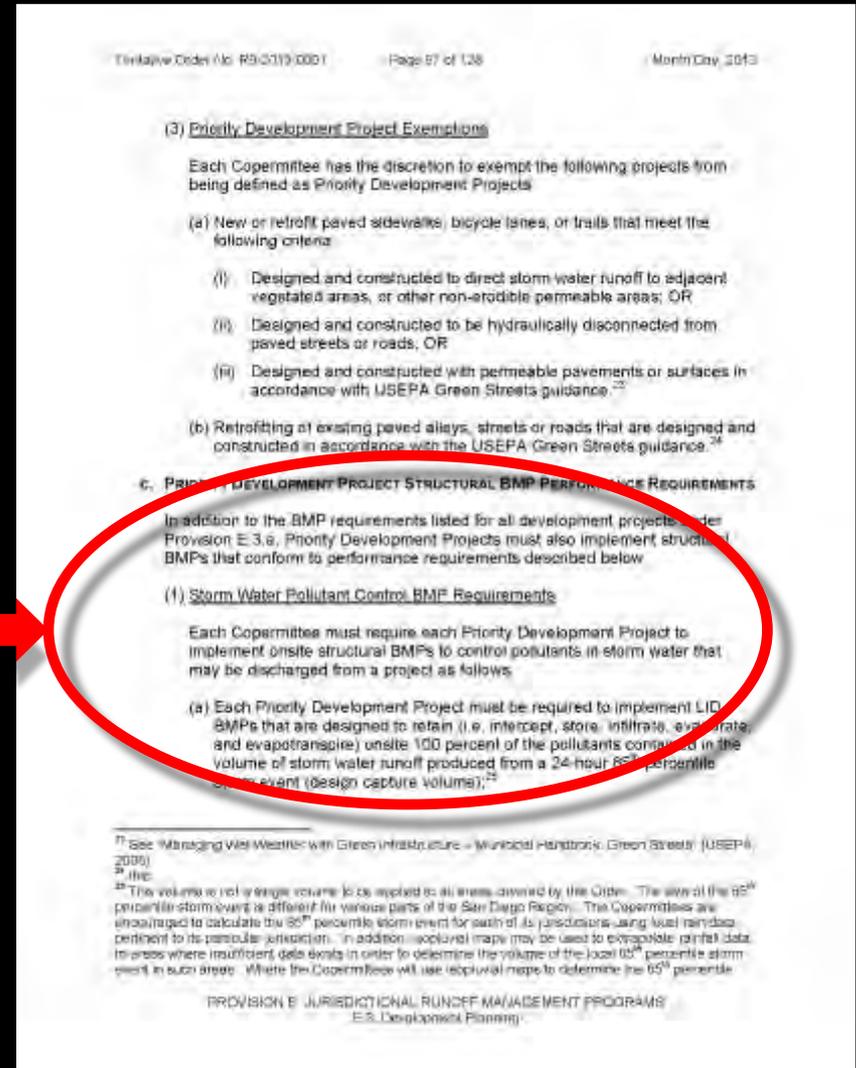
Lifecycle Cost Management

New Municipal Stormwater Permit*

Each Co-permittee must use their land use and planning authorities to implement a development planning program in accordance with the strategies in the Water Quality Improvement Plan

Requires new development to capture 100% of pollutants from 24-hour 85th percentile storm event (~0.6 inches) via structural BMPs (i.e., intercept, store, infiltrate, evaporate and evapotranspire)

Example:
Northside development:
93.5 acres x 0.6 in = 1.5 million gallons



*Adopted May 2013

Risk of Flooding



Eel grass from San Diego Bay transported by tide to stormwater catch basin 2/3 mile from shoreline

Water level just a few feet below ground at normal high tide → **risk of flooding** from catch basins during intense rainfall and/or storm surge

60" storm drain

Airport constructed within former tidal zone



Sea-Level Rise Study



Low Impact Development (LID)

SAN DIEGO INTERNATIONAL AIRPORT NORTHSIDE IMPROVEMENTS - STATE OF ART LID/STORM

HIGHLIGHT: STORM WATER RUNOFF IS SIGNIFICANTLY REDUCED 84% FROM PRE-LID CONDITION FOR 25-YEAR STORM EVENT

- ⊙ Pervious pavement
- ⊙ Infiltration storage chambers
- ⊙ Drainage swales
- ⊙ Bio-retention swales
- ⊙ Modular wetlands
- ⊙ Flow-through planter
- ⊙ Stormwater treatment unit
- ⊙ High rate media filters
- ⊙ Clearwater filter inserts
- ⊙ Tideflex check valve
- ⊙ Riprap energy dissipater

Benefits

- ⊙ Minimize pollutant discharges
- ⊙ Reduce flooding risks



State of Art/LID Examples

Pervious pavement with subsurface infiltration chambers



Bio-retention swales



Taking Stormwater to Next Level

Problem

Fragmented approach to Airport's drainage challenges

Lack of roadmap for drainage infrastructure improvements that is tied to Airport Development Plan

Individual project requirements not part of a long-term drainage strategy

Project-by-project, piece-meal approach not effective for solving airport-wide challenges

Difficulty assuring regulators how infrastructure improvements will address flooding risk and improve water quality without overarching strategy

Solution

Strategic Master Drainage Plan

Supports and is integrated with Airport Development Plan

Provides strategic long-term vision

Spans planning horizons:

- Clearly defined guidance and criteria for near-term development
- Conceptual & adaptive over longer term to meet strategic vision

Guide for phasing infrastructure improvements over next 25 yrs

Provides comprehensive framework for managing:

- Drainage volume & flood risk
- Water quality
- Regulatory relations



Action

CIP Project 104133

Comprehensive Strategic
Master Drainage Plan



Lifecycle Cost Management

Whole-Systems View of Water Flow

water usage



66million gal/yr
(\$680K/yr)

180 million gal/yr
(\$900K)



Flooding

(high tide with storm surge)

\$1000/min



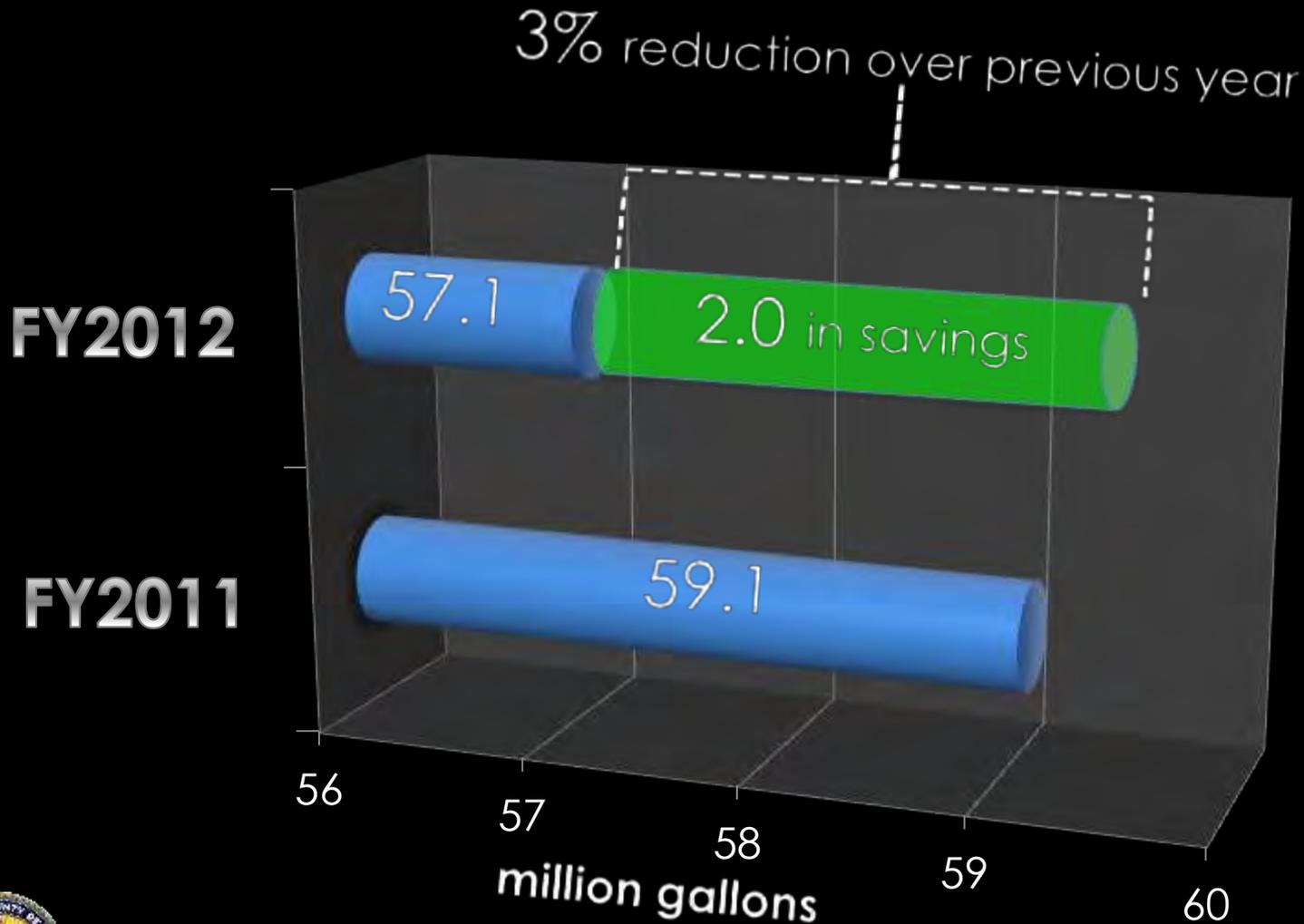
Lifecycle Cost Management



STRATEGIC WATER CONSERVATION PLAN



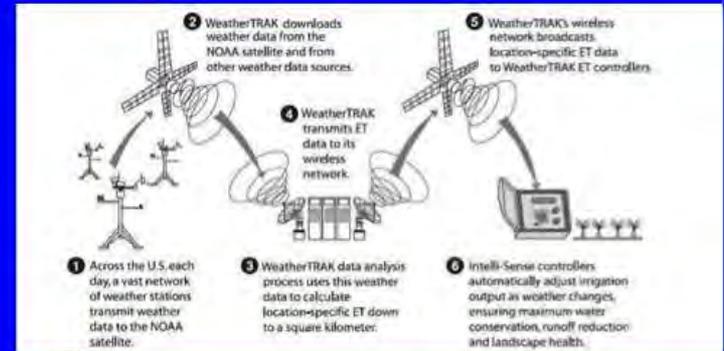
2012 Water Use Reduction



Water Conservation Efforts



Weather satellite tracking system for irrigation



The Green Build Xeriscaping



Low-flow urinals (0.125 gallons/flush)

Save 15 million gallons annually



Lifecycle Cost Management

Airport Water Use Assessment

- Inventory of water use by:
 - ✧ Volumes & cost
 - ✧ Activity
 - ✧ Location
 - ✧ Monthly use patterns

- Preliminary evaluation of non-potable uses

- Preliminary potential for future opportunities



Rainwater Capture Case Studies

Atlanta International Airport



25,000 cu. ft. "water box" (~190,000 gallons) collects rainwater from terminal roof and cleanses it through a series of filters before releasing it back into river.

Frankfurt International Airport



Rainwater harvesting system captures 26 million gal/yr from 290K sq. ft. of terminal roofs; water used for toilet flushing, irrigation, and air conditioning system

Calgary International Airport



New international concourse designed to harvest 2.6 million gallons of rainwater annually

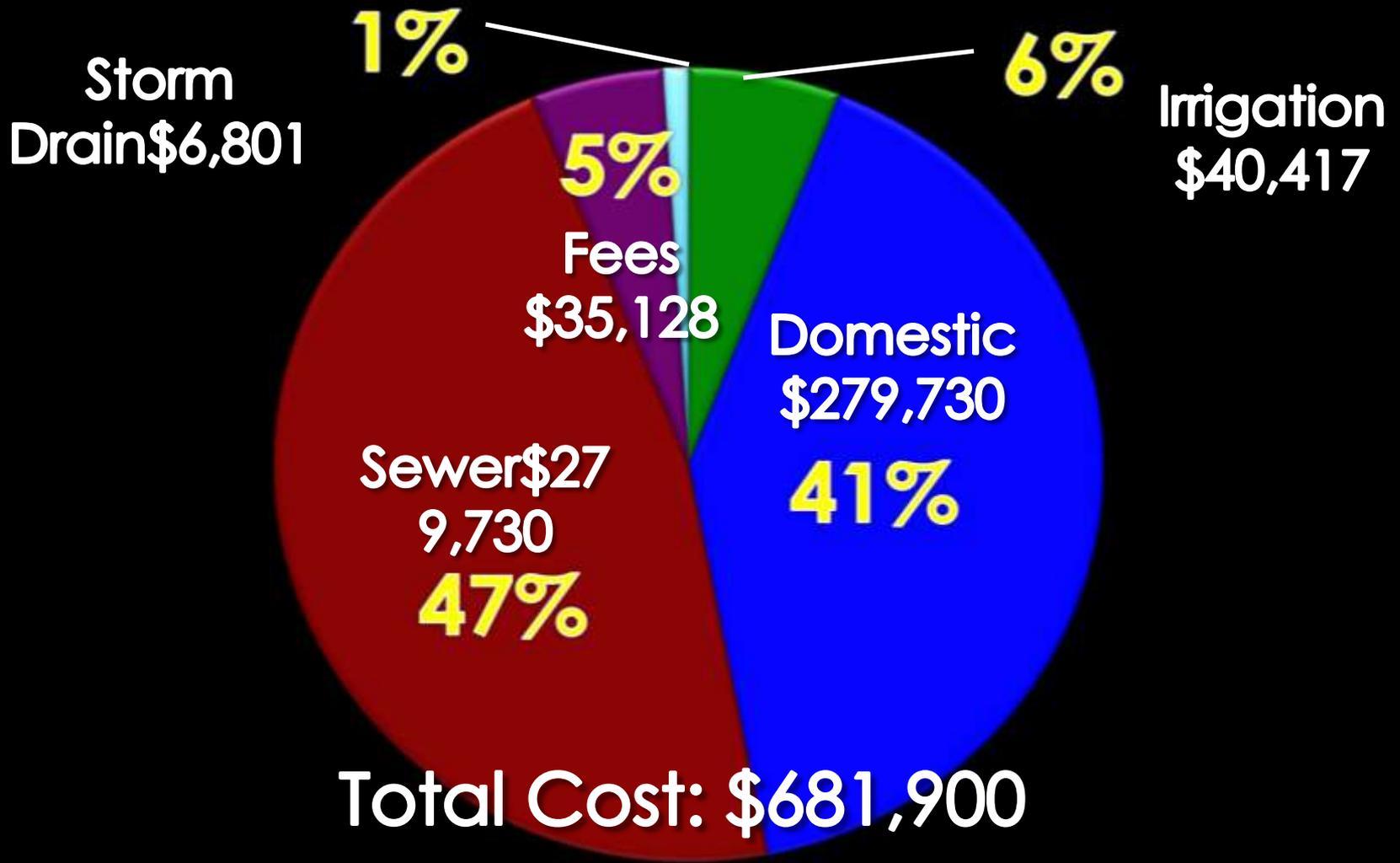
London-Heathrow Terminal 5



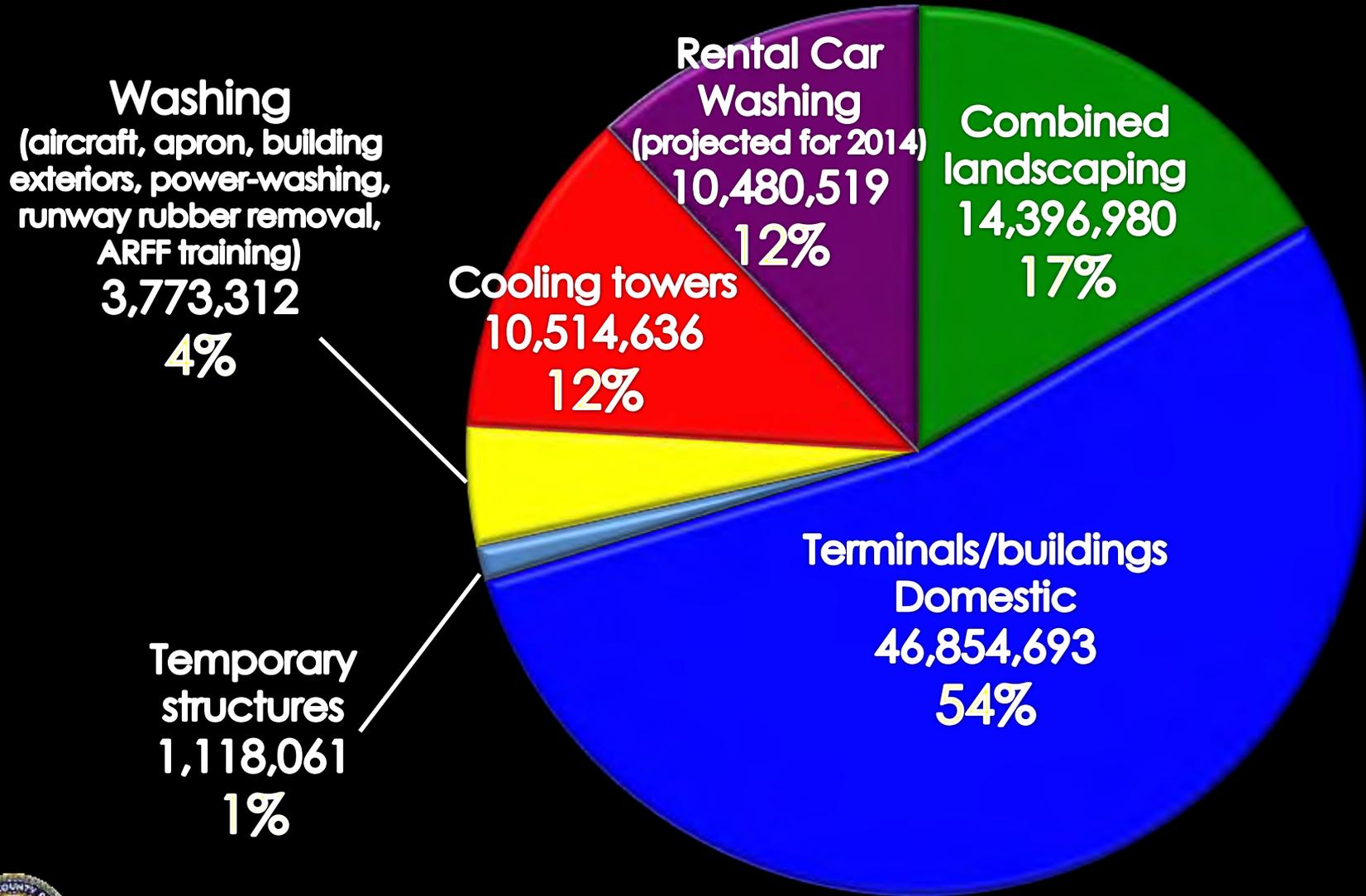
Rainwater harvesting captures 85% of rainfall, provides 70% of its non-potable water needs, and is largest of its kind in Europe



2012 Water Usage & Cost



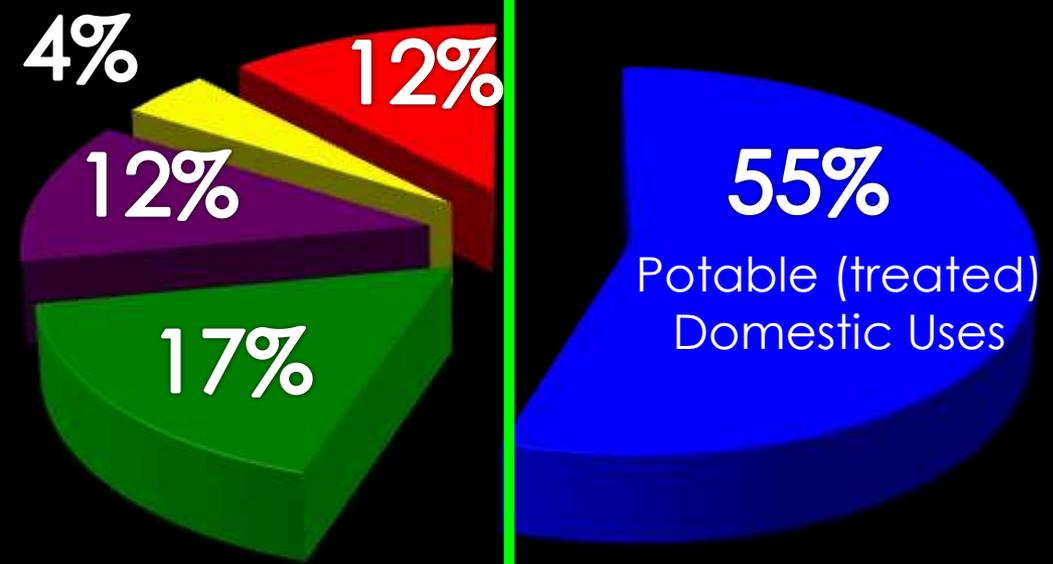
Airport Water Use by Activity



Potential Uses for Reclaimed Rainwater

- Domestic (terminals, buildings, temporary structures)
- Combined irrigation
- Rental car washing
- Other washing combined
- Cooling towers

45% of water use activities have potential applications for non-potable, reclaimed rainwater (29.7 million gallons/year)

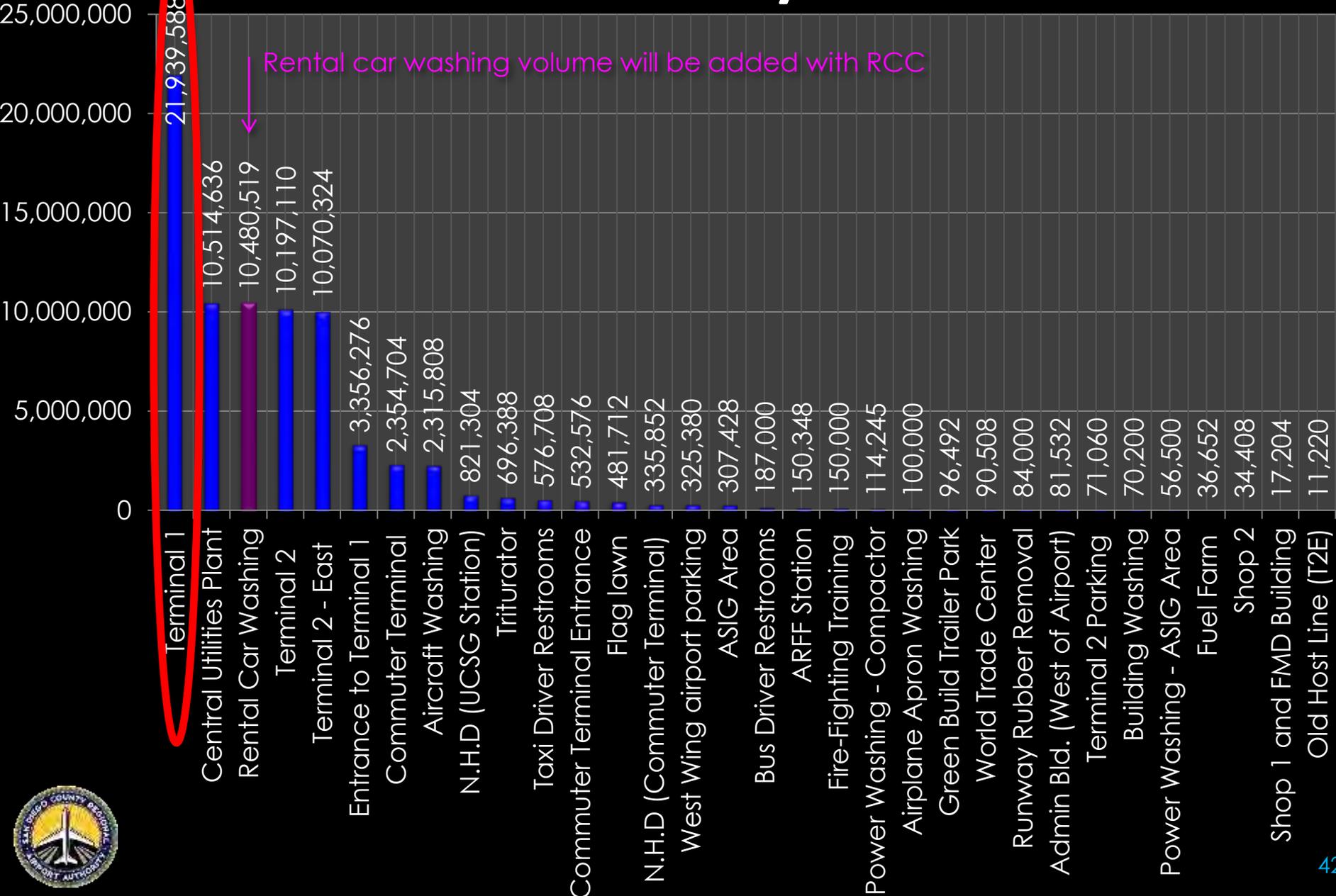


Domestic & Irrigation Water Use Costs

Irrigation Gallons Domestic Gallons Total Gallons Total Cost

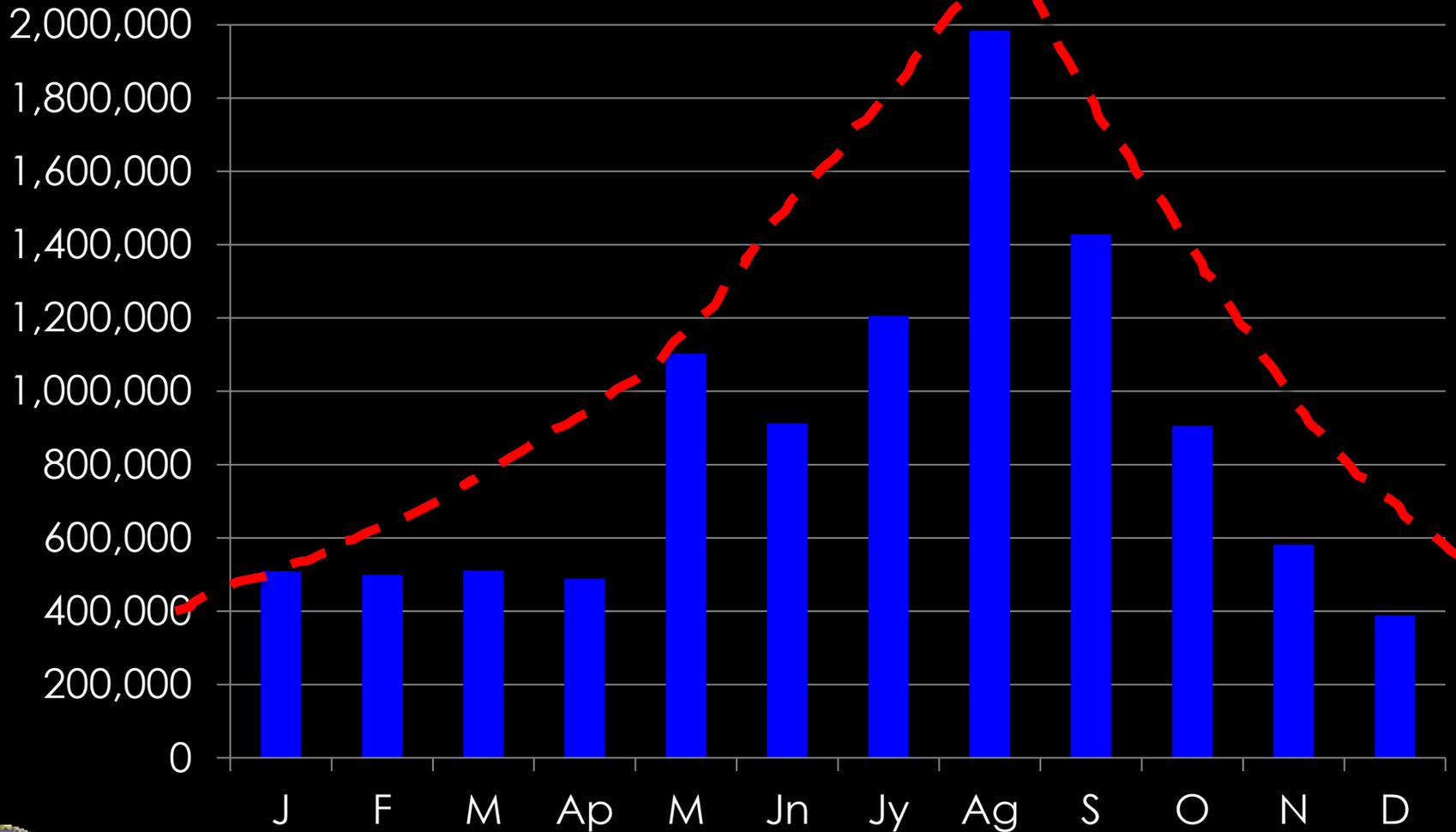


Water Use By Location



Monthly Use Patterns

Central Utilities Plant



Current Opportunities for Rooftop Rainwater Capture & Reuse

Potential Use of Rainwater	User	Feasibility (annual usage [gal])	Considerations	
Non-Potable Demand in Terminals & Buildings (54%) (i.e. restrooms, water features, janitorial etc.)	Terminal 1	21.9 Mil	<ul style="list-style-type: none"> • Infrastructure costs associated with dual plumbing (retro-fit) • Customer perceptions about using non-potable water • Sufficient rainwater volume generated to meet demand 	
	Terminal 2	20.2 Mil		
	Commuter Terminal	2.4 Mil		
	Bus & Taxi Driver Restrooms	765 K	12 Mil	<ul style="list-style-type: none"> • Anticipated infrastructure costs associated with dual plumbing (retro-fit) • Sufficient rainwater volume generated to meet demand
	American Airlines Shop (ASIG)	370 K		
	ARFF Station	150 K		
	Green Build Trailer Park	96 K		
	World Trade Center	90 K		
	Shop 1, Shop 2, FMD Building	51 K		
	Fuel Farm	36 K		
Cooling Tower Water (12%)	Central Utilities Plant	10.5 Mil	<ul style="list-style-type: none"> • Pre-treatment requirements • Sufficient rainwater volume generated to meet demand 	
Landscape Irrigation (17%)	Entrance to Terminal 1	3.4 Mil	<ul style="list-style-type: none"> • Capture, storage, and conveyance infrastructure 	
	N.H.D (UCSG Station)	820 K		
	Commuter Terminal Entrance	530 K		
	Flag lawn	480 K		
	N.H.D (Commuter Terminal)	340 K		
	West Wing airport parking	325 K		
	Terminal 2 Parking	71 K		
	Washing & Training Activities (4%)	Rental Car Washing		10.5 Mil
Aircraft Washing	2.3 Mil			
Waste Tank Truck Washing (Triturator)	696 K			
Fire Fighting Training	150 K			
Power Washing (Compactor Area)	114 K			
Airplane Apron Washing	100 K			
Runway Rubber Removal	84 K			
Building Washing	70 K			
Power Washing (ASIG Area)	56 K			

■	Significant effort required to implement
■	Medium difficulty to implement
■	Low difficulty to implement

Current Rooftop Area: 1,690,370 ft²

Current Annual Rooftop Rainwater Capture Potential: 8.5 million (gal)

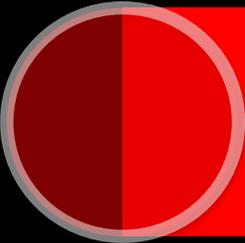
Future Opportunities

Rainwater Capture Method	Rainwater Capture Location	Annual Capture [gal]	Potential Use of Rainwater	Considerations
Building Rooftops	Terminal 1 Remodel	Already Counted	RCC Washing, Irrigation, & Non-Potable Demand in Buildings	Infrastructure costs associated with dual plumbing Customer perceptions about using non-potable water Sufficient rainwater volume generated to meet demand Total rooftop area: 857,550 ft ²
	RCC	2.5 Mil		
	RCC Admin Facility	256 K		
	Receiving and Distribution Center	105 K		
	FBO Building	166 K		
	Driver Break Room/Restroom Bldg.	19 K		
Northside Development Stormwater	93.5 acres on Northside	1.5 Mil	RCC Washing, Irrigation & Non-Potable Demand in Buildings	Regulatory Requirement
Building Sweating	T2W and Shop 2	???	Irrigation & Washing	Potential engineering solution

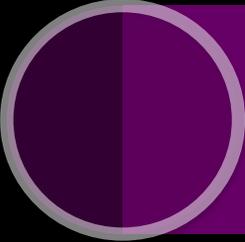
Total Potential Annual Rainwater Volume: 4.5 million gallons



Conclusions

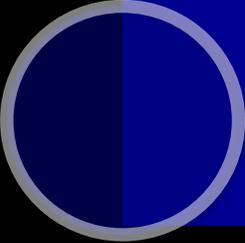


New Municipal Permit requires stormwater retention

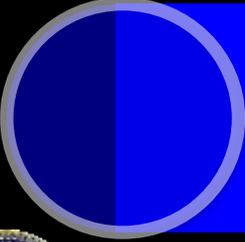


Capturing and reusing stormwater increases resilience:

- ⊙ Reduces flooding risk during high precipitation
- ⊙ Reduces vulnerability to escalating water costs & scarcity



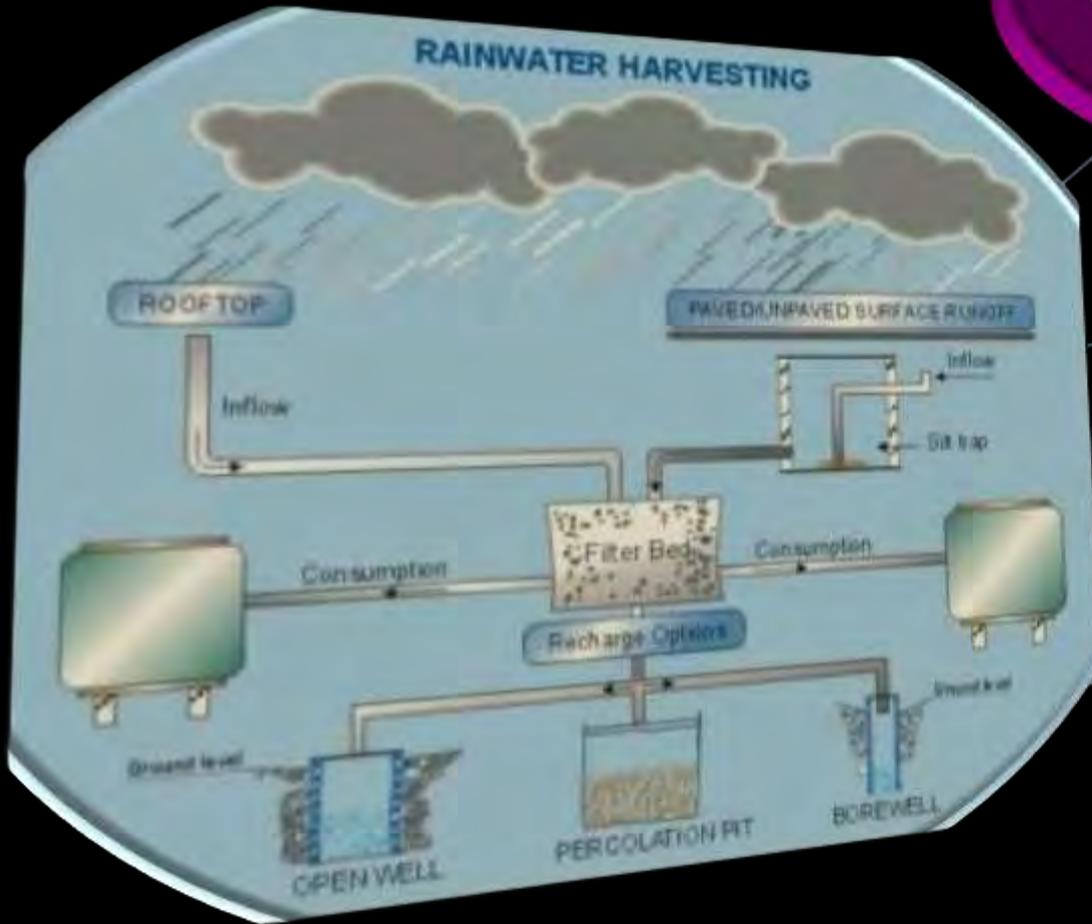
Capturing and reusing stormwater reduces risks associated with pollutant discharges (regulatory, litigation, PR)



A significant portion of non-potable water use could be met by rainwater harvesting



Next Steps



Establish working group of key internal stakeholders (reps from environmental, planning, FDD and FM)

Develop charter for group with a sponsor (scope, boundaries, participants, resource needs)

Convene workshop(s) to explore options and perform feasibility studies

Identify potential external funding sources

Develop Guidance Manual for Future Planning & Development

Lifecycle Cost Management



Questions



San Diego County Regional Airport Authority



Financial Update of the Unaudited Financial Statements for the Three Months Ended September 30, 2013 and 2012

Presented by:

Vernon D. Evans, CPA

Vice President, Finance / Treasurer & CFO

Kathy Kiefer

Director, Accounting

November 7, 2013

Revenues & Expenses (Unaudited)
For the Three Months Ended
September 30, 2013 and 2012

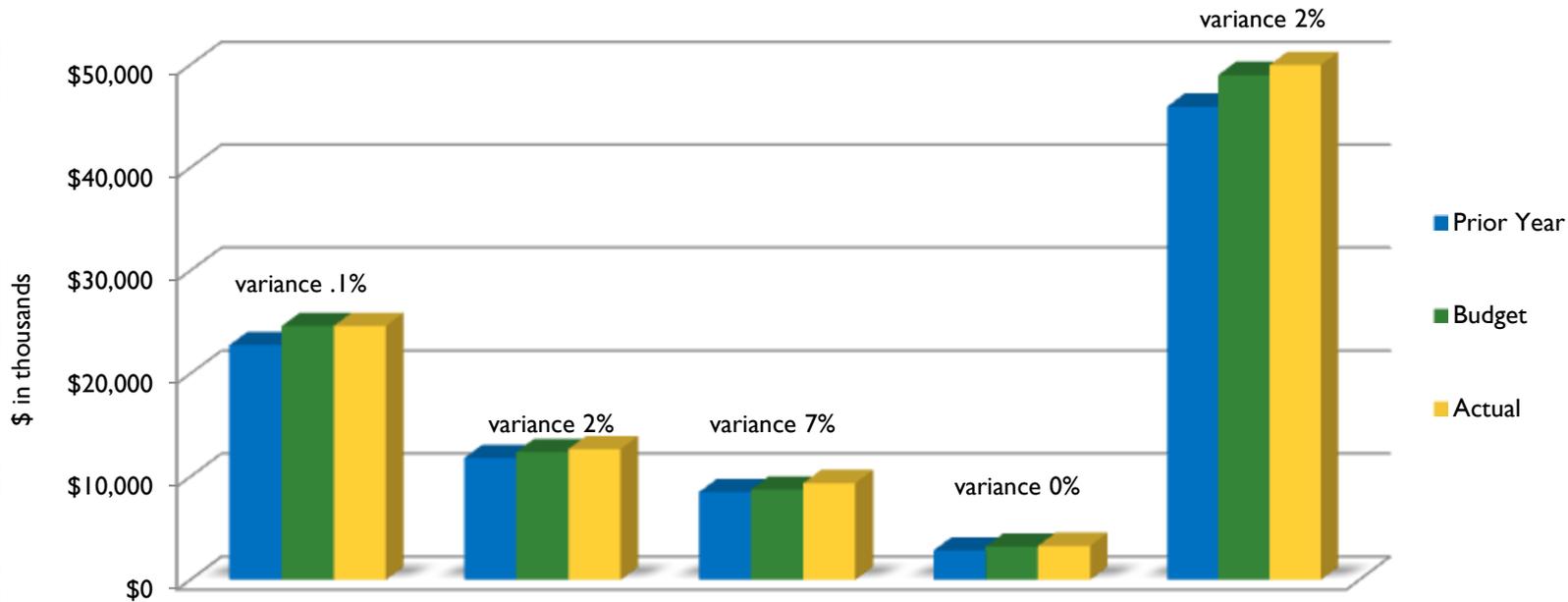




Operating Revenue



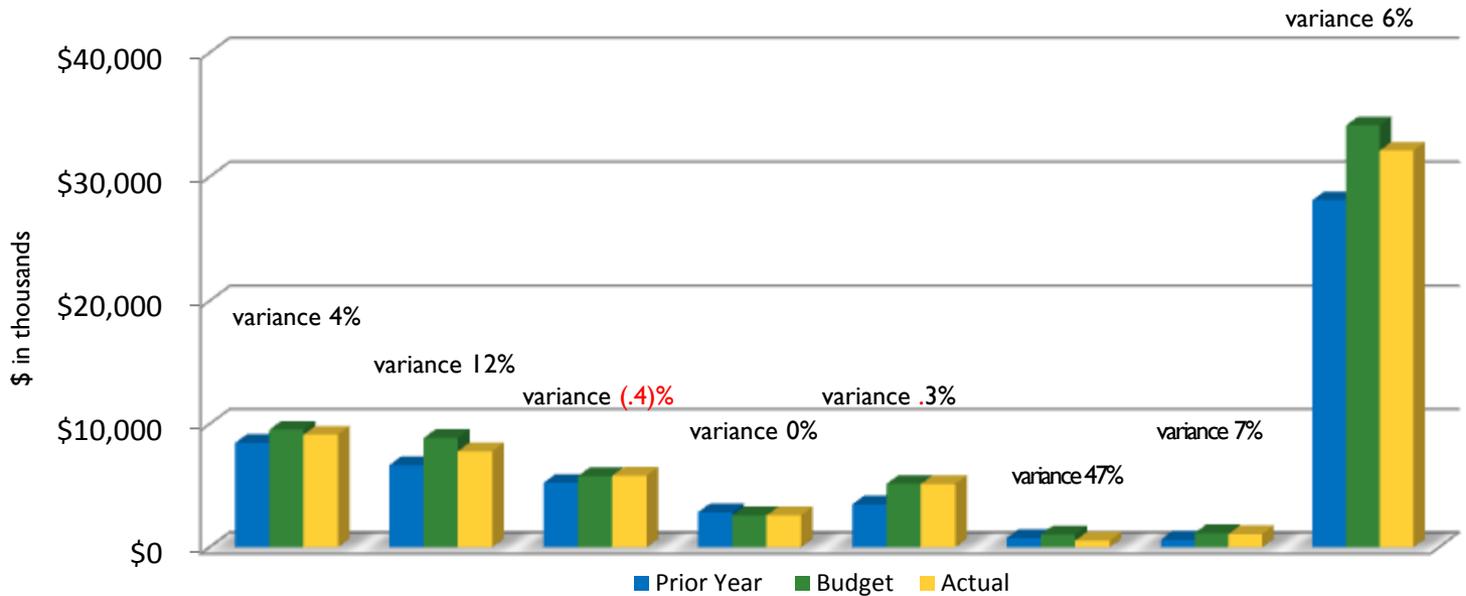
For the Three Months Ended September 30, 2013 and 2012 (unaudited)



	Aviation revenue	Concession revenue	Parking revenue	Other revenue	Total revenue
Prior Year	\$ 22,776	11,808	\$ 8,503	\$ 2,852	\$ 45,939
Budget	24,619	12,399	8,757	3,233	49,008
Actual	24,639	12,678	9,381	3,289	49,987
Variance	20	279	624	56	979

Operating Expenses

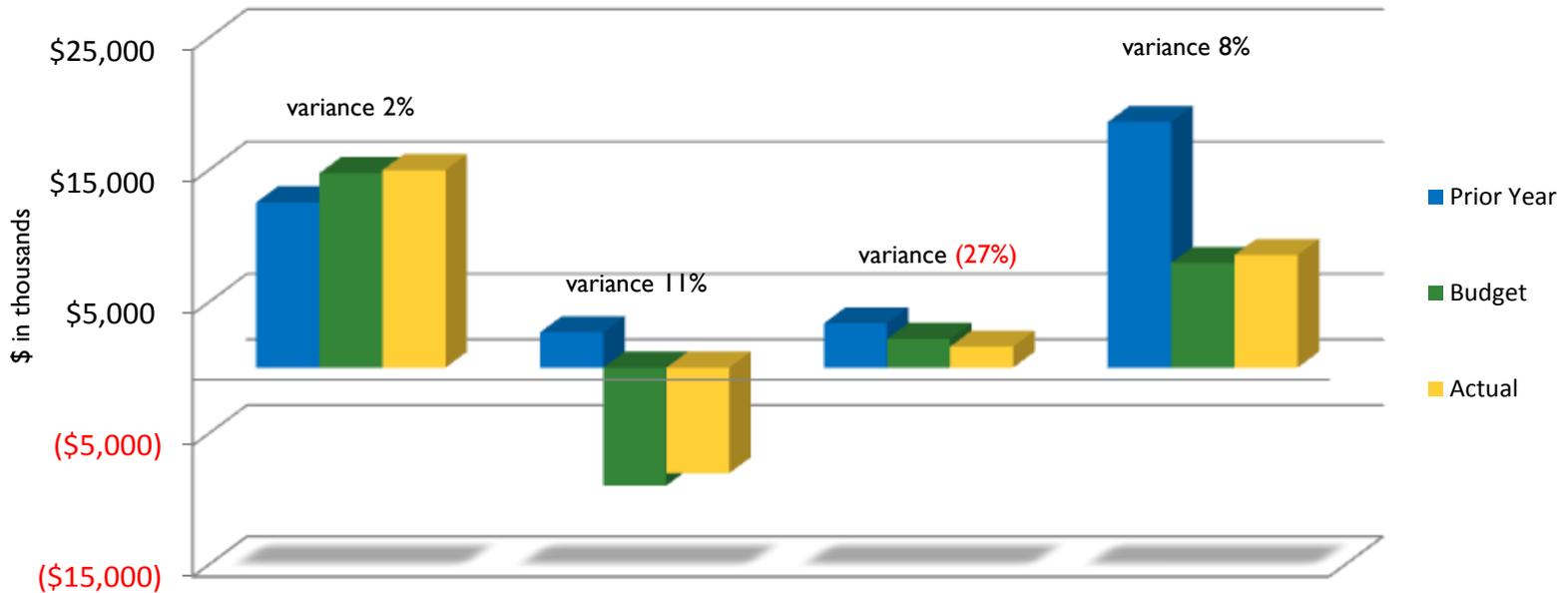
For the Three Months Ended September 30, 2013 and 2012 (unaudited)



	Salaries & benefits	Contract services	Safety & security	Space rental	Utilities & maintenance	Employee & Business Dev.	Insurance & Other	Total operating expenses
Prior Year	\$ 8,482	\$ 6,681	\$ 5,249	\$ 2,853	\$ 3,493	\$ 747	\$ 627	\$ 28,132
Budget	9,553	8,876	5,794	2,596	5,162	1,037	1,151	34,169
Actual	9,148	7,803	5,816	2,595	5,148	551	1,069	32,130
Variance	405	1,073	(22)	1	14	486	82	2,039

Nonoperating Revenue & Expenses

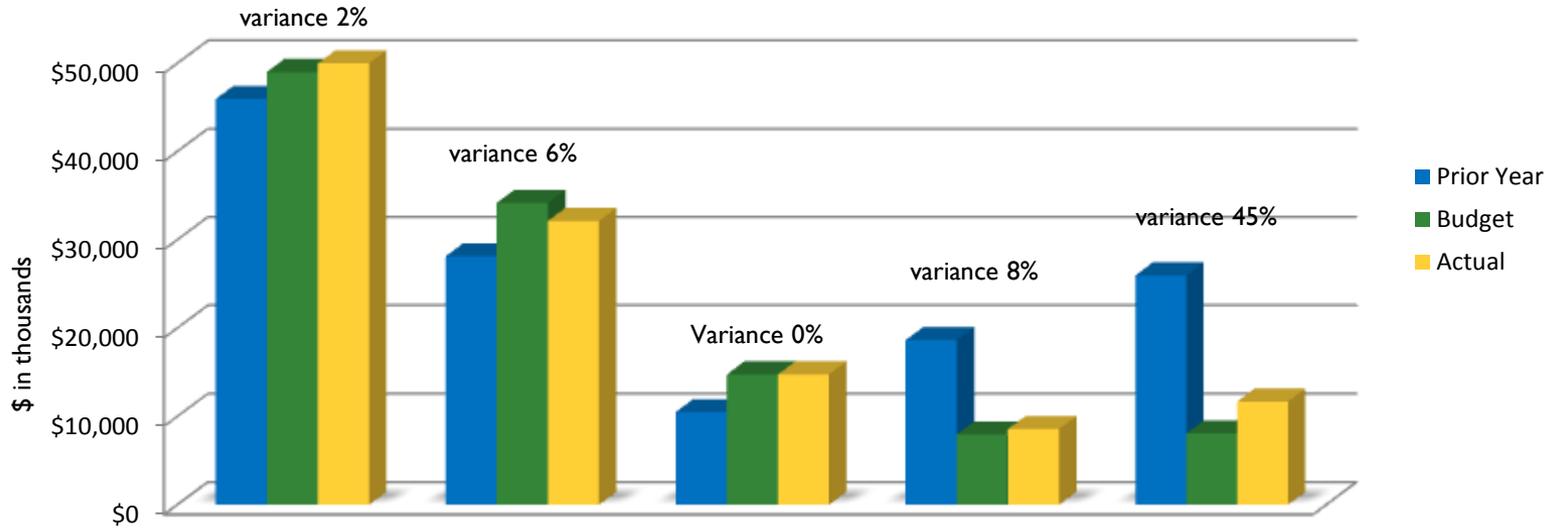
For Three Months Ended September 30, 2013 and 2012 (unaudited)



	Passenger Facility Charge, Customer Facility Charge, & Quieter Home Program	Interest expense, interest income, capitalized interest (net)	Capital grant contributions & other	Total nonoperating revenue, (net)
Prior Year	\$ 12,544	\$ 2,702	\$ 3,380	\$ 18,627
Budget	14,753	(8,990)	2,190	7,953
Actual	14,987	(8,033)	1,602	8,556
Variance	234	957	(588)	603

Financial Summary

For the Three Months Ended September 30, 2013 and 2012 (unaudited)



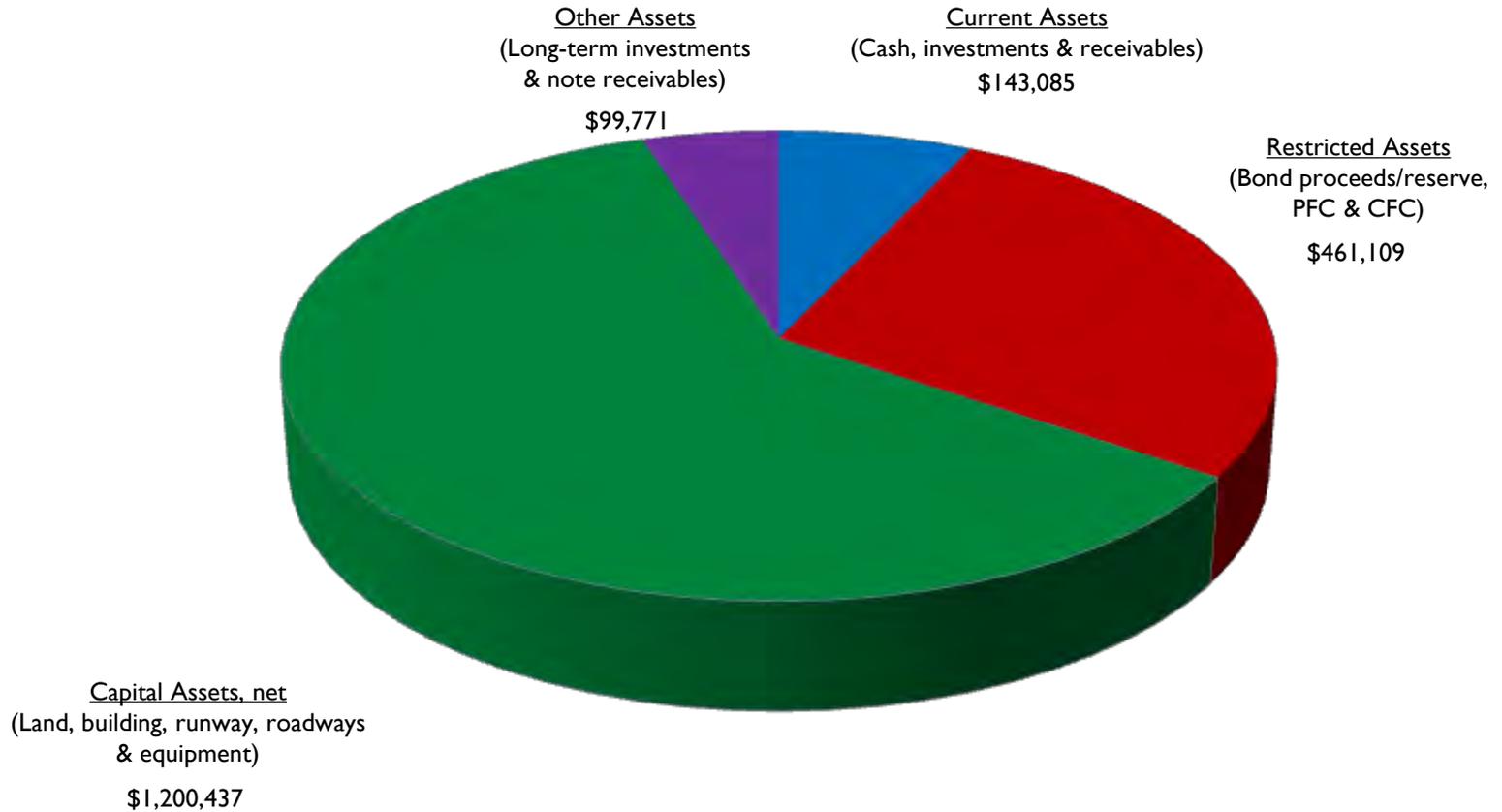
	Total operating revenues	Total operating expenses	Depreciation	Total nonoperating revenues, (net)	Net Position
Prior Year	\$ 45,939	\$ 28,132	\$ 10,485	\$ 18,627	\$ 25,949
Budget	49,008	34,169	14,745	7,953	8,047
Actual	49,987	32,130	14,745	8,556	11,668
Variance	979	2,040	0	604	3,623



Statement of Net Position (unaudited), as of September 30, 2013 (\$ in thousands)



Assets Total: \$1,904,402





Statement of Net Position (unaudited), as of September 30, 2013 (\$ in thousands)

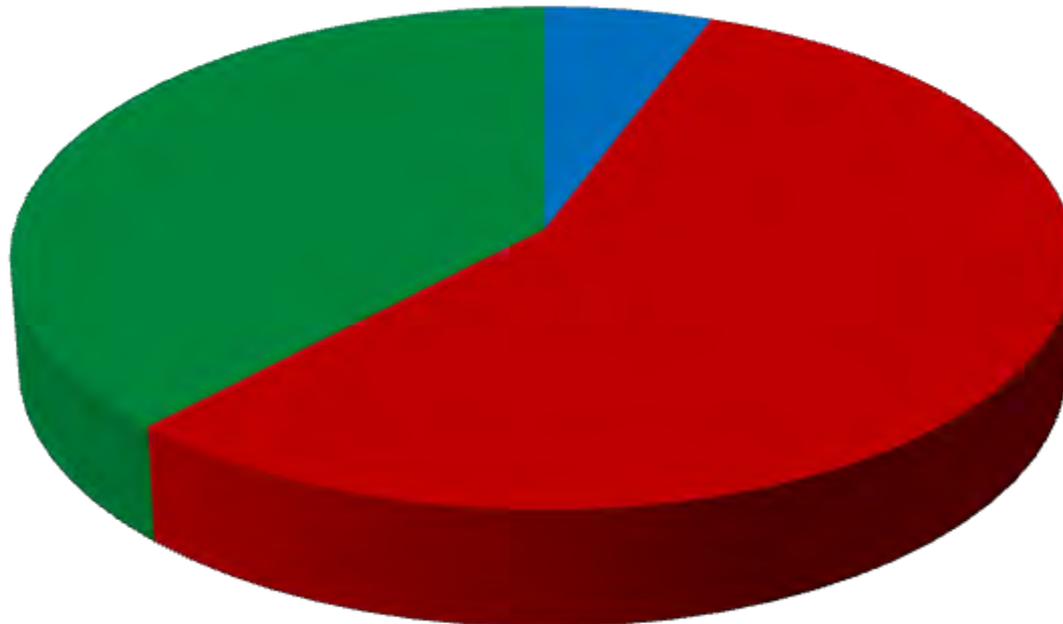


Liabilities & Net Position Total: \$1,904,402

Net Position
(Net worth)
\$730,928

Current Liabilities
(Accounts payable & accrued interest)
\$91,807

Long-term Liabilities
(Commercial paper &
long-term debt)
\$1,081,667





Questions





Authority's Investments

Total Portfolio Summary

Total Portfolio Summary

	Current Period	Prior Period	Change From Prior
	September 30, 2013	June 30, 2013	
Book Value ⁽¹⁾	\$334,264,000	\$310,401,000	\$23,863,000
Market Value	\$333,758,000	\$309,941,000	\$23,817,000
Market Value%	99.90%	99.89%	0.01%
Unrealized Gain / (Loss)	(\$506,000)	(\$460,000)	(\$46,000)
Weighted Average Maturity (Days)	299 days	339 days	(40)
Weighted Average Yield as of Period End	0.43%	0.46%	(0.03%)
Cash Interest Received- Current Month	\$48,000	\$94,000	(\$46,000)
Cash Interest Received- Quarter-to-Date	\$356,000	\$244,000	\$112,000
Accrued Interest	\$265,000	\$244,000	\$21,000

Notes:

(1) Increase in cash balance was predominantly due to capital receipts exceeding capital disbursements and positive operating cash flow



Authority's Bond Proceeds



Bond Proceeds Summary



As of: September 30, 2013
(in thousands)

	Bonds 2010	Bonds 2013	Total	Yield	Rating
<u>Project Fund</u>					
LAI ⁽¹⁾	\$ -	\$ 34,328	\$ 34,328	0.27%	N/R
SDCIP ⁽²⁾	\$ 2,745	\$ 155,800	158,545	0.42%	AAAf
	\$ 2,745	\$ 190,128	192,873		
<u>Capitalized Interest</u>					
SDCIP ⁽²⁾	\$ -	\$ 2,274	\$ 2,274	0.42%	AAAf
	\$ -	\$ 2,274	\$ 2,274		
<u>Debt Service Reserve Fund</u>					
East West Bank CD	\$ 20,500	\$ -	\$ 20,500	0.75%	
Bank of the West DDA	16,120	-	16,120	0.29%	
SDCIP ⁽²⁾	14,614	32,909	47,523	0.42%	AAAf
	\$ 51,234	\$ 32,909	\$ 84,143		
	\$ 53,979	\$ 225,311	\$ 279,290	0.41%	

*Bond proceeds are not included in deposit limits as applied to operating funds

(1) LAIF Yield as of 08/31/2013

(2) SDCIP Yield as of 08/31/2013

**DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, OCTOBER 3, 2013
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER: Chair Gleason called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:04 a.m. on Thursday, October 3, 2013, in the Board Room at the San Diego International Airport, Commuter Terminal, 3225 North Harbor Drive, San Diego, CA 92101.

ROLL CALL:

PRESENT: Board Members: Alvarez, Boland, Cox, Desmond, Gleason, Hubbs, Robinson, Sessom, Smisek

ABSENT: Board Members: Berman (Ex-Officio), Farnam (Ex-Officio), Ortega (Ex-Officio)

ALSO PRESENT: Thella F. Bowens, President/CEO; Amy Gonzalez, Director, Counsel Services; Lorraine Bennett, Assistant Authority Clerk II; Sara Real, Assistant Authority Clerk I

PLEDGE OF ALLEGIANCE: Board Member Smisek led the Pledge of Allegiance.

PRESENTATION:

A. PRESENTATION ON THE ECONOMIC IMPACT STUDY OF SAN DIEGO INTERNATIONAL AIRPORT:

Angela Jamison, Manager, Airport Planning, and Scott Sanders, Vice President, Aviation Market Leader, CDM Smith, provided a presentation on the Economic Impact Study of San Diego International Airport, which included Economic Impacts Measured; Economic Impact Metrics; Construction Impacts; Qualitative Benefits; A Critical Economic Catalyst; Jobs Impact; and Future Scenario.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

STANDING BOARD COMMITTEES

- **AUDIT COMMITTEE:** None.

- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Board Member Boland reported that the Rental Car Center design is now 60% complete. He noted that the next meeting of the Capital Improvement Program Oversight Committee will be on October 24, 2013.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Board Member Desmond reported that the Committee met on September 27, 2013, and received a presentation on Employee Benefits. He noted that Item 17 is on the agenda for Board approval.
- **FINANCE COMMITTEE:** None.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Board Member Smisek reported that the Advisory Committee will meet on October 30, 2013, regarding the plan for the Rental Car Center.
- **ART ADVISORY COMMITTEE:**
Chair Gleason reported that, due to the government shutdown, the Arts & Culture symposium has been postponed as the venue is no longer available. He reported that a public meeting will be held in November regarding artwork for the Rental Car Center. He reported that the ceiling art project in Terminal 2 East is in the final stages of design development. He also provided an update on the Commuter Terminal exterior wall project.

LIAISONS

- **AIRPORT LAND USE COMPATIBILITY PLAN FOR SAN DIEGO INTERNATIONAL AIRPORT:**
Board Member Robinson reported that the public comment period for the draft San Diego International Airport Land Use Plan Environmental Impact Report ended on September 10, 2013, and responses to comments received are forthcoming.
- **CALTRANS:** None.
- **INTER-GOVERNMENTAL AFFAIRS:**
Board Member Cox reported that he, together with Thella Bowens, President/CEO, Chair Gleason, and Board Member Robinson, recently participated in the San Diego Regional Chamber of Commerce's mission to Washington D.C. He reported that the government shutdown should not affect airports in the short term. He also reported that he, together with Chair Gleason and Board Member Robinson, met with Customs & Border Protection regarding increasing efficiency of operations at the border crossing.

- **MILITARY AFFAIRS:**
Board Member Boland reported that he recently provided a briefing to the new Commanding General of the Marine Corps Recruit Depot about airport operations.
- **PORT:**
Chair Gleason reported that the agreement between the Authority and the Harbor Police was executed by both parties. He also reported that quarterly meetings with staff from the Port District are proceeding.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG TRANSPORTATION COMMITTEE:**
Board Member Smisek reported that the Committee met on September 20, 2013, regarding the bike plan and San Ysidro Intermodal Transit Center.
- **WORLD TRADE CENTER:**
Chair Gleason reported that the lease on the World Trade Center property located on airport grounds is ending, and he stated that the Authority, as well as the Port District, are in discussions with the World Trade Center regarding the use of the building once the lease ends. He reported that the World Trade Center is also working diligently on its international programs.

CHAIR'S REPORT:

Chair Gleason reported that he recently attended the San Diego Regional Chamber of Commerce mission in Washington D.C., which included meetings with Customs & Border Protection, as well as with representatives from the Federal Aviation Administration, the Department of Transportation, and the Department of Homeland Security, to discuss expanding economic opportunities. He announced that the groundbreaking ceremony for the Rental Car Center will be held on October 29, 2013.

PRESIDENT/CEO'S REPORT:

Thella F. Bowens, President/CEO, announced the opening of two new concessions at the Airport, Starbucks in Terminal 2 West and the Bankers Hill Bar & Restaurant in Terminal 1 East. She reported that she recently participated in a Business Forum on Climate Change with the San Diego Foundation and Cleantek, and that she spoke regarding sustainability and environmental issues at the airport. She further reported that the Authority was the recent recipient of the "Airports Council International – North America Inclusion Champion Award."

Bob Silvas, Director, Small Business Development, reported that the Inclusion Champion Award recognizes the Authority for its sustainability, airport business diversity in contracting, and workforce inclusion.

NON-AGENDA PUBLIC COMMENT: None.

CONSENT AGENDA (Items 1-15):

Chair Gleason requested, with consensus by the Board, to move Item 20 to the Consent Agenda.

In response to Board Member Hubbs regarding Item 4, and changing the position on SCA 4/8 (Local Government Transportation Tax), Mike Kulis, Director, Inter-Governmental Affairs, stated that no further action will be taken on the measures and that they would need to be re-introduced next year.

In response to Board Member Hubbs regarding clarification about the Biometric Exit Improvement Act of 2013, Mr. Kulis stated that the Bill would create and implement a biometric exit data system on legal immigrants to the US. Board Member Hubbs suggested that it be discussed on a future date.

ACTION: Moved by Board Member Robinson and seconded by Board Member Smisek to approve the Consent Agenda, as amended. Motion carried by the following vote: YES – Alvarez, Boland, Cox, Desmond, Gleason, Hubbs, Robinson, Sessom, Smisek; NO – None; ABSENT – None. (Weighted Vote Points: YES – 100; NO – 0; ABSENT – 0).

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the August 26, 2013, and September 12, 2013, special meetings.
2. **ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**
RECOMMENDATION: Accept the reports and pre-approve Board member attendance at other meetings, trainings and events not covered by the current resolution.
3. **AWARDED CONTRACTS, APPROVED CHANGE ORDERS FROM AUGUST 12, 2013 THROUGH SEPTEMBER 8, 2013, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM AUGUST 12, 2013, THROUGH SEPTEMBER 8, 2013:**
RECOMMENDATION: Receive the report.
4. **OCTOBER 2013 LEGISLATIVE REPORT:**
RECOMMENDATION: Adopt Resolution No. 2013-0101, approving the October 2013 Legislative Report.
5. **APPOINTMENT OF AUTHORITY ADVISORY COMMITTEE MEMBERS:**
RECOMMENDATION: Adopt Resolution No. 2013-0102, approving appointments to the Authority Advisory Committee.

6. CONSENT TO ASSIGNMENT OF CONCESSION LEASE FROM PROJECT HORIZON, INC. TO INMOTION ENTERTAINMENT GROUP, LLC:

RECOMMENDATION: Adopt Resolution No. 2013-0103, consenting to an assignment agreement between Project Horizon, Inc., and InMotion Entertainment Group, LLC, and authorizing the President/CEO to execute a consent to the assignment agreement.

CLAIMS

7. REJECT THE CLAIM OF APRIL BURCHAM:

RECOMMENDATION: Adopt Resolution No. 2013-0104, rejecting the claim of April Burcham.

8. REJECT THE CLAIM OF JAMES DICKSON:

RECOMMENDATION: Adopt Resolution No. 2013-0105, rejecting the claim of James Dickson.

COMMITTEE RECOMMENDATIONS

CONTRACTS AND AGREEMENTS

9. AWARD A CONTRACT TO NUERA CONTRACTING & CONSULTING, LP, FOR QUIETER HOME PROGRAM PHASE 7, GROUP 5 (26 WEST SIDE, NON-HISTORIC, CONDOMINIUM UNITS):

RECOMMENDATION: Adopt Resolution No. 2013-0106, awarding a contract to Nuera Contracting & Consulting, LP, in the amount of \$825,662, for Phase 7, Group 5, Project No. 380705 of the San Diego County Regional Airport Authority's Quieter Home Program.

10. AWARD A CONTRACT TO NEIL ELECTRIC CORP., DBA NEIL ELECTRIC, INC., FOR VALE: INSTALLATION OF ELECTRICAL INFRASTRUCTURE AT TERMINAL 1 WEST AND TERMINAL 2 EAST – FOR PRE-CONDITIONED AIR AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2013-0107, awarding a contract to Neil Electric Corp., dba Neil Electric Inc., in the amount of \$607,681 for Project No. 104163A, VALE – Installation of Electrical Infrastructure at Terminal 1 West and Terminal 2 East – for Pre-Conditioned Air at San Diego International Airport.

11. **AUTHORIZE THE PRESIDENT/CEO TO INCREASE THE CONTRACT TIME FOR TERMINAL DEVELOPMENT PROGRAM CONTRACT 2: TERMINAL 2 LANDSIDE IMPROVEMENTS:**
RECOMMENDATION: Adopt Resolution No. 2013-0108, authorizing the President/CEO to increase the contract time from 843 days to 1022 days for Project 201401, Terminal Development Program Contract 2: Terminal 2 Landside Improvements, at San Diego International Airport.

12. **APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A FIRST AMENDMENT TO THE ON-CALL STRUCTURAL ENGINEERING CONSULTANT SERVICES AGREEMENT WITH SIMON WONG ENGINEERING, INC.:**
RECOMMENDATION: Adopt Resolution No. 2013-0109, approving and authorizing the President/CEO to execute a first amendment to the agreement with Simon Wong Engineering, Inc., a wholly owned subsidiary of Kleinfelder West, Inc., extending the term of the agreement by one year, to expire on December 31, 2014, to provide on-call professional structural engineering consultant services for Capital Improvement and Major Maintenance projects.

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

13. **APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE ON-CALL ROADWAY PAINTING AND SLURRY SEALING SERVICE AGREEMENT WITH STATEWIDE STRIPES, INC.:**
RECOMMENDATION: Adopt Resolution No. 2013-0110, approving and authorizing the President/CEO to execute an on-call roadway painting and slurry sealing service agreement with Statewide Stripes, Inc., for a term of three years, with the option for two one-year extensions to be exercised at the discretion of the President/CEO, for a total not-to-exceed amount of \$4,770,350, to provide on-call roadway painting and slurry sealing services at San Diego International Airport.

14. **APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A SEVENTH AMENDMENT TO THE AGREEMENT WITH AECOM USA, INC.:**
RECOMMENDATION: Adopt Resolution No. 2013-0111, approving and authorizing the President/CEO to execute a Seventh Amendment to the agreement with AECOM USA, Inc. (formerly known as DMJM Aviation) extending the term of the agreement by one (1) year, from December 31, 2013 to December 31, 2014, to provide Program Management / Construction Management services in support of San Diego County Regional Airport Authority's Terminal Development Program.

- 15. AWARD A CONTRACT TO THYSSENKRUPP AIRPORT SYSTEMS, INC. FOR VALE: INSTALLATION OF PRE-CONDITIONED AIR AT TERMINAL 1 WEST AND TERMINAL 2 EAST – PRE-CONDITIONED AIR UNIT INSTALLATION AT SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2013-0112, awarding a contract to Thyssenkrupp Airport Systems, Inc. in the amount of \$2,363,890 for Project No. 104163B, VALE: Installation of Pre-Conditioned Air at Terminal 1 West and Terminal 2 East – Pre-Conditioned Air Unit Installation at San Diego International Airport.

ITEMS ADDED TO CONSENT AGENDA

- 20. AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH ANDERSON & KREIGER LLP FOR CONSULTING AND LEGAL SERVICES RELATED TO FEDERAL REGULATORY MATTERS:**
RECOMMENDATION: Adopt Resolution No. 2013-0119, authorizing the President/CEO to negotiate and execute an agreement between the Authority and Anderson & Kreiger LLP for a term of three years with two one-year options to renew at the discretion of the President/CEO with not-to-exceed amount of \$100,000, for consulting and legal services related to federal regulatory matters.

The Board recessed at 9:42 a.m. and reconvened at 9:43 a.m.

PUBLIC HEARINGS: None

OLD BUSINESS: None

NEW BUSINESS:

16. APPROVE THE AUTHORITY'S PARTICIPATION IN COOPERATIVE AGREEMENTS AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE PURCHASE ORDERS FOR INFORMATION TECHNOLOGY REQUISITIONS:

Howard Kourik, Director, Information Technology, provided a presentation on Cooperative Agreements for Information Technology Purchases, which included Cooperative Agreements with Three Vendors; Who Are the Cooperatives; and Items Ordered.

In response to Board Member Alvarez regarding how information technology requisitions were previously handled, Mr. Kourik stated that one supplier was being used. He stated that with three suppliers, the pricing will be more competitive.

In response to Board Member Alvarez regarding the Application of Inclusionary Policies, Bob Silvas, Director, Small Business Development, stated that no preferences were used because this was an existing contract through another government agency's competitive process.

RECOMMENDATION: Adopt Resolution No. 2013-0114, approving the Authority's participation in cooperative purchasing agreements with three companies: CDW-Government, LLC, Insight Public Sector, and GovConnection, for a term of three years in a combined amount not-to-exceed \$2,700,000 for the purchase of computer equipment, software, software licensing and maintenance, hardware maintenance, peripherals and related services.

ACTION: Moved by Board Member Cox and seconded by Board Member Boland to approve staff's recommendation. Motion carried by the following vote: YES – Alvarez, Boland, Cox, Desmond, Hubbs, Gleason, Robinson, Sessom, Smisek; NO – None; ABSENT – None. (Weighted Vote Points: YES – 100; NO – 0; ABSENT – 0).

- 17. RENEWAL OF THE EMPLOYEE BENEFIT PROGRAM(S) FOR 2014:** Jeff Lindeman, Senior Director, Organizational Performance & Development, and Christy Barr, Senior Vice President, Willis Insurance Services of San Diego, provided a presentation on the Renewal of the Employee Benefit Programs for 2014, which included the Renewal Process to Date; Executive Summary; Medical Carrier Responses; HMO Employee Contributions; PPO Employee Contributions; Employee Contribution Strategies Studied; Medical Plan Recommendations Summary; Medical Plan Design Comparison; 2014 Anthem Renewal Analysis Summary; 2013 Anthem Renewal Analysis Summary; Employee Communication Strategy; and Insurance Marketplace (Exchange) Overview.

In response to Board Member Hubbs regarding flexibility to move towards a cafeteria approach and utilizing exchanges, Thella F. Bowens, President/CEO, stated that the Authority has the right to meet and confer with represented employees regarding health care each year.

Board Member Hubbs stated he would like to see more exchange options in the future.

Board Member Sessom expressed concern regarding the flat 5% increase in employee contributions, and suggested more equitable healthcare contributions for employees in the future. She also expressed concern that the employee contributions would be a flat 10% increase in 2015. She further stated that it was unfair to require the biometric screening for enrolled spouses in 2014 in order to avoid the penalty.

Board Member Desmond expressed concern regarding the biometric screening and the 5% penalty for non-participating employees.

In response to Board Member Desmond regarding a cost savings to the Authority for the biometric screening, Mr. Lindeman stated that the benefit is identifying risk factors early and the data is also used to target wellness initiatives for staff.

Board Member Desmond moved to approve staff's recommendation as amended to remove the 5% penalty, and to increase the incentive from \$250 to \$500. Board Member Sessom seconded the motion.

Board Member Smisek moved to amend the motion to remove the 5% penalty and leave the incentive at \$250.

Board Member Cox suggested language that the employee's share of the costs would be 10% or 15%, with a 5% reduction for participation in the Health Risk Assessment, thereby removing the disincentives.

Chair Gleason reported that discussion on this item would continue after Closed Session.

CLOSED SESSION: The Board recessed into Closed Session at 10:45 a.m. to discuss Item 21.

21. CONFERENCE WITH LABOR NEGOTIATORS:

Labor negotiations pursuant to Cal. Gov. Code §54957.6:

Authority Designated Negotiators: Thella F. Bowens, President/CEO; and Jeff Lindeman, Senior Director, Organizational Performance & Development

Employee Organization: Teamsters 911

REPORT ON CLOSED SESSION: The Board reconvened into Open Session at 11:29 a.m. Chair Gleason reported that in regards to Item 21, the Board voted unanimously with all members present to ratify the tentative agreement on economics between the San Diego County Regional Airport Authority and California Teamsters Local 911 that was dated September 19, 2013.

17. RENEWAL OF THE EMPLOYEE BENEFIT PROGRAM(S) FOR 2014 (Continued):

Board Member Smisek withdrew his amendment to the motion.

Board Member Desmond withdrew his motion.

Board Member Sessom expressed support for looking at different options in the future, and stated that she does not support the flat 5% and 10% employee contributions, and penalty for employees who do not wish to participate in the biometric screening.

Board Member Alvarez left the dais at 11:32 a.m.

Chair Gleason requested that the Board receive a preview midway through the year for the 2015 benefits discussion.

Thella F. Bowens, President/CEO, stated that staff would provide periodic updates to the Board.

RECOMMENDATION: Adopt Resolution No. 2013-0115, approving the renewal of the Employee Benefit Program(s) for 2014.

ACTION: Moved by Board Member Robinson and seconded by Board Member Cox to approve staff's recommendation. Motion carried by the following vote: YES – Boland, Cox, Gleason, Hubbs, Robinson, Smisek; NO – Desmond, Sessom; ABSENT – Alvarez (Weighted Vote Points: YES – 67; NO – 20; ABSENT – 13).

18. AUTHORIZE THE PRESIDENT/CEO TO GRANT RENTAL CAR CENTER LEASES WITH TERMS OF 30 YEARS AND NON-EXCLUSIVE ON-AIRPORT RENTAL CAR CONCESSION AGREEMENTS WITH TERMS OF 10 YEARS, PLUS FOUR 5-YEAR OPTIONS TO EXTEND THE CONCESSION AGREEMENTS TO RENTAL CAR COMPANIES FOR THE RIGHT TO OCCUPY AND OPERATE WITHIN THE SAN DIEGO RENTAL CAR CENTER TO BE CONSTRUCTED ON THE NORTH SIDE OF SAN DIEGO INTERNATIONAL AIRPORT:

Vernon Evans, Vice President, Finance/Treasurer, provided a presentation on the San Diego Rental Car Center Lease and Concession Agreements, which included Rental Car Center (RCC) Program Overview; Key Agreement Provisions; RCC Expense Funding Sources; Operations – SAN Market Share; and Program Target Dates.

In response to Board Member Cox regarding rental car companies not participating in the RCC, Mr. Evans stated that they will be allowed to operate outside of the RCC for a small transportation fee.

RECOMMENDATION: Adopt Resolution No. 2013-0116, authorizing the President/CEO to negotiate, grant and execute 30-Year Rental Car Center Leases to rental car companies for the right to occupy space and operate within the San Diego Rental Car Center at the San Diego International Airport; and to take all necessary actions to finalize negotiations and execute the Leases.

ACTION: Moved by Board Member Cox and seconded by Board Member Robinson to approve staff's recommendation. Motion carried by the following vote: YES – Boland, Cox, Desmond, Gleason, Hubbs, Robinson, Sessom, Smisek; NO – None; ABSENT – Alvarez (Weighted Vote Points: YES – 87; NO – 0; ABSENT –13).

RECOMMENDATION: Adopt Resolution No. 2013-0117, authorizing the President/CEO to negotiate, grant and execute 10-Year Non-Exclusive On-Airport Rental Car Concession Agreements, with four consecutive 5-year options to extend the Concession Agreements, to Rental Car Companies to operate within the San Diego Rental Car Center at San Diego International Airport; and to take all necessary actions to finalize negotiations and execute the Concession Agreements.

ACTION: Moved by Board Member Cox and seconded by Board Member Robinson to approve staff's recommendation. Motion carried by the following vote: YES – Boland, Cox, Desmond, Gleason, Hubbs, Robinson, Sessom, Smisek; NO – None; ABSENT – Alvarez (Weighted Vote Points: YES – 87; NO – 0; ABSENT –13).

Board Member Sessom left the dais at 11:53 a.m.

19. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE A THIRD AMENDMENT TO THE CONSTRUCTION MANAGER-AT-RISK AGREEMENT WITH AUSTIN-SUNDT JOINT VENTURE, TO INCREASE THE CONTRACT AMOUNT FOR CONSTRUCTION WORK ON THE RENTAL CAR CENTER:

Bob Bolton, Director, Airport Design & Construction, provided a presentation on the Third Amendment to Austin-Sundt Joint Venture, which included Key Project Milestones, and Construction Manager-At-Risk Adjustments.

RECOMMENDATION: Adopt Resolution No. 2013-0118, approving a third amendment to the Construction Manager-At-Risk agreement with Austin-Sundt Joint Venture, and authorizing the President/CEO to negotiate and execute Task/Work Authorizations, for an additional forty-four million dollars (\$44,000,000), for a total not-to-exceed amount of sixty-eight million dollars (\$68,000,000) for construction work on the Rental Car Center.

ACTION: Moved by Board Member Boland and seconded by Board Member Robinson to approve staff's recommendation. Motion carried by the following vote: YES – Boland, Cox, Desmond, Gleason, Hubbs, Robinson, Smisek; NO – None; ABSENT – Alvarez, Sessom (Weighted Vote Points: YES – 79; NO – 0; ABSENT –21).

20. AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE AN AGREEMENT WITH ANDERSON & KREIGER LLP FOR CONSULTING AND LEGAL SERVICES RELATED TO FEDERAL REGULATORY MATTERS:

ACTION: This item was moved to the Consent Agenda.

CLOSED SESSION: The Board recessed into Closed Session at 12:00 p.m. to discuss Items 25 and 26.

- 21. CONFERENCE WITH LABOR NEGOTIATORS:**
Labor negotiations pursuant to Cal. Gov. Code §54957.6:
Authority Designated Negotiators: Thella F. Bowens, President/CEO; and
Jeff Lindeman, Senior Director, Organizational Performance &
Development
Employee Organization: Teamsters 911
(This Item was Heard Prior to Agenda Item 18)
- 22. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**
Real property negotiations pursuant to Cal. Gov. Code §54954.5(b) and
§54956.8:
Property: Salt Plant – 17 acre parcel located at 1470 Bay Boulevard, San
Diego
Agency Negotiators: Vernon D. Evans, Vice President, Finance/Treasurer
Negotiating Parties: United States Fish and Wildlife Service, GGTW, LLC
(current tenant) and/or other interested parties
Under Negotiation: Sale – terms and conditions
- 23. CONFERENCE WITH REAL PROPERTY NEGOTIATORS:**
Real property negotiations pursuant to Cal. Gov. Code §§ 54954.5(b) and
54956.8.
Property: Landmark Aviation.
Agency negotiator: Vernon D. Evans, Eric Podnieks and Troy Leech.
Negotiating parties: Landmark Aviation (current tenant).
Under negotiation: Amendment of terms of Lease regarding site
development.
- 24. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code Section 54956.9(A))
Diego Concession Group, Inc. v. San Diego County Regional Airport
Authority S.D.S.C Case No. 37-2012-00088083-CU-BT-CTL
- 25. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION:**
(Cal. Gov. Code §54956.9(A))
Melvin R. McFarlin v. San Diego County Regional Airport Authority, et al.,
San Diego Superior Court Case No. 37-2013-00066152-CU-OE-CTL
- 26. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
Initiation of litigation pursuant to subdivision (c) of §54956.9: (3 cases)
- 27. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:**
Significant exposure to litigation pursuant to Cal. Gov. Code §54956.9(b):
Kelly Lancaster, David Boenitz, Mary Erickson and Richard Gilb, et al v.
SDCERS, San Diego Sup. Court Case No. 37-2011-G0096238-CU-PO-
CT
Number of cases: 1

28. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:

Significant exposure to litigation (Cal. Gov. Code §§ 54956.9 (b) and 54954.5)

Number of potential cases: 1

Re: Investigative Order No. R9-2012-0009 by the California Regional Water Quality Control Board regarding submission of technical reports pertaining to an investigation of bay sediments at the Downtown Anchorage Area in San Diego

REPORT ON CLOSED SESSION: The Board reconvened into open session at 12:29 p.m. Chair Gleason reported that direction was provided to staff in regards to Items 25 and 26. There was no other reportable action.

NON-AGENDA PUBLIC COMMENT: None.

GENERAL COUNSEL REPORT: None.

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT: None.

ADJOURNMENT: The meeting was adjourned at 12:30 p.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD THIS 7th DAY OF NOVEMBER, 2013.

LORRAINE BENNETT
ASSISTANT AUTHORITY CLERK II

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

000014



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.

2

Meeting Date: **NOVEMBER 7, 2013**

Subject:

Acceptance of Board and Committee Members' Written Reports on Their Attendance at Approved Meetings and Pre-Approval of Attendance at other Meetings not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a "day of service" for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a "day of service". The reports were also reviewed pursuant to Board Resolution No. 2009-0149R, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

The Board is also being requested to pre-approve Board Member attendance at briefings by representatives of a local police department or a state or federal governmental agency regarding safety, security, immigration or customs affecting San Diego International Airport.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2013 Budget.

000015

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. Section 15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code Section 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

Equal Opportunity Program:

Not applicable.

Prepared by:

TONY RUSSELL
DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

DAVID ALVAREZ

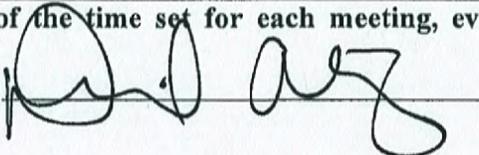
SDCRAA
OCT 29 2013
Corporate Services

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: October 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
David Alvarez		October 28, 2013
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>October 3, 2013</u> Time: <u>9AM</u> Location: <u>SDRCAA</u>	Board Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>October 24, 2013</u> Time: <u>9AM</u> Location: <u>SDRCAA</u>	CIP Oversight Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>October 28, 2013</u> Time: <u>9AM</u> Location: <u>SDRCAA</u>	Airport Finance Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

GREG COX

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

OCT 31 2013

Board Member Event/Meeting/Training Report Summary

Corporate Services

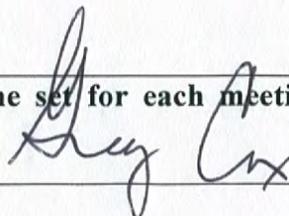
Period Covered: OCT 1 - OCT 31, 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
GRBB COX		OCTOBER 28, 2013
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>OCTOBER 3, 2013</u> Time: <u>9am</u> Location: <u>SDIA</u>	<u>BOARD /ALVC MEETING</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>OCTOBER 24, 2013</u> Time: <u>9am</u> Location: <u>SDIA</u>	<u>CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE SPECIAL BOARD MEETING</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>OCTOBER 28, 2013</u> Time: <u>9am</u> Location: <u>SDIA</u>	<u>EXECUTIVE COMMITTEE/ FINANCE COMMITTEE MEETING</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: <u>OCTOBER 31, 2013</u> Time: <u>8:30am</u> Location: <u>SDIA</u>	<u>SDUPD / SDCRAA JOINT RELATIONS COMMITTEE MEETING</u>
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: _____



ROBERT GLEASON

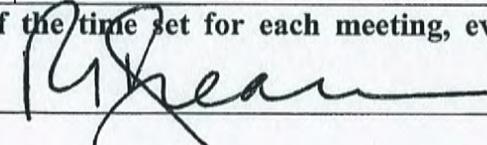
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: OCTOBER 2013

SDCRAA
 OCT 31 2013
 Computer Services

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
ROBERT H. GLEASON		31 October 30, 2013
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 1, 2013 Time: all day Location: Washington, DC	One Region One Voice Mission; Chamber Delegation in Washington, D.C.
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 3, 2013 Time: 9:00 am Location: SDCRAA offices	ALUC / Board meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 10, 2013 Time: 10:00 am Location: Crowne Plaza	Coastal Commission hearing for Convention Center expansion; spoke on behalf of Airport Authority
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 17, 2013 Time: 3:00 pm Location: SAN FBO Campus	Landmark Aviation SAN Groundbreaking Ceremony; spoke on behalf of Airport Authority
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: October 22, 2013 Time: 7:45 am Location: WTCSO offices	WTCSO Executive Committee meeting
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 23, 2013 Time: 3:00 pm Location: SDCRAA office	Green Build Sustainability Tour; spoke on behalf of Airport Authority
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 24, 2013 Time: 9:00 am Location: SDCRAA offices	Capital Improvement Program Oversight Committee meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 28, 2013 Time: 9:00 am & 1:00pm Location: SDCRAA offices	Executive / Finance Committee meeting and Meeting with Brigadier General Bierman and new Commander of MCRD
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: October 29, 2013 Time: 10:00 am Location: SDCRAA offices	Rental Car Center Groundbreaking; spoke on behalf of Airport Authority
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2009-0149R	Date: October 31, 2013 Time: 8:30 am Location: SDCRAA offices	Port-Airport Leadership meeting: met with Port Chair Ann Moose, Vice Chair Bob Nelson, & Secretary Dan Malcolm

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

LLOYD HUBBS

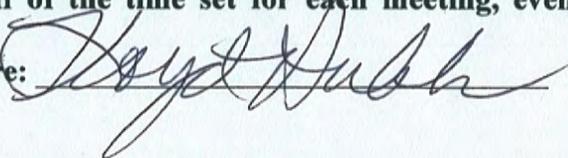
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: October 2013

SDCRAA
 OCT 28 2013
 Corporate Services

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
LLOYD HUBBS		10/28/13
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10-3-13 Time: 9:00 - 12:00 Location: Board Rm	Board AWC
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10-24-13 Time: 10:00 - 11:00 Location: Board Rm	C.I.P. Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10-28-13 Time: 9:00 ~ 10:00 Location: Board Rm	Exec / Finance
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10-18-13 Time: 9:00 - 12:00 Location: SANDAG	Transportation Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: 

PAUL ROBINSON

SDCRAA

OCT 28 2013

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Corporate Services

Period Covered: 10/31/13

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
PAUL ROBINSON		10-28-31
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10/3/13 Time: 9:00 - 12:30 p.m. Location: SDCRAA Bd. Rm	SDCRAA Bd /ALUC Meetings
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10/24/13 Time: 9:00 - 11:00 a.m. Location: SDCRAA Bd Rm	Cap. Improvement Prog. Oversight Comm.
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10/28/13 Time: 9:00 - Location: SDCRAA Bd. Rm	SDCRAA Exec./Finance Comm.
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Paul B. Robinson

SDCRAA
 OCT 31 2013
 Corporate Services

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary

Period Covered: 10/31/13

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0149R. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
PAUL ROBINSON		
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
<input type="checkbox"/> Brown Act <input checked="" type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: 10/31/13 Time: 8:30 — 10:30 a.m. Location: SDCRAA OFFICES	Mtg w/ Part of S.D. Council & Bd Members
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: Paul B. Robin

TOM SMISEK

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Board Member Event/Meeting/Training Report Summary
 Period Covered: OCT 1-31, 2013

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualify for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2009-0007. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Tony Russell, Authority Clerk.

BOARD MEMBER NAME: (Please print)		DATE OF THIS REPORT:
Tom SMISEK		10-30-2013
TYPE OF MEETING	DATE/TIME/LOCATION OF EVENT/MEETING/TRAINING	SUMMARY AND DESCRIPTION OF THE EVENT/MEETING/TRAINING
X Brown Act Pre-approved Res. 2009-0149R	Date: 10-3-2013 Time: 9:00 AM Location: SDIA	SDCRAA BOARD MEETING
X Brown Act Pre-approved Res. 2009-0149R	Date: 10-4-2013 Time: 9:00 AM Location: SANDAG	SANDAG TRANSPORTATION COMMITTEE MEETING. SDCRAA REPRESENTATIVE
X Brown Act Pre-approved Res. 2009-0149R	Date: 10-24-2013 Time: 9:00 AM Location: SDIA	SDCRAA CAPITAL IMPROVEMENTS PROGRAM OVERSIGHT COMMITTEE MEETING.
X Brown Act Pre-approved Res. 2009-0149R	Date: 10-28-2013 Time: 9:00 AM Location: SDIA	SDCRAA EXECUTIVE/FINANCE COMMITTEE MTGS. SPECIAL BOARD MEETING
X Brown Act Pre-approved Res. 2009-0149R	Date: 10-30-2013 Time: 10:00 AM Location: SDIA	SDCRAA AIRPORT ADVISORY COMMITTEE MTG.
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	
Brown Act Pre-approved Res. 2009-0149R	Date: Time: Location:	

I certify that I was present for at least half of the time set for each meeting, event and training listed herein.

Signature: John Smith



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
3

Meeting Date: **NOVEMBER 7, 2013**

Subject:

Awarded Contracts, Approved Change Orders from September 9, 2013 through October 13, 2013 and Real Property Agreements Granted and Accepted from September 9, 2013 through October 13, 2013

Recommendation:

Receive the report.

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission. Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreements is identified as Consideration on Attachment B.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

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Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Inclusionary Policy requirements were presented during the solicitation process on a case-by-case basis.

Prepared by:

JANA VARGAS
DIRECTOR, PROCUREMENT

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN SEPTEMBER 9, 2013 - OCTOBER 13, 2013

New Contracts



Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
09/13/13	N/A	Preferred Strategies, LLC	The Contractor will provide maintenance and support services for BI Quick Launch Business Intelligence Software for the Information Technology department at San Diego County Regional Airport Authority.	Informal RFP	H. Kourik	\$ 45,000.00	08/31/14
09/16/13	N/A	Aurora Industrial Hygiene	The Contractor is one of two pre qualified and approved to bid on industrial hygiene services by the issuance of a Request for Service. The contract value reflects the total not-to-exceed cost for the entire pool of contractors for this service.	RFP	R. Gilb	\$ 450,000.00	08/31/16
09/13/13	N/A	Tetra Tech, Inc.	The Contractor is one of two pre qualified and approved to bid on industrial hygiene services by the issuance of a Request for Service. The contract value reflects the total not-to-exceed cost for the entire pool of contractors for this service.	RFP	R. Gilb	\$ 450,000.00	08/31/16
09/16/13	N/A	Siemens Industry, Inc.	The Contractor will provide services needed to repair the traffic/pedestrian signal lighting systems located at San Diego International Airport.	RFP	J. Fejeran	\$ 200,000.00	09/22/16
09/17/13	N/A	Paper Systems, Inc.	The Contractor will provide cartons of kiosk boarding pass rolls for San Diego International Airport.	RFB	H. Kourik	\$ 30,000.00	09/14/14
09/27/13	N/A	Jones Lang LaSalle Americas, Inc.	The Contractor will complete a Restaurant Demand Study to determine the viability of a restaurant for the soon to be constructed Rental Car Center at San Diego International Airport.	Informal RFP	T. Leech	\$ 25,000.00	09/14/14
10/04/13	N/A	Deborah G. Aschheim	The Artist will provide a detailed presentation of a proposed design, fabrication and installation of a public artwork project for the Two-dimensional Design Project for Commuter Terminal Exterior Wall at San Diego International Airport.	RFQ	C. White	\$500.00	09/04/13
10/04/13	N/A	Jari "Werc" Alvarez	The Artist will provide a detailed presentation of a proposed design, fabrication and installation of a public artwork project for the Two-dimensional Design Project for Commuter Terminal Exterior Wall at San Diego International Airport.	RFQ	C. White	\$500.00	09/04/13
10/04/13	N/A	Eyecon, Inc.	The Artist will provide a detailed presentation of a proposed design, fabrication and installation of a public artwork project for the Two-dimensional Design Project for Commuter Terminal Exterior Wall at San Diego International Airport.	RFQ	C. White	\$500.00	09/04/13
10/4/13	N/A	Ken Bernstein Art Studio, Inc.	The Artist will provide a detailed presentation of a proposed design, fabrication and installation of a public artwork project for the Two-dimensional Design Project for Commuter Terminal Exterior Wall at San Diego International Airport.	RFQ	C. White	\$500.00	09/04/13
10/07/13	N/A	Airport Concession Consultants, Inc.	The Contractor will assist the Small Business Development department with its Airport Concessionaire Disadvantaged Business Enterprise and Disadvantaged Business Enterprise businesses certification process.	RFP	B. Silvas	\$ 200,000.00	09/09/16
10/09/13	N/A	ArtWorks San Diego, LLC	The Contractor will provide on-call art handling, installation, fabrication and off-site storage services for the Authority's public art collection located at San Diego International Airport.	RFP	C. White	\$49,999.00	08/31/14

New Contracts Approved by the Board

	<u>New Contracts Approved by the Board</u>						
Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
06/28/13	380612A	Nuera Contracting & Consulting LP	This contract was approved by the Board at the June 6, 2013 Board Meeting. The Contractor will provide sound attenuation treatment to residences included in Phase 6, Group 12A of the Quieter Home Program.	RFB	S. Knack	\$ 380,732.00	05/23/14
09/26/13	104136	Helix Electric, Inc.	This contract was approved by Board at the August 26, 2013 Special Board Meeting. The Contractor will construct an Airport Electrical Distribution System at San Diego International Airport.	RFB	I. Ghaemi	\$ 16,257,000.00	01/29/15

Amendments and Change Orders

	Date Signed	CIP #	Company	Description of Change	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
	09/13/13	N/A	Xerox Corporation	The Change Order increases the purchase order value by \$115,000.00 for the multi-function printer program authorized by the Information Technology department at San Diego County Regional Airport Authority.	\$ 849,312.20	\$ 115,000.00	14%	\$ 964,312.20	8/2/2014
	09/26/13	N/A	Neal Electric Corp.	The Second Amendment extends the term of the contract forty-five days for on-call electrical services at San Diego International Airport. There is no increase in compensation.	\$ 3,000,000.00	\$ -	0%	\$ 3,000,000.00	12/14/2013
	Amendments and Change Orders - Approved by the Board								
	9/10/2013	104124	Fiatron West, Inc.	The Change Order was approved by the Board at the July 11, 2013 Board Meeting. The maximum change order authorization limit for the President/CEO is increased and the contract duration is increased from 150 to 275 calendar days for the Washington Street Access Improvements project at San Diego International Airport.	\$ 2,873,776.00	\$ 400,810.00	14%	\$ 3,274,586.00	5/22/2013
	9/26/2013	104127	Hazard Construction Company	The Change Order was approved by the Board at the July 11, 2013 Board Meeting. The maximum change order authorization limit for the President/CEO is increased for the Reconstruction of Lot 8/SAN Park Harbor Dr. project at San Diego International Airport.	\$ 2,515,879.00	\$ 472,724.00	19%	\$ 2,988,603.00	3/22/2013

Attachment "B"

REAL PROPERTY AGREEMENTS EXECUTED FROM SEPTEMBER 9, 2013 TO OCTOBER 13, 2013

Real Property Agreements

Begin/End Dates	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f.)	Consideration	Comments
5/1/13-12/31/17	LE - 0742	Southeast Air Dynamics, Inc.	Ground Handling License	SDIA	Provides ground handling services to airlines	N/A	The greater of \$250 per month or 8% of gross income	
8/27/13 - Perpetuity	AE-2127	NDD on Broadway Lofts, LLC.	Avigation Easement	3051 Broadway, San Diego, CA 92102	Provides Airport Authority with avigation rights	N/A	N/A	N/A
9/26/13 - Perpetuity	AE-2131	Dennis Nelson & Trine Nelson, Husband and Wife	Avigation Easement	729 Devon Court, San Diego, CA 92109	Provides Airport Authority with avigation rights	N/A	N/A	N/A
9/26/13 - Perpetuity	AE-2130	Veritas Urban Properties, Limited Partnership	Avigation Easement	4175 Voltaire Street, San Diego, CA 92107	Provides Airport Authority with avigation rights	N/A	N/A	N/A
9/1/2013-6/30/2014	LE-0741	Flagship Airport Services, Inc.	Rental Agreement	SDIA	Administration offices, storage, mop shops, and break rooms to perform janitorial services.	9,021 s.f.	N/A	Provides janitorial service at San Diego International Airport

Real Property Agreement Amendments and Assignments

Effective Date	Authority Doc. #	Tenant/Company	Agreement Type	Property Location	Use	Property Area (s.f.)	Consideration	Comments
Effective September 30, 2013 and colaterimus with lease LE-0657	LE-0657	Host International, Inc.	Concession Lease	SDIA	Food & Beverage Concession	33,994 s.f.	N/A	Amend lease agreement to modify Section 4.03 of lease to accommodate fee schedule for remote storage units
Effective October 9, 2013 and colaterimus with contract AA-1591	AA-1591	Bradford Airport Logistics, LTD	Contract	SDIA	Central Receiving and Distribution Center Operator	64,920 s.f.	Amend Exhibit A to reflect the actual capital investment of \$1,426,465	Amend Exhibit B to modify the B-3 Buyout Schedule

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SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
4

Meeting Date: **NOVEMBER 7, 2013**

Subject:

November 2013 Legislative Report

Recommendation:

Adopt Resolution No. 2013-0121, approving the November 2013 Legislative Report.

Background/Justification:

The Legislative Advocacy Program Policy adopted by the Board on November 10, 2003, requires that Authority staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The November 2013 Legislative Report updates Board members on legislative activities that have taken place during the month of October. The Authority Board gives direction to staff on legislative issues by adoption of a monthly Legislative Report ("Attachment A").

State Legislative Action

The Authority's legislative team does not recommend that the Board adopt any new positions on state legislation.

On October 4, 2013, Governor Brown signed into law AB 359, legislation sponsored by the California Airports Council and supported by the Airport Authority, simplifying reporting requirements for airports utilizing a customer facility charge.

October 13, 2013, was the last day for the Governor to sign or veto legislation approved by the State Legislature in 2013. The Legislature is scheduled to reconvene for its next session on January 6, 2014.

Federal Legislative Action

The Authority's legislative team does not recommend that the Board adopt any new positions on federal legislation.

On October 17, 2013, President Obama signed into law H.R. 2775, a continuing resolution ending the 16 day federal government shutdown. This bill continues federal funding at the current post-sequestration levels through January 15, 2014.

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On October 18, 2013, the Chairman and Ranking Member of the U.S. House of Representatives Committee on Homeland Security sent a letter to John Pistole, Administrator of the Transportation Security Administration (TSA), expressing their concern with the agency's plan to transfer the TSA's responsibility of staffing airport exit lanes to airport operators. They specifically raised concerns with the TSA's decision to implement its proposal through an amendment to operators' Airport Security Programs rather than through the formal rulemaking process and asked the TSA to respond to numerous questions concerning this issue.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. § 15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code § 21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code § 30106.

Equal Opportunity Program:

Not applicable.

Prepared by:

MICHAEL KULIS
DIRECTOR, INTER-GOVERNMENTAL AND COMMUNITY RELATIONS

RESOLUTION NO. 2013-0121

A RESOLUTION OF THE BOARD OF THE SAN
DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
APPROVING THE NOVEMBER 2013 LEGISLATIVE
REPORT

WHEREAS, the San Diego County Regional Airport Authority ("Authority") operates San Diego International Airport as well as plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority's mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority's Legislative Advocacy Program Policy, the Authority Board gives direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board in directing staff may adopt positions on legislation that has been determined to have a potential impact on the Authority's operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the November 2013 Legislative Report ("Attachment A"); and

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act (CEQA) (Pub. Res. Code § 21065); and is not a "development" as defined by the California Coastal Act (Pub. Res. Code § 30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of November, 2013, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY RUSSELL
DIRECTOR CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

November 2013 Legislative Report

State Legislation

Legislation/Topic

AB 1092 (Levine) – Electric Charge Stations for New Construction Projects

Background/Summary

This bill would require the California Building Standards Commission (Commission) to adopt, in its next update, mandatory building standards for the installation of electric vehicle charging infrastructure in multifamily dwellings and nonresidential development. This bill would require the Commission to use the California Green Building Standards Code as the starting point for any mandatory building standards, and to consult with interested parties, during the development and adoption of new standards.

Anticipated Impact/Discussion

Staff will continue to monitor this legislation to determine the eventual requirement of electric vehicle charging stations that could be applicable for future Authority projects.

Status: 9/28/13 – Signed into law by the Governor

Position: Watch (4/4/13)

Legislation/Topic

AB 128 (Bradford) – Peace Officers, Airport Law Enforcement

Background/Summary

This bill would reclassify the Los Angeles World Airports law enforcement officers, providing them the authority to arrest and carry firearms on non-airport property.

Anticipated Impact/Discussion

This bill would not impact law enforcement at San Diego International Airport. Authority staff will continue to monitor the City of Los Angeles and Los Angeles World Airports' consideration of this legislation.

Status: 10/13/13 – Signed into law by the Governor

Position: Watch (4/4/13)

Legislation/Topic

AB 359 (Holden) - Vehicle Rental Agreements – Customer Facility Charge

Background/Summary

Under current law, any airport requiring car rental companies to collect a customer facility charge (CFC) must complete an independent audit and submit it to the State Legislature every three years. This legislation would simplify the auditing requirements for Airports utilizing a CFC. The legislation would also require airports to post audit results on their websites.

Anticipated Impact/Discussion

The Authority is currently collecting a customer facility charge to finance the construction of the rental car center and terminal roadway. Authority staff and the California Airports Council continue to work with the author's office and Committee staff to ensure that the final bill will minimize staff time and external auditor costs related to our use of a CFC.

Status: 10/4/13 – Signed into law by the Governor

Position: Support (3/7/13)

Legislation/Topic

SB 758 (Block) – Airport Land Use Compatibility Plan: City of Coronado

Background/Summary

The Authority Board serves as the Airport Land Use Commission for San Diego County and is responsible for the preparation, adoption and amendment of airport land use compatibility plans (ALUCPs) for airports located in San Diego County. SB 758 would extend the time from 180 days to 540 days the City of Coronado has to amend its general and specific plans following the creation of the ALUCP for Naval Air Station North Island (NASNI).

Anticipated Impact/Discussion

Although this legislation would not impact the Authority's ability to complete an ALUCP for NASNI, individual development projects would be sent to the Airport Land Use Commission for determination until the City of Coronado implemented the ALUCP.

Status: 10/5/13 – Signed into law by the Governor

Position: Watch (3/7/13)

Legislation/Topic

SCA 4/8 (Liu/ Corbett) – Local Government Transportation Tax

Background/Summary

This legislation would amend the California Constitution by lowering the threshold to levy a local transportation tax to 55% voter approval instead of the current 2/3 voter approval requirement. SCA 4 also prohibits a local government from expending any revenues derived from a special transportation tax approved by 55% of the voters at any time prior to the completion of a statutorily identified capital project funded by revenues derived from another special tax of the same local government that was approved by a two-thirds vote.

This legislation was amended to require that any ballot proposition must contain a list of projects and programs to be funded, a requirement for an independent audit, and the creation of a citizen's oversight committee to review all expenditures.

Anticipated Impact/Discussion

Although this legislation would have no direct impact to the Authority or SDIA, it could result in increased transportation funding for the region.

Status: 8/29/13 - SCA 4/SCA 8 – Died in Senate Committee on Appropriations

Position: Watch (2/14/13)

Federal Legislation

Legislation/Topic

H.R. 3141 (Miller) – Biometric Exit Improvement Act of 2013

Background/Summary

Approval of this bill would result in the creation and implementation of a biometric exit data system at all U.S. ports of entry. Specifically, the Secretary of Homeland Security would be required to establish a six-month pilot program to test a biometric exit system on non-pedestrian outbound traffic at three land ports of entry with significant cross-border traffic. The new biometric exit system would be expanded to all pedestrian land ports of entry within three years and expanded to all air and seaports within five years.

Anticipated Impact/Discussion

Passage of this bill would require the use of new biometric equipment and procedures for passengers departing San Diego International Airport for international destinations.

Status: 9/19/13 – Introduced and referred to the House Committee on Homeland Security

Position: Watch (10/3/13)

Legislation/Topic

H.R. 2610 (Latham)/S. 1243 (Murray) - FY 2014 Transportation, Housing and Urban Development Appropriations Act

Background/Summary

Both the House and Senate versions of this bill would provide funding for the Department of Transportation and the Federal Aviation Administration for Fiscal Year 2014. This House bill would fund FAA operations at a level of \$9.52 billion, while the Senate version would provide \$9.7 billion in FAA operations funding. Both the House and Senate versions would fund the Airport Improvement Program (AIP) at a level of \$3.35 billion - the full authorized level. Neither bill includes an increase in the Passenger Facility Charge limit.

Anticipated Impact/Discussion

Passage of this bill would benefit San Diego International Airport by providing continued funding for the AIP program, which will assist in funding airport projects.

Status: 7/2/13 – H.R. 2610 - Approved by the House Appropriations Committee
6/27/13 – S. 1243 - Approved by the Senate Appropriations Committee

Position: Support (7/11/13)

Legislation/Topic

(Schumer) – Department of Homeland Security Designation of International Airports

Background/Summary

This proposal would authorize the Department of Homeland Security to designate international airports based on the ability of airports to create and finance adequate space for the collection of biometric data.

Anticipated Impact/Discussion

Approval of this proposal could require significant and costly infrastructure modifications to the Authority as a condition to maintain international flights. A coalition of aviation and travel industry partners are actively opposing this proposal.

Status: 6/18/13 – Considered by the Senate

Position: Watch (7/11/13)

Legislation/Topic

H.R. 2217 (Carter) - FY 2014 Department of Homeland Security Appropriations Act

Background/Summary

This bill would provide annual funding for the Department of Homeland Security and Transportation Administration for Fiscal Year 2014. It would provide \$39 billion in overall funding. The TSA would be funded at a level of \$7.2 billion, \$388 million below the FY 2013 level. The House draft proposes to cut DHS funding \$613 million below the FY 2013 level and \$35 million below the President's request for FY 2014. Proposed TSA funding is \$388 million below the FY 2013 level. The bill calls for continuing a cap on full-time TSA screening personnel at 46,000, and supports TSA's request to shift to more risk-based screening. Also included in the Act is \$333 million for airport baggage system upgrades. The House subcommittee has rejected proposals from the Administration to increase the \$2.50 passenger security fee.

This bill also includes funding for 1,600 additional CBP officers to a record level of 22,800 officers. Additionally, this bill would fund CBP budget at \$10.6 billion overall, an increase of \$255 million above FY 2013 funding levels.

Anticipated Impact/Discussion

The DHS Appropriations Act would ensure a stable funding level for TSA and CBP activities, including those at SDIA. However, Authority staff is concerned about a proposal by TSA to shift the responsibility for TSA exit lane staffing by the end of the calendar year. If such a provision is included in the final version of the bill, it could cost the Authority a minimum of \$500,000 annually. Authority staff is working with

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airport advocacy associations and our federal legislative consultants to prevent this shift from occurring.

Status: 7/18/13 – Approved by Senate Committee on Appropriations
6/6/13 – Approved by the House by a vote of 245 to 182

Position: Support – FY 2014 DHS Appropriations Act (7/11/13)
Oppose – Proposals requiring airport operators to staff security exit lanes at airports (7/11/13)

Legislation/Topic

S. 208/H.R. 456 (Feinstein/Schiff) – The Los Angeles Residential Helicopter Noise Relief Act of 2013

Background/Summary

This bill directs the Administrator of the FAA to create regulations for helicopter operations in Los Angeles County that include requirements for helicopter flight paths and altitudes to reduce helicopter noise pollution in residential areas, increase safety, and minimize scheduled commercial aircraft delays. Helicopter operations related to emergency, law enforcement, or military activities would be exempt.

This bill also directs the Administrator to make reasonable efforts to consult with local communities and local helicopter operators to develop regulations that meet the needs of local communities, helicopter operators, and the FAA.

Anticipated Impact/Discussion

This legislation only applies to Los Angeles County but will be monitored by Authority staff for any future impact to SDIA.

Status: 2/4/13 – S. 208 – Introduced and referred to the Senate Committee on Commerce, Science, and Transportation
2/4/2013 - H.R. 456 – Introduced and referred to the House Committee on Transportation and Infrastructure

Position: Watch (3/7/13)



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
5

Meeting Date: **NOVEMBER 7, 2013**

Subject:

Approve the Revised Disadvantaged Business Enterprise Program Plan, to Include the Small Business Element; and Revised Airport Concession Disadvantaged Business Enterprise Program Plan

Recommendation:

Adopt Resolution No. 2013-0122, approving the revised Disadvantaged Business Enterprise Program Plan; and Adopt Resolution No. 2013-0123, approving the revised Airport Concession Disadvantaged Business Enterprise Program Plan.

Background/Justification:

The Authority is a recipient of federal funds through the Airport Improvement Program ("AIP") issued by the United States Department of Transportation ("USDOT"). Since the Authority receives more than \$250,000 in federal funds, it is required to have a Disadvantaged Business Enterprise ("DBE") Program Plan as defined by 49 Code of Federal Regulations ("CFR") Part 26 ("Part 26") and an Airport Concession Disadvantaged Business Enterprise ("ACDBE") Program Plan as defined by 49 CFR Part 23. The DBE Program Plan has not changed since the Authority was created in 2003. The ACDBE Program Plan was last amended in 2006.

DBE PROGRAM PLAN

In February 2011, the USDOT revised Part 26 to require a recipient of federal funds to adopt a small business element ("Element") as part of the DBE Program Plan. The purpose of the Element is to encourage race/gender neutral efforts in striving towards DBE participation. The rule requires verification that a small business conforms to the size standards as issued by the Small Business Administration ("SBA"). The Authority's current definition of a small business is consistent with Part 26 and includes the following:

- A business concern that is certified as a DBE by the California Unified Certification Program; or
- A business enrolled in the Authority's Bonding & Contract Financing Program; or
- A business certified by an agency that has satisfied the Authority's requirement of a thorough and complete verification that business size is consistent with SBA standards; or

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- An airport concessionaire that provides evidence that its business size is within standards established under 49 CFR Part 23, Section 23.33.

Staff drafted a proposed Element which is included in the attached revised DBE Program Plan (Attachment A). The proposed Element contains components that are already utilized by the Authority. These components include: the Authority's education and outreach program, the Bonding and Contract Financing Assistance Program, and the practice of "unbundling." Unbundling is the process of taking a large project and breaking it down into smaller projects to allow small businesses a better chance to compete.

An additional component of the proposed Element is the use of small business goals. Federal regulations prohibit the Authority from using preferences on federally funded projects; therefore, the proposed component would not include a preference. The use of goals is different than the use of preferences, which are included in some Authority policies (5.12 and 5.14). Unlike those policies, the proposed Element component involves a requirement that a contractor achieves a small business participation target or provides documentation, demonstrating good faith effort, as to how the contractor tried to achieve the target. If used, a small business goal will require goal achievement or good faith effort in order for a bid to be considered responsive. It is recommended that the small business goal only be used when other measures are ineffective in providing DBE participation on federally funded projects.

In addition to including the Element, staff included some "clean up" modifications in the revised DBE Program Plan. The regulations (Part 26, Section 21(b)(2)) require that significant changes to the DBE Program Plan be approved by the Federal Aviation Administration ("FAA"). Addition of the Element is considered a significant change to the plan; therefore, it was submitted to the FAA for approval. The FAA staff has received the DBE Program Plan and approval of the Element is pending.

ACDBE PROGRAM PLAN

The ACDBE Program Plan was last revised at the February 6, 2006, Board meeting. Some "clean up" changes are necessary and are included in the revised ACDBE Program Plan (Attachment B). The proposed changes to the plan are minor and not considered significant; therefore, FAA approval is not required.

Staff recommends that the Board approve the revised DBE Program Plan (Attachment A) and the revised ACDBE Program Plan (Attachment B).

Fiscal Impact:

Adequate funding for DBE and ACDBE Programs is included in the adopted FY 2014 and conceptually approved FY 2015 Operating Expense Budgets within the Non-Personnel Expenses Contractual Service (Account 61100) line item.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

BOB SILVAS
DIRECTOR, SMALL BUSINESS DEVELOPMENT

RESOLUTION NO. 2013-0122

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY APPROVING THE REVISED
DISADVANTAGED BUSINESS ENTERPRISE
PROGRAM PLAN

WHEREAS, the San Diego County Regional Airport Authority (Authority) is a recipient of federal funds through Airport Improvement Program grants; and

WHEREAS, according to 49 Code of Federal Regulations Part 26, the Authority must have a Disadvantaged Business Enterprise Program Plan; and

WHEREAS, the original DBE Program Plan has been in place since 2003; and

WHEREAS, federal regulations passed in February 2011 require a recipient of federal funds to adopt a small business element as part of the DBE Program Plan that includes small business size verification; and

WHEREAS, the small business element will include existing programs and the use of small business goals when other measures are ineffective in providing DBE participation on federally funded projects.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the revised Disadvantaged Business Enterprise Program Plan [Attached as Attachment A]; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

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PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of November, 2013, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

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ATTACHMENT A [S1]



SAN DIEGO COUNTY REGIONAL
AIRPORT AUTHORITY

**DISADVANTAGED BUSINESS
ENTERPRISE PROGRAM**

DBE PROGRAM PLAN

REVISED **September 29, 2003, November 7 2013**
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Disadvantaged Business Enterprise Program

Section I: Objective/Policy Statement

The San Diego County Regional Airport Authority (Authority) has established a Disadvantaged Business Enterprise (DBE) Program (~~Program~~DBE Program Plan) in accordance with regulations of the U.S. Department of Transportation (DOT), 49 CFR Part 26. The Authority has received Federal financial assistance from the DOT, and as a condition of receiving this assistance, the Authority has signed an assurance that it will comply with 49 CFR Part 26.

~~This~~ The DBE Program Plan reaffirms the Authority's commitment to its policy of nondiscrimination and the full realization of equal opportunity in all of the Authority's contracting activities.

This DBE Program Plan will become effective upon its adoption by the Authority's Board of Directors.

It is the policy of the Authority to ensure that all businesses, including DBEs, as defined herein, have an equal opportunity to receive and participate in DOT-assisted contracts. It is also the Authority's policy:

1. To ensure nondiscrimination in the award and administration of DOT-assisted contracts;
2. To create a level playing field on which DBEs can compete fairly for DOT-assisted contracts;
3. To ensure that this Program is narrowly tailored in accordance with applicable law;
4. To ensure that only firms that fully meet 49 CFR Part 26 eligibility standards are permitted to participate as DBEs;
5. To help remove barriers to the participation of DBEs in DOT-assisted contracts; and,
6. To assist the development of firms that can compete successfully in the market place outside the DBE Program.

~~Robert H. Silvas, Director~~ The Small and Emerging-Business Development Department Director has been delegated as the Authority's DBE Liaison Officer. In that capacity, the Small Business Development Department Director Mr. Silvas is responsible for implementing all aspects of the DBE Program Plan. Implementation of the DBE Program Plan is accorded the same priority as compliance with all other legal obligations incurred by the Authority in its financial assistance agreements with the DOT.

The Authority has disseminated this policy statement to the Authority's Board of Directors and all the components of the Authority's organization. In addition, the Authority has mailed posted this policy statement on its website to make it available to DBE and non-DBE business communities that perform work for the Authority (~~or its predecessor, the San Diego Unified Port District~~) on DOT-assisted contracts.

Signed:

President & Chief Executive Officer: _____ Date: _____

Section II: Applicability

The Authority is a recipient of federal airport funds authorized by 49 U.S.C. 47101, *et seq.* and therefore 49 CFR Part 26 applies.

Section III: Scope

This DBE Program Plan shall be applicable to all bidders or proposers on, and recipients of, the Authority's federally assisted contracts and subcontracts ~~and concessions~~.

The provisions of this DBE Program Plan are separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section or portion of this DBE Program Plan, or the invalidity of the application thereof to any person or circumstances shall not affect the validity of the remainder of this DBE Program Plan, or the validity of its application to other circumstances.

Section IV: Definitions

The Authority adopts by reference and incorporates into ~~this~~ DBE Program Plan the definitions found in 49 CFR Part 26, Section 26.5.

Section V: Non-Discrimination Requirements

The Authority will not exclude any person from participation in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any contract covered by 49 CFR Part 26 on the basis of race, color, sex, or national origin.

In administering this DBE Program Plan, the Authority will not, directly or through contractual or other arrangements, use criteria or methods of administration that have the effect of defeating or substantially impairing accomplishment of the objectives of ~~this~~ the DBE Program Plan with respect to individuals of a particular race, color, sex, or national origin.

Section VI: Record-Keeping Requirements

Reporting to the DOT (49 CFR 26.11(b))

The Authority ^[S2] ~~We~~ will report DBE participation to DOT as follows:

The Authority ^[S3] ~~We~~ will submit annually DOT Form 4630, as modified for use by FAA recipients.

Bidders List (49 CFR 26.11(c))

The Authority will create and maintain a bidders list consisting of all firms (DBE and non-DBE) bidding on prime contracts and bidding or quoting subcontracts on DOT-assisted projects. The following information will be included for every such firm:

1. Company Name
2. Address
3. Telephone and Facsimile Number; and, E-mail Address
4. DBE/non-DBE Status
5. Number of Years in Business
6. Annual Gross Receipts

Through a contractual clause, all prime bidders will be required to furnish this information on their subcontractors with their bids. Prime bidders also will be surveyed to obtain the information on those subcontractors that were not listed in the prime bidders' bids. The purpose of this requirement is to allow use of the bidders list approach to assist in the calculation of the Authority's overall DBE goal.

Section VII: DBE Program Updates

The Authority will provide to the DOT updates representing significant changes to this Program. As a recipient of federal funds in excess of \$250,000 for airport planning or development, the Authority will continue to carry out this the DBE Program Plan until all funds from DOT financial assistance have been expended.

The Authority will submit its required updated three-year goals annually (on August 1 of the applicable federal fiscal year) if it is anticipated that federal improvement funds in excess of \$250,000 will be awarded to the Authority in that federal fiscal year.

Section VIII: DBE Liaison Officer (DBELO)

The Authority has designated the following individual as its initial DBE Liaison Officer:

Robert H. Silvas

Small Business Development, Director
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776
(619) 400-25678
-rsilvas@san.org
SmallBusiness@san.org

In that capacity, the DBELO is responsible for implementing all aspects of the DBE Program Plan and ensuring that the Authority complies with all provisions of 49 CFR Part 26. The DBELO has direct, independent access to the Authority's President & Chief Executive Officer concerning the DBE Program Plan matters. The DBELO will ensure the cooperation of the Authority's operational staff as necessary for effective

implementation of this DBE Program Plan.

The DBELO is responsible for developing, implementing and monitoring ~~this~~ the DBE Program Plan, in coordination with other appropriate officials. The DBELO, through assigned staff, will gather and report statistical data and other information as required by the DOT, review third-party contracts and purchase requisitions for compliance with ~~this~~ DBE Program Plan, and ensure that bid notices and request for proposals are available to DBEs in a timely manner. To further ensure that DBEs have equal opportunity to participate in DOT- assisted contracts, the DBELO will:

- Set overall ~~annual-triennial~~ DBE goals per DOT schedule
- Analyze and report the Authority's progress toward DBE goal attainment and identify ways to improve progress
- Advise the President & Chief Executive Officer and/or the Board of Directors through the President & Chief Executive Officer on DBE matters and achievement
- Evaluate contractor compliance with good faith efforts
- Promote centralized DBE certification through the California Unified Certification Program (CUCP)
- Plan and conduct DBE training seminars

As the primary contact for the Authority's DBE Program Plan, the DBELO and assigned staff will ensure that assistance in preparing bids and obtaining bonds and insurance is provided to DBEs desiring to participate on DOT-assisted projects. Under direction of the DBELO, ~~DBE-Program Small Business Development~~ staff will participate in pre-bid meetings, assist potential DBEs with the DBE certification process, conduct outreach to DBEs and community organizations to advise them of contract opportunities, maintain a current directory of certified DBEs and provide collateral support required to ensure the success of the DBE Program Plan.

Section IX: Federal Financial Assistance Agreement Assurance

As a recipient of DOT Airport Improvement Program (AIP) funds, the Authority has signed the following assurances, applicable to all DOT-assisted contracts and their administration:

Assurance: 49 CFR 26.13(a)

"The San Diego County Regional Airport Authority (Authority) shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE Program Plan or the requirements of 49 CFR Part 26. The ~~recipient~~ Authority shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The ~~recipient's~~ Authority's DBE Program Plan, as required by 49 CFR Part 26, and as approved by the DOT, is incorporated by reference in this agreement. Implementation of ~~this~~ the DBE Program

Plan is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the ~~San Diego County Regional Airport~~ Authority of its failure to carry out its approved program, the Department may impose sanctions as provided for under Part 26 and may, in appropriate cases refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.)”.

The Authority will ensure that the following clause is placed in every DOT-assisted contract and subcontract:

Contract Assurance: 49 CFR 26.13(b)

“The contractor, sub-recipient or subcontractor shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.”

Section X: DBE Financial Institutions

It is the policy of the Authority to investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in the community and, to make reasonable efforts to give equal opportunity to these institutions, and to encourage prime contractors on DOT-assisted contracts to make use of these institutions.

The Authority shall use the CUCP Directory (defined below) to identify any DBE financial institution in the Authority's local community. The Authority also subscribes to the following business publications, among others, whose focus includes the financial and small business markets, in its efforts to identify and locate potential DBE financial institutions: San Diego Business Journal (newspaper), San Diego Metropolitan (magazine), Voice and Viewpoint (newspaper), La Prensa (newspaper), SBA ProNet (electronic), and CUCP database (electronic).

Note: as of the date of adoption of this DBE Program Plan, the County of San Diego does not currently have any depository financial institutions that are owned and controlled by socially and economically disadvantaged individuals.

Section XI: DBE Directory

The Authority shall maintain a directory identifying all firms eligible to participate as DBEs. The directory shall be maintained through the Authority's participation in the California Unified Certification Program (CUCP) and is revised on an annual basis. The CUCP Directory includes relevant company information, such as each firm's name,

address, phone number, date of most recent certification, and the type of work the firm has been certified to perform as a DBE. In addition, the CUCP directory provides a vehicle for bidders, proposers and contractors to obtain information regarding DBEs.

The CUCP Directory may be accessed through the California DOT's website at www.dot.ca.gov http://www.dot.ca.gov/hq/bep/find_certified.htm.

Section XII: Overconcentration

The Authority has not identified any over-concentration of DBEs in any type of work.

Section XIII: Business Development Programs

At this time, the Authority has not established a business development program, as described under 49 CFR 26.35.

Section XIV: Prompt Payment Mechanisms

The Authority will include the following clause in each DOT-assisted prime contract:

“Pursuant to 49 CFR Part 26, Section 26.29 and in conformance with the limits set forth by the California Public Contract Code, the Contractor shall pay each subcontractor under this prime contract for satisfactory performance of their subcontract work no later than ten (10) days after receipt of each progress payment. Within sixty (60) days of satisfactory completion of all work required of the subcontractor, the Contractor shall release retainage payments withheld from subcontractors. Any delay or postponement of payment among parties may take place only for good cause, with the Authority's prior written approval. The Contractor shall pay to the subcontractor a penalty of two (2) percent of the amount due per month for every month that payment is not made. In any action for the collection of funds wrongfully withheld, the prevailing party shall be entitled to attorneys' fees and costs. The Contractor will not be paid by the Authority for work performed by a subcontractor unless and until the Contractor ensures that the subcontractors are promptly paid for the work they have performed by signing the affidavit required by 1C-9.2(C).”

Section XV: Monitoring and Enforcement Mechanisms

The Authority will bring to the attention of the DOT any false, fraudulent, or dishonest conduct in connection with ~~this~~ the DBE Program Plan, so that the DOT can take the appropriate steps (e.g., referral to the Department of Justice for criminal prosecution, referral to the DOT Inspector General, action under suspension and debarment or Program Fraud and Civil Penalties rules) provided in 49 CFR 26.109.

The Authority will also consider similar action under its own legal authorities, including responsibility determinations in future contracts. Among other things, the Authority shall

use contractual remedies, such as contract termination rights, to enforce this DBE Program Plan.

In addition, the Authority has implemented the following procedures to ensure compliance and remedy non-compliance with this Program:

1. Contractual language specifies that the decision to award the contract, or re-advertise, will be conditioned upon satisfaction of demonstrated performance of good faith efforts and the respondent being responsive.
2. Contractual language also requires contractors to sign the Assurance of DBE Participation form as required by the Federal Supplemental Contract Clauses and Requirements for Construction Contracts, which requires bidders to comply with 49 CFR Part 26. Failure to meet these requirements may be considered grounds for rejecting the bid.
3. DBE participation verification and prompt payment process:
 - a. Prior to award of a contract, a prime contractor must submit a Letter of Intent to DBE subparticipants listed in their response. The Letter of Intent must identify the scope of work and the estimated dollar value of the subcontract. The Letter of Intent must be on the prime contractor's letterhead, signed and countersigned by the DBE.
 - b. After award, a prime contractor is required to submit to the Authority monthly Verification of Payment to Subcontractors reports indicating how much each subcontractor has been paid for the month and to-date. The Authority will compare these reports to bid commitments and will follow up with the prime contractor in writing regarding any discrepancies.
 - c. If applicable, Authority DBE staff may also monitor the Labor Compliance Program requirements for all public works contracts; therefore, certified payroll records from DBE subcontractors as well as other subcontractors are collected and verified weekly.
4. Contractual language also requires bidders to make good faith efforts to replace any DBE unable to perform with another DBE. The Authority must approve substitutions after bid opening. Approval is subject to verification of the inability of a DBE to perform.

Section XVI: Quotas

The Authority does not use quotas in any way in the administration of ~~this~~ the DBE Program Plan.

Section XVII: Overall Goal

The Authority's overall DBE goal will be established on an ~~an annual-triennial~~ basis. The overall DBE participation goal for each fiscal year will be a specified percentage of

the federal financial assistance to be expended in DOT-assisted contracts.

Section XVIII: Goal Methodology

The following is a summary of the process that the Authority will use to establish its annual triennial overall DBE goal for each triennial year, based on the criteria set forth in 49 CFR Part 26:

Step 1: Base Figure Calculation (49 CFR 26.45(c))

The Authority will determine the base figure for relative availability of DBEs. The base figure is a percentage figure calculated by dividing a number representing ready, willing, and able available DBEs, by a number representing all ready, willing, and able available firms.

The data source(s) used to derive the numerator and denominator in the calculation above will be all contractors (primes and subs) that bid on projects with similar scopes of work.

Step 2: Adjustments (49 CFR 26.45(d))

After calculating the base figure for relative availability of DBEs, the Authority will examine evidence to determine whether any adjustment is needed to the base figure in order to arrive at the overall goal. This step is intended to adjust the "base figure" percentage from Step 1 so that it reflects as accurately as possible the DBE participation the recipient would expect in the absence of discrimination.

Step 3: Consultation and Public Notice

Before establishing the overall goal each triennial year, the Authority will consult with local contractors and professional groups, community organizations and applicable internal departments to obtain information concerning: (i) the availability of disadvantaged and non-disadvantaged businesses; (ii) the effects of discrimination on opportunities for DBEs; and (iii) the Authority's progress in establishing a level playing field for the participation of DBEs.

Following this consultation, the Authority will publish a public notice of the proposed overall goal. This notice will inform the public that the proposed goal and its rationale are available for inspection during normal business hours at the Authority's Administrative Offices for thirty (30) days following the date of the notice. The public notice will also inform the public that the Authority and the DOT will accept comments on the goals for forty-five (45) days from the date of the notice. The Authority's overall goal submission to DOT will include a summary of information and comments received during this public participation process and the Authority's responses.

Step 4: Submission to the DOT

The Authority will submit its overall goal to the DOT on August 1 of each applicable federal fiscal year, and will begin using the submitted goal on October 1 of each applicable federal fiscal year, unless the Authority receives other instructions from the DOT.

Section XIX: Breakout of Estimated Race-Neutral and Race-Conscious Participation

The Authority will meet the maximum feasible portion of its overall goal by using race-neutral means of facilitating DBE participation. The Authority will use the following race-neutral means to increase DBE participation:

- Reviewing solicitations, time of bid openings and accessibility to bid documents/information in ways to facilitate subcontractor participation;
- Providing assistance in overcoming barriers such as obtaining bonding or financing to increase the availability of contractors;
- Providing technical assistance and other services on such topics as contracting procedures, business plans and financial programs to increase the availability of contractors and assist them in being competitive;
- Providing prospective bidders with lists of possible subcontractors, suppliers and vendors as related to each specific contract opportunity through print and electronic means; and
- Ensuring outreach on the distribution of notices to bid to all contractors in the Authority's database.

The Authority will submit annually triennially along with its overall DBE goal, its percentage estimate of the portion of the overall goal that will be obtained through race-neutral DBE participation. This annual-triennial submittal of the estimated race-neutral percentage will specifically detail the methodology used to determine the race-neutral portion.

In order to ensure that this the DBE Program Plan is narrowly-tailored to overcome the effects of discrimination, if the Authority uses contract goals, then the Authority will adjust the estimated breakout of race-neutral and race-conscious participation as needed to reflect actual DBE participation and will track and report race-neutral and race-conscious participation separately. For reporting purposes, race-neutral DBE participation includes, but is not necessarily limited to, the following: DBE participation through a prime contract a DBE obtains through customary competitive procurement procedures; DBE participation through a subcontract on a prime contract that does not carry a DBE goal; DBE participation on a prime contract exceeding a contract goal; and DBE participation through a subcontract from a prime contractor that did not consider a firm's DBE status in making the award.

The Authority will maintain data separately on DBE achievements in those contracts

with and without contract goals, respectively.

Section XX: Contract Goals

The Authority will establish and use contract goals to meet any portion of the overall goal that the Authority does not project being able to meet using race-neutral means. Contract goals are established so that, over the period to which the overall goal applies, they will cumulatively result in meeting any portion of the overall goal that is not projected to be met through the use of race-neutral means.

Furthermore, the Authority will establish contract goals only on those DOT-assisted contracts that have subcontracting possibilities. The Authority need not establish a contract goal on every such contract, and the size of contract goals will be adapted to the circumstances of each such contract (e.g., type and location of work, availability of DBEs to perform the particular type of work, etc.)

However, contract goals will only be applied in compliance with the Ninth Circuit Court ruling in the case *Western States Paving Co., Inc. v. United States of America; United States Department of Transportation and Federal Highway Administration, and Washington State Department of Transportation.*

The Authority will express its contract goals as a percentage of the total amount of the respective DOT-assisted contract.

Section XXI: Good Faith Efforts

Demonstration of Good Faith Efforts (49 CFR 26.53(a) and (c))

The obligation of the bidder/proposer is to make good faith efforts. The bidder/proposer can demonstrate that it has done so either by meeting the contract goal or documenting good faith efforts. Examples of good faith efforts are found in Appendix A to 49 CFR Part 26.

The DBELO or his or her representative is responsible for determining whether a bidder/proposer who has not met the applicable contract goal has documented sufficient good faith efforts to be regarded as a responsible bidder/proposer.

The Authority ^[S4] ~~We~~ will ensure that all information is complete and accurate and adequately documents the bidder's/offeror's good faith efforts before we commit to the performance of the contract by the bidder/offeror.

Information to be submitted

The Authority will treat each bidder/proposer's compliance with good faith efforts requirements as a matter of responsibility.

Each solicitation for which a contract goal has been established will require

bidders/proposers to submit the following information at the time of bid/submittal:

- The names and addresses of DBE firms that will participate in the contract;
- A description of the work that each DBE will perform; and
- The dollar amount of the participation of each DBE firm.

Prior to the award of a contract, the bidder shall submit the following:

- A letter of Intent between the prime contractor and each DBE subcontractor that has been listed as a subcontractor in the bid submittal and whose participation the prime contractor submits to meet a contract goal. Both the prime contractor and the DBE subcontractor must sign each Letter of Intent.
- If the contract goal is not met, demonstrated evidence of the prime contractor's good faith efforts.

After award of a contract, the following is required:

- The prime contractor must submit to the Authority monthly Verification of Payment to Subcontractors reports indicating how much each subcontractor has been paid for the month and to-date. The Authority will compare these reports to bid commitments and will follow up with the prime contractor in writing regarding any discrepancies.

Administrative Reconsideration (49 CFR 26.53(d))

Within three (3) days of being informed by the Authority that a bidder's/proposer's good faith efforts were not sufficient, a bidder/proposer may request administrative reconsideration. This request must be in writing to the following reconsideration official:

Purchasing Procurement Director
San Diego County Regional Airport Authority
3225 North Harbor Drive
San Diego, CA 92101
619-400-2540
Procurement@san.org

The reconsideration official will not have played any role in the original determination that the bidder/proposer did not make/document sufficient good faith efforts.

As part of this reconsideration, the bidder/proposer will have the opportunity to provide written documentation or argument concerning the issue of whether it met the goal or made adequate good faith efforts to do so. The bidder/proposer will have the opportunity to meet in person with the Authority's reconsideration official to discuss the issue of whether it met the goal or made adequate good faith efforts to do so. The bidder/proposer will have the opportunity to meet in person with the reconsideration official to discuss the issue of whether it met the goal or made adequate good faith

efforts to do so. A written decision on reconsideration shall be sent to the bidder/proposer explaining the basis for the finding that the bidder did or did not meet the goal or make adequate good faith efforts to do so. The result of the reconsideration process is not administratively appealable to the DOT.

Good Faith Efforts when a DBE is replaced on a contract (49 CFR 26.53(f))

The Authority will require a contractor to make good faith efforts to replace a DBE that is terminated or has otherwise failed to complete its work on a contract with another certified DBE, to the extent needed to meet the contract goal. The Authority will require the prime contractor to notify the DBELO immediately of the DBE's inability or unwillingness to perform and provide reasonable documentation.

In this situation, the Authority will require the prime contractor to obtain the Authority's prior approval of the substitute DBE and to provide copies of new or amended subcontracts, or documentation of good faith efforts.

If the contractor fails or refuses to comply in the time specified, the Authority's contracting office will issue an order stopping all or part of payment/work until satisfactory action has been taken. If the contractor still fails to comply, the contracting officer may issue a termination for default proceeding.

Section XXII: Fostering Small Business Participation

The Authority is committed to meeting the maximum feasible portion of the Authority's overall goal by using race-neutral means to facilitate DBE participation. Race-neutral DBE participation includes any time a DBE (a) is awarded a prime contract through customary competitive procurement procedures, (b) performs as a subcontractor on a prime contract that does not carry a DBE goal, or (c) even if there is a DBE goal, performs as a subcontractor for a prime contractor that did not consider its DBE status in making the award (e.g., a prime contractor that uses a strict low bid system to award subcontracts).

By definition, DBE firms are small businesses. The Authority proposes to implement a small business element into its current DBE policy in accordance with applicable law. The Authority is including this element to facilitate competition by and expand opportunities for small businesses. The Authority is committed to taking all reasonable steps to eliminate obstacles to small businesses that may preclude their participation in procurement opportunities as prime contractors or subcontractors. The Authority will meet its objectives using a combination of the following methods and strategies:

1. Unbundling: The Authority, where feasible, may "unbundle" projects or separate large contracts into smaller contracts to make the contracting opportunity more suitable for small business participation. The Authority will conduct a contract review of each FAA- assisted contract to determine whether portions of the project could be "unbundled" or bid separately to

facilitate participation by small businesses. Similarly, the Authority will encourage its prime contractors and prime consultants to unbundle contracts to facilitate participation by small businesses.

2. Small Business Goals: Where feasible, the Authority will establish a percentage goal of the total value of a contract for small business participation where the prime contractor must meet or exceed the goal or provide evidence of a good faith effort to meet the small business participation goal on FAA-assisted contracts. A small business goal is open to all small businesses regardless of the owner's gender, race or geographic location. The project manager and Disadvantaged Business Enterprise Liaison Officer (DBELO) will review FAA-assisted purchases and contracts to assess the small business opportunities, giving consideration to the size and scope of each purchase or contract to establish the small business percentage goal. In the event that a small business participation goal is not established on an FAA-assisted contract, the project manager and small business officer will document why a small business goal is not in the best interest of the Authority.

The Authority will only accept small business participation from those firms that have had their small business status verified, by a means approved by the Authority, that it is consistent with the Small Business Administration size standards.

Section XXIII: Counting DBE Participation

When a DBE participates in a contract, the Authority will count only the value of the work actually performed by the DBE toward overall and contract goals, in accordance with 49 CFR 26.55.

Section XXIV: Certification

The Authority, through its participation as a member in the CUCP, will use the certification standards of Subpart D of part 26 and the certification procedures of Subpart E of part 26, to determine the eligibility of firms to participate as DBEs in DOT-assisted contracts.

Firms interested in DBE certification may contact

Robert H. Silvas
Director Small Business Development Director
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776
(619) 400-2568
rsilvas@san.org SmallBusiness@san.org

~~Currently, the Authority is only processing applications for airport concessions.~~

Certification Appeals

Any firm or complainant may appeal a decision in a certification matter to DOT. Such appeals may be sent to:

Department of Transportation
Office of Civil Rights
Certification Appeals Branch
400 7th Street, SW, Room 2104
Washington, DC 20590

No Change Affidavit and Notices of Change

We The Authority [S5] requires [S6] all DBEs to inform it, in a written affidavit, of any change in its circumstances affecting its ability to meet size, disadvantaged status, ownership or control criteria of 49 CFR Part 26 or any material changes in the information provided with DBE's application for certification.

We The Authority [S7] also requires [S8] all owners of all certified [S9] DBEs to submit on the anniversary date of their certification, a "no change" affidavit meeting the requirements of 26.83(i). Firms must meet Small Business Administration (SBA) criteria for being a small business concern and its average annual gross receipts (as defined by SBA rules) over the firm's previous three fiscal years must not exceed \$17.42 million.

We The Authority [S10] requires DBEs to submit with this affidavit, documentation of the firm's size and gross receipts.

We The Authority [S11] will notify all currently certified DBE firms of these obligations by sending via United States Post Office, a notice to the address of record in the DBE database at the time of the mailing. This notification will inform DBEs that to submit the "no change" affidavit, their owners must swear or affirm that they meet all regulatory requirements of part 26, including personal net worth. Likewise, if a firm's owner knows or should know that he or she, or the firm, fails to meet a part 26 eligibility requirement (e.g., personal net worth) the obligation to submit a notice of change applies.

Personal Net Worth

We The Authority [S12] will require all disadvantaged owners of applicants and of currently certified DBEs whose eligibility under part 26 we review, to submit a statement of personal net worth (PNW) at the time the application is submitted. Obtaining a PNW statement would necessarily be part of processing new applications or recertifications. Otherwise, DOT guidance does not require recipients to obtain this information before part 26 certification reviews of the firm.

Section XXIV: Information Collection and Reporting

The Authority will require prime contractors to submit monthly payment verification reports for the life of each contract. Prime contractors shall also be required to maintain records and documents of payments to DBEs for three (3) years following the performance of the contract. Any authorized representative of the Authority or the DOT will make these records available for inspection upon request. This reporting requirement also extends to any certified DBE subcontractor on the contract.

Additionally, the Authority may perform interim audits of contract payments to DBEs. The audits will review payments to DBE subcontractors to ensure that the actual amount paid to DBE subcontractors equals or exceeds the dollar amounts stated in the schedule of DBE participation.

Confidentiality

The Freedom of Information Act (FOIA), as passed by Congress in 1966, and amended in 1974, created procedures whereby any member of the public may obtain the records of the agencies of the federal government. This Act opened agency action to the light of public scrutiny.

Section 552 (a) of FOIA directs government agencies to disclose certain types of records and describes the manner of disclosure required.

Subsection (a) (1) lists records that must be published in the Federal Register. These include -

- Description of the agency's organizational structure - central office and field offices
- Description of the procedures that are set up to give the public access to the agency records - including where the records are located and the name of the custodian of the records
- General description of how the agency functions and its decision-making process
- The agency's rules of procedure - including a description of agency forms and where you can get them
- The agency's general policies

Subsection (a) (2) lists records that must be made available for public inspection and copying:

- Final decisions in particular administrative cases
- Policy statements that the agency uses, but hasn't published in the Federal Register
- Internal manuals written for the agency's staff that affect members of the public
- An index of the kinds of information that must be made public

Subsection (a) (3) contains a catchall provision requiring disclosure of records not covered by (a) (1) or (a) (2). Courts have held that these provisions are to be interpreted broadly to achieve Congress' goal of full disclosure.

The Authority will safeguard from disclosure to third parties information that may reasonably be regarded as confidential business information, consistent with Federal, state, and local laws.

Notwithstanding any contrary provisions of Federal, state or local law, without the written consent of the submitter, the Authority will not release personal financial information to a third party (other than DOT) in response to the personal net worth requirement.

RESOLUTION NO. 2013-0123

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY APPROVING THE REVISED AIRPORT
CONCESSION DISADVANTAGED BUSINESS
ENTERPRISE PROGRAM PLAN

WHEREAS, the San Diego County Regional Airport Authority (Authority) is a recipient of federal funds through Airport Improvement Program grants; and

WHEREAS, according to 49 Code of Federal Regulations Part 23, the Authority must have an Airport Concession Disadvantaged Business Enterprise Program Plan; and

WHEREAS, the ACDBE Program Plan was last revised and approved by the Board in 2006; and

WHEREAS, the proposed changes to the ACDBE Program Plan are not considered significant, and therefore do not require Federal Aviation Administration approval.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the revised Airport Concession Disadvantaged Business Enterprise Program Plan [Attached as "Attachment B"]; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of November, 2013, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

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ATTACHMENT B^[S1]



**SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY**

**AIRPORT CONCESSION
DISADVANTAGED BUSINESS
ENTERPRISE PROGRAM**

**CONCESSION PLAN
ACDBE PROGRAM PLAN**

REVISED ~~January, 2006~~ November 7, 2013

Section I: INTRODUCTION

The San Diego County Regional Airport Authority (Authority) has established an Airport Concession Disadvantaged Business Enterprise (ACDBE) Concession Program Plan (ACDBE Program Plan Concession Plan) as part of the Authority's ACDBE Program in accordance with regulations of the U.S. Department of Transportation (DOT), 49 Code of Federal Regulations (C.F.R.) Part 23, Subpart B, as may be amended (Regulations). All applicable aspects of the Authority's Disadvantaged Business Enterprise (DBE) Program Plan, provided under separate cover and incorporated by reference, will also apply to its ACDBE Concession Program Plan.

The Authority, as a recipient of Federal grants for airport development authorized under the Airport Improvement Program (AIP), and as a condition of its grant agreement, has signed an assurance that it will comply with the provisions of 49 CFR Part 23 and is required to implement an ACDBE Program Plan in accordance with the Regulations, which are incorporated herein by this reference. The ACDBE Program Plan outlined herein applies to all Airport concessions, management agreements covered by the Regulations. In the event of any conflicts or inconsistencies between the Regulations and this ACDBE Program Plan, the Regulations shall prevail.

Through this ACDBE Program Plan, the Authority strives to create a level playing field on which ACDBEs can compete fairly for concession related contracting opportunities.

Accordingly, the Authority has developed this Concession ACDBE Program Plan, which will be reviewed annually and updated as appropriate.

Section II: OBJECTIVES

This part seeks to achieve several objectives:

- (a) To ensure nondiscrimination in the award and administration of opportunities for concessions by airports receiving DOT financial assistance;
- (b) To create a level playing field on which ACDBEs can compete fairly for opportunities for concessions;
- (c) To ensure that the Department's ACDBE Program Plan is narrowly tailored in accordance with applicable law;
- (d) To ensure that only firms that fully meet this part's eligibility standards are permitted to participate as ACDBEs;
- (e) To help remove barriers to the participation of ACDBEs in opportunities for concessions at airports receiving DOT financial assistance; and

- (f) To provide appropriate flexibility to airports receiving DOT financial assistance in establishing and providing opportunities for ACDBEs.

Section III: DEFINITIONS

Any terms used in this ACDBE Program Plan that are defined in 49 C.F.R. 23.3 or elsewhere in the Regulations shall have the meaning set forth in the Regulations. Some of the most common terms are defined below:

Airport Concession Disadvantaged Business Enterprise (ACDBE) means a concession that is a for-profit small business concern –

- 1) That is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51 percent of the stock is owned by one or more such individuals; and
- 2) Whose management and daily business operations are controlled by one or more of the socially and economically disadvantaged individuals who own it.

Alaska Native Corporation (ANC) means any Regional Corporation, Village Corporation, Urban Corporation, or Group Corporation organized under the laws of the State of Alaska in accordance with the Alaska Native Claims Settlement Act.

Car dealership means an establishment primarily engaged in the retail sale of new and/or used automobiles. Car dealerships frequently maintain repair departments and carry stocks of replacement parts, tires, batteries, and automotive accessories. Such establishments also frequently sell pickup trucks and vans at retail. In the standard industrial classification system, car dealerships are categorized in NAICS code 441110.

Concession means one or more of the type of for-profit businesses listed in paragraph (1) or (2) of this definition:

- (1) A business, located on an airport subject to this part, that is engaged in the sale of consumer goods or services to the public under an agreement with the recipient, another concessionaire, or the owner or lessee of a terminal, if other than the recipient.
- (2) A business conducting one or more of the following covered activities, even if it does not maintain an office, store, or other business location on an airport subject to this part, as long as the activities take place on the airport:
 - i. Management contracts and subcontracts,
 - ii. a web-based or other electronic business in a terminal or which passengers can access at the terminal,

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- iii. an advertising business that provides advertising displays or messages to the public on the airport,
 - iv. or a business that provides goods and services to concessionaires.
- (3) For purposes of this definition, a business is not considered to be "located on the airport" solely because it picks up and/or delivers customers under a permit, license, or other agreement. For example, providers of taxi, limousine, car rental, or hotel services are not considered to be located on the airport just because they send shuttles onto airport grounds to pick up passengers or drop them off. A business is considered to be "located on the airport," however, if it has an on-airport facility. Such facilities include in the case of a taxi operator, a dispatcher; in the case of a limousine, a booth selling tickets to the public; in the case of a car rental company, a counter at which its services are sold to the public or a ready return facility; and in the case of a hotel operator, a hotel located anywhere on airport property.
- (4) Any business meeting the definition of concession is covered by this subpart, regardless of the name given to the agreement with the recipient, concessionaire, or airport terminal owner or lessee. A concession may be operated under various types of agreements, including but not limited to the following:
- i. Leases
 - ii. Subleases
 - iii. Permits
 - iv. Contracts or subcontracts
 - v. Other instruments or arrangements
- (5) The conduct of an aeronautical activity is not considered a concession for purposes of this subpart. Aeronautical activities include scheduled and non-scheduled air carriers, air taxis, air charters, and air couriers, in their normal passenger or freight carrying capacities; fixed base operators; flight schools; recreational service providers (e.g., sky-diving, parachute-jumping, flying guides); and air tour services.
- (6) Other examples of entities that do not meet the definition of a concession include flight kitchens and in-flight caterers servicing air carriers, government agencies, industrial plants, farm leases, individuals leasing hangar space, custodial and security contracts, telephone and electric service to the airport facility, holding companies, and skycap services under contract with an air carrier or airport.

Concessionaire means a firm that owns and controls a concession or a portion of a concession.

Direct ownership arrangement means a joint venture, partnership, sublease, licensee, franchise, or other arrangement in which a firm owns and controls a concession.

Good faith efforts means efforts to achieve an ACDBE goal or other requirement of this part that, by their scope, intensity, and appropriateness to the objective, can reasonably be expected to meet the program requirement.

Indian tribe means any Indian tribe, band, nation, or other organized group or community of Indians, including any ANC, which is recognized as eligible for the special programs and services provided by the United States to Indians because of their status as Indians, or is recognized as such by the State in which the tribe, band, nation, group, or community resides. See definition of "tribally-owned concern" in this section.

Joint venture means an association of an ACDBE firm and one or more other firms to carry out a single, for-profit business enterprise, for which the parties combine their property, capital, efforts, skills and knowledge, and in which the ACDBE is responsible for a distinct, clearly defined portion of the work of the contract.

Large hub primary airport means a commercial service airport that has a number of passenger boardings equal to at least one percent of all passenger boardings in the United States.

Local Geographic Preference means any requirement that gives an ACDBE located in one place an advantage over ACDBEs from other places in obtaining business as, or with, a concession at the Airport.

Management contract or subcontract means an agreement with a recipient or another management contractor under which a firm directs or operates one or more business activities, the assets of which are owned, leased, or otherwise controlled by the recipient.

Material amendment means a significant change to the basic rights or obligations of the parties to a concession agreement.

Native Hawaiian means any individual whose ancestors were natives, prior to 1778, of the area that now comprises the State of Hawaii.

Native Hawaiian Organization means any community service organization serving Native Hawaiians in the State of Hawaii that is a not-for-profit organization chartered by the State of Hawaii, and is controlled by Native Hawaiians.

Noncompliance means that a recipient has not correctly implemented the requirements of this part.

Personal net worth means the net value of the assets of an individual remaining after total liabilities are deducted. An individual's personal net worth does not include the following: The individual's ownership interest in an ACDBE firm or a firm that is applying for ACDBE certification; the individual's equity in his or her primary place of residence; and other assets that the individual can document are necessary to obtain financing or a franchise agreement for the initiation or expansion of his or her ACDBE firm (or have in fact been encumbered to support existing financing for the individual's ACDBE business), to a maximum of \$3 million. An individual's personal net worth includes only his or her own share of assets held jointly or as community property with the individual's spouse.

Principal place of business means the business location where the individuals who manage the firm's day-to-day operations spend most working hours and where top management's business records are kept.

Race/gender conscious means a measure of program that is focused specifically on assisting only ACDBEs, including women-owned ACDBEs.

Race/gender neutral means a measure or program that is, or can be, used to assist all small businesses, without making distinctions or classifications on the basis of race or gender.

Set-aside means a contracting practice restricting eligibility for the competitive award of a contract solely to ACDBE firms.

Small business concern means a for-profit business that does not exceed the size standards.

Social and economically disadvantaged individual means any individual who is a citizen of the United States and who is –

- (1) Any individual determined by a recipient to be a socially and economically disadvantaged individual on a case-by-case basis.
- (2) Any individual in the following groups, members of which are rebuttably presumed to be socially and economically disadvantaged:
 - i. "Black Americans," which includes persons having origins in any of the Black racial groups of Africa;
 - ii. "Hispanic Americans," which includes persons of Mexican, Puerto Rican, Cuban, Dominican, Central or South American, or other Spanish or Portuguese culture or origin, regardless of race;

- iii. "Native Americans," which includes persons who are American Indians, Eskimos, Aleuts, or Native Hawaiians;
- iv. "Asian-Pacific Americans," which includes persons whose origins are from Japan, China, Taiwan, Korea, Burma (Myanmar), Vietnam, Laos, Cambodia (Kampuchea), Thailand, Malaysia, Indonesia, the Philippines, Brunei, Samoa, Guam, the U.S. Trust Territories of the Pacific Islands (Republic of Palau), the Commonwealth of the Northern Marianas Islands, Macao, Fiji, Tonga, Kirbati, Juvalu, Nauru, Federated States of Micronesia, or Hong Kong;
- v. "Subcontinent Asian Americans," which includes persons whose origins are from India, Pakistan, Bangladesh, Bhutan, the Maldives Islands, Nepal or Sri Lanka;
- vi. Women;
- vii. Any additional groups whose members are designated as socially and economically disadvantaged by the Small Business Administration (SBA), at such time as the SBA designation becomes effective.

Tribally-owned concern means any concern at least 51 percent owned by an Indian tribe as defined in this section.

Section IV: Contract Provisions

The Authority will never exclude any person from participating in, deny any person the benefits of, or otherwise discriminate against anyone in connection with the award and performance of any concession related contracts on the basis of race, color, sex or national origin.

The following non-discrimination language will be included in all concession related contracts the Authority executes with any firm:

"(1) This agreement is subject to the requirements of the US Department of Transportation's Regulations 49 CFR Part 23. The concessionaire or contractor agrees that it will not discriminate against any business owner because of the owner's race, color, national origin, or sex in connection with the award or performance of any concession agreement, management contract, or subcontract, purchase or lease agreement or other agreement covered by 49 CFR Part 23.

(2) The concessionaire or contractor agrees to include the above statements in any subsequent concession agreement or contract covered by 49 CFR Part 23, that it enters and cause those businesses to similarly include the statements in further agreements."

Section V: CONCESSION POLICY

It shall be the policy of the Authority to actively promote and take all necessary and reasonable steps to foster participation by ACDBEs in its airport concession activities.

Section VI: ADMINISTRATIVE REQUIREMENTS

- A. Dissemination of Policy Statements: The Authority shall issue a signed and dated Policy Statement throughout the Authority and to the business community, including ACDBEs and non-ACDBEs that perform work on concession related contracting opportunities. The entire Plan will be posted on the Authority's website at www.san.org.
- B. DBE Liaison Officer (DBELO): Pursuant to 49 C.F.R. Part 23.23, the Plan shall be administered by the Disadvantaged Business Enterprise Liaison Officer (DBELO), who shall be appointed by and have direct access to the ~~Executive Director~~ President/Chief Executive Officer (CEO) of the Authority on ACDBE issues. The DBELO shall be the primary person responsible for implementing all aspects of ~~this the~~ ACDBE Program Plan, and will work closely with all other departments of the Authority who are responsible for making decisions related to contracting opportunities. The designated DBELO in the Authority's DBE Program Plan shall also oversee and be responsible for implementation of ~~this the~~ Concession ACDBE Program Plan.
- C. Active Participants Directory: The DBELO shall refer interested persons to the Unified Certification Program (UCP) database for a list of all firms eligible to participate as ACDBEs in ~~this the~~ ACDBE Program Plan. The UCP database includes every firm's name, address, phone number, type of work the firm has been certified to perform as an ACDBE. The UCP database is revised on a bi-weekly basis with updated information for contractors and the public to access at the following address:
http://www.dot.ca.gov/hq/bep/find_certified.htm.

Section VII: IMPLEMENTATION

The Authority will submit to the Federal Aviation Administration (FAA) Western-Pacific Region Civil Rights Officer, its overall goals and a description of the methodology used in establishing them, as per this Concession ACDBE Program Plan.

To ensure that ACDBEs have the maximum opportunity to compete for concession agreements, the Authority shall:

- a. Review and update this the Concession ACDBE Program Plan as needed;
- b. Ensure that any amendment that would result in significant change to this the Concession ACDBE Program Plan is approved by the FAA Western-Pacific Region Civil Rights Officer before implementation; and,
- c. To the extent practicable, seek to obtain ACDBE participation in all types of Concession activities and not concentrate participation in one category or a few categories to the exclusion of others.

Section VIII: ACDBE CERTIFICATION

The Authority is signatory to the Memorandum of Understanding (MOU) establishing the California Unified Certification Program (UCP), a reciprocal regional ACDBE certification program. The Authority utilized the UCP database to identify ACDBE certified firms.

The Authority, as a member of the UCP, will act as a certifying agency on the UCP's behalf. The Authority will follow all certification standards and procedures as prescribed in 49 CFR Part 26 except as provided by 49 CFR, Part 23 Subpart C. All ACDBE certification decisions will be made by the UCP.

The Authority will count toward its overall ACDBE participation goals only those businesses that have been certified by the UCP and identified on the UCP database.

Section IX: GOAL METHODOLOGY

Overall Goal

The Authority shall establish two separate overall ACDBE goals as prescribed in 49 CFR Part 23 Subpart D. The first is for car rentals and the second is for concessions other than car rental. Each goal will cover a three-year period. The

goals will be reviewed annually to ensure they continue to fit the circumstances appropriately. Any significant adjustments will be reported to the FAA.

Calculation of Overall Goals

When calculating the overall goal, a thorough analysis of concession opportunities will be conducted. Appropriate Authority staff along with the Small Business Development Department will perform the analysis. The objective of this analysis is to estimate the percentage of the concession opportunity that would be performed by ACDBEs in the absence of discrimination and its effects.

Each overall concession goal will be based on the availability of ready, willing, and able ACDBE relative to all businesses ready, willing and able to participate in our ACDBE pProgram Plan.

Each overall ACDBE Participation goal shall be calculated as a percentage of the estimated gross receipts that will be earned by all pertinent concessions operating at the Airport during the relevant three-year period.

For the purpose of making this calculation:

- a. When the Authority employs the estimated gross receipts that will be earned by all Concessions operating at the Airport during the goal period and,
- b. Net payments to the Airport from banks and banking services, including automated teller machines (ATM) and foreign currency exchanges, shall be used.

Each overall ACDBE participation goal shall be based on a review of the following:

- a. The concession opportunities anticipated during the relevant three-year period;
- b. The identification of opportunities that have the greatest potential for ACDBE participation; and,
- c. Past results of the Authority's efforts to contract with ACDBEs and the reasons for the high or low level of those results.

When calculating car rental ACDBE overall goal, only those car rental operators located on airport will be considered. Per the definition of concession, a car rental operator is not considered located at the airport solely because it picks up and/or delivers customers under a permit, license or other agreement.

Race/Gender-Neutral Methods

The Authority will use every effort to meet the goals utilizing race/gender neutral methods subject to applicable^(s) law. To the extent that race/gender neutral methods are inadequate to meet overall goals, race/gender conscious measures will ~~may~~ be utilized.

Section X: ACDBE SET-ASIDES

49 CFR Part 23.61 states that the Authority must not use quotas or set asides for ACDBE participation.

Section XI: LONG-TERM EXCLUSIVE CONCESSION AGREEMENTS

The Authority shall not enter into long-term exclusive agreements for the operation of G concessions, unless special local circumstances exist that make it important to enter such agreement, and assurances have been provided to the FAA Western Pacific Region Civil Rights Officer that there will be adequate ACDBE participation throughout the term of the long-term exclusive agreement.

For these purposes, a long-term exclusive agreement is one having a term in excess of five (5) years, and the determination of whether an agreement is exclusive shall be made in accordance with 49 CFR 23.107.

Should the Authority request approval of a long-term exclusive agreement; the Authority shall submit the following information to the FAA Western-Pacific Region Civil Rights Officer:

- a. A description of the special local circumstances that warrant a long-term exclusive agreement, e.g., a requirement to make certain capital improvements to a leasehold facility; and
- b. A copy of the draft and final leasing and subleasing or other agreement
- c. Documentation the ACDBE participants are properly certified
- d. A description of the type of business or businesses to be operated
- e. Information on the investment required on the part of the ACDBE and any unusual management or financial arrangement between the prime concessionaires.
- f. Information on the estimated gross receipts and net profit to be earned by the ACDBE.

Required Elements of a Long-Term Exclusive Agreement

Each long-term exclusive agreement(s) shall provide:

- a. That the extent of ACDBE participation will be reviewed prior to the exercise of each renewal option to consider whether an increase or decrease is warranted;
- b. That any ACDBE that is unable to perform successfully will be replaced by another ACDBE, if the remaining term of the agreement makes this feasible;
- c. That the ACDBE participation will be in an acceptable form, such as a sublease, joint venture or partnership;
- d. Documentation that the ACDBEs participant(s) are property certified;
- e. A description of the type of business(es) to be operated, location, storage and delivery space, "back-of-the-house facilities" such as kitchens, window display space, advertising space and other amenities that will increase the ACDBEs' chance to succeed;
- f. Information on the investment required by the ACDBE and any unusual management or financial arrangements between the prime concessionaire and the ACDBE; and
- g. Information on the estimated gross receipts and net profit expected to be earned by the ACDBE.

Section XII: SUBMISSION OF INFORMATION REGARDING CONCESSION AGREEMENTS

For each Concession agreement, the following information will be submitted to the FAA Western-Pacific Region Civil Rights Officer, together with any additional information requested:

- a. Name of firm;
- b. Type of business (e.g., bookstore, car rental, baggage carts, etc.);
- c. Beginning and expiration dates of agreement, including options to renew;
- d. For new agreements, method of solicitation proposed by the Authority (e.g., request for proposals, invitation for bids);
- e. Dates that material amendments will be made to the agreement (if known);
- f. Estimated gross receipts for each goal period established in this ~~Concession Plan~~ ACDBE Program Plan;
- g. Identification of those concessionaires that have been certified as ACDBEs; and,
- h. An indication of those ~~C~~oncessions having potential for participation by ACDBEs.

Section XIII: REQUIRED CONTRACT PROVISION

The Authority will include in all concession related agreements the following language per 49 CFR Part 23.29:

- a. Concessionaire has advised the Authority that it will use the ACDBEs listed on attached Exhibit "" in providing the services described thereon. Concessionaire agrees that within 60 days after the expiration of each calendar quarter during the term of this Agreement, it will provide a report to the Authority, in a form acceptable to the Authority, describing the gross receipts of each such ACDBE described on attached Exhibit "" (and each substitute ACDBE obtained pursuant to paragraph (c) below), or in the case of a rental car concession, the dollar value of vehicles and other goods and services purchased by the Concessionaire from each such ACDBE, in each case calculated in accordance with the requirements of 49 CFR Part 23.
- b. Concessionaire agrees that it will also submit within the same period described in (a) above a report to the Authority, in a form acceptable to the Authority, describing the Concessionaire's total gross receipts for the entire contract, or in the case of a rental car concession, the total dollar value of vehicles and other goods and services purchased by the Concessionaire.
- c. Concessionaire will have no right to terminate an ACDBE for convenience without the Authority's prior written consent. If an ACDBE is terminated by the Concessionaire with the Authority's consent or because of the ACDBE's default, then the Concessionaire must make a good faith effort, in accordance with the requirements of 49 CFR Part 23.25(e)1(iii) and (iv), and 49 CFR Part 26.53, to find another ACDBE to substitute for the original ACDBE to perform the same estimated gross receipts (or in the case of a rental car concession, to sell the same amount of vehicles and other goods and services) under the contract as the ACDBE that was terminated.
- d. The Concessionaire's breach of its obligations under (a), (b) or (c) above shall be a Default by Concessionaire under Section __ (the default provisions) above and shall entitle the Authority to exercise all of its contractual and legal remedies, including termination of this Agreement.

Section XIV: PUBLICATION OF OVERALL GOALS

Every three years, the Authority will publish a public notice announcing the proposed overall ACDBE participation goal under this the Concession ACDBE Program Plan, in accordance with the public notice procedures set forth in the

second paragraph of Section 17, Step 3 of the Authority's DBE Program Plan. In addition, the Authority will publish any significant changes to the goal within the three-year period.

Section XV: GOOD FAITH EFFORTS

The Authority will make good faith efforts to achieve the overall goals established under this Concession ACDBE Program Plan. These efforts shall include the following:

- a. Efforts will be made to locate and identify ACDBE businesses that may be interested in participating as concessionaires.
- b. Notifications will be sent to ACDBEs and other organizations of Concession opportunities and encouraging them to compete, when appropriate. The Authority will:
 - 1) Provide these businesses with announcements of bids or proposals when they are issued;
 - 2) Inform potential concessionaires during pre-solicitation meetings of any ACDBE requirements;
 - 3) Provide information concerning the availability of ACDBEs certified for Concessions to potential concessionaires to assist them in meeting ACDBE requirements; and,
 - 4) When practicable, structuring contracting activities so as to facilitate participation of ACDBEs.
- c. When requesting Concession ACDBE Program Plan update approval in which the overall annual ACDBE goal is ten (10) percent or less, the Authority shall provide a narrative description of its good faith efforts that shall include, but not be limited to, the following:
 - 1) Efforts to locate ACDBEs in the relevant geographic area that are capable of operating the Concessions that will become available;
 - 2) Efforts to notify ACDBEs of Concession opportunities and encourage them to compete;
 - 3) Consideration given, when practical, to structuring contracting procedures so as to encourage and facilitate ACDBE participation (e.g., the Authority may consider using competitive means to award a Concession that would otherwise be renegotiated without competition); and,

- 4) If appropriate, an explanation of why the nature of a particular ~~C~~concession makes ACDBE participation through a sublease, joint venture, partnership, or other arrangement not economically feasible.

Section XVI: OBLIGATIONS OF CONCESSIONAIRES AND COMPETITORS

The Authority may impose requirements on competitors for ~~C~~concession agreements as a means of achieving the ACDBE Program Plan Concession goals, provided that the ACDBE participation specified in the solicitation or other request is an eligible arrangement, as defined in 49 CFR Part 23.

When options to renew ~~C~~concession agreements are exercised or when a material amendment is made to the agreement, the Authority will assess the potential for ACDBE participation and may, if permitted by the agreement, use any means authorized by the Regulations to obtain a modified amount of ACDBE participation in the renewed or amended agreement.

When a specific ACDBE contract goal is established, the Authority will include a clause in the solicitation notifying the competitors of the ACDBE requirements. A competitor that fails to achieve the goal will be required to submit documentation demonstrating that it made good faith efforts to do so, or that it would not be economically feasible to enter into a sublease, joint venture partnership or other eligible arrangement. The DBELO shall determine whether the proposer has made a good faith effort to meet the contract-specific goal in accordance with 49 CFR Part 23.25(e)1(iii) and (iv), and 49 CFR Part 26.53, which are incorporated herein.

The Authority will not use a local geographic preference when awarding contracts. A local geographic preference is any requirement that gives an ACDBE located in one place an advantage over an ACDBE from other places in obtaining business at San Diego International Airport.

Section XVII: Accomplishments in Achieving ACDBE Goals

Each annual triennial update of ~~this the ACDBE Program Concession~~ Plan shall contain an analysis of the accomplishments made by the Authority toward achieving the previous triennial year's overall ACDBE participation goal under ~~this Concession the ACDBE Program~~ Plan. Each annual triennial update shall show the effect of those results on the overall level of ACDBE participation in the airport's ~~C~~concessions and shall, if applicable, include a statement as to why failure to meet the overall goal was beyond the Authority's control.



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
6

Meeting Date: **NOVEMBER 7, 2013**

Subject:

Reject the Claim of Ahmed Ovais

Recommendation:

Adopt Resolution No. 2013-0124, rejecting the Claim of Ahmed Ovais.

Background/Justification:

On October 23, 2013, Ahmed Ovais ("Ovais") filed a claim (Attachment A) with the Authority alleging that on April 26, 2013, he fell from a plane onto the attached jetway as he disembarked from an American Airlines flight at Gate 23 in Terminal Two at San Diego International Airport. Ovais claims an amount in excess of \$10,000 for medical and other unspecified damages.

Ovais alleges in his claim that he fell from an American Airlines plane on to the attached jetway, resulting in a strained ankle, a strained foot, a strained lumbar and nerve damage. Ovais claims that these injuries rendered him permanently handicapped.

Ovais's claim should be denied. An investigation into the incident revealed no notice to the Authority of an unsafe or dangerous condition, nor was a claim of unsafe or dangerous condition alleged. It was also determined that the incident occurred on April 25 and not April 26 as claimant alleges. Further, the area where the alleged incident occurred is under the care, custody and control of lessee, American Airlines. A police report taken at the time of the incident revealed that claimant was using the assistance of a walking cane due to previous leg injuries.

Fiscal Impact:

Not applicable.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

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Environmental Review:

- A. CEQA: This Board action, as an administrative action, is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

Not Applicable.

Prepared by:

SUZIE JOHNSON
PARALEGAL, GENERAL COUNSEL



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
ACCIDENT OR DAMAGE CLAIM FORM

Please complete all sections.
Incomplete submittals will be returned, unprocessed.
Use typewriter or print in ink.

FOR AUTHORITY CLERK USE ONLY	
Document No.:	06-212
Filed:	10-23-13
SDCRAA	
OCT 23 2013	
Corporate Services	

1) Claimant Name: OVAIS AHMED	
2) Address to which correspondence regarding this claim should be sent: DUNNE & DUNNE, LLP 701 B STREET, SUITE 2201 SAN DIEGO, CA 92101	
Telephone No. (619) 232-9332	Date: 10-23-2013
3) Date and time of incident: 04-26-13	
4) Location of incident: SAN DIEGO AIRPORT	
5) Description of incident resulting in claim: PERMANENTLY HANDICAPPED AFTER FALLING FROM AN AMERICAN AIRLINE PLANE TO A LINKED BRIDGE.	
6) Name(s) of the Authority employee(s) causing the injury, damage or loss, if known:	
7) Persons having firsthand knowledge of incident:	
Witness (es)	Physician(s):
Name:	Name:
Address:	Address:
Phone:	Phone:

8) Describe property damage or personal injury claimed:

STRAINED ANKLE
 STRAINED FOOT
 STRAINED LUMBAR
 NERVE DAMAGE

9) Owner and location of damaged property or name/address of person injured:

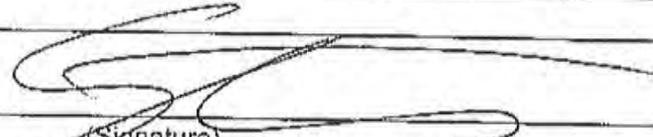
DVAIS AHMED
 C/O DUNNE & DUNNE, LLP
 701 D STREET, SUITE 2201
 SAN DIEGO, CA 92101

10) Detailed list and amount of damages claimed as of date of presentation of claim, including prospective damages. If amount exceeds \$10,000.00, a specific amount need not be included.

MEDICAL TREATMENT IS ONGOING AND ^{DAMAGES} EXCEEDS \$10,000.00

Dated: 10.23.13

Claimant:



(Signature)

Notice to Claimant:

Where space is insufficient, please use additional paper and identify information by proper section number.

Return completed form to:

Tony Russell, Director, Corporate Services/Authority Clerk
 Corporate Services Department
 P.O. Box 82776
 San Diego, CA 92138-2776

RESOLUTION NO. 2013-0124

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY REJECTING THE CLAIM OF AHMED
OVAIS

WHEREAS, on October 23, 2013, Ahmed Ovais filed a claim with the San Diego County Regional Airport Authority for damages he alleges were the result of falling from an American Airlines plane on to a linked jet bridge in Terminal Two at San Diego International Airport; and

WHEREAS, at its regular meeting on November 7, 2013, the Board considered the claim filed by Ahmed Ovais and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rejects the claim of Ahmed Ovais; and

BE IT FURTHER RESOLVED by the Board that it finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of November, 2013, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

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SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Board Communication

Date: November 7, 2013

To: Board Members

Via: Thella F. Bowens, President/CEO

From: Vernon D. Evans, Vice President, Finance/Treasurer

Subject: Accept the Unaudited Financial Statements for the Three Months Ended September 30, 2013:

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.

San Diego County Regional Airport Authority



Review of the Unaudited Financial Statements for the Three Months Ended September 30, 2013 and 2012

Presented by:

Vernon D. Evans, CPA

Vice President, Finance / Treasurer & CFO

Kathy Kiefer

Director, Accounting

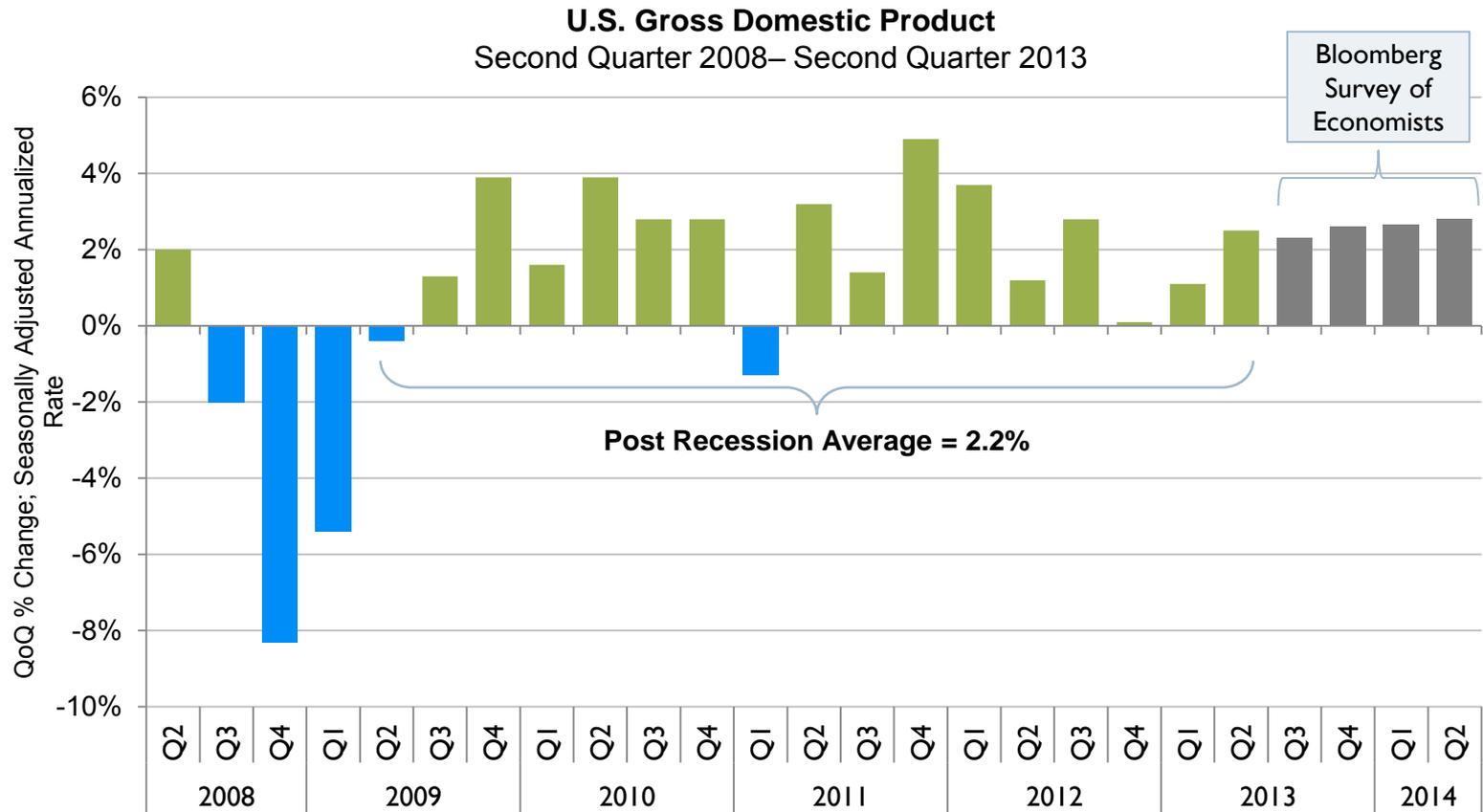
November 7, 2013



Economic Growth Restated



- The Q2 GDP figure was revised upward to 2.5% from the previously reported 1.7%. This restated number provided a more positive outlook of the country's economic position headed into the second half of 2013.





Initial Claims For Unemployment Up Sharply



- For the week ending October 5th, seasonally adjusted initial claims for unemployment were up by 66,000 to 374,000. However, the number is muddled by extraneous factors. Half of the weekly increase is from California, which has encountered problems with its computer system processing unemployment claims. Part of the increase is also likely due to the federal government shut down.
- The 4-week moving average, which helps smooth out some of the weekly volatility, was up by 20,000 to 325,00. However, initial claims for unemployment remain well below the 350,000 level, which is the level many economists think should indicate strong job growth.



Initial Jobless Claims and 4-Week Moving Average
October 2008 – October 2013





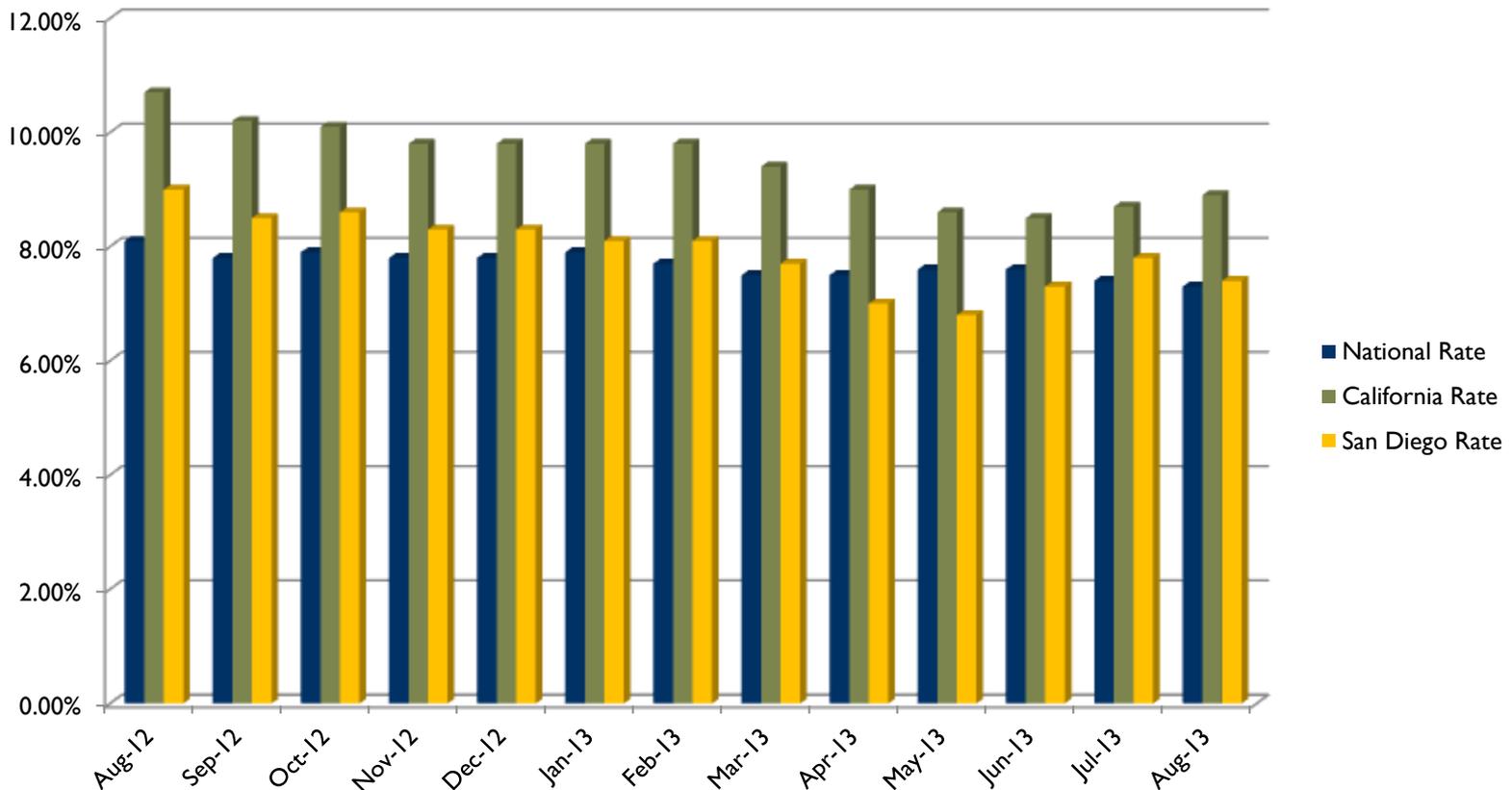
Unemployment Claims Leap Due to California Backlog, Shutdown TO BE UPDATED



Due to shutdown, national labor statistics not available. State rates for Sept. released 10/18/13.

The Federal unemployment rate fell slightly to 7.3% for the month of August 2013. The National U-6 rate decreased to 13.7%. In California, the State unemployment rate was 8.9% in August, up 0.2 percentage point from July. Locally, San Diego's unemployment was 7.4% in August 2013, down from 7.8% in July 2013.

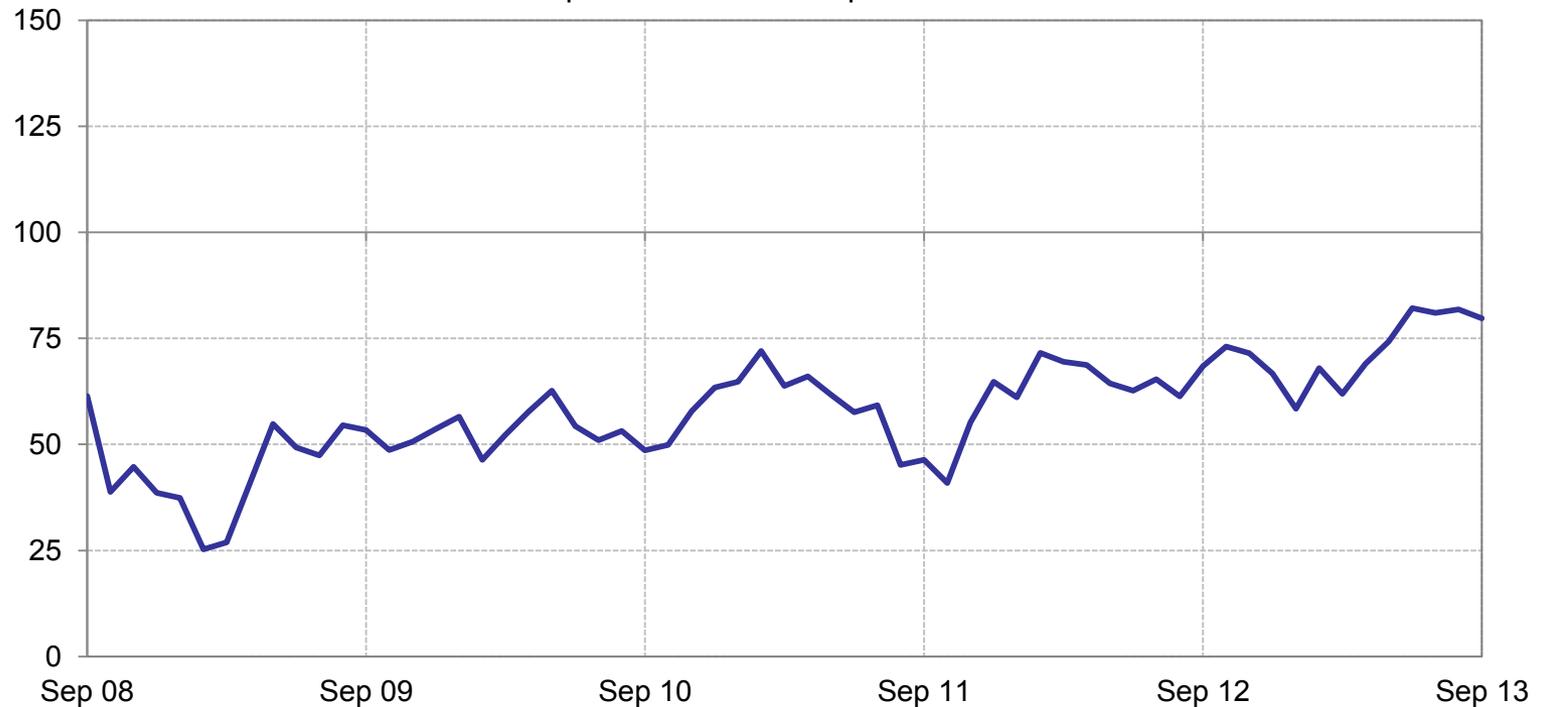
Unemployment Rates



Consumer Confidence Off Slightly

- The Consumer Confidence Index, which rose in August, fell slightly to 79.7 in September. Consumer concerns about jobs and earnings in the short-term resurfaced, while their expectations for future business conditions were little changed. The survey was taken before the current government shutdown, so it unclear what impact the budget impasse will have on consumer confidence going forward.

Consumer Confidence Index
September 2008 – September 2013



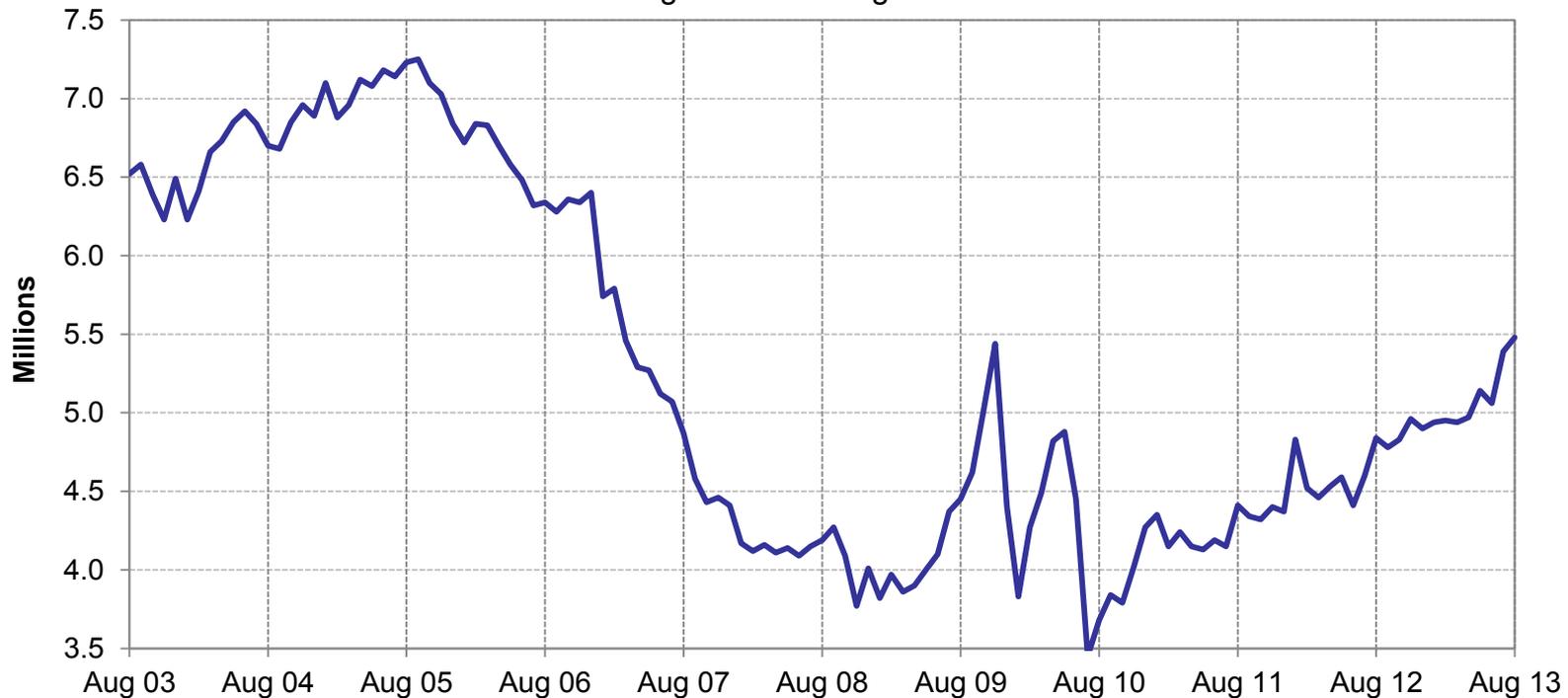


Existing Home Sales Up in August



- The housing recovery continued its upward trend in August. Existing home sales increased by 1.7% to a seasonally adjusted annualized rate of 5.48 million units, which was its highest level in six and half years. There are concerns, however that the increase in mortgage rates in recent months could impact sales in coming months.

U.S. Existing Home Sales (MoM)
August 2003 – August 2013





Oil Prices Off Recent Highs



- Oil (WTI spot) closed at \$103.07 on October 7th. Oil, which had traded as high as \$110.62 (the high for the year) on September 6th, has been trading lower in recent weeks as on Syrian war worries have subsided.

West Texas Intermediate Oil Price Per Barrel (WTI Spot)

October 1, 2008 – October 7, 2013





Jet Fuel Prices Trending Down



- Jet fuel (U.S. Gulf Coast Spot Price) closed at \$2.90 on October 7th, which is down \$0.23 from its most recent high on August 28th, when the market's were reacting to a potential military strike in Syria. Over the past month, jet fuel prices have averaged \$2.90, which is down \$0.12 compared to the prior month's average.

U.S. Gulf Coast Kerosene-Type Jet Fuel Spot Price FOB
August 1, 2008 – August 30, 2013





Equity Markets Off Highs



- After hitting all-time highs on September 18th, the equity markets have declined recently on uncertainty surrounding the ongoing government shutdown and the upcoming debt limit. However, the DJIA is still up 12.9% and the S&P 500 is up 16.1% year-to-date.

Dow Jones Industrial and S&P 500 Indices
October 1, 2008 – October 9, 2013

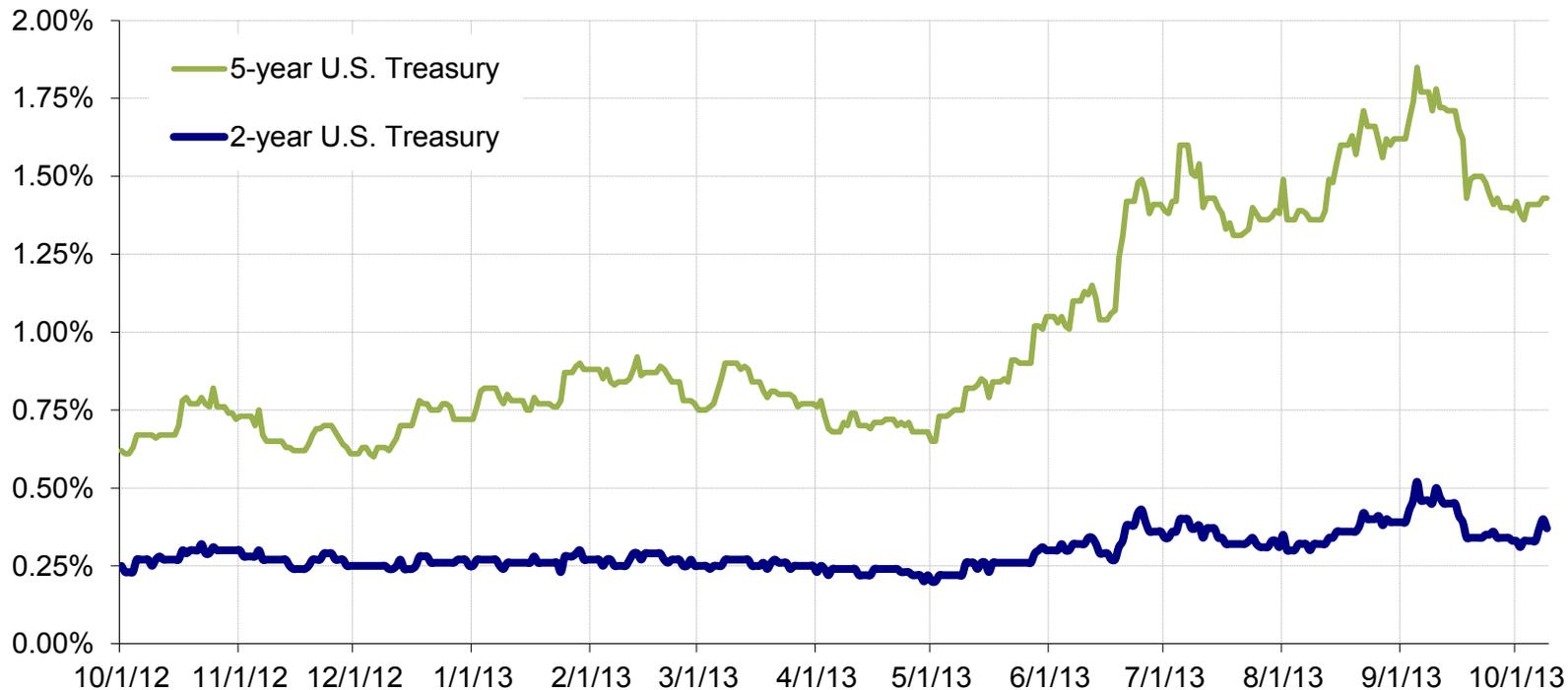




Treasury Yields Off Recent Highs

- Treasury yields, which had reached their highs for the year in early September on the belief that the Federal Reserve would be ready to taper its quantitative easing program (buying longer-term Treasury and mortgage-backed securities), fell following the September FOMC meeting (September 17-18) when the FOMC did not announce a tapering of its asset purchases.

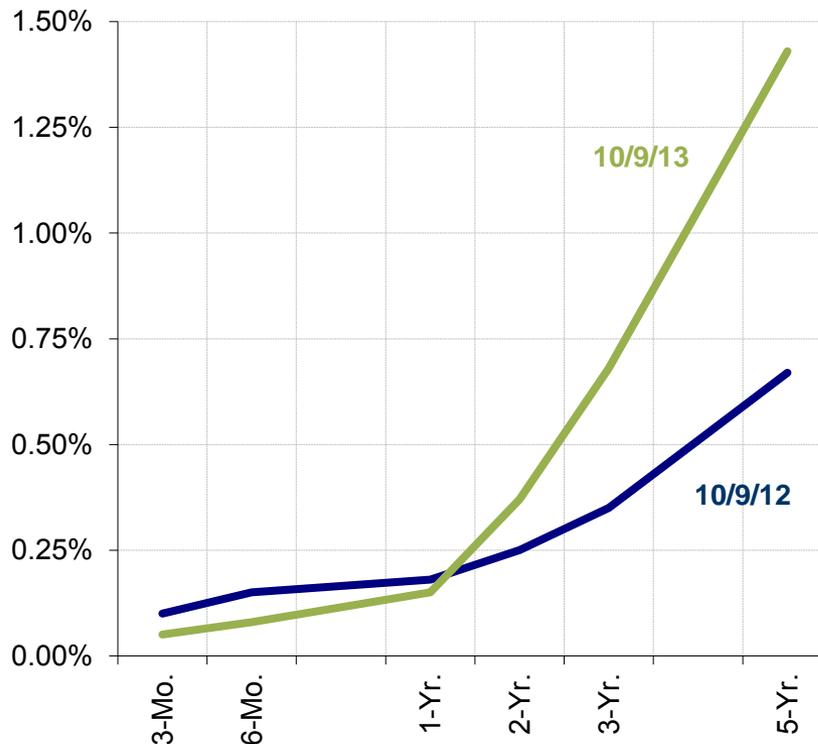
2- and 5-year U.S. Treasury Yields
October 1, 2012 – October 9, 2013



U.S. Treasury Yield Curve Remains Steep

- The yield curve remains steep. Although long-term yields are off their highs, they remain well above short-term rates, which remain tied to the Federal Reserve's fed funds target rate policy.

U.S. Treasury Yield Curve
October 9, 2012 versus October 9, 2013



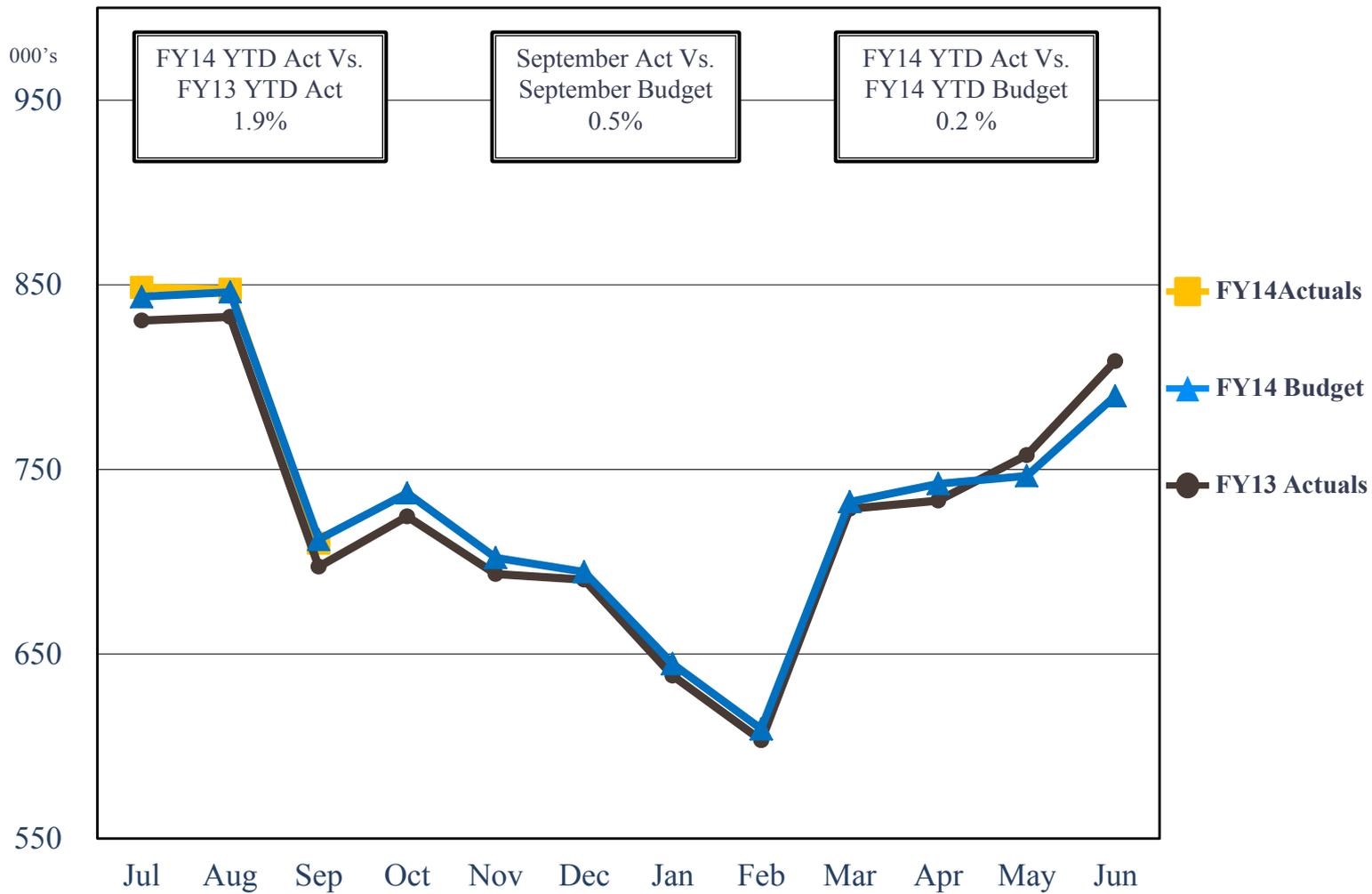
	10/9/12	10/9/13	Change
3-Mo.	0.10%	0.05%	(0.05%)
6-Mo.	0.15%	0.08%	(0.07%)
1-Yr.	0.18%	0.15%	(0.03%)
2-Yr.	0.25%	0.37%	0.12%
3-Yr.	0.35%	0.68%	0.33%
5-Yr.	0.67%	1.43%	0.76%
10-Yr.	1.74%	2.68%	0.94%
20-Yr.	2.52%	3.43%	0.91%
30-Yr.	2.93%	3.73%	0.80%

Unaudited Financial Statements
For the Month Ended
September 30, 2013



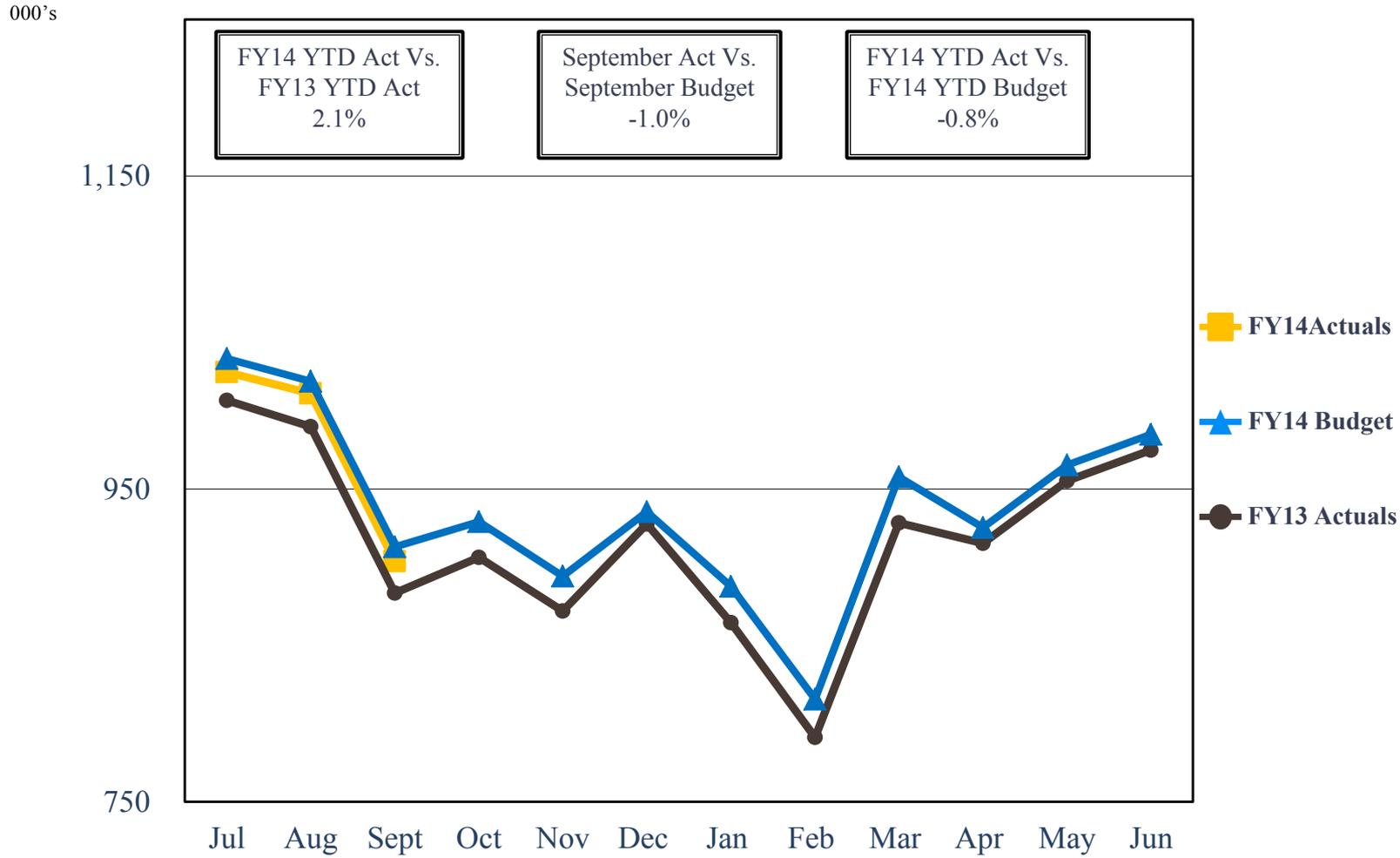


Enplanements





Gross Landing Weight Units (000 lbs)

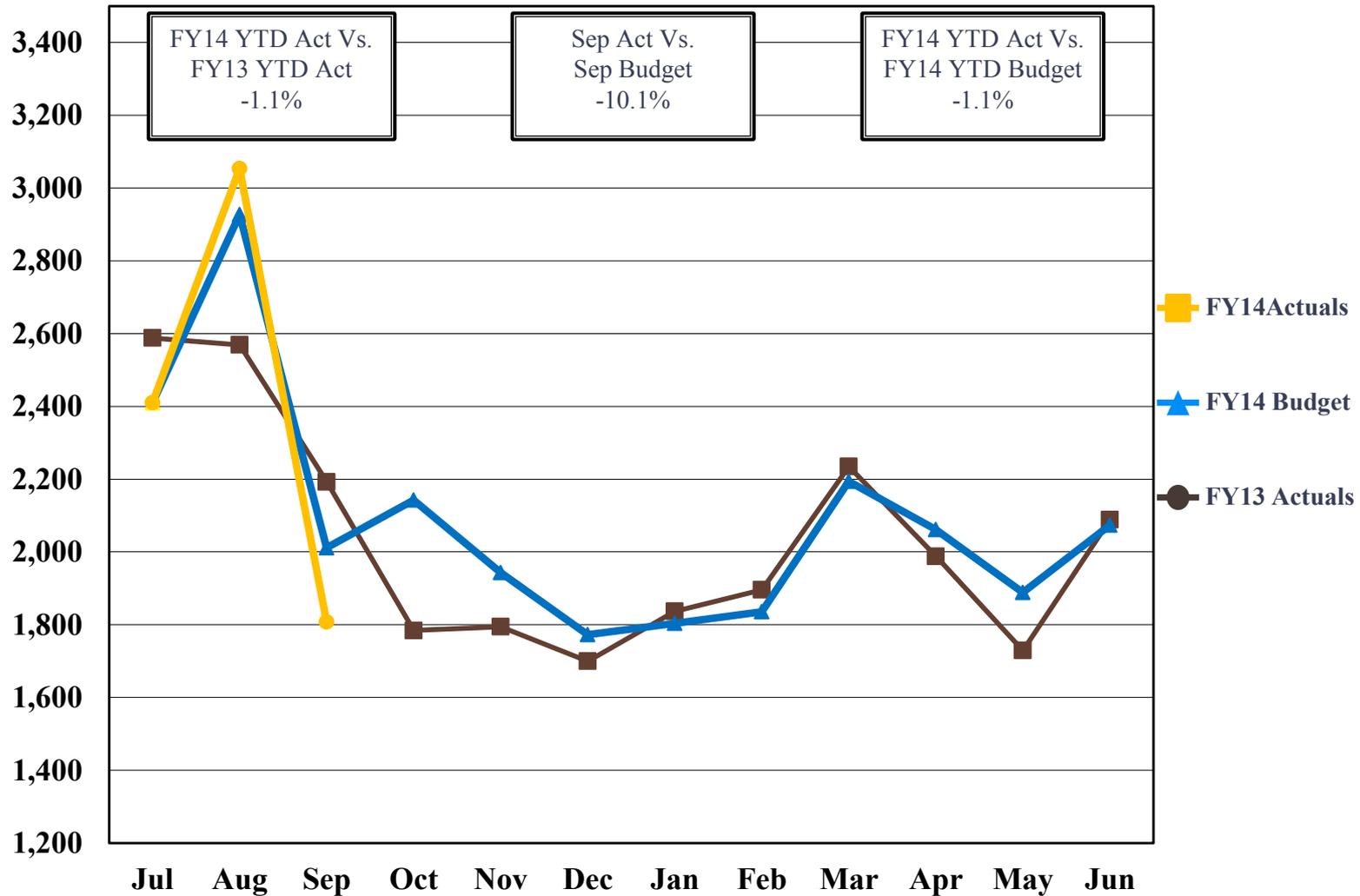




Car Rental License Fees

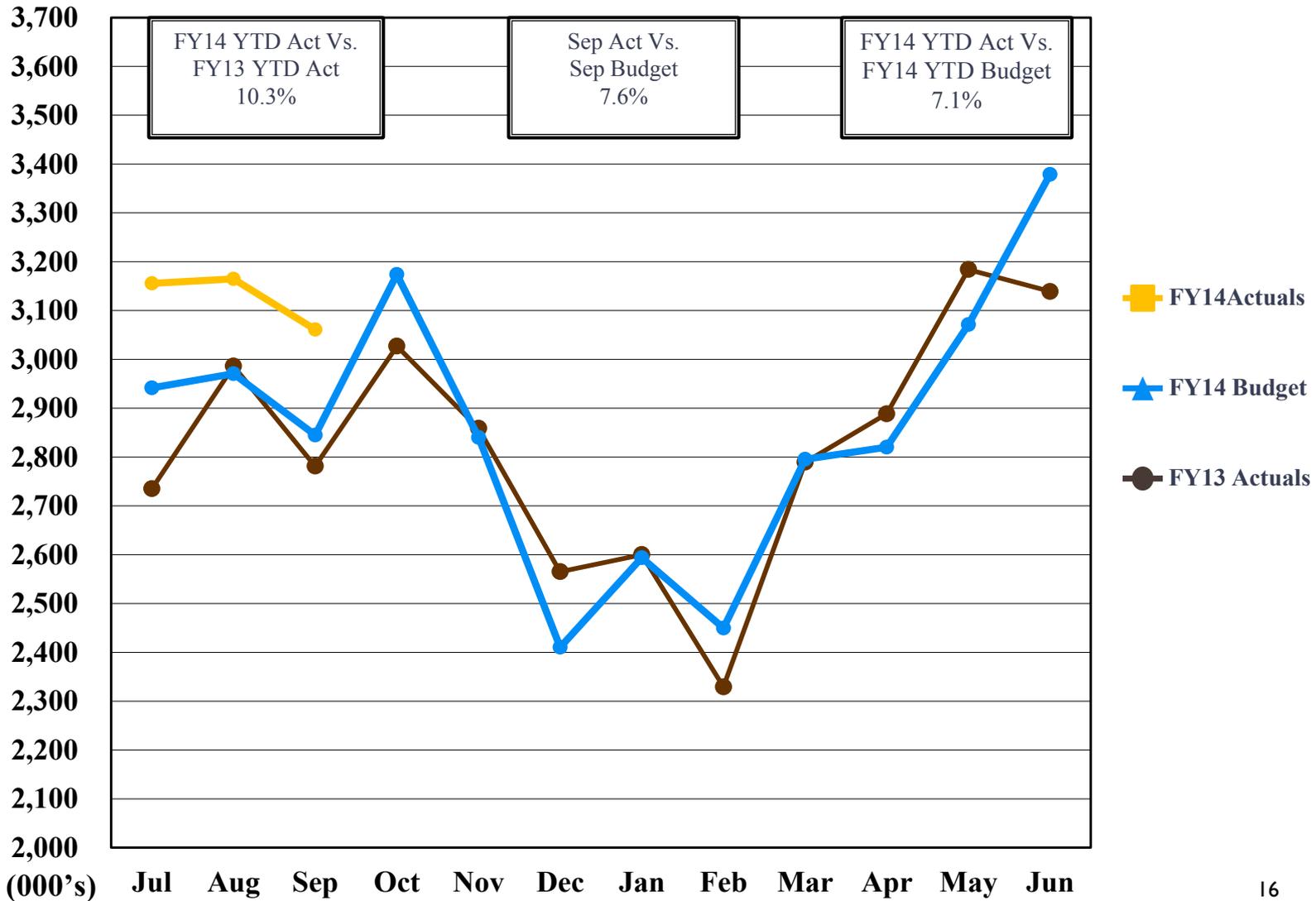


(000's)





Parking Revenue





Operating Revenues

for the Month Ended September 30, 2013 (Unaudited)



(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Aviation revenue:					
Landing fees	\$ 1,753	\$ 1,715	\$ (38)	(2)%	\$ 1,638
Aircraft parking fees	213	201	(12)	(6)%	270
Building rentals	3,756	3,816	60	2%	3,625
Security surcharge	2,081	2,081	(0)	(0)%	1,679
CUPPS Support Charges	93	93	(0)	(0)%	-
Other aviation revenue	132	132	0	0%	133
Total aviation revenue	\$ 8,028	\$ 8,038	\$ 10	0%	\$ 7,345

Operating Revenues

for the Month Ended September 30, 2013 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Terminal rent non-airline	\$ 86	\$ 89	\$ 3	3%	\$ 79
Concession revenue:					
Terminal concession revenue:					
Food and beverage	483	577	94	19%	587
Gifts and news	335	439	104	31%	359
Space storage	63	81	18	29%	-
Cost recovery	238	169	(69)	(29)%	-
Other (Primarily advertising)	228	233	5	2%	144
Total terminal concession revenue	1,347	1,499	152	11%	1,090
Car rental and license fee revenue:					
Rental car and license fees	2,011	1,807	(204)	(10)%	2,193
License fees-other	261	282	21	8%	277
Total rental car and license fees	2,272	2,089	(183)	(8)%	2,470
Total concession revenue	\$ 3,619	\$ 3,588	\$ (31)	(1)%	\$ 3,560

Operating Revenues

for the Month Ended September 30, 2013 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Parking revenue:					
Short-term parking revenue	\$ 1,802	\$ 1,954	\$ 152	8%	\$ 1,473
Long-term parking revenue	1,043	1,107	64	6%	1,308
Total parking revenue	2,845	3,061	216	8%	2,781
Ground transportation permits and citations	226	246	20	9%	117
Ground rentals	680	648	(32)	(5)%	706
Grant reimbursements	18	16	(2)	(11)%	16
Other operating revenue	37	43	6	16%	39
Subtotal	3,806	4,014	208	5%	3,659
Total operating revenues	\$ 15,539	\$ 15,729	\$ 190	1%	\$ 14,643



Operating Expenses

for the Month Ended September 30, 2013 (Unaudited)



(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Operating expenses:					
Salaries and benefits	\$ 3,206	\$ 2,996	\$ 210	7%	\$ 2,827
Contractual services	3,002	2,755	247	8%	2,432
Safety and security	1,939	2,043	(104)	(5)%	1,860
Space rental	865	866	(1)	(0)%	952
Utilities	812	778	34	4%	618
Maintenance	915	1,181	(266)	(29)%	385
Equipment and systems	37	13	24	65%	27
Materials and supplies	32	54	(22)	(69)%	18
Insurance	104	82	22	21%	73
Employee development and support	90	99	(9)	(10)%	79
Business development	351	111	240	68%	204
Equipment rental and repairs	208	275	(67)	(32)%	91
Total operating expenses	\$ 11,561	\$ 11,253	\$ 308	3%	\$ 9,566

Financial Summary

for the Month Ended September 30, 2013 (Unaudited)



(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Total operating revenues	15,539	15,729	\$ 190	1%	\$ 14,643
Total operating expenses	11,561	11,253	308	3%	9,566
Income from operations	3,978	4,476	498	13%	5,077
Depreciation	5,063	5,063	-	-	3,559
Operating income (loss)	\$ (1,085)	\$ (587)	\$ 498	(46)%	\$ 1,518

Nonoperating Revenues & Expenses for the Month Ended September 30, 2013 (Unaudited)

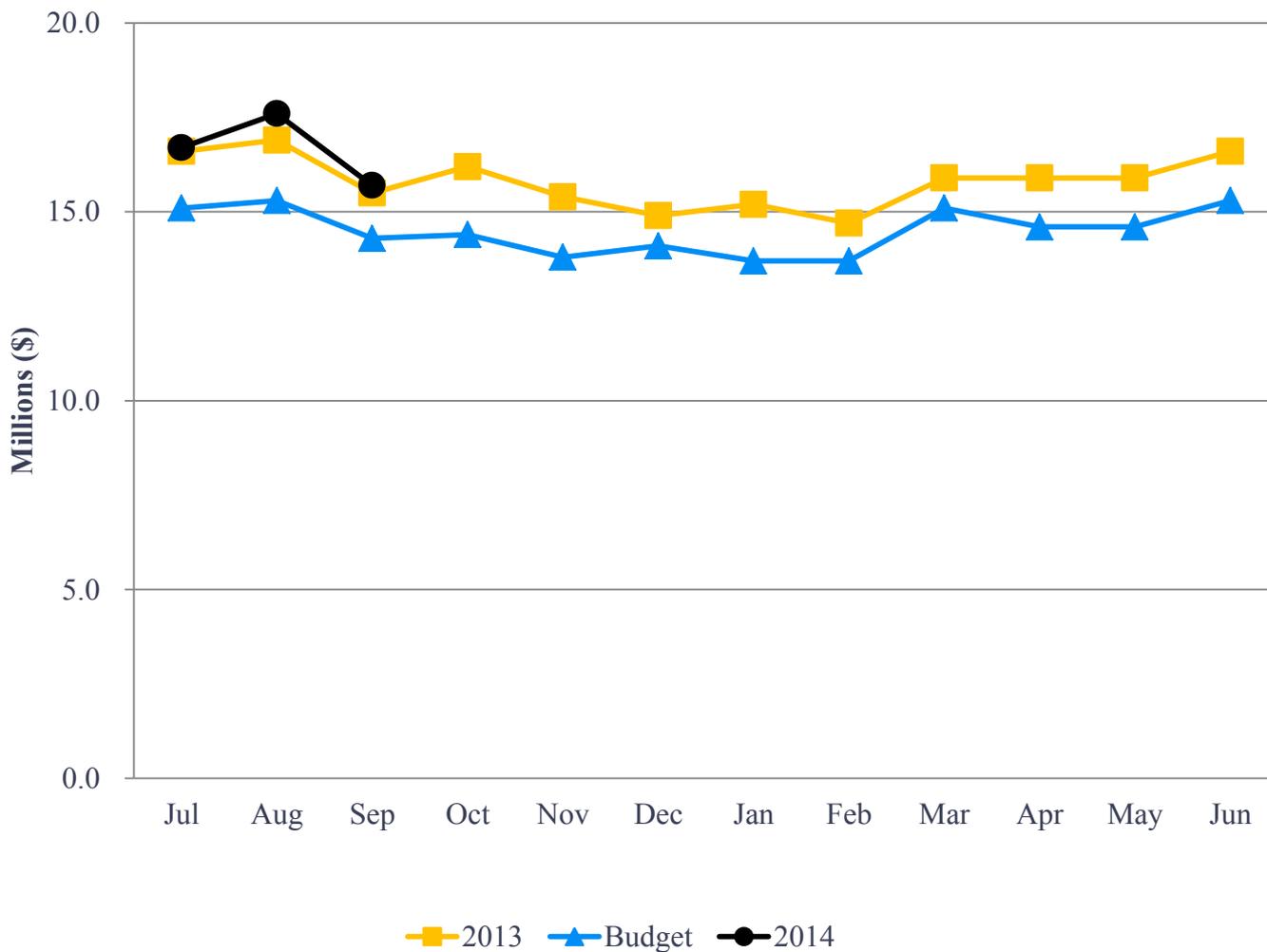
(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Nonoperating revenues (expenses):					
Passenger facility charges	\$ 2,877	\$ 2,784	\$ (93)	(3)%	\$ 3,008
Customer facility charges (Rental Car Center)	1,971	2,084	113	6%	1,051
Quieter Home Program, net	(160)	(165)	(5)	(3)%	(149)
Interest income	441	360	(81)	(18)%	352
BAB interest rebate	395	395	0	-	416
Interest expense bonds and commercial paper	(4,235)	(4,189)	46	1%	(2,795)
Interest expense centralized receiving building purchase agreement	(60)	(60)	0	0%	-
Amortization of bond and commercial paper fees	(26)	(29)	(3)	(12)%	(20)
2005 Bond defeasance	-	(323)	(323)	-	-
Capitalized interest expense from bonds and commercial paper	153	722	569	372%	2,848
Bond amortization	335	367	32	10%	90
Other nonoperating revenue (expenses)	(2)	(248)	(246)	-	(227)
Nonoperating revenue, net	1,689	1,698	9	1%	4,575
Change in net position before grant contributions	604	1,111	507	84%	6,093
Capital grant contributions	76	113	37	49%	1,001
Change in net position	\$ 680	\$ 1,224	\$ 544	80%	\$ 7,094

Revenues & Expenses (Unaudited)
For the Three Months Ended
September 30, 2013 and 2012





Monthly Operating Revenue, FY 2014 (Unaudited)





Operating Revenues

for the Three Months Ended September 30, 2013 and 2012 (Unaudited)



(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Aviation revenue:					
Landing fees	\$ 5,701	\$ 5,665	\$ (36)	(1)%	\$ 5,533
Aircraft parking fees	640	620	(20)	(3)%	830
Building rentals	11,355	11,432	77	1%	10,857
Security surcharge	6,242	6,242	(0)	(0)%	5,157
CUPPS Support Charges	279	279	(0)	(0)%	-
Other aviation revenue	402	401	(1)	(0)%	399
Total aviation revenue	\$ 24,619	\$ 24,639	\$ 20	0%	\$ 22,776

Operating Revenues

for the Three Months Ended September 30, 2013 and 2012 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Terminal rent non-airline	\$ 251	\$ 272	\$ 21	9%	\$ 231
Concession revenue:					
Terminal concession revenue:					
Food and beverage	1,606	1,848	242	15%	1,818
Retail	1,140	1,221	81	7%	1,097
Space storage	188	214	26	14%	-
Cost recovery	539	471	(68)	(13)%	-
Other (Primarily advertising)	687	692	5	1%	730
Total terminal concession revenue	4,160	4,446	286	7%	3,645
Car rental and license fee revenue:					
Rental car license fees	7,347	7,270	(77)	(1)%	7,350
License fees-other	892	962	70	8%	814
Total rental car and license fees	8,239	8,232	(7)	(0)%	8,163
Total concession revenue	\$ 12,399	\$ 12,678	\$ 279	2%	\$ 11,808



Operating Revenues

for the Three Months Ended September 30, 2013 and 2012 (Unaudited)

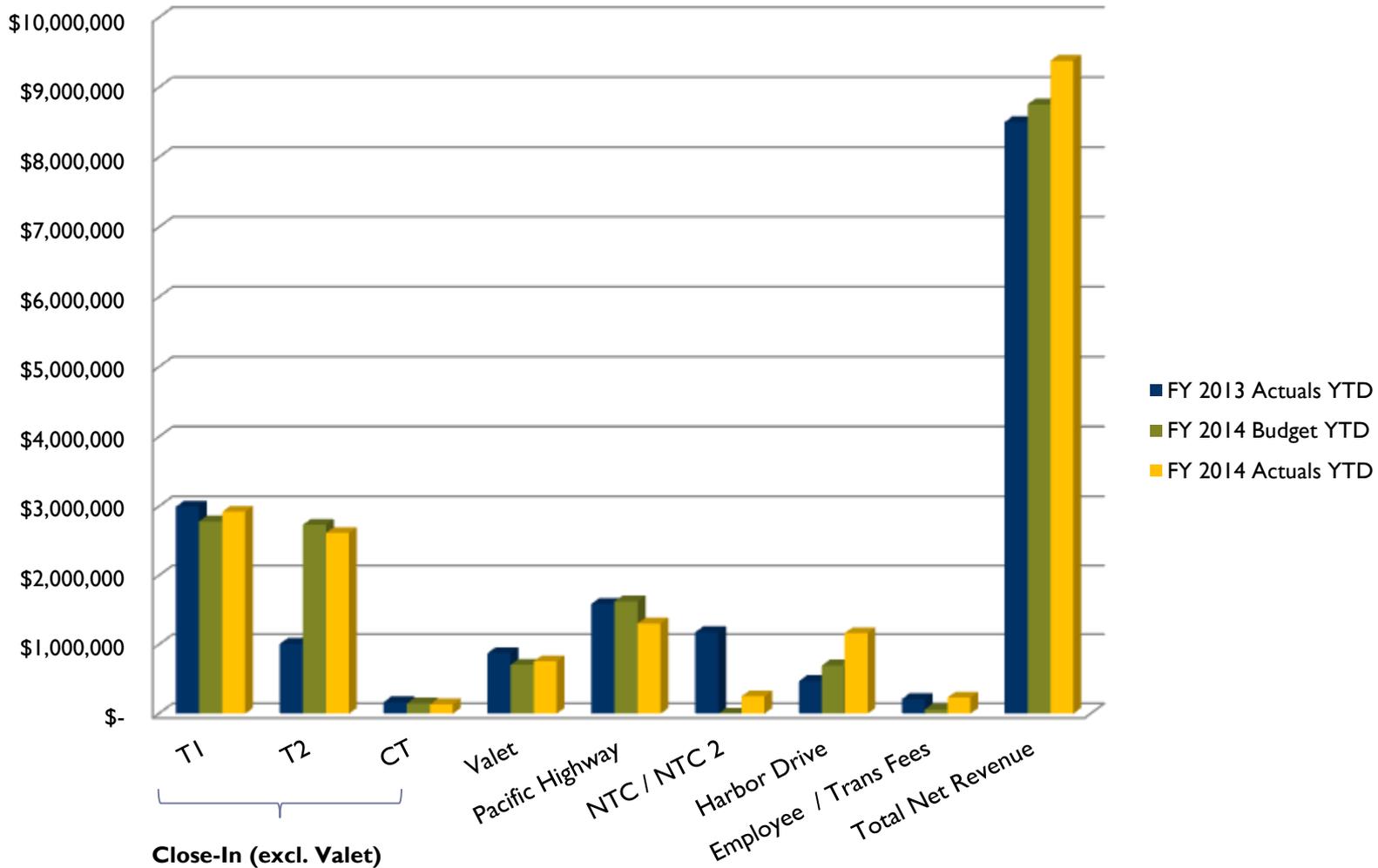


(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Parking revenue:					
Short-term parking revenue	\$ 5,668	\$ 5,672	\$ 4	0%	\$ 4,175
Long-term parking revenue	3,089	3,709	620	20%	4,328
Total parking revenue	8,757	9,381	624	7%	8,503
Ground transportation permits and citations	754	790	36	5%	315
Ground rentals	2,062	2,009	(53)	(3)%	2,080
Grant reimbursements	56	48	(8)	(15)%	48
Other operating revenue	110	170	60	54%	178
Subtotal	11,739	12,398	659	6%	11,124
Total operating revenues	\$ 49,008	\$ 49,987	\$ 979	2%	\$ 45,939



Total YTD Parking Revenue

for the three months ended September 30, 2013

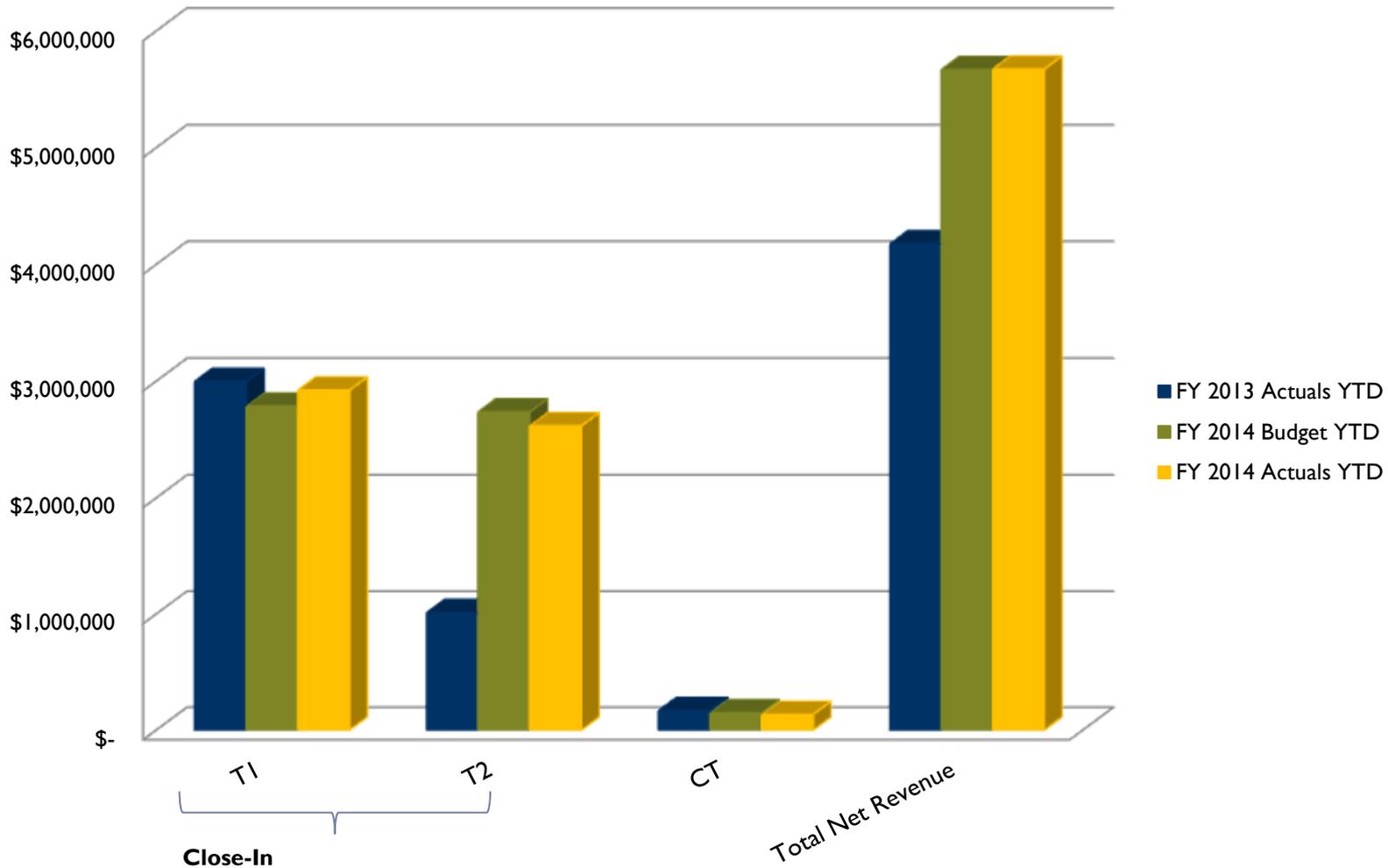




Short Term YTD Term Parking Revenue



for the 3 months ended September 30, 2013

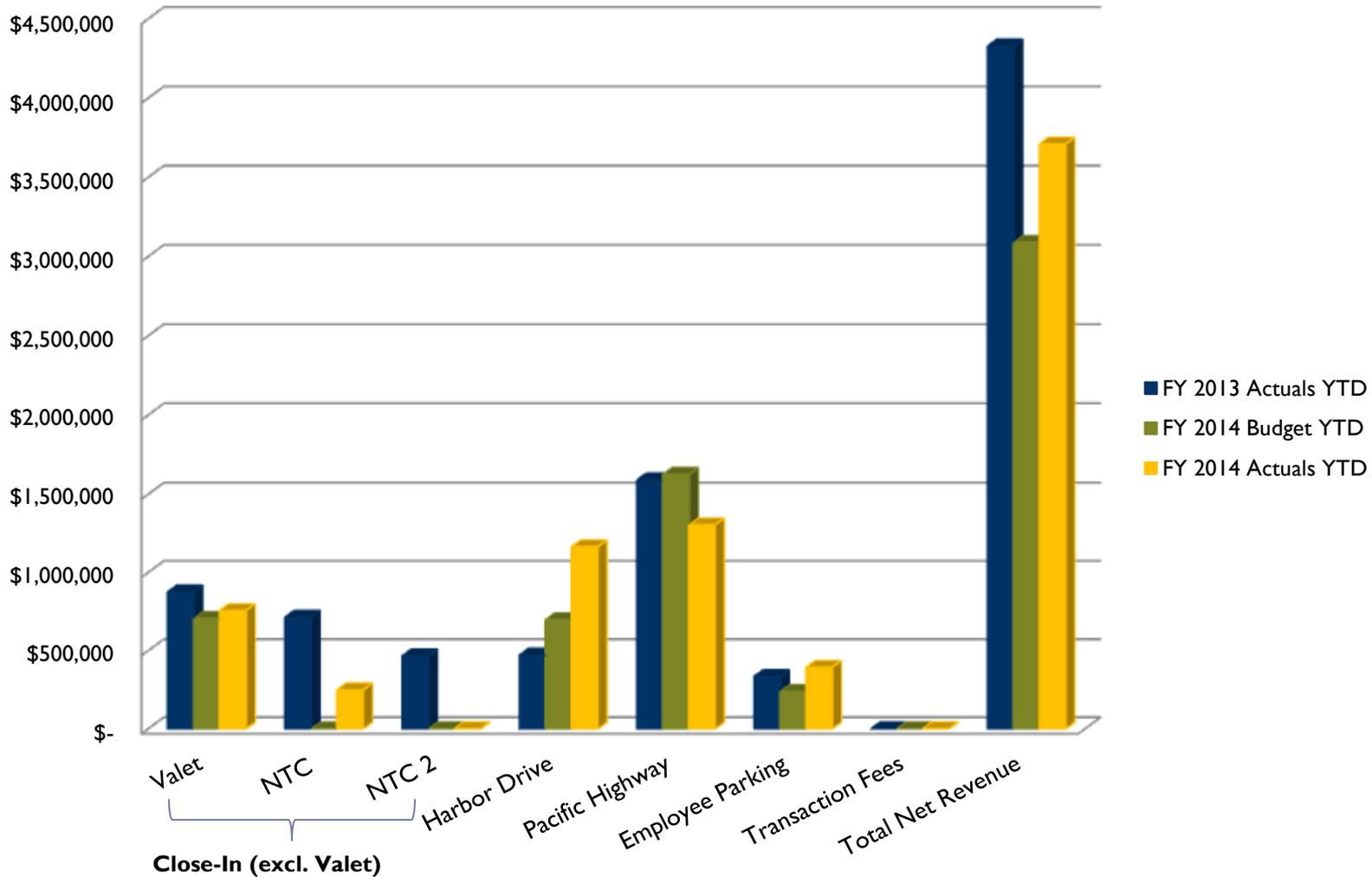




Long Term YTD Term Parking Revenue

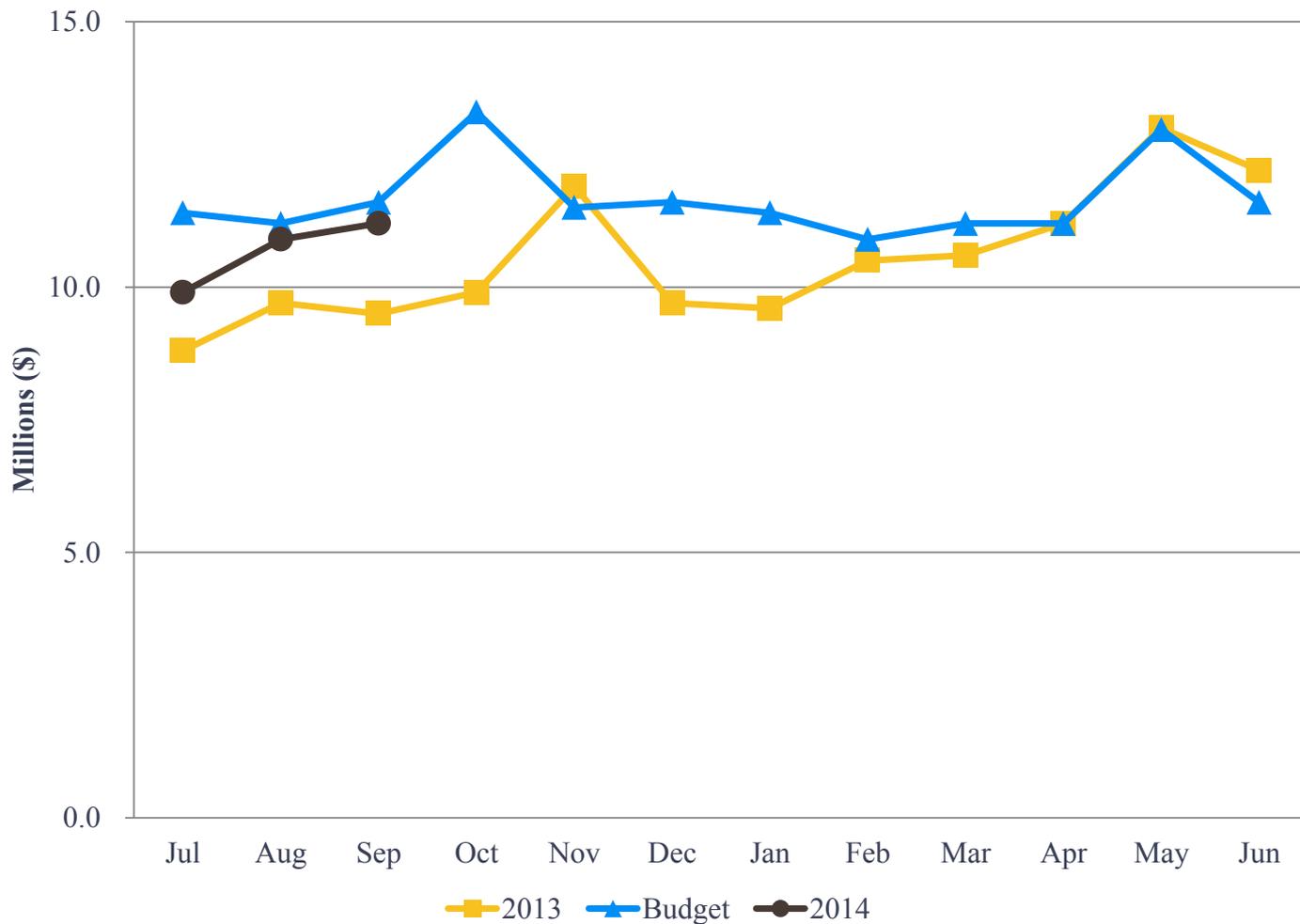


For the three months ended September 30, 2013





Monthly Operating Expenses, FY 2014 (Unaudited)



Operating Expenses

for the Three Months Ended September 30, 2013 and 2012 (Unaudited)

(In thousands)	Budget	Actual	Variance	% Change	Prior Year
			Favorable (Unfavorable)		
Operating expenses:					
Salaries and benefits	\$ 9,553	\$ 9,148	\$ 405	4%	\$ 8,482
Contractual services	8,876	7,803	1,073	12%	6,681
Safety and security	5,794	5,816	(22)	(0)%	5,249
Space rental	2,596	2,595	1	0%	2,853
Utilities	2,258	2,189	69	3%	1,818
Maintenance	2,904	2,959	(55)	(2)%	1,675
Equipment and systems	114	51	63	55%	46
Materials and supplies	95	101	(6)	(6)%	71
Insurance	313	247	66	21%	209
Employee development and support	262	216	46	18%	160
Business development	775	335	440	57%	587
Equipment rental and repairs	629	670	(41)	(7)%	301
Total operating expenses	\$ 34,169	\$ 32,130	\$ 2,039	6%	\$ 28,132



Financial Summary

for the Three Months Ended September 30, 2013 and 2012 (Unaudited)



(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Total operating revenues	\$ 49,008	\$ 49,987	\$ 979	2%	\$ 45,939
Total operating expenses	34,169	32,130	2,039	6%	28,132
Income from operations	14,839	17,857	3,018	20%	17,807
Depreciation	14,745	14,745	-		10,485
Operating income (loss)	\$ 94	\$ 3,112	\$ 3,018	3211%	\$ 7,322

Nonoperating Revenues & Expenses

for the Three Months Ended September 30, 2013 and 2012 (Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Nonoperating revenues (expenses):					
Passenger facility charges	\$ 9,041	\$ 8,791	\$ (250)	(3)%	\$ 8,900
Customer facility charges (Rental Car Center)	6,203	6,603	400	6%	3,087
Quieter Home Program, net	(491)	(407)	84	17%	557
Interest income	1,323	1,169	(154)	(12)%	1,102
BAB interest rebate	1,185	1,185	-	-	1,249
Interest expense bonds and commercial paper	(12,705)	(12,569)	136	1%	(8,386)
Interest expense centralized receiving building purchase agreement	(182)	(242)	(60)	(33)%	-
Amortization of bond and commercial paper fees	(79)	(75)	4	5%	(61)
2005 Bond defeasance	-	(646)	(646)	-	-
Capitalized interest expense from bonds and commercial paper	459	2,042	1,583	(345)%	8,528
Bond amortization	1,009	1,103	94	9%	270
Other nonoperating revenue (expenses)	(3)	904	907	-	(623)
Nonoperating revenue, net	5,760	7,858	2,098	36%	14,624
Change in Net Position before grant contributions	5,854	10,970	5,116	87%	21,946
Capital grant contributions	2,193	698	(1,495)	(68)%	4,003
Change in Net Position	\$ 8,047	\$ 11,668	\$ 3,621	45%	\$ 25,949



Statements of Net Position (Unaudited)



(In thousands)

September

2013

2012

Current assets:

Cash and investments

\$ 111,418 \$ 113,836

Tenant lease receivable, net of allowance
of 2013: (\$53,719) and 2012: (52,329)

9,103 7,543

Grants receivable

3,422 6,533

Notes receivable-current portion

1,447 1,476

Prepaid expenses and other current assets

8,298 7,217

Total current assets

133,688 136,605

Cash designated for capital projects and other

\$ 9,397 \$ 9,048



Statements of Net Position (Unaudited)



(In thousands)

September

2013

2012

Restricted assets:

Cash and investments:

Bonds reserve	\$ 71,216	\$ 47,829
Passenger facility charges and interest unapplied	41,750	68,738
Customer facility charges and interest applied*	41,180	32,858
Commercial paper reserve	61	3
SBD bond guarantee	4,000	2,000
Bond proceeds held by trustee	291,881	106,193
Commercial paper interest held by trustee	13	13
Passenger facility charges receivable	3,515	4,055
Customer facility charges receivable*	2,112	1,030
OCIP insurance reserve	5,381	6,003
Total restricted assets	\$ 461,109	\$ 268,722

*Rental Car Center



Statements of Net Position (Unaudited)



(In thousands)
September

	2013	2012
Noncurrent assets:		
Capital assets:		
Land and land improvements	\$ 71,294	\$ 24,487
Runways, roads and parking lots	534,692	269,659
Buildings and structures	714,679	461,525
Machinery and equipment	13,621	12,929
Vehicles	5,535	5,389
Office furniture and equipment	31,542	31,176
Works of art	2,284	2,350
Construction-in-progress	423,230	702,325
Total capital assets	1,796,877	1,509,840
Less: accumulated depreciation	(596,440)	(551,033)
Total capital assets, net	\$ 1,200,437	\$ 958,807



Statements of Net Position (Unaudited)



(In thousands)

September

Other assets:

Notes receivable - long-term portion

Investments - long-term portion

Deferred costs - bonds (net)

Net pension asset

Security deposit

Total other assets

Total noncurrent assets

TOTAL ASSETS

	<u>2013</u>	<u>2012</u>
	\$ 39,537	\$ 41,002
	53,225	7,431
	0	4,586
	6,509	7,065
	500	615
	<u>99,771</u>	<u>60,699</u>
	<u>1,300,208</u>	<u>1,019,506</u>
	<u>\$ 1,904,402</u>	<u>\$ 1,433,881</u>



Statements of Net Position (Unaudited)



(In thousands)

September

2013

2012

Current liabilities:

Accounts payable and accrued liabilities

\$ 74,777 \$ 80,451

Deposits and other current liabilities

3,376 2,848

Total current liabilities

78,153 83,299

Current liabilities - payable from restricted assets:

Current portion of long-term debt

1,030 5,415

Accrued interest on bonds
and commercial paper

12,624 8,184

Total liabilities payable from restricted assets

\$ 13,654 \$ 13,599



Statements of Net Position (Unaudited)



(In thousands)

September

Long-term liabilities - other:

Commercial paper notes payable

Other long-term liabilities

Long-term debt - bonds net of amortized premium

Total long-term liabilities

Total liabilities

	2013	2012
Commercial paper notes payable	\$ 50,969	\$ 19,924
Other long-term liabilities	9,848	1,481
Long-term debt - bonds net of amortized premium	1,020,850	624,087
Total long-term liabilities	1,081,667	645,492
Total liabilities	\$ 1,173,474	\$ 742,390



Statements of Net Position (Unaudited)



(In thousands)

September

2013

2012

Net Position:

Invested in capital assets, net of related debt

\$ 411,367

\$ 414,549

Other restricted

176,618

173,279

Unrestricted:

Designated

15,906

16,113

Undesignated

127,037

87,550

Total net position

730,928

691,491

TOTAL LIABILITIES AND NET POSITION

\$ 1,904,402

\$ 1,433,881



Questions





SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Board Communication

Date: November 7, 2013

To: Board Members

Via: Thella F. Bowens, President/CEO

From: Vernon D. Evans, Vice President, Finance/Treasurer

Subject: Accept the Authority's Investment Report as of September 30, 2013:

RECOMMENDATION: The Finance Committee recommends that the Board accept the report.



San Diego County Regional Airport Authority

Investment Report
As of September 30, 2013



Presented by:
Vernon D. Evans, CPA
Vice President, Finance / Treasurer & CFO
Scott Brickner, CPA
Director, Financial Planning and Budget
November 7, 2013



This report is prepared for the San Diego County Regional Airport Authority (the "Authority") in accordance with California Government Code Section 53646, which states that "the treasurer or chief fiscal officer may render a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency within 30 days following the end of the quarter covered by the report."

The investment report and investment portfolio are in compliance with California Government Code Section 53646 and the Authority's approved Investment Policy. All investment transactions made in the Authority's portfolio during this period were made on behalf of the Authority. Sufficient liquidity and anticipated revenue are available to meet expenditure requirements for the next six months.

A handwritten signature in black ink that reads "Vernon D. Evans". The signature is written in a cursive style and is positioned above a horizontal line.

Vernon D. Evans
Chief Financial Officer/Treasurer
San Diego County Regional Airport Authority



Total Portfolio Summary



Total Portfolio Summary

	Current Period	Prior Period	Change From Prior
	September 30, 2013	June 30, 2013	
Book Value ⁽¹⁾	\$334,264,000	\$310,401,000	\$23,863,000
Market Value	\$333,758,000	\$309,941,000	\$23,817,000
Market Value%	99.90%	99.89%	0.01%
Unrealized Gain / (Loss)	(\$506,000)	(\$460,000)	(\$46,000)
Weighted Average Maturity (Days)	299 days	339 days	(40)
Weighted Average Yield as of Period End	0.43%	0.46%	(0.03%)
Cash Interest Received- Current Month	\$48,000	\$94,000	(\$46,000)
Cash Interest Received- Quarter-to-Date	\$356,000	\$244,000	\$112,000
Accrued Interest	\$265,000	\$244,000	\$21,000

Notes:

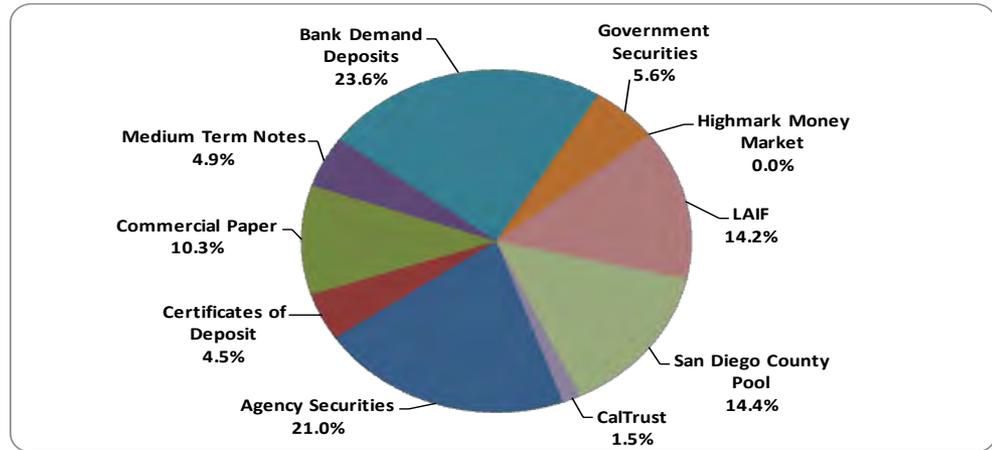
(1) Increase in cash balance was predominantly due to capital receipts exceeding capital disbursements and positive operating cash flow



Portfolio Composition by Security Type



	September 30, 2013		June 30, 2013		Permitted by Policy
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio	
Agency Securities	\$ 70,231,000	21.0%	\$ 74,053,000	23.8%	100%
Certificates of Deposit	15,149,000	4.5%	10,117,000	3.3%	30%
Commercial Paper	34,472,000	10.3%	35,485,000	11.4%	25%
Medium Term Notes	16,205,000	4.9%	8,126,000	2.6%	15%
Bank Demand Deposits	78,086,000	23.6%	69,063,000	22.4%	100%
Government Securities	18,795,000	5.6%	11,759,000	3.8%	100%
Highmark Money Market	138,000	0.0%	537,000	0.2%	20%
LAIF	47,454,000	14.2%	47,456,000	15.3%	\$50 million ⁽¹⁾
San Diego County Pool	48,220,000	14.4%	48,345,000	15.6%	\$50 million ⁽²⁾
CalTrust	5,008,000	1.5%	5,000,000	1.6%	\$50 million ⁽³⁾
Total:	\$ 333,758,000	100.0%	\$ 309,941,000	100.0%	



Notes:

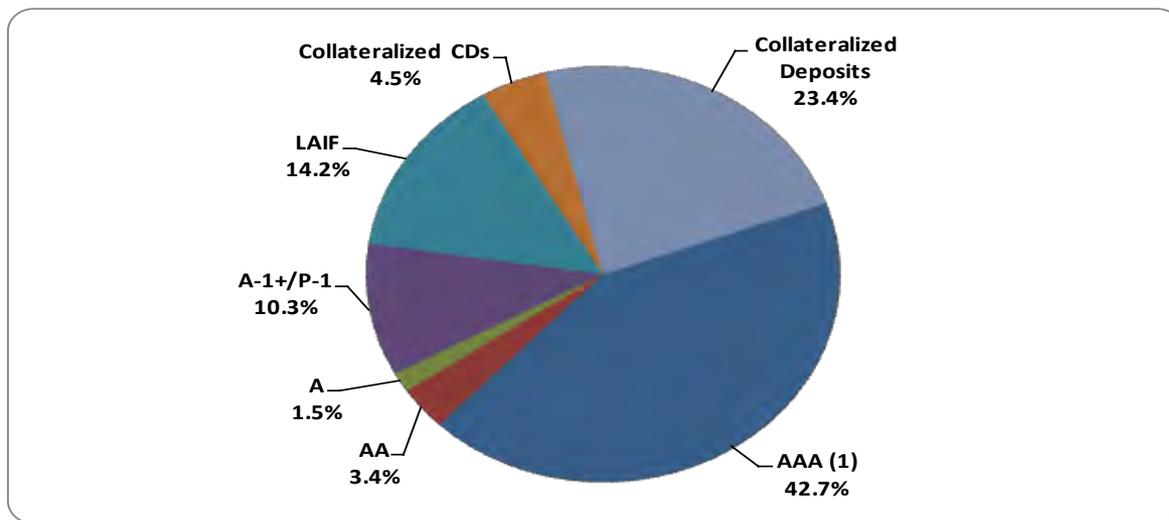
- 1.) The \$50 million limit on LAIF is a non-statutory LAIF internal limit. It does not apply to bond proceeds.
- 2.) The San Diego County Investment Pool mirrors the LAIF internal limit and does not apply to bond proceeds.
- 3.) The CalTrust mirrors the LAIF internal limit and does not apply to bond proceeds.



Portfolio Composition by Credit Rating



	September 30, 2013		June 30, 2013	
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio
AAA ⁽¹⁾	\$ 142,392,000	42.7%	\$ 139,695,000	45.1%
AA	11,207,000	3.4%	8,126,000	2.6%
A	4,998,000	1.5%	-	0.0%
A-1+/P-1	34,472,000	10.3%	35,485,000	11.4%
LAIF	47,454,000	14.2%	47,456,000	15.3%
Collateralized CDs	15,149,000	4.5%	10,117,000	3.3%
Collateralized Deposits	78,086,000	23.4%	69,062,000	22.3%
Total:	\$ 333,758,000	100.0%	\$ 309,941,000	100.0%



Notes:

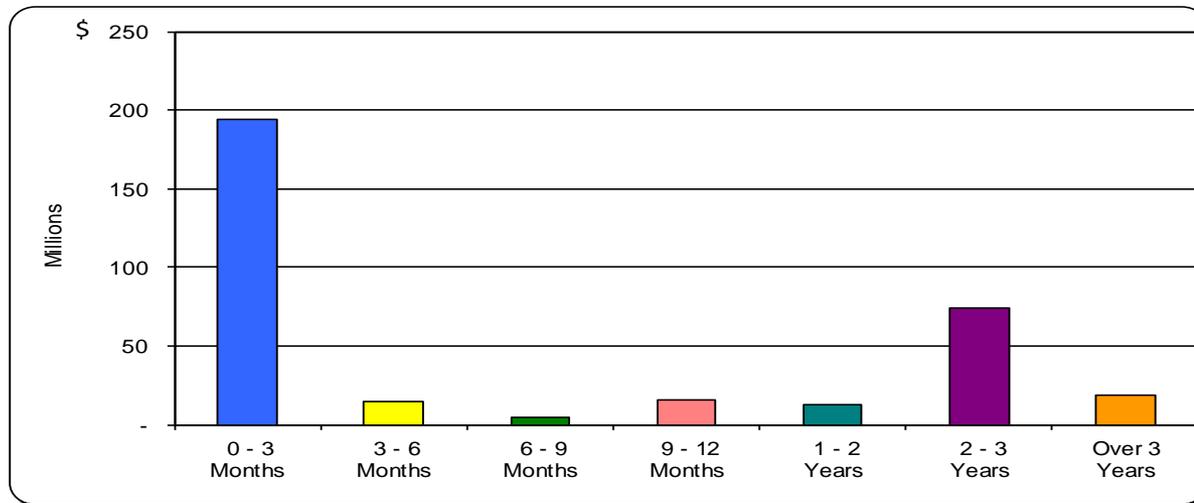
1.) Includes investments that have split ratings between S&P (AA+), Moodys (AAA) and Fitch (AAA)



Portfolio Composition by Maturity Distribution⁽¹⁾



	September 30, 2013		June 30, 2013	
	Market Value	Percent of Portfolio	Market Value	Percent of Portfolio
0 - 3 Months	\$ 193,901,000	58.3%	\$ 206,012,000	66.6%
3 - 6 Month	14,487,000	4.3%	9,991,000	3.2%
6 - 9 Months	4,989,000	1.5%	-	0.0%
9 - 12 Months	15,149,000	4.5%	-	0.0%
1 - 2 Years	12,504,000	3.7%	7,497,000	2.4%
2 - 3 Years	73,916,000	22.1%	63,688,000	20.5%
Over 3 Years	18,812,000	5.6%	22,753,000	7.3%
Total:	\$ 333,758,000	100.0%	\$ 309,941,000	100.0%

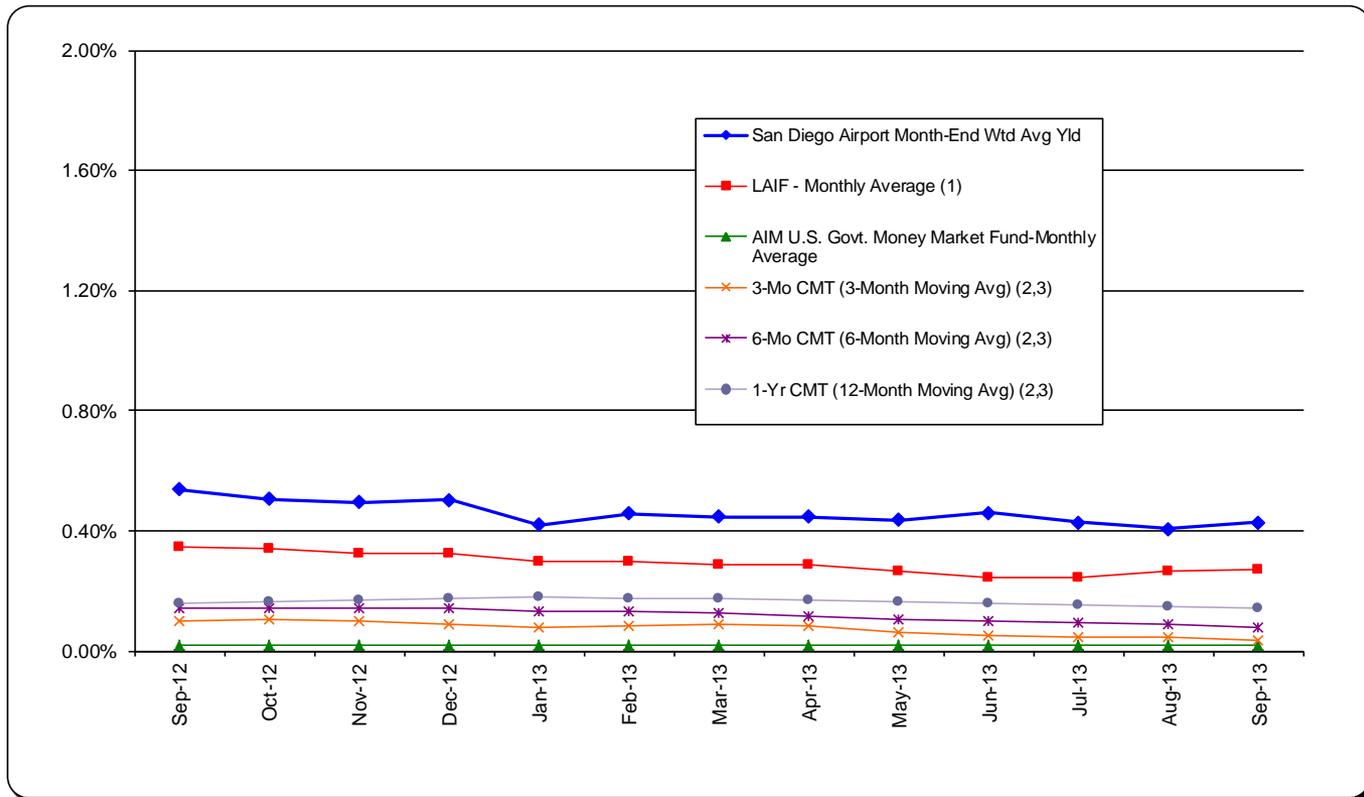


Notes:

1.) The 0-3 Month category includes investments held in the LAIF and the San Diego County Investment Pool.



Benchmark Comparison



Notes:

- 1.) Benchmark data for LAIF is the average monthly effective yield.
- 2.) CMT stands for Constant Maturity Treasury. This data is published in Federal Reserve Statistical Release H.15 and represents an average of all actively traded Treasury securities having that time remaining until maturity. This is a standard industry benchmark for Treasury securities.
- 3.) The CMT benchmarks are moving averages. The 3-month CMT is the daily average for the previous 3 months, the 6-month CMT is the daily average for the previous 6 months, and the 1-year CMT is the daily average for the previous 12-months.



Detail of Security Holdings

As of September 30, 2013



Settlement Date	Security Description	Coupon	Maturity Date	Next Call Date	Par Value	Purchase Price	Book Value	Market Price	Market Value	Days to Maturity	Yield to Maturity
10/19/12	FHLMC	0.500	10/09/15	10/09/13	4,000,000	100.015	4,000,600	100.008	4,000,320	739	0.494
02/10/12	FHLMC	1.000	02/10/16	02/10/14	3,000,000	100.475	3,014,250	100.238	3,007,140	863	0.879
02/24/12	FNMA	0.800	02/24/16	02/24/14	3,000,000	99.785	2,993,550	100.204	3,006,120	877	0.855
10/29/12	FNMA	0.550	04/29/16	07/29/13	6,000,000	99.863	5,991,750	99.739	5,984,340	942	0.592
01/27/12	FHLMC	2.250	01/23/17	01/23/14	2,500,000	102.885	2,572,125	100.652	2,516,300	1211	1.645
12/28/12	FNMA	0.006	06/27/16	12/27/13	5,000,000	99.875	4,993,750	99.503	4,975,150	1001	0.596
09/21/12	FNMA	1.125	06/28/17	09/28/13	3,000,000	100.368	3,011,040	99.063	2,971,890	1367	1.050
07/26/12	FNMA	0.750	07/26/17	07/26/13	2,000,000	99.875	1,997,500	98.790	1,975,800	1395	1.220
09/21/12	FHLMC	1.000	09/12/17	09/12/13	3,000,000	99.975	2,999,250	98.769	2,963,070	1443	1.000
01/16/13	FHLMC	1.050	01/16/18	07/16/13	3,000,000	99.970	2,999,100	98.390	2,951,700	1569	1.056
01/09/13	FHLMC	1.375	01/09/18	01/09/15	2,000,000	101.440	2,028,800	99.789	1,995,780	1562	1.080
01/30/13	FNMA	1.030	01/30/18	01/30/14	3,500,000	99.990	3,499,650	98.220	3,437,700	1583	1.032
06/13/13	FHLB	0.375	06/24/16	06/24/16	5,000,000	99.023	4,951,150	99.473	4,973,650	998	0.701
02/13/13	FHLB	0.250	02/20/15	02/20/15	5,000,000	99.870	4,993,500	99.970	4,998,500	508	0.315
02/14/13	FNMA	0.500	05/27/15	05/27/15	2,500,000	100.349	2,508,725	100.297	2,507,425	604	0.347
02/13/13	FHLB	0.500	11/20/15	11/20/15	5,000,000	100.172	5,008,600	100.006	5,000,300	781	0.437
02/13/13	FNMA	0.375	12/21/15	12/21/15	5,000,000	99.772	4,988,600	99.735	4,986,750	812	0.455
06/12/13	FHLMC	0.500	05/13/16	05/13/16	8,000,000	99.707	7,976,568	99.741	7,979,280	956	0.601
Agency Total					70,500,000		70,528,508		70,231,215	1009	0.719
07/02/13	East West Bk CD	0.500	07/02/14		10,148,897	100.000	10,148,897	100.000	10,148,897	275	0.500
09/05/13	Torrey Pines Bank CD	0.500	09/04/14		5,000,000	100.000	5,000,000	100.000	5,000,000	339	0.500
CD's Total					15,148,897		15,148,897		15,148,897	296	0.500

Detail of Security Holdings

As of September 30, 2013



Settlement Date	Security Description	Coupon	Maturity Date	Next Call Date	Par Value	Purchase Price	Book Value	Market Price	Market Value	Days to Maturity	Yield to Maturity
01/08/13	FCAR Owner Trust CP	0.480	10/04/13		5,000,000	99.641	4,982,067	99.999	4,999,950	4	0.481
02/13/13	GE CAPITAL CORP CP	0.240	11/08/13		5,000,000	99.821	4,991,067	99.981	4,999,050	39	0.240
09/04/13	BNP PARIBAS CP	0.340	03/03/14		4,000,000	99.830	3,993,200	99.868	3,994,720	54	0.341
07/12/13	BANK OF TOKYO-MITSUBISHI CP	0.250	01/15/14		3,500,000	99.870	3,495,455	99.932	3,497,620	107	0.250
08/06/13	BANK OF TOKYO-MITSUBISHI CP	0.250	02/06/14		3,000,000	99.872	2,996,167	99.904	2,997,120	129	0.250
08/12/13	BNP PARIBAS CP	0.250	12/10/13		5,000,000	99.917	4,995,833	99.961	4,998,050	71	0.250
08/12/13	RABUSA CP	0.260	05/09/14		5,000,000	99.805	4,990,250	99.774	4,988,700	221	0.260
07/18/13	UBS FINANCE	0.220	01/17/14		4,000,000	99.888	3,995,527	99.931	3,997,240	109	0.220
Commercial Paper Total					34,500,000		34,439,565		34,472,450	101	0.290
05/09/13	Apple Inc Notes	0.450	05/03/16		4,000,000	99.944	3,997,760	99.300	3,972,000	946	0.469
06/03/13	Toyota Motor Corp Notes	2.800	01/11/16		4,000,000	105.114	4,204,560	104.508	4,180,320	833	0.812
08/30/13	Caterpillar Financial	0.409	08/28/15		5,000,000	100.000	5,000,000	99.964	4,998,200	697	0.409
07/08/13	WALMART STORES INC	1500	10/25/15		3,000,000	102.028	3,060,836	101.831	3,054,930	755	0.617
Medium Term Notes					16,000,000		16,263,156		16,205,450	804	0.567
02/13/13	U.S. Treasury	0.375	01/15/16		5,000,000	99.926	4,996,289	99.938	4,996,900	837	0.401
06/03/13	U.S. Treasury	0.250	05/15/16		6,850,000	99.234	6,797,555	99.344	6,805,064	958	0.512
07/08/13	U.S. Treasury	0.500	06/15/16		7,000,000	99.602	6,972,109	99.906	6,993,420	989	0.637
Government Total					18,850,000		18,765,953		18,795,384	937	0.529
US Bank General Acct					18,843,687	100.000	18,843,687	100.000	18,843,687	1	0.035
US Bank Accounts Total					18,843,687		18,843,687		18,843,687	1	0.035
Highmark US Govt MMF					137,830	100.000	137,830	100.000	137,830	1	0.000
Highmark Money Market Total					137,830		137,830		137,830	1	0.000
Torrey Pines Bank MM					5,001,370	100.000	5,001,370	100.000	5,001,370	1	0.500
Local Agency Invstmnt Fd					47,403,877	100.000	47,403,877	100.105	47,453,764	1	0.271
San Diego County Inv Pool					48,483,150	100.000	48,483,150	99.456	48,219,526	1	0.420
CalTrust					5,000,000	100.000	5,007,890	100.158	5,007,890	1	0.410
Bank of the West					18,719,758	100.000	18,719,758	100.000	18,719,758	1	0.290
Wells Fargo Bank					4,047,336	100.000	4,047,336	100.000	4,047,336	1	0.250
East West Bank					103,065	100.000	103,065	100.000	103,065	1	0.350
East West Bank					31,370,391	100.000	31,370,391	100.000	31,370,391	1	0.350
East West Bank Total					31,473,456		31,473,456	100.000	31,473,456	1	0.350
Grand Total					\$ 334,109,361	90.70	\$ 334,264,433	99.90	\$ 333,758,013	299	0.429

Portfolio Investment Transactions

From July 1st, 2013 – September 30th, 2013



Settle Date	Security Description	Security Type	CUSIP	Coupon	Mature Date	Call Date	Unit Price	Amount
PURCHASES								
07/08/13	US TREASURY NOTE	TREAS NOTE	912828VG2	0.500	06/15/16	--	99.602	\$ 6,974,309
07/08/13	WAL MART NOTES	MTN	931142CX9	1.500	10/25/15	--	102.057	1,125,973
07/08/13	WAL MART NOTES	MTN	931142CX9	1.500	10/25/15	--	102.011	1,943,988
07/12/13	BANK OF TOKYO-MITSUBISHI CP	CP - DISC	06538CAF8	0.250	01/15/14	--	99.870	3,495,455
07/18/13	UBS FINANCE	CP - DISC	90262DAH8	0.220	01/17/14	--	99.888	3,995,527
08/06/13	BANK OF TOKYO-MITSUBISHI CP	CP - DISC	06538CB67	0.250	02/06/14	--	99.872	2,996,167
08/12/13	BNP PARIBAS CP	CP - DISC	0556N0ZA6	0.250	12/10/13	--	99.917	4,995,833
08/12/13	RABUSA CP	CP - DISC	74977LE94	0.260	05/09/14	--	99.805	4,990,250
08/30/13	CATERPILLAR FINLF/R	MTN	14912L5U1	0.409	08/28/15	--	100.000	5,000,000
09/04/13	BNP PARIBAS CP	CP - DISC	0556N1C35	0.340	03/03/14	--	100.000	3,993,200
								\$ 39,510,701
CALLS								
01/18/12	FNMA	AGCY CALL	3136FTYX1	0.700	01/18/17	07/18/13	100.000	\$ 3,999,760
								\$ 3,999,760
MATURITIES								
10/16/12	FCAR Owner Trust CP	CP - DISC	3024A0UC7	0.500	07/12/13		99.626	\$ 3,486,924
11/09/12	FCAR Owner Trust CP	CP - DISC	3024A0V69	0.500	08/06/13		99.625	2,999,370
02/13/13	RABUSA CP	CP - DISC	74977KVC0	0.245	08/12/13		99.878	4,999,750
03/14/13	NORDEA NORTH AMER CP	CP - DISC	6555P0VC0	0.220	08/12/13		99.908	4,999,750
03/22/13	BANK OF TOKYO-MITSUBISHI CP	CP - DISC	89233GVU7	0.230	08/28/13		99.885	4,999,300
05/02/13	BNP PARIBAS CP	CP - DISC	0556N0W35	0.280	09/03/13		99.904	3,996,142
								\$ 25,481,236
DEPOSITS								
09/05/13	TORREY PINES BANK MMF	DEMAND DEPOSITS	TPINESMM	0.500			100.000	\$ 5,000,000
09/05/13	TORREY PINES BANK CD	CD-SHORT	TPINESCD	0.500			100.000	5,000,000
								\$ 10,000,000
WITHDRAWALS/SALES								



Bond Proceeds Summary



As of: September 30, 2013
(in thousands)

	Bonds 2010	Bonds 2013	Total	Yield	Rating
<u>Project Fund</u>					
LAI ⁽¹⁾	\$ -	\$ 34,328	\$ 34,328	0.27%	N/R
SDCIP ⁽²⁾	\$ 2,745	\$ 155,800	\$ 158,545	0.42%	AAAf
	\$ 2,745	\$ 190,128	\$ 192,873		
<u>Capitalized Interest</u>					
SDCIP ⁽²⁾	\$ -	\$ 2,274	\$ 2,274	0.42%	AAAf
	\$ -	\$ 2,274	\$ 2,274		
<u>Debt Service Reserve Fund</u>					
East West Bank CD	\$ 20,500	\$ -	\$ 20,500	0.75%	
Bank of the West DDA	16,120	-	16,120	0.29%	
SDCIP ⁽²⁾	14,614	32,909	47,523	0.42%	AAAf
	\$ 51,234	\$ 32,909	\$ 84,143		
	\$ 53,979	\$ 225,311	\$ 279,290	0.41%	

*Bond proceeds are not included in deposit limits as applied to operating funds

(1) LAIF Yield as of 08/31/2013

(2) SDCIP Yield as of 08/31/2013



Bond Proceeds Investment Transactions

From July 1st, 2013 – September 30th, 2013



Settle Date	Security Description	Security Type	CUSIP	Coupon	Mature Date	Call Date	Unit Price	Amount
PURCHASES								
							\$	-
CALLS								
							\$	-
MATURITIES								
							\$	-
DEPOSITS								
							\$	-
WITHDRAWALS / SALES								
7/1/2013	LAIF (2013 Bonds)	LAIF		0.24			1.000	\$ 29,318,824
7/1/2013	San Diego County Investment Pool (2013 Bonds)	SDCIP		0.44			1.000	6,101,031
7/31/2013	LAIF (2013 Bonds)	LAIF		0.24			1.000	12,848,000
8/30/2013	LAIF (2013 Bonds)	LAIF		0.27			1.000	19,616,160
							\$	67,884,015



Questions





SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
9

Meeting Date: **NOVEMBER 7, 2013**

Subject:

Approve and Authorize the President/CEO to Execute a Third Amendment to the Public Art Agreement with White Light, Inc. for the Terminal 2 Green Build Public Art Project *Journey*

Recommendation:

Adopt Resolution No. 2013-0125, approving and authorizing the President/CEO to execute a Third Amendment to the Public Art Agreement with White Light, Inc. to extend the term for an additional six months resulting in a termination date of January 10, 2014.

Background/Justification:

On April 2, 2009, the Airport Authority Board approved the Art Advisory Committee's recommendation to award Jim Campbell the commission for the Multisensory *Journey* Public Art opportunity (Resolution No. 2009-0054). The Authority and Artist are parties to an Agreement for Design, Fabrication and Installation of a Public Art Work with an original term beginning on April 16, 2009 and ending on April 15, 2013 in an amount not to exceed \$2,180,000 ("Agreement"). On November 4, 2010, the Board authorized the assignment of the agreement to White Light, Inc., a corporate entity created by Jim Campbell (Resolution No. 2010-0120). On October 8, 2012, the parties executed a First Amendment to the Agreement modifying the insurance requirements of the Agreement. On May 24, 2013, the parties executed a Second Amendment to the Agreement extending the term for 90 days resulting in a termination date of July 14, 2013.

Journey is both the Authority's largest commission and largest scale artwork. It is also artist Jim Campbell's largest piece. *Journey* is a light ribbon comprised of 38,000 hanging LED lights spanning six feet wide by 700 feet long. It is suspended from the ceiling of the Terminal Two Central and North Concourse. The final artwork is intended to have several sequences of simple images such as people swimming, dancing and walking, and birds in flight, which flutter along the way.

Due to difficulties with sourcing materials and unanticipated fabrication logistics, minor aspects of the project are currently incomplete. An additional extension is necessary to complete programming for supplementary digital sequences of low resolution images. Additionally the Authority has identified the need for White Light, Inc. to install panels on the sides of the artwork on the mezzanine level to conceal electrical components. As a result, staff is recommending extending the agreement term by six (6) months to provide additional time for performance of post installation services required by the Agreement.

000079

No additional funds or changes to the terms and conditions of the Agreement will take place as a result of this requested Board action.

Fiscal Impact:

Adequate funding for Terminal 2 Green Build Public Art Project: *Journey* is included within the Board approved Program Budget for The Green Build in Project No. 201604B.

This requested action does not require additional funding.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract did not utilize federal funds and at the time of this Request for Qualifications, September, 2007, neither Policy 5.12 nor Policy 5.14 was in place.

Environmental Review:

A. This Board action is not a "project" subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code Section 21065.

B. This Board action is a not a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106.

Prepared by:

CONSTANCE WHITE,
ART PROGRAM MANAGER, MARKETING AND PUBLIC RELATIONS

RESOLUTION NO. 2013-0125

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE A THIRD AMENDMENT TO THE PUBLIC ART AGREEMENT WITH WHITE LIGHT, INC. TO EXTEND THE TERM FOR AN ADDITIONAL SIX MONTHS RESULTING IN A TERMINATION DATE OF JANUARY 10, 2014

WHEREAS, on April 2, 2009, the Authority Board approved the Airport Art Advisory Committee's recommendation to award the commission for the Multisensory Journey Public Art opportunity to Jim Campbell as evidenced by Resolution No. 2009-0054; and

WHEREAS, the Authority and Jim Campbell are parties to an Agreement for Design, Fabrication and Installation of Public Art Work ("Agreement"); and

WHEREAS, the Agreement is on file in the office of the Authority Clerk as Document 207681 OS which began April 16, 2009, and ended April 15, 2013; and

WHEREAS, on November 4, 2010, the Board authorized the assignment of the Agreement to White Light, Inc., a corporate entity created by Jim Campbell (Resolution No. 2010-0120); and

WHEREAS, on October 8, 2012, the parties executed a First Amendment to the Agreement modifying the insurance requirements of the Agreement; and

WHEREAS, on May 24, 2013, the parties executed a Second Amendment to the Agreement extending the term 90 days resulting in a termination date of July 14, 2013; and

WHEREAS, due to difficulties with sourcing materials and unanticipated fabrication logistics, minor aspects of the project are currently incomplete and an additional extension is necessary to complete programming for supplementary digital sequences of low resolution images; and

WHEREAS, the Authority has identified the need for White Light, Inc. to install panels on the sides of the artwork on the mezzanine level to conceal electrical components.

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NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute a Third Amendment to the Public Art Agreement with White Light, Inc. to extend the term for an additional six (6) months resulting in a termination date of January 10, 2014.

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA"), Cal. Pub. Res. Code § 21065; and is not a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106.

PASSED, APPROVED AND ADOPTED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of November, 2013, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

000082



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
10

Meeting Date: **NOVEMBER 7, 2013**

Subject:

Authorize the President/CEO to Increase the Contract Time for Terminal Development Program Contract 1: Terminal 2 West Building and Airside Expansion

Recommendation:

Adopt Resolution No. 2013-0126, authorizing the President/CEO to increase the contract time, from 946 days to 1247 days, for Project No. 201301, Terminal Development Program ("TDP") Contract 1: Terminal 2 West Building and Airside Expansion, at San Diego International Airport ("SDIA").

Background/Justification:

On April 2, 2009, the San Diego County Regional Airport Authority Board ("Board") authorized the President/CEO to award and execute a Design-Build agreement for work under the TDP (The Green Build) with Turner/PCL/Flatiron – A Joint Venture ("Contractor") for TDP Contract 1: Terminal 2 West Building and Airside Expansion [Resolution No. 2009-0049] to build the Terminal 2 West Expansion, expand the airside apron and build ancillary support facilities at SDIA. A Notice to Proceed with the Terminal 2 West Expansion was issued to the Contractor on June 30, 2011, with a contract time of 946 days and a completion date of January 31, 2014.

A Change Order is currently contemplated to upgrade the flooring of the existing Terminal 2 West building and to extend the contract time 210 days for a completion date of August 30, 2014. Administrative contract close-out activities will require a contract extension estimated at an additional 90 days. The new completion date for the Terminal 2 West Building and Airside Expansion will be November 29, 2014.

Pursuant to San Diego County Regional Airport Authority ("Authority") Policy 5.02 (4)(b)(i), Board approval is required to authorize the President/CEO to execute change orders increasing the contract time for completion beyond 90 days.

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Fiscal Impact:

Adequate funds for Terminal 2 Landside Improvements are included within the Board approved Program Budget for The Green Build in Project No. 201301, TDP Contract 1: Terminal 2 West Building and Airside Expansion. Sources of funding for this project include Airport Revenue Bonds, Commercial Paper, Passenger Facility Charges, and Airport cash.

This requested action does not require additional funding.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended, 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract did not utilize federal funds and neither Policy 5.12 nor Policy 5.14 were in place at the time of this agreement, April 2009. No preferences were applied to the award of the prime joint venture contract with Turner/PCL/Flatiron, however, Turner/PCL/Flatiron committed to working with the Airport Authority to maximize participation by small, local, historically underrepresented businesses on the project.

Prepared by:

BOB BOLTON
DIRECTOR, AIRPORT DESIGN & CONSTRUCTION

Revised 11/4/13

RESOLUTION NO. 2013-0126

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT/CEO TO INCREASE THE CONTRACT TIME, FROM 946 DAYS TO 1247 DAYS, FOR PROJECT NO. 201301, TERMINAL DEVELOPMENT PROGRAM CONTRACT 1: TERMINAL 2 WEST BUILDING AND AIRSIDE EXPANSION, AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, on April 2, 2009, the San Diego County Regional Airport Authority Board ("Board") authorized the President/CEO to award and execute a design-build agreement for work under the Terminal Development Program ("The Green Build") with Turner/PCL/Flatiron – A Joint Venture ("Contractor") for Terminal Development Program ("TDP") Contract 1: Terminal 2 West Building and Airside Expansion [Resolution No. 2009-0049] to build the Terminal 2 West Expansion, expand the airside apron and build ancillary support facilities at San Diego International Airport; and

WHEREAS, a Notice to Proceed was issued to the Contractor on June 30, 2011, with a contract time of 946 days with a completion of January 31, 2014; and

WHEREAS, a Change Order is currently contemplated to upgrade the flooring of the existing Terminal 2 West building and to extend the contract time 210 days for a completion date of August 30, 2014; and

WHEREAS, administrative contract close-out activities will require a contract extension estimated at an additional 90 days; and

WHEREAS, the new completion date for the Terminal 2 West Building and Airside Expansion will be November 29, 2014; and

WHEREAS, pursuant to San Diego County Regional Airport Authority ("Authority") Policy 5.02 (4)(b)(i), Board approval is required to authorize the President/CEO to execute change orders increasing the contract time for completion beyond 90 days; and

WHEREAS, there is no increase in the amount of this contract, which is accommodated by current project funding; and

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WHEREAS, the extension of the contract time requires an amendment to the insurance provisions contained in Article 8 to reflect that the Contractor is required to secure insurance upon expiration of the Owner Controlled Insurance Program ("OCIP") on December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED that the Board approves and authorizes the President/CEO to increase the contract time from 946 days to 1247 days for Project No. 201301, Terminal Development Program Contract 1: Terminal 2 West Building and Airside Expansion, at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Board approves and authorizes the President/CEO to amend the contract to reflect modifications to the insurance provisions of Article 8 to reflect that the Contractor shall be required to secure appropriate levels of insurance, as determined by the Authority, upon expiration of the OCIP; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED the Board FINDS that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of November, 2013, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.

11

Meeting Date: **NOVEMBER 7, 2013**

Subject:

Grant a Gas Line Easement to San Diego Gas & Electric

Recommendation:

Adopt Resolution No. 2013-0127, authorizing the President/CEO to negotiate and execute a gas line easement with San Diego Gas & Electric in support of the Rental Car Center, Fixed Base Operation and other north side developments.

Background/Justification:

In June 2010, the Board of the San Diego County Regional Airport Authority ("Authority") approved the 2011-2015 Fiscal Year Capital Improvement Program including project No. 104118 entitled North Side Interior Road and Utilities ("Interior Road Project"). The Interior Road Project is a key component of the development of the north side of San Diego International Airport ("SDIA"), providing access and utility connections in support of the Rental Car Center, the new Fixed Base Operation and the relocation of San Park Pacific Highway project. The Rental Car Center and Fixed Base Operation require gas service to support the respective tenants' operations. Consequently, the North Side Interior Road & Utilities project includes the construction of a two-inch gas line. The gas line will be installed under the North Side Interior Road and gas line stub outs will be constructed to accommodate future development of the north side area SDIA.

The proposed gas line easement ("Easement") as depicted in Exhibit "A" accommodates a 1,128 linear foot line and covers 6,711 square feet of Authority property at SDIA. The proposed Easement is necessary to allow San Diego Gas & Electric ("SDG&E") the right to maintain, operate and repair the gas line at its cost, including any and all appurtenances thereto, together with the right of ingress and egress along the Easement area.

The property covered by the subject Easement is leased by the Authority from the San Diego Unified Port District ("Port") under the December 17, 2002, Master Lease (Authority Document No. LE-0009) covering the former General Dynamics leasehold. The duration of the term for the proposed Easement will be coterminous with the term of the Authority's Lease from the Port which expires on December 31, 2068, and any extensions thereof.

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Fiscal Impact:

The proposed gas line will serve only the Authority and its tenants. Therefore, the Easement does not provide for monetary consideration to be paid to or by the Authority and there is no direct fiscal impact.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. California Environmental Quality Act: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act Pub. Res. Code §30106.

Application of Inclusionary Policies:

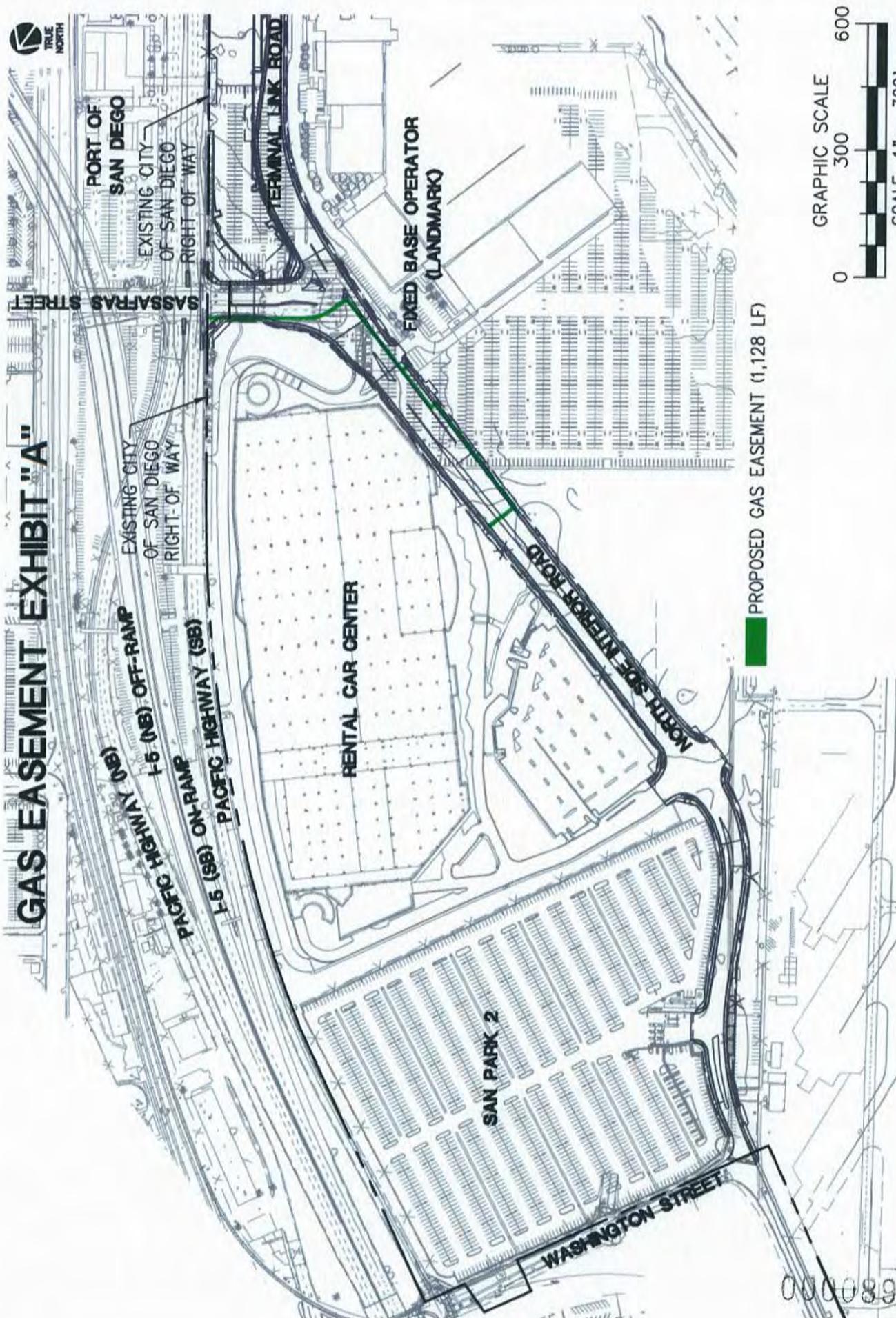
Not Applicable

Prepared by:

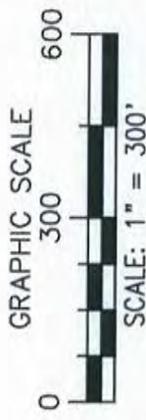
VERNON D. EVANS
VICE PRESIDENT, FINANCE/TREASURER

000088

GAS EASEMENT EXHIBIT "A"



PROPOSED GAS EASEMENT (1,128 LF)



 VA Consulting, Inc. ENGINEERS • PLANNERS • SURVEYORS 46 DISCOVERY, SUITE 250 (949) 474-1400 TEL IRVINE, CA 92618 (949) 261-8482 FAX	SAN DIEGO INTERNATIONAL AIRPORT SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY		* DATUM * NORTH AMERICAN VERTICAL DATUM 1988
	SAN DIEGO INTERNATIONAL AIRPORT GAS EASEMENT EXHIBIT	DATE: 10/10/13	

PREPARED BY:

RESOLUTION NO. 2013-0127

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY AUTHORIZING THE PRESIDENT/CEO
TO NEGOTIATE AND EXECUTE A GAS LINE
EASEMENT WITH SAN DIEGO GAS & ELECTRIC
IN SUPPORT OF THE RENTAL CAR CENTER,
FIXED BASE OPERATION AND OTHER NORTH
SIDE DEVELOPMENTS

WHEREAS, the San Diego County Regional Airport Authority ("Authority") currently leases Airport property from the San Diego Unified Port District ("Port") pursuant to that certain Lease dated December 17, 2002, and bearing Authority Document No. LE-0009; and

WHEREAS, paragraph 4 in said Lease specifies that Authority may, at its own expense, make alterations or changes, or cause to be made, built, installed, or remove any structures, machines, appliances, utilities, signs, or other improvements necessary or desirable for the authorized use of the Leased premises without the approval of the Port; and

WHEREAS, a number of north side projects such as the Rental Car Center, the Fixed Base Operation and other north side developments require gas service to support the respective tenants' operations; and

WHEREAS, the Authority will be constructing a two-inch gas line starting at the corner of Pacific Highway and Sassafras Street; and

WHEREAS, the proposed easement is necessary to allow SDG&E the right to construct, reconstruct, maintain, operate and repair the gas line at their cost and the right to ingress and egress along the easement.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board hereby authorizes the President/CEO to negotiate and execute a gas line easement with San Diego Gas & Electric in support of the Rental Car Center, the Fixed Base Operation and other north side developments; and

BE IT FURTHER RESOLVED that the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

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PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7TH day of November, 2013, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

000091



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
12

Meeting Date: **NOVEMBER 7, 2013**

Subject:

Grant Easements for Electrical and Public Access to the City Of San Diego

Recommendation:

Adopt Resolution No. 2013-0128, authorizing the President/CEO to negotiate and execute two easements with the City of San Diego for an electrical traffic loop and a public access in support of the North Side Interior Road and Utilities project.

Background/Justification:

In June 2010, the Board of the San Diego County Regional Airport Authority ("Authority") approved the 2011-2015 Fiscal Year Capital Improvement Program including project No. 104118 entitled North Side Interior Road and Utilities ("Interior Road Project"). The Interior Road Project is a key component of the development of the north side of San Diego International Airport ("SDIA"), providing access and utility connections in support of the Rental Car Center, the new Fixed Base Operation and the relocation of San Park Pacific Highway project.

To facilitate the installation of an advanced loop detector system associated with the enhanced traffic signal at the intersection of Pacific Highway and Sassafras Street, an Electrical Easement is proposed to be granted to the City of San Diego, as depicted in Exhibit "A", covering 1,453 square feet of ("Authority") property. The Electrical Easement provides the City the right of ingress and egress for access and maintenance of the loop detector system.

In addition, a second easement is proposed for Public Access, as depicted in Exhibit "B", covering 5,756 square feet of Authority property. The Public Access Easement provides the City the right to ingress and egress for access and maintenance of public improvements such as pedestrian ramps, curb returns and a cross-walk. The Public Access Easement also allows the public access to the cross-walk and pedestrian ramps that is on Authority property.

The proposed Electrical and Public Access Easements are necessary to allow the Authority to complete the Interior Road Project according to construction plans and provide the City the appropriate rights it requires for the purpose of maintaining, operating, and repairing public infrastructure and allow public access.

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The property covered by the subject easements is leased by the Authority from the San Diego Unified Port District ("Port") under the December 17, 2002, Master Lease (Authority Document No. LE-0009) covering the former General Dynamics leasehold. The duration of the term for the proposed easements will be coterminous with the term of the Authority's Lease from the Port which expires on December 31, 2068; and any extensions thereof.

Fiscal Impact:

The proposed easements do not provide for monetary consideration to be paid to or by the Authority. Therefore, there is no direct fiscal impact.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. California Environmental Quality Act: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act Pub. Res. Code §30106.

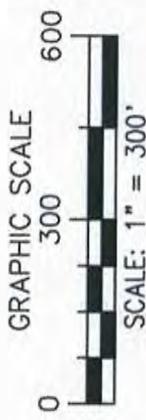
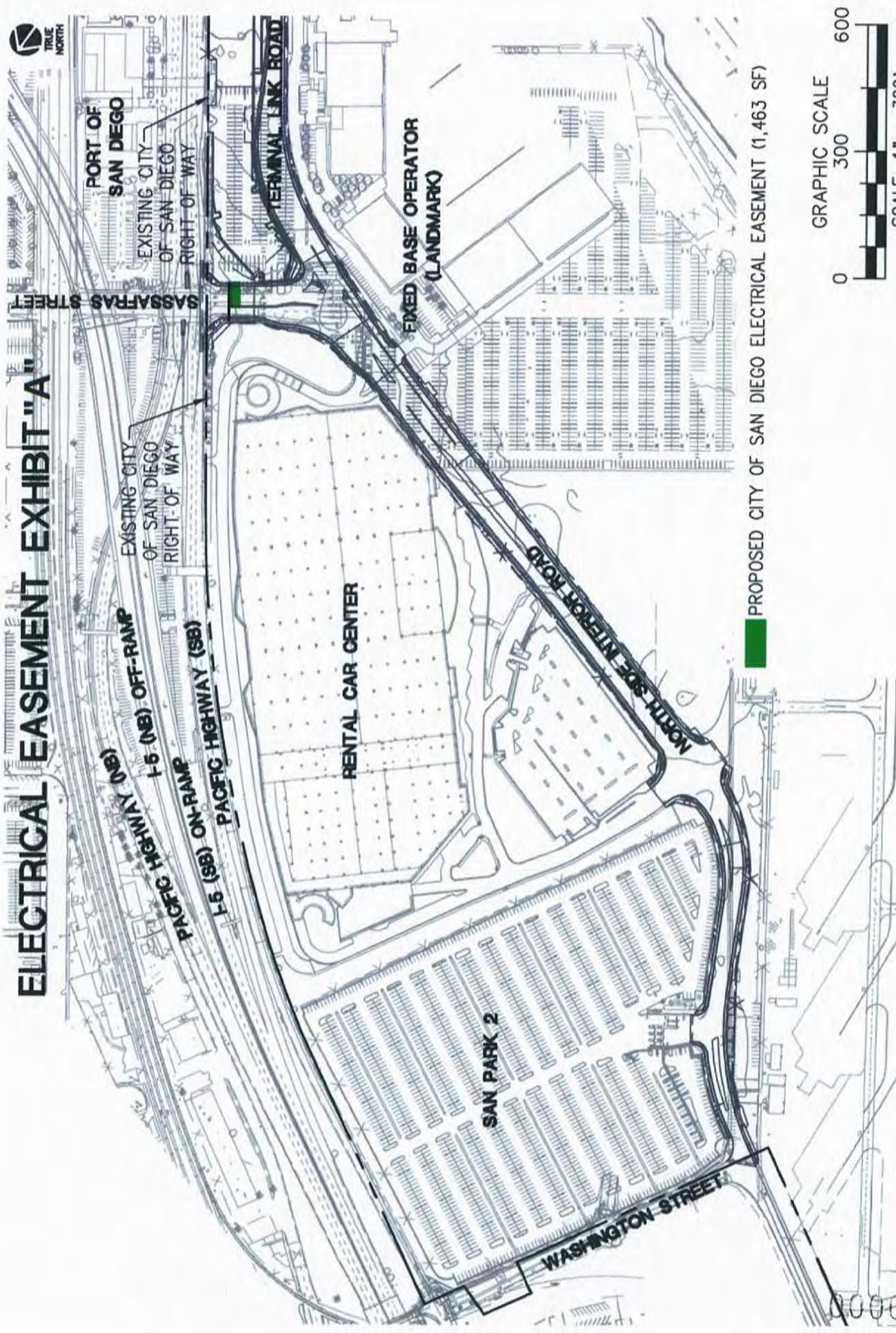
Application of Inclusionary Policies:

Not Applicable

Prepared by:

VERNON D. EVANS
VICE PRESIDENT, FINANCE/TREASURER

ELECTRICAL EASEMENT EXHIBIT "A"



SAN DIEGO INTERNATIONAL AIRPORT	DATUM * NORTH AMERICAN VERTICAL DATUM 1988
ELECTRICAL EASEMENT EXHIBIT	DATE: 10/10/13

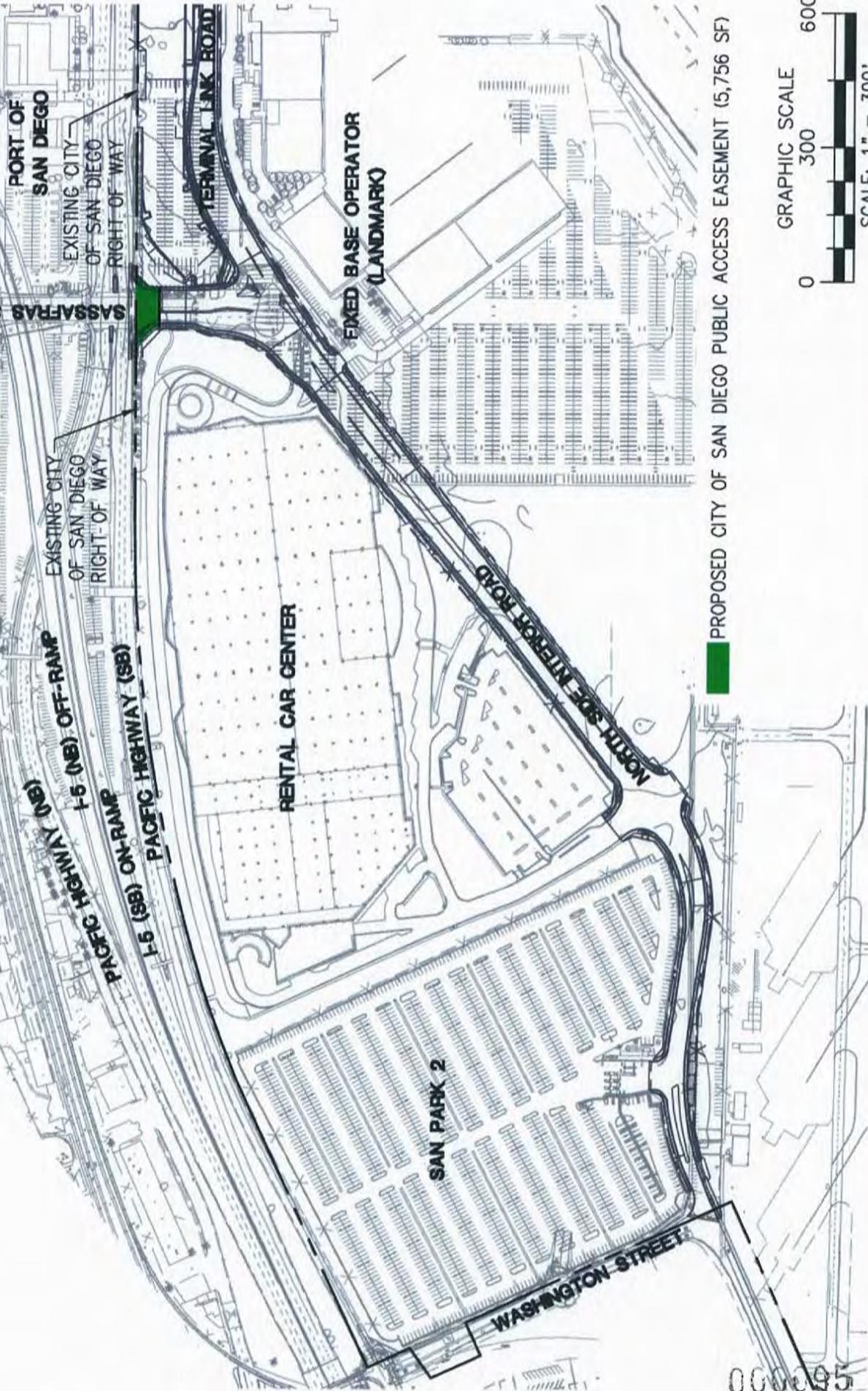
SAN DIEGO INTERNATIONAL AIRPORT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY



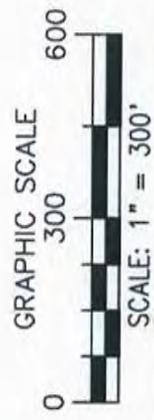
PREPARED BY:
VA Consulting, Inc.
ENGINEERS • PLANNERS • SURVEYORS
46 DISCOVERY, SUITE 250 (949) 474-1400 TEL.
IRVINE, CA 92618 (949) 261-8482 FAX

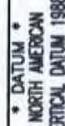


PUBLIC ACCESS EASEMENT EXHIBIT "B"



PROPOSED CITY OF SAN DIEGO PUBLIC ACCESS EASEMENT (5,756 SF)



 VA Consulting, Inc. ENGINEERS • PLANNERS • SURVEYORS 46 DISCOVERY, SUITE 250 (949) 474-1400 TEL IRVINE, CA 92618 (949) 261-8482 FAX		SAN DIEGO INTERNATIONAL AIRPORT	DATE: 10/10/13
		SAN DIEGO INTERNATIONAL AIRPORT PUBLIC ACCESS EASEMENT EXHIBIT	

SAN DIEGO INTERNATIONAL AIRPORT
 SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

RESOLUTION NO. 2013-0128

A RESOLUTION OF THE BOARD OF THE
SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY, AUTHORIZING THE PRESIDENT/CEO
TO NEGOTIATE AND EXECUTE TWO EASEMENTS
WITH THE CITY OF SAN DIEGO FOR AN
ELECTRICAL TRAFFIC LOOP AND A PUBLIC
ACCESS IN SUPPORT OF THE NORTH SIDE
INTERIOR ROAD AND UTILITIES PROJECT

WHEREAS, the San Diego County Regional Airport Authority ("Authority") currently leases Airport property from the San Diego Unified Port District ("Port") pursuant to that certain Lease dated December 17, 2002, and bearing Authority Document No. LE-0009; and

WHEREAS, paragraph 4 in said Lease specifies that Authority may, at its own expense, make alterations or changes, or cause to be made, built, installed, or remove any structures, machines, appliances, utilities, signs, or other improvements necessary or desirable for the authorized use of the Leased premises without the approval of the Port; and

WHEREAS, in June 2010, the Board of the San Diego County Regional Airport Authority ("Board") approved the 2011-2015 Fiscal Year Capital Improvement Program that authorized staff to proceed with construction of Capital Improvement Project No. 104118 entitled North Side Interior Road and Utilities Project ("Interior Road Project"); and

WHEREAS, the Interior Road Project provides access and utility connections in support of the Rental Car Center, the Fixed Base Operation and the relocation of San Park Pacific Highway project; and

WHEREAS, the Interior Road Project necessitates new public improvements such pedestrian ramps, cross-walk and an advanced loop detector system for a traffic signal; and

WHEREAS, the City of San Diego requires that the Authority grant to it two easements, Electrical and Public Access Easements, for the purpose of maintaining, operating, and repairing public infrastructure, as well as public access to pedestrian routes.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby authorizes the President/CEO to negotiate and execute two easements with the City of San Diego for an electrical traffic loop and a public access in support of the North Side Interior Road and Utilities Project; and

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BE IT FURTHER RESOLVED that the Board finds that this Board action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106).

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of November, 2013, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL

000097



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY
STAFF REPORT

Item No.
13

Meeting Date: **NOVEMBER 7, 2013**

Subject:

Award a Contract to S&L Specialty Contracting Inc., for Quieter Home Program Phase 7, Group 6 (34 East Side, Historic and Non-Historic Units and 7 West Side, Single Family Residences on 11 Properties)

Recommendation:

Adopt Resolution No. 2013-0129, awarding a contract to S&L Specialty Contracting Inc., in the amount of \$1,329,950, for Phase 7, Group 6, Project No. 380706, of the San Diego County Regional Airport Authority's Quieter Home Program.

Background/Justification:

The Quieter Home Program ("Program") provides sound attenuation treatment to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). The Phase 7, Group 6, project includes installation of new acoustical windows, doors, insulation, and ventilation improvements to reduce aircraft-related noise levels inside the homes. This project will provide sound attenuation to 34 east side, historic and non-historic units and 7 west side, single family residences on 11 properties (refer to the blue and white boundary areas noted of Attachment A).

To date, the Program has completed 2,640 residences, of which 675 are historic and 1,965 are non-historic; 1,700 residences are located west of SDIA and 940 are located east of SDIA.

Project No. 380706 was advertised on August 27, 2013, and bids were opened on September 26, 2013. The following bids were received (refer to Attachment B):

Company	Total Bid
S&L Specialty Contracting Inc.	\$1,329,950
G&G Specialty Contractors, Inc.	\$1,413,396

The Engineer's estimate is \$1,227,822.

The low bid of \$1,329,950, is considered responsive, and S&L Specialty Contracting Inc. is considered responsible. Award to S&L Specialty Contracting Inc. is, therefore, recommended in the amount of \$1,329,950.

Fiscal Impact:

Adequate funds for FY2014 expenditures, under the S&L Specialty Contracting Inc. contract, are included within the adopted FY2014 operating budget in the Authority's Quieter Home Program. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is a "project" subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code Section 21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. Section 15301 – "Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination."
- B. This Board action is a "development" as defined by the California Coastal Act, Pub. Res. Code Section 30106. The individual projects under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Pub. Res. Code Section 30610(a) and 14 Cal. Code Regs. Section 13250 – "Improvements to Single-Family Residences." The proposed improvements to multi-family residences are exempt from coastal permit requirements under Pub. Res. Code Section 30610(b) and 14 Cal. Code Regs. Section 13253 – "Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits."

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, Policy 5.12 and Policy 5.14. These programs/policies are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

The Authority's DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policies 5.12 and 5.14. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

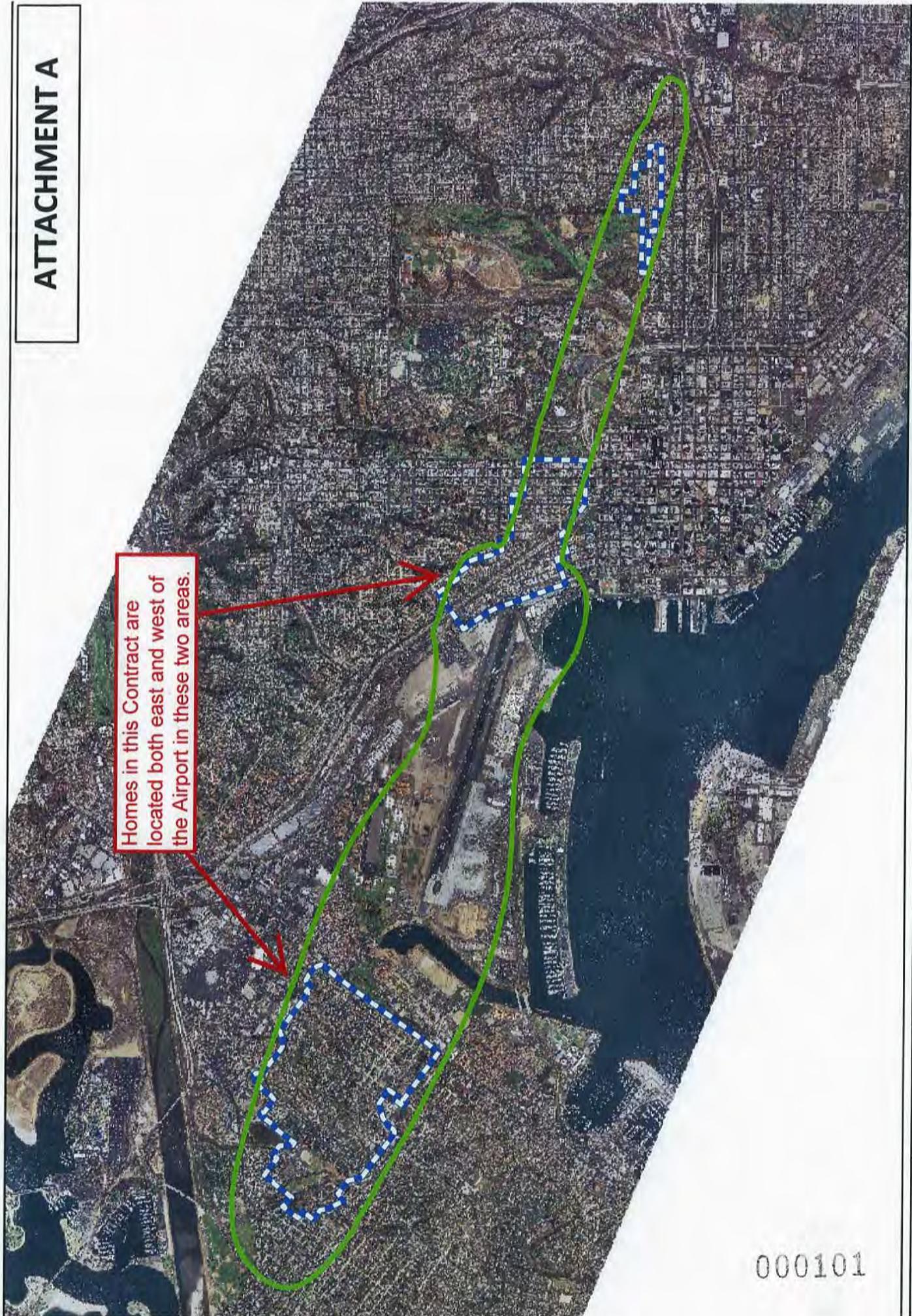
This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. S&L Specialty Contracting Inc. is proposing 3.9% DBE participation on QHP Phase 7, Group 6.

Prepared by:

KEITH WILSCHETZ
DIRECTOR, AIRPORT PLANNING

ATTACHMENT A

Homes in this Contract are located both east and west of the Airport in these two areas.



000101

San Diego County Regional Airport Authority
Quieter Home Program
Project 380706

San Diego County Regional Airport Authority
Quieter Home Program
Project 380706

67 dB Boundary
65 dB CNEL Contour
Address Point

QHP Completed
QHP Ineligible
County Parcel

Land Use - SanGIS 2107
Single-Family Residential
Multi-Family Residential
Condominiums

1 inch = 3,898 feet

San Diego County Regional Airport Authority
Quieter Home Program
Project 380706

RESOLUTION NO. 2013-0129

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AWARDING A CONTRACT TO S&L SPECIALTY CONTRACTING, INC., IN THE AMOUNT OF \$1,329,950, FOR PHASE 7, GROUP 6, PROJECT NO. 380706, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program") to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport; and

WHEREAS, Phase 7, Group 6, of the Program will include installation of new acoustical windows, doors, insulation, and ventilation improvements to reduce aircraft-related noise levels inside the homes; and

WHEREAS, Phase 7, Group 6, of the Program provides sound attenuation to 34 East Side, Historic and Non-Historic Units and 7 West Side, Single Family Residences on 11 Properties; and

WHEREAS, the Authority issued a Bid Solicitation Package for Phase 7, Group 6, on August 27, 2013; and

WHEREAS, on September 26, 2013, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the apparent low bidder, S&L Specialty Contracting Inc., submitted a bid of \$1,329,950; and the Authority's staff has duly considered the bid and has determined S&L Specialty Contracting Inc. is responsible and that its bid is responsive in all material respects; and

WHEREAS, the San Diego County Regional Airport Authority Board ("Board") believes that it is in the best interest of the Authority and the public that it serves to award S&L Specialty Contracting Inc., the lowest bidder, the contract for Phase 7, Group 6, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to S&L Specialty Contracting Inc., in the amount of \$1,329,950, for Phase 7, Group 6, Project No. 380706, of the San Diego County Regional Airport Authority's Quieter Home Program; and

000103

BE IT FURTHER RESOLVED that the Authority's President/CEO or designee is hereby authorized to execute and deliver such contract to S&L Specialty Contracting Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority FINDS that this is a "project" as defined by the California Environmental Quality Act ("CEQA"), Pub. Res. Code Section 21065; and is a "development," as defined by the California Coastal Act, Pub. Res. Code Section 30106 and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. Section 15301(f), "Existing Facilities," and are exempt from coastal permit requirements under Pub. Res. Code Sections 30610(a) and 30610(b) and 14 Cal. Code Regs. Section 13250 and 13253.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 7th day of November, 2013, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK

APPROVED AS TO FORM:

BRETON K. LOBNER
GENERAL COUNSEL



SAN DIEGO COUNTY
REGIONAL AIRPORT AUTHORITY

Meeting Date: **NOVEMBER 7, 2013**

Subject:

Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

Recommendation:

For information only.

Background/Justification:

Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policies 3.30 and 3.40.

Fiscal Impact:

Funds for Business and Travel expenses are included in the FY 2013 Budget.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows:

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Equal Opportunity Program:

Not applicable.

Prepared by:

TONY RUSSELL
DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

TRAVEL REQUEST

BRUCE BOLAND

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Bruce Boland Dept: Board/02
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 10/3/13 PLANNED DATE OF DEPARTURE/RETURN: 11/12/13 / 11/13/13

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):

Destination: Seattle, WA & San Jose, CA Purpose: Visit airport rental car facilities
Explanation: Board member Boland is traveling with David Brush, Director, Terminal Development Program, Consultant, and Bob Bolton, Director, Airport Design & Construction, to study the airport rental car facilities in Seattle and San Jose for "lessons learned" to apply to the development of the rental car facility at SDIA (Costs for lodging and meals shown below are government per diem rates.)

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 300.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$

B. LODGING \$ 152.00 plus tax

C. MEALS \$ 95.85

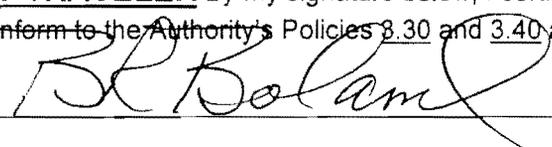
D. SEMINAR AND CONFERENCE FEES \$

E. ENTERTAINMENT (If applicable) \$

F. OTHER INCIDENTAL EXPENSES \$

TOTAL PROJECTED TRAVEL EXPENSE \$ 547.85

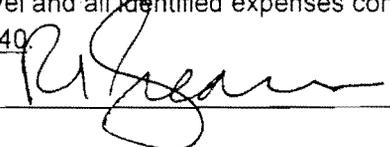
CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 10/3/13

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature:  Date: 10.3.13

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its _____ meeting.
(Leave blank and we will insert the meeting date.)



TRAVELTRUST SCRIPPS RANCH
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:
BOLAND/BRUCE

SALES PERSON	E4
INVOICE NUMBER	1207530
INVOICE ISSUE DATE	02 Oct 2013
RECORD LOCATOR	QEGVYF
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY
PO BOX 82776
SAN DIEGO CA 92138-2776

Notes

YOUR ALASKA ETICKET CONFIRMATION IS ** NUWOAM **
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----
*****TICKETLESS TRAVEL INSTRUCTIONS*****
THIS IS AN E-TICKET RESERVATION.
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN
A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN
UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.
*****TSA GUIDANCE FOR PASSENGERS*****
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

DATE: Tue, Nov 12

Flight: ALASKA AIRLINES 485

From	SAN DIEGO, CA	Departs	9:45am
To	SEATTLE TACOMA, WA	Arrives	12:38pm
Departure Terminal	1		
Duration	02hr(s) :53min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOLAND/BRUCE		AA - XXXXX 88

DATE: Tue, Nov 12

Hotel: HILTON HOTELS, HILTON SEATTLE AIRP
17620 INTERNATIONAL BLVD
SEATTLE WA 98188

Service City	SEATTLE TACOMA		
Check-in	12 Nov	Check-Out	13 Nov
Rooms(s)	1	Room Details	1 KING BED HI SPEED INTERNET FOR A FEE -
Night(s)	1	Rate per Night	149.00 USD
Confirmation Number	3534750977	Frequent Traveler	
CD-	0005556		
Service Information	ZD000010929 NONSMOKING	Phone	1-206-244-4800

Guarantee KING
Guaranteed Late Arrival

DATE: Wed, Nov 13

Flight: ALASKA AIRLINES 332

From	SEATTLE TACOMA, WA	Departs	7:10am
To	SAN JOSE CA, CA	Arrives	9:23am
		Arrival Terminal	B
Duration	02hr(s) :13min(s)	Class	Economy
Type	BOEING 737-800 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOLAND/BRUCE		AA - XXXXX 88

DATE: Mon, May 12

Others

RESERVATION
RETAINED FOR
180 DAYS

Ticket Information

Ticket Number	AS 7307855462	Passenger	BOLAND BRUCE		
		Billed to:	AX XXXXXXXXXXXX	USD	* 197.80
Service Fee	XD 0594846599	Passenger	BOLAND BRUCE		
		Billed to:	AX XXXXXXXXXXXX	USD	* 30.00
				SubTotal	USD 227.80
				Net Credit Card Billing	* USD 227.80

				Total Amount Due	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
FOR EMERGENCY AFTERHOURS SERVICE IN THE US
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

THELLA F. BOWENS

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: Exec Office BU6
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 09/26/13 PLANNED DATE OF DEPARTURE/RETURN: 10/10/13 / 10/11/13

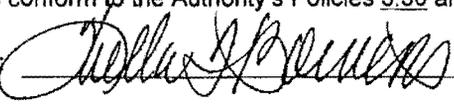
3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Oakland, CA Purpose: Interview panel for Assistant Director of Aviation position at Oakland International Airport
 Explanation: At the request of Deborah Ale Flint, Director of Aviation Port of Oakland. All expenses will be reimbursed through the Port of Oakland.

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

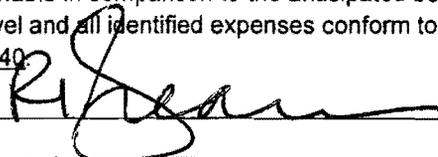
A. TRANSPORTATION COSTS:	
• AIRFARE	\$ 500.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 50.00
B. LODGING	\$ 200.00
C. MEALS	\$ 50.00
D. SEMINAR AND CONFERENCE FEES	\$
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$
TOTAL PROJECTED TRAVEL EXPENSE	\$ 800.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 26 Sept 2013

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

- By my signature below, I certify the following:
1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature:  Date: 9.27.13

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 by the Executive Committee at its _____ meeting.
 (Leave blank and we will insert the meeting date.)

EXPENSE REPORT

ROBERT GLEASON

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT - Board Members**
(To be completed within 30 days from travel return date)

Board member name: Robert H. Gleason
 Departure Date: 9/28/2013 Return Date: 10/2/2013 Report Due: 11/1/13
 Destination: _____

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail) Any special items should be explained in the space provided below.

³ Business Expense Reimbursement Policy 3.30

⁴ Travel and Lodging Expense Reimbursement Policy 3.40

	Authority Expenses (Prepaid by Authy)	Board Member Expenses							TOTALS	
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY		
		9/29/13	9/30/13	10/1/13	10/2/13			9/28/13		
Daily PerDiem Limitations:										
**GSA Daily Hotel Rate or Conference Hotel Rate		305.00	305.00	305.00					N/A	
**GSA Daily Meals, Entertainment & Incidentals (ME&I)		71.00	71.00	71.00	53.25				53.25	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	611.80									0.00
Conference Fees (provide copy of flyer/registration expenses)	1,299.00									0.00
Rental Car										0.00
Gas and Oil										0.00
Garage/Parking										0.00
Mileage - attach mileage form										0.00
Taxi/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.			16.25	18.00	78.76				68.50	181.51
Hotel - Actual Expense Paid - Excluding Taxes		305.00	305.00	305.00						
Allowable Hotel (Lessor of Actual or GSA Allowance)		305.00	305.00	305.00	0.00	0.00	0.00	0.00		915.00
Hotel Taxes Paid		44.23	44.23	44.23						132.69
Telephone, Internet and Fax										0.00
Laundry										0.00
Meals, Entertainment & Incidentals (M,E&I)										
Meals (include tips pd.)										
Breakfast										
Lunch										
Dinner										
Other (meal)										
Entertainment (Hospitality)										
Tips Paid to Maids, Bellhops and other hotel services										
Taxi/Shuttle Fare (include tips pd.) To/From meetings and destination										
Total Meals, Entertainment & Incidentals		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
GSA Allowance for M,E&I (from above)		71.00	71.00	71.00	53.25	0.00	0.00	0.00	53.25	
Allowable M,E&I (Lessor of Actual or GSA Allowance)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00
Alcohol is a non-reimbursable expense										0.00
Miscellaneous: Baggage Fees					25.00				25.00	50.00
										0.00
										0.00
Total Expenses	1,910.80	349.23	365.48	367.23	103.76	0.00	0.00	93.50		1,279.20

Add any additional details as needed for explanation (attach add'l sheet if needed):
 Chair Gleason changed his return flight and paid penalty charges with personal credit card
 Alcohol is a non-reimbursable expense
 Give names and business affiliations of all persons whose meals were paid by traveler.
 Failure to attach required documentation will result in the delay of processing reimbursement. If you have any

Grand Trip Total	3,190.00
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	1,910.80
Due Traveler - if positive amount, prepare check request	
Due Authority - if negative, attach check payable to SDCRAA	1,279.20

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Anne Warren Ext: 2408
 Traveler Signature: [Signature] Date: 10.22.13
 Administrator's signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at its meeting on _____
 Clerk Signature: _____ Date: _____

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Robert H. Gleason Dept: 02/Board
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 6/6/13 PLANNED DATE OF DEPARTURE/RETURN: 9/28/13 / 10/2/13

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

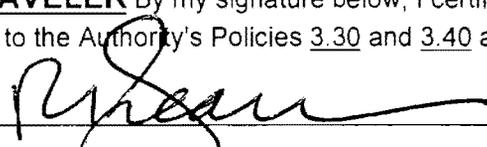
Destination: Washington, DC Purpose: Attend Conference
 Explanation: San Diego Regional Chamber of Commerce One Region One Voice, Mission to Washington

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$	500
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	200
B. LODGING	\$	1300
C. MEALS	\$	
D. SEMINAR AND CONFERENCE FEES	\$	1199
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	100
TOTAL PROJECTED TRAVEL EXPENSE	\$	3299

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 6-6-13

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Tony P. Russell / Authority Clerk, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 by the Executive Committee at its 6/24/13 meeting.
(Leave blank and we will insert the meeting date.)



OneRegion OneVoice

San Diego Mission to Washington D.C., September 29 - October 2, 2013

Please fill out the form completely. State or government issued photo I.D., Social Security number and birthdate required for Federal security clearance

Last Name Gleason First Name: Robert
 Social Security # [REDACTED] Birthdate: [REDACTED]
 Driver's License and/or Passport number: [REDACTED]
 Participant's Home Address: [REDACTED]
 City San Diego State: CA Zip: [REDACTED]
 Name Badge Preference: Robert
 Business/Organization Name: San Diego County Regional Airport Authority
 Your Job Title: Board Chair
 Business/Organization Address: 3225 North Harbor Drive
 City San Diego State: CA Zip: 92101
 Email: awarren@san.org Phone: (619) 400-2408 Mobile: [REDACTED]

PROGRAM RATES* Please check appropriate boxes	Per Person Rates	
	Standard	By Friday- August 2, 2013
<input checked="" type="checkbox"/> Member Registration	\$1,399	\$1,299
<input type="checkbox"/> Non-Member Registration	\$1,599	\$1,499
* Rates do not include hotel or air fares, see below for hotel information. Total:		1299

HOTEL INFORMATION:

San Diego Regional Chamber of Commerce has negotiated special rates for the Washington DC Delegation at The Madison - A Loews Hotel. Please make your reservation as soon as possible by contacting the hotel directly. You must mention the San Diego Regional Chamber of Commerce block to get the special group rate.



Note: When the rooms in the Chamber block are sold out, requests will be handled on a space-available basis at the hotel's standard rate. Make your reservations early.

CANCELLATION POLICY

I agree and accept the conditions and payment obligations outlined within this event agreement and I agree to pay the invoice when rendered within the terms stated on the invoice. I understand that all cancellations must be in written from the person who signed the booking form (or other legal representative) and will commence from the date the cancellation notice was received by the San Diego Regional Chamber of Commerce. In the event of cancellation the following charges (below) will become payable:

46 days or more before event date	Full Refund of Committed Fees	14 - 20 days before event date	75% of Committed Fees
31 - 45 days before event date	25% of Committed Fees	13 days or fewer before event date	100% of Committed Fees
21 - 30 days before event date	50% of Committed Fees		

It is agreed that the liquidated damages set forth above are reasonable and fair under the present circumstances.

Signature _____ Date: _____

PROGRAM PAYMENT**

** Form of Payment must accompany registration

Check Visa Master Card American Express
 Please Send Invoice to my Attention

Card #: _____
 Name on Card: _____
 Exp. Date: _____
 Billing Address: _____

Signature _____ Date _____



TRAVELTRUST SCRIPPS RANCH
Phone: 1-800-792-4662

Electronic Invoice

CHAIR GLEASON CHANGED HIS RETURN FLIGHT AND PAID THE PENALTY WITH PERSONAL CREDIT CARD.

Prepared For:
GLEASON/ROBERT

SALES PERSON	E4
INVOICE NUMBER	1207502
INVOICE ISSUE DATE	01 Oct 2013
RECORD LOCATOR	NYGYKI
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY
PO BOX 82776
SAN DIEGO CA 92138-2776

Notes

YOUR UNITED ETICKET CONFIRMATION IS ** DKC33F **
 -----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----
 *****TICKETLESS TRAVEL INSTRUCTIONS*****
 THIS IS AN E-TICKET RESERVATION.
 A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN
 A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN
 UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.

 *****TSA GUIDANCE FOR PASSENGERS*****
 PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
 INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
 DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
 FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

DATE: Sat, Sep 28

Flight: UNITED AIRLINES 546

From	SAN DIEGO, CA	Departs	7:55am
To	WASHINGTON DULLES, DC	Arrives	3:46pm
Departure Terminal	2		
Duration	04hr(s) :51min(s)	Class	United Economy
Type	BOEING 757 200 SERIES JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	GLEASON/ROBERT	Seat(s) - 24C	UA - XXXXXXXXX 14

DATE: Wed, Oct 02

Flight: UNITED AIRLINES 229

From	WASHINGTON DULLES, DC	Departs	8:03am
To	SAN DIEGO, CA	Arrives	10:24am
		Arrival Terminal	2
Duration	05hr(s) :21min(s)	Class	United Economy
Type	BOEING 757 200 SERIES JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	GLEASON/ROBERT		UA - XXXXXXXXX 14

DATE: Mon, Mar 31

Others

RESERVATION
RETAINED FOR
180 DAYS

Ticket Information

Ticket Number	UA 7307855437	Passenger	GLEASON ROBERT		
		Exchange	UA 7288745664		
		Billed to:	VI XXXXXXXXXXXXX	USD	* 200.00
Service Fee	XD 0594788670	Passenger	GLEASON ROBERT		
		Billed to:	VI XXXXXXXXXXXXX	USD	* 25.00
				SubTotal	USD 225.00
				Net Credit Card Billing	* USD 225.00

				Total Amount Due	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
FOR EMERGENCY AFTERHOURS SERVICE IN THE US
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.



TRAVELTRUST SCRIPPS RANCH
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:
GLEASON/ROBERT

SALES PERSON	E4
INVOICE NUMBER	1205230
INVOICE ISSUE DATE	03 Jul 2013
RECORD LOCATOR	NYGYKI
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY
 PO BOX 82776
 SAN DIEGO CA 92138-2776

Notes

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 INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
 DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
 FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

DATE: Sat, Sep 28

Flight: UNITED AIRLINES 546

From	SAN DIEGO, CA	Departs	7:55am
To	WASHINGTON DULLES, DC	Arrives	3:46pm
Departure Terminal	1		
Duration	04hr(s) :51min(s)	Class	United Economy
Type	BOEING 757 200 SERIES JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	GLEASON/ROBERT	Seat(s) - 24C	UA - XXXXXXXXX 14

DATE: Wed, Oct 02

Flight: UNITED AIRLINES 240

From	WASHINGTON DULLES, DC	Departs	5:34pm
To	SAN DIEGO, CA	Arrives	7:48pm
		Arrival Terminal	1
Duration	05hr(s) :14min(s)	Class	United Economy
Type	BOEING 757 200 SERIES JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	GLEASON/ROBERT	Seat(s) - 29C	UA - XXXXXXXXX 14

DATE: Mon, Mar 31

Others

RESERVATION
RETAINED FOR
180 DAYS

Ticket Information

Ticket Number	UA 7288745664	Passenger	GLEASON ROBERT		
		Billed to:	AX XXXXXXXXXXXX	USD	* 581.80
Service Fee	XD 0591804864	Passenger	GLEASON ROBERT		
		Billed to:	AX XXXXXXXXXXXX	USD	* 30.00
				SubTotal	USD 611.80
				Net Credit Card Billing	* USD 611.80

				Total Amount Due	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
FOR EMERGENCY AFTERHOURS SERVICE IN THE US
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
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PASSENGER RECEIPT 1 OF 1
 28SEP13
 K3/DB857E /SAN DIEGO

EXCESS BAGGAGE
 TICKET

GLEASON/ROBERT
 NOT VALID FOR
 TRANSPORTATION

PSGR TICKET 01672887456645

THIS IS YOUR RECEIPT

SAN UA IAD

DKC33F

FOR CONDITIONS OF
 CONTRACT - SEE
 PASSENGER TICKET AND
 BAGGAGE CHECK

1 FIRST CHECKED BAG 25.00

NOT VALID FOR TRAVEL

USD 25.00

VXXXXXXXXXXXXX/XXXX/808202

1 016 2606747227 1

USD 25.00

A STAR ALLIANCE MEMBER



Baggage Receipt
 Issue Date: 02 OCT 2013 IAD ATO

A STAR ALLIANCE MEMBER

Baggage Document	Description	Qty	Fees
0162686940493	First Bag Fee	1	\$25.00

Method of Payment
 Visa XXXXXXXXXXXX

Ticket Number
 0167307855437

Cardholder Name
 ROBERT H GLEASON

BAGGAGE FEES Total Fees **USD \$25.00**

Confirmation: DKC33F

Excess Baggage Terms and Conditions:

Carrier Routing
 UA IAD - SAN

- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check.
- For refunds or adjustments, see a United representative.

AGENT REFERENCE: 66 ESC BAG

THANK YOU
CUSTOMER COPY

Washington Flyer
CAB-DR ID 562-60562
2013-09-28 16:00
3857208, -7726769
2013-09-28 16:32
3854339, -7702086
DISTANCE 27.30
FARE \$58.50
TIP 10.00
TOTAL 68.50

Paid By: DULLES TO
VISA HOTEL
XXXXXXXXXX

THANK YOU
CALL AGAIN
(703) 224-2020



TAXICAB RECEIPT

Time: 9.30.13
Date: 12:30pm

Origin of trip: Treasury
Destination: Pentagon
Fare: \$13 Sign: [Signature]

FARECARD
VALUE



\$3.25
Welcome to
Washington, DC!
Pentagon +
Convention Center
9/30



TRADE IN M opens doors

Warning: Keep this farecard away from magnetic devices and other magnetic strips to minimize a loss of fare value.



TAXICAB RECEIPT

Time: 245 Date: 10.1.13

Origin of trip: Madison Hotel
Destination: DOT
Fare: \$18 Sign: [Signature]



CAB #WONDER 81
D555
(202) 810-4482
WASHINGTON, DC
10/02/13 06:50

DIST... 29.10
FARE... \$ 67.24
TIP... \$ 10.27
EXTRAS \$ 1.25

TOTAL.. \$ 78.76

VISA XXXX
MID 445100500997

AUTH 502005

SIGN HERE:
HOTEL TO
DULLES WITH
TFB

Warren Anne

From: loewshotelsconfirmation@loewshotels.com
Sent: Monday, July 01, 2013 11:57 AM
To: Warren Anne
Subject: Loews Reservation



07-01-13

Mr. Robert Gleason
San Diego County Regional Airport Authority
PO BOx 82776
San Diego CA 92138
United States

Dear Mr. Gleason,

In DC, All Parties Are Welcome!

The Madison Hotel has found a new running mate and is now the Loews Madison Hotel. We look forward to our return to Washington, DC and welcoming you to the Loews Madison Hotel. Please review your confirmation to verify your stay information. Should you need to make any changes or reconfirm any details, please let us know.

Reservation Confirmation Number: **9450382**

Reservation Details:

Arrival Date	Nights	Guests	Room Type
09-28-13	4	1 Adult / 0 Children	Group Room

Rate Type	Nightly Rate	Payment Method	Check In Time	Check Out Time
Group Rate	305.00	Visa Card	4:00 PM	





LOEWS

MADISON HOTEL
WASHINGTON DC

Mr. Robert Gleason
San Diego County Regional Airport Authority
PO BOx 82776
San Diego CA 92138
United States

Room Number: 0519
Arrival Date: 09-28-13
Departure Date: 10-02-13
Confirmation Number: 9450382
Merchant Ref #:
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

A/R No:

Folio No:

10-02-13

Date	Description	Charges	Credits
09-28-13	Room Accommodation	305.00	
09-28-13	Occupancy Tax - 14.5 PCT	44.23	
09-29-13	Telephone - Local 10:25 Room# 0519 : Dialed# 1855645 [REDACTED] [00:05:08] [CJAZZ]	0.75	
09-29-13	Room Accommodation	305.00	
09-29-13	Occupancy Tax - 14.5 PCT	44.23	
09-30-13	Room Accommodation	305.00	
09-30-13	Occupancy Tax - 14.5 PCT	44.23	
10-01-13	Room Accommodation	305.00	
10-01-13	Occupancy Tax - 14.5 PCT	44.23	
10-02-13	Visa XXXXXXXXXXXXXXXX [REDACTED] XX/XX		1,397.67
10-02-13	Adj Telephone - Local	-0.75	
10-02-13	Visa Correction XXXXXXXXXXXXXXXX [REDACTED] XX/XX		-0.75
Total		1,396.92	1,396.92
Balance		0.00	

3 nights room & tax = \$1,047⁶⁹
(1st night personal)

PAUL ROBINSON

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT - Board Members
(To be completed within 30 days from travel return date)**

Board member name: Paul Robinson
 Departure Date: 9/28/2013 Return Date: 10/2/2013 Report Due: 11/1/13
 Destination: _____

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail) Any special items should be explained in the space provided below.

⁵ Business Expense Reimbursement Policy 3.30

⁴ Travel and Lodging Expense Reimbursement Policy 3.40

	Authority Expenses (Prepaid by Athy)	Board Member Expenses							TOTALS	
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY		
		9/29/13	9/30/13	10/1/13	10/2/13			9/28/13		
Daily PerDiem Limitations:										
**GSA Daily Hotel Rate or Conference Hotel Rate		305.00	305.00	305.00					305.00	
**GSA Daily Meals, Entertainment & Incidentals (ME&I)		71.00	71.00	71.00	53.25				53.25	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	513.80									0.00
Conference Fees (provide copy of flyer/registration expenses)	1,099.00									0.00
Rental Car										0.00
Gas and Oil										0.00
Garage/Parking										0.00
Mileage - attach mileage form										0.00
Taxi/Shuttle Fare (include tips pd.) To/From meetings, airport, etc.		7.00	7.00	18.00						32.00
Hotel - Actual Expense Paid - Excluding Taxes		305.00	305.00	305.00					305.00	
Allowable Hotel (Lessor of Actual or GSA Allowance)		305.00	305.00	305.00	0.00	0.00	0.00		305.00	1,220.00
Hotel Taxes Paid		44.23	44.23	44.23					44.23	176.92
Telephone, Internet and Fax										0.00
Laundry										0.00
Meals, Entertainment & Incidentals (M,E&I):										
Meals (include tips pd.)	Breakfast				5.23					
	Lunch									
	Dinner		78.78	54.10					30.70	
	Other Meals									
Entertainment (Hospitality) ¹										
Tips Paid to Maids, Bellhops and other hotel servers										
Taxi/Shuttle Fare (include tips pd.) To/From meal destinations										
Total Meals, Entertainment & Incidentals		101.48	0.00	54.10	5.23	0.00	0.00		30.70	
GSA Allowance for M,E&I (from above)		71.00	71.00	71.00	53.25	0.00	0.00		53.25	
Allowable M,E&I (Lessor of Actual or GSA Allowance)		71.00	0.00	54.10	5.23	0.00	0.00		30.70	161.03
Alcohol is a non-reimbursable expense										0.00
Miscellaneous Baggage Fees					25.00				25.00	50.00
										0.00
										0.00
Total Expenses	1,612.80	427.23	356.23	421.33	30.23	0.00	0.00	404.93	1,639.95	

Add any additional details as needed for explanation (attach add'l sheet if needed):
 Chair Gleason changed his return flight and paid penalty charges with personal credit card
Alcohol is a non-reimbursable expense
¹Give names and business affiliations of all persons whose meals were paid by traveler.
 Failure to attach required documentation will result in the delay of processing reimbursement. If you have any

Grand Trip Total	3,252.75
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	1,612.80
Due Traveler - if positive amount, prepare check request	
Due Authority - if negative, attach check payable to SDCRAA	1,639.95

Note: Send this report to Accounting even if the amount is \$0.

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

Prepared By: Anne Warren
 Traveler Signature: Paul Robinson
 Administrator's signature: _____

Ext: 2408
 Date: 10/10/13
 Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at it's meeting on _____
 Clerk Signature: _____ Date: _____

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Paul Robinson Dept: 02/Board
Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 6/6/13 PLANNED DATE OF DEPARTURE/RETURN: 9/28/13 / 10/2/13

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

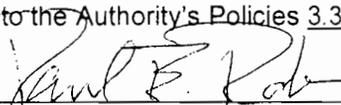
Destination: Washington, DC Purpose: Attend Conference
Explanation: San Diego Regional Chamber of Commerce One Region One Voice, Mission to Washington

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$ 500
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 200
B. LODGING	\$ 1300
C. MEALS	\$ 300
D. SEMINAR AND CONFERENCE FEES	\$ 1199
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 100
TOTAL PROJECTED TRAVEL EXPENSE	\$ 3599

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 6/6/13

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Tony L. Russell, Authority Clerk, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its 6/24/13 meeting.
(Leave blank and we will insert the meeting date.)



OneRegion OneVoice

San Diego Mission to Washington D.C., September 29 - October 2, 2013

Please fill out the form completely. State or government issued photo I.D., Social Security number and birthdate required for Federal security clearance

Last Name Robinson First Name: Paul
 Social Security #: [REDACTED] Birthdate: [REDACTED]
 Driver's License and/or Passport number: [REDACTED]
 Participant's Home Address: [REDACTED]
 City San Diego State: CA Zip: [REDACTED]
 Name Badge Preference: Paul
 Business/Organization Name: San Diego County Regional Airport Authority
 Your Job Title: Board Vice Chair
 Business/Organization Address: 3225 North Harbor Drive
 City San Diego State: CA Zip: 92101
 Email awarren@san.org Phone: (619) 400-2408 Mobile: _____

PROGRAM RATES* Please check appropriate boxes:	Per Person Rates	
	Standard	By Friday- August 2, 2013
<input type="checkbox"/> Member Registration	\$1,399	\$1,299
<input checked="" type="checkbox"/> Second Attendee/Non-Member/Corporate	\$1,599	\$1,499
<input type="checkbox"/> Non-Member Registration	\$1,599	\$1,499
* Rates do not include hotel or air fares, see below for hotel information. Total:		\$1099

HOTEL INFORMATION:

San Diego Regional Chamber of Commerce has negotiated special rates for the Washington DC Delegation at The Madison - A Loews Hotel. Please make your reservation as soon as possible by contacting the hotel directly. You must mention the San Diego Regional Chamber of Commerce block to get the special group rate



Note: When the rooms in the Chamber block are sold out, requests will be handled on a space-available basis at the hotel's standard rate. Make your reservations early!

CANCELLATION POLICY

I agree and accept the conditions and payment obligations outlined within this event agreement and I agree to pay the invoice when rendered within the terms stated on the invoice. I understand that all cancellations must be in written from the person who signed the booking form (or other legal representative) and will commence from the date the cancellation notice was received by the San Diego Regional Chamber of Commerce. In the event of cancellation the following charges (below) will become payable:

45 days or more before event date	Full Refund of Committed Fees	14 - 20 days before event date	75% of Committed Fees
31 - 45 days before event date	25% of Committed Fees	13 days or fewer before event date	100% of Committed Fees
21 - 30 days before event date	50% of Committed Fees		

It is agreed that the liquidated damages set forth above are reasonable and fair under the present circumstances.

Signature _____ Date: _____

PROGRAM PAYMENT**

** Form of Payment must accompany registration

Check Visa Master Card American Express
 Please Send Invoice to my Attention

Card #: _____
 Name on Card: _____
 Exp. Date: _____
 Billing Address: _____

Signature _____ Date: _____



TRAVELTRUST SCRIPPS RANCH
 Phone: 1-800-792-4662

Electronic Invoice

Prepared For:
 ROBINSON/PAUL

SALES PERSON	E4
INVOICE NUMBER	1205236
INVOICE ISSUE DATE	03 Jul 2013
RECORD LOCATOR	KQXNEO
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY
 PO BOX 82776
 SAN DIEGO CA 92138-2776

Notes

YOUR USAIRWAYS ETICKET CONFIRMATION IS ** E66XLQ **
 -----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----
 *****TICKETLESS TRAVEL INSTRUCTIONS*****
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 PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
 INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
 DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
 FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

DATE: Sat, Sep 28

Flight: US AIRWAYS 665

From	SAN DIEGO, CA	Departs	12:20pm
To	WASHINGTON REAGAN, DC	Arrives	8:20pm
Departure Terminal	2	Arrival Terminal	C
Duration	05hr(s) :00min(s)	Class	Coach
Type	AIRBUS INDUSTRIE A320 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	ROBINSON/PAUL	Seat(s) -	14C

DATE: Wed, Oct 02

Flight: US AIRWAYS 665

From	WASHINGTON REAGAN, DC	Departs	8:50am
To	SAN DIEGO, CA	Arrives	11:24am
Departure Terminal	C	Arrival Terminal	2
Duration	05hr(s) :34min(s)	Class	Coach
Type	AIRBUS INDUSTRIE A320 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	ROBINSON/PAUL	Seat(s) -	13D

DATE: Mon, Mar 31

Others

RESERVATION
RETAINED FOR
180 DAYS

Ticket Information

Ticket Number	US 7288745670	Passenger	ROBINSON PAUL		
		Billed to:	AX XXXXXXXXXXXX [REDACTED]	USD	* 483.80
Service Fee	XD 0591804870	Passenger	ROBINSON PAUL		
		Billed to:	AX XXXXXXXXXXXX [REDACTED]	USD	* 30.00
				SubTotal	USD 513.80
				Net Credit Card Billing	* USD 513.80

				Total Amount Due	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
FOR EMERGENCY AFTERHOURS SERVICE IN THE US
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

Warren Anne

From: loewshotelsconfirmation@loewshotels.com
Sent: Monday, July 01, 2013 11:58 AM
To: Warren Anne
Subject: Loews Reservation



07-01-13

Mr. Paul Robinson
San Diego County Regional Airport Authority
PO Box 82776
San Diego CA 92138
United States

Dear Mr. Robinson,

In DC, All Parties Are Welcome!

The Madison Hotel has found a new running mate and is now the Loews Madison Hotel. We look forward to our return to Washington, DC and welcoming you to the Loews Madison Hotel. Please review your confirmation to verify your stay information. Should you need to make any changes or reconfirm any details, please let us know.

Reservation Confirmation Number: **9450384**

Reservation Details:

Arrival Date	Nights	Guests	Room Type
09-28-13	4	1 Adult / 0 Children	Group Room

Rate Type	Nightly Rate	Payment Method	Check In Time	Check Out Time
Group Rate	305.00	Visa Card	4:00 PM	





LOEWS

MADISON HOTEL
WASHINGTON DC

Mr Paul Robinson
San Diego County Regional Airport Authority
PO Box 82776
San Diego CA 92138
United States

Room Number: 1421
Arrival Date: 09-28-13
Departure Date: 10-02-13
Confirmation Number: 9450384
Merchant Ref #:
Page No: 1 of 1

Guest Name

INFORMATION INVOICE

A/R No:
Folio No:

10-02-13

Date	Description	Charges	Credits
09-28-13	Room Accommodation	305.00	
09-28-13	Occupancy Tax - 14.5 PCT	44.23	
09-29-13	Post Script -Food Breakfast Room# 1421 : CHECK# 0102592 egg/wh omelette	14.00	
09-29-13	Post Script Beverage Breakfast Room# 1421 : CHECK# 0102592 coffee	3.00	
09-29-13	Post Script Gratuity Room# 1421 : CHECK# 0102592	4.00	
09-29-13	Sales Tax Food - Post Script Room# 1421 : CHECK# 0102592	1.70	
09-29-13	Room Accommodation	305.00	
09-29-13	Occupancy Tax - 14.5 PCT	44.23	
09-30-13	Post Script Beverage Dinner Beer Room# 1421 : CHECK# 0102742	5.00	
09-30-13	Post Script Gratuity Room# 1421 : CHECK# 0102742	1.50	
09-30-13	Sales Tax - Beverage Post Script Room# 1421 : CHECK# 0102742	0.50	
09-30-13	Room Accommodation	305.00	
09-30-13	Occupancy Tax - 14.5 PCT	44.23	
10-01-13	Room Accommodation	305.00	
10-01-13	Occupancy Tax - 14.5 PCT	44.23	
10-02-13	American Express XXXXXXXXXXXXXXXX XXXX		1,426.62
Total		1,426.62	1,426.62
Balance		0.00	



11525 D. Kelly

Tbl 144/2 Chk 2370 Gst 1
Sep28'13 09:31PM

1 Cup Chili wks Onions 5.50
1 Crabcake Single 17.95
~~1 Caesar 7.95~~

Subtotal 35.45
Tax 3.55
10:26PM Total 39.00

Back

39.00
- 13.30

~~\$52.70~~
\$35.70

Per Board
Member Robinson: \$39.00
-13.30

\$25.70
+ 5.00 tip

\$30.70

Old Ebbitt
Madison

DIAL CAB
202-832-4444
PVIN#F638
FACE ID #77509
TAG #H87090
09/29/13 TR 0014
START END MILES
23:44 23:48 0.5

RATE #1
FARE : \$ 5.41
EXTRA: \$ 0.00
TOTAL: \$ 5.41
DC TAXICAB COMM

TEL 855-484-4697
WWW. ~~1.50~~
DCTAXI.DC.GOV
+ Tip ~~5.00~~
7.00

Madison -
To McKenna
Lenz

PVIN # F404
EMPIRE # 214
TAG # H96994
FACE ID # 72590

09/30/13 TR 0170
START END MILES
11:34 11:37 0.5
RATE #1

FARE : \$ 4.87
EXTRA: \$ 0.25
TOTAL: \$ 5.12

DC TAXICAB COMM
TEL 855-484-4067
WWW.DCTAXI.DC.GOV
HAVE A NICE DAY



2027 Cody S

Tbl 302/1 Chk 5807 Gst 0
Sep29'13 08:51PM

~~1 Oyster Riot XIX~~
2 Crabcake Single 35.90
1 Caesar 7.95
1 Grill Chk Caesar 15.95
~~1 Caesar 7.95~~

Subtotal 86.30
Tax 8.63
09:40PM Total 94.93

Oyster Riot XIX
Fri, Nov 22 & Sat, Nov 23
Tickets on Sale Now ~~13.00~~
For tix and more info visit: ~~78.78~~
www.ebbittoysterriot.com
www.ebbitt.com

-TAXICAB RECEIPT-

TIME 3:00 p.m. DATE 10/11

REC'D FROM _____

FARE AMOUNT \$ 18.00

TRIP FROM DOT

TRIP TO Madison Hotel

ASSN. _____ CAB NO. _____

I.D. NO. _____ TAG NO. _____

SIGNATURE _____

DC Coast
1401 K Street
Washington, DC 20005

25 Joan W

Tbl 64/1 Chk 75 Gst 1
 Oct01'13 06:38PM

1 Beet Carpaccio	13.00
1 Scallops	28.00
1 Fire Next	0.00
Subtotal	41.00
Sales Tax	4.10
08:41PM Total	45.10
DC Tax Coll	4.10

Follow us on Facebook and
Twitter to stay up to date with
all the happenings at DC Coast!!

PRIMO CAPPUCCINO
REAGAN NATIONAL

Concourse C

63 Yonas T

Chk 407 Oct02'13 07:47A Gst 0

To Go	
1 Coffee	2.00
1 Fresh Fruit	0.95
1 Hard Boiled Eggs	1.85
XXXXXXXXXX	
Visa	5.23
Subtotal	4.80
Tax	0.43
Total	5.23

Have a safe flight!

DC Coast
1401 K Street
Washington, DC 20005

Date: Oct01'13 08:50PM
Card Type: Amex
Acct #: XXXXXXXXXXXX
Card Entry: SWIPED
Trans Type: PURCHASE
Auth Code: 588385
Check: 75
Table: 64/1
Server: 25 Joan W

Subtotal: 45.10

Tip: 9.00

Total: 54.10

Signature

I agree to pay above total
according to my card issuer
agreement.

* * * * Guest Copy * * * *

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

MISSING RECEIPT FORM

Board Member/Executive Committee Member must complete form below.

Date of Purchase/Event: 9/28/13 and 10/2/13

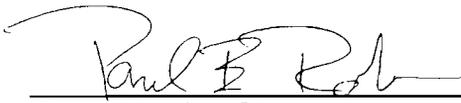
Description of Item/Event: Baggage Fees

Vendor/Event Name: US Airways

Dollar Amount: \$25.00 and \$25.00

Reason for Missing Receipt: The fees were charged to credit card and did not receive a receipt

I hereby certify that the original receipt in question was lost or none was issued to me.


Board Member Signature

10/10/13
Date


Executive Committee Member Signature

10.22.13
Date

THELLA F. BOWENS

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Thella F. Bowers DEPT. NAME & NO. Executive Office BU6
 DEPARTURE DATE: 9/28/2013 RETURN DATE: 10/2/2013 REPORT DUE: 11/1/13
 DESTINATION: Washington, DC

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		9/29/13	9/30/13	10/1/13	10/2/13			9/28/13	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	806.70								0.00
Conference Fees (provide copy of flyer/registration expenses)	1,199.00								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*				15.00				18.00	33.00
Hotel*		349.23	349.23	349.23				349.23	1,396.92
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)									0.00
Breakfast*									0.00
Lunch*		27.60							27.60
Dinner*		33.49		54.30				31.40	119.19
Other Meals*									0.00
Alcohol is a non-reimbursable expense									
Hospitality ¹ *									0.00
Miscellaneous: Baggage Fees									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	2,005.70	410.32	349.23	418.53	0.00	0.00	0.00	398.63	1,576.71

Explanation:	Total Expenses Prepaid by Authority	2,005.70
	Total Expenses Incurred by Employee (including cash advances)	1,576.71
	Grand Trip Total	3,582.41
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	2,005.70
	Due Traveler (positive amount)²	
	Due Authority (negative amount)³	1,576.71
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

¹ Give names and business affiliations of any persons whose meals were paid by traveler.
² Prepare Check Request
³ Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

* Travel and Lodging Expense Reimbursement Policy 3.40 * Business Expense Reimbursement Policy 3.30

Prepared By: Amy Caldera Ext.: 2445
 Traveler Signature: Thella F. Bowers Date: 23 Oct 13
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

FILE COPY

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: Exec Office BU6

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 08/21/13 PLANNED DATE OF DEPARTURE/RETURN: 09/29/13 / 10/02/13

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: Washington, DC

Purpose: Attend San Diego Regional Chamber of Commerce One Region One Voice, Mission to Washington

Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$ 600.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$ 200.00
B. LODGING	\$ 1300.00
C. MEALS	\$ 200.00
D. SEMINAR AND CONFERENCE FEES	\$ 1399.00
E. ENTERTAINMENT (If applicable)	\$
F. OTHER INCIDENTAL EXPENSES	\$ 100.00
TOTAL PROJECTED TRAVEL EXPENSE	\$ 3799.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature: *Thella F. Bowens* Date: 21 Aug 2013

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

- 1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
- 2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
- 3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

Tony R. Russell, Authority Clerk, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its 8/26/13 meeting.

(Leave blank and we will insert the meeting date.)



TRAVELTRUST SCRIPPS RANCH
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:
BOWENS/THELLA

SALES PERSON	E4
INVOICE NUMBER	1207027
INVOICE ISSUE DATE	12 Sep 2013 ✓
RECORD LOCATOR	CMECJC
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY
PO BOX 82776
SAN DIEGO CA 92138-2776

Notes

YOUR UNITED ETICKET CONFIRMATION IS ** JP8LW5 **
-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----
*****TICKETLESS TRAVEL INSTRUCTIONS*****
THIS IS AN E-TICKET RESERVATION.
A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN
A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN
UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.
.....
*****TSA GUIDANCE FOR PASSENGERS*****
PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV
.....

DATE: Sat, Sep 28

Flight: UNITED AIRLINES 1255

From	SAN DIEGO, CA	Departs	6:18am
To	CHICAGO OHARE, IL	Arrives	12:24pm
Departure Terminal	2	Arrival Terminal	1
Duration	04hr(s) :06min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	Food for Purchase
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 11C	UA - XXXXXX 58

DATE: Sat, Sep 28

Flight: UNITED AIRLINES 616

From	CHICAGO OHARE, IL	Departs	1:06pm
To	WASHINGTON REAGAN, DC	Arrives	4:00pm
Departure Terminal	1	Arrival Terminal	B
Duration	01hr(s) :54min(s)	Class	Economy
Type	AIRBUS INDUSTRIE A319 JET	Meal	
Stop(s)	Non Stop		
Seat(s) Details	BOWENS/THELLA	Seat(s) - 11D	UA - XXXXXX 58

DATE: Wed, Oct 02

Flight: UNITED AIRLINES 229

From	WASHINGTON DULLES, DC	Departs	8:03am
To	SAN DIEGO, CA	Arrives	10:24am
Duration	05hr(s) :21min(s)	Arrival Terminal	2
Type	BOEING 757 200 SERIES JET	Class	Economy
Stop(s)	Non Stop	Meal	Food for Purchase
Seat(s) Details	BOWENS/THELLA	Seat(s) - 09C	UA - XXXXXX 58

DATE: Mon, Mar 31

Others

RESERVATION
RETAINED FOR
180 DAYS

Ticket Information

Ticket Number	UA 7305012094	Passenger	BOWENS THELLA		
		Billed to:	AX XXXXXXXX [REDACTED]	USD	* 776.70
Service Fee	XD 0594145457	Passenger	BOWENS THELLA		
		Billed to:	AX XXXXXXXX [REDACTED]	USD	* 30.00
				SubTotal	USD 806.70
				Net Credit Card Billing	* USD 806.70 ✓
				Total Amount Due	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
FOR EMERGENCY AFTERHOURS SERVICE IN THE US
PLEASE CALL 888-221-8062 AND USE YOUR VIT CODE - S7NS0
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

Invoice



402 West Broadway, Suite 1000
San Diego, CA 92101
(619) 544-1374 Fax: (619) 744-7474

INVOICE

Member

Ms. Thella Bowens
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776

Invoice Number: 9329445
Date: 09/05/2013
Account No.: 75030
Date Due: 09/05/2013

Qty	Description	AMOUNT
1	One Region One Voice, Mission to Washington DC-Additional Guest (2nd Ticket Only)	\$1,199.00
		\$-1,199.00

Payment Details

Check MC Visa Discover/Novus Amex

Name _____

CC # _____

Expires _____

Total Amount Due \$0.00

Office Use Only

Please Make Check or Money Order Payable to the San Diego Regional Chamber of Commerce



LOEWS

MADISON HOTEL
WASHINGTON DC

Ms. Thella Bowens
P.O. Box 82776
San Diego CA 92138
United States

Room Number: 0738
Arrival Date: 09-28-13
Departure Date: 10-02-13
Confirmation Number: 9715099
Merchant Ref #:
Page No: 1 of 1

Guest Name:

INFORMATION INVOICE

A/R No:

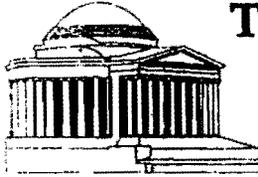
Folio No:

10-02-13

Date	Description		Charges	Credits
09-28-13	Post Script Food Dinner	Room# 0738 : CHECK# 0102487	24 ⁰⁰ 41.00	
09-28-13	[REDACTED]		[REDACTED]	
09-28-13	[REDACTED]		[REDACTED]	
09-28-13	Post Script Gratuity	Room# 0738 : CHECK# 0102487	tip 5 ⁰⁰ 13.00	\$31.40 Itemized receipt page 1
09-28-13	Sales Tax Food - Post Script	Room# 0738 : CHECK# 0102487	tax 2.40 4.10	
09-28-13	[REDACTED]		31.40	
09-28-13	Room Accommodation		305.00	349.23
09-28-13	Occupancy Tax - 14.5 PCT		44.23	
09-29-13	Room Accommodation		305.00	349.23
09-29-13	Occupancy Tax - 14.5 PCT		44.23	
09-30-13	Room Accommodation		305.00	349.23
09-30-13	Occupancy Tax - 14.5 PCT		44.23	
10-01-13	Room Accommodation		305.00	349.23
10-01-13	Occupancy Tax - 14.5 PCT		44.23	
10-02-13	[REDACTED]			1,477.02
Total			1428.32	1,477.02
Balance				0.00

10/21/13 Billing to research
Sarah Walters - Billing

RECEIPTS FROM TRAVEL TO WASHINGTON, DC
September 29 - October 2, 2013—THELLA F. BOWENS



TAXICAB RECEIPT

Time: _____

Date: 9/28/13

Origin of trip: Airport to

Destination: Hotel

Fare: \$15.00 + \$3 tip \$18.00
Sign: _____

Loews Madison Hotel
1177 15th Street, NW
Washington, D.C. 20005

102113 Sonia B 2

TBL 324/2 GST 2
CHK 2487
SEP28'13 6:25PM

1 Grilled Chicken 24.00

Subtotal ~~61.00~~ 24.00

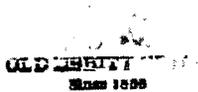
Food Tax ~~4.10~~ 2.40

Payment ~~_____~~ 26.40

\$ Charge Tip 13.00 5.00

0738/Bowens ~~_____~~ 31.40
Room Charge

**RECEIPTS FROM TRAVEL TO WASHINGTON, DC
September 29 – October 2, 2013—THELLA F. BOWENS**



12697 J MILLER

Tb1 161/1 Chk 2414 Gst 2
 Sep29'13 12:30PM

2 Coffee	3.50	7.00
1 Trout		17.95

Subtotal	21.45	75.85
Tax	2.15	7.59
14PM Total	83.44	

Oyster Riot XIX 23.60
 Fri, Nov 22 & Sat, Nov 23 4.00 tp
 Tickets on Sale Now
 For tix and more info visit:
 www.ehhittgrill.com
 www.eh

Date: Sep29'13 02:22PM
 Card Type: [REDACTED]
 Acct #: [REDACTED]
 Card Entry: SWIPED
 Trans Type: PURCHASE
 Auth Code: 560722
 Check: 2414
 Table: 161/1
 Server: 12697 J MILLER

Subtotal: ~~23.60~~ .44
 Tip: 4.00

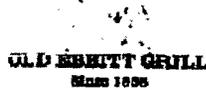
\$27.60

Total: [REDACTED]

Signature [REDACTED]
 I agree to pay above total
 according to my card issuer
 agreement.
 * * *

9/29 Lunch ↗

RECEIPTS FROM TRAVEL TO WASHINGTON, DC
September 29 - October 2, 2013—THELLA F. BOWENS



2027 Cody S

Tbl 302/1 Chk 5807 Gst 0
 Sep29'13 08:51PM ✓

~~_____~~
~~_____~~
 1/2 Crabcake Single 17.95 ~~36.90~~
 1 Caesar 7.95
~~_____~~
~~_____~~

9/29 dinner

Subtotal 25.90 ~~86.30~~
 Tax 2.59 ~~8.63~~
 09:46PM Total ~~94.53~~

Oyster Riot XIX 28.49 + 5.00 tip = 33.49
 Fri, Nov 22 & Sat, Nov 23
 Tickets on Sale Now
 For tix and more info
 www.ebbitt
 www.ebbitt

1401 K Street
 Washington, DC 20005

25 Joan W

Tbl 64/3 Chk 116 Gst 1
 Oct01'13 06:38PM

1 Beet Carpaccio 13.00
 1 Crab Cakes 30.00

10/1 dinner

Subtotal 43.00
 Sales Tax 4.30
 08:40PM Total 47.30

DC Tax Coll 4.30

Follow us on Facebook and
 Twitter
 all

1401 K Street
 Washington, DC 20005
 Date: Oct01'13 08:49PM
 Card Type: _____
 Acct #: _____
 Card Entry: SWIPED
 Trans Type: PURCHASE
 Auth Code: 505600
 Check: 116
 Table: 64/3
 Server: 25 Joan W

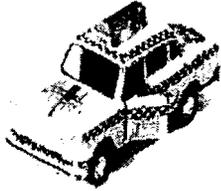
Subtotal: 47.30

Tip: 7.00

Total: 54.30

Signature _____
 I agree to pay above total
 according to my card issuer
 agreement

**RECEIPTS FROM TRAVEL TO WASHINGTON, DC
September 29 – October 2, 2013—THELLA F. BOWENS**



TAXICAB RECEIPT

Time: 8am

Date: 10/1

Origin of trip: Q.O., T-1200 New

Destination: hotel Jersey

Fare: \$15 Sign: _____

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

TRAVEL EXPENSE REPORT

(To be completed within 30 days from travel return date)

TRAVELER: Thella F. BOWENS DEPT. NAME & NO. Executive Office BU6
 DEPARTURE DATE: 9/20/2013 RETURN DATE: 9/25/2013 REPORT DUE: 10/25/13
 DESTINATION: San Jose, CA

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		9/22/13	9/23/13	9/24/13	9/25/13		9/20/13	9/21/13	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	555.80								0.00
Conference Fees (provide copy of flyer/registration expenses)	795.00								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*									0.00
Hotel*	297.83	298.33	298.33	298.33		0.50	298.33		1,193.82
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel srvs.)									0.00
Meals (include tips pd.)	Breakfast*				25.75			24.66	50.41
	Lunch*		19.18		3.80		14.46		37.44
	Dinner*	59.04		71.69					130.73
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality ¹ *									0.00
Miscellaneous: Baggage Fees									0.00
									0.00
									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	1,648.63	357.37	317.51	370.02	29.55	0.00	14.96	322.99	1,412.40

Explanation:	Total Expenses Prepaid by Authority	1,648.63
	Total Expenses Incurred by Employee (including cash advances)	1,412.40
	Grand Trip Total	3,061.03
	Less Cash Advance (attach copy of Authority ck)	
	Less Expenses Prepaid by Authority	1,648.63
	Due Traveler (positive amount)²	
Due Authority (negative amount)³	1,412.40	
<i>Note: Send this report to Accounting even if the amount is \$0.</i>		

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

¹ Travel and Lodging Expense Reimbursement Policy 3.40

² Business Expense Reimbursement Policy 3.30

Prepared By: Amy G. Caldeira
 Traveler Signature: Thella F. BOWENS
 Approved By: _____

Ext.: 2445
 Date: 23 Oct 13
 Date: _____

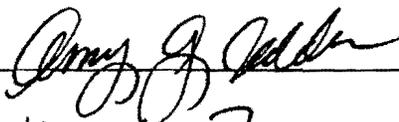
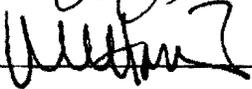
AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

I, _____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 (Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

SD Cnty Rgnl Airport Authority
Monthly P-Card Reconciliation Report
P-Card Holder Number: 119407

<u>Invoice Date</u>	<u>Voucher No./Type</u>	<u>Vendor Name</u>	<u>P-Card Holder</u>	<u>Status</u>	<u>Gross Amount</u>	<u>Tax Exp</u>	<u>Tax Amount</u>
07/22/13	117831 P2	Airports Council International	AMY CALDERA PCARD	Statement Reconciled	795.00		
<i>G/L Line Detail:</i>		1.0 6.66280.110	WO #	Airports Council International registration	795.00		
07/22/13	117832 P2	The Fairmont Hotel	AMY CALDERA PCARD	Statement Reconciled	297.83		
<i>G/L Line Detail:</i>		1.0 6.66300.120	WO #	Conf Hotel Reqr'd Deposit	297.83		
Grand Total For P-Card Holder: AMY CALDERA PCARD					<u>1,092.83</u>		

Cardholder Signature 
Approving Official 

Date 7/26/13
Date 7/26/13

SD Cnty Rgnl Airport Authority
Voucher Journal Report

Document		G/L Date	Due Date	Co	Address#	Supplier Name	PS	Amounts				Ty					
Ty	Number	Co	Item	Inv Date	G/L Class	P.O. #	Invoice Number	PI	Gross	Discount Available	G/L Distribution	Tax	Asset Number	LT	PC	Subledger	Ty
		Account Number	Account Description		Cost Object 1	JB - Remark											
	Batch Number	132411	Type	V	Date	07/26/13	User ID	ACALDERA	Transaction Originator	ACALDERA							
P2	117831	00001 001	08/31/13	07/22/13	00001	119407	AMY CALDERA PCARD	H	795.00								
			07/22/13		PC		07102013										
	6.66280.110	Industry Organizatio					Airports Council International			795.00							
							<i>registration</i>										
			Totals for Document			P2 117831	00001		795.00	795.00							
P2	117832	00001 001	08/31/13	07/22/13	00001	119407	AMY CALDERA PCARD	H	297.83								
			07/22/13		PC		071172013										
	6.66300.120	Industry Conferences					Conf Hotel Reqr'd Deposit			297.83							
			Totals for Document			P2 117832	00001		297.83	297.83							
			Totals for Batch			132411			1,092.83	1,092.83							
			Totals for Company			00001			1,092.83	1,092.83							
			Totals for Transaction Originator			ACALDERA			1,092.83	1,092.83							
			Totals for User ID			ACALDERA			1,092.83	1,092.83							

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Thella F. Bowens Dept: 06 Executive Office
 Position: Board Member President/CEO Gen. Counsel Chief Auditor
 All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 07/10/13 PLANNED DATE OF DEPARTURE/RETURN: 09/20/13 / 09/25/13

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip— continue on extra sheets of paper as necessary):

Destination: San Jose, CA Purpose: ACI-NA Annual Conference and Exhibition and attend ACI-NA Executive Committee and Board meeting

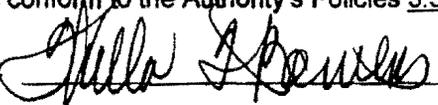
Explanation: _____

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

• AIRFARE	\$	575.00
• OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	150.00
B. LODGING	\$	1300.00
C. MEALS	\$	200.00
D. SEMINAR AND CONFERENCE FEES	\$	795.00
E. ENTERTAINMENT (If applicable)	\$	
F. OTHER INCIDENTAL EXPENSES	\$	100.00
TOTAL PROJECTED TRAVEL EXPENSE	\$	3120.00

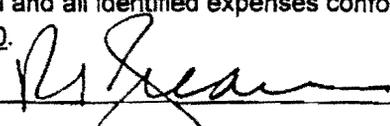
CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: 11 July 2013

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature:  Date: 7.11.13

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, hereby certify that this document was approved
 (Please leave blank. Whoever clerk's the meeting will insert their name and title.)

by the Executive Committee at its _____ meeting.
 (Leave blank and we will insert the meeting date.)

Caldera Amy

From: meetings@aci-na.org
Sent: Wednesday, July 10, 2013 3:01 PM
To: Bowens Thella; Caldera Amy
Subject: 2013 Annual Conference & Exhibition - Confirmation

07/10/2013



Meeting Confirmation Notice

Please review your CONTACT information below as it will be used for rosters and badges. Any changes should be sent to cgroupp@aci-na.org immediately.

Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name is permitted.

Ms. Thella F. Bowens
President/CEO
Nick Name: Thella
San Diego County Regional Airport Authority
PO Box 82776 San Diego, CA 92138

PH: (619) 400-2445
FX: (619) 400-2448
EM: tbowens@san.org

You are registered for the following:

6,66280.110

2013 Annual Conference & Exhibition

From Saturday, September 21, 2013 through Wednesday, September 25, 2013

<u>Description</u>	<u>UnitPrice</u>	<u>Quantity</u>	<u>Price</u>
		Total	795.00
		Payments	795.00
		Balance	0.00

We are excited to travel to San Jose where there is an average of 300 days of sunshine with Mineta San Jose International Airport as our host. This year there are over 200 exhibitors ready to showcase their products and meet with you on the show floor.

Registration fee for the conference includes the continental breakfasts, lunches, all refreshment breaks and educational materials. Attire for the conference and exhibition is business casual.

HOTEL RESERVATIONS

ACI-NA has secured discounted rooms at the Fairmont, Hilton, and Marriott hotels. All hotels are within walking distance to each other and to the San Jose Convention Center. Please visit the conference website for more details and booking information.

CANCELLATION/REFUNDS

Caldera G. Amy

From: Fairmont Hotels & Resorts <SAJ@hotelstay.fairmont.com>
Sent: Wednesday, July 17, 2013 3:45 PM
To: Caldera Amy
Subject: Confirmation for Ms Thella Bowens

Dear Ms Thella Bowens,

Thank you for choosing The Fairmont San Jose. While you are here, we hope you will be able to experience all that San Jose has to offer. Below, please find your reservation confirmation number and additional details.

As a valuable Fairmont President's Club member, we are pleased to provide you a suite of benefits to enhance your travel experience; including access to Great Rates Great Dates and Fairmont Moments as well as complimentary internet access and daily newspaper during your stays. We have further enhanced our ability to tailor your travel experience to what is important to you. Log on to select what you are most passionate about and explore all benefits of your membership including those that await with Premier membership.

Best Regards,
The Fairmont San Jose



Confirmation #	84210301
Block Name	Airports Council International
First Name	Thella
Last Name	Bowens
Arrival Date	Friday, 20 Sep, 2013
Departure Date	Wednesday, 25 Sep, 2013
Number Of Nights	5
Number Of Adults	1
Room Type	Fairmont View QN Main Bldg NS
Deposit Policy	1 night room and tax required at time of booking
Deposit Due Date	Wednesday, 17 Jul, 2013
Deposit Amount	USD 297.83
	Local Currency
	The amount may be subject to taxes, gratuities, resort levy or other fees
Rate Per Room Per Night	USD 259.00
	The amount may be subject to taxes, gratuities, resort levy or other fees
Cancellation Policy	48 hours prior to arrival
Cancellation Date to Avoid Penalty	Wednesday, 18 Sep, 2013

← Required deposit

6.66300.12c

Cancellation Amount

USD 297.83

Local Currency

The amount may be subject to taxes, gratuities, resort levy or other fees

The Fairmont San Jose
170 South Market Street
San Jose, California
United States
95113

Toll Free 1 866 540 4493
Tel +1 408 998 1900
Fax +1 408 287 1648
E-mail sanjose@fairmont.com

If you want to unsubscribe from marketing mails, then please [click here](#).
www.fairmont.com | [Privacy Policy](#)



TRAVELTRUST SCRIPPS RANCH
Phone: 1-800-792-4662

Electronic Invoice

Prepared For:
BOWENS/THELLA

Ref: DEPT 6

SALES PERSON	E4
INVOICE NUMBER	1206314
INVOICE ISSUE DATE	15 Aug 2013
RECORD LOCATOR	AXIVTY
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY
PO BOX 82776
SAN DIEGO CA 92138-2776

Notes

YOUR SOUTHWEST ETICKET CONFIRMATION IS ** AZFP2M **

-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----

*****TICKETLESS TRAVEL INSTRUCTIONS*****

THIS IS AN E-TICKET RESERVATION.

A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN
A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN
UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.

*****TSA GUIDANCE FOR PASSENGERS*****

PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

DATE: Fri, Sep 20

Flight: SOUTHWEST AIRLINES 3769

From	SAN DIEGO, CA	Departs	8:45am
To	SAN JOSE CA, CA	Arrives	10:00am
Departure Terminal	1	Arrival Terminal	B
Duration	01hr(s) :15min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	
Stop(s)	Non Stop		

DATE: Wed, Sep 25

Flight: SOUTHWEST AIRLINES 339

From	SAN JOSE CA, CA	Departs	4:05pm
To	SAN DIEGO, CA	Arrives	5:25pm
Departure Terminal	B	Arrival Terminal	1
Duration	01hr(s) :20min(s)	Class	Economy
Type	73C	Meal	
Stop(s)	Non Stop		

DATE: Mon, Mar 24

Others

RESERVATION
RETAINED FOR

180 DAYS
XD 0593140334

Billed to: BOWENS THELLA
AX XXXXXXXXXX [REDACTED]

USD * 30.00

Ticket Information

Ticket Number WN 2151139987

Passenger BOWENS THELLA

Billed to: [REDACTED]

USD * 525.80

SubTotal USD 555.80

Net Credit Card Billing * USD 555.80 ✓

Total Amount Due USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
FOR EMERGENCY AFTERHOURS SERVICE IN THE US
PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

Caldera Amy

From: meetings@aci-na.org
Sent: Wednesday, July 10, 2013 3:01 PM
To: Bowens Thella; Caldera Amy
Subject: 2013 Annual Conference & Exhibition - Confirmation

07/10/2013



Meeting Confirmation Notice

Please review your **CONTACT** information below as it will be used for rosters and badges. Any changes should be sent to **cgroup@aci-na.org** immediately.

Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name is permitted.

Ms. Thella F. Bowens
President/CEO
Nick Name: Thella
San Diego County Regional Airport Authority
PO Box 82776 San Diego, CA 92138

PH: (619) 400-2445
FX: (619) 400-2448
EM: tbowens@san.org

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2013 Annual Conference & Exhibition

From Saturday, September 21, 2013 through Wednesday, September 25, 2013

<u>Description</u>	<u>UnitPrice</u>	<u>Quantity</u>	<u>Price</u>
		Total	795.00
		Payments	795.00
		Balance	0.00

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Registration fee for the conference includes the continental breakfasts, lunches, all refreshment breaks and educational materials. Attire for the conference and exhibition is business casual.

HOTEL RESERVATIONS

ACI-NA has secured discounted rooms at the Fairmont, Hilton, and Marriott hotels. All hotels are within walking distance to each other and to the San Jose Convention Center. Please visit the conference website for more details and booking information.

CANCELLATION/REFUNDS



170 South Market Street
 San Jose, CA 95113
 T (408) 998-1900 F (408) 287-1648

Room : 1528
 Folio # : 818429
 Cashier # : 21
 Page # : 1 of 2
 Group Name : ACI-NA 22nd Annual Conf & Expo

Airports Council International-North America
Ms Thella Bowers
3225 N Harbour Drive
San Diego CA 92101
United States

Arrival : 09-20-13
 Departure : 09-25-13

Date	Description	Additional Information	Charges	Credits
09-20-13	Deposit Transferred at C/I			297.83 ✓
09-20-13	Fountain Restaurant	Room# 1528 : CHECK# 0044737	14.46	Page 1
09-20-13	Room Charge		259.00	$\begin{array}{r} \$298.33 \\ - 297.83 \\ \hline .50 \end{array}$ 9/20
09-20-13	Occupancy Tax		25.90	
09-20-13	HBID Assessment		2.00	
09-20-13	CCFD Tax		10.36	
09-20-13	CA Tourism Assessment		0.17	
09-20-13	PBID Assessment		0.90	
09-21-13	Fountain Restaurant	Room# 1528 : CHECK# 0044781	24.66	
09-21-13	Room Charge		259.00	$\begin{array}{r} 9/21 \\ \$298.33 \end{array}$
09-21-13	Occupancy Tax		25.90	
09-21-13	HBID Assessment		2.00	
09-21-13	CCFD Tax		10.36	
09-21-13	CA Tourism Assessment		0.17	
09-21-13	PBID Assessment		0.90	
09-22-13	Room Charge		259.00	
09-22-13	Occupancy Tax		25.90	
09-22-13	HBID Assessment		2.00	
09-22-13	CCFD Tax		10.36	
09-22-13	CA Tourism Assessment		0.17	
09-22-13	PBID Assessment		0.90	
09-23-13	Room Charge		259.00	$\begin{array}{r} 9/23 \\ \$298.33 \end{array}$
09-23-13	Occupancy Tax		25.90	
09-23-13	HBID Assessment		2.00	
09-23-13	CCFD Tax		10.36	

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
 United States or Canada 1 800-441-1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, travel agent or association fails to pay for the full amount of the charges. Overdue balance subject to a surcharge at the rate of 1.5% per month (19.56% per annum). All accounts deemed delinquent may be subject to legal fees and all other costs associated with the bill. Account is payable on presentation or departure.

Thank you for choosing to stay with Fairmont Hotels & Resorts



170 South Market Street
 San Jose, CA 95113
 T (408) 998-1900 F (408) 287-1648

Room : 1528
 Folio # : 818429
 Cashier # : 21
 Page # : 2 of 2
 Group Name : ACI-NA 22nd Annual Conf & Expo

Airports Council International-North America
 Ms Thella Bowens
 3225 N Harbour Drive
 San Diego CA 92101
 United States

Arrival : 09-20-13
 Departure : 09-25-13

[REDACTED]

Date	Description	Additional Information	Charges	Credits
09-23-13	CA Tourism Assessment		0.17	
09-23-13	PBID Assessment		0.90	
09-24-13	Room Charge		259.00	
09-24-13	Occupancy Tax		25.90	
09-24-13	HBID Assessment		2.00	
09-24-13	CCFD Tax		10.36	
09-24-13	CA Tourism Assessment		0.17	
09-24-13	PBID Assessment		0.90	
09-25-13	Fountain Restaurant	Room# 1528 : CHECK# 0044226	25.75	
09-25-13	American Express	XXXXXXXXXXXX [REDACTED] XX/XX		1,258.69 ✓
Total			1,556.52	1,556.52
Balance Due			0.00	

9/24
 298.33

Thank you for choosing Fairmont Hotels & Resorts.

To provide feedback about your stay, please contact Kelley Cosgrove, General Manager, at Kelley.Cosgrove@Fairmont.com
 We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

For information or reservations, visit us at
 www.fairmont.com or call Fairmont Hotels & Resorts from:
 United States or Canada 1 800-441-1414

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Thank you for choosing to stay with Fairmont Hotels & Resorts

RECEIPTS FROM TRAVEL TO SAN JOSE, CA
September 20 - 25, 2013—THELLA F. BOWENS

Fountain Restaurant

118 PAUL

43/1 CHK 4781 GST
 SEP21'13 9:17AM ✓

1 S/ BACON ✓ 4.00
 1 S/ TOAST ✓ ✓ 4.00
 FRUITS ✓ ✓
 1 OPEN FOOD 2.00
 1 OJ ✓ 5.00
 1 COFFEE ✓ 4.00

Food 19.00
 Sales Tax 1.66
 Total Due .. \$20.66

TUITY _____
 GRATE TO LLS 4
 TOTAL 24.66 ✓
 ROOM # _____
 PRINT NAME _____
 SIGNATURE _____
 NOT A CREDIT CARD VOUCHER

9/21 Breakfast

Fountain Restaurant

114 GLORIA _____ 1

45/1 CHK 4737 GST 1
 ✓ SEP20'13 3:50PM ✓

1 VEG MINISTRONE 7.00
 1 ICED TEA 4.00

Food 11.00
 Sales Tax 0.96
 Total Due .. \$11.96

TUITY _____ 2.50
 GRATE TO LLS \$14.46 ✓
 TOTAL _____
 ROOM # _____
 PRINT NAME _____
 SIGNATURE _____
 NOT A CREDIT CARD VOUCHER

9/20 Lunch

**RECEIPTS FROM TRAVEL TO SAN JOSE, CA
September 20 - 25, 2013—THELLA F. BOWENS**

BILLY BERK'S
WHERE SHARING IS IN GOOD TASTE
59 South 1st St

Server: Korynny 09/20/2013
Table: 211/1 8:27 PM
Guests: 15 30004
Reprint #: 5

[REDACTED]

PH GARLIC FLAT BREAD (1/2 @ 11.00) 11.00

[REDACTED]

CRAB CAKES (1/2 @ 20.00) 10.00 ✓

ASPARAGUS RISOTTO 15.00 ✓

[REDACTED]

9/22 dinner

\$ 11.00
\$ 20.00
\$ 15.00

46.00
4.03 tax

Open # [REDACTED]
Name: DDN [REDACTED]
Subtotal 46.00 [REDACTED]
Tax 8.75 4.03 [REDACTED]

Total 50.03 [REDACTED]
Gratuity 18.00% ~~9.01~~ [REDACTED]
Total 9.01 [REDACTED]

59.04 [REDACTED]

50.03
9.01 gratuity 187

59.04

+ Tip _____
= Total _____

**RECEIPTS FROM TRAVEL TO SAN JOSE, CA
September 20 - 25, 2013—THELLA F. BOWENS**

* Customer Copy *

Scott's Seafood San Jose
185 Park Ave. Order 7163
San Jose CA
Tel. (408)971-1700

Scott's Seafood San Jose
185 Park Ave.
San Jose, CA
(408)971-1700

09/23/13 1:46 PM ✓
Table 11:3 Cust 1
Waiter 5 Robert

Date: 09/23/13 ✓
Time: 1:52 PM ✓
Server: 5. Robert
Order: 97163
Description: Table 11:3

Card Type: American Express
Card No: ~~XXXXXXXXXXXX~~
Expires: XX/XX
Appr Code: 529464

1 ARNOLD PALMER 3.00
1 FISH N' CHIPS 11.95

Taxable: 14.95

Sub-total: 14.95
Tax: 1.54
Total: 16.49
Service Charge: 2.69

Purchases: \$ 16.49
Tip: \$ 2.69

Subtotal: \$ 19.18

Total Due: 19.18
~~XXXXXXXXXXXXXXXXXXXX~~

Add'l Tip: \$ _____

Total: \$ _____
BOWENS/THELLA F

I agree to pay the above total amount according to the card issuer agreement.

9/23 Lunch

**RECEIPTS FROM TRAVEL TO SAN JOSE, CA
September 20 - 25, 2013—THELLA F. BOWENS**

Morton's The Steakhouse
177 Park Ave
San Jose, CA 95113
(408)- 947-7000

Morton's The Steakhouse
177 Park Ave
San Jose, CA 95113
(408)- 947-7000

Server: Daniel DOB: 09/24/2013
09:58 PM 09/24/2013
Table 23/2 3/30022

Server: Daniel 09/24/2013
Table 23/2 9:49 PM
Guests: 1 30022

SALE

██████████ 2097163
Card ██████████
Magnetic card present: BOWENS THELLA F
Card Entry Method: S

Tomato Salad 12.00
Filet Mignon, 6oz 39.00
██
██
██

Approval: 588817 *7169*
Amount: \$ ~~106.95~~

Coffee 3.95

+ Gratuity Not Incl: _____

Subtotal 98.45
Tax 8.50
Total 106.95

= Total: _____

Total 106.95
Balance Due *71.69* \$ 106.95

I agree to pay the above total amount according to the card issuer agreement.

Morton's Private Boardroom
Perfect for
Business or Pleasure
Accommodating Small
and Large Groups.
Ask server for more details.

X _____

Guest Copy

9/24 dinner

RECEIPTS FROM TRAVEL TO SAN JOSE, CA
September 20 - 25, 2013—THELLA F. BOWENS

FOOD
 ROSA GLORIA 1
 5/2 CHK 4226 GST 1
 SEP25'13 10:17AM

ALL AMERICAN 20.00
 Food 20.00
 Sales Tax 1.75
 Total Due .. \$21.75

GRATUITY 4.00

DONATE TO LLS

TOTAL 25.75

ROOM #

PRINT NAME

SIGNATURE

NOT A CREDIT CARD VOUCHER

HMSHOST
 MOJO BURGER
 SAN JOSE INTERNATIONAL AIRPO.
 82869 Rosa
 CHK 8610
 SEP25'13 3:50PM

TO GO

1 FRIES / RINGS 3.49

SUBTOTAL 3.49
 TAX 0.31
 AMOUNT PAID 3.80
 XXXXXXXXXXXX
 AMEX 3.80
 82869 Closed SEP25 03:50PM---

THANK YOU FOR YOUR BUSINESS!

QUESTIONS OR CONCERNS PLEASE
 CONTACT
 VOGEL - DIRECTOR OPERATIONS
 (408) 441-2657
 deb.vogel@hmshost.com

Now accepting applications at
 HMSHost.com"

Your order number is: 86114

9/25 Breakfast

9/25

BRETON LOBNER

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REPORT**

(To be completed within 30 days from travel return date)

TRAVELER: Breton Lobner DEPT. NAME & NO. General Counsel
 DEPARTURE DATE: 9/21/2013 RETURN DATE: 9/25/2013 REPORT DUE: 10/25/13
 DESTINATION: San Jose, CA

Please refer to the Authority Travel and Lodging Expense Reimbursement Policy, Article 3, Part 3.4, Section 3.40, outlining appropriate reimbursable expenses and approvals. Please attach all required supporting documentation. All receipts must be detailed, (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

	Authority Expenses (Prepaid by Authority)	Employee Expenses							TOTALS
		SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	
		9/22/13	9/23/13	9/24/13	9/25/13			9/21/13	
Air Fare, Railroad, Bus (attach copy of itinerary w/charges)	157.80								0.00
Conference Fees (provide copy of flyer/registration expenses)	795.00								0.00
Rental Car*									0.00
Gas and Oil*									0.00
Garage/Parking*									0.00
Mileage - attach mileage form*									0.00
Taxi and/or Shuttle Fare (include tips pd.)*					20.00			25.00	45.00
Hotel*		298.33	298.33	298.33				298.33	1,193.32
Telephone, Internet and Fax*									0.00
Laundry*									0.00
Tips - separately paid (maids, bellhop, other hotel svcs.)					2.00			1.00	3.00
Meals (include tips pd.)	Breakfast*				4.85			4.43	9.28
	Lunch*								0.00
	Dinner*		55.00						55.00
	Other Meals*								0.00
<i>Alcohol is a non-reimbursable expense</i>									
Hospitality ¹ *									0.00
Miscellaneous: Travel trust fee	30.00								0.00
Luggage fee									0.00
*Provide detailed receipts									0.00
Total Expenses prepaid by Authority	982.80	353.33	298.33	298.33	26.85	0.00	0.00	328.76	1,305.60

Explanation:

Total Expenses Prepaid by Authority	982.80
Total Expenses Pd. by Employee (including cash advances)	1,305.60
Grand Trip Total	2,288.40
Less Cash Advance (attach copy of Authority ck)	
Less Expenses Prepaid by Authority	982.80
Due Traveler (positive amount)²	
Due Authority (negative amount)³	1,305.60
<i>Note: Send this report to Accounting even if the amount is \$0.</i>	

¹ Give names and business affiliations of any persons whose meals were paid by traveler.
² Prepare Check Request
³ Attach personal check payable to SDCRAA

I as traveler or administrator acknowledge that I have read, understand and agree to Authority policies 3.40 - Travel and Lodging Expense Reimbursement Policy⁴ and 3.30 - Business Expense Reimbursement Policy⁵ and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of travel expenses were incurred in connection with official Authority business and is true and correct.

⁴ Travel and Lodging Expense Reimbursement Policy 3.40

⁵ Business Expense Reimbursement Policy 3.30

Prepared By: Kendy Rios Ext.: x2424
Print/Type Name
 Traveler Signature: _____ Date: _____
 Approved By: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be certified if used by President/CEO, Gen. Counsel, or Chief Auditor)

_____ hereby certify that this document was approved by the Executive Committee at its _____ meeting.
Please leave blank. Whoever clerk's the meeting will insert their name and title.)
 _____ meeting.
Leave blank and we will insert the meeting date.)

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER:

Travelers Name: Breton K. Lobner Dept: 15

Position: Board Member President/CEO Gen. Counsel Chief Auditor

All other Authority employees (does not require executive committee administrator approval)

2. DATE OF REQUEST: 8-13-13 PLANNED DATE OF DEPARTURE/RETURN: 9/21/2013 / 9/25/2013

3. DESTINATIONS/PURPOSE (Provide detailed explanation as to the purpose of the trip– continue on extra sheets of paper as necessary):

Destination: San Jose, CA Purpose: 2013 ACI-NA Annual Conference & Exhb.
Explanation: 2013 ACI-NA Annual Conference & Exhibition

4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. TRANSPORTATION COSTS:

- AIRFARE \$ 580.00
- OTHER TRANSPORTATION (Taxi, Train, Car Rental) \$ 80.00

B. LODGING \$ 1,200.00

C. MEALS \$ 200.00

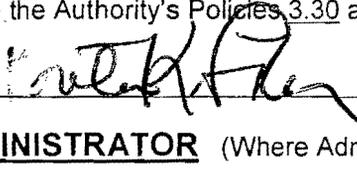
D. SEMINAR AND CONFERENCE FEES \$ 795.00

E. ENTERTAINMENT (If applicable) \$ _____

F. OTHER INCIDENTAL EXPENSES \$ _____

TOTAL PROJECTED TRAVEL EXPENSE \$ 2,275.00

CERTIFICATION BY TRAVELER By my signature below, I certify that the above listed out-of-town travel and associated expenses conform to the Authority's Policies 3.30 and 3.40 and are reasonable and directly related to the Authority's business.

Travelers Signature:  Date: _____

CERTIFICATION BY ADMINISTRATOR (Where Administrator is the Executive Committee, the Authority Clerk's signature is required).

By my signature below, I certify the following:

1. I have conscientiously reviewed the above out-of-town travel request and the details provided on the reverse.
2. The concerned out-of-town travel and all identified expenses are necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefit to the Authority.
3. The concerned out-of-town travel and all identified expenses conform to the requirements and intent of Authority's Policies 3.30 and 3.40.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Tony R. Russell, Authority Clerk, hereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)
by the Executive Committee at its 8/26/13 meeting.
(Leave blank and we will insert the meeting date.)

Rios Kendy

Registration

From: meetings@aci-na.org
Sent: Thursday, August 15, 2013 1:01 PM
To: Lobner Breton; Rios Kendy
Subject: 2013 Annual Conference & Exhibition - Confirmation

08/15/2013



Meeting Confirmation Notice

Please review your **CONTACT** information below as it will be used for rosters and badges. Any changes should be sent to cgroup@aci-na.org immediately.

Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name is permitted.

Mr. Breton K. Lobner
General Counsel
Nick Name: Bret
San Diego County Regional Airport Authority
3225 N. Harbor Drive San Diego, CA 92101

PH: (619) 400-2424
FX: (619) 400-2428
EM: blobner@san.org

You are registered for the following:

2013 Annual Conference & Exhibition

From Saturday, September 21, 2013 through Wednesday, September 25, 2013

Description	UnitPrice	Quantity	Price
		Total	795.00
		Payments	795.00
		Balance	0.00

We are excited to travel to San Jose where there is an average of 300 days of sunshine with Mineta San Jose International Airport as our host. This year there are over 200 exhibitors ready to showcase their products and meet with you on the show floor.

Registration fee for the conference includes the continental breakfasts, lunches, all refreshment breaks and educational materials. Attire for the conference and exhibition is business casual.

HOTEL RESERVATIONS

ACI-NA has secured discounted rooms at the Fairmont, Hilton, and Marriott hotels. All hotels are within walking distance to each other and to the San Jose Convention Center. Please visit the conference website for more details and booking information.



TRAVELTRUST CORPORATION
 Phone: 1-800-792-4662
 CHERYL@TRAVELTRUST.COM

Electronic Invoice

Prepared For:
LOBNER/BRETON

SALES PERSON	CH
INVOICE NUMBER	5281852
INVOICE ISSUE DATE	29 Aug 2013
RECORD LOCATOR	DIFYLY
CUSTOMER NUMBER	0000SDCRAA

Client Address

SAN DIEGO COUNTY REG AIRPORT AUTHORITY
 PO BOX 82776
 SAN DIEGO CA 92138-2776

Notes

PLEASE CHECK NEW CARRY-ON RESTRICTIONS DIRECT WITH YOUR CARRIER OR CALL TRAVELTRUST AT 800-792-4662

-----INVOICE/ITINERARY ACCOUNTING DOCUMENT-----
 *****TICKETLESS TRAVEL INSTRUCTIONS*****

THIS IS AN E-TICKET RESERVATION.
 A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN
 THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVEL TRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY.

*****TSA GUIDANCE FOR PASSENGERS*****
 PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING
 INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
 DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
 FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV

DATE: Sat, Sep 21

Flight: SOUTHWEST AIRLINES 617

From	SAN DIEGO, CA	Departs	2:30pm
To	SAN JOSE CA, CA	Arrives	3:45pm
Departure Terminal	1	Arrival Terminal	B
Duration	01hr(s) :15min(s)	Class	Economy
Type	73C	Meal	
Stop(s)	Non Stop		
Notes	FREQUENT FLYER NUMBER [REDACTED]		

DATE: Wed, Sep 25

Flight: SOUTHWEST AIRLINES 430

From	SAN JOSE CA, CA	Departs	10:25am
To	SAN DIEGO, CA	Arrives	11:40am
Departure Terminal	B	Arrival Terminal	1
Duration	01hr(s) :15min(s)	Class	Economy
Type	BOEING 737-700 JET	Meal	
Stop(s)	Non Stop		
Notes	FREQUENT FLYER NUMBER [REDACTED]		

DATE: Mon, Mar 24

Others

RESERVATION
RETAINED FOR
180 DAYS

Ticket Information

Ticket Number	WN 2154110952	Passenger	LOBNER B		
		Billed to:	AX XXXXXXXXXXXX [REDACTED]	USD	* 157.80
Service Fee	XD 0593627580	Passenger	LOBNER BRETON		
		Billed to:	AX XXXXXXXXXXXX [REDACTED]	USD	* 30.00
				SubTotal	USD 187.80
				Net Credit Card Billing	* USD 187.80

				Total Amount Due	USD 0.00

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST
AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.
FOR EMERGENCY AFTERHOURS SERVICE IN THE US
PLEASE CALL 888-221-6043 AND USE YOUR VIT CODE - SJE72
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
THANK YOU FOR CHOOSING TRAVELTRUST...CHERYL HARLOFF

Your travel arranger provides the information contained in this document. If you have any questions about the content, please contact your travel arranger. For Credit Card Service fees, please see eTicket receipt for total charges.

9/22
Breakfast

9/22
Dinner
Bret's share \$ 55

Left Bank Brasserie
Santana Row
377 Santana Row
San Jose, CA 95128
408-984-3500



Einstein Bagels
3225 North Harbor Drive
San Diego, CA

ORDER #227

Host: Cashier 1
ORDER #227
09/21/2013
6:27 AM
2004

Bagel 1.25
Butter 0.7
Coffee Rg 2.
Subtotal 4.
x 0.33

oGo Total 4.4

7SH \$ 5.00

Change \$ 0.57

Thank You !!!

--- Check #1 ---

Server: Caitlin
Table 68/1
Guests: 6
09/22/2013
9:21 PM

#30076

[REDACTED]

Brasserie Steak Frites (3 @23.75) 71.25
18.50
18.50
18.50
18.50
18.50
18.50
18.50
18.50
18.50
18.50

Subtotal 368.25
Tax 32.23
Total 400.48
Balance Due 400.48

Join us for
Coronado
Beer Pairing
Sept 21-22 &

9/25
Breakfast

BIJAN BAKERY & CAFE
(408)971-8000 bijanbakery.com
SAN JOSE, CA

E 09/25/2013 WE.
FILLED CROISSANT T1 \$2.6
S COFFEE T1 \$2.2
ITEMS 2.00
*** TAKE OUT ***
TAX EXEMPT \$0.4
TOTAL \$4.85
CASH \$20.00
CHANGE \$15.15
* ORDER# 0201 *

187501 REG 02 21 EMPLOYEE TIME 07:1

BUSINESS HOURS
MONDAY-THURSDAY 6:30AM 9:30PM
6:30AM - 11:00PM SAT 7:30AM 11PM
SUNDAY 8:30 AM TO 9:30 PM

9/21
Taxi \$25

YELLOW CAB • 24/7 CALL CENTER /BROKER

FOR _____ 's Taxi Service
Cab _____ Date 9.21.13
Driver _____ Cab Lic _____
From _____ To _____
Meter _____ Fare Charged _____ Paid 25

(408) 777-7777 • (650) 999-9999 • ForARide®
Online reservation requests can be made at: www.foraride.com
Yellow Checker Cab Company, Inc. • 1880 7th St. • San Jose, CA 95112
All taxicab services are provided by self employed taxicab operators.
Yellow Checker Cab is a licensed call center & broker for taxicab fare requests.

9/25
Taxi \$20

GREEN CAB RECEIPT

_____ 's Taxi Service
Cab # 503 Date 9/25/13
Driver # 217 Cab Lic. _____
From _____ To _____
Meter 18 Fare Charged _____ Paid 20



170 South Market Street
 San Jose, CA 95113
 T (408) 998-1900 F (408) 287-1648

Room : 1714
 Folio # : 818217
 Cashier # : 547
 Page # : 1 of 2
 Group Name : Airports Council International

Airports Council International-North America
Mr Breton Lobner
120 29th Place
Manhattan Beach CA 90266
United States

Arrival : 09-21-13
 Departure : 09-25-13
 Fairmont President's Club
 [REDACTED]

\$895.49

Date	Description	Additional Information	Charges	Credits
09-21-13	Deposit Transferred at C/I			297.83
09-21-13	Room Charge		259.00	
09-21-13	Occupancy Tax		25.90	
09-21-13	HBID Assessment		2.00	
09-21-13	CCFD Tax		10.36	
09-21-13	CA Tourism Assessment		0.17	
09-21-13	PBID Assessment		0.90	
09-22-13	Room Charge		259.00	
09-22-13	Occupancy Tax		25.90	
09-22-13	HBID Assessment		2.00	
09-22-13	CCFD Tax		10.36	
09-22-13	CA Tourism Assessment		0.17	
09-22-13	PBID Assessment		0.90	
09-23-13	Room Charge		259.00	
09-23-13	Occupancy Tax		25.90	
09-23-13	HBID Assessment		2.00	
09-23-13	CCFD Tax		10.36	
09-23-13	CA Tourism Assessment		0.17	
09-23-13	PBID Assessment		0.90	
09-24-13	Room Charge		259.00	
09-24-13	Occupancy Tax		25.90	
09-24-13	HBID Assessment		2.00	
09-24-13	CCFD Tax		10.36	
09-24-13	CA Tourism Assessment		0.17	
09-24-13	PBID Assessment		0.90	

For information or reservations, visit us at
www.fairmont.com or call Fairmont Hotels & Resorts from:
 United States or Canada 1 800-441-1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, travel agent or association fails to pay for the full amount of the charges. Overdue balance subject to a surcharge at the rate of 1.5% per month (18.5% per annum). All accounts deemed delinquent may be subject to legal fees and all other costs associated with the bill. Account is payable on presentation or departure.

Thank you for choosing to stay with Fairmont Hotels & Resorts



170 South Market Street
 San Jose, CA 95113
 T (408) 998-1900 F (408) 287-1648

Room : 1714
 Folio # : 818217
 Cashier # : 547
 Page # : 2 of 2
 Group Name : Airports Council International

Airports Council International-North America
Mr Breton Lobner
120 29th Place
Manhattan Beach CA 90266
United States

Arrival : 09-21-13
 Departure : 09-25-13
 Fairmont President's Club

Date	Description	Additional Information	Charges	Credits
09-25-13	American Express	XXXXXXXXXXXX [REDACTED] XX/XX		895.49
Total			1,193.32	1,193.32
Balance Due			0.00	

Thank you for choosing Fairmont Hotels & Resorts.
 To provide feedback about your stay, please contact Kelley Cosgrove, General Manager, at Kelley.Cosgrove@Fairmont.com.
 We also invite you to share memories of your experience on our community forum - visit www.everyonesanoriginal.com.

BUSINESS EXPENSE

BRETON LOBNER

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
BUSINESS EXPENSE REIMBURSEMENT REPORT

September

Period Covered

DATE	G/L Account	Description	AMOUNT
9/5/13	66290	Parking - CMAA Construction Seminar-Fire Dept and City Executives	\$12.00
9/17/13	66290	Parking - SD City Hall re: ARFF bills	\$10.00
TOTAL			\$22.00

I acknowledge that I have read, understand and agree to Authority *Policy 3.30 - Business Expense Reimbursement Policy and that any purchases that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.

* Policy 3.30

**Approved by the Executive
Committee at its
_____ meeting.**

NAME

NAME

DATE

DATE

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT

EMPLOYEE NAME Bret Lobner			PERIOD COVERED 7-Oct-13	
DEPARTMENT/DIVISION General Counsel				
DATE	MILES DRIVEN	DESTINATION AND PURPOSE OF TRIP	PARKING FEES & OTHER TRANSPORTATION COSTS	\$\$\$
9/5/13			Parking- CMAA Construction Seminar Fire Dept. and City Executives	12.00
9/17/13			Parking - SD City Hall re: ARFF bills	10.00
SUBTOTAL			SUBTOTAL	22.00

Computation of Reimbursement

TOTAL MILEAGE DRIVEN (LIMITED TO 200 MILE MONTHLY AVERAGE PER YEAR)	-
REIMBURSEMENT RATE: (see below) *	X 0.555
TOTAL MILEAGE REIMBURSEMENT	-
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)	22.00
TOTAL REIMBURSEMENT REQUESTED	\$ 22.00

<p>I acknowledge that I have read, understand and agree to *Authority Policy 3.30 - Business Expense Reimbursement Policy and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct.</p> <p><u>Business Expense Reimbursement Policy 3.30</u></p>	
SIGNATURE OF EMPLOYEE	DEPT./DIV. HEAD APPROVAL

PARKING
CITY HALL
Mtg AREA

THIS IS YOUR RECEIPT

WELCOME TO ACE PARKING
LOT 28
2 HOUR PARKING

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT
Meter: 00000028
Trans: 013391
Stall: 13
Time: 1:49PM
Date: Sep 17 2013
Price: \$10.00

THIS IS YOUR RECEIPT

THIS IS YOUR REC

Card: 1444
Auth: 00028C

THIS IS YOUR REC

PERMIT EXPIRES:
Sep 17 2013
3:49PM Tue

NO IN/OUT PRIVILAGES
THANKS FOR PARKING
WITH ACE. QUESTIONS
CALL: 800-925-7275

September 17, 2013

Tuesday

September 2013

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2013

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	17 Tuesday	Notes
7 am		
8 ⁰⁰		
9 ⁰⁰		
10 ⁰⁰		
11 ⁰⁰		
12 pm		
1 ⁰⁰		
2 ⁰⁰	2nd - Aircraft Rescue and Firefighting Services for the San Diego International Airp City Hall - 202 C Street, 9th Floor Sandoval, Denise	
3 ⁰⁰		
4 ⁰⁰		
5 ⁰⁰		
6 ⁰⁰		

