

Board Members

Gil Cabrera (Chair)
Mary Casillas Salas (Vice Chair)
Catherine Blakespear
Paul McNamara
Paul Robinson
Johanna Schiavoni
James Sly
Nora E. Vargas
Marni von Wilpert

Board Meeting Agenda

Thursday, November 3, 2022
9:00 A.M.

San Diego International Airport
SDCRAA Administration Building
Third Floor – Board Room
3225 N. Harbor Drive
San Diego, California 92101

Ex-Officio Board Members

Col. Thomas M. Bedell
Gustavo Dallarda
Gayle Miller

President/CEO

Kimberly J. Becker

Live webcasts of Authority Board meetings can be accessed at
<http://www.san.org/Airport-Authority/Meetings-Agendas/Authority-Board>

This Agenda contains a brief general description of each item to be considered. The indication of a recommended action does not indicate what action (if any) may be taken. ***Please note that agenda items may be taken out of order.*** If comments are made to the Board without prior notice or are not listed on the Agenda, no specific answers or responses should be expected at this meeting pursuant to State law.

Staff Reports and documentation relating to each item of business on the Agenda are on file in Board Services and are available for public inspection.

NOTE: Pursuant to Authority Code Section 2.15, all Lobbyists shall register as an Authority Lobbyist with the Authority Clerk within ten (10) days of qualifying as a lobbyist. A qualifying lobbyist is any individual who receives \$100 or more in any calendar month to lobby any Board Member or employee of the Authority for the purpose of influencing any action of the Authority. To obtain Lobbyist Registration Statement Forms, contact the Board Services/Authority Clerk Department.

PLEASE COMPLETE A SPEAKER SLIP PRIOR TO THE COMMENCEMENT OF THE MEETING AND SUBMIT IT TO THE AUTHORITY CLERK. ***PLEASE REVIEW THE POLICY FOR PUBLIC PARTICIPATION IN BOARD AND BOARD COMMITTEE MEETINGS (PUBLIC COMMENT) LOCATED AT THE END OF THE AGENDA.***

The Authority has identified a local company to provide oral interpreter and translation services for public meetings. If you require oral interpreter or translation services, please telephone the Board Services /Authority Clerk Department with your request at (619) 400-2400 at least three (3) working days prior to the meeting.

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

PRESENTATIONS:

A. REVIEW OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022:

Presented by Scott Brickner, Vice President, and Chief Financial Officer

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:**
Committee Members: Blakespear, Casillas Salas, Schiavoni, Sly, Vann (Chair), Newsom, Wong Nickerson
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:**
Committee Members: McNamara, Schiavoni, von Wilpert (Chair)
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:**
Committee Members: Cabrera, McNamara, Robinson (Chair), Vargas
- **FINANCE COMMITTEE:**
Committee Members: McNamara, Schiavoni (Chair), Sly, von Wilpert

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:**
Liaison: Casillas Salas (Primary), Robinson
- **ARTS ADVISORY COMMITTEE:**
Liaison: Schiavoni

LIAISONS

- **CALTRANS:**
Liaison: Dallarda
- **INTER-GOVERNMENTAL AFFAIRS:**
Liaison: Cabrera
- **MILITARY AFFAIRS:**
Liaison: Bedell
- **PORT:**
Liaisons: Cabrera (Primary), Robinson, Vargas

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- **WORLD TRADE CENTER:**
Representatives: Robert H. Gleason

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:**
Representative: Cabrera (Primary), Robinson
- **SANDAG TRANSPORTATION COMMITTEE:**
Representatives: Schiavoni (Primary), Sly

CHAIR REPORT:

PRESIDENT/CEO REPORT:

NON-AGENDA PUBLIC COMMENT:

Non-Agenda Public Comment is reserved for members of the public wishing to address the Board on matters for which another opportunity to speak **is not provided on the Agenda**, and which is within the jurisdiction of the Board. Please submit a completed speaker slip to the Authority Clerk. ***Each individual speaker is limited to three (3) minutes. Applicants, groups and jurisdictions referring items to the Board for action are limited to five (5) minutes.***

Note: Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board.

CONSENT AGENDA (ITEMS 1-16):

The consent agenda contains items that are routine in nature and non-controversial. Some items may be referred by a standing Board Committee or approved as part of the budget process. The matters listed under 'Consent Agenda' may be approved by one motion. Any Board Member may remove an item for separate consideration. Items so removed will be heard before the scheduled New Business Items, unless otherwise directed by the Chair.

1. **APPROVAL OF MINUTES:**
RECOMMENDATION: Approve the minutes of the October 6, 2022, Board meeting.
2. **ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:**
RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.
(Board Services: Tony R. Russell, Director/Authority Clerk)

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM SEPTEMBER 12, 2022, THROUGH OCTOBER 9, 2022, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM SEPTEMBER 12, 2022, THROUGH OCTOBER 9, 2022:

RECOMMENDATION: Receive the Report.

(Procurement: Jana Vargas, Procurement Director)

4. NOVEMBER 2022 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0092, approving the November 2022 Legislative Report.

(Government Relations: Matt Harris, Director)

5. AUTHORIZE AN EXTENSION OF FOOD & BEVERAGE CONCESSIONAIRES 2% SURCHARGE USED FOR EMPLOYEE RECRUITMENT AND RETENTION:

RECOMMENDATION: Adopt Resolution No. 2022-0094, authorizing the President/CEO to execute amendments to Food & Beverage Concession Leases to allow Food & Beverage Concessionaires to voluntarily extend a surcharge of 2% used for employee recruitment and retention.

(Revenue Generation & Partnership Development: Deanna Zachrisson, Director)

6. AUTHORIZE THE PRESIDENT/CEO FOR THE DISPOSITION OF SURPLUS PROPERTY LOCATED IN THE ADMINISTRATION BUILDING:

RECOMMENDATION: Adopt Resolution No. 2022-0095, authorizing the President/CEO to advertise and carry out the sale of all surplus materials and equipment in the Administration Building for the best price obtainable by the Authority and waiving the requirement of Policy 8.21(1)(b) to submit an aggregated list of surplus items valued at over \$5,000 to the Board prior to the sale or disposition of such items.

(Procurement: Jana Vargas, Director)

CLAIMS

7. REJECT CLAIM OF KRISTEN SPOON:

RECOMMENDATION: Adopt Resolution No. 2022-0097, rejecting the claim of Kristen Spoon.

(Legal: Amy Gonzalez, General Counsel)

COMMITTEE RECOMMENDATIONS

- 8. ADOPT AND APPROVE AMENDMENTS TO AUTHORITY CODES AND POLICIES:**
RECOMMENDATION: The Executive Committee recommends that the Board adopt Resolution No. 2022-0093, approving amendments to Authority Codes 1.16, 2.03, 2.08, 7.14, 8.20, 8.40, 9.01, 9.11, 9.14, 9.15, 9.16, 9.17, 9.18, 9.20, 9.22, 9.23, 9.31, 9.32, 9.35, 9.37, 9.40 and Policies 1.20, 1.50, 3.31, 5.01, 5.02, 5.12, 8.21, 8.30, 8.31, 8.50, 9.10, adopting Policy 6.24 and repealing Code 9.24; and Adopt Resolution No. 2022-0104 amending Policy 2.03 to require that all future additions and amendments to Authority Codes and Policies shall be drafted using gender neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people.
(Board Services: Tony R. Russell, Director/Authority Clerk)
- 9. ACCEPTANCE OF THE UNAUDITED FINANCIAL STATEMENTS FOR THE THREE MONTHS ENDED SEPTEMBER 30, 2022:**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report
(Finance, Scott Brickner, Vice President and Chief Financial Officer)
- 10. ACCEPTANCE OF THE AUTHORITY INVESTMENT REPORT AS OF SEPTEMBER 30, 2022**
RECOMMENDATION: The Finance Committee recommends that the Board accept the report
(Finance, Scott Brickner, Vice President and Chief Financial Officer)

CONTRACTS AND AGREEMENTS

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

- 11. AWARD A CONTRACT TO HHJ CONSTRUCTION, INC. FOR QUIETER HOME PROGRAM PHASE 12, GROUP 3, PROJECT NO. 381203 THIRTY-SEVEN (37) NON-HISTORIC SINGLE-FAMILY AND MULTI-FAMILY UNITS ON TWENTY-SIX (26) RESIDENTIAL PROPERTIES LOCATED WEST OF THE SAN DIEGO INTERNATIONAL AIRPORT:**
RECOMMENDATION: Adopt Resolution No. 2022-0099, awarding a contract to HHJ Construction, Inc. in the amount of \$1,612,698.00 for Phase 12, Group 3, Project No. 381203, of the San Diego County Regional Airport Authority's Quieter Home Program.
(Planning & Environmental Affairs: Brendan Reed, Director)

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12. RESCIND RESOLUTION NO. 2022-0067 AND APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN ON-CALL STORM WATER PROGRAM MANAGEMENT SERVICE AGREEMENT WITH WSP USA ENVIRONMENT & INFRASTRUCTURE, INCORPORATED:

RECOMMENDATION: Rescind Resolution No. 2022-0067 and Adopt Resolution No. 2022-0100, approving and authorizing the President/CEO to execute an On-Call Storm Water Program Management Service Agreement with WSP USA Environment & Infrastructure, Incorporated, for a term of three (3) years, with the option for two (2) one-year extensions, exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$9,000,000.

(Planning & Environmental Affairs: Brendan Reed, Director)

13. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE ON-CALL AIRPORT PAVEMENT REPAIR SERVICES AGREEMENT WITH RP GENERAL CONSTRUCTION, INC:

RECOMMENDATION: Adopt Resolution No. 2022-0101, approving and authorizing the President/CEO to execute an On-Call Airport Pavement Repair Services Agreement with RP General Construction, Inc., for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, for a total not-to-exceed amount of \$12,000,000, in support of the existing pavement surfaces, at San Diego International Airport ("SDIA").

(Facilities Management: David LaGuardia, Director)

14. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE TWO (2) ON-CALL TEMPORARY STAFFING AGREEMENTS WITH HOWROYD-WRIGHT EMPLOYMENT AGENCY, INC. DBA APPLEONE EMPLOYMENT SERVICES AND CATHYJON ENTERPRISES, INC. DBA HB STAFFING:

RECOMMENDATION: Adopt Resolution No. 2022-0102, approving and authorizing the President/CEO to execute two (2) On-Call Temporary Staffing Agreements with Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing, for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$3,000,000.

(Talent, Culture & Capability: Monty Bell, Director)

15. APPROVE AND AUTHORIZE THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH THE CITY OF SAN DIEGO FOR AIRCRAFT RESCUE AND FIRE FIGHTING SERVICES:

RECOMMENDATION: Adopt Resolution No. 2022-0103, approving and authorizing the President/CEO to execute an agreement with the City of San Diego for a term of two and a half (2.5) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not to exceed \$33,601,931 for Aircraft Rescue & Fire Fighting Services.

(Airside Operations: Dean Robbins, Manager)

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PUBLIC HEARINGS:

OLD BUSINESS:

NEW BUSINESS:

16. APPROVE AND AUTHORIZE A REVISED AIR SERVICE INCENTIVE PROGRAM (ASIP22) AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0098, approving and authorizing a revised Air Service Incentive Program (ASIP22) at San Diego International Airport to promote new air service and replacing the existing air service incentive program authorized by Resolution No. 2021-0020.

(Marketing and Innovation: Hampton Brown, Vice President, CRO)

CLOSED SESSION:

17. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Future DB, International, Inc v. San Diego County Regional Airport Authority, San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

18. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957

Title: President/Chief Executive OfficerCTL

19. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957

Title: General Counsel

20. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Cal. Gov. Code §54957

Title: Chief Auditor

REPORT ON CLOSED SESSION:

GENERAL COUNSEL REPORT:

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT:

ADJOURNMENT:

Thursday, November 3, 2022

Policy for Public Participation in Board, Airport Land Use Commission (ALUC), and Committee Meetings (Public Comment)

- 1) Persons wishing to address the Board, ALUC, and Committees shall submit a speaker slip to the Clerk prior to the initiation of the portion of the agenda containing the item to be addressed (e.g., Public Comment and General Items). Failure to submit a speaker slip shall not preclude testimony, if permission to address the Board is granted by the Chair.
- 2) The Public Comment Section at the beginning of the agenda is reserved for persons wishing to address the Board, ALUC, and Committees on any matter for which another opportunity to speak is not provided on the Agenda, and on matters that are within the jurisdiction of the Board.
- 3) Persons wishing to speak on specific items listed on the agenda will be afforded an opportunity to speak during the presentation of individual items. Persons wishing to speak on specific items should reserve their comments until the specific item is taken up by the Board, ALUC and Committees.
- 4) If many persons have indicated a desire to address the Board, ALUC and Committees on the same issue, then the Chair may suggest that these persons consolidate their respective testimonies. Testimony by members of the public on any item shall be limited to **three (3) minutes per individual speaker and five (5) minutes for applicants, groups and referring jurisdictions.**
- 5) Pursuant to Authority Policy 1.33 (8), recognized groups must register with the Authority Clerk prior to the meeting.

After a public hearing or the public comment portion of the meeting has been closed, no person shall address the Board, ALUC, and Committees without first obtaining permission to do so.

Additional Meeting Information

NOTE: This information is available in alternative formats upon request. To request an Agenda in an alternative format, or to request a sign language or oral interpreter, or an Assistive Listening Device (ALD) for the meeting, please telephone the Authority Clerk's Office at (619) 400-2550 at least three (3) working days prior to the meeting to ensure availability.

For your convenience, the agenda is also available to you on our website at www.san.org.

For those planning to attend the Board meeting, parking is available in the public parking lot located directly to the East of the Administration Building across Winship Lane. Bring your ticket to the third-floor receptionist for validation.

You may also reach the SDCRAA Building by using public transit via the San Diego MTS System, Route 992. For route and fare information, please call the San Diego MTS at (619) 233-3004 or 511.

Review of the Unaudited Financial Statements for the Three Months Ended September 30, 2022 and 2021

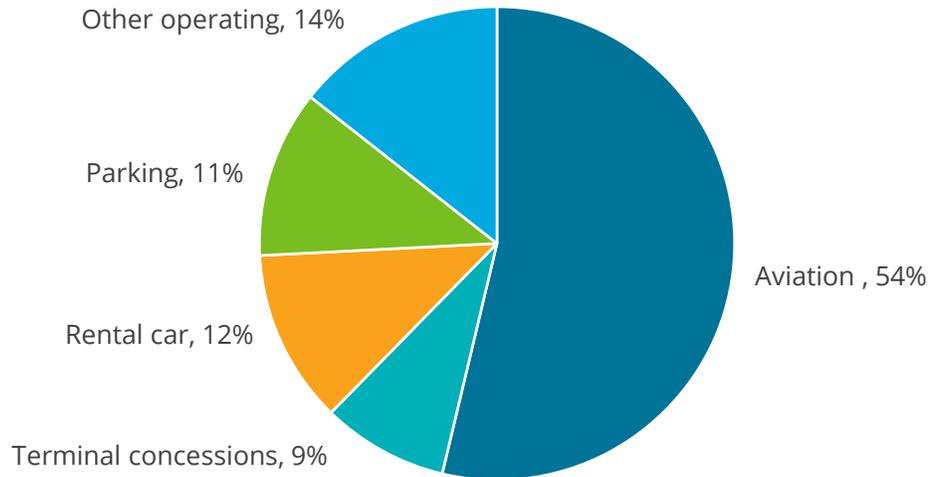
Presented by:
Scott Brickner
Chief Financial Officer

November 3, 2022

Operating Revenues

Three Months Ended September 30, 2022 (Unaudited)

Actual Operating Revenues by Percentage

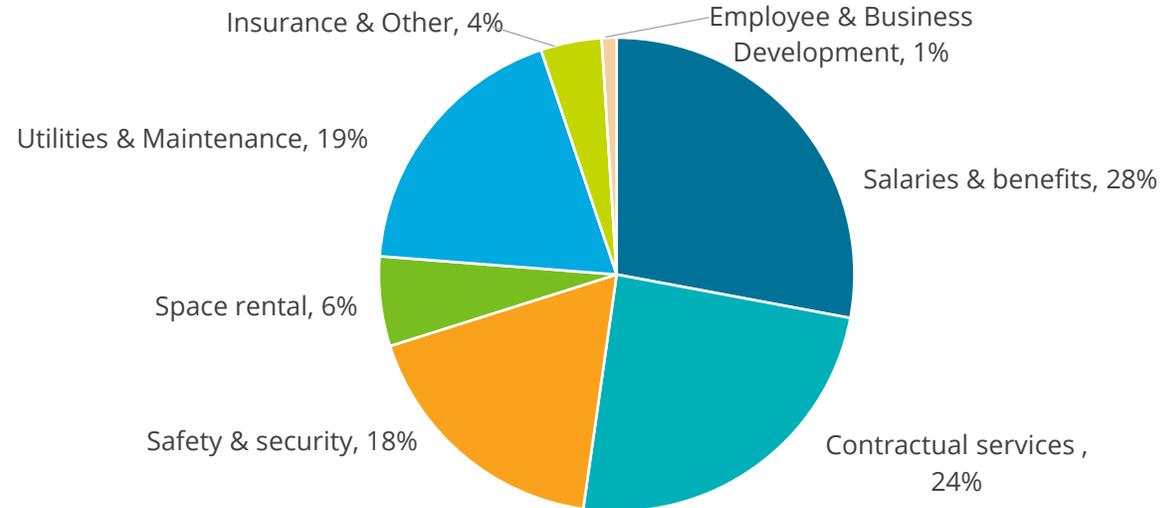


(in \$000s)	Aviation revenue	Terminal concessions revenue	Rental car revenue	Parking revenue	Other operating revenue	Total operating revenues
FY23 Budget	\$ 50,525	\$ 5,941	\$ 9,492	\$ 8,730	\$ 11,914	\$ 86,602
FY23 Actual	51,159	8,204	11,306	10,897	13,694	95,260
Budget vs Actual	634	2,263	1,814	2,167	1,780	8,658
FY22 Actual	36,955	7,277	10,564	11,099	9,118	75,013
FY20 Actual	\$ 48,546	\$ 8,114	\$ 9,569	\$ 12,422	\$ 12,293	\$ 90,944

Operating Expenses

Three Months Ended September 30, 2022 (Unaudited)

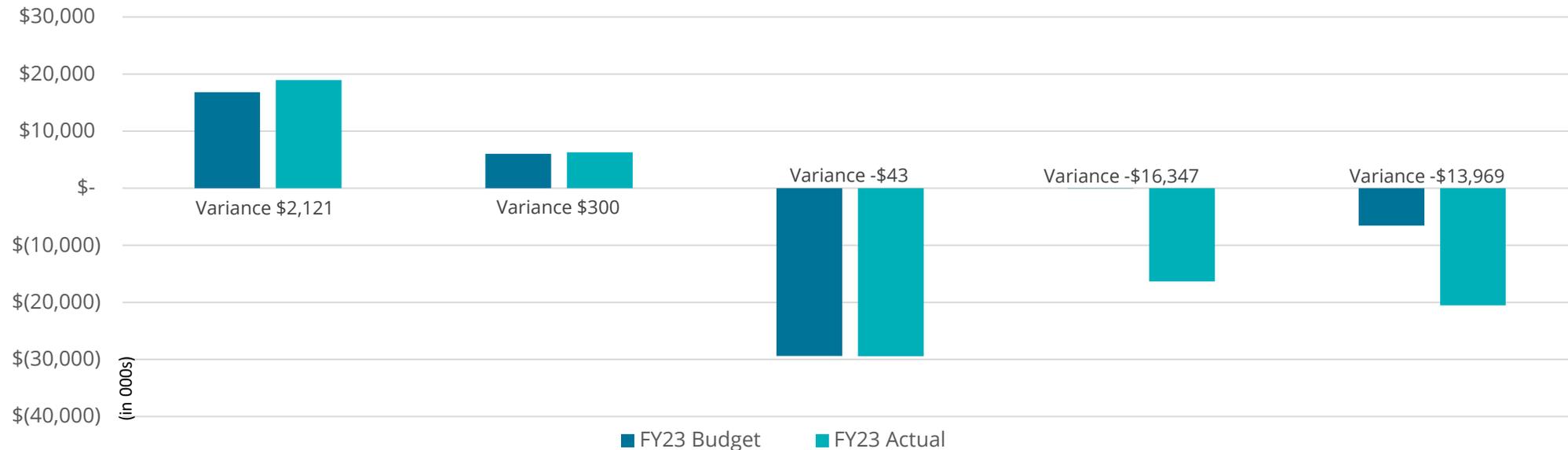
Actual Operating Expenses by Percentage



(in \$000s)	Salaries & benefits	Contractual services	Safety & security	Space rental	Utilities & Maintenance	Insurance & Other	Employee & Business Development	Total operating expenses
FY23 Budget	\$ 13,063	\$ 11,165	\$ 8,843	\$ 2,625	\$ 8,592	\$ 2,072	\$ 803	\$ 47,163
FY23 Actual	11,996	10,435	7,672	2,625	7,991	1,780	433	42,932
Budget vs Actual	1,067	730	1,171	-	601	292	370	4,231
FY22 Actual	11,119	6,587	8,242	2,657	5,843	1,616	319	36,383
FY20 Actual	\$ 12,077	\$ 10,644	\$ 8,120	\$ 2,547	\$ 7,039	\$ 1,577	\$ 761	\$ 42,765

Non-operating Revenue & Expenses

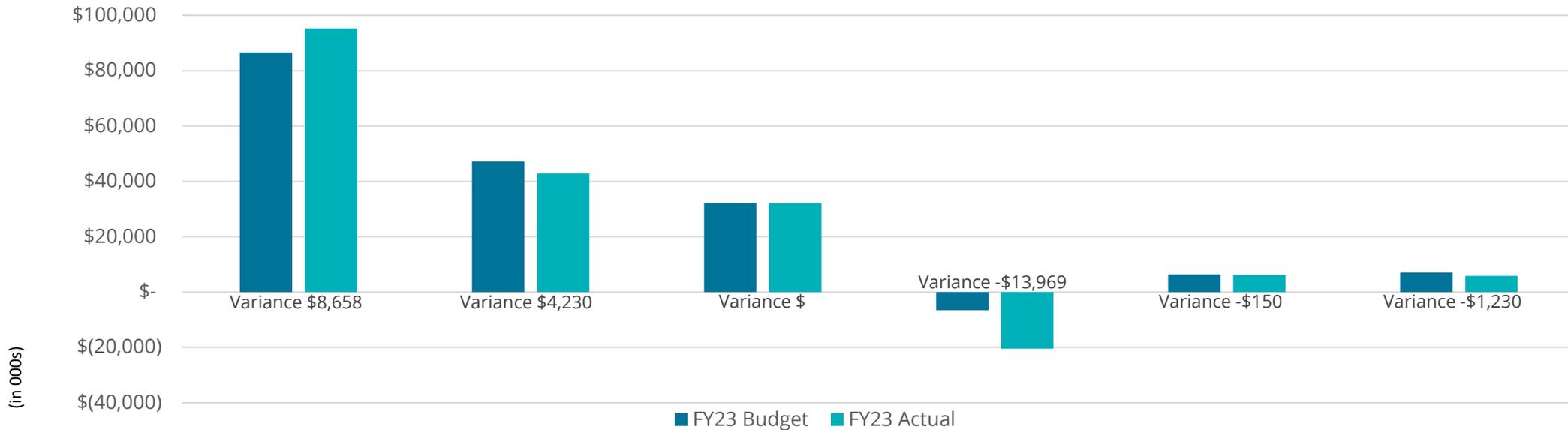
Three Months Ended September 30, 2022 (Unaudited)



(in \$000s)	PFCs, CFCs, Federal Relief Grants, & Quieter Home Program, net	Interest income	Interest expense (net)	Other nonoperating revenue (expense)	Nonoperating revenue, net
FY23 Budget	\$ 16,822	\$ 6,008	\$ (29,397)	\$ (2)	\$ (6,569)
FY23 Actual	18,943	6,308	(29,440)	(16,349)	(20,538)
Budget vs Actual	2,121	300	(43)	(16,347)	(13,969)
FY22 Actual	33,817	3,474	(16,772)	(971)	19,548
FY20 Actual	\$ 22,743	\$ 4,507	\$ (17,266)	\$ 2,033	\$ 12,017

Financial Summary

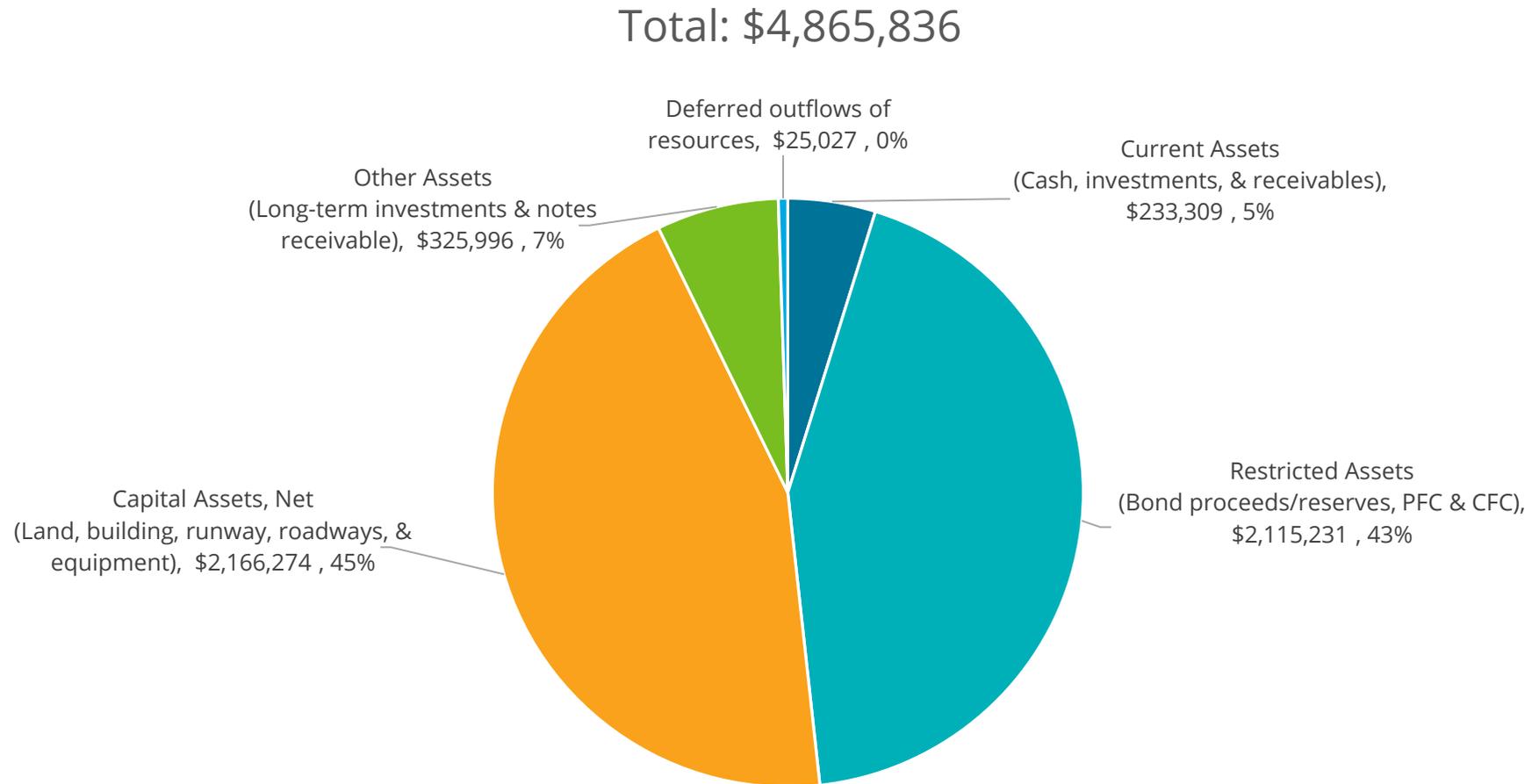
Three Months Ended September 30, 2022 (Unaudited)



(in \$000s)	Total operating revenues	Total operating expenses	Depreciation	Nonoperating revenue, net	Capital grant contributions	Change in net position
FY23 Budget	\$ 86,602	\$ 47,163	\$ 32,149	\$ (6,569)	\$ 6,340	\$ 7,062
FY23 Actual	95,260	42,932	32,149	(20,538)	6,191	5,831
Budget vs Actual	8,658	4,230	-	(13,969)	(150)	(1,230)
FY22 Actual	75,013	36,383	33,577	19,548	1,412	26,013
FY20 Actual	\$ 90,944	\$ 42,765	\$ 31,126	\$ 12,017	\$ 347	\$ 29,416

Statement of Net Position as of September 30, 2022 (Unaudited)

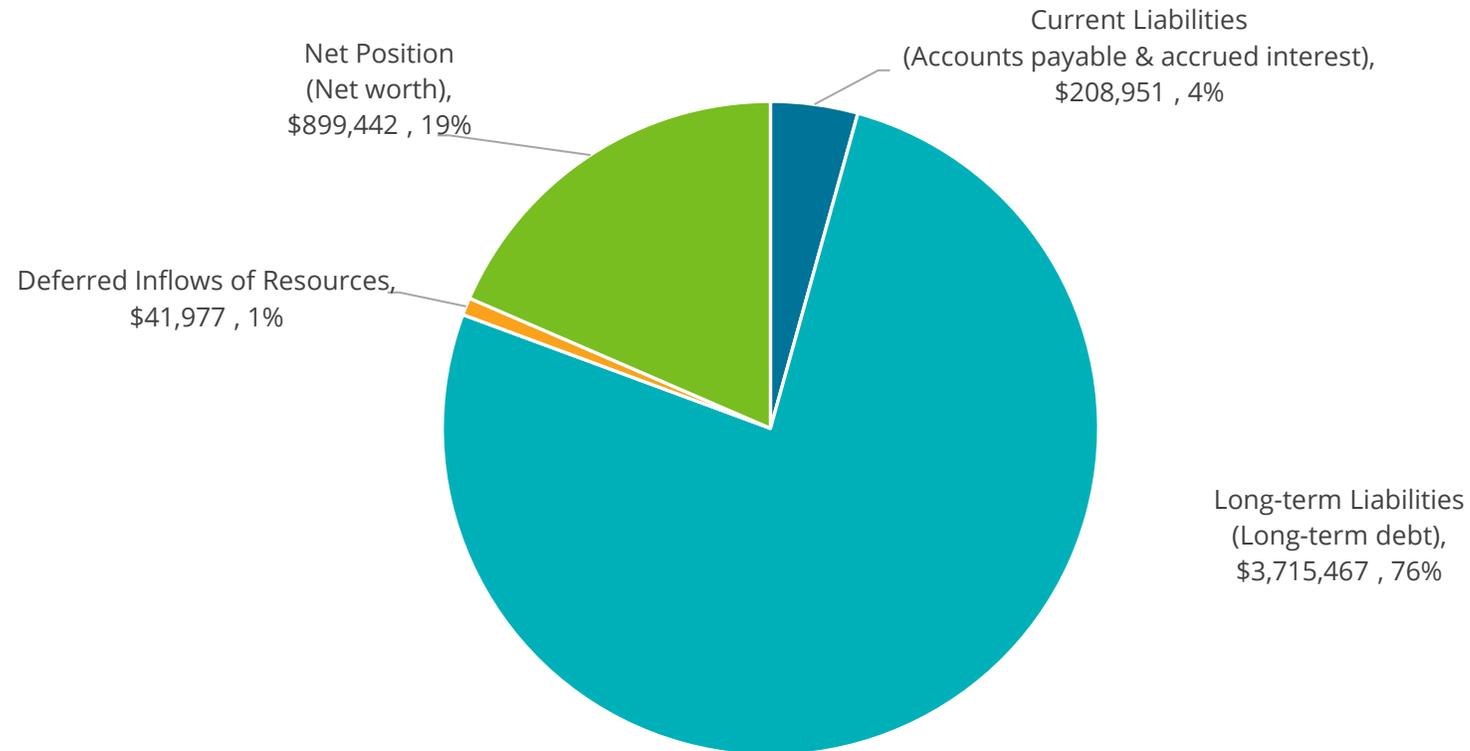
Assets and Deferred Outflow of Resources (000's)



Statement of Net Position as of September 30, 2022 (Unaudited)

Liabilities, Deferred Outflow of Resources & Net Position (000's)

Total: \$4,865,836





Questions?

DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY BOARD
MINUTES
THURSDAY, OCTOBER 6, 2022
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM

CALL TO ORDER: Chair Cabrera called the regular meeting of the San Diego County Regional Airport Authority Board to order at 9:02 a.m. on Thursday, October 6, 2022, at the San Diego International Airport, Administration Building, 3225 North Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Kimberly Becker, President/CEO led the Pledge of Allegiance.

ROLL CALL:

PRESENT: Board Members: Blakespear, Cabrera, Dallarda (Ex-Officio),
McNamara, Robinson, Schiavoni, Sly, Vargas

ABSENT: Board Members: Bedell (Ex-Officio), Casillas Salas, Miller (Ex-
Officio), von Wilpert

ALSO PRESENT: Kimberly J. Becker, President/CEO; Amy Gonzalez, General
Counsel; Tony R. Russell, Director, Board Services/Authority Clerk;
Sean Harris, Assistant Authority Clerk II

PRESENTATIONS:

A. 2021-2022 SUSTAINABILITY REPORT:

Michelle Brega, Senior Director, External Relations, and Brendan Reed, Director, Planning and Environmental Affairs provided a presentation on the 2021-2022 Sustainability Report that included Social Sustainability; Social Key Accomplishments; Economic Sustainability; Economic Key Accomplishments; Environmental Sustainability; and Environmental Key Accomplishments.

REPORTS FROM BOARD COMMITTEES, AD HOC COMMITTEES, AND CITIZEN COMMITTEES AND LIAISONS:

- **AUDIT COMMITTEE:** Board Member Schiavoni reported that the Audit Committee met on September 12 for a regularly scheduled meeting. She reported that the meeting included the Annual Report from the Audit Committee, which is on today's Consent Agenda. She reported that the annual review of the Charter for the Audit Committee and the Charter for the Office of the Chief Auditor was presented and that no changes were required for the charters at this time. She also reported that the September meeting included attendance by the Authority's construction auditor, Baker Tilly and that Baker Tilly and the Chief Auditor's Office acknowledged the positive results on a recently completed audit. She reported that the final item during the September 12 meeting was Audit Committee training provided by FORVIS, the Authority's external auditors. She also reported that two agenda items were postponed to the next regularly scheduled meeting of the Audit Committee.
- **CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE:** Board Member McNamara reported that the next CIPOC meeting is scheduled for October 20 and that staff will update the committee on construction progress for the New Terminal 1, status of the project budget, and provide a communications update.
- **EXECUTIVE PERSONNEL AND COMPENSATION COMMITTEE:** Board Member Robinson reported that the committee met on September 15 and heard a presentation on the renewal of the Health and Welfare Benefits Program for 2023 and that the committee forwarded to the Board a recommendation to approve the item, which is on today's agenda under new business.
- **FINANCE COMMITTEE:** Board Member Schiavoni reported that the Finance Committee met on September 26 and reviewed the unaudited financial statements for the two months ended August 31, 2022, as well as the Authority's investment report as of August 31, 2022. She reported that there was also an update on the Authority's revolving credit facility and outstanding balances.

ADVISORY COMMITTEES

- **AUTHORITY ADVISORY COMMITTEE:** None.
- **ARTS ADVISORY COMMITTEE:** Board Member Schiavoni reported that planning is underway for the next Airport Arts Advisory Committee meeting which is tentatively scheduled to be held in mid-November. She reported that performances continue to be held every Tuesday through Friday from 11:30 a.m. to 1:30 p.m. at numerous locations throughout the airport, highlighting diversity in gender, cultural background, genre, disciplines, and instrumentation. She reported that following the convening of an expert review panel on September 14, final artist selections for the 2022-2023 Temporary Exhibition are being completed and noticed this week, and that the Authority received 99 submissions for this year's Call for Artist Submissions for the exhibition, titled "A Necessary Departure." She also reported that this exhibition will feature artwork created by local artists and arts organizations in response to the past two years of the pandemic. She reported that October is National Arts & Humanities month.

LIAISONS

- **CALTRANS:** Board Member Dallarda reported that CalTrans will be holding a hiring event at its District Office in Old Town at 4050 Taylor Street on October 15 for up to 100 positions for entry level maintenance workers, certified equipment operators, and other positions. He reported that October 5 was California Clean Air Day, and encouraged everyone to take the Clean Air Pledge. He also reported that the CalTrans District Office partnered with the California Department of General Services and Tree San Diego, a non-profit, and planted three new water tolerant and drought resistant trees at the District Office. He reported that CalTrans is also removing dead landscaping along the I-5, I-805, and I-905 freeways in the Southbay of San Diego which is being replaced with drought tolerant species that will help stabilize the soil and clean the air. He reported that next Friday, October 14, the SANDAG Board of Directors will be taking an item to approve the revenue sharing agreement with Mexico for the Otay Mesa East Port of Entry. He reported that on October 15 CalTrans will be holding a Clean California Dumpster Day Event in its maintenance yard in Escondido where the public can bring waste to discard. He reported that the LOSSAN rail line is closed for passenger rail in San Clemente due to the unstable tracks that have shifted. He also reported that the California Transportation Commission held an emergency meeting to allocate funding to repair the tracks and that the closure is expected to last four to six weeks.

INTER-GOVERNMENTAL AFFAIRS: Chair Cabrera announced that Congress approved and the President signed a continuing resolution to fund the Federal government through December 16. He also reported that this extension – using current fiscal year budget numbers – gives Congress more time to finalize FY23 appropriations legislation and allows them to work on the details after the election in a “lame-duck” session, which is expected to begin in mid-November. He reported that in Sacramento, the Governor completed approving and vetoing bills that were passed during this year’s legislative session. He also reported that one of the bills vetoed was AB 1322, related to sustainable aviation fuel, which was discussed at the Board meeting last month. He reported that the Authority’s legislative team is now working on the Authority’s 2023 Legislative Agenda, and that it will be presented at the January Board meeting.

- **MILITARY AFFAIRS:** None.
- **PORT:** None.
- **WORLD TRADE CENTER:** None.

BOARD REPRESENTATIVES (EXTERNAL)

- **SANDAG BOARD OF DIRECTORS:** Chair Cabrera reported that the SANDAG Board of Directors met twice since the last Board meeting and that during the first meeting, the Board of Directors held a public hearing and receive testimony for the proposed final 2023 Regional Transportation Improvement Program (RTIP), including its Air Quality Conformity Analysis and Air Quality Conformity Redetermination of the revenue constrained 2021 Regional Plan. He reported that at the second meeting, staff presented options for removing the road usage charge from the 2021 Regional Plan.
- **SANDAG TRANSPORTATION COMMITTEE:** Board Member Schiavoni reported that the Transportation Committee met once since the last Board Meeting and at that meeting, the Transportation Committee approved recommending to the SANDAG Board of Directors that it adopt the two and four-year targets for Congestion Mitigation and Air Quality as required by federal planning regulations. She reported that staff also presented results from the 2019 San Diego Regional Transportation Study, which collected data on the use of ride hailing services.

CHAIR'S REPORT: Chair Cabrera reported that San Diego International Airport is now one of only three airports to achieve the Airports Council International's Airport Carbon Accreditation Level 4+ 'Transition' certification that represents the highest level of certification. He reported that the airport achieved this certification through a series of programs that have increased the use of carbon-free electricity and all-electric vehicles, facilitated carbon-emission reductions by airline and rideshare partners, and enabled carbon-offset purchases by our passengers, among other efforts.

PRESIDENT/CEO'S REPORT: Kim Becker, President/CEO, reported that designs for the New T1 are 90% complete and the roadway and utility construction is taking shape. She reported that the FAA issued a letter of intent to award the Authority \$110 million over the next ten years for New T1 related airfield improvements. She reported that Frontier is adding seasonal non-stop service to Orlando between November 5 and January 3, and that Southwest is adding flights to Eugene, Oregon, beginning March 11 with flights operating only on Saturdays for the Spring. She reported that traffic in September ended down 4% from 2019. She reported that the Airports Council International–North America Chapter had a conference last month and that SAN took a leadership role at the conference. She also reported that she participated in a panel on DEI; Michelle Brega, Senior Director for External Relations, facilitated a DEI workshop; Jessica Bishop, Director of I&TS moderated a panel on cybersecurity; Brendan Reed, Director of Airport Planning and Environmental Affairs, presented on water resilience at the World Environmental Steering Committee meeting that was held at the conference; Sjohnna Knack, Program Manager for Planning and Environmental Affairs, moderated a Noise Working Group Meeting; Chad Reese, Environmental Affairs Manager in the Planning and Environmental Affairs department co-moderated a Net-Zero Roadmaps and International Perspectives panel and helped develop a panel called Charging Through The 20s addressing the rapid evolution of electric vehicles at airports; and Ralph Reedman, Manager, moderated a session on airport aircraft compatibility. She reported that the Authority is celebrating Hispanic Heritage Month and that the employee DEI committee has been sharing information that celebrates Latinx art, culture, travel, and history. She reported that on September 17, the Authority hosted a site at the Coastal Cleanup Event in Ocean Beach as part of California Coastal Cleanup Day and that volunteers picked up 43 pounds of trash and 11 pounds of recyclables. She also announced the Authority Employee of the Quarter, Airport Traffic Officer, Tagisia Togisala.

NON-AGENDA PUBLIC COMMENT:

KEVIN WESTLYE, President, High Flying Foods, spoke in support of the 2% surcharge program for concessionaires at the Airport

LORI SALDANA, SAN DIEGO, spoke regarding an ongoing ethics investigation that is being conducted on behalf of the Airport Authority by Best, Best & Krieger.

CONSENT AGENDA (ITEMS 1 - 9):

Tony R. Russell, Director, Board Services/Authority Clerk, announced a revision to the minutes to reflect that Amy Gonzalez, General Counsel was present at the meeting, not Lee Kaminetz, Director, Counsel Services.

ACTION: Moved by Board Member Vargas and seconded by Board Member Robinson to approve the Consent Agenda as amended. Motion carried by the following votes: YES – Blakespear, Cabrera, McNamara, Robinson, Schiavoni, Sly, Vargas; NO – None; ABSENT – Casillas Salas, von Wilpert; (Weighted Vote Points: YES – 75 NO – 0; ABSENT – 25)

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the September 1, 2022, Board meeting.

2. ACCEPTANCE OF BOARD AND COMMITTEE MEMBERS WRITTEN REPORTS ON THEIR ATTENDANCE AT APPROVED MEETINGS AND PRE-APPROVAL OF ATTENDANCE AT OTHER MEETINGS NOT COVERED BY THE CURRENT RESOLUTION:

RECOMMENDATION: Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

3. AWARDED CONTRACTS AND APPROVED CHANGE ORDERS FROM AUGUST 8, 2022, THROUGH SEPTEMBER 11, 2022, AND REAL PROPERTY AGREEMENTS GRANTED AND ACCEPTED FROM AUGUST 8, 2022, THROUGH SEPTEMBER 11, 2022:

RECOMMENDATION: Receive the Report.

4. OCTOBER 2022 LEGISLATIVE REPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0086, approving the October 2022 Legislative Report.

5. BIENNIAL REVIEW AND AMENDMENT OF AUTHORITY CODE SECTION 2.30 – CONFLICT OF INTEREST CODE:

RECOMMENDATION: Adopt Resolution No. 2022-0087, amending Authority Code Section 2.30 – Conflict of Interest Code.

CLAIMS

6. REJECT CLAIM OF KAILASH BOLINA:

RECOMMENDATION: Adopt Resolution No. 2022-0088, rejecting the claim of Kailash Bolina.

7. REJECT CLAIM OF CINTHYA NORIEGA GARCIA:

RECOMMENDATION: Adopt Resolution No. 2022-0089, rejecting the claim of Cinthya Noriega Garcia.

COMMITTEE RECOMMENDATIONS

8. FISCAL YEAR 2022 ANNUAL REPORT FROM THE AUDIT COMMITTEE:

RECOMMENDATION: The Audit Committee recommends that the Board accept the report.

CONTRACTS AND AGREEMENTS

CONTRACTS AND AGREEMENTS AND/OR AMENDMENTS TO CONTRACTS AND AGREEMENTS EXCEEDING \$1 MILLION

9. WAIVE AUTHORITY POLICY 5.02(4)(b)(iii) AND AUTHORIZE THE PRESIDENT/CEO TO NEGOTIATE AND EXECUTE CHANGE ORDERS WITH GRIFFITH COMPANY FOR THE SHUTTLE LOT RELOCATION PROJECT AT SAN DIEGO INTERNATIONAL AIRPORT:

RECOMMENDATION: Adopt Resolution No. 2022-0090, waiving Authority Policy 5.02(4)(b)(iii) and authorizing the President/CEO to negotiate and execute Change Orders with Griffith Company, for Project No. 413002 Shuttle Lot Relocation, for a total change order amount not to exceed \$1,079,535.

PUBLIC HEARINGS:

OLD BUSINESS:

Board Member Vargas left the meeting at 10:10 a.m.

NEW BUSINESS:

10. RENEWAL OF THE HEALTH & WELFARE BENEFITS PROGRAM FOR 2023:

Monty Bell, Director, Talent, Culture & Capability and Kandace McCrae, Senior Vice President, Alliant Employee Benefits, provided a presentation on the Renewal of the Health & Welfare Benefit Program for 2023 that included Current Program Overview of Plans & Programs; Medical Overview; Medical Renewal History; Medical Market Study Results; Medical Plan Options: HMOs and PPO; Medical Contributions: Anthem; Medical Contributions: MediExcel & UHC; Dental Contributions; Employee Credits; and Vision Plan Option & Contributions.

Chair Cabrera requested a report on the effect of the changes to the Health and Welfare Benefits Program on the employees impacted by the plan changes at the end of next year's cycle.

Board Member Schiavoni requested a report on the Authority's wellness program from a DEI perspective

RECOMMENDATION: The Executive Personnel and Compensation Committee (EPCC) recommends that the Board adopt Resolution No. 2022-0091, approving the renewal of the Health and Welfare Benefits Program for 2023.

ACTION: Moved by Board Member Schiavoni and seconded by Board Member Robinson to approve staff's recommendation. Motion carried by the following votes: YES – Blakespear, Cabrera, McNamara, Robinson, Schiavoni, Sly; NO – None; ABSENT – Casillas Salas, Vargas, von Wilpert; (Weighted Vote Points: YES – 67 NO – 0; ABSENT – 33)

The Board recessed at 10:25 a.m. and reconvened at 10:26 a.m.

CLOSED SESSION: The Board recessed into Closed Session at 10:26 a.m. to hear Items 11 - 13.

11. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: San Diego County Regional Airport Authority v. Aquatherm L.P., et al., San Diego Superior Court Case No. 37-2022-00037121-CU-BC-CTL

12. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

(Paragraph (1) of subdivision (d) of Cal. Gov. Code §54956.9)

Name of Case: Future DB, International, Inc. v. San Diego County Regional Airport Authority, San Diego Superior Court Case No. 37-2018-00001531-CU-CR-CTL

13. CONFERENCE WITH LABOR NEGOTIATORS:

Cal. Gov. Code §54957.6

Agency designated representatives: Monty Bell, Scott Brickner, Angela Shafer-Payne, Rod Betts, Jeff Rasor, Lola Barnes, Lee Kaminetz

Employee organization: California Teamsters Local 911

REPORT ON CLOSED SESSION: The Board reconvened into Open Session at 10:58 a.m. Amy Gonzalez, General Counsel, reported that the Board voted to ratify a tentative agreement related to Item 13; and that the vote was unanimous, noting Board Members Casillas Salas, Vargas, and von Wilpert as ABSENT.

GENERAL COUNSEL REPORT: None.

BUSINESS AND TRAVEL EXPENSE REIMBURSEMENT REPORTS FOR BOARD MEMBERS, PRESIDENT/CEO, CHIEF AUDITOR AND GENERAL COUNSEL WHEN ATTENDING CONFERENCES, MEETINGS, AND TRAINING AT THE EXPENSE OF THE AUTHORITY:

BOARD COMMENT: None.

ADJOURNMENT: The meeting was adjourned at 11:00 a.m.

APPROVED BY A MOTION OF THE SAN DIEGO COUNTY REGIONAL AIRPORT
AUTHORITY BOARD THIS 3rd DAY OF NOVEMBER 2022.

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: November 3, 2022

Subject:

Acceptance of Board and Committee Members Written Reports on their Attendance at Approved Meetings and Pre-Approval of Attendance at Other Meetings Not Covered by the Current Resolution

Recommendation:

Accept the reports and pre-approve Board Member attendance at other meetings, trainings and events not covered by the current resolution.

Background/Justification:

Authority Policy 1.10 defines a “day of service” for Board Member compensation and outlines the requirements for Board Member attendance at meetings.

Pursuant to Authority Policy 1.10, Board Members are required to deliver to the Board a written report regarding their participation in meetings for which they are compensated. Their report is to be delivered at the next Board meeting following the specific meeting and/or training attended. The reports (Attachment A) were reviewed pursuant to Authority Policy 1.10 Section 5 (g), which defines a “day of service”. The reports were also reviewed pursuant to Board Resolution No. 2019-0074, which granted approval of Board Member representation for attending events and meetings.

The attached reports are being presented to comply with the requirements of Policy 1.10 and the Authority Act.

Fiscal Impact:

Board and Committee Member Compensation is included in the FY 2023 Budget

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Tony R. Russell
Director, Board Services/Authority Clerk

Attachment A

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:	October 2022	
Board Member Name:	Catherine Blakespear	
Date:	10/26/22	
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Thursday, October 6, 2022 9am - noon In Person	Board/ALUC Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	Thursday, October 20, 2022 10am - noon In Person	Capital Improvement Program Oversight Committee Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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Period Covered:		
Board Member Name:		Mary Casillas Salas
Date:		10/24/22
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/12/22	Audit Committee Meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/21/22	Prep for Exec Finance Committee - Teams
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	9/26/22	Exec Finance Committee
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Mary E Salas



BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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Period Covered:		
Board Member Name:		Robinson
Date:		10/1/2022
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	10/6/22 9:00am	SDCRAA Board/ALUC Meetings
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	10/20/22 9:00 am	EPAC MTG GIBOA MTG
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	10/25/22 9:00 a.m.	Exec/Finance Com mtgs
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: Paul E. Robinson

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for "day of service" compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074. Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered: 10/6/2022-10/24/2022		
Board Member Name: Johanna S. Schiavoni		
Date: 10/24/22		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	10/6/2022, 9:00am, SDCRAA offices	SDCRAA Board meeting
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	10/7/2022, 9:00am, SANDAG offices	SANDAG Transportation Committee
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	10/14/2022, 9:00am, SANDAG offices	SANDAG Transportation Committee, joint with SANDAG Board
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074	10/24/2022, 9:00am, SDCRAA offices	SDCRAA, Finance Committee meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

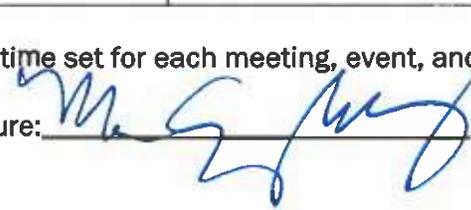
Signature: Johanna Schiavoni

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

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Period Covered: October 2022		
Board Member Name: Nora Vargas		
Date: 10/26/22		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input checked="" type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input checked="" type="checkbox"/> Res. 2019-0074	October 6, 2022, 9 am, Board/ ALUC Meeting, SDCRAA Administration Building, 3255 N. Harbor Drive	Board and Air Port Land Use Commission Meeting
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
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<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: 

BOARD MEMBER EVENT/MEETING/TRAINING REPORT SUMMARY

Directions: This Form permits Board Members to report their attendance at meetings, events, and training that qualifies for “day of service” compensation pursuant to Cal. Pub. Util. Code §170017, Board Policy 1.10 and Board Resolution 2019-0074 Unless attending a meeting held pursuant to the Brown Act, attendance must be pre-approved by the Board prior to attendance and a written report delivered at the next Board meeting. After completing this Form, please forward it to Board Services, Authority Clerk Staff.

Period Covered:		
Board Member Name:		
Date:		
Type of Meeting	Date/Time/Location of Event/Meeting/Training	Summary and Description of the Event/Meeting/Training
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
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<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		
<input type="checkbox"/> Brown Act <input type="checkbox"/> Pre-approved <input type="checkbox"/> Res. 2019-0074		

I certify that I was present for at least half of the time set for each meeting, event, and training listed herein.

Signature: *Mari Weller*

Staff Report

Meeting Date: November 3, 2022

Subject:

Awarded Contracts and Approved Change Orders from September 12, 2022, through October 9, 2022, and Real Property Agreements Granted and Accepted from September 12, 2022, through October 9, 2022

Recommendation:

Receive the report

Background/Justification:

Policy Section Nos. 5.01, Procurement of Services, Consulting, Materials, and Equipment, 5.02, Procurement of Contracts for Public Works, and 6.01, Leasing Policy, require staff to provide a list of contracts, change orders, and real property agreements that were awarded and approved by the President/CEO or her designee. Staff has compiled a list of all contracts, change orders (Attachment A) and real property agreements (Attachment B) that were awarded, granted, accepted, or approved by the President/CEO or her designee since the previous Board meeting.

Fiscal Impact:

The fiscal impact of these contracts and change orders are reflected in the individual program budget for the execution year and on the next fiscal year budget submission.

Amount to vary depending upon the following factors:

1. Contracts issued on a multi-year basis; and
2. Contracts issued on a Not-to-Exceed basis.
3. General fiscal impact of lease agreements reflects market conditions.

The fiscal impact of each reported real property agreement is identified for consideration on Attachment B.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Inclusionary Policy requirements were included during the solicitation process prior to the contract award.

Prepared by:

Jana Vargas
Director, Procurement

Attachment "A"**AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN September 12, 2022 to October 9, 2022****New Contracts**

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
9/12/2022		Salary.com	The Contractor will provide a compensation software subscription for the San Diego County Regional Airport Authority.	Informal RFP	Talent, Culture & Capability	\$15,000.00	9/11/2025
9/13/2022		Brightlife Designs LLC	The Contractor will provide professional seasonal decoration services for the San Diego County Regional Airport Authority.	RFP	Airport Design & Construction	\$625,000.00	9/11/2025
9/14/2022		National Auto Fleet Group	The Contractor will provide two (2) new/unused (2023 Ford F-150 (W1E) XLT 4WD SuperCrew 6.5' Box 157" WB for the San Diego County Regional Airport Authority.	Consortium RFP	Facilities Management	\$109,622.42	9/30/2022

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN September 12, 2022 to October 9, 2022

New Contracts Approved by the Board

Date Signed	CIP #	Company	Description	Solicitation Method	Owner	Contract Value	End Date
9/13/2022	381111	S&L Specialty Construction, Inc.	The Contract was approved by the Board at the July 7, 2022 Board Meeting. The Contractor will provide sound attenuation services for Quieter Home Program Phase 11 Group 11, in the surrounding areas of San Diego International Airport.	RFB	S&L Specialty Construction, Inc.	\$1,989,173.41	7/12/2023
9/13/2022	381201	HHJ Construction, Inc.	The Contract was approved by the Board at the July 7, 2022 Board Meeting. The Contractor will provide sound attenuation services for Quieter Home Program Phase 12 Group 1, in the surrounding areas of San Diego International Airport.	RFB	HHJ Construction, Inc.	\$1,530,653.50	8/13/2023
9/21/2022		Vellutini Corporation dba Royal Electric Company	The Agreement was approved at the April 7 Board Meeting. The Contractor will provide runway electrical vault services for the San Diego County Regional Airport Authority.	RFB	Vellutini Corporation dba Royal Electric Company	\$1,399,399.00	3/17/2023
10/3/2022		ACE Parking Management, Inc.	The Agreement was approved at the July 7 Board Meeting. The Contractor will provide airport shuttle operation services for the San Diego County Regional Airport Authority.	RFP	ACE Parking Management, Inc.	\$70,000,000.00	6/30/2027
10/5/2022		SP Plus Corporation	The Agreement was approved at the July 7 Board Meeting. The Contractor will provide rental car center operation services for the San Diego County Regional Airport Authority.	RFP	SP Plus Corporation	\$103,000,000.00	6/30/2027

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN September 12, 2022 to October 9, 2022

Amendments and Change Orders

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+ / -)	Change Order Value (%) (+ / -)	New Contract Value	New End Date
9/20/2022		Chandler Automated Systems LLC dba Vigilant Technologies	The First Amendment is to extend the term for ninety (90) days. There is no change in total compensation. The Contractor is one of three ready service pool that provides on-call information technology network services for the San Diego County Regional Airport Authority.	Information & Technology Services	\$900,000.00	\$0.00	0.0%	\$900,000.00	12/29/2022
9/20/2022		Economic Development Corporation	The First Amendment is to increase the total amount payable by one hundred fifty thousand dollars (150,000.00). The Compensation amount reflects the additional costs for the two option years not included in the original approval. The Contractor provides formation and management of a global competitiveness council for the San Diego County Regional Airport Authority.	Marketing & Air Service Development	\$225,000.00	\$150,000.00	66.7%	\$375,000.00	3/31/2023
9/23/2022		Kaplan Kirsch & Rockwell LLP	The First Amendment is to extend the term for ninety (90) days. There is no change in total compensation. The Contractor provides general legal services for the San Diego County Regional Airport Authority.	General Counsel	\$500,000.00	\$0.00	0.0%	\$500,000.00	12/29/2022
9/23/2022		Best Best & Krieger LLP	The First Amendment is to extend the term for ninety (90) days. There is no change in total compensation. The Contractor provides general legal services for the San Diego County Regional Airport Authority.	General Counsel	\$500,000.00	\$0.00	0.0%	\$500,000.00	12/29/2022
9/29/2022		Morrison & Foerster LLP	The First Amendment is to extend the term for ninety (90) days. There is no change in total compensation. The Contractor provides general legal services for the San Diego County Regional Airport Authority.	General Counsel	\$500,000.00	\$0.00	0.0%	\$500,000.00	12/29/2022
10/4/2022		C&S Engineers, Inc.	The Second Amendment is to reflect and internal change to the contract type, revise Exhibit B and add specified services for Contractor to facilitate in-person workshops. There is no change in total compensation. The Contractor provides Environmental Consulting Services for the San Diego County Regional Airport Authority.	Environmental Affairs	\$2,900,000.00	\$0.00	0.0%	\$2,900,000.00	7/31/2023

Attachment "A"

AWARDED CONTRACTS AND CHANGE ORDERS SIGNED BETWEEN September 12, 2022 to October 9, 2022

Amendments and Change Orders Approved by the Board

Date Signed	CIP #	Company	Description of Change	Owner	Previous Contract Amount	Change Order Value (+/-)	Change Order Value (%) (+/-)	New Contract Value	New End Date
10/5/2022		Federal Aviation Administration	The Second Amendment was approved at the June 2 Board Meeting. The Second Amendment is to reflect the request to fund additional FAA costs for construction oversight services. The contract term remains the same. The Contractor provides engineering and technical support for the San Diego County Regional Airport Authority.	Airport Design & Construction	\$100,935.94	\$56,443.48	55.92%	\$157,379.42	9/21/2026

Staff Report

November 3, 2022

Subject:

November 2022 Legislative Report

Recommendation:

Adopt Resolution No. 2022-0092, approving the November 2022 Legislative Report.

Background/Justification:

The Authority's Legislative Advocacy Program Policy requires that staff present the Board with monthly reports concerning the status of legislation with potential impact to the Authority. The Authority Board provides direction to staff on legislative issues by adoption of a monthly Legislative Report (Attachment A). The November 2022 Legislative Report updates Board members on legislative activities that have taken place since the previous Board meeting. In directing staff, the Authority Board may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

Federal Legislative Action

In Washington, House and Senate leaders passed legislation to temporarily fund the government past the end of FY 2022. On September 30, 2022, President Biden signed the continuing resolution (CR) into law to keep the government funded through December 16, 2022. Lawmakers will return after the midterm elections to continue work on FY 2023 appropriations.

The process to begin consideration of the National Defense Authorization Act (NDAA), one of the must-pass bills to be considered before the end of the year, started with submission of amendments.

The House Committee on Transportation and Infrastructure and the Senate Committee on Commerce, Science, and Transportation are soliciting input from various stakeholders surrounding FAA reauthorization legislation due next year. Airport Authority staff continue to be actively involved with airport trade associations to determine key policy requests for the upcoming reauthorization.

November 3, 2022

The Airport Authority Government Relations staff and Federal legislative consultants are reviewing the spending packages for any new funding opportunities available to support the Authority's initiatives and operations.

No action has been taken on the nomination of Mr. Phil Washington to be the next Federal Aviation Administrator to date. With a limited number of days left in this year's Congress, the confirmation of Mr. Washington will be a challenge.

The Authority's legislative team does not recommend that the Board adopt any new positions on federal legislation at this time.

State Legislative Action

On September 30, 2022, Governor Newsom wrapped up the remaining bills on his desk for action. The Governor sent out a press release after the signing deadline noting that 997 bills were signed into law and 169 pieces of legislation were vetoed (veto rate of 14.5%). The veto messages were consistent and pointed to the likelihood the state will experience less revenue than estimated and the need to be more fiscally prudent, particularly when reviewing bills that created new programs or ongoing costs not covered in the budget.

Government Relations staff and the Authority's State legislative consultants are monitoring the implementation of signed bills of interest or concern for key Airport Authority policy areas. Most signed bills take effect on January 1, 2023. The Authority's legislative team is continuing to monitor established and extended state grant programs budgeted in the 2022-2023 state budget to keep track of details such as eligibility and timeline for the release of applications for future funding opportunities in areas like climate, infrastructure, and transportation. The Authority's Government Relations team is also preparing and planning for the 2023 Legislative Agenda for presentation to the Board during its January 2023 meeting.

Both the California State Senate and Assembly will convene for an Organizational Session on December 5th, 2022.

The Authority's legislative team does not recommend that the Board adopt any new positions on state legislation at this time.

Fiscal Impact:

Not applicable.

November 3, 2022

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Matt Harris
Director, Government Relations

RESOLUTION NO. 2022-0092

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY,
APPROVING THE NOVEMBER 2022 LEGISLATIVE
REPORT

WHEREAS, the San Diego County Regional Airport Authority (“Authority”) operates San Diego International Airport and plans for necessary improvements to the regional air transportation system in San Diego County, including serving as the responsible agency for airport land use planning within the County; and

WHEREAS, the Authority has a responsibility to promote public policies consistent with the Authority’s mandates and objectives; and

WHEREAS, Authority staff works locally and coordinates with legislative advocates in Sacramento and Washington, D.C. to identify and pursue legislative opportunities in defense and support of initiatives and programs of interest to the Authority; and

WHEREAS, under the Authority’s Legislative Advocacy Program Policy, the Authority Board provides direction to Authority staff on pending legislation; and

WHEREAS, the Authority Board, in directing staff, may adopt positions on legislation that has been determined to have a potential impact on the Authority’s operations and functions.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the November 2022 Legislative Report (“Attachment A”); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

November 2022 Legislative Report

State Legislation

New Assembly Bills

No new Assembly bills to report.

*Shaded text represents new or updated legislative information

Assembly Bills from Previous Report

Legislation/Topic

AB 1322 (Rivas) California Global Warming Solutions Act of 2006: sustainable aviation fuel: production incentives plan

Background/Summary

AB 1322 will establish a framework for the aviation industry to reduce its carbon footprint by creating a plan to incentivize the use of sustainable aviation fuel (SAF). Specifically, this bill will require the California Air Resources Board (CARB) to develop a plan to expand SAF production capacity by identifying tools for increasing SAF supply and demand, infrastructure, and in-state production capacity.

Anticipated Impact/Discussion

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers, and other stakeholders to advocate for policies that would increase the use of low-carbon Sustainable Aviation Fuel to reduce greenhouse gas emissions in the aviation sector. The Airport Authority's Legislative team is monitoring the status of this bill and is working with industry partners and associations to support this measure and any additional sources of funding to incentivize the use of SAF.

Status: 9/28/22 – Vetoed by the Governor.

Position: Support (5/5/22)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 1944 (Lee) Local government: open and public meetings.

Background/Summary

AB 1944 would require local governments to permanently offer the option of virtual participation in public meetings. In addition to making permanent remote access to and live streaming of public meetings, AB 1944 would allow local government bodies to waive a provision of the Brown Act that requires public officials to disclose their private address if they participate in meetings virtually.

Anticipated Impact/Discussion

This bill would provide the local governments, including the Airport Authority with additional flexibility to conduct virtual and hybrid (in-person and virtually) once the current COVID-19 State of Emergency Executive Orders expire. The Authority's legislative team will closely monitor the development of this bill language for any additional impacts on San Diego International Airport (SDIA) and the Airport Authority.

Status: 7/05/22 – Ordered to the inactive file (Dead); committee hearing canceled at the request of the author.

Position: Watch (3/3/22)

*Shaded text represents new or updated legislative information

Legislation/Topic

AB 2449 (Rubio) Open meetings: local agencies: teleconferences.

Background/Summary

AB 2449 would allow a public agency to post a single teleconference location if at least a quorum of members are participating in person from a singular location. The agency must provide opportunity for public comment via call-in, internet-based services and in-person. If a disruption in broadcasting occurs, the local agency shall take no further action on the agenda until public access is restored.

Anticipated Impact/Discussion

This bill would provide the local governments, including the Airport Authority with additional flexibility to conduct virtual and hybrid (in-person and virtually). The Authority's legislative team will work with the California Airports Council (CAC) to identify an industry-wide position, if needed, and closely monitor the development of this bill language for any additional impacts on San Diego International Airport (SDIA) and the Airport Authority.

Status: 9/13/22 – Approved by the Governor and Chaptered by the Secretary of State.

Position: Watch (4/7/22)

*Shaded text represents new or updated legislative information

New Senate Bills

No new Senate bills to report.

*Shaded text represents new or updated legislative information

Senate Bills from Previous Report

Legislation/Topic

SB 37 (Cortese) Contaminated Site Cleanup and Safety Act.

Background/Summary

Existing law requires the Department of Toxic Substances Control to compile a list of specified information, including, but not limited to, hazardous waste facilities where the department took, or contracted for the taking of, corrective action to remedy or prevent, for example, an imminent substantial danger to public health. Existing law requires the State Department of Health Care Services to compile a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers.

This bill would enact the Dominic Cortese “Cortese List” Act of 2021 and would recodify the above-described provisions with certain revisions. The bill would require the Department of Toxic Substances Control to also list hazardous waste facilities where the department issued an order for corrective action after determining that there is or has been a release of hazardous waste or constituents into the environment from a facility. The bill would require the State Water Resources Control Board, instead of the State Department of Health Care Services, to compile and update a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers. The bill would require the Secretary for Environmental Protection to post the information on the California Environmental Protection Agency’s internet website.

On March 11, 2021, SB 37 was amended to replace “Dominic Cortese “Cortese List” Act of 2021” to “Hazardous Waste Site Cleanup and Safety Act.”

On April 13, 2021, SB 37 was amended to remove the requirement that the Department of Toxic Substances Control to also list hazardous waste facilities where the department issued an order for corrective action after determining that there is or has been a release of hazardous waste or constituents into the environment from a facility. The amendments also remove the requirement that the State Water Resources Control Board, instead of the State Department of Health Care Services, to compile and update a list of all public drinking water wells that contain detectable levels of organic contaminants and that are subject to water analysis by local health officers.

The April 13, 2021 amendments require the Secretary for Environmental Protection to post the list or links to the information on the California Environmental Protection Agency’s internet website of all solid waste disposal facilities from which there is a known migration of hazardous waste.

*Shaded text represents new or updated legislative information

Anticipated Impact/Discussion

SB 37 could have an impact on San Diego International Airport (SDIA) as airports are federally mandated to store certain chemicals, including perfluoroalkyl and polyfluoroalkyl (PFAS) for firefighting purposes. The Airport Authority's legislative team will work with the California Airports Council (CAC) to determine an industry-wide position, if applicable, and will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

Status: 9/08/21 – Ordered to inactive file at the request of the author.

Position: Watch (1/7/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

SB 612 (Portantino) School Safety Plans (*formerly Ratepayer Equity*)

Background/Summary

This bill was recently amended with replacement text and is no longer related to the original legislative intent; therefore, it no longer relates to a matter relevant to the Airport Authority or San Diego International Airport.

Anticipated Impact/Discussion

N/A

Status: 6/28/21 – This bill is in the Assembly Education Committee.

Position: None (9/1/21)

*Shaded text represents new or updated legislative information

Federal Legislation

New House Bills

No new House bills to report.

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 741 (Brownley) Sustainable Aviation Fuel Act.

Background/Summary

This bill would establish a national goal for the U.S. aviation sector to achieve a net 35% reduction in GHG emissions by 2035 and net zero emissions by 2050. The bill authorizes \$1 billion over five years, in competitive grants and costing sharing agreements to carry out projects in the U.S. to produce, transport, blend or store sustainable aviation fuel (SAF). The bill also requires EPA to establish an aviation-only Low Carbon Fuel Standard (LCFS) that regulates aviation fuel producers and importers.

Anticipated Impact/Discussion

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers and other stakeholders to find ways to reduce greenhouse gas emissions in the aviation sector. The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) and the Airport Authority.

Status: 2/4/21 – Introduced.

Position: Watch (4/1/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 1346 (Horsford) / S. 477 (Cortez Masto) Hospitality and Commerce Job Recovery Act of 2021.

Background/Summary

H.R. 1346 and S. 477 would provide federal tax credits to support the travel, convention, trade show, entertainment, tourism, and hospitality industries. Specifically, these legislative proposals allow a convention and trade show restart tax credit; extend the employee retention tax credit through 2021; suspend for taxable years 2021 through 2022, the limitation on entertainment expenses related to a trade or business; allow a restaurant and dining restart credit for businesses closed or forced to reduce services due to COVID-19 (i.e., coronavirus disease 2019); allow a 50% tax credit for travel expenditures; and allow a tax credit for unmerchantable inventory for the period between December 31, 2019, and before April 1, 2021.

Anticipated Impact/Discussion

H.R. 1346 and S. 477 are identical pieces of legislation that would provide temporary tax incentives to help restore business travel.

The COVID-19 pandemic has had a devastating impact on the hospitality and travel industries. In California, tourism spending dropped \$59 billion in 2020, and overall travel-related spending in the State is not expected to reach pre-COVID-19 levels until 2025. H.R. 1346 and S. 477 could provide a much-needed stimulus to promote travel growth, jobs and help accelerate the recovery of the tourism industry, benefiting operations at San Diego International Airport (SDIA) and the regional economy.

Status: 2/25/21 – Introduced.

Position: Support (9/2/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 1813 (DeFazio) Funding for Aviation Screeners and Threat Elimination Restoration (FASTER) Act.

Background/Summary

In 2013, Congress began diverting one-third of the revenue collected from airline passenger security fees to be deposited into the general fund of the U.S. Treasury. This diversion has caused the Transportation Security Administration (TSA) to forgo an estimated \$19 billion in these fees. H.R. 1813 would repeal the requirement to divert funds and ensure that passenger security fees are used for aviation security purposes. H.R. 1813 would also provide TSA access to September 11 Security Fee revenue in the event of a lapse in appropriations. This means that, in the event of another government shutdown, TSA would be able to continue paying its officers.

Anticipated Impact/Discussion

Providing TSA access to the full amount of airline passenger security fee revenue would allow TSA to invest in new equipment as well as hire additional staff to better serve passengers, airlines, and airports, including San Diego International Airport (SDIA). This bill would also help minimize the impact of another government shutdown on SDIA by ensuring that there would be no disruption in TSA operations due to a lack of appropriations.

Status: 3/11/21 – Introduced.

Position: Support (4/1/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 2719 (Blumenauer) Rebuilding America’s Airport Infrastructure Act.

Background/Summary

This bill would incrementally increase the Passenger Facility Charge (PFC) cap by \$1.00 annually starting in 2023, until it reaches a level of \$8.50 in 2026. Thereafter, the PFC cap would be adjusted annually for inflation.

Anticipated Impact/Discussion

The Passenger Facility Charge Program allows commercial airports controlled by public agencies to collect up to \$4.50 for every eligible passenger. Airports use these fees to fund FAA-approved projects, including those that enhance safety, security or capacity; reduce noise; or increase air carrier competition. This bill would increase the PFC and these fees could be used to fund FAA-approved projects, including infrastructure upgrades that improve the overall passenger experience. This bill could provide additional funding for San Diego International Airport infrastructure development projects.

Status: 4/22/21 – Introduced.

Position: Support (6/3/21)

*Shaded text represents new or updated legislative information

Legislation/Topic**H.R. 3340 (Garamendi) The TIFIA Airport Act.****Background/Summary**

H.R. 3340 would expand Transportation Infrastructure Finance and Innovation Act (TIFIA) eligibility to airports. As of the end of Fiscal Year 2019, approximately \$1.88 billion of federal financing is available. Privately owned airports or general aviation airport projects are not eligible.

Anticipated Impact/Discussion

H.R. 3340 would provide an additional low-interest federal funding option for airport projects, including the Airport Authority's Airport Development Plan (ADP) and other capital projects. These projects stimulate local economic growth that is desperately needed post-COVID-19 pandemic. The Legislative team is monitoring the status of this bill and working with industry partners and associations to support this measure and any other additional sources of airport funding and resources.

Status: 5/20/21 – Referred to the Subcommittee on Highways and Transit.

Position: Support (6/3/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 3440 (Schneider) Sustainable Skies Act

Background/Summary

H.R. 3440 would create a new tax credit specifically aimed at incentivizing the production and use of low-carbon Sustainable Aviation Fuel (SAF). Under the proposal, SAF that achieves a 50% or greater reduction in lifecycle greenhouse gas (GHG) emissions as compared to conventional jet fuel would be eligible to receive a tax credit ranging from \$1.50/gallon up to \$2.00/gallon for fuels that achieve a 100% GHG emissions reduction. Eligible fuels would receive an additional \$0.01/gallon of tax credit for each percentage point of additional GHG reductions the fuel achieves beyond 50%. The tax credit would sunset after 10 years, and aviation fuel would no longer be eligible to receive the existing Biodiesel/Renewable Diesel Blender's Tax Credit.

Anticipated Impact/Discussion

San Diego International Airport has partnered with airports, airlines, sustainable aviation fuel producers and other stakeholders to advocate for policies that would increase the use of low-carbon Sustainable Aviation Fuel to reduce greenhouse gas emissions in the aviation sector. The Airport Authority's Legislative team is monitoring the status of this bill and is working with industry partners and associations to support this measure and any additional sources of funding to incentivize the use of SAF.

Status: 5/20/21 – Introduced.

Position: Support (11/4/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 4892 (Meng) Quiet Communities Act of 2021.

Background/Summary

This bill would reestablish the Environmental Protection Agency's (EPA) Office of Noise Abatement and Control (ONAC) and require it to study aircraft noise. H.R. 4892 would authorize ONAC to be funded at a level of \$21 million for each of fiscal years 2022 through 2026 and would require the EPA Administrator to conduct a study of aircraft noise and the effects of that noise on surrounding communities. The EPA would be required to submit its noise study to Congress within two years with specific recommendations on new measures that can be implemented to mitigate the impact of aircraft noise on surrounding communities.

Anticipated Impact/Discussion

While this bill is not anticipated to have a direct impact on operations at San Diego International Airport (SDIA), the information collected by the study may be useful in helping the community and the Airport Authority assess any environmental and health impacts of air traffic noise and pollution.

Status: 8/2/21 – Referred to Subcommittee on Environmental and Climate Change.

Position: Watch (10/7/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

H.R. 5574 (Titus) TSA Reaching Across Nationalities, Societies, and Languages to Advance Traveler Education Act (TRANSLATE Act)

Background/Summary

This bill directs the Transportation Security Administration (TSA) to develop a plan to ensure that TSA material disseminated in major airports is better understood by people accessing such airports, including by foreign language speakers and people with vision or hearing impairments.

In developing the plan, the TSA must take into consideration data regarding international enplanement and local populations surrounding major airports.

Anticipated Impact/Discussion

The Authority's legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) operations, including concessions, signage, and airline check in and boarding processes.

Status: 11/19/21 – This bill is currently in the Senate Committee on Commerce, Science, and Transportation.

Position: Watch (1/6/22)

*Shaded text represents new or updated legislative information

New Senate Bills

No new Senate bills to report.

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 303 (Blumenthal) Essential Transportation Employee Safety Act of 2021.

Background/Summary

This bill would require the Secretary of Transportation to work with the Centers for Disease Control and Prevention (CDC) and the Federal Emergency Management Agency (FEMA) to support the efforts of state and local governments to provide for priority testing of transportation workers. The bill would also implement personal protective equipment and cleaning, disinfection, and sanitization requirements for owners and operators of equipment or facilities used by certain transportation employers, including airports. The bill would also codify the mask mandate Executive Order requiring face mask usage in airports, on airplanes, as well as on other forms of public transportation for the duration of the pandemic.

Anticipated Impact/Discussion

As critical infrastructure to the San Diego Region, airport employees have continuously served travelers throughout the COVID-19 pandemic. This bill would ensure basic health safety measures, such as mask wearing, would continue through the duration of the pandemic.

Status: 2/8/21 – Introduced.

Position: Watch (3/4/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 479 (Wicker) Lifting Our Communities through Advance Liquidity for Infrastructure (LOCAL Infrastructure) Act

Background/Summary

States and local governments issue debt as municipal bonds, specifically to fund and support infrastructure and other capital improvement projects. Bonds are usually federally tax-exempt and when interest rates drop, states and local governments oftentimes opt to refinance bonds at a lower rate and therefore allow them to save money. Advance refunding is a mechanism that allows states and local governments to save a substantial amount of capital but was repealed in the 2017 Tax Cuts and Jobs Act.

Specifically, S. 479 amends Section 149(d) of the Tax Code to restore advance refunding and make capital available for use by states and local governments. As a result of this legislation, states and local governments would be able to access advance refunding and refinance municipal bonds in a way that allows for more favorable rates, similar to refinancing one's mortgage at a lower interest rate. Statistics show that advance refunding has allowed states and local governments to save billions, but the mechanism has not been available to them since January 2018.

Anticipated Impact/Discussion

S. 479 would provide the Airport Authority additional flexibility to refinance existing debt and potentially achieve significant interest savings if an advance refunding is executed due to the ability to refund with tax-exempt rather than taxable debt.

Status: 2/25/21 – Introduced.

Position: Support (4/1/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 1715 (Duckworth) Transportation Infrastructure Finance and Innovation Act (TIFIA) for Airports.

Background/Summary

S. 1715 would allow eligible airport-related projects to participate in the TIFIA program which provides credit assistance in the form of direct loans, loan guarantees, and standby lines of credit to projects of national or regional significance.

Anticipated Impact/Discussion

In enacted, the Airport Authority could apply for loans through the TIFIA program to pay for certain projects related to the Airport Development Plan (ADP). These loans would significantly decrease the Airport Authority's interest expenses and thus reduce the total cost of the ADP.

Status: 5/19/21 – Referred to the Committee on Environment and Public Works.

Position: Support (4/1/21)

*Shaded text represents new or updated legislative information

Legislation/Topic

S. 3662 (Peters) Preventing PFAS Runoff at Airports Act.

Background/Summary

S. 3662 would increase the federal government’s cost share of aqueous film forming foam (AFFF) testing equipment to one hundred percent for a specified period. It would also require the Federal Aviation Administration to provide a briefing within eighteen months on how to reimburse airports that purchased testing equipment without federal funding, as well as an estimate on the total cost of reimbursements.

Anticipated Impact/Discussion

The Authority’s legislative team will closely monitor the development of this bill language for any impact on San Diego International Airport (SDIA) operations, including funding and reimbursement opportunities to cover AFFF testing equipment.

Status: 10/11/22 – Message on House action received in Senate and at desk: House amendment to Senate bill.

Position: Watch (4/7/21)

*Shaded text represents new or updated legislative information

Staff Report

Meeting Date: November 3, 2022

Subject:

Authorize an Extension of Food & Beverage Concessionaires 2% Surcharge used for Employee Recruitment and Retention:

Recommendation:

Adopt Resolution No. 2022-0094, authorizing the President/CEO to execute amendments to Food & Beverage Concession Leases to allow Food & Beverage Concessionaires to voluntarily extend a surcharge of 2% used for employee recruitment and retention.

Background/Justification:

On November 4, 2021, the Board approved Resolution No. 2021-0131 authorizing an amendment to the Non-Exclusive Concession Lease ("Concession Lease") for in-terminal Food and Beverage Concessionaires allowing Concessionaires to voluntarily add a temporary surcharge of 2% to all pre-tax food and beverage sales. The surcharge would be used to compensate their employees as either additional wages or bonuses thereby incentivizing recruitment and retention.

All four eligible Concessionaires were required to submit a plan to the Authority for approval prior to implementing the surcharge. Their plans detailed how the Concessionaire intended to distribute the proceeds of the surcharge to their employees, as well as how customers would be informed of the surcharge. In the 10 months since the surcharge went into effect, Concessionaires have indicated that the additional incentive pay has been helpful in both the recruitment of new employees and with retention of existing employees in a very competitive labor market. The surcharge is scheduled to expire on December 31, 2022.

Authority staff recommends that the Board authorize the President/CEO to execute amendments to the Concession Lease for in-terminal Food and Beverage Concessionaires to allow a voluntary extension of the 2% surcharge to be used exclusively as employee incentive pay to support recruitment and retention in food & beverage operations. The period of extension for the surcharge would be coterminous with the expiration of the Concession Lease including any period of holdover status. Most concessionaire leases are set to expire in 2023 or early 2024.

The surcharge is exempt from the calculation of the rental fees due to the Authority and is payable to and distributed to employees by the Concessionaire. The surcharge program will be cancellable at the discretion of the President/CEO, if it is determined that the surcharge is no longer serving the Airport's interest. In the experience to-date, the surcharge has supported the Airport's interest in providing high levels of customer service to the traveling public.

The following conditions must be met in order for Concessionaire to participate in the surcharge after December 31, 2022:

1. The participating Concessionaire is current with its rental payments to the Authority.
2. The participating Concessionaire must submit an implementation plan to the Authority for approval that details how it intends to distribute the proceeds from the surcharge to its employees, without unreasonable delay.
3. For participation in the program, the surcharge must be used as incentive pay with no additional conditions or performance requirements.
4. The implementation plan must also commit to prominently providing notice to customers that identifies the purpose of the 2% surcharge.
5. Notices to customers must be approved at the discretion of the Airport.

Fiscal Impact:

This surcharge is excluded from the gross sales calculation and does not have a Fiscal Impact to the Authority.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

Meeting Date: November 3, 2022

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Deanna Zachrisson
Director, Revenue Generation & Partnership Development

RESOLUTION NO. 2022-0094

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AMENDMENTS TO FOOD & BEVERAGE CONCESSION LEASES TO ALLOW FOOD & BEVERAGE CONCESSIONAIRES TO VOLUNTARILY EXTEND A SURCHARGE OF 2% USED FOR EMPLOYEE RECRUITMENT AND RETENTION

WHEREAS, on November 4, 2021, the Board approved Resolution No. 2021-0131 authorizing an amendment to the Non-Exclusive Concession Lease (“Concession Lease”) for in-terminal Food and Beverage Concessionaires allowing Concessionaires to voluntarily add a temporary surcharge of 2% to all pre-tax food and beverage sales; and

WHEREAS, the surcharge was used to compensate concessions employees as either additional wages or bonuses to support recruitment and increase retention; and

WHEREAS, all eligible food & beverage Concessionaires submitted implementation plans as required the Authority for approval prior to the start of the surcharge in early 2022; and

WHEREAS, the Authority audited the implementation plans for the surcharge in 2022 and found no significant discrepancies; and

WHEREAS, the Concessionaires have reported a positive benefit for their ability to recruit and retain employees, thus reducing vacancies and negative impacts on customer service; and

WHEREAS, the participating Concessionaires have remained current with its rental payments to the Authority in order to be eligible to participate in the surcharge; and

WHEREAS, the surcharge is scheduled to expire on December 31, 2022; and

WHEREAS, the findings included in Resolution No. 2021-0131 are hereby incorporated fully into this Resolution; and

WHEREAS, it is in the best interest of the Authority and the public to allow an extension to the voluntary surcharge on pre-tax food and beverage sales at Food & Beverage Concession locations to preserve a high level of customer service as passenger levels increase, protect the Authority's future revenues, and to ensure the needs of the travelling public are met; and

WHEREAS, the Authority believes that allowing the voluntary surcharge complies with Grant Assurance 22, which pertains to economic nondiscrimination, and Grant Assurance 24, which states that a fee and rental structure must be maintained for airport facilities and services such that the airport will be as self-sustaining as possible; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute the required amendments to allow for the extension of the 2% surcharge to be co-terminous with the expiration of the Concession Lease; and

BE IT FURTHER RESOLVED that participating Concessionaires must have a plan approved by the Authority of how they intend to how it intends to distribute the proceeds from the surcharge to its employees and notify customers of the surcharge after December 31, 2022; and

BE IT FURTHER RESOLVED that the voluntary surcharge shall not be included in the rent calculation due to the Authority; and

BE IT FUTHER RESOLVED that the Board finds that allowing a voluntary surcharge of 2% complies with Grant Assurance 22 and Grant Assurance 24; and

BE IT FURTHER RESOLVED that the Board incorporates the findings made in Resolution 2021-0131 into this Resolution; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: November 3, 2022

Subject:

Authorize the President/CEO for the Disposition of Surplus Property located in the Administration Building

Recommendation:

Adopt Resolution No. 2022-0095 authorizing the President/CEO to advertise and carry out the sale of all surplus materials and equipment in the Administration Building for the best price obtainable by the Authority and waiving the requirement of Policy 8.21(1)(b) to submit an aggregated list of surplus items valued at over \$5,000 to the Board prior to the sale or disposition of such items.

Background/Justification:

As part of the New T1 project, the existing Administration Building (“Building”), is anticipated to be demolished in December 2023. In order to prepare the Building for demolition, it must be decommissioned and emptied of all contents. With the new administration building scheduled to open in late 2023, the Authority has limited time to prepare the Building for demolition. Decommissioning the Building includes the disposition of surplus property, which is property determined to have no further benefit to the Authority or is obsolete and surplus to the needs of the Authority as determined by the President/CEO (“Surplus Property”). Authority Policy 8.21 governs the disposition of Surplus Property. Several Building clean out events are scheduled for the collection of and disposition of Surplus Property in accordance with Authority Policy 8.21.

With Authority staff experience of clearing and disposing Surplus Property in the Facilities Maintenance Department buildings and Airport Design and Construction trailers, reviewing the local marketplace, and meeting with auctioneers and other interested parties, Authority staff believes workstations, office furniture and miscellaneous materials in the Building are Surplus Property valued in excess of Five Thousand Dollars (\$5,000). However, the Authority is still surveying all items in the Building and believes other Surplus Property may be valued over Five Thousand Dollars (\$5,000).

Authority Policy 8.21(1)(b) states: "Materials, equipment and other Authority items valued at over Five Thousand Dollars (\$5,000) per item and determined to be surplus to the needs of the Authority by the President/CEO, together with a statement as to the reasons such materials and equipment are no longer needed, shall be submitted in an aggregated list to the Authority's Board of Directors("Board") at least once each fiscal year." Section (1)(c) states: "[t]he Board may authorize the President/CEO, by resolution, to advertise and carry out the sale of surplus property for the best price obtainable by the Authority."

To efficiently dispose of all Building Surplus Property, including items valued over Five Thousand Dollars (\$5,000), and to maximize any revenue received from the sale of Surplus Property, Authority staff recommends the Board: (1) authorize the President/CEO to advertise and carry out the sale of Surplus Property in the Building for the best price obtainable by the Authority; and (2) waive Authority Policy section 8.21(1)(b) requiring an aggregated list of surplus materials equipment and other items be submitted to the Board prior to the sale or disposition of such items. After the Building is fully decommissioned all sales and donations of Surplus Property will be reported to the Board.

Fiscal Impact:

The Authority receives 100% of the gross sales less any removal costs and auctioneer costs.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Jana Vargas
Director of Procurement

RESOLUTION NO. 2022-0095

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AUTHORIZING THE PRESIDENT/CEO TO ADVERTISE AND CARRY OUT THE SALE OF ALL SURPLUS MATERIALS AND EQUIPMENT IN THE ADMINISTRATION BUILDING FOR THE BEST PRICE OBTAINABLE BY THE AUTHORITY AND WAIVING THE REQUIREMENT OF POLICY 8.21(1)(B) TO SUBMIT AN AGGREGATED LIST OF SURPLUS ITEMS VALUED AT OVER \$5,000 TO THE BOARD PRIOR TO THE SALE OR DISPOSITION OF SUCH ITEMS.

WHEREAS, part of the New T1 project includes decommissioning and demolition of the existing Administration Building; and

WHEREAS, decommissioning and demolition off the Administration Building includes the disposition of surplus property, which is property determined to have no further benefit to the Authority, or obsolete and surplus to the needs of the Authority (“Surplus Property”); and

WHEREAS, Authority Policy section 8.21 governs disposition of Surplus Property; and

WHEREAS, Authority Policy 8.21(1)(b) states: “Materials, equipment and other Authority items valued at over Five Thousand Dollars (\$5,000) per item and determined to be surplus to the needs of the Authority by the President/CEO, together with a statement as to the reasons such materials and equipment are no longer needed, shall be submitted in an aggregated list to the Authority’s Board of Directors (“Board”) at least once each fiscal year.” Section (1)(c) states: “[t]he Board may authorize the President/CEO, by resolution, to advertise and carry out the sale of surplus property for the best price obtainable by the Authority”; and

WHEREAS, to efficiently dispose of all Surplus Property in the Administration Building, including items valued over Five Thousand Dollars (\$5,000), and to maximize any revenue received from the sale of Surplus Property, the Board finds it is in the Authority's best interest to: (1) authorize the President/CEO to advertise and carry out the sale of Surplus Property in the Administration Building for the best price obtainable by the Authority; and (2) waive Authority Policy section 8.21(1)(b) requiring an aggregated list of surplus materials equipment and other items be submitted to the Board prior to the sale or disposition of such items; and

WHEREAS, after the Administration Building is fully decommissioned all sales and donations of Surplus Property will be reported to the Board; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby (1) authorizes the President/CEO to advertise and carry out the sale of Surplus Property in the Administration Building for the best price obtainable by the Authority; and (2) waives Authority Policy section 8.21(1)(b) requiring an aggregated list of surplus materials equipment and other items be submitted to the Board prior to the sale or disposition of such items;

BE IT FURTHER RESOLVED that after the Administration Building is decommissioned, all sales and donations of Surplus Property shall be reported to the Board; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November, 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: November 3, 2022

Subject:

Reject Claim of Kristen Spoon

Recommendation:

Adopt Resolution No. 2022-0097 rejecting the claim of Kristen Spoon.

Background/Justification:

On September 30, 2022, Kristen Spoon filed a claim ("Attachment A") with the San Diego County Regional Airport Authority ("Authority"). Specifically, Spoon alleges that on July 14, 2022, she was injured when she fell as she exited an Aladdin Parking shuttle bus on the elevated departure roadway in front of Terminal Two at San Diego International Airport. Spoon claims damages in an unspecified amount in excess of \$1,000,000 to cover medical bills, treatment, future treatment and pain and suffering.

As described above, Spoon alleges that on July 14, 2022, she was a passenger on an Aladdin Parking shuttle bus that failed to stop in the designated unloading zone of the elevated departure roadway. Spoon claims she was told to exit and slipped on a liquid substance as she did so. Spoon claims the fall resulted in two broken wrists, a broken right leg, two sore ankles and injuries to her bicep area and lower back. She claims the shuttle driver and an airport employee failed to follow safety procedures during the shuttle exit process.

Spoon's claim should be denied. An investigation into the incident revealed the Authority had no notice of a dangerous condition. Aladdin Parking shuttles are not operated by Authority or Airport employees. The General Counsel has reviewed the claim and recommends rejection.

Fiscal Impact:

Not applicable.

Meeting Date: November 3, 2022

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not applicable.

Prepared by:

Amy Gonzalez
General Counsel



**ACCIDENT OR DAMAGE
CLAIM FORM**

Please complete all sections. Incomplete submittals will be returned, unprocessed. Use a typewriter or print in ink.

FOR AUTHORITY USE ONLY	
Document No.:	_____
Filed:	_____

1) Claimant Name: Kristen Spoon

2) Address to which correspondence regarding this claim should be sent:
26636 Margarita Road Suite 101 Murrieta, CA 92563

Telephone No.: (951) 461-2387	Date: 09/30/2022
-------------------------------	------------------

3) Date and time of incident: July 14, 2022

4) Location of incident: *San Diego Airport A-A terminal*

5) Description of incident resulting in claim:

Plaintiff Kristen Spoon was a passenger on a Aladdin Parking Shuttle bus, when the bus failed to stop in the designated loading/unloading zone. Kristen Spoon was advised by the shuttle bus driver to exit. Upon exiting, she slipped on a liquid substance, causing her to suffer severe injuries. Airport employee and the shuttle driver failed to follow safety procedures when allowing passengers to exit the vehicle.

6) Name(s) of the Authority employee(s) causing the injury, damage or loss, if known:
Currently unknown at this time

7) Persons having firsthand knowledge of incident:

Witness (es)	Physician(s): <i>Please see Attached</i>
Name: Douglas Wayne Spoon	Name:
Address: 31035 Fairhill Ct. Murrieta CA 92584	Address:
Phone:	Phone:

8) Describe property damage or personal injury claimed:

Kristen Spoon sustained two broken wrists, a broken right leg, injuries to the bicep area, injuries to her lower right back side and two sore ankles

9) Owner and location of damaged property or name/address of person injured:

Kristen Spoon: 31035 Fairhill Court Menifee, CA 92584

10) Detailed list and amount of damages claimed as of date of presentation of claim, including prospective damages. If amount exceeds \$10,000.00, a specific amount need not be included.

The damages currently exceed \$1,000,000.00 for medical bills and treatment, pain and suffering, and future medical care. The specific amount is currently unknown at this time.

Dated: 09/30/2022

Claimant:



(Signature)

Notice to Claimant:

Where space is insufficient, please use additional paper and identify information by proper section number.

Mail completed original form to:

OR

Deliver completed original form in person to:

Claims
San Diego County Regional Airport Authority
P.O. Box 82776
San Diego, CA 92138-2776

San Diego County Regional Airport Authority
Administration Reception Desk
3225 N. Harbor Drive, 3rd Floor
San Diego, CA 92101

ATTACHMENT A

Medical Physicians

Flack Ambulance
P.O. Box 31001-2183
Pasadena, CA 91110-2183
(855) 563-4535

Scripps Health
4077 Fifth Avenue
San Diego, CA 92103
(619) 294-8111

Kaiser Permanente
10800 Magnolia Ave.
Riverside, CA 92505
(833) 574-2273

Paul Jain, M.D.
3200 Firth Avenue Suite 100
San Diego, CA 62103
858-344-1737 (c)
619-880-8844 (o)
drpauljain.com

RESOLUTION NO. 2022-0097

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY,
REJECTING THE CLAIM OF KRISTEN SPOON

WHEREAS, on September 30, 2022, Kristen Spoon filed a claim with the San Diego County Regional Airport Authority (“Authority”) for losses she claims were the result of falling as she exited an Aladdin Parking shuttle bus on the elevated roadway departure area of Terminal Two at San Diego International Airport; and

WHEREAS, at its regular meeting on November 3, 2022, the Board considered the claim filed by Kristen Spoon and the report submitted to the Board, and found that the claim should be rejected.

NOW, THEREFORE, BE IT RESOLVED THAT THE BOARD HEREBY rejects the claim of Kristen Spoon; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November, 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: November 3, 2022

Subject:

Adopt and Approve Amendments to Authority Codes and Policies

Recommendation:

The Executive Committee recommends that the Board adopt Resolution No. 2022-0093, approving amendments to Authority Codes 1.16, 2.03, 2.08, 7.14, 8.20, 8.40, 9.01, 9.11, 9.14, 9.15, 9.16, 9.17, 9.18, 9.20, 9.22, 9.23, 9.31, 9.32, 9.35, 9.37, 9.40 and Policies 1.20, 1.50, 3.31, 5.01, 5.02, 5.12, 8.21, 8.30, 8.31, 8.50, 9.10, adopting Policy 6.24 and repealing Code 9.24; and

Adopt Resolution No. 2022-0104 amending Policy 2.03 to require that all future additions and amendments to Authority Codes and Policies shall be drafted using gender neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people.

Background/Justification:

The Authority Codes and Policies were initially adopted by the Interim Authority Board on September 20, 2002. Since 2003, the year the San Diego County Regional Airport Authority ("Authority") was formed and began operating San Diego International Airport ("Airport") and acting as the Airport Land Use Commission, several Codes and Policies have been updated, however, staff has recently undertaken a comprehensive review of all Authority's Codes and Policies.

Staff initiated a review of the codes and policies in order to ensure that they reflect the current operations of the Airport and Authority, and are accurate and consistent with applicable Federal, State and local laws and regulations. Amending the codes will also provide alignment with Airport Rules and Regulations.

In order to perform a thorough review, departments and stakeholders responsible for compliance with the requirements of individual codes and policies conducted a thorough review and recommended revisions, an Executive Project Team consisting of two Vice Presidents was created to review all proposed amendments and the General Counsel's Office reviewed all proposed amendments.

Meeting Date: November 3, 2022

With the adoption of Authority Policy 2.03, the Board also desires to promote inclusivity for non-binary and transgendered people employed at and served by the Authority and SAN. Staff is requesting that this policy be amended to require that all future additions and amendments to Authority Codes and Policies be drafted using gender neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people.

Staff presented the new code and proposed amendments to the Executive Committee during a workshop at its October 24, 2022 meeting and the committee voted unanimously to forward the amendments to the Codes and Policies to the Board for approval.

Fiscal Impact:

The is no fiscal impact associated with the requested action.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Staff Report

Meeting Date: November 3, 2022

Page 3 of 3

Application of Inclusionary Policies:

Not Applicable

Prepared by:

Tony R Russell
Director, Board Services/Authority Clerk

RESOLUTION NO. 2022-0093

A RESOLUTION OF THE BOARD OF THE SAN DIEGO
COUNTY REGIONAL AIRPORT AUTHORITY,
ADOPTING AND AMENDING AUTHORITY CODES
AND POLICIES

WHEREAS, the Authority Codes and Policies were initially adopted by the Interim Authority Board of Directors on September 20, 2002; and

WHEREAS, since the creation of the Authority, best practices require a comprehensive and thorough review in order to ensure that the Codes and Policies reflect current operations of the Airport and the Authority; and

WHEREAS, the proposed amendments included in Attachment A were reviewed by the Executive Committee at its October 24, 2022 meeting and the committee forwarded the proposed amendments to the Board with a recommendation for approval.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the amendments to the Authority Codes 1.16, 2.03, 2.08, 7.14, 8.20, 8.40, 9.01, 9.11, 9.14, 9.15, 9.16, 9.17, 9.18, 9.20, 9.22, 9.23, 9.31, 9.32, 9.35, 9.37, 9.40 and Policies 1.20, 1.50, 3.31, 5.01, 5.02, 5.12, 8.21, 8.30, 8.31, 8.50, 9.10, adopts Policy 6.24 and repeals Code 9.24 as outlined in Attachment A; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

ATTACHMENT A

CODES

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 1 - ADMINISTRATION AND GOVERNANCE**
PART 1.1 - AUTHORITY AND ENFORCEMENT
SECTION 1.16 - GENERAL PENALTY
-

(a) Any person violating any of the provisions or failing to comply with any of the mandatory requirements of this Code shall be guilty of a misdemeanor, punishable pursuant to California Penal Code §19 unless, at the sole option of the ~~San Diego County Regional Airport~~ Authority, the violation is cited and prosecuted as an infraction under circumstances set forth in California Penal Code §17(d)(1) or (2). [Cal. Pub. Util. Code §170016.]

(b) An “**infraction**” is punishable by: a fine not exceeding \$100.00 for a first violation. An infraction is not punishable by imprisonment.

~~(1) — A fine not exceeding \$100.00 for a first violation, and a misdemeanor for any subsequent violation.~~

~~(2) — An infraction is not punishable by imprisonment.~~ A person charged with an infraction shall not be entitled to a trial by jury. ~~A person charged with an infraction shall not be entitled or~~ to have the public defender or other counsel appointed at public expense to represent ~~him or her~~ them unless ~~he or she~~ they ~~is~~ are arrested and not released on ~~his or her~~ their written promise to appear, on ~~his or her~~ their own recognizance, or upon a deposit of bail.

(c) A “**misdemeanor**” is punishable by: imprisonment in the County jail not exceeding six months; or by a fine not exceeding \$1,000.00; or by both.

~~(1) — Imprisonment in the County jail not exceeding six months; or by a fine not exceeding \$1,000.00; or by both.~~

(d) Each such person described in Section (a) above, shall be guilty of a separate offense for each and every day during any portion of which any violation of any provision of this Code is committed, continued or permitted by any such person, and ~~he or she~~ they shall be punished accordingly.

(e) Payment of a fine shall not excuse payment of any fee required by this Code.

(f) In addition to the foregoing, any violation of the provisions of this Code is deemed to be a public nuisance. Such violations may be abated by civil action or pursuant to applicable administrative abatement procedures.

(g) A violation of any Code section may, at the discretion of the prosecutor, if the

violation is initially charged as a misdemeanor rather than an infraction, be prosecuted as an infraction, subject to the procedures described in Subsection (b)(~~12~~) above, and Subsection (h) below, when:

(1) The prosecutor files a complaint charging the offense as an infraction, unless the defendant, at the time ~~he or she is~~ they are arraigned, after being informed of ~~his or her~~ their rights, elects to have the case proceed as a misdemeanor; or

(2) The court of relevant jurisdiction, with the consent of the defendant, determines that the offense is an infraction in which event the case shall proceed as if the defendant had been arraigned on an infraction complaint.

(h) Except as otherwise provided by law, all provisions of law related to misdemeanors shall apply to infractions, including, but not limited to, powers of authorized officers, jurisdiction of courts, periods for commencing action and bringing a case to trial and burden of proof.

(i) The Authority may employ necessary personnel to enforce its rules, regulations, Codes and Policies. [Cal. Pub. Util. Code §170016(~~ed~~).]

[Amended by Resolution No. 2008-0029 dated March 6, 2008.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 2 - ETHICS

PART 2.0 - ETHICS AND CONDUCT

SECTION 2.03 - BOARD NON-INTERFERENCE WITH ADMINISTRATION

(a) Except for the purpose of inquiry into the affairs of the Authority and the conduct of any Authority department or office, the Board and its members shall deal with Authority employees who are subject to the direction and supervision of the President/CEO solely through the President/CEO. Neither the Board nor its members shall: (1) give or attempt to give orders to any Authority officer or employee either publicly or privately; (2) attempt to coerce or influence the President/CEO or any Authority officer or employee with respect to any contract, purchase of supplies, or any other administrative action; or (3) in any manner direct or request the appointment of any person to, or ~~his~~ their removal from, office or Authority position by the President/CEO or ~~his or her~~ their subordinates.

[Amended by Resolution No. 2018-0106 dated October 4, 2018.]
[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 2 - ETHICS**
PART 2.0 - ETHICS AND CONDUCT
SECTION 2.08 - PROHIBITED CONFLICTS OF INTEREST
-

(a) The Authority is required to adopt a Conflict of Interest Code pursuant to Section 87300 of the California Government Code. The Authority's Conflict of Interest Code is contained in Authority Code Section 2.30. The Conflict of Interest Code incorporates many of the provisions of the California Political Reform Act (California Govt. Code §§ 81000-91015) ("California Political Reform Act") pertaining to conflicts of interest.

(b) This Ethics Code incorporates and makes applicable to the Board members and Employees: (1) the Authority's Conflict of Interest Code; and (2) the provisions of the California Political Reform Act, and (3) the regulations of the California Fair Political Practices Commission pertaining to conflicts of interest, including, but not limited to, California Government Code § 84308, which governs any Board member who is running or has run for elective office. In some instances, the provisions of this Ethics Code may be more restrictive than the provisions of the California Political Reform Act or the regulations of the California Fair Political Practices Commission. The provisions of this Ethics Code shall apply in such cases.

(c) By way of summary, a conflict of interest occurs when a Board member or Employee, acting in an official capacity, makes, participates in making or in any way attempts to use his or her official position to influence a decision of the Authority in which he or she knows or has reason to know that he or she has a financial interest. Financial interests include:

(1) A business entity in which a Board member or Employee or an immediate family member has an investment or holds a management position;

(2) Real property in which a Board member or Employee or an immediate family member owns an interest; and

(3) Any person or entity that is a source of income, gifts or loans to a Board member, Employee or an immediate family member.

(d) Notwithstanding a conflict of interest, certain exceptions contained within the California Political Reform Act and the regulations of the California Fair Political Practices Commission may result in the official or Employee not being disqualified.

(e) If a disqualifying conflict exists, the Board member or employee must be disqualified from making, participating in making or attempting to use his or her official position in any way to influence the Authority's decision which involves that financial interest.

(f) Every Board member and employee of the Authority is responsible for knowing the conflict of interest rules and knowing when he or she has a disqualifying conflict of interest. However, Board members and Employees may consult the Authority's Ethics Officer, General Counsel or such other authorized individual designated by the Authority ethics officer ("**Ethics Officer**") when faced with a conflict of interest issue. As soon as a Board member or Employee has a disqualifying conflict of interest, he or she shall:

~~(1) — Promptly file with the Ethics Officer a signed statement disclosing the nature and extent of the conflict of interest;~~

(12) Immediately stop participating further in the matter;

(23) If an Employee, notify his or her supervisor about the disqualification; and

(34) If a Board member, set forth the disqualification in the official record of the Authority.

(g) The Authority may prepare supplementary material regarding the applicable conflict of interest rules and distribute such material to Board members and officials and Employees.

[Amended by Resolution No. 2019-0015 dated February 7, 2019.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 7 - SAFETY AND SECURITY**
PART 7.0 - REGULATION OF CONDUCT
SECTION 7.14 - FILMING AND PHOTOGRAPHY
-

(a) No person shall take a still, motion or sound motion picture, photograph or video on the Airport for commercial purposes without ~~prior written permission of the President/CEO and a Commercial Filming/Photography Permit authorized by the President/CEO. Commercial Filming/Photography Permit are to provide guidance to and govern the activities of photographers, film crews and other individuals involved in conducting Filming activities at SDIA.~~ This prohibition does not apply to representatives of the press when photographing, filming, or video recording for news purposes.

(b) No person shall take a still, motion or sound picture, photograph or video on the Airport in a manner which is intended to or does:

- (1) Interfere with the safe operation of the Airport;
- (2) Obstruct or impede any screening or inspection process of passengers, employees, aircrafts, vehicles, luggage or cargo;~~or~~
- (3) Disrupt the operation or activities of the Airport, or of any tenant, licensee, or permittee of the Authority; or
- (4) Constitute a proximate and cognizable threat to the safety of personnel or to Airport sensitive security areas, as determined by a duly appointed law enforcement officer or designated representative of the Authority.

[Amended by Resolution No. 2011-0002 dated January 6, 2011.]
[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 8** - **GENERAL OPERATIONS**
PART 8.2 - **AUTHORITY FACILITIES**
SECTION 8.20 - **ANIMALS**
-

(a) No person shall bring or allow an animal on the facilities and airports under the jurisdiction of the Authority except as follows:

(1) Service animals as defined under applicable law in 85 C.F.R. 238; and ~~emotional support animals~~

(2) Animals properly crated for shipment by air; and

(3) Domestic animals if restrained by a leash or confined in such a manner as to be under the positive control of the owner or handler; provided, however, that such domestic animals shall not be allowed in airport terminal buildings or passenger loading areas, except as permitted in subsections (1) and (2) above.

(b) No person shall enter any terminal or the air operating area of any facility or airport under the jurisdiction of the Authority with a dog or other animal except one permitted under federal, state or local laws, or one properly confined in a suitable container for shipment.

(c) No person shall permit any animal to urinate or defecate upon the sidewalks or upon the floor of any facility or airport under the jurisdiction of the Authority.

(d) No person shall feed or perform any other act to encourage the congregation of birds or other animals on any facility or airport under the jurisdiction of the Authority.

(e) No person shall hunt, pursue, trap, catch, injure or kill any animal on any facility or airport under the jurisdiction of the Authority unless expressly authorized by the Authority in writing.

[Amended by Resolution No. 2019-0025 dated March 14, 2019.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 8 - GENERAL OPERATIONS**
PART 8.4 - BUSINESS AND COMMERCIAL ACTIVITIES
SECTION 8.40 - EXPRESSIVE ACTIVITIES
-

(a) No person shall engage in any of the following activities on ~~the any facilities facility and or~~ airports under the jurisdiction of the ~~San Diego County Regional Airport Authority (the "Authority")~~, except as provided in subsection (b) below:

- (1) Sell or distribute any merchandise, including, but not limited to jewelry, food stuffs, candles, flowers, badges and clothing;
- (2) Solicit and receive alms;
- (3) Solicit and receive funds;
- (4) Conduct surveys or solicit information from the general public;
- (5) Conduct or participate in any parading, picketing, marching, patrolling, demonstrating and/or assembling; or
- (6) Seek petition signatures.

(b) The activities set forth in subsection (a) may be conducted on ~~the any the facilities facility and or~~ airports under the jurisdiction of the Authority in areas designated by the ~~Authority's Executive Director/President/CEO~~ or ~~his or her their~~ designee (~~the "Executive Director"~~) from time to time; provided, that persons desiring to engage in one of the above listed activities first must obtain a permit from the ~~Executive Director/President/CEO~~. The President/Executive Director/CEO has designated the areas ("Expressive Activity Areas") of SDIA Airport property where Expressive Activities ("Expressive Activities") may be conducted. Such permits shall be issued in accordance with procedures established by the ~~Executive Director/President/CEO~~.

(c) If any person engages in any ~~of the activities~~ prohibited by subsection (a) above without a permit, ~~then the Executive Director/President/CEO, or their designee~~, shall advise such person of this section and its restrictions ~~therein~~ and shall request the person ~~to cease conducting~~ the prohibited ~~ing~~ activities.

(d) No person shall interfere with, impede or obstruct the work or activities of the Authority's personnel, tenants, lessees or other persons.

(e) No person shall interfere with, impede or obstruct the movement or activities of the general public.

CODE SECTION NO. 8.40

~~(f) — Any violation of the provisions of this section shall constitute a misdemeanor.~~

(fg) In addition to the penalties specified in this Code for any violation of this section,
~~The Executive Director~~President/CEO may seek relief from the appropriate court to restrain or
enjoin any violation of this section.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[~~Superseded by Resolution No. _____ dated _____.~~]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
 - PART 9.0 - APPLICATION
 - SECTION 9.01 - GENERAL APPLICATION
-

(a) The Codes contained in this Article 9 shall be applicable, as appropriate, to all other facilities and airports under the jurisdiction of the ~~San Diego County Regional Airport~~ Authority.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Superseded by Resolution No. _____ dated _____.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 9** - **SAN DIEGO INTERNATIONAL AIRPORT**
PART 9.1 - **GROUND TRANSPORTATION**
SECTION 9.11 - **TRANSPORTATION SERVICE REGULATIONS**
-

(a) No person shall operate, drive or cause to be operated or driven any Taxicab, Vehicle for Hire, Charter Vehicle, TNC Vehicle, scheduled ground transportation service, hotel or other courtesy vehicle or any other commercial ground transportation service (except as provided in Section 9.23 of this Code) over and upon the non-dedicated private streets for the transportation of persons and/or baggage from or within the Airport facility without all valid and necessary permits or agreements issued by the Authority.

(b) Certain words and phrases used in this Article 9 are defined as follows, unless the context requires a different meaning:

(1) **“Charter Vehicle”** shall mean any vehicle issued a Charter-Party Carrier of Passengers Certificate by the California Public Utilities Commission.

(2) **“Courtesy Vehicle”** shall mean any vehicle used by a hotel, rental car company, off-airport parking lot or any other service transporting passengers where there is no charge for said services.

(3) **“Hearing Officer”** shall mean the individual or individuals appointed by the Authority to hear the evidence and information regarding Permit Holders facing administrative action.

(4) **“Non-Dedicated Streets”** shall mean streets under the control and jurisdiction of the Authority and not dedicated to any other governmental agency.

(5) **“Permit Holder”** shall mean any individual, company, organization, entity or affiliate permitted to operate ground transportation service vehicles within the San Diego International Airport.

(6) **“Taxicab”** shall mean any passenger vehicle designed to carry no more than eight persons, excluding the driver, used to carry passengers for hire and licensed as such by a local authority.

(7) **“TNC Vehicle”** shall mean any passenger vehicle engaged in providing Transportation Network Company services and issued a Transportation Network Company permit by the California Public Utilities Commission.

(8) **“Vehicle for Hire”** shall mean any vehicle issued a Passenger Stage Corporation Certificate by the California Public Utilities Commission.

[Amended by Resolution No. 2014-0073R, dated July 7, 2014.]
[Amended by Resolution No. 2012-0083 dated July 12, 2012.]
[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 9** - **SAN DIEGO INTERNATIONAL AIRPORT**
PART 9.1 - **GROUND TRANSPORTATION**
SECTION 9.14 - **INSURANCE**
-

(a) No person shall operate, drive, or cause to be operated or driven any Taxicab, Vehicle for Hire, Charter Vehicle, TNC Vehicle, scheduled ground transportation service, hotel or other courtesy vehicle or any other commercial ground transportation service (except as provide in Section 9.23 of this Code) (“**Insured Drivers Permitee**”) over and upon the non-dedicated ~~private~~ streets for the transportation of persons and baggage from or within the Airport unless they establish and maintain in effect the forms of financial responsibility for public liability and workers’ compensation specified in this Section.

(1) Insured ~~Drivers Permitee~~ shall maintain a valid policy of automobile liability insurance executed and delivered by a company authorized to carry on insurance business in the State of California, with an AM Best Company financial rating acceptable to the President/CEO. The minimum terms and limits of said policy ~~shall~~ may be set from time to time by the President/CEO or Regulatory Agency. The terms of the policy shall provide that the insurance company assumes financial responsibility for injuries to persons, property and employees caused by the operation of the Insured ~~Permitee Drivers~~ and their authorized drivers and Airport Ground Transportation Service Permitted vehicles.

(2) Insured ~~Drivers Permitee~~ shall maintain a valid policy of workers’ compensation insurance for all its employees and ~~shall~~ may include a waiver of subrogation endorsement in favor of the Authority.

(b) A valid certificate of insurance issued by the company providing the insurance policy required under the provisions of this section shall be filed with and approved by the President/CEO. This certificate, with appropriate endorsements to the underlying policies, shall provide that the Authority and its officers, employees and agents are named as additional insureds. It shall also provide that the insurer will notify the Authority at least 30 days prior to a reduction in coverage or cancellation of the policy. The certificate also shall state:

- (1) The insurance policy number;
- (2) The type and limits of coverage, including any deductibles or self-insured retention;
- (3) The specific vehicle(s) insured for vehicle liability coverage;

- (4) The effective dates of the policy; and
- (5) The certificate's date of issue.

(c) An Insured ~~Driver~~ Permittee may satisfy the requirements of this Code Section where the holder of a valid ground transportation permit maintains the required insurance covering the Insured ~~Driver~~ Permittee.

[Amended by Resolution No. 2015-0066 dated July 1, 2015]
[Amended by Resolution No. 2014-0073R dated July 7, 2014]
[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 9 - **SAN DIEGO INTERNATIONAL AIRPORT**
PART 9.1 - **GROUND TRANSPORTATION**
SECTION 9.15 - **VEHICLE REGISTRATION**

(a) No Airport Ground Transportation Service Permit shall be issued to a Taxicab, Vehicle for Hire, Charter Vehicle or Courtesy Vehicle, or other commercial ground transportation service vehicle without proof of valid vehicle registration provided to and approved by the Authority.

(b) California vehicle registration required above shall list the Driver, Permit Holder or the Permit Holder's "dba" as the registered owner. If a vehicle is leased or rented, then a copy of a valid lease or rental agreement shall be provided to and approved by the Authority prior to any permit being issued.

[Amended by Resolution No. 2015-0066 dated July 1, 2015]

[Amended by Resolution No. 2014-0073R dated July 7, 2014]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 9** - **SAN DIEGO INTERNATIONAL AIRPORT**
PART 9.1 - **GROUND TRANSPORTATION**
SECTION 9.16 - **FINANCIAL OWNERSHIP AND OPERATING RECORDS**
-

(a) Every holder of an Airport Ground Transportation Service Permit shall maintain:

(1) Financial records in accordance with good accounting practices;

(2) Ownership records; and

(3) Operating records in a form, and at intervals, which shall be determined from time to time by the ~~San Diego County Regional Airport Authority (the "Authority")~~. President/CEO.

(b) Ownership and operating records shall be made available to the Authority upon demand at any reasonable time. The Permit Holder shall retain operating records for a minimum of six months from the date the records are created.

(c) For the purposes of this Section, ownership records shall include, but are not limited to the following:

(1) Copies of the Articles (or Certificate) of Incorporation as filed with the Secretary of State of the entity's state of incorporation;

(2) Records identifying all corporate officers and board members. A corporation shall report any change in corporate officers or members of its board within ten days of the effective date of such change;

(3) A stock register recording the issuance or transfer of any shares of the corporate stock; and

(4) The registration cards issued by the State of California Department of Motor Vehicles to the Permit Holder for all vehicles operating on Authority property under the authority of a Ground Transportation Service Permit.

(d) For the purposes of this Section, operating records shall include, but are not limited to the following:

(1) Typed or written radio dispatch records;

(2) Any log that describes the trips transporting passengers and baggage to and from, or within the ~~San Diego International Airport~~;

(3) Copies of the daily trip log required pursuant to Metropolitan Transit Development District System, Board Ordinance 11;

(4) Waybills as defined under the California Public Utilities Commission General Order 157; and

(5) Any other similar records.

~~(e) In order to ensure compliance with the foregoing sections, the Authority may shall perform annual audits of each Ground Transportation Service Permit Holder.~~

(ef) If found to be out of compliance, the Ground Transportation Service Permit Holder may be subject to revocation of permit as set forth in this Code.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Superseded by Resolution No. _____ dated _____.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
PART 9.1 - GROUND TRANSPORTATION
SECTION 9.17 - COMPLAINTS

(a) Every Airport Ground Transportation Service Permit Holder shall respond within ten days to any written complaint concerning transportation services provided or arranged by the Permit Holder to or from the ~~San Diego International~~ Airport.

(b) A Permit Holder also shall respond within ten days to any inquiries from the ~~San Diego County Regional Airport~~ Authority regarding service complaints and provide copies of any requested correspondence and records.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Superceded by Resolution No. _____ dated _____.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 9 - **SAN DIEGO INTERNATIONAL AIRPORT**
PART 9.1 - **GROUND TRANSPORTATION**
SECTION 9.18 - **DISABLED PASSENGER SERVICES**

(a) Every Vehicle for Hire operator shall provide in its service fleet for the ~~San Diego International~~ Airport, at a minimum, at least one wheelchair lift-equipped vehicle. In addition to requirements under state and federal law, Each Vehicle for Hire operator shall provide wheelchair lift-equipped vehicles according to the following schedule when adding to or replacing airport vehicles in its fleet:

(1) One to 50 authorized vehicles requires one wheelchair-lift equipped vehicle.;

(2) 51 to 100 authorized vehicles requires two wheelchair-lift equipped vehicles; and

(3) Vehicle for Hire Operators may subcontract to provide wheelchair-lift equipped vehicles. Operators shall obtain prior written approval from the ~~San Diego County Regional Airport~~ Authority for any agreements between the operator and subcontractors providing wheelchair-lift equipped vehicles.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Supereeded by Resolution No. _____ dated _____.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 9 - **SAN DIEGO INTERNATIONAL AIRPORT**
PART 9.2 - **GROUND TRANSPORTATION**
SECTION 9.20 - **LIMITATIONS**

(a) The Board ~~of Directors of the San Diego County Regional Airport Authority~~ may make any changes to these Sections ~~9.01~~ to 9.20, inclusive, of this Code, including, without limitation, the manner in which any Ground Transportation Service Permit Holder or vehicle decal is determined, regulated and replaced.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Supereeded by Resolution No. _____ dated _____.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
PART 9.2 - GROUND TRANSPORTATION
SECTION 9.22 - SUSPENSION, REVOCATION, DENIAL AND FINE OF GROUND
TRANSPORTATION PERMITS AND SERVICES

(a) The ~~Executive Director~~ President/CEO or ~~his or her~~ their designee (~~the "Executive Director"~~) of the ~~San Diego County Regional Airport Authority~~ (~~the "Authority"~~) shall ~~may~~ suspend, revoke or deny ~~the a~~ Ground Transportation Service Permit ~~or driver~~ Driver permit Permit, as applicable, ~~of an permit holder or driver~~ for failure to comply with any of the provisions of Sections ~~9.01 to 9.13, inclusive,~~ of this Code ~~pertaining to ground transportation services~~. Any such suspension or revocation shall be separate from any ~~other~~ civil or criminal ~~proceedings penalties and shall not be a basis for relief of liability or responsibility pursuant to the proceedings~~. The action of the ~~Executive Director~~ President/CEO shall be subject to the appeals provisions provided herein.

(b) Upon a determination by the ~~Executive Director~~ President/CEO that a Permit Holder, operator of a vehicle or Taxicab, or applicant falls within the provisions of subsection (a) above, the Permit Holder or applicant, as the case may be, shall be notified in writing of the suspension, revocation or denial and the manner in which such action may be appealed.

(c) The Permit Holder, driver or applicant shall be notified that ~~he or she~~ they they may file a written appeal with the ~~Executive Director~~ President/CEO. Each appeal must be perfected by a letter addressed to the ~~Executive Director~~ President/CEO and personally delivered to the ~~Authority~~ Clerk, or sent by U.S. mail ~~postmarked with the United States Postal Service~~, within ten business days of the date notice of the decision of the ~~President/CEO~~ Executive Director addressed to the party making the appeal is placed with the United States Postal Service, which letter of appeal must state that an appeal from the decision of the ~~Executive Director~~ President/CEO is desired. If no appeal is filed within the said ten days, it shall be grounds to deny a hearing; ~~and any~~ Any untimely filed appeal shall be dismissed by the Hearing Officer. A suspension or revocation shall immediately become effective if an appeal is not timely filed within the ten business days, except in circumstances where the public's safety is affected. If an appeal is timely filed, the revocation or suspension shall be stayed pending the final determination of the appeal. In the event the permit, which is the subject of the action, expires and a new permit is issued to the same operator prior to the suspension or revocation taking effect and being fully carried out, or prior to final decision on appeal, the new permit shall be issued conditioned upon and shall be subject to the pending suspension or revocation. If no appeal is taken, said new permit shall be so suspended or revoked. If on appeal and suspension or revocation is the final decision, the new permit shall be so suspended or revoked. There shall be no requirement for further notice or hearing regarding the new permit.

(d) When an appeal is timely filed, the ~~Executive Director~~President/CEO shall cause the appeal to be assigned to a Hearing Officer. The matter shall be heard no later than 60 calendar days from the date of the filing of the appeal. The Hearing Officer shall notify the parties in writing of the time, date and place of the hearing. The notice shall be sent to the appellant by registered or certified mail, or hand-delivery. The Hearing (the “**Hearing**”) is an informal administrative proceeding with the rules of evidence relaxed from strict judicial practice. In that regard, hearsay evidence is admissible. All parties may be represented by legal counsel, witnesses shall be sworn and be subject to cross-examination, and cumulative or repetitive evidence should not be admitted. The Hearing Officer may subpoena witnesses and establish additional procedures within the provisions of California Government Code Sections 11507.5 through 11511 and as may be required to serve the interest of justice. The Hearing Officer may uphold the suspension, revocation or denial or reverse or modify the decision which is the subject of the appeal, or make a different decision. A copy of the decision of the Hearing Officer specifying findings of fact and reasons for the decision shall be furnished to the parties within ten business days of the conclusion of the Hearing.

(e) The final decision of the Hearing Officer shall be the final administrative remedy. There shall be no rehearing or reconsideration. The final decision shall be subject to judicial review pursuant to California Code of Civil Procedure Sections 1094.5 and 1094.6.

(f) An exception to the hearing provisions above shall be made when, in the opinion of the Authority, there is a clear and immediate threat to the safety and protection of the public, the Authority may suspend or revoke a permit prior to a Hearing being held. The Authority shall prepare a written notice of suspension or revocation which includes a statement of the action, a concise explanation of the reasons for the action, the statutory basis relied upon for such action, and an explanation of the Permit Holder’s right to request a Hearing from the Authority. Such notice shall be either sent by certified mail to the Permit Holder or be personally delivered. The Permit Holder may request a Hearing from the Authority within five business days of receipt of notification that the permit has been suspended or revoked in the manner provided above in Subsection (c). The Hearing Officer shall notify the appellant of time and place of such Hearing and the Hearing shall be conducted in the manner prescribed in this Section. The Hearing shall be held not more than 15 business days from the date of receipt of said request for Hearing. The suspension or revocation shall not be stayed during pendency of said appeal Hearing.

(g) It shall be unlawful for any person to operate any Ground Transportation Service Vehicle from a facility or airport under the Authority’s jurisdiction providing any ground transportation from such facility or airport during the period of any suspension or revocation of the permit or the driver’s permit.

(h) No person shall use or give permission to use any vehicle or Taxicab to provide any ground transportation service from a facility or airport under the Authority’s jurisdiction during the period of any suspension or revocation of the permit.

(i) When a permit has been suspended or revoked, the operation of any vehicle or taxicab authorized by such permit shall cease.

CODE SECTION NO. 9.22

(j) Whenever any person or permit holder acquires an address different from the address previously given the Authority, the person shall within ten business days thereafter notify the Authority, in writing, of the old and new address.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Superseded by Resolution No. _____ dated _____.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
PART 9.2 - GROUND TRANSPORTATION
SECTION 9.23 - GROUND TRANSPORTATION PERMIT - EXCEPTION

(a) No ground transportation permit shall be required for the operation of ground transportation services for the transportation of persons and baggage from the ~~San Diego International Airport (the "Airport")~~ to any government-owned public transportation system.

(b) No permit shall be required for the transportation of persons and baggage from the Airport by a vehicle operated for the transportation of passengers pursuant to a tour charter party license issued by the California Public Utilities Commission operating under an agreement or contract, with a passenger capacity of 25 persons or greater.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

[Supereeded by Resolution No. _____ dated _____.]

~~SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY~~

~~CODES~~

~~ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
PART 9.2 - GROUND TRANSPORTATION
SECTION 9.24 - VIOLATIONS~~

~~(a) Violations of any of the provisions of Sections 9.01 to 9.24, inclusive, of this Code shall may be charged as a misdemeanor and subject to:~~

- ~~(1) Imprisonment in the county jail not exceeding six months;~~
- ~~(2) A fine not exceeding one thousand dollars (\$1,000);~~
- ~~(3) Having their vehicle impounded; or~~
- ~~(4) Having any combination of subsections (1), (2), and (3) above imposed.~~

~~[Amended by Resolution No. 2014-0073R dated July 7, 2014]
[Adopted by Resolution No. 2002-02 dated September 20, 2002.]~~

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
PART 9.3 - LANDSIDE OPERATIONS
SECTION 9.31 - SPEED REGULATIONS - MOTOR VEHICLES

(a) It shall be unlawful to operate any vehicle on ~~the facilities and airports under the jurisdiction of the San Diego County Regional Airport Authority~~ Airport facilities in excess of posted speed limits.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Superseded by Resolution No. _____ dated _____.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
PART 9.3 - LANDSIDE OPERATIONS
SECTION 9.32 - VEHICLE PARKING REGULATED

(a) The ~~Executive Director~~President/CEO of the San Diego County Regional Airport Authority or ~~his or her~~ their designee is hereby instructed to have lines or markings painted or placed upon the curb or upon the street for the purpose of designating parking spaces. Vehicles shall park within the lines or markings so established. It shall be unlawful to park any vehicle across any such line or marking or to park said vehicle in such position that the same shall not be entirely within the area so designated by such lines or markings.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[Superseded by Resolution No. _____ dated _____.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 9** - **SAN DIEGO INTERNATIONAL AIRPORT**
PART 9.3 - **LANDSIDE OPERATIONS**
SECTION 9.35 - **IMPOUNDING OF ILLEGALLY PARKED VEHICLES**
-

(a) The authorized officers of the ~~San Diego County Regional Airport~~ Authority (~~the "Authority"~~) shall have the right to remove any vehicle found parked in violation of posted signs. In removing vehicles, authorized officers of the Authority shall follow the provisions of Section 22850, *et seq.* of the California Vehicle Code establishing the procedure to remove and store vehicles. No vehicle may be removed under the provisions of this section unless signs are posted in the regulated areas which give notice of the restrictions as to parking governing the area in which said vehicle may be found and indicating that vehicles parked in violation will be removed.

[~~Adopted by~~ Resolution No. 2002-02 dated September 20, 2002.]
[~~Superseded by~~ Resolution No. _____ dated _____.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
PART 9.3 - LANDSIDE OPERATIONS
SECTION 9.37 - AUTHORIZATION TO MOVE VEHICLES
-

(a) The ~~Executive Director/President/CEO~~ or ~~his or her~~ their designee of the San Diego County Regional Airport Authority (the "**Authority**"), has the authority to remove from any area on ~~any facility~~~~the facilities and or~~ airports under the jurisdiction of the Authority, ~~including, without limitation, the San Diego International Airport,~~ any vehicle which is disabled, abandoned or parked in violation of these rules and regulations, or which presents an operational or security problem to any other area of such facilities and airports; and may store the same at the owner's or operator's expense and without liability for damage which may result while removing, towing or storing.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

[Superseded by Resolution No. _____ dated _____.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

CODES

- ARTICLE 9** - **SAN DIEGO INTERNATIONAL AIRPORT**
PART 9.4 - **AIRFIELD OPERATIONS**
SECTION 9.40 - **AIRPORT USE REGULATION AT SAN DIEGO INTERNATIONAL AIRPORT**
-

(a) Overview. This Section 9.40 sets forth the regulations of the ~~San Diego County Regional Airport Authority (the "Authority")~~ restricting and regulating the use of the ~~San Diego International Airport (the "Airport")~~ by certain types of aircraft, and restricting the use of the Airport during certain times of the day. The Authority is the certificated operator of the Airport. This Section 9.40 is a continuation of preexisting regulations governing the Airport originally adopted by the Board of Port Commissioners of the San Diego Unified Port District (the "**Port**") on June 5, 1979, and Airport Regulations adopted by Port Resolutions 85-201, 87-206, and 87-207, as first adopted in a comprehensive form in 1988. These regulations continue to be supplemental to, and not in replacement of, any other duly adopted or authorized rules, policies, regulations and ordinances governing the use of the Airport.

(b) Background. This Section 9.40 restates and continues in effect the preexisting "Amended Airport Use Regulations" first adopted in a comprehensive form in 1988 by the Board of the Port, ~~the~~ then owner and operator of the Airport, and the predecessor in interest to the Authority. This Section 9.40 is adopted by the Authority in furtherance of, and consistent with, the transfer of the Airport from the Port to the Authority, as provided in the San Diego County Regional Airport Authority Act. This transfer occurred on January 1, 2003.

This Section 9.40 reflects that the Authority is vested with enforcement authority consistent with the transfer of title and ownership of the Airport to the Authority pursuant to California Public Utilities Code §§170056 and 170062, maintaining those substantive portions of the preexisting regulations governing the Airport originally adopted by the Port that are still relevant and deleting now irrelevant material. This Section 9.40 modifies the preexisting regulations governing the Airport originally adopted by the Port in a manner that does not reduce or limit aircraft operations or affect aircraft safety.

(c) Effective Date. This Section 9.40 restates the provisions of the preexisting Airport Use Regulations governing the Airport, which became effective on January 1, 1989, except for the provisions of subsections (f)(1)(B) and (f)(2)(B) of this Section 9.40 which prohibit certain departures between 6:30 and 7:00 a.m., and which prohibit publication of certain gate departure times between 9:45 p.m. and 6:45 a.m., respectively. Subsections (f)(1)(B) and (f)(2)(B) became effective April 1, 1989.

(d) Definitions. As used in this Section 9.40, the terms set forth below shall be deemed to have the following meanings:

(1) **“Engine Run-Up”** shall mean the operation of one or more aircraft engines at the Airport for the purpose of, or in connection with, testing, servicing or repairing an aircraft and its subsystems, including, but not limited to, any of its engines.

(2) **“FAA”** shall mean the Federal Aviation Administration of the United States Department of Transportation, and any successor federal agency.

(3) **“Gate Departure Time”** for Regularly Scheduled Commercial Operators shall mean: (i) for passenger carrying operators, the published departure time of any regularly scheduled commercial air carrier operation at the Airport; and (ii) for all-cargo operators, the time at which the aircraft conducting a departure from the Airport is scheduled by such air-cargo operator to receive permission from the FAA Ground Control facility at the Airport (or other comparable FAA tower function) to enter the system of taxiways and runways at the Airport in preparation for departure from the Airport.

(4) **“Limited Operations Hours”** shall mean the period each day between 6:30 a.m. and 7:00 a.m. (0630 to 0700 hours), and the period between 10:00 p.m. and 11:30 p.m. (2200 to 2330 hours) (local time).

(5) **“Person”** shall mean one or more human beings, legal entities or other artificial persons, including, without limitation, any airline, association, partnership, business trust, corporation, estate, or other legal entity, and any combination of human beings, legal entities or both.

(6) **“Regularly Scheduled Commercial Operator”** shall mean:

(A) **Passenger Operations.** Any Person engaged in scheduled passenger carrying operations at the Airport with aircraft operating at gross weights of 75,000 or more pounds and: (i) with four (4) or more departures during any weekly period which are published or listed in the Official Airline Guide, or advertised by any other means, as being available to the general public upon the payment of an established fare(s); or (ii) which have entered into contracts with any Person or group of Persons to conduct passenger carrying operations to or from the Airport which result in four (4) or more departures per week during any three (3) weeks of any calendar quarter; and

(B) **Cargo Operations.** Any Person operating aircraft at the Airport at gross weights of 75,000 pounds or more for purposes of carrying cargo to or from the Airport, and which operate four (4) or more departures per week at the Airport during any three (3) weeks of any calendar quarter.

(7) **“Stage 3 Aircraft”** shall mean an aircraft that meets at least one of the definitions of the following subsections:

(A) **Certificated Aircraft.** For aircraft which have been certificated under Federal Aviation Regulation (“FAR”) Part 36, an aircraft which, at the time of its manufacture, or, if modified, subsequent to its modification, has been formally and officially certificated by FAA as a “Stage 3 airplane” within the meaning of Section 36.1(f)(6) of FAR Part 36 (14 C.F.R. {36.1(f)(6) [1987]}).

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(B) **Uncertificated Aircraft.** For aircraft not certificated by FAA under FAR Part 36, an aircraft which is identified under FAA Advisory Circulars (“ACs”) AC36-2C and/or AC36-3GH (as in effect as of the date of adoption of this Section 9.40, and as later may be amended, revised or replaced by superseding ACs) as generating noise levels at the FAR Part 36 take-off measuring point of 89 dB EPNdB or less.

(C) **Non-Stage 3 Certificated Aircraft.** For aircraft which are certificated by the FAA under FAR Part 36, but which have not been certificated as a Stage 3 Aircraft (or higher), an aircraft that has been expressly certificated by the Authority’s ~~Executive Director~~ President/CEO or ~~his or her~~ their designee (~~the “Executive Director”~~) under Section 9.40(i) to be a “Stage 3 Aircraft” for purposes of this Section 9.40.

(e) **Prohibition Against Certain Aircraft Types.** No Person shall operate any aircraft at the Airport which generates more than 104 EPNdB under FAR Part 36 test procedures, as measured at the FAR Part 36 takeoff measuring point (6500 meters from brake release). For purposes of this Section 9.40, the values listed in FAA AC 36-2C (for uncertificated aircraft) under the column entitled “Take-off M/Est. EPNdB” and under applicable FAR Part 36 test procedures (for certificated and international aircraft) (as in effect as of the date of adoption of this Section 9.40, and as later may be amended, revised or replaced by superseding ACs), in the section “Noise Levels - EPNdB”, under the column headed “Take-off” shall be conclusive with respect to any aircraft listed in any such AC. See also FAR Part 36 (14 C.F.R. {36.1(f)(6) [1987]}).

(f) **Time of Day Restrictions.**

(1) **Nighttime Departures.**

(A) **All Aircraft.** No Person shall operate any aircraft (rotary or fixed wing) on departure from the Airport between 11:30 p.m. and 6:30 a.m. (2330 and 0630 hours) (local time).

(B) **Non-Stage 3 Aircraft.** No Person shall operate any aircraft on departure from the Airport between 10:00 p.m. and 11:30 p.m. (2200 to 2330 hours), or between 6:30 a.m. and 7:00 a.m. (0630 to 0700 hours) (local time) unless such aircraft is a Stage 3 or better (Stage 4 or 5) Aircraft.

(2) **Scheduled Gate Departure Times.**

(A) **Stage 3 Aircraft or better (Stage 4 or 5).** No Person shall schedule, or advertise for departure, a Gate Departure Time for any ~~Stage 3~~ Aircraft between 11:15 p.m. and 6:15 a.m. (2315 and 0615 hours) (local time). The provisions of this Section 9.40(f)(2) do not modify the restrictions of Sections 9.40(f)(1)(A) or (B).

(B) **Non-Stage 3 Aircraft or better (Stage 4 or 5).** No Person shall schedule, or advertise for departure, a Gate Departure Time for any non-Stage 3 Aircraft between 9:45 p.m. and 6:45 a.m. (2145 and 0645 hours) (local time).

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(3) Engine Run-Ups. No Person shall perform any Engine Run-Up at a power setting above idle power between 11:30 p.m. and 6:30 a.m. (2330 and 0630 hours) (local time).

(4) Exceptions.

(A) Mercy/Emergency and Mercy Flights. The prohibitions of Section 9.40(f)(1) shall not be applicable to any aircraft operation at the Airport that is conducted in a mercy flight status or emergency n-emergency situation or to any mercy flight authorized in advance by the ~~Executive Director~~President/CEO or senior Airport official on duty (collectively, an **“Emergency Mercy or Mercy Emergency Flight”**). Mercy or Emergency Flights for medical purposes are exempt from certain restrictions, including the curfew restrictions (California Public Utilities Code, 21662.4). If a flight arrives inas a Mercy/ or Emergency Flight status, they are permitted to depart in a non-Mercy/ Emergency Flight status if the aircraft is returning to its base of operation.

(B) Engine Run-Ups. The prohibition of Section 9.40(f)(3) shall not be applicable to an Engine Run-Up necessary to allow an aircraft engaged in an Emergency or Mercy Flight to comply with any safety, legal or regulatory obligations or requirements prior to commencing the Emergency or Mercy Flight.

~~(g) — Minimum Operations Mix Requirements.~~

~~(1) — Semi-Annual Reporting Requirements.~~

~~(A) — Form 41. Not later than March 31 of each year, beginning March 31, 1989, each Regularly Scheduled Commercial Operator shall file with the Clerk of the Authority a true and correct copy of its report to the United States Department of Transportation (“DOT”), for the preceding calendar year, of the Regularly Scheduled Commercial Operator’s DOT RSPA Form 41, Schedule B-43. Not later than January 21 and July 21 of each year, beginning January 21, 1989, each Regularly Scheduled Commercial Operator also shall file with the Clerk of the Authority a report or schedule which accurately identifies the number of airplanes of each separate aircraft type and model operated by the Regularly Scheduled Commercial Operator as of the preceding January 1 or July 1, respectively.~~

~~(B) — Supplemental Information. With respect to the semi-annual reports required by Section 9.40(g)(1)(A), and the required filing of a copy of the Form 41, Schedule B-43, the Regularly Scheduled Commercial Operator also shall: (i) make entries (and appropriate and legible annotations to each aircraft entry on Schedule B-43) which describe the aircraft’s certificated “Stage” classification under FAR Part 36; (ii) provide a separate list or schedule of each aircraft which the Regularly Scheduled Commercial Operator has ordered, and for which he has received a scheduled delivery date from the aircraft manufacturer, and the expected delivery of each such aircraft; and (iii) provide a separate list or schedule of each aircraft which the Regularly Scheduled Commercial Operator expects to remove from its service during the following three (3) year period. The supplemental list of aircraft to be removed from service shall state the date on which the air carrier expects to remove each such aircraft from its service.~~

~~(C) — Form 41 Substitute. Any Regularly Scheduled Commercial Operator not required by federal law or regulations to file a Form 41, Schedule B-43, shall comply with Sections 9.40(g)(1)(A) and (B) by filing with the Clerk of the Authority a substitute schedule containing all information required by Form 41, Schedule B-43, and the supplemental information required by Section 9.40(g)(1)(B).~~

~~(D) — Form 41 Replacement. The Authority may prepare and make available forms, including forms in replacement of Form 41, Schedule B-43, to be used for purposes of Sections 9.40(g)(1)(A) and (B). If the Authority prepares such replacement form(s), they shall be used for purposes of complying with Sections 9.40(g)(1)(A), (B) and (C).~~

~~(E) — Monthly Reporting Requirements. Not later than the 21st day of each month, each Regularly Scheduled Commercial Operator shall file with the Airport Noise Information Office at the Airport a schedule that reflects the number of landings for each type and model of that Regularly Scheduled Commercial Operator's aircraft that landed at the Airport in the preceding month. A copy of the Authority form which is used for reporting landing fees to the Authority, may be used for purposes of complying with this Section 9.40(g)(1)(E).~~

~~(2) — No Regularly Scheduled Operator shall conduct operations at the Airport with aircraft that are not Stage 3 Aircraft.~~

~~(3) — Violation of Section 9.40(g)(2) may, at the discretion of the Authority, and in addition to any and all other remedies available to the Authority, result in the imposition of administrative penalties and termination of all future operation privileges of the Person pursuant to Section 9.40(h)(4).~~

~~(hg)~~ Administrative Penalties. In addition to any and all other remedies which may be available to the Authority in respect of any violation of this Section 9.40, any Person which violates this Section 9.40 shall be subject to the following civil penalties:

(1) Violations of Section 9.40(e). In the event of any violation of Section 9.40(e), the Person(s) committing such violation shall be assessed a penalty of Ten Thousand Dollars (\$10,000), and all the Airport operating privileges of any such Person(s) shall be terminated.

(2) Violation of Section 9.40(f).

(A) In the event of the first violation of any provision of Section 9.40(f) during any calendar six month period, the Person(s) ~~committing assessed a penalty for~~ the violation ~~each may will may~~ be ~~assessed fined~~ Two Thousand Dollars (\$2,000) as a condition to the privilege of engaging in any further operations at the Airport.

(B) In the event of a second violation of Section 9.40(f) during any calendar six month period, the Person(s) ~~committing assessed a penalty for~~ the second violation may ~~each be assessed be fined~~ Six Thousand Dollars (\$6,000) as a condition to the privilege of engaging in any further operations at the Airport.

(C) In the event of a third or subsequent violation of Section 9.40(f) during any calendar six month period, the Person(s) ~~committing~~ assessed a penalty for the third violation ~~each may will may~~ be ~~assessed~~ fined Ten Thousand Dollars (\$10,000) as a condition to the privilege of engaging in any further operations at the Airport. Also, each penalized violation of these Regulations by the Person(s) shall be multiplied by the number of penalized violations by the Person(s) in the previous six month compliance period. In addition, the operating privileges of any such Person at the Airport may be terminated, or limited, on such terms and conditions, and for such period of time, as the ~~Authority's~~ Board (~~the "Board"~~), after notice and opportunity to be heard, determines is appropriate under the circumstances.

(3) Curfew Violation Review Panel. At least once per quarter, a Curfew Violation Review Panel (CVRP) may meet to review any pending violations and determine if a fine at the levels described in section (h)(1) and (h)(2) will be assessed. Penalties may not be assessed if there are extenuating circumstances outside the operators control that prevented the flight from departing in a safe and timely manner. The CVRP is made up of one individual from the Operations, Development and Financial Divisions, appointed by the Vice President of that Division.

~~(3) — Violations of Section 9.40(g)(1). Any Person failing to file with the Authority the reports required by Section 9.40(g)(1) by the date such reports are due may be assessed Five Hundred Dollars (\$500) for each day such reports are late. If the required reports are not filed within thirty (30) days of the date on which they would be due under Section 9.40(g)(1), the Person failing to file the required report(s) may be assessed One Thousand Dollars (\$1,000) for each succeeding day until the required report(s) are filed, and the operating privileges of any such Person at the Airport may be terminated, or limited, on such terms and conditions, and for such period of time, as the Board, after notice and opportunity to be heard, determines is appropriate under the circumstances.~~

~~(4) — Violations of Section 9.40(g)(2). Any Person(s) violating Section 9.40(g)(2) may be assessed Ten Thousand Dollars (\$10,000) for each violation. In addition, the operating privileges of any such Person(s) at the Airport may be terminated, or limited, on such terms and conditions, and for such period of time, as the Board, after notice and opportunity to be heard, determines is appropriate under the circumstances.~~

~~(i) — Aircraft Qualification Procedures.~~

~~(1) — Opportunity for Qualification. Any Person wishing to use an aircraft in regular service at the Airport which is not certificated as a Stage 3 Aircraft by the FAA, but which the requesting Person believes has been modified in a manner which permits the aircraft to operate regularly at the Airport at or below Stage 3 noise levels, may request special certification by the Authority. The request shall be a request for a determination by the Authority that the aircraft is a Stage 3 Aircraft within the meaning of Section 9.40(d)(7)(C).~~

~~(2) — Application Procedures. Any Person requesting Authority certification of an aircraft under Section 9.40(i)(1) shall submit a written request for such certification to the Executive Director/President/CEO. The written request shall be accompanied by all information available to the Regularly Scheduled Commercial Operator regarding the noise performance characteristics of the aircraft for which certification has been requested.~~

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~~(3) — Aircraft Testing Procedures. The President/CEO Executive Director (and the Deputy Director, Airport Noise Mitigation with the approval of the President/CEO Executive Director), shall establish appropriate testing procedures affording any Person making a request for Authority certification under Section 9.40(i)(1) to demonstrate to the satisfaction of the Authority that the aircraft for which an Authority certification request has been made can operate at the Airport as a Stage 3 Aircraft within the meaning of Section 9.40(d)(7)(A).~~

~~(4) — Certification Action. The Deputy Director, Airport Noise Mitigation, shall report the results of any test conducted pursuant to Section 9.40(i)(3) to the President/CEO Executive Director, who shall then act promptly to approve or deny the request for certification. In granting any Authority certification of an aircraft as a Stage 3 Aircraft within the meaning of Section 9.40(d)(7)(A), the President/CEO Executive Director may impose such conditions as he deems to be appropriate and consistent with the provisions, policies and intent of this Section 9.40.~~

(hi) Partial Invalidity. In the event any court of competent jurisdiction determines that any portion or provision of this Section 9.40 is invalid, illegal or unenforceable, or temporarily enjoins enforcement or application of any provision of this Section 9.40, all other provisions of this Section 9.40 shall remain enforceable and in effect unless and until revoked, suspended or modified by the Board; and all obligations of any Person under any provision of this Section 9.40 not affected by any such court ruling or order shall remain in full force and effect.

~~(i)k~~ No Waiver or Implied Policy. Specific actions taken in respect of the enforcement of this Section 9.40 are within the discretion of the Authority. Any failure by the Authority to take any act or action in strict enforcement of this Section 9.40, inadvertent or otherwise, or any affirmative waiver of enforcement by the Authority in a specific instance after consideration of any special request or circumstances, shall not constitute the establishment of any express or implied policy of the Authority in respect of the enforcement of this Section 9.40, and shall not be relied on by any Person in making any determination, or taking any action, to violate any provision of this Section 9.40.

[Amended by Resolution No. 2006-0040 dated April 3, 2006.]

[Adopted by Resolution No. 03-027 dated May 1, 2003.]

POLICIES

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

- ARTICLE 1 - ADMINISTRATION AND GOVERNANCE**
PART 1.2 - BOARD COMMITTEES
SECTION 1.20 - FORMATION OF BOARD COMMITTEES
-

PURPOSE: To establish a policy for the formation of committees of and for the Board of Directors (the “**Board**”) of the San Diego County Regional Airport Authority (the “**Authority**”).

POLICY STATEMENT:

(1) Formation of Committees.

(a) The Board may designate one or more committees (each, a “**Committee**” and collectively, the “**Committees**”) to serve at the pleasure of the Board.

(b) Each Committee will have such powers, duties and responsibilities as shall be determined by the Board from time to time.

(c) The Board will designate the size and composition of each Committee and whether such Committee will include non-Board members.

(d) The Board will determine the term of Committee members and the duration of each Committee, including whether such Committee is an *ad hoc* special purpose committee formed for a limited duration to address a specific problem. Members of an *ad hoc* special purpose committee have a responsibility to inform the Board when any meeting, negotiation, mediation, or similar activity is scheduled. Further, all *ad hoc* committees should brief the Board on their progress in a timely manner, whether by memorandum or oral communication similar to Policy 1.20(4).

(e) The Board may request Committees to prepare a general work plan for consideration by the Board.

(f) Except as specifically authorized by the Board, Committees will have no authority to negotiate for, represent or commit the Board or the Authority in any respect. The Board retains the final authority on all matters. Committees are not authorized to give direction to the Authority’s staff to implement substantive actions.

(g) Notwithstanding the above, the Chair of the Board shall be vested with emergency designation powers to fill any vacancy on any committee (except the Executive Committee) caused by the resignation, death, if a member of the Board is appointed to be a member as a result of holding another public office and that person no longer holds that other public office or removal for cause of a Board or other non-Board member serving on that committee. Emergency designations by the Chair shall be effective on the date made and shall remain valid until the next meeting of the Board when the vacancy can be considered and duly acted upon by the full Board.

(2) Committee Meetings.

(a) The time and date of Committee meetings will be determined by the Board or, at the Board's discretion, by the Chair of the Committee. To the maximum extent practicable, Committee meetings shall be held on either a Monday or Thursday.

(b) Committee meetings shall be conducted in accordance with Roberts Rules of Order and applicable laws of the State of California. A quorum will be considered established if a majority of the members of the Committee are present. Provided a quorum present, the affirmative vote of a majority of the Committee members present at a duly called meeting of the Committee shall be required for any action, except as otherwise required by law.

(c) The Board may designate one or more Board or non-Board members as alternate members of any Committee, who may replace any absent member at any meeting of such Committee. The appointment of members or alternate members of any Committee will require the prior approval of the Board.

(d) All Committee meetings shall be noticed and open to the public if required under California law. Committee members shall abstain from discussion where a conflict of interest could occur as a result of their participation.

(e) Members of the media attending Committee meetings will be identified. While the Committee discusses Committee matters and issues, the members of such Committee will not make statements about Committee deliberations to the media.

(3) Committee Recommendations.

(a) Each Committee shall make recommendations to the Board on the matters or issues requested by the Board.

(b) Each Committee may request information from the Authority's staff, ask for information from other sources and formulate recommendations for submission to the full Board. Requests that require substantial resources or consulting services should be submitted to the Board for prior approval.

(c) The Authority's staff will provide each Committee with its recommendations on matters or issues falling within such Committee's purview. If such Committee chooses to make a recommendation to the Board that is inconsistent with the Authority's staff recommendation,

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then the Authority's staff will have the option of presenting its recommendation to the Board when that matter is presented to the Board.

(d) Committee recommendations will not be represented as the position of the Authority until the Board has endorsed the recommendation at a Board meeting.

(4) Summary Reports. Committees shall forward to the Board summary reports of each Committee meeting if requested by the Board. Summary reports of each Committee meeting will include, the Committee's recommendations to the Board, the votes of the members' recommendations and such other information as may be requested by the Board.

(5) Compensation. Committee members shall receive compensation for their services related to any Committee in accordance with this Policy and the law. [Cal. Pub. Util. Code §170017]

(6) Compliance. Committees will comply with all policies, codes and directives set forth by the Board and all applicable federal, state and local laws.

(7) Audit and Executive Committees. Each provision of Policy 1.20 shall apply to the Audit Committee and Executive Committee, unless the provision is inconsistent with the San Diego County Regional Airport Authority Act, as amended, or another provision of this policy specifically applicable to said Committee.

[Amended by Resolution No. 2016-0027 dated April 21, 2016.]
[Amended by Resolution No. 2008-0029 dated March 6, 2008.]
[Amended by Resolution No. 2006-0041 dated April 3, 2006.]
[Amended by Resolution No. 2005-0028 dated March 7, 2005.]
[Amended by Resolution No. 2004-0079 dated September 9, 2004.]
[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

- ARTICLE 1** - **ADMINISTRATION AND GOVERNANCE**
PART 1.5 - **GOVERNANCE**
SECTION 1.50 - **GOVERNANCE AND COMMITTEES**
-

PURPOSE: To establish the principles and practices for the governance of the San Diego County Regional Airport Authority (“**Authority**”).

POLICY STATEMENT:

- (1) Establishment of Governance Principles and Practices. The Authority is committed to being and operating as a world-class organization, and to that end shall adopt, implement and maintain best-in-class governance principles and practices.
- (2) Adoption of Governance Policy. It is in the best interests of the Authority and the public that it serves to adopt this policy to supplement the San Diego County Regional Airport Authority Act, as amended (“**Authority Act**”), to delineate the respective roles, duties and responsibilities of:
 - (a) The Board of Directors (“**Board**”);
 - (b) The Board’s Executive Committee (“**Executive Committee**”); and
 - (c) The President/Chief Executive Officer (“**President/CEO**”).
- (3) Considerations. This policy has been developed based on the following considerations:
 - (a) Review of best-in-class governance principles and practices that have been developed and tested in practice by respected airport authorities and other governmental entities;
 - (b) A desire to meet the needs of the public that the Authority serves, and the individuals and businesses that use the Authority’s facilities or interact with the Authority; and
 - (c) A recognition that the delineation of the respective roles, duties and responsibilities of the Board, the Executive Committee, the President/CEO and the Authority’s officers and employees is essential to ensure the transparent, efficient and harmonious operation of the Authority, and the achievement of the purposes for which the Authority was created.

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- (4) Objectives. The objectives of this policy are to:
- (a) Establish principles and practices to facilitate communication and coordination among the Board, the Executive Committee, the President/CEO and the Authority's officers and employees with respect to the Authority's vision, mission, policy and management;
 - (b) Establish clear, appropriate roles and functions of the Board, the Executive Committee, the President/CEO and the Authority's officers and employees;
 - (c) Provide for the Board's exercise of its authority to set the policies and direction of the Authority and to monitor and evaluate the management of the Authority by the President/CEO and the Authority's officers and employees, without impeding or interfering with the proper conduct of the Authority's operations and affairs;
 - (d) Provide for appropriate interface and liaison with other government agencies, particularly: (1) the consolidated agency comprised of the San Diego Association of Governments (SANDAG), the Metropolitan Transit Development Board (MTDB) and the North County Transit Development Board (NCTD) as referenced in Public Utilities Code §132350.2, and (2) the San Diego Unified Port District;
 - (e) Implement governance principles and practices that are subject to periodic review and modification in order to evolve with the Authority's needs and operations; and
 - (f) Through the foregoing, facilitate communication, coordination and cooperation within the Authority, and achieve transparency and accountability in governance, and the confidence of the public in the integrity and responsibility of the Authority.

(5) Board.

- (a) Role. The Board's role is to establish, in collaboration with the President/CEO and the Authority's officers and employees through an open, public process, the vision, long-term strategy and goals for the Authority and to provide leadership to attain them.

The Board should refrain from participating in the day-to-day operations of the Authority.

- (i) In the case of Board Members or committees requesting information or assistance without Board authorization, the request must not require more than two hours of staff time, be approved by the President/CEO and copied to all Board Members.

In consultation with the Board Member, the President/CEO can decline (or disallow) such requests that require, in the President/CEO's opinion, a material amount of staff time or funds, or are disruptive.

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- (ii) Decision or instruction of individual Board Members or committees is binding when specifically authorized by the Board.
- (iii) The Board should refrain from evaluating, either formally or informally, any staff other than the President/CEO, the General Counsel, or the Auditor. Board feedback on all other employee performance or behavior should be given directly to the President/CEO and not to the employee.

(b) Responsibilities. The Board's specific duties and responsibilities include the following:

(i) **Vision and Mission:**

- Formulate, set and evaluate on a periodic basis the vision, long-term strategy and goals for the Authority; and
- May commission planning, engineering, economic, and other studies to provide information to the Board for making decisions about the location, design, management, and other features of future airports.

(ii) **Policy, Administration and Management:**

- Appoint a representative to the San Diego Association of Governments, in accordance with P.U.C. §132351.4(a)(2)(A). Such representative shall serve until recalled or replaced by the Board. Such representative shall represent the Authority's views on maintaining a strong focus and commitment to meeting the public transportation needs of the San Diego region, setting transit funding criteria and recommending transit funding levels, and the discharge of transit responsibilities resulting from consolidation;
- Maintain and promote open, collaborative relations with all local, regional, state and federal governmental agencies with which it may interact, including the San Diego Unified Port District with which the Authority is a neighbor, and a colleague in economic development and environmental protection, for the benefit of the San Diego region. The Board may appoint one or more Directors to serve as Board liaison(s) with the governing board of another agency, but without any power to make agreements on behalf of the Authority or to direct Authority staff activity;
- Adopt and amend the objectives and service priorities for the Authority and provide guidance to the President/CEO on these matters;
- Adopt and amend the Authority's Policies and Codes from time to time;
- Assess on a periodic basis the effectiveness of the Authority's Policies and Codes, and add new or amend existing Policies and Codes accordingly;

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- Review recommendations from the President/CEO and the Authority's officers and employees with respect and care, and consider the implications and future consequences of Board policy decisions;
- Review and approve contracts and the making of other major commitments in accordance with the Policies and Codes of the Authority;
- Review and approve the Authority's operating and capital budget and monitor the Authority's financial performance;
- Monitor the performance by the Authority by maintaining effective dialogue and communications with the President/CEO;
- Collaborate with the President/CEO in establishing performance standards for the Authority and its officers and employees;
- Appraise, on a periodic basis, the performance of the President/CEO and provide clear written feedback to the President/CEO; and
- Respect the President/CEO's role and responsibility to implement executive responsibilities for the Authority, and therefore avoid micro-management and intervention in specific management and administrative matters of the Authority.

(c) Standing Board Committees. The Board shall have the following standing committees with the following functions:

(i) *Finance Committee* – The Finance Committee will oversee the financial performance and condition of the Authority and review the operating and capital budget and financial plan, and major financial policies or actions of the Authority. The Finance Committee shall meet at least quarterly each year.

(ii) *Audit Committee* – The Audit Committee shall consist of four Board members and three members of the public. Pursuant to a selection policy, appointment procedures, and conflict-of-interest standards established by the Board, the Audit Committee shall oversee the initial screening and recommendation process for the selection of the public members.

(A) Appointed Public Members. The Board shall appoint the three public members as voting members of the Audit Committee for staggered three-year terms. Public members may serve a maximum of two full terms. The appointed public members shall be from among the following categories of persons, with no more than one appointee from each category at any one time:

(I) A professional with experience in the field of public finance and budgeting.

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- (II) An architect or civil engineer licensed to practice in this state.
 - (III) A professional with experience in the field of real estate or land economics.
 - (IV) A person with experience in managing construction of large-scale public works projects.
 - (V) A person with public or private sector executive level decision making experience.
 - (VI) A person who resides within the airport influence area of the San Diego International Airport.
 - (VII) A person with experience in environmental justice as it pertains to land use.
- (B) Compensation. The three voting public members appointed to the Audit Committee pursuant to the above categories shall be paid for attending Audit Committee meetings at the same rate as that paid for Board members.
- (C) Other Members. The Board may appoint other persons to serve as non-voting, non-compensated *ex officio* members on the Audit Committee. The length of the term of office for each such appointment shall be determined by the Board at the time of appointment.
- (D) Role of Committee. The Audit Committee shall serve as a guardian of the public trust, acting independently and charged with oversight responsibilities for reviewing the Authority's internal controls, financial reporting obligations, operating efficiencies, ethical behavior, and regular attention to cash flows, capital expenditures, regulatory compliance, and operations.
- (E) Meetings. The Audit Committee shall meet a minimum of four times per year and shall, at a minimum, do all the following:
- (I) Regularly review the Authority's accounting, audit, and performance monitoring processes;
 - (II) At the time of contract renewal, recommend to the Executive Committee and the full Board its nomination for an external auditor and the compensation of that auditor, and consider at least every three years, whether there should be a rotation of the audit firm or the lead audit partner to ensure continuing auditor independence;

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- (III) Advise the Executive Committee and the Board regarding the selection of the external auditor;
- (IV) Be responsible for oversight and monitoring of internal and external audit functions, and monitoring performance of, and internal compliance with, Authority policies and procedures;
- (V) Be responsible for overseeing the annual audit by the external auditors and any internal audits; and
- (VI) Make recommendations to the full Board regarding paragraphs (I) to (VI), inclusive;
- (VII) Evaluate the Auditor and make recommendations to the Executive Personnel and Compensation Committee and/or the Board regarding his or her performance and compensation.

(F) Voting. Each member of the Audit Committee shall be a voting member. An affirmative vote by at least five members of the Audit Committee shall be required for approval of the annual internal and external audits, including performance monitoring, the auditor's annual audit plan for each fiscal year submitted to the Board for approval, and actions recommending or approving debt financing for the Authority. [P.U.C. §170018]

- (iii) *Executive Personnel and Compensation Committee* – This Executive Personnel and Compensation Committee will evaluate the President/CEO, Auditor and General Counsel and make recommendations to the Board concerning their compensation. In addition, the Executive Personnel and Compensation Committee will review and make recommendations regarding Board Member compensation. _____
- (iv) *Executive Committee* – The Executive Committee's role is to monitor the Authority's implementation of the administrative policy that has been established by the Board and to support the President/CEO in carrying out strategies and policies set by the Board. The Executive Committee's specific duties and responsibilities shall be:

(a) **Monitor Authority Implementation of Board Policy:**

- The Executive Committee, through the monthly meetings discussed below, will monitor the Authority's implementation of the administrative policy of the Authority as such policy shall be set by the Board and will report any relevant matters to the full Board, together with any policy recommendations, at a public

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meeting of the Board. Provided, however, that neither the Executive Committee, nor any member of the Executive Committee, will be or become involved in the direct operation of the airports under the jurisdiction of the Authority or be included in the chain of command of any such airport or the Authority for emergency purposes; and

- Undertake such other duties as the Board may delegate or assign from time-to-time.

(b) Conduct Monthly Public Meeting with President/CE) and Executive Staff:

- The Executive Committee will conduct a monthly meeting with the President/CEO and the executive staff to monitor the Authority's implementation of the administrative policy established by the Board. These Executive Committee meetings shall be open to the public, except as otherwise expressly permitted under the Ralph M. Brown Act; and
- Submit any and all policy recommendations to the full Board for consideration at a public meeting of the Board.

(v) *Capital Improvement Program Oversight Committee* – This committee will oversee the implementation of the Capital Improvement Program (“CIP”) to include the investigation and evaluation of the physical/functional, financial, environmental, community aspects, inter-governmental coordination, and public communication/outreach related to all CIP activities.

(6) President/CEO.

(a) Role. The President/CEO's role is to: (i) support the Board in the planning and implementation of the vision, long-term strategy and goals of the Authority, (ii) carry out the overall strategy and Policies and Codes duly adopted by the Board, and (iii) manage and direct the Authority's personnel, operations, finances and facilities.

(b) Responsibilities. The President/CEO's specific duties and responsibilities include the following:

i. Vision and Mission:

- Assist in the planning and analysis of, make recommendations for, and implement the vision, long-term strategy and goals as established by the Board; and

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- Provide executive leadership to the officers and employees of the Authority to implement the Authority's vision, long-term strategy and goals as established by the Board.
- ii. **Policy, Administration and Management:**
 - Manage and direct the Authority's operations, finances and facilities professionally, efficiently and fairly;
 - Administer and carry out the Authority's Policies and Codes, and provide appropriate information and make recommendations to the Board regarding the possible need for new Policies and Codes or amendments to existing Policies and Codes;
 - Ensure that the Board is fully supported in its responsibility to adopt a comprehensive plan on the future development of San Diego's regional international airport, ~~including a review of all options for alternative sites~~ including, but not limited to, expansion of the existing airport site and other development options available to address future Airport needs;
 - Perform such other functions that may be set forth in the Authority's other Policies and Codes, or that are necessary for the management and operations of the facilities and airports under the jurisdiction of the Authority;
 - Manage the Authority's programs and services in a manner that is consistent with the Board's vision, long-term strategy, goals, guidelines, Policies and Codes;
 - Direct the communications and inter-governmental relations strategy of the Authority, and the manner in which it is carried out;
 - Prepare and recommend to the Board the Authority's operating and capital budget and financial plan;
 - Maintain effective dialogue and communications with the Board;
 - Provide appropriate information to the Board to facilitate the Board's assessment of the Authority's programs and services;
 - Manage and coordinate the Authority's officers and employees to maintain high standards of professional conduct and to promote the accomplishment of organizational goals with efficiency and economy of resource use;
 - Monitor and evaluate the Authority's officers, employees and independent contractors to, among other things, ensure that the officers, employees and

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independent contractors maintain appropriate performance standards, are attentive to citizen concerns and are responsive to complaints and inquiries;

- Support the Board in its appraisal of managerial and organizational performance;
- Appoint all officers and employees of the Authority, other than the Authority's General Counsel and Auditor; and
- Maintain and promote open, collaborative relations with all local, regional, state and federal governmental agencies with which the Authority may interact, including the San Diego Unified Port District with which the Authority is a neighbor, and a colleague in economic development and environmental protection, for the benefit of the San Diego region.

(7) General Principles of Governance. The Board and the Executive Committee, in discharging their respective powers, duties and responsibilities under this Policy and under any other applicable laws, Policies or Codes, shall act in accordance with the following:

- (a) Exercise their respective business judgment to act in what they reasonably believe to be in the best interests of the Authority's constituents and the public that the Authority serves;
- (b) Act in accordance with the highest ethical standards as set forth in the Authority's other Policies and Codes;
- (c) Ensure that other existing and planned future commitments do not interfere with their commitments, duties and responsibilities to the Authority;
- (d) Except in extraordinary circumstances, attend all duly noticed meetings and spend the time needed and meet as frequently as necessary to properly discharge their powers, duties and responsibilities;
- (e) Except in extraordinary circumstances, attend any appropriate Board orientation programs, and review Board orientation documentation and other materials that may be distributed to the Board from time to time;
- (f) Listen with due regard to the input of each member of the Board and the Executive Committee, as the case may be, and not attempt to dominate the discussions or the decision-making process of the Board and the Executive Committee, as the case may be; and
- (g) Comply with requirements of law applicable to the Board and the Executive Committee, as the case may be, under all relevant laws (including the Authority Act) and the Authority's other Policies and Codes.

(8) General Provisions - Committees.

(a) All standing committee appointments shall be for one-year terms, except as otherwise prescribed or modified by the Board in its sole discretion.

(b) The Board may establish or maintain additional standing or *ad hoc* Board committees from time to time as necessary or appropriate in accordance with the Authority's Policies and Codes.

~~(b)(c)~~ Board Member appointments to serve concurrently on both the Audit Committee and the Finance Committee will be minimized, to the extent possible.

(9) Periodic Evaluation. The Board shall review this policy on a periodic basis to ascertain whether any modification is required to meet the then-current needs of the Authority and to maintain consistency with the best-in-class governance principles and practices of other airport authorities and governmental entities.

[Amended by Resolution No. 2020-0017 dated February 6, 2020.]
[Amended by Resolution No. 2019-0110 dated December 5, 2019.]
[Amended by Resolution No. 2019-0034 dated April 4, 2019.]
[Amended by Resolution No. 2013-0132 dated December 12, 2013]
[Amended by Resolution No. 2012-0133 dated December 13, 2012]
[Amended by Resolution No. 2011-0052 dated May 5, 2011]
[Amended by Resolution No. 2010-0008 dated February 4, 2010]
[Amended by Resolution No. 2009-0038 dated April 2, 2009]
[Amended by Resolution No. 2009-0009 dated February 5, 2009]
[Amended by Resolution No. 2008-0029 dated March 6, 2008]
[Amended by Resolution No. 2007-0085 dated July 5, 2007]
[Amended by Resolution No. 2006-0080 dated July 6, 2006]
[Amended by Resolution No. 2004-0033 dated April 5, 2004]
[Amended by Resolution No. 03-060 dated October 2, 2003]
[Amended by Resolution No.03-005R dated February 6, 2003]
[Adopted by Resolution No. 2002-2 dated November 25, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
POLICIES

ARTICLE 2 - ETHICS
PART 2.0 - ETHICS AND DIVERSITY, EQUITY & INCLUSION
SECTION 2.03 - AUTHORITY POLICY ON DIVERSITY, EQUITY & INCLUSION

PURPOSE: To establish a Board-level policy statement that commits to and advances Diversity, Equity & Inclusion at the Airport Authority.

POLICY STATEMENT:

As the region’s air transportation gateway, the Airport is where the world comes together in San Diego, a binational region rich in history and culture. For everyone with whom we come in contact, we are committed to creating an environment where each individual feels welcomed, is valued for their differences, and treated equitably with dignity and respect. We embrace diversity, equity and inclusion because it makes us stronger and better and is the right thing to do.

We also acknowledge that historically and systemically, society has not sufficiently valued diversity, equity and inclusion, and there remains much work to be done. To that end, building and sustaining an Authority culture that values “diversity as a fact, inclusion as a belief and behavior, and achieving equity as the goal” is our destination.

At the Authority, we commit to incorporating diversity, equity and inclusion across our operations and business activities – including employment opportunities, workforce development, arts programming, procurement, small business programming, and environmental initiatives. This commitment expands beyond the Airport campus and includes how the Authority integrates into the fabric of the community, as well as our expectations of the visitors, tenants, and other Airport stakeholders with whom we engage.

This commitment forms an integral part of the Authority’s practices, policies and programs ensuring diversity, equity and inclusion principles are deployed across the Authority’s operations, and requires the Authority CEO to establish, review, and report annually on diversity, equity and inclusion goals.

Use of Gender-Neutral Pronouns: To promote inclusivity, unless otherwise required by law, all additions and amendments to Authority Codes and Policies shall be drafted using gender-neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people.

[Adopted by Resolution No. 2021-0102 dated September 2, 2021.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 3	-	PERSONNEL
PART 3.3	-	EMPLOYEE REIMBURSEMENT
SECTION 3.31	-	EXECUTIVE SENIOR LEVEL RELOCATION PROGRAM

POLICY

PURPOSE: To provide for the reimbursement of defined expenses incurred when a new ~~executiveSenior- H~~ level employee relocates more than 100 miles for the purpose of full-time, exempt employment with the San Diego County Regional Airport Authority (“**Authority**”).

POLICY STATEMENT:

(1) Objective. To provide financial and administrative relocation assistance to a salaried ~~executiveSenior- H~~ level employee in order to maximize their performance and minimize their inconvenience during relocation and assumptions of new duties and responsibilities.

(2) Definitions.

(a) ~~Executive-Senior Level~~ – Full-time, exempt employees who hold the title of and receive the benefits of a Director, or above, at the Authority.

(b) *Household Goods* – The personal property of the employee and ~~H~~Immediate ~~Ff~~Family~~T~~, and specifically, that which can be legally transported in accordance with the Department of Transportation regulations.

(c) *Immediate Family* - Spouse, domestic partner (as that term is defined in California Family Code section 297) and those persons currently residing in the employee’s household, who are considered legal dependents of the employee. Eligible children include those under the age of 19, or under the age of 24 who are full-time students.

~~(d) ——— Spousal Assistance — Service(s) that may be offered by the Authority to support a spouse or domestic partner in obtaining employment within the San Diego area.~~

~~(e)(d)~~ *Temporary Housing* – Furnished living accommodations for the employee and Immediate Family prior to moving into a permanent residence in the new location.

~~(f)(e)~~ *Temporary Storage* – Storage facilities and associated insurance costs for Household Goods after goods are removed from the employee’s home, if required. This may also include movement of Household Goods out of storage and any special handling requirements to accommodate the storage and movement of Household Goods.

~~(g)~~(f) Travel Authorization – A written approval for an employee to incur expenses in alignment with the Authority’s Travel Reimbursement Policy. The Travel Authorization must be completed by the new employee and approved by the hiring department’s Vice President or President/CEO or the Board in the case of a new employee in the following positions: President/CEO, General Counsel or Chief Auditor.:

~~(h)~~(g) Travel Claim – The employee’s statement to the Authority of costs incurred while relocating.

~~(i)~~(h) Travel Expenses - Travel and en route living expenses incurred by the employee and ~~I~~Immediate ~~F~~Family during the move to the new location.

(3) Scope.

(a) This Senior Executive Level Relocation Program Policy (“Policy”) provides an outline and explanation of the benefits and services that may be available to facilitate relocation exceeding 100 miles from their current place of residence. The specific components of relocation offered to each individual employee must be negotiated on a ease-by-ease basis, as directed by the respective ~~d~~Department head, negotiated by the Director, Talent, Culture & Capability, and authorized by the President/CEO, or Board in the case of a new employee in the following positions: President/CEO, General Counsel, or Chief Auditor.

(b) This Policy is considered a part of the Authority’s overall market competitive compensation and benefit programs and is intended to enhance the Authority’s ability to recruit and retain the talent needed to support its mission, vision, values, goals, and objectives.

~~(e) ——— Reimbursement for any relocation expense that does not fall within this Policy shall require the President/CEO’s approval or Board approval in the case of a new employee in the following positions: President/CEO, General Counsel or Chief Auditor, which must be obtained before the expense is incurred.~~

~~(c) ——— Final approval for any expense, including expenses not specified within this Policy, will reside with the President/CEO, or designee, or Board in the case of a new employee in the following positions: President/CEO, General Counsel, or Chief Auditor. Consideration for each expense will be based on the position being recruited for, the scope of expense(s) being requested, and reasonable economic parameters.~~

~~(d) ——— All relocation expenses must be incurred within 180 days of the date the written relocation agreement is signed. Expenses incurred after this period will not be reimbursed. Some expenses may be paid directly by the Authority to the vendor. For all other reimbursement expenses, the employee must obtain receipts for incurred expenses and submit them along with the Authority’s reimbursement request forms.~~

~~(e) ——— In the event relocation assistance has been approved and authorized for positions other than those reporting to the Board, the Board will be notified of the final cost to the Authority of such relocation services.~~

~~(f)(e)~~ This policy does not apply to new or relocating employees who live within San Diego County.

(4) Conditions. As approved and authorized:

(a) Relocation benefits are extended with the understanding that if the employee voluntarily terminates employment or is terminated for cause within twelve (12) months of the effective date of hire, the Authority will require the individual to repay a pro-rated amount of the expenses paid in connection with ~~his or her~~ their relocation, unless the required reimbursement is waived by the President/CEO. An offer letter or the employment contract executed by the new or relocating employee shall reflect these requirements.

~~(b) Approved and authorized relocation benefits must be disbursed within one (1) year of the employee's effective date of hire. This includes expenses for Immediate Family who are not able to accompany the employee in the initial relocation.~~

~~(c) The Authority may reimburse for actual relocation expenses that are not directly billed to the Authority. Original receipts are required for reimbursement of all Travel Expenses.~~

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(5) Relocation Benefits Summary.

~~(a) Relocation Manager. As approved and authorized, a relocation manager can be secured through the Director, Talent, Culture & Capability, or the new employee may select an agency from a list of approved providers. The relocation manager can manage the Authority's Policy services, assist the employee and Immediate Family, remain in contact throughout the move, and coordinate the efforts of the relocation team to ensure that the move goes smoothly. A relocation manager acts a resource for any information required with respect to the relocation.~~

~~(b) Separate Travel for Immediate Family. The Authority may reimburse for separate travel for Immediate Family to the new location in the following instances:~~

~~(i)(a) Immediate Family travel is delayed for reasons such as completion of school terms, sale of home, or spouse's or domestic partner's job.~~

~~(ii)(i) Commercial transportation accommodations are required for a minor dependent or a physical condition.~~

~~(e)(b) Home Finding Trips: The Authority may reimburse for two home finding trips from the employee's place of origin up to 5-days duration each, including round-trip airfare, car rental, lodging, and per diem meals, and incidental expenses such as laundry/drycleaning, telephone, etc..~~

~~(d)(c)~~ **Temporary Housing:** The Authority may reimburse for Temporary Housing up to ninety (90) days with any extension being approved by the ~~Director, Talent, Culture & Capability and authorized by the~~ President/CEO or Board in the case of a new employee in the following positions: President/CEO, General Counsel or Chief Auditor.

~~(d)~~ **En Route Travel Expenses:** The Authority may reimburse for travel, ~~per diem meals~~ and lodging expenses for final en route travel to the new location.

~~(e)~~ **Movement of Household Goods:** The Authority may reimburse for movement of Household Goods (including up to two (2) automobiles) and Temporary Storage for up to ninety (90) days.

~~(i)~~ When approved and authorized, the employee may initiate services for the movement of Household Goods directly,. The guidelines are as follows:

1. Household Goods may be moved directly from the employee's former residence to their new residence, with one pickup and one deliver per transferee;
2. The Authority is not liable for loss or damage to Household Goods or personal effects while in transit. Claims of damage or loss must be settled between the employee and the Household Goods carrier.

~~(e)(ii)~~ Should the employee make a trip back to their place of origin to return with Immediate Family or to complete Household Goods shipping, they will not be reimbursed for Travel Expenses for the second trip.

~~(f)~~ **Movement of Household Goods:** The Authority may reimburse for movement of Household Goods (including up to two (2) automobiles) and Temporary Storage for up to ninety (90) days.

~~(i)~~ When approved and authorized, a relocation manager may initiate services for an employee's movement of Household Goods directly, selecting from an approved carrier list. The guidelines are as follows:

1. Household Goods may be moved directly from the employee's former residence to their new residence, with one pickup and one deliver per transferee;
2. The relocation manager and the moving company may coordinate packing, loading and delivery dates;
3. Claims for damage, if applicable, will be expedited through the relocation manger;
4. Valuables such as deeds, coin and stamp collections, jewelry and precious stones should not be transported via Household Goods carrier. The employee should make provisions for safe transport, since these items may not be insured through the carrier's insurance policy;
5. The Authority is not liable for loss or damage to Household Goods or personal effects while in transit. Claims of damage or loss must be

~~settled between the employee and the Household Goods carrier. The relocation manager may assist in this process. The Authority may reimburse for the cost of full value replacement insurance procured from the moving company, based on a maximum valuation of \$5.00 per pound. Additional insurance coverage may be obtained from the carrier at the employee's expense;~~

- ~~6. The employee should require specific itemization on the mover's inventory if you choose to have the moving company transport any antiques, fine art and unique items. An appraisal should be obtained, at the employee's expense, before the move to determine whether or not the goods are insurable;~~

~~(ii) ————— Should the employee make a trip back to their place of origin to return with iImmediate fFamily or to complete hHousehold Goods shipping, they will not be reimbursed for tTravel Expenses for the second trip.~~

~~(g)(f) ————— **Temporary Storage:** The Authority may pay 100% of the cost of tTemporary sStorage up to ninety (90) days after goods are removed from the employee's home, if required. The Authority may also pay for the movement of hHousehold Goods out of storage, additional insurance costs while in storage and any special handling requirements to accommodate the storage of hHousehold Goods.~~

~~(h) ————— **Home Sale or Lease Expense:** When approved and authorized, an employee who owns and occupies a home may be provided with two options in selling it:~~

~~(i) ————— Option 1 — The employee may request the services of a relocation service to assist in relocation and home sale.~~

~~(ii) ————— Option 2 — The employee may decide not to use such a service, but assume full responsibility for the selling transaction.~~

~~(iii) ————— To ensure that an employee can sell the residence at a current fair market price, two independent appraisals may be obtained (three, if one differs by more than 5% from the other). The two appraisals will be averaged to determine the fair market value. If the employee must sell the house for less than the determined fair market value, the Authority may pay the employee the reasonable difference between the fair market value and the selling price, subject to the approval of the President/CEO or the Board in the case of a new employee in the following positions: President/CEO, General Counsel or Chief Auditor.~~

~~(iv) ————— In the event the employee cannot dispose of the house at the current fair market value, the Authority reserves the right to utilize the services of a home purchasing/relocation service to assist in home sale.~~

~~(v) ————— The Authority may pay certain actual closing and selling costs upon presentation of a closing statement. These include real estate commissions, attorneys' fees, title fees, escrow fees, points or loan placement charges the employee is required to pay, State~~

~~transfer taxes, and similar expenses connected with the sale or exchange of employee's former home.~~

~~(vi) — When an employee ends an unexpired lease on the former home, the employee may be may be reimbursed by the Authority for payments to the lessor for terminating the lease, attorneys' fees, real estate commissions and expenses, such as the difference between the rent paid and the rent received from an assignee or sub-lessee.~~

~~(i) — **Home Purchase Expense:** When approved and authorized, the employee may be reimbursed for customary settlement charges in the purchase of a house. These charges include, as required, attorneys' fees, escrow fees, appraisal fees, title costs, points or loan placement charges not representing the payment or prepayment of interest, and sundry expenses connected with the purchase of your a new home. If an employee receives assistance with the sale of his or her existing home, they he or she is ineligible for assistance with the purchase of his or her new home.~~

(6) Travel Claim

(a) The employee shall prepare a ~~tFT~~Travel ~~eE~~Claim to request reimbursement for ~~tFT~~Travel ~~eE~~Expenses associated with the employee's relocation. The Authority will audit expenses against relocation agreements and employees must document receipted expenses claimed for reimbursement.

(b) Reimbursement for ~~tFT~~Travel ~~eE~~Expenses shall be made based on the following and in accordance with the Authority's Business Expense and Reimbursement Policy:

Category	Reimbursement Rate
Air Travel	A one-way, economy airline ticket for each member of the iI Immediate Ff Family from their current residence to travel to <u>San Diego, their his/her new location.</u>
Ground Travel	Mileage reimbursement at standard Authority rate. Travel must be along the most direct route at a minimum rate of four hundred (400) miles per day. Calculate travel from current residence to new work location, one way, for up to two vehicles.
Train Travel	A one-way, coach ticket for each member of the iI Immediate Ff Family to travel to <u>their his/her</u> new location. <u>SleeperPullman</u> car fares may be authorized only if the trip takes over six (6) hours or the travel is overnight.
Lodging en route	Consistent with the Authority's travel reimbursement policy.
Meals	Consistent with the Authority's travel reimbursement policy.

(7) Tax Information.

Federal tax laws require the Authority to report certain expenses and reimbursements it pays on employees' behalf as taxable income. Payments made as reimbursements or payments to vendors for certain moving expenses, on an employee's behalf, must be included as compensation in the employee's gross income. The Authority is required to withhold federal, state and FICA taxes from these expense reimbursements in the same month in which they are incurred.

~~(a) ——— The Authority may, when approved and authorized, offset the employee's tax liability. Any Authority offset of an employee's tax liability will be limited to the actual tax liability up to a maximum amount not to exceed 30% of the employee's base salary.~~

~~(b)(a) ———~~ The Authority will not be responsible for the correct preparation of an employees' tax returns. Employees are responsible for determining their own eligibility to deduct specific moving expenses and for determining the year in which they are deductible. ~~Employees should refer to IRS Publication #521 for the applicable tax year.~~

[Amended by Resolution No. 2018-0133 dated December 6, 2018.]
[Adopted by Resolution No. 2007-0066 dated July 5, 2007.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

- ARTICLE 5** - **CONTRACTING AND DEBARMENT**
PART 5.0 - **CONTRACTING AND PURCHASING**
SECTION 5.01 - **PROCUREMENT OF SERVICE AND CONSULTING AGREEMENTS AND THE PURCHASE OF SUPPLIES, MATERIALS AND EQUIPMENT**
-

PURPOSE: To establish a policy governing the procurement of service and consulting agreements and the purchase of supplies, materials and equipment for the San Diego County Regional Airport Authority (~~the~~ “Authority”).

POLICY STATEMENT:

In the procurement of service and consulting agreements and the purchase of supplies, materials and equipment, the Authority’s ~~Executive Director~~ President/CEO or his or her designee (~~the “Executive Director”~~) “President/CEO”) shall be responsible for following all procedures required by (1) the Authority, (2) the San Diego County Regional Airport Authority Act, as amended from time to time, and (3) other applicable federal, state and local laws.

This policy is designed to increase the economic impact of Authority funds by fostering effective broad-based competition, and fair and equitable treatment of all persons interested in doing business with the Authority. It is the policy of the Authority to maximize opportunities for all businesses in a non-discriminatory manner and in furtherance of its commitment to diversity equity and inclusion.

(1) Service and Consulting Agreements.

(a) ~~Minor~~ Service Agreements of \$50,000 or Less. Subject to federal requirements, when the expenditure is \$50,000 or less, a competitive ~~RFP~~ Request for Proposals (“RFP”), Request for Qualifications (“RFQ”), and Request for Bids (“RFB”) process is not required. The issuing department will evaluate potential candidates and recommend the final candidate to the ~~Executive Director~~ President/CEO. The ~~Executive Director~~ President/CEO shall award the agreement based on the issuing department’s recommendation and inform the Authority’s Board of Directors (the “**Board**”) at its next meeting.

(b) ~~Intermediate~~ Service Agreements between of \$50,000+ and through \$100,000. When the expenditure is between \$50,000+ and \$100,000, an agreement shall be awarded after the Authority has completed its evaluation process, including the completion of a competitive RFP, RFB, or RFQ process, subject to federal requirements. The issuing department will evaluate and recommend the final candidate to the ~~Executive Director~~ President/CEO. The ~~Executive Director~~ President/CEO shall award the agreement based on the issuing department’s recommendation and inform the Board at its next meeting.

(c) Major Service Agreements Over \$100,000. When the expenditure exceeds \$100,000, an agreement shall be awarded after the Authority has completed its evaluation process, including, subject to federal requirements: (i) the advertisement of the services sought under the RFP or RFQ; (ii) the completion of a competitive RFP or RFQ process; and (iii) the holding of an information exchange meeting with potential candidates. ~~and (iii) the advertisement of the services sought under the RFP or RFQ.~~ An evaluation committee selected by the Authority then shall interview potential candidates. The evaluation committee and the issuing department shall recommend the top three ranking candidates to the ~~Executive Director~~President/CEO for selection via a final report. The ~~Executive Director~~President/CEO shall award the agreement based on the final report and inform the Board at its next meeting.

(d) Certain Professional Services Agreements. In accordance with Section 4526 of the California Government Code and the procedures described above in this Paragraph 1 (and subject to federal requirements), the Authority shall follow an RFQ process to obtain the professional services of private architectural, landscape architectural, engineering, environmental, land surveying or construction project management firms on the basis of demonstrated competence and on the professional qualifications necessary for the satisfactory performance of the services required.

(2) Purchasing of Supplies, Materials and Equipment. When supplies, materials or equipment are to be purchased, the ~~Executive Director~~President/CEO shall proceed as follows:

(a) Purchases under \$10,000. Purchases under \$10,000 aggregate shall be made in the best interest of the Authority and no formal competitive process is required.

(b) Purchases between \$10,000 and \$50,000. For purchases between ~~\$105,000~~ and \$50,000, the ~~Executive Director~~President/CEO shall secure competitive quotations. The contract shall be awarded to the person whose quotation the ~~Executive Director~~President/CEO determines to be in the best interests of the Authority, taking into account: (i) the person's qualifications, fitness, capacity and experience; (ii) factors relating to the public interest; and (iii) such other factors as the ~~Executive Director~~President/CEO reasonably deems appropriate and in the best interests of the Authority.

(c) Purchases between \$50,000 and \$100,000. For purchases ~~between~~ more ~~When the estimated expenditure for any one purchase is in excess of \$50,000 and, but does not exceed~~ \$100,000, informal written bids shall be solicited from appropriate suppliers. The call for informal bids shall specify a time period within which bids will be received. All bids received shall be considered together at the expiration of this period. The contract shall be awarded to the bidder whose bid the ~~Executive Director~~President/CEO determines to be in the best interests of the Authority, taking into account: (i) the bidder's qualifications, fitness, capacity and experience; (ii) factors relating to the public interest; and (iii) such other factors as the ~~Executive Director~~President/CEO reasonably deems appropriate and in the best interests of the Authority.

(d) Purchases exceeding \$100,000. When the estimated expenditure for any one purchase exceeds \$100,000, the ~~Executive Director~~President/CEO shall publish a notice inviting sealed bids. Such notice shall specify a time period within which bids shall be received, which shall be not less than ten days after publication of such notice. All bids received shall be

considered together at the expiration of this period. The contract shall be awarded to the bidder whose bid the ~~Executive Director~~President/CEO determines to be in the best interests of the Authority, taking into account: (i) the bidder's qualifications, fitness, capacity and experience; (ii) factors relating to the public interest; and (iii) such other factors as the ~~Executive Director~~President/CEO reasonably deems appropriate and in the best interests of the Authority. Purchases that exceed \$100,000 shall be reported to the Board at its next meeting.

(3) Change Orders/Amendments.

(a) The ~~Executive Director~~President/CEO is authorized to negotiate and execute any ~~change order/amendment~~ without Board action for any agreement or contract originally awarded following the informal procedures described above in Paragraph 1(a), 1(b), 2(~~ba~~) or 2(~~cb~~); provided, however, that the Board's approval shall be required for any ~~change order/amendment~~ that causes the aggregate amount of the relevant agreement or contract (*i.e.*, the original agreement or contract amount plus the amount of the change order) to be \$110,000 or greater.

(b) In addition, for any agreement or contract originally awarded following the procedures described above in Paragraph 1(c), ~~1(d), or 2(de) or 6~~, the ~~Executive Director~~President/CEO is authorized to negotiate and execute any change order without Board action for:

(i) Agreements or contracts awarded for less than or equal to \$1,000,000, in an amount not to exceed 10% of the original agreement or contract award ~~or, and~~ extending time for completion for a period not to exceed 90 days;

(ii) Agreements or contracts awarded for more than \$1,000,000, but less than or equal to \$5,000,000, in an amount not to exceed 6% of the original agreement or contract award, ~~and or~~ extending time for completion for a period not to exceed 90 days; and

(iii) Agreements or contracts awarded for more than \$5,000,000, in an amount not to exceed 4% of the original agreement or contract award, ~~and or~~ extending time for completion for a period not to exceed 90 days.

Notwithstanding the foregoing, with respect to any agreement or contract originally awarded following the procedures described above in Paragraph 1(c), ~~1(d) or 2(de)~~, any ~~change order/amendment~~ that exceeds the budget approved by the Board for the relevant expenditure shall be presented to the Board for action.

(c) The ~~Executive Director~~President/CEO shall notify the Board at its next meeting of any ~~change orders/amendments~~ approved by the ~~Executive Director~~President/CEO.

(d) The ~~Executive Director~~President/CEO may, at his or her sole discretion, bring any change order before the Board for action.

(4) Execution of Contracts. The ~~Executive Director~~President/CEO shall execute all service and consulting agreements and contracts for the purchase of supplies, materials and equipment, except where otherwise provided by law.

(5) Emergency Purchases.

(a) Notwithstanding any other provisions of this policy, the ~~Executive Director~~President/CEO may make or authorize others to make emergency procurements if: (i) there exists a threat to public health, welfare or safety; or (ii) a situation exists that makes compliance with the procurement process contrary to the public interest. Emergency procurements shall be made with such competition as the ~~Executive Director~~President/CEO deems appropriate under the circumstances.

(b) A written determination of the basis for the emergency and for the award of the particular contract shall be included in the contract file.

Emergency procurements authorized by the ~~Executive Director~~President/CEO that exceed \$100,000 shall be reported to the Board at its next meeting.

(6) Sole Source Procurement. A contract may be awarded without complying with the otherwise applicable competitive procedures under this policy when the ~~Executive Director~~President/CEO determines in writing that: (a) there is only one known source for the required supply, service or item; or (b) one source is the only practical way to respond to overriding circumstances that make compliance with the otherwise applicable competitive procedures under this policy not in the best interests of the Authority.

(7) Specifications.

(a) Pursuant to Section 3400 of the California Public Contract Code, the Authority shall not draft RFPs, RFQs or specifications for bids (i) in a manner that limits the RFP or RFQ process or bidding, directly or indirectly, to any one specific concern, or (ii) calling for a designated material, product or service by specific brand or trade name unless the specification lists at least two brands or trade names of comparable quality or utility and is followed by the words "or equal" so that respondents may furnish any equal material, product or service. The Authority shall, if aware of an equal product manufactured in California, name that product in the specification. In those cases involving a unique or novel product application required to be used in the public interest, or where only one brand or trade name is known to the Authority, it may list only one. Specifications shall provide a period of time prior to or after, or prior to and after, the award of the agreement or contract for submission of data substantiating a request for a substitution of "an equal" item. If no time period is specified, data may be submitted any time within 35 days after the award of the agreement or contract.

(b) Paragraph 7(a) shall not be applicable if the Authority makes a finding that is described in the RFP, RFQ or ~~invitation for bids~~RFB that a particular material, product or service is designated by specific brand or trade name for either of the following purposes: (i) in order that a field test or experiment may be made to determine the product's suitability for future use; or (ii) in order to match other products in use on a particular public improvement either completed or in the course of completion.

(8) Disadvantaged Business Enterprises. The Authority's procurement of service and consulting agreements and contracts for the purchase of supplies, materials and equipment shall

be consistent with the Federal Aviation Administration's policies relating to the participation of disadvantaged business enterprises.

(9) Indemnification.

(a) The ~~Executive Director~~President/CEO shall determine the appropriate indemnification provisions to include in service and consulting agreements and contracts for the purchase of supplies, materials and equipment.

(10) Insurance Requirement. The ~~Executive Director~~President/CEO shall determine the appropriate insurance provisions to include in service and consulting agreements and contracts for the purchase of supplies, materials and equipment.

(11) Compliance with all Applicable Laws. In any situation where compliance with this policy will place the Authority in conflict with any applicable provisions of state or federal law, the Authority shall comply with such provisions, notwithstanding this policy.

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]
[~~Supereeded by Resolution No. _____ dated _____.~~]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

- ARTICLE 5** - **CONTRACTING AND DEBARMENT**
PART 5.0 - **CONTRACTING AND PURCHASING**
SECTION 5.02 - **PROCUREMENT OF CONTRACTS FOR PUBLIC PROJECTS**
-

PURPOSE: To establish a policy governing the procurement of contracts for Public Projects (as defined below) for the San Diego County Regional Airport Authority (~~the~~ “**Authority**”).

POLICY STATEMENT:

In the procurement of contracts for Public Projects (as defined below), the Authority’s ~~Executive Director~~President/Chief Executive Officer or his or her designee (~~the~~ “~~Executive Director~~President/CEO”) shall be responsible for following all procedures required by (1) the Authority, (2) the San Diego County Regional Airport Authority Act, as amended from time to time, and (3) other applicable federal, state and local laws.

~~This policy relates to the Authority’s procurement of contracts for Public Projects (as defined below). See Section 5.01 for the Authority’s policy relating to the procurement of service and consulting agreements and the purchase of supplies, materials and equipment.~~

~~This policy is designed to provide for increased economy in procurement activities and to enable the Authority to maximize the purchasing value of Authority funds by fostering effective broad-based competition while ensuring fair and equitable treatment of all persons who deal with Authority procurement. This policy is designed to increase the economic impact of Authority funds by fostering effective broad-based competition, and fair and equitable treatment of all persons interested in doing business with the Authority. It is the policy of the Authority to maximize opportunities for all businesses in a non-discriminatory manner and in furtherance of its commitment to diversity equity and inclusion.~~

Fair and equitable treatment includes (but is not limited to): fair and equitable contractor selection processes, utilization of prevailing wages, Disadvantaged Business Enterprise goals for federally funded work, opportunities for small business, proper employment of apprentices, equal employment opportunities, payment bonds and safe and healthful working conditions on all contracts executed by the Authority.

(1) Awarding of Contracts for Public Projects.

- (a) The following terms shall have the below-specified meanings:

(i) **“Public Project”** means (a) construction, reconstruction, erection, alteration, renovation, improvement, demolition or repair work involving any publicly owned, leased or operated Facility; and (b) painting or repainting of any such Facility.

(ii) **“Facility”** means any plant, building, structure, ground facility, utility system, real property, streets and highways or other public work improvement.

(iii) **“Maintenance Work”** means (a) routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated Facility for its intended purposes; (b) minor repainting; (c) recarpeting; (d) resurfacing of streets and highways at less than one inch; or (e) landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems.

(iv) **“Fee-producing infrastructure project”** or **“fee-producing infrastructure facility”** means the operation of the infrastructure project or facility will be paid for by the persons or entities benefited by or utilizing the project or facility.

(iv)(v) **“Design-Bid-Build (D-B-B)”** is a project delivery method under which the architecture and engineering firm is contracted separately from the construction firm. The construction firm is selected based on low bid or best value.

(v)(vi) **“Design-Build (D-B)”** is a project delivery method under which one entity performs both architecture/engineering and construction under a single contract. Design-build procurements will use a qualifications based selection (QBS) process, or a modified QBS with a competitive design and price proposal cost components.

(vi)(vii) **“Construction Manager at Risk (CMAR)”** is a project delivery method under which the contractor is selected using a QBS or modified QBS with competitive cost components and works with the architect/engineer who is under separate contract with the Authority providing pre-construction services during design, and then constructs the project under a negotiated Guaranteed Maximum Price (GMP) or fixed price.

(vii)(viii) **“Multiple Award Task Order Contracting (MATOC)”** is a project delivery method under which multiple the contractor is are selected contracted for using a QBS and contracts are awarded to three or more there is a multiple award to two or more contractors qualified to compete for Authority projects. The contractors will competitively compete for small projects, or negotiate a GMP or fixed price. Projects awarded implementation under a MATOC type contract can utilize the D-B-B, A+B, D-B or CMAR pre-defined Best Value project delivery approaches.

(viii) **“Design-Bid-Build”** is a project delivery method under which the architecture/engineering is contracted for separately from the contractor. The contractor is selected based upon being the lowest responsive and responsible bidder. A+B contracting is a variation of this system.

(v) After the time for submission of bids or pre-defined best-value proposals has expired, the ~~Executive Director~~President/CEO may award the contract to the bidder whose bid the ~~Executive Director~~President/CEO determines to be in the best interests of the Authority, taking into account: (a) the bidder's qualifications, fitness, capacity and experience; (b) factors relating to the public interest; and (c) such other factors as the ~~Executive Director~~President/CEO reasonably deems appropriate and in the best interests of the Authority.

(vi) If all bids received are in excess of \$~~100250~~,000, then the ~~Executive Director~~President/CEO may award the contract to a bidder whose bid is under \$~~110275~~,000, if any, taking into account the factors listed above in Paragraph 1(c)(v). If no bid is under \$~~110275~~,000, then all bids shall be rejected and the Authority's cost estimate shall be reviewed to determine its reasonableness. If necessary, the cost estimate shall be revised and the project rebid using the procedures appropriate for the revised cost estimate.

(vii) The ~~Executive Director~~President/CEO shall notify the Authority's Board of Directors (the "**Board**") at its next meeting of any contracts awarded using the foregoing informal procedures.

(d) When the contract amount for a Public Project or Maintenance Work is more than \$~~100250~~,000, the Authority shall follow the formal bidding procedures set forth below:

(i) ~~The Board shall adopt plans and specifications and working details for the Public Project. The Authority shall competitively solicit contractors identified by categories of work.~~

~~(ii) The Authority may pre-qualify a select bidders' list of contractors for a single project if the Executive Director determines this to be in the best interests of the Authority.~~

(iii) Notice of the Public Project or Maintenance Work shall be published in a newspaper or electronic media of general circulation ~~that is, printed and~~ distributed within the jurisdiction of the Authority at least 14 calendar days prior to opening of bids.

~~(iviii)~~ Notice inviting formal bids or competitive proposals also shall be mailed, or sent electronically, to such construction trade journals as are determined by the ~~Executive Director~~President/CEO (which may include one or more of the trade journals specified for San Diego County by the California Uniform Cost Accounting Commission pursuant to Section 22036 of the California Public Contract Code), at least 30 calendar days prior to the bid opening date.

(iv) After the time for submission of formal bids has expired on Contracts under \$1,000,000, the ~~Board~~President/CEO may award the contract to the bidder person or firm whose bid proposal or response the ~~Board~~President/CEO determines to be in the best interests of the Authority, taking into account: (aa) the bidder's person's

~~or firm's qualifications, fitness, capacity and experience; (bb) factors relating to the public interest; and (ce) consideration of schedule and price where time has a financial impact (A+B bidding) and (d) such other factors as the Board reasonably deems appropriate and in the best interests of the Authority.~~ such other factors as the President/CEO reasonably deems appropriate and in the best interests of the Authority; (d) the President/CEO shall notify the Authority's Board of Directors (the "Board") at its next meeting of any contracts awarded using the foregoing procedures.

(v) For Contracts equal or exceeding \$1,000,000, after the time for submission bids has expired, the Board may award the contract to the bidder whose bid the Board determines to be in the best interests of the Authority, taking into account: (a) the bidder's qualifications, fitness, capacity and experience; (b) factors relating to the public interest; (c) consideration of schedule and price where time has a financial impact and (d) such other factors as the Board reasonably deems appropriate and in the best interests of the Authority.

(e) Notwithstanding the requirements set forth above in ~~this~~ Paragraph ~~d1~~, and subject to federal requirements, the Authority may follow a competitive RFP or RFQ process for design-build, construction manager at risk, multiple award task order form of contracts. ~~After the time for submission of proposals or qualifications has expired, the Executive Director may award the contract to the person or firm whose proposal or response the Executive Director determines to be in the best interests of the Authority, taking into account: (i) the person's or firm's qualifications, fitness, capacity and experience; (ii) factors relating to the public interest; and (iii) such other factors as the Board reasonably deems appropriate and in the best interests of the Authority; provided, however, that the Board, instead of the Executive Director, shall award design-build, construction manager at risk, multiple award task order form of contracts when the contract amount or task/job order is more than \$100,000.~~

(2) If deemed appropriate and in the best interest of the Authority, the Authority may utilize private investment capital to study, plan, design, construct, develop, finance, maintain, rebuild, improve, repair, or operate, or any combination thereof, fee-producing infrastructure facilities in accordance with Government Code Section 5956-5956.10.

(3) Federally-Funded Contracts. Notwithstanding any provision in this policy to the contrary, the Authority shall comply with all federal requirements applicable to federally-funded Public Projects, including, without limitation, any terms and conditions that the Federal Aviation Administration (the "FAA") requires as a condition to the Authority's receipt of federal funds in connection with the FAA's Airport Improvement Program.

(4) Change Orders.

(a) The ~~Executive Director~~President/CEO is authorized to negotiate and execute any change order without Board action for any contract for a Public Project originally awarded following the informal procedures described above in Paragraph 1(b) or 1(c); provided, however, that the Board's approval shall be required for any change

order that causes the aggregate amount of the relevant contract (*i.e.*, the original contract amount plus the amount of the change order) to be \$~~110~~275,000 or greater.

(b) In addition, for any contract for a Public Project originally awarded following the procedures described above in Paragraph 1(d) or 1(e), the ~~Executive Director~~President/CEO is authorized to negotiate and execute any change order without Board action for:

(i) Contracts awarded for less than or equal to \$1,000,000, in an amount not to exceed 10% of the original contract award ~~or~~and change order, and extending time for completion for a period not to exceed 90 days;

(ii) Contracts awarded for more than \$1,000,000, but less than or equal to \$5,000,000, in an amount not to exceed 6% of the original contract award, and change order extending time for completion for a period not to exceed 90 days; and

(iii) Contracts awarded for more than \$5,000,000, in an amount not to exceed 4% of the original contract award and change order, and extending time for completion for a period not to exceed 90 days.

Notwithstanding the foregoing, with respect to any contract originally awarded following the procedures described above in Paragraph 1(d) or 1(e), any change order that exceeds the budget approved by the Board for the relevant Public Project shall be presented to the Board for action.

(c) The ~~Executive Director~~President/CEO shall notify the Board at its next meeting of any change orders approved by the ~~Executive Director~~President/CEO.

(d) The ~~Executive Director~~President/CEO may, at his or her sole discretion, bring any change order before the Board for action.

(e) The Board, at the time of the award of a Public Project, may authorize the President/CEO to execute Change Orders in amounts in excess of the parameters set forth above upon a finding that doing so is in the best interest of the Airport Authority.

(5) Execution of Contracts. The ~~Executive Director~~President/CEO shall execute all contracts for Public Projects, except where otherwise provided by law.

(6) Acceptance and Notice of Completion. Upon the completion of a contract for a Public Project, the ~~Executive Director~~President/CEO may execute and record the "Acceptance and Notice of Completion," in accordance with applicable law.

(7) Emergency PurchasesContracts:

(a) Notwithstanding any other provisions of this policy, the ~~Executive Director~~President/CEO may make or authorize others to ~~make emergency procurements~~enter into emergency contracts for Public Projects and Maintenance Work if: (i) there exists a threat to public health, welfare or safety; or (ii) a situation exists that

makes compliance with the procurement process contrary to the public interest.

Emergency ~~procurements contracts~~ shall be made with such competition as the ~~Executive Director~~President/CEO deems appropriate under the circumstances.

(b) A written determination of the basis for the emergency and for the selection of the particular contractor shall be included in the contract file.

(c) Emergency ~~procurements contracts~~ authorized by the ~~Executive Director~~President/CEO that exceed \$~~100~~250,000 shall be reported to the Board at its next meeting.

(8) Sole Source Procurement. A contract for a Public Project or Maintenance Work may be awarded without complying with the otherwise applicable competitive procedures under this policy when the ~~Executive Director~~President/CEO determines in writing that:

(a) there is only one known source for the required supply, service, item or construction; or
(b) one source is the only practical way to respond to overriding circumstances that make compliance with the otherwise applicable competitive procedures under this policy not in the best interests of the Authority.

(9) Specifications.

(a) Pursuant to Section 3400 of the California Public Contract Code, the Authority shall not draft RFPs, RFQs or ~~specifications-RFBs for bids~~ (i) in a manner that limits the RFP, RFQ or RFBQ process or bidding, directly or indirectly, to any one specific concern, or (ii) calling for a designated material, product or service by specific brand or trade name unless the specification lists at least two brands or trade names of comparable quality or utility and is followed by the words “or equal” so that respondents may furnish any equal material, product or service. The Authority shall, if aware of an equal product manufactured in California, name that product in the specification. In those cases involving a unique or novel product application required to be used in the public interest, or where only one brand or trade name is known to the Authority, it may list only one followed by the words “or equal”. Specifications shall provide a period of time prior to or after, or prior to and after, the award of the contract for submission of data substantiating a request for a substitution of “an equal” item. If no time period is specified, data may be submitted any time within 35 days after the award of the contract.

(b) Paragraph ~~98~~(a) shall not be applicable if the Authority makes a finding that is described in the RFP, RFQ or ~~invitation-RFB for bids~~ that a particular material, product or service is designated by specific brand or trade name for either of the following purposes: (i) in order that a field test or experiment may be made to determine the product’s suitability for future use; or (ii) in order to match other products in use on a particular public improvement either completed or in the course of completion.

(10) Disadvantaged Business Enterprises. The Authority’s procurement of contracts for Public Projects shall be consistent with the FAA’s policies relating to the participation of disadvantaged business enterprises.

(11) Performance and Payment Bonds. Performance and payment bonds or equivalent acceptable security shall be required at the discretion of the ~~Executive~~

~~Director~~President/CEO, or to the extent required by applicable law (including, without limitation, Section 3247-9550 *et seq.* of the California Civil Code).

(a) Bond Must be Delivered Prior to Issuing Contract Document. If required, a performance and payment bond satisfactory to the Authority, executed by a surety company authorized to do business in California or otherwise secured in a manner satisfactory to the Authority, shall be presented to the Authority prior to issuance of a contract document that authorizes the work (i.e. construction).

(b) Substitutes for Bonds Acceptable. Except as required by applicable law (~~including, without limitation, Section 3248 of the California Civil Code~~), ~~in lieu of a performance and payment bond~~, the Authority may accept cash, money order, certified check, cashiers check or irrevocable letter of credit. Such alternate form of security shall be for the same purpose and shall be subject to the same conditions as a performance and payment bond.

(c) Reduction of Bond Amount. The ~~Executive Director~~President/CEO may reduce the amount of performance and payment bonds required on a specific contract, except as required by applicable law. Disclosure of the reduction shall be present in the notice inviting bids.

(d) Authority to Require Additional Bonds. Nothing in this section shall be construed to limit the authority of the ~~Executive Director~~President/CEO to require a performance bond or other security in addition to those bonds, or in circumstances other than to those specified in this policy.

(12) Indemnification. The ~~Executive Director~~President/CEO shall determine the appropriate indemnification provisions to include in contracts for Public Projects and Maintenance Work.

(13) Insurance Requirement. The ~~Executive Director~~President/CEO shall determine the appropriate insurance provisions to include in contracts for Public Projects and Maintenance Work.

(14) Compliance with all Applicable Laws. In any situation where compliance with this policy will place the Authority in conflict with any applicable provisions of state or federal law, the Authority shall comply with such provisions, notwithstanding this policy.

[Amended by Resolution No. 2005-0061 dated May 2, 2005]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

- ARTICLE 5** - **CONTRACTING AND DEBARMENT**
PART 5.1 - **EQUAL OPPORTUNITY**
SECTION 5.12 - **PREFERENCE TO SMALL, VETERAN OWNED, AND LOCAL BUSINESS**

PURPOSE: To establish a policy allowing preference to Small Businesses, Veteran-Owned Small Businesses (which includes service-disabled veteran-owned small businesses), and Local Businesses in the award of Contracts by the San Diego County Regional Airport Authority (the "Authority").

POLICY STATEMENT:

In the procurement of Contracts, the Authority's President/Chief Executive Officer or ~~his or her~~ their designee (the "**President/CEO**") shall be responsible for following all procedures required by (1) the Authority, (2) the San Diego County Regional Airport Authority Act, as amended from time to time, and (3) other applicable federal, state, and local laws.

OBJECTIVES: Establish principles and practices to facilitate a Small Business, Veteran-Owned Small Business (which includes service disabled veteran-owned small businesses), and Local Business preference program that provides full disclosure and transparency of the Authority's commitment to Small Businesses, Veteran-Owned Small Businesses, and Local Businesses in the award of selected Authority Contracts.

i. Definitions

1. *Bonding and Contract Financing Assistance Program* – The program offered by the Authority intended to aid small and local businesses in obtaining first time bonding or increasing bonding capacity.
2. *Contracts* – Instrument used for the procurement of services and consulting agreements and the purchase of supplies, material, and equipment as outlined in Policy 5.01 and the procurement of contracts for Public Projects as outlined in Policy 5.02.
3. *Contract Owner* – A department within the Authority having responsibility for oversight and management of the Contract which the bid or proposal solicitation applies.
4. *Disadvantaged Business Enterprise (DBE)* – A Small Business that has been certified by the California Unified Certification Program (CUCP) in compliance with 49 CFR Part

23 or 26.

5. *Veteran Owned Small Business (VOSB)* – ~~A veteran-owned small business or a service disabled veteran-owned small business that has been certified by U.S. Department of Veterans Affairs. “Veteran Owned Small Business” or “VOSB” as used in this Policy shall include service disabled veteran-owned small business. A certified veteran-owned or service disabled veteran-owned small business or veteran (including disabled) business enterprise that meets the Authority’s Small Business definition in this policy.~~
6. *Inclusionary Approach* – A plan describing a Prime Contractor’s specific approach toward Small, Local and Veteran Owned Small Business outreach and participation. This plan shall also include estimated Small, Local and Veteran Owned Small Business percentage commitments for the project.
7. *Local Business* – A business that meets all of the following criteria:
 - a) Occupies workspace within the County. The business must submit proof of occupancy to the Authority by supplying evidence of a lease, deed or other sufficient evidence demonstrating that the business has been located within the county for a minimum of 6 months prior to the release of a solicitation for which a business responds as a Local Business participant. (U.S. Post Office boxes are not verifiable and shall not be considered for the purpose of this definition). The business cannot satisfy this requirement by operating as a virtual office.
 - b) Submits proof to the Authority that the business is in compliance with all applicable laws relating to licensing and is not delinquent on any San Diego County taxes.
 - c) Submits proof to the Authority demonstrating one of the following:
 1. More than fifty percent (50%) of the workforce based in the local office resides in San Diego County; or
 2. The business must demonstrate that it is headquartered in the County. For purposes of the policy, the term “headquartered” shall mean that the business physically conducts and manages all of its operations from a location in the County.
 - d) Submits the Local Business Enterprise Affidavit of Eligibility form and is enrolled in the Authority’s Local Business Enterprise Directory at the time the bid or proposal is due.

8. *Prime Contractor* – A party or entity with whom the Authority enters into a legally binding agreement.
9. *Small Business* – A profit-making corporation, sole proprietorship, or partnership that:
 - a. Is enrolled in the Authority's Bonding and Contract Financing Assistance Program, or
 - b. A business concern that is certified as a DBE by the California Unified Certification Program, or
 - c. Possesses valid certification issued by an agency, approved by the Authority, that verifies the firm is within the SBA size standards, or
 - d. Is an airport concessionaire that provides evidence that its business size is within standards established under 49 CFR Part 23, Section 23.33.
10. *Small Business Development* – A department within the Authority, or any subsequent department identified by the President/CEO, that oversees and monitors compliance with this Policy.
11. *Trade Assessment* – An estimated breakdown of specific trades needed to complete a defined scope of work.
12. *Total Allowable Preference* - The maximum allowable combined preference awarded shall not exceed two hundred thousand dollars (\$200,000) or seven percent (7%) on any single bid or proposal.
13. *Vendor Management System* – The registration system used by the Authority for business concerns to express interest in a particular trade and/or business opportunity.

ii. Application - Small Business (SB) Preference

1. When price is the primary selection criteria and a Small Business goal is not established, the following shall apply:
 - a) The bid amount of the lowest responsive and responsible bidder that is not a Small Business shall be multiplied by three percent (3%). The resulting three percent (3%) amount, shall be considered as the Small Business preference, provided that it does not exceed the Total Allowable Preference.
 - b) The lowest responsive and responsible bidder that is a Small Business shall have their bid adjusted by subtracting the amount of the Small Business preference from their original bid. The adjusted bid is used to determine the award of the contract.
2. When selection is based on a scoring matrix and a Small Business goal is not established, the following shall apply:

- a) The submittal from a verified Small Business shall be granted three percent (3%) preference. The resulting three percent (3%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.
3. When price is the primary selection criteria and a Small Business goal is established, the following shall apply:
 - a) The bid amount of the lowest responsive and responsible bidder that is not a Small Business shall be multiplied by three percent (3%). The resulting three percent (3%) amount, shall be considered as the Small Business preference, provided that it does not exceed the Total Allowable Preference.
 - b) Each bidder that meets or exceeds the established Small Business goal shall have their bid adjusted by subtracting the amount of the Small Business preference from their original bid. The adjusted bid is used to determine the award of the contract.
 4. When selection is based on a scoring matrix and a Small Business goal is established, the following shall apply:
 - a) The submittal from each business that meets or exceeds the established Small Business goal shall be granted three percent (3%) preference. The resulting three percent (3%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.

iii. Application – Local Business (LB) Preference

1. When price is the primary selection criteria and a Local Business goal is not established, the following shall apply:
 - a) The bid amount of the lowest responsive and responsible bidder that is not a Local Business shall be multiplied by two percent (2%). The resulting two percent (2%) amount, shall be considered the Local Business preference, provided that it does not exceed the Total Allowable Preference.
 - b) The lowest responsive and responsible bidder that is a Local Business shall have their bid adjusted by subtracting the amount of the Local Business preference from the local business's original bid/proposal. The adjusted bid is used to determine the award of the contract.
2. When selection is based on a scoring matrix, and a Local Business goal is not established, the following shall apply:
 - a) The submittal from a verified Local Business shall be granted two percent (2%) preference. The resulting two percent (2%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.

3. When price is the primary selection criteria and a Local Business goal is established, the following shall apply:
 - a) The bid amount of the lowest responsive and responsible bidder that is not a Local Business shall be multiplied by two percent (2%). The resulting two percent (2%) amount, shall be considered as the Local Business preference, provided that it does not exceed the Total Allowable Preference.
 - b) Each bidder that meets or exceeds the established Local Business goal shall have their bid adjusted by subtracting the amount of the Local Business preference from their original bid. The adjusted bid is used to determine the award of the contract.
4. When selection is based on a scoring matrix and a Local Business goal is established, the following shall apply:
 - a) The submittal from each business that meets or exceeds the established Local Business goal shall be granted two percent (2%) preference. The resulting two percent (2%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.

iv. Application –Veteran Owned Small Business (VOSB) Preference (includes service disabled veteran-owned small businesses)

1. When price is the primary selection criteria and a Veteran Owned Small Business Goal is not established, the following shall apply:
 - a) The bid amount of the lowest responsive and responsible bidder that is not a VOSB shall be multiplied by two percent (2%). The resulting two percent (2%) amount, shall be considered as the VOSB preference, provided that it does not exceed the Total Allowable Preference Amount.
 - b) The lowest responsive and responsible bidder that is a VOSB shall have their bid adjusted by subtracting the amount of the VOSB preference from the VOSB's original bid. The adjusted bid is used to determine the award of the contract.
2. When selection is based on a Scoring Matrix, and a VOSB goal is not established, the following shall apply:
 - a) The submittal from a verified VOSB shall be granted two percent (2%) preference. The resulting two percent (2%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.
3. When price is the primary selection criteria and a VOSB Goal is established, the following shall apply:
 - a) The bid amount of the lowest responsive and responsible bidder that is not a VOSB

shall be multiplied by two percent (2%). The resulting two percent (2%) amount, shall be considered as the VOSB Preference, provided that it does not exceed the Total Allowable Preference.

- b) Each bidder that meets or exceeds the established VOSB goal shall have their bid adjusted by subtracting the amount of the VOSB preference from their original bid. The adjusted bid is used to determine the award of the contract.
4. When selection is based on a scoring matrix and a VOSB goal is established, the following shall apply:
- a) The submittal from each business that meets or exceeds the established VOSB goal shall be granted to two percent (2%) preference. The resulting two percent (2%) points shall be added to the total points, provided that it does not exceed the Total Allowable Preference.

v. Additional Requirements

- 1. The maximum amount of the adjustment cannot exceed \$200,000.
- 2. The final contract award shall be the amount set forth in the original bid or proposal.
- 3. For qualification based criteria, the use of the preference points shall be applied to determine which proposers shall be interviewed for final consideration and to determine the recommended final contract award.
- 4. The Prime Contractor must provide a distinct and clearly defined portion of work for all subcontractors whose participation is submitted in response to the corresponding goal. Any substitution or termination in performance of said work without the Authority's prior written consent may be grounds for contract termination, at which time the Authority may negotiate a new contract to the next highest ranked proposer without need to re- compete, provided there is no less than 50% of the contract term remaining.

vi. Methodology Used to Establish Small Business, Local Business, and/or Veteran Owned Small Business Goals.

- 1. Small Business Goal – A Small Business goal shall be established by the following methodology:
 - a) The Trade Assessment categories needed to fulfill the scope of work shall be developed based on the Contract Owner's estimate.
 - b) A Trade Assessment Scope Percentage (Scope%) shall be calculated by taking the estimated value of the scope to be performed in each specific Trade Assessment category divided by the total estimated value of the Contract.

- c) A Trade Assessment Availability Percentage (Availability%) shall be calculated by taking the total number of registered businesses within the Authority's vendor management system that (1) meet the Small Business criteria as defined by this Policy and (2) are capable of performing the specific Trade Assessment category. This number is divided by the total number of businesses in the same specific Trade Assessment categories from the same source.
 - d) A weighted goal percentage is calculated by multiplying the Trade Assessment Scope% by the Trade Assessment Availability% for each applicable Trade Assessment category. Each Trade Assessment category is added up, resulting in the applicable goal.
 - e) The total Small Business Goal cannot exceed fifty percent (50%) for each Contract.
 - f) The Trade Assessment Availability% can be calculated in advance provided that the Trade Assessment Availability% used is not older than 24 months.
2. Local Business Goal – A Local Business goal shall be established by the following methodology:
- a) Identify the Trade Assessment categories needed to fulfill the scope of work.
 - b) A Trade Assessment Scope Percentage (Scope%) shall be calculated by taking the estimated value of the scope to be performed in each specific Trade Assessment category divided by the total estimated value of the contract.
 - c) A Trade Assessment Availability Percentage (Availability%) shall be calculated by taking the total number of registered businesses within the Authority's vendor management system that (1) meet the Local Business criteria as defined by this Policy, and (2) are capable of performing the specific Trade Assessment category. This number is divided by the total number of businesses in the same Trade Assessment categories from the Authority's vendor management system.
 - d) A weighted goal percentage is calculated by multiplying the Trade Assessment Scope% by the Trade Assessment Availability% for each applicable Trade Assessment category. Then each Trade Assessment category is added up resulting in the applicable goal.
 - e) The Trade Assessment Availability% can be calculated in advance provided that the Trade Assessment Availability% used is not older than 24 months.

3. Veteran Owned Small Business (VOSB) Goal – A VOSB goal shall be established at three percent (3%) for all projects with apparent subcontracting opportunities.

vii. Exemptions

1. Federally funded projects require conformance with 49 CFR Parts 18 and 26 and the contractual requirements included in grant agreements between the Authority and the FAA.
2. Concession Contracts require conformance with 49 CFR Part 23.
3. This Policy shall not apply if it conflicts with applicable federal, state or local laws or regulations.
4. An Inclusionary Approach may be applied to contracts where subcontracting opportunities exist, but have not been clearly defined. An Inclusionary Approach requires the Prime Contractor to provide an outreach plan, establish a goal, and report efforts and achievements to the Small Business Development Department.

[Amended by Resolution No. 2019-0050 dated October 3, 2019.]

[Amended by Resolution No. 2018-0134 dated December 6, 2018.]

[Amended by Resolution No. 2014-0132 dated December 4, 2014.]

[Amended by Resolution No. 2012-0043 dated April 12, 2012.]

[Amended by Resolution No. 2011-0011 dated January 6, 2011.]

[Amended by Resolution No. 2009-0141 R dated November 5, 2009.]

NEW

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

- ARTICLE 6 - REAL PROPERTY MANAGEMENT**
- PART 6.2 - REAL PROPERTY MANAGEMENT**
- SECTION 6.24 - HONORARY NAMING OF AIRPORT OWNED LAND AND FACILITIES**

PURPOSE: To establish a policy describing the naming of airport owned land and facilities within the boundaries of the San Diego International Airport. The Airport Authority will oversee the naming of airport owned land and facilities within the boundaries of the San Diego International Airport. To ensure fair and consistent application of naming of all airport owned land and facilities, all formal requests shall be evaluated and processed in accordance with this Policy. Approved naming or renaming shall not constitute an obligation to provide a sign or other indication of the name.

POLICY STATEMENT:

The Airport Authority Act (Public Utilities Code §§170000, et seq) (hereinafter the “Act”) established the Airport Authority for the purpose of owning and operating San Diego International Airport (Airport). The Act provides that the President/CEO is responsible for the operation and supervision of all Airport facilities. The naming of airport owned land and facilities within the boundaries of the Airport shall be approved by the President/CEO pursuant to the provisions of this Policy.

RECOGNITION NAMING:

- A. Naming airport land or facilities in recognition of a person, group or entity shall be considered based on the following criteria:
 - (i) **Honoring a Deceased Person** - Airport land and facilities may be named to honor a deceased person to recognize extraordinary service to aviation in the San Diego area or to the San Diego International Airport. Requests for naming in honor of a deceased person shall be considered after 2 years from the date of death.
 - (ii) **Group Recognition** – Airport land and facilities may be named to recognize an organization or group for extraordinary gifts or service to aviation or the San Diego International Airport.

NAMING APPROVAL PROCEDURES:

Formal naming requests must be submitted to the Airport Authority Development Department for review by Airport staff and stakeholders. After Airport staff and stakeholder input is obtained, the President/CEO will accept or reject the request. Any accepted request will be presented to the Board for information. Appeals to the final decision by the President/CEO will be reviewed and ruled on by the Airport Authority Board.

If approved, the President/CEO has final say on what type of recognition will be deemed as appropriate for the naming rights.

[Adopted by Resolution No. 2022-XXXX dated , 2022.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 8 - GENERAL OPERATIONS
PART 8.2 - AUTHORITY FACILITIES
SECTION 8.21 - SURPLUS MATERIALS AND EQUIPMENT

PURPOSE: To establish a policy governing the disposition of surplus materials and/or equipment by the San Diego County Regional Airport Authority (“**Authority**”).

POLICY STATEMENT:

(1) General Policy for Disposition of Surplus Materials and Equipment:

- (a) Materials, equipment, and other Authority items valued at under Five Thousand Dollars (\$5,000) per item and determined to be surplus to the needs of the Authority by the Authority’s President/Chief Executive Officer or his or her designee (“**President/CEO**”) may be disposed of in accordance to the Authority’s established surplus procedures at the discretion of the President/CEO.
- (b) Materials, equipment and other Authority items valued at over Five Thousand Dollars (\$5,000) per item and determined to be surplus to the needs of the Authority by the President/CEO, together with a statement as to the reasons such materials and equipment are no longer needed, shall be submitted in an aggregated list to the Authority’s Board of Directors (“**Board**”) at least once each fiscal year.
- (c) The Board may authorize the President/CEO, by resolution, to advertise and carry out the sale of surplus materials and equipment for the best price obtainable by the Authority.
- (d) When an item cannot be sold, the President/CEO may authorize the disposal of such items by donating, recycling, or as a last resort, depositing it in a land fill or by any other suitable means available with a minimum cost to the Authority.
- (e) The President/CEO is authorized to sell, recycle, or dispose of scrap metals, other building materials, and used fuel oils at his or her discretion. Such sales shall periodically be reported to the Board.

- (2) Alternative Policy for Disposition of Obsolete and Surplus Items. When the President/CEO determines that Authority-owned items, including computer, phone, furniture, and related office and kitchen equipment (“**Authority items**”) are both obsolete and surplus to the needs of the Authority, the President/CEO may dispose of such items in the following manner:

- (a) Public Action. The Authority may utilize a third-party auctioneer to conduct a public auction of surplus items. After each auction or attempt to auction Authority items, the Authority may dispose of any unsold or non-auctioned Authority items in any of the following manners as determined by the President/CEO in her sole discretion.
- (b) Donation to Certain Charitable Organizations. The President/CEO may, on behalf of the Authority, donate any unsold or non-auctioned Authority items to an organization that is exempt from taxation pursuant to 26 U.S.C. Sec. 501(c)(3). Each such donation shall be subject to the following conditions:
- [1] No single donated item has a fair market value exceeding One Hundred Dollars (\$100); and
 - [2] The receiving organization takes appropriate action to publicly recognize the Authority's donations in a manner that increases the public's awareness of the Authority and acceptance of the San Diego International Airport ("**Airport**"); and
 - [3] The President/CEO provides the Board with a written report of each donation with a list of the donated items at least annually; and
 - [4] Primary efforts are made to donate items to ~~a charitable organizations operating in that serve socially and environmentally disadvantaged communities in San Diego County, especially one that serves Environmental Justice [disadvantaged] communities,~~ before considering organizations outside of San Diego County.
- (c) Sale to Authority Personnel. If the President/CEO determines that it is advantageous to the Authority to provide Authority personnel the opportunity to purchase surplus and obsolete Authority items, the President/CEO may authorize such sales subject to the following conditions:
- [1] The sale of each item shall be at a price that at least equals the fair market value of the equipment as reasonably determined.
 - [2] The opportunity to purchase surplus and obsolete Authority items shall be available on a fair and equitable basis to all Authority personnel.
 - [3] Prior to receipt of a purchased Authority item, each purchaser shall sign a statement certifying that: (1) the item will be used solely for the purchaser's personal use; (2) the item will not be used for business purposes and will not be resold; and (3) the purchaser will dispose of the item through a state certified electronic waste recycling center or electronic waste collection point, if applicable.

- [4] Documentation of the means by which and whom the fair market value of each sold item was determined, the purchase price, the purchaser, and the purchaser's certification shall be maintained for a minimum of three years.

(d) Recycling and Landfill Disposal. The Authority may recycle recyclable items or dispose of items in the landfill that are not managed by any of the methods listed above.

[Amended by Resolution No. 2021-0087 dated September 2, 2021.]

[Amended by Resolution No. 2019-0004 dated January 3, 2019.]

[Amended by Resolution No. 2010-0132 dated December 2, 2010.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

- ARTICLE 8** - **GENERAL OPERATIONS**
PART 8.3 - **STRATEGY AND PLANNING**
SECTION 8.30 - **AIRPORT LAND USE COMMISSION**
-

PURPOSE: To implement the legislative directive for the San Diego County Regional Airport Authority (“Authority”) acting as the Airport Land Use Commission (“ALUC”) for San Diego County (“County”) to prepare, adopt, and update an “Airport Land Use Compatibility Plan” (“ALUCP”) (as more fully defined in Appendix A; “ALUCP”- attached hereto) for each public-usePublic-Use and military airportAirport in the County by engaging; and engage in a public collaborative planning process when preparing and updating an ALUCP.

POLICY STATEMENT:

(1) General Provisions.

(a) Defined Terms. All capitalized terms not otherwise defined in the body of this policy shall have the corresponding meanings set forth in Appendix A.

(b) Statutory Authority. ~~The San Diego County Regional Airport Authority (the “Authority”), is acting in its capacity as the Airport Land Use Commission (“ALUC”) for the County, as provided by §21670.3 of the California Public Utilities Code (“P.U.C.”). The Authority has adopted PUC) §21670.3 designates the Authority as the ALUC for the County. The Authority, acting in its capacity as the ALUC, adopts and administers this policy in recognition of its governmental statutory obligations under the laws of the State of California, which designate the Authority as the proper Local Agency in ALUC for the County to protect public health, safety and welfare by ensuring the orderly expansion of Airports and the adoption of land use measures by adopting ALUCPs that minimize the public’s exposure to excessive noise and safety hazards within areas around public airports Airports, to the extent that these areas are not already devoted to incompatible uses consistent with P.U.C. §21670.3.~~

(c) Powers and Duties. ~~The Authority Pursuant to PUC §21674, the ALUC~~ has the following powers and duties, subject to the limitations upon its jurisdiction as set forth in P.U.C.PUC §21676:

(i) To assist Local Agencies in ensuring compatible land uses in the vicinity of all new Airports and in the vicinity of existing Airports to the extent that the land in the vicinity of those Airports is not already devoted to incompatible uses;

(ii) To coordinate planning at the state, regional and local levels, so as to provide for the orderly development of air transportation, while at the same time protecting the public health, safety and welfare;

(iii) To prepare and adopt an ALUCP for each airport in the County, pursuant to the requirements of P.U.C. §21670.3 and §21675. ~~Any ALUCP developed pursuant to §21675 and adopted pursuant to §21675.1 by the San Diego Association of Governments shall remain in effect until the Authority adopts a new ALUCP for the respective airport~~PUC §21670.3 and §21675; and

(iv) To review the plans, regulations and other actions of Local Agencies and Airport Operators, pursuant to the requirements of P.U.C. PUC §21670.3 and §21676.

(d) Conflicts of Interest. Any member of the ~~Authority's Board (the "Board")~~ALUC shall temporarily disqualify himself or herself from participating in the review or adoption of a proposal or ALUCP, if there is a conflict of interest pursuant to P.U.C. PUC §21672, other applicable state law, and/or a violation or potential violation of the Authority's ~~Conflicts of Interest~~ Code.

(e) Schedule of Fees. The ~~Authority~~ALUC may establish a schedule of fees necessary to comply with ~~Article 3 PUC §21671.5 of Division 9 of the P.U.C.~~ Those fees shall be charged to the proponents of actions, regulations, or permits and shall not exceed the estimated reasonable cost of providing the service. The fees shall be imposed pursuant to Gov. Government Code §66016. The ~~Authority~~ALUC may not charge fees for actions in connection with any Airport that does not have an adopted ALUCP.

(f) Amendments, Termination or Suspension. This policy may be amended, terminated, or suspended only by official and duly noticed action of the Board. The Board may, in its sole and exclusive exercise of its full legislative discretion, amend, terminate, or suspend this policy at any time.

(g) Partial Invalidity. In the event that any court of competent jurisdiction determines that any portion or provision of this policy is invalid, illegal, or unenforceable, or temporarily enjoins enforcement or application of any portion or provision of this policy, all other provisions of this policy shall remain enforceable and in effect unless and until revoked, suspended, or modified by the Authority.

(h) No Waiver or Creation of Implied Policy of Enforcement. Neither any (i) failure of the ~~Authority~~ALUC to take ~~any act or an~~ action in strict enforcement of this policy, inadvertent or otherwise, nor (ii) affirmative waiver of enforcement of this policy by the ~~Authority~~ALUC in a specific instance after consideration of special requests or circumstances, shall be deemed to constitute the establishment of any express or implied policy of the Authority in the enforcement or non-enforcement of this policy, and shall not be relied upon by any person in making any determination, or taking any action, in violation of any provision of this policy.

(2) Airport Land Use Compatibility Plan.

(a) ~~Purpose of Airport Land Use Compatibility Plan. The.~~ An ALUCP is the fundamental tool used by the ~~Authority~~ALUC in fulfilling its purpose of promoting Airport land use compatibility. Specifically, ~~compatibility plans~~ALUCPs have two purposes: (i) to provide for the orderly growth of each Airport and the area surrounding each Airport within the jurisdiction of the ~~Authority;~~ALUC and (ii) to safeguard the general welfare of the inhabitants within the vicinity of each Airport within the jurisdiction of the ~~Authority~~ALUC and the public in general.

(b) ~~Preparation of Airport Land Use Compatibility Plan.~~

(i) The ~~Authority~~authorityALUC shall be responsible for the preparation of an ALUCP for each Public-Use and military Airport within the County. The ALUCP shall provide for the orderly growth of each Airport and the area surrounding each Airport within the ~~Authority's~~ALUC's jurisdiction, and shall provide policies to safeguard the general welfare of the inhabitants within the vicinity of each Airport and the public in general, as required by P.U.C.PUC §21675. The ALUCP ~~that is adopted by the Authority~~ shall include and shall be based on a long-range Airport Master Plan or an Airport Layout Plan, where available, that reflects the anticipated growth of such Airport during at least the next twenty (20) years. In preparing an ALUCP, the ~~Authority~~authorityALUC may develop height restrictions on buildings, specify ~~use the compatibility criteria for proposed uses~~ of land, and determine building standards, including soundproofing adjacent to Airports, within the ~~planning area.~~Airport Influence Area ("AIA"). The ALUCP also may identify where additions or changes to ~~local jurisdictions'~~Local Agency's general and specific plans will be necessary. The ALUCP also should ~~include a clear statement of compatibility criteria and Authority~~authorityspecify ALUC review procedures.

(ii) The ~~Authority~~authorityALUC shall also include within ~~the~~an ALUCP the area within the jurisdiction of the ~~Authority~~ALUC surrounding any military Airport for all of the purposes identified ~~above~~in Section (2)(b) of this policy. The ALUCP provisions shall be consistent with the safety and noise standards in the Air Installation Compatible Use ~~Zone~~Zones ("AICUZ") ~~study~~ prepared for that military Airport. ~~The Authority~~ALUC does not have; ~~however,~~ any jurisdiction or authority over the territory or operations of any military Airport.

(iii) The ~~Authority~~authorityALUC shall submit to the Division of Aeronautics of the California Department of Transportation ("Caltrans") one (1) copy of ~~the~~each ALUCP and each amendment to ~~the~~an ALUCP.

(c) ~~Amendments to Airport Land Use Compatibility Plan. The.~~ An ALUCP shall be reviewed as often as necessary in order to accomplish its purposes, but shall not be amended more than once in any calendar year. For an ALUCP that pertains to more than one Airport in the County, this limitation allows separate amendments for the portion dealing with each individual Airport. Any policies applicable to all Airports ~~in the Authority's jurisdiction~~ shall be amended only once during a calendar year. Coordination with ~~local jurisdictions~~affected Local Agencies shall be conducted prior to ~~the approval~~ALUC consideration of any ALUCP amendments.

A periodic review of ~~the~~each ALUCP shall be conducted in order to keep the ALUCP up to date with changes in state laws, local land uses, Airport development and activity, and current concepts for achieving noise and safety compatibility.

(d) ~~Adoption of Airport Land Use Compatibility Plan and Amendments.~~ The An ALUCP and any amendments shall be approved and adopted by the ~~Authority~~authority, ALUC and shall constitute the ~~Authority's~~Authority's ALUC's recommendation to the Local Agency for compatible land uses within the ~~Airport Influence Area.~~AIA. Prior to adopting each ALUCP or amendment, the ~~Authority~~Authority ALUC shall engage in a public collaborative planning process, and hold a public hearing consistent with this policy. ~~{P.U.C. PUC §21670.3(b)}~~.

(3) AuthorityALUC Review of Local Actions.

(a) Overview. One of the fundamental responsibilities of the AuthorityALUC is the review of Local Agencies' land use plans, Airport ~~plans~~Master Plans, and certain other land use projects and actions for ~~compliance compatibility~~ with the criteria and policies set forth in the applicable ALUCP. The process that the AuthorityALUC shall follow for this review process depends upon ~~the following three (3) factors:~~ (i) the type of local action involved; (ii) whether a compatibility plan exists for the Airport; and (iii) ~~what action~~whether the Local Agency has ~~taken with regard to making~~made its general plan and zoning ordinance consistent with the Authority's applicable ALUCP.

(b) ~~Authority~~Actions Subject to ALUC Review Requirements. Local Agencies must refer certain actions to the AuthorityALUC for review. Referral of ~~other local actions,~~ primarily individual development projects, is required in some instances, but voluntary in others.

(i) Actions For Which AuthorityALUC Review Is Mandatory.

(A) General Plans and Specific Plans. Any proposal by a Local Agency to adopt or amend a general plan or specific plan where those plans have implications for ALUCP noise, airspace, or safety compatibility pursuant to the requirements of PUC §21676(b) shall be referred to the AuthorityALUC for review; if the boundaries of the general plan or specific plan are within the ~~Airport Influence Area~~AIA of an Airport, irrespective of whether an ALUCP has been adopted for the Airport. If an ALUCP has not been adopted, then the ~~Airport Influence Area~~AIA is defined to mean the study area for such plan or the land within two (2) miles of the Airport boundary pursuant to P.U.C. §21675.1(b). Amendments to such plans also shall be referred to the AuthorityALUC, if the change affects locations within an ~~Airport Influence Area~~A IA. In such instances, referral shall take place prior to the Local Agency's action to adopt or amend the plan consistent with the requirements of P.U.C. §21676(b).

The requirement for submittal of general plans and specific plans exists regardless of whether (i) a proposal is initiated by the Local Agency to adopt or amend a general or specific plan or ~~whether~~(ii) a proposal is initiated based upon the requirement for the Local Agency's plans to be reviewed for consistency with an ALUCP that is newly adopted or amended by the ALUC. California Government Code §65302.3 requires Local Agencies to either amend their general plans and any affected specific plan to be consistent with the

applicable ALUCP within one-hundred eighty (180) days of when the ALUC adopted or amended its ALUCP, or take the steps necessary to overrule the ALUC.

(B) Ordinances and Regulations. ~~Authority~~ALUC review of Local Agency proposals to adopt or amend Zoning zoning ordinances, building regulations, and other land use ordinances and regulations shall be required in instances where those ordinances and regulations have implications for Airport land useALUCP noise, airspace, or safety compatibility within the AIA of an Airport pursuant to the requirements of ~~P.U.C.~~PUC §21676(b).

(C) Airport Master Plans. The ~~Authority~~ALUC shall ~~require a~~ mandatory review ~~of~~ Airport Master Plans, construction plans for new Airports, and Airport expansion plans (including the construction of a new runway, the extension or realignment of an existing runway, and the acquisition of Runway Protection Zones (“RPZ”s) or any interest in land for purposes of safety) for consistency with the adopted ALUCP for that Airport pursuant to the requirements of ~~P.U.C.~~ §PUC §§21676(c), §21661.5, and §21664.5, respectively. In reviewing Airport Master Plans, the ALUC may amend the applicable ALUCP rather than find that the Airport Master Plan is inconsistent with the current ALUCP.

(ii) Other Actions Individual Projects Subject to AuthorityALUC Review.

~~(A) — Individual Land Use Development Projects.~~ The ~~Authority shall~~ require aALUC requires mandatory review of all land use actions, regulations, and permits involving the vicinity of an Airport within the Authority’s authority jurisdiction under in the following circumstances: (i) prior to the Authority authorityALUC adoption of an ALUCP for an Airport; and (ii) when the land use action, regulation or permit is located within two (2) miles of the Airport boundary pursuant to PUC §21675.1(b); or (ii) within an AIA when a Local Agency has neither revised its general plan or specific plan to be consistent with the Authority’s ALUCP nor overruled the Authority authorityALUC with regard to the ALUCP, pursuant to the requirements of P.U.C.PUC §21675.1(b) and §21676.5(a). Ministerial permits which have implications for ALUCP compatibility factors shall be subject to ALUC review in the same manner as discretionary projects.

The ~~Authority~~ALUC requests that, even when the ~~Authority authorityALUC~~ has adopted an ALUCP for an Airport and the Local Agency has revised its general plan or specific plan to be consistent with the ~~Authority authority’s~~ ALUCP, the Local Agency continue to submit major land use actions for ALUC review, including, but not limited to, large developments where site design and other factors, such as building height, and corresponding construction crane heights have potential airspace compatibility implications, even when the overall development that may be acceptable, adversely affect Airport operations. The ~~Authority authority’s~~ALUC’s project review on these types of non-mandatory project submittals shall be advisory in nature.

~~(B) — Ministerial Permits. Ministerial permits which have implications for airport land use compatibility factors shall be subject to Authority review in the same manner as discretionary projects.~~

~~(C)~~ (c) Applicability of CEQA Documents. The AuthorityALUC is not a Responsible Agency for the purposes of the California Environmental Quality Act (“CEQA”) ~~and for which it issues consistency determinations and,~~ therefore, is not legally required to respond to comments to a CEQA document prepared by the Lead Agency. The Authority’sALUC’s sole responsibility is to make a compatibility consistency determination regarding the project that is the subject of the Environmental Documentation. However, the AuthorityALUC has the right and authority to provide comments to the Lead Agency to help ensure the highest level of airport land use compatibility.

~~(ed)~~ Information Required for Project Reviews. Requests by Local Agencies to the AuthorityALUC for project review shall be submitted in writing, by electronic transmission of the application form designated for ALUC review on the Authority website. Requests shall state fully and fairly the reason for the referral and shall include the namesname, addresses, and telephone numbers of all applicants, number of the Local Agency point of contact; project location and assessor’s parcel number,(s); a detailed project description; site plans, maps; project plans that include the floor area and heights of all buildings; documentation of property ownership and all persons or entities with an interest in the project; and a copy of the determination(s) of no hazard to air navigation from the Federal Aviation Administration (FAA) for all buildings and corresponding construction cranes or, alternatively, a signed and stamped certification from the project design professional on the project plans that notice to the FAA is not required. The ALUC reserves the right to request any Environmental Documentation and any other material additional information and documents necessary to fully understand the matter for which a project review is being requested. Applicants must include this information on the form entitled “Application for ALUC Determination of Consistency,” available at the Authority’s offices. The Authority reserves its right to request additional information and documents regarding any project submittal.

~~(d)~~ (e) Determination Requirements. The AuthorityALUC shall respond to a Local Agency with respect to a mandatory project submittal within sixty (60) days of referral a complete application, as determined by the ALUC, pursuant to the requirements of P.U.C.PUC §21675.2(a) and §21676(d). This response period does not begin until such time as all information necessary for accomplishment of the project review has been submitted to the AuthorityALUC and the AuthorityALUC has deemed the application complete.

~~(e)~~ (f) ALUC Project Review and Determination Process. The AuthorityALUC shall review applications for compliance consistency with the criteria and policies set forth in the applicable ALUCP. The AuthorityALUC may consider its own interpretive guidelines and past precedents. After review, the Authority’sALUC staff shall place the matter on the Board’sALUC’s agenda for the earliest possible BoardALUC meeting if the project does not qualify Process for staff review. An application shall receive a public hearing prior to any determination by the Authority that the project application is inconsistent with the applicable ALUCP and notice of the public hearing shall be provided to the referring agency.

(1) Inconsistent Determinations: The AuthorityALUC may determine that a project application is inconsistent with the criteria and policies of the applicable ALUCP by

taking the following steps: (i) the holding of a public hearing; and (ii) the making of ~~specific factual findings~~ Findings that the action proposed is inconsistent with the criteria and policies of the applicable ALUCP. ~~If the Authority makes a finding that the project application is inconsistent with the applicable ALUCP, the referring agency shall be notified~~The ALUC shall notify the referring Local Agency of its Findings.

~~(f) — Authorization for Staff Review.~~(2) Process for Consistent and Conditionally Consistent Determinations. The Authority’s President/Chief Executive Officer or his or her designee (the “President/CEO”) is authorized to determine the consistency of proposed actions referred to the AuthorityALUC by Local Agencies in the following circumstances: (i) where the proposed actions are determined to be consistent or conditionally consistent with the ALUCP; or (ii) where the Local Agency submittal was voluntary. ~~Staff~~The President/CEO shall strictly apply the provisions of the applicable ALUCP to the proposed action. The President/CEO’s review of ~~consistency determinations~~proposed actions shall be made ~~consistent~~in accordance with the determination deadlines specified in this policy. Any determination of consistency made pursuant to this section shall ~~be placed on the information calendar on the Board’s agenda for the next available meeting~~placed on the ALUC agenda for the next available meeting. ~~If no further action is taken by the ALUC at the meeting when the item appears on the ALUC agenda, the President/CEO’s determination shall be considered the final decision of the ALUC. The date of that decision for purposes of reconsideration (see subsection (g) below) shall be the date that the item is reported to the ALUC.~~

(g) Reconsideration Criteria for Determinations of Consistency. ~~An applicant~~A Local Agency may request that the AuthorityALUC reconsider its previous action on an application. The request for reconsideration shall be made within thirty (30) days of the ~~decision on~~consistency determination by the applicationALUC. The ~~applicant~~Local Agency must show that there is relevant new evidence which could not have reasonably been presented at the original ~~hearing~~meeting when the matter appeared on the ALUC agenda or that an error of fact or law occurred. ~~Only the applicant and persons who participated in the original proceedings are eligible to testify.~~ If the BoardALUC grants reconsideration, then the matter shall be scheduled for a public hearing as if it were a new application.

(h) Applicant’s Local Agency’s Rights and Responsibilities after the Authority’sALUC’s Consistency Determination has been Made. If the AuthorityALUC determines that a proposed action is inconsistent with an applicable ALUCP, then a Local Agency may overrule the Authority’sALUC’s determination by taking the following mandatory steps: (i) the holding of a public hearing; (ii) the making of specific Findings that the action proposed is consistent with the purposes of ~~The~~the State Aeronautics Act; and (iii) the approval of the proposed action by a two-thirds vote of the ~~agency’s~~Local Agency’s governing body.

If a Local Agency decides to overrule an AuthorityALUC consistency determination, then the following apply: ~~(a) the~~Local Agency’s approval of a plan, ordinance, or project takes effect as if the AuthorityALUC had ~~approved the project or~~ found it consistent with the ALUCP; ~~(b) if a Local Agency adopts or amends a general plan or specific plan for the Airport area by overruling the Authority, then, and~~ subsequent AuthorityALUC review of individual development projects ~~within the boundaries of that general or specific plan~~ related to that overruling become voluntary ~~consistent with P.U.C. per PUC §21676.5(b); and (c) if the Local~~

~~Agency overrules the Authority's consistency determination on any project subject to mandatory review by the Commission, then the Authority shall be immune from liability for damages to property or personal injury caused by or resulting directly or indirectly from the public agency's decision to override the Authority's action or recommendation pursuant to P.U.C. §21678 and §21675.1(f).~~

~~(i) Authority's (j) ALUC's Rights and Responsibilities if the Local Agency Overrules the Authority's ALUC's Consistency Determination. If a Local Agency overrules the Authority's ALUC's consistency determination, then the Local Agency shall provide notification to the Authority ALUC and Caltrans of the proposed overruling, providing the specific Findings for their review and comment, thirty (30) days prior to the final hearing and decision on whether to overrule the Authority ALUC. The Local Agency shall include comments from the Authority ALUC and Caltrans in the public record of any final decision to overrule the Authority ALUC.~~

~~If the Local Agency overrules the ALUC's consistency determination on any project subject to mandatory review by the ALUC, then the Authority shall be immune from liability for damages to property or personal injury caused by or resulting directly or indirectly from the Local Agency's decision to overrule the ALUC's consistency determination pursuant to PUC §21678 and §21675.1(f).~~

(4) Administrative Provisions.

(a) Public Hearings. Public hearings shall be held in accordance with the procedures identified for public hearings for the Authority.

(b) Authority Information Requests. In addition to all other authority granted to the President/CEO, the President/CEO shall have the authority to provide any information, reports, applications, or other related documents, in whatever form or format that the President/CEO may determine useful, in the implementation or enforcement of the provisions of this policy.

(c) Notices.

(i) Local Agency Person(s) to Receive Notices. Each Local Agency representative who makes application for consistency determination review shall receive notices regarding action taken ~~underby~~ the ~~authority of this policy~~ ALUC.

(ii) Delivery of Authority Notices. Whenever the Authority ALUC provides written notice under this policy, the notice shall be sent by electronic ~~or first class mail, or by a next-day package delivery service~~ email to the Local Agency representative designated as the point of contact in that agency's application to the ALUC for consistency determination.

(iii) Effective Date of Notices Delivered by the Authority. Whenever the Authority ALUC gives written notice under or concerning this policy by electronic mail ~~or next-day package delivery service~~, the notice shall be deemed to have been received on the day it was sent by electronic mail, ~~or, if given only by next-day package delivery service, on the day following the day on which the notice was delivered or given to a next-day package service for delivery. If the Authority gives notice only by depositing a copy of the notice in first class mails,~~

~~the notice shall be deemed to have been received three (3) days after the date on which it was deposited in the United States mail.~~

(iv) Effective Date of Notices or Requests. Whenever this policy requires any person to file or submit any notice or document to the AuthorityALUC, that notice or document shall be deemed to have been delivered on the first working day when it is actually received by the AuthorityALUC.

(d) Modification of Forms or Guidelines.

(i) Authority. The President/CEO may prepare, modify, or augment any form required to be filed under this policy; may require the filing of additional forms or information not otherwise referenced in this policy; or may prepare, modify, or augment any AuthorityALUC consistency review guidelines or other administrative guidelines without Board action, if the President/CEO reasonably determines that the action would facilitate the implementation and enforcement of this policy, or any other Authority ordinances, rules, regulations, or policies.

(ii) Notices. When the President/CEO exercises his or her authority under subsection (i) above, the President/CEO promptly shall give notice to all Local Agencies ~~and other interested parties~~ who are required or permitted to use those forms, information, or guidelines, and the President/CEO shall specify the date upon which use of the new or modified forms, information, or guidelines is required.

APPENDIX A

DEFINITIONS

“Air Installation Compatible Use Zones (AICUZ)” means a land use planning program by the United States Department of Defense for a military Airport with the purposes to promote public health and safety through the local adoption of compatible land use controls and to protect the operational capability of the air installation on and near a military Airport.

“Airport” means any area of land or water that is used, or intended for use, for the landing and take-off of aircraft. Included are any appurtenant areas that are used, or intended for use, for Airport buildings or any other Airport facilities or right-of-way, and all Airport buildings and facilities located thereon. Public-Use Airports and ~~Airstrips~~ military Airports shall be considered Airports for purposes of this policy.

“Airport Influence Area” (AIA) means a ~~planning~~ the area ~~designated by the Authority around each Public-Use Airport in which is current and projected future airport-related noise, safety, airspace protection, or reasonably overflight factors/layers may become, affected by Airport operations including, but not limited to noise, fumes,~~ significantly affect land use or other influence, or which is, or reasonably may become, a site for a hazard to aerial navigation necessitate restrictions on land use; see California Business and Professions Code §11010(b)(13)(B). If an ALUCP has not been adopted, then the Airport Influence Area AIA means the land within two (2) miles of the Public Use Airport boundary. ~~See; see~~ California Public Utilities Code PUC §21675.1(b).

“**Airport Layout Plan (ALP)**” means a scale drawing of existing and proposed Airport facilities, their location on an Airport, and the pertinent clearance and dimensional information required to demonstrate conformance with applicable Federal Aviation Administration standards.

“**Airport Master Plan (AMP)**” means a long-range plan for development of an Airport, including descriptions of the data and analyses on which the plan is based.

“**Airport Operator**” means any person or entity having the authority and responsibility for the establishment and operation of an Airport.

“**Authority**” means the San Diego County Regional Airport Authority.

“**Board**” means the Board of Directors of the San Diego County Regional Airport Authority.

“**California Environmental Quality Act**” or “**(CEQA)**” means ~~the statutes adopted by the state legislature for the purpose of maintaining a quality environment for the people of the state now and in the future. CEQA establishes a process for state agency and Local Agency review of projects, as defined in the implementing guidelines, which may adversely affect the environment. See-)~~ means California Public Resources Code §21000, et. Seqseq and its implementing guidelines.

“**Airport Land Use Commission (ALUC)**” means the San Diego County Regional Airport Authority, acting in its capacity as the Airport Land Use Commission for San Diego County, pursuant to PUC §21670.3.

“**Airport Land Use Compatibility Plan**” or “**(ALUCP)**” means the directory and maps of compatibility plan that presents the areas currently impacted or likely to be impacted by noise levels policies and flight activities associated with aircraft operations standards for proposed uses of land within the AIA of one or more Airports. An ALUCP usually presents in narrative and graphic form the noise, safety and other criteria that will enable Local Agencies to compatibly plan and develop

“**California Department of Transportation (Caltrans)**” means the executive agency of the State of California authorized with the administration of all means of public mobility within the state, including a Division of Aeronautics, which manages the land within the Airport Influence Area state’s aviation transportation system.

“**Draft EIR**” means ~~an EIR containing the information specified in §15122 through §15131 in the CEQA Guidelines.~~

“**Environmental Documentation**” means ~~Initial Studies, Negative Declarations, draft and final EIRs, documents prepared as substitutes for EIRs and Negative Declarations under a program certified pursuant to California Public Resources Code §21080.5, and documents prepared under CEQA, the California Coastal Act or the National Environmental Policy Act (“NEPA”) and used by a state agency or Local Agency in the place of Initial Study, Negative Declaration, or an EIR.~~

~~“Environmental Impact Report” or “EIR” means a detailed statement prepared under CEQA describing and analyzing the significant environmental effects of a project and discussing ways to mitigate or avoid the effects. The term EIR may mean either a Draft EIR or a Final EIR depending on the context.~~

~~“Environmental Impact Statement” or “EIS” means an impact document prepared pursuant to the NEPA. NEPA uses the term EIS in the place of the term EIR, which is used in CEQA.~~

~~“Final EIR” means an EIR containing the information contained in the draft EIR, comments either verbatim or in summary received in the review process, a list of persons commenting, and the response of the Lead Agency to the comments received.”).~~

“**Findings**” means the legally relevant sub-conclusions which expose a government agency’s mode of analysis of facts, regulations, and policies, and which bridge the analytical gap between raw data and ultimate decision.

~~“Initial Study” means a preliminary analysis prepared by the Lead Agency to determine whether an EIR or a Negative Declaration must be prepared or to identify the significant environmental effects to be analyzed in an EIR.~~

“**Lead Agency**” means the public agency, which has the principal responsibility for carrying out or approving a project. ~~The Lead Agency will decide whether an EIR or Negative Declaration will be required for the project and will cause the document to be prepared.~~

“**Local Agency**” means any public agency, including, but not limited to, cities, counties, charter cities and counties, utility districts, school and community college districts, special districts, redevelopment agencies, local agency formation commissions, and any board, commission or organizational subdivision of a Local Agency when so designated by order or resolution of the governing legislative body of the Local Agency.

~~“**Negative Declaration** President/CEO” means a written statement the presiding chief executive officer of the San Diego County Regional Airport Authority as appointed by the Lead Agency briefly describing the reasons that a proposed project, not exempt from CEQA, will not have a significant effect on the environment Board and, therefore, does not require the preparation of an EIR.~~

~~“**Public Agency**” means any state agency, board, or commission and any local or regional agency, as defined in the CEQA Guidelines. It does not include the court employee of the state. This term does not include agencies Authority authorized to act in delegated capacity on behalf of the federal government. President/CEO.~~

“**Public-Use Airport**” means a publicly or privately owned Airport that offers the use of its facilities to the public without prior notice or special invitation or clearance and that has been issued a California Airport Permit by the Division of Aeronautics ~~Program of the California Department of Transportation~~ Caltrans.

“**Public Utilities Code (PUC)**” means the regulatory volume of requirements enacted by the California Legislature governing the organization and use of infrastructure for public purposes.

“**Responsible Agency**” means a public agency, which ~~proposes~~has responsibility to carry out or approve a project, for which a Lead Agency is preparing or has prepared ~~an EIR or Negative Declaration.~~Environmental Documentation. For the purpose of CEQA, the term “Responsible Agency” includes all public agencies other than the Lead Agency, which have discretionary approval power over the project.

“**Runway Protection Zone (RPZ)**” means ~~ana trapezoidal~~ area (~~formerly~~ called a ~~clear zone~~Clear Zone for military Airports) off the end of a runway used to enhance the protection of people and property on the ground in the event of an aircraft emergency landing or mishap beyond the runway.

“**The State Aeronautics Act**” means ~~The State Aeronautics Act~~, California ~~Public Utilities Code §21670~~PUC §21001-21707, *et seq.*

~~“Zoning” means a police power measure, enacted primarily by units of local government, in which the community is divided into districts or zones within which permitted and special uses are established, as are regulations governing lot size, building bulk, placement and other development standards. Requirements vary from district to district, but they must be uniform within districts. A zoning ordinance consists of two parts—the text and a map.~~

[Amended by Resolution No. 2022-xxx dated November 3, 2022.]

[Amended by Resolution No. 2017-0111 dated December 7, 2017.]

[Amended by Resolution No. 2012-0106 dated October 4, 2012.]

[Amended by Resolution No. 2008-0029 dated March 6, 2008.]

[Amended by Resolution No. 2005-0027 dated March 7, 2005.]

[Amended by Resolution No. 03-075 dated November 10, 2003.]

[Adopted by Resolution No. 03-020R dated April 3, 2003.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 8 - GENERAL OPERATIONS
PART 8.3 - STRATEGY AND PLANNING
SECTION 8.31 - SUSTAINABILITY

PURPOSE: To establish and formalize the commitment of the Board of Directors (“**Board**”) of the San Diego County Regional Airport Authority (“**Authority**”) to a sustainable future for the San Diego International Airport (“**Airport**”), the Authority and the region.

POLICY STATEMENT:

Sustainability has emerged as a global environmental theme and a major business imperative for the 21st century, dramatically influencing regional thinking and policy making. It is essential for the Authority to become a known benchmark and respected role model for best sustainable practices in the San Diego region and the aviation industry. Sustainability is consistent with and vigorously reinforces the Authority’s Mission Statement: *to operate San Diego’s air transportation gateways in a manner that promotes the region’s prosperity and protects its quality of life.*

The Board recognizes the need for the Authority to be a resilient and enduring organization and endorses the three pillars of sustainability (environmental, social, and economic) to guide and implement the Authority’s practices. These three elements have been put forth within the aviation industry as the core precepts for a holistic approach to airport sustainability. Incorporating the three pillars of sustainability into the Authority’s practices, policies and programs will ensure sustainability is fully deployed across the Authority’s operational and business functions.

By setting forth this policy, the Board commits the Authority to these sustainable practices:

- (1) Affirm commitment to regulatory compliance, continuous improvement, accountability and transparency in environmental, social and economic performance through the development of formal sustainability reports on a regular basis;
- (2) Actively participate in local and regional sustainability partnerships and strongly encourage and promote sustainable practices both in the aviation industry and the region;
- (3) Proactively address greenhouse gas emissions and the impacts of climate change through Airport operations, planning and development decisions;

POLICY SECTION NO. 8.31

- (4) Review and evaluate all new programs and projects in terms of addressing all three pillars of sustainability, in a balanced, holistic and measurable approach;
- (5) Analyze the life cycle operating costs and impacts of the Authority's facilities, operations and services, using a Total Cost of Ownership approach to determine project feasibility and economic sustainability;
- (6) Adopt the standards set forth by the United States Green Building Council's Leadership in Energy and Environmental Design (LEED) and/or other green design and construction standards as guiding criteria for achieving sustainable design in the development and remodeling of Airport facilities;
- (7) Apply the three pillars of sustainability, LEED, and other green construction criteria as a significant factor when reviewing tenant development/redevelopment projects and provide incentives to encourage sustainable design features;
- (8) Develop language within all new leases, agreements and contracts that supports the Authority's sustainability initiatives;
- (9) Require the Authority's lessees and contractors to comply with the terms and conditions of their agreements pertaining to sustainability;
- (10) Establish a work environment that maximizes the Authority's employee assets and stimulates an atmosphere of innovation, productivity, pride, and a personal commitment to sustainability; ~~and~~
- (11) Take a leadership role in sustainability initiatives that strengthen the social well-being and community relationships with visitors, Airport stakeholders and the public the Authority serves; ~~and~~
- (11)(12) Consider environmental justice principles when designing and implementing sustainability programs.

[Amended by Resolution No. 2019-0004 dated January 3, 2019.]
[Adopted by Resolution No. 2008-0013 dated February 7, 2008.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE	8	-	GENERAL OPERATIONS
PART	8.5	-	VISUAL AND PERFORMING ARTS
SECTION	8.50	-	POLICY FOR THE AIRPORT AUTHORITY ARTS PROGRAM

PURPOSE: To establish policy governing acquisition, retention, display, gifts and loans, and deaccession of Artwork at all public-use facilities and airports under the jurisdiction of the San Diego County Regional Airport Authority (“Authority”), as well as overall administration of the Airport Arts Program and Arts Advisory Committee; and to integrate the Airport Arts Program into the day-to-day administration of the Authority, afford new and innovative opportunities for the presentation of arts and culture, and to further the mission of the Authority.

DEFINITIONS:

Acquisition. Permanent artwork collected and catalogued by the Authority through purchase, commission, bequest, or gift.

Airport. All public-use facilities and airports under the jurisdiction of the Authority including San Diego International Airport (~~Lindbergh Field~~).

Airport Arts Master Plan. A five-year planning document reviewed and recommended by the AAC to the President/CEO and subsequently approved by the Board that establishes a strategic direction for the Airport Arts Program and defines the associated administrative, organizational, financial resources and guidelines to support its implementation.

Airport Arts Program. A program of the Authority consisting of the: (1) Public Art Program; (2) Temporary Exhibitions Program; and (3) Performing Arts Program. The Airport Arts Program enriches the travel experience and airport environment for customers through innovative and memorable arts programming and exemplifies the Airport’s role as a respected community partner and regional resource.

Airport Art Site and Opportunities Plan. A comprehensive plan created for the Airport Arts Program related to major capital projects. The Airport Art Site and Opportunities Plan should include recommendations for public art projects and arts infrastructure and include recommended budget allocations for each project or infrastructure investment. The Airport Art Site and Opportunities Plan is reviewed and recommended by the AAC to the President/CEO and subsequently approved by the Board.

Artist. An individual recognized by critics and peers as a professional practitioner of serious intent and substantial ability in the visual, performing, or literary arts.

Artist Selection and Review Panels. Ad hoc committees comprised of members appointed by the AAC that review and recommend Artists for participation in the Airport Arts Program.

Arts Advisory Committee (AAC). A standing committee that serves to advise the President/CEO

and Board on matters regarding the Airport Arts Program.

Arts Professionals. Individuals with recognized expertise and working knowledge in one or more fields of the visual, performing, and literary arts including arts administrators, arts educators, or practicing artists.

Artwork. A permanent, temporary, fixed, portable, visual, and/or performative work in any style, expression, genre and/or media created by an Artist as defined herein. Memorials, as defined herein, shall also constitute Artwork subject to this Policy 8.50. Gifts of State, as defined herein, shall not constitute Artwork subject to this Policy 8.50.

Board. The Authority's Board of Directors.

Capital Project. Construction projects within the Authority's Capital Program which is defined by Policy 4.30.

Collections Management Plan. A plan maintained by the Airport Arts Program staff that documents the Airport's Public Art Collection, records previous conservation, and documents and prioritizes conservation needs.

Conservation. The preservation, protection and restoration of artwork and cultural property through activities that prolong its existence and minimize chemical and physical deterioration and damage, and that prevent loss of informational content.

Deaccession. The removal of Artwork from the Authority's collection and care.

Design Professionals. Generally refers to architects; civil, structural, mechanical, electrical engineers; landscape architects; urban planners; graphic, interior, industrial, fashion designers; and others whose services require licensing or registration by the state or otherwise require the knowledge and application of design principles appropriate to the Airport Arts Program.

Eligible Project. A Capital Project that includes construction of or renovations to terminals, curbsides, roadways, connecting green spaces and other related landside improvements that directly impacts the customer experience by nature of being physically accessible and/or visually prominent.

Financial Contributions. Funds contributed to support any element of the Airport Arts Program. This may include cash contributions and sponsorships.

Gifts of Artwork. The donation of Artwork, or the funds to acquire or commission Artwork, to the Authority for placement in the Airport.

Gifts of State. Items given to the Authority by a domestic or foreign government official as an expression of goodwill; not considered Artwork under this policy.

Incoming Loan of Artwork. Artwork borrowed by the Authority for display in the Airport for a specified period of time.

Ineligible Project. A Capital Project that includes airside improvements, utilities, land acquisition, purchase of right of way, equipment purchase or rental, pollution mitigation, and other project soft costs that do not directly impact or relate to the public experience.

Memorial. An item, object, or monument designed or adapted to commemorate or honor the memory of a person, place, idea, or event that occurred in the past.

Outgoing Loan of Artwork. Artwork from the Public Art Collection that is loaned to qualified institutions which include a non-profit museum, art gallery, governmental or educational entity for a specified period of time.

Performing Arts Program. The presentation of live performances of music, dance, theater or other performative art forms.

President/CEO. The President/Chief Executive Officer of the Authority.

Program Review. A periodic review of the Airport Arts Program that considers the overall vision and goals for the Airport Arts Program, its internal processes, and external partnerships, with special consideration given to current staffing resources. The Program Review is reviewed and recommended by the AAC and approved by the President/CEO.

Public Art Collection. The group of permanent Artworks acquired by the Authority.

Public Art Program. Planning, development, and Conservation of a collection of permanent Artwork that is integral to the Airport.

Public-Private Partnership (P3). A contract between a public sector entity and a private sector entity that outlines the provision of assets and the delivery of services.

Site. A specified area, space or system within the Airport identified for the placement of Artwork.

Temporary Exhibitions Program. The temporary presentation of items on loan from local and regional museums, cultural institutions, arts organizations, educational groups, collectors, and Artists.

POLICY STATEMENT:

- (1) General Policy. The Authority recognizes the unique physical, social and economic contribution of the arts and culture. The Authority is committed to the presentation and advancement of a wide variety of high quality arts and culture programming that has artistic merit, cultural interest, and educational value; that positions the Airport as a creative industry driver; and that promotes regional prosperity and quality of life. Such programming shall be aligned with the mission of the Authority.
 - (a) Airport Arts Program. The President/CEO shall sustain the Airport Arts Program through the presentation and advancement of quality arts and cultural programming that supports and enhances the mission of the Authority.
 - (b) Funding. Funding for the Airport Arts Program shall be accomplished as follows:

- i. The President/CEO shall take appropriate action to allocate for Board approval two percent (2%) of eligible construction costs from each Eligible Project to fund the Public Art Program. In certain extraordinary circumstances, including but not limited to a large-scale Eligible Project or a period of poor economic climate, the President/CEO, in his/her discretion, may request that the Board reduce the two percent (2%) allocation on a per-Eligible Project basis. If less than two percent (2%) of eligible construction costs from an Eligible Project is allocated to fund the Public Art Program, all such instances shall be documented on an annual basis, accounting for the actual percentage that was allocated per Eligible Project to fund the Public Art Program. The accounting report shall be provided to the Arts Advisory Committee and the Board.
 - a. Allocations shall be calculated based on the total of construction costs for the Eligible Project.
 - b. In collaboration with the Airport Design and Construction Department, the Airport Arts Program staff shall participate in the identification of eligible projects during the initial planning phase for Capital Project funding.
 - c. The Board shall approve public art fund allocations in conjunction with Capital Project funds. All Capital Project monies appropriated for the Airport Arts Program purposes shall be maintained in a separate project fund.
- ii. The Temporary Exhibitions Program, Performing Arts Program, and administrative costs required to operate the Airport Arts Program shall be funded from the Authority's annual operating expense budget.
- iii. Up to 15% of the funds allocated for an Eligible Project shall be placed in a separate fund for Conservation, costs associated with relocation and Deaccession, and other costs related to collections management. The amount shall be recommended by Airport Arts Program staff.
- iv. Public Private Partnerships. Any Public Private Partnership (P3) project in which the Authority is a public partner, whether or not the project is owned and operated by the Authority, shall be subject to and considered a Capital Project, or an Eligible Project if so deemed, under this Policy 8.50.
- v. Financial Contributions. The Authority may accept financial contributions to support the Airport Arts Program.
 - a. Financial Contributions shall be held in a fund that allocates the funding for the purpose that it was contributed.

- b. Donors making financial contributions to the Airport Arts Program shall agree that their funds will be used to support projects and programs developed by the Airport Arts Program in accordance with the Policy, and may not influence artistic decisions or direct the selection of particular artists, performers or contractors.
- (c) Ownership. Except as described below, Authority shall obtain full ownership of and title to all Artwork acquired through the Airport Arts Program.
- i. Waiver and Transfer of Rights. The Authority shall not commission, accept, or receive any Artwork unless prior to such commissioning, acceptance, or receipt, the author and (or) owner of the Artwork has executed a written waiver of all interests and rights held by the author and (or) owner in the concerned Artwork under all applicable local, state and federal law, and transferring all ownership interests to the Authority.
 - ii. Copyright. Subject to the above provisions, the Artist retains copyright to the Artwork as the sole author of the Artwork and the Artist (or other copyright holder if not the Artist) gives the Authority perpetual license and right to use the Artwork and images of the Artwork at the Authority's sole discretion and without further compensation, including all non-commercial uses. The Authority retains the right to pursue a separate agreement with the Artist for the purpose of producing commercial merchandise featuring the Artwork. The Authority will reasonably endeavor to provide advance notice to the copyright holder for any Artwork that is anticipated to be prominently featured in a commercial use undertaken by the Authority.
 - iii. Unconstrained Use. The Authority shall have the right to alter, change, modify, relocate, destroy, distort, mutilate, remove, transport, store, sell, transfer in whole or in part, replace and replicate the Artwork in whole or in part when the Authority, in its sole discretion, deems it necessary for any reason or when required as part of public works or infrastructure improvements to enhance Airport facilities.
- (d) Rights and Responsibilities. A legal instrument of conveyance clearly defining the rights and responsibilities of all parties must accompany all Artwork acquired and presented by the Authority, including but not limited to ownership, copyright, license, and reproductions.
- (e) Conservation and Maintenance. The President/CEO shall ensure that all Artwork in the Public Art Collection is maintained and conserved in accordance with the Collections Management Plan. Maintenance and conservation shall be conducted through the use of qualified fine art conservators when necessary, skilled maintenance technicians, and detailed Artwork maintenance records.
- (f) Collections Management. The President/CEO shall ensure accurate records that document the ownership, care and appraisal value of Public Art Collection.

(g) Gifts and Loans of Artwork. The AAC shall review all Gifts and Loans of Artwork and based upon their professional expertise, shall provide a written recommendation to the President/CEO. The AAC shall review all proposed Gifts and Loans by deliberate, standardized procedures independent of political pressures, fluctuations in artistic taste, and public opinion.

- i. The Authority shall accept donated Gifts and Incoming Loans of Artwork only where the President/CEO, in his or her sole discretion, determines that special and unique circumstances exist. In making such a determination, the AAC and the President/CEO shall consider, at a minimum, whether some or all of the following criteria exist:
 - a. Relevance of the Gift or Incoming Loan of Artwork to the Public Art Collection;
 - b. Appropriateness of the Gift or Incoming Loan of Artwork to the Airport;
 - c. Artistic excellence of the Gift or Incoming Loan of Artwork;
 - d. Costs for delivery, site preparation, installation, maintenance and ongoing display of the Gift or Incoming Loan of Artwork;
 - e. Any special restrictions, conditions, or considerations required by the donor regarding the use of the Gift or Incoming Loan of Artwork;
 - f. The proposed gift of Artwork supports the vision and goals of the Airport Arts Program;
 - g. There is an available location for the siting of the gift;
 - h. The gift adds to the diversity of the Public Art Collection; and
 - i. The gift is an Artwork and is created by an Artist, as defined in the Policy.
- ii. Unless otherwise approved by the AAC, the donor of the proposed gift shall be required to pay all costs associated with the donation including but not limited to design, fabrication, transportation, installation, security, permits, on-going maintenance, lighting and removal.
- iii. All gifts shall be subject to all applicable provisions regarding review, acquisition, exhibition, ownership and Deaccession governing the Airport Arts Program as described herein.
- iv. The consideration of acceptance of gifts may be held for up to 12 months to be reviewed in conjunction with other donations.

- v. The Authority may establish limitations to or a moratorium on future installations of a gift at its sole discretion.
 - vi. The Authority shall approve Outgoing Loans of Artwork only where the President/CEO, in ~~his or her~~ their sole discretion, determines that special and unique circumstances exist. In making such a determination, the President/CEO shall consider, at a minimum, the following criteria:
 - a. Value of Artwork and period of Outgoing Loan;
 - b. Function of the facility in which the Artwork is to be located and hours of operation;
 - c. Accessibility of the building in which the Artwork is to be located;
 - d. Environmental controls for Artwork;
 - e. Provision of security and staffing for Artwork; and
 - f. Proof of adequate insurance coverage for Artwork.
 - vii. Gifts of state by foreign governments or by other political jurisdictions of the United States are not considered Artwork and shall not be reviewed by the AAC.
 - viii. Objects that do not meet the Policy's definition of Artwork are not reviewed under this Policy.
- (h) Memorials. The AAC shall review all Memorials, as defined herein, being considered for placement on Airport property and shall provide its written recommendation to the President/CEO. The AAC shall review all proposed Memorials by deliberate, standardized procedures independent of political pressures, fluctuations in artistic taste, and public opinion.
- i. The Authority shall accept requests for Memorials only where the President/CEO, in ~~his or her~~ their sole discretion, determines that special and unique circumstances exist. In making such a determination, the President/CEO shall consider, at a minimum, whether some or all of the following criteria exist:
 - a. The person, place, idea or event being memorialized is deemed significant enough to merit such honor and is appropriate to the mission of the Airport;
 - b. The Memorial has timeless qualities and makes a statement of significance to future generations;
 - c. The Memorial represents broad community values and has been embraced and supported by the community it is intended to honor;

- d. The proposed location is an appropriate setting for the Memorial and there is specific justification for the Memorial being located at that site;
 - e. The quality, scale, and character of the Memorial are at a level commensurate with the proposed location or setting;
 - f. The Memorial is relevant to the Public Art Collection; or
 - g. Provision of a maintenance endowment to ensure adequate quality of care for the Memorial in perpetuity.
- ii. Unless otherwise approved by the AAC, the donor of the proposed Memorial shall be required to pay all costs associated with the donation including but not limited to design, fabrication, transportation, installation, security, permits, on-going maintenance, lighting and removal.
 - iii. All Memorials shall be subject to all applicable provisions regarding review, acquisition, exhibition, ownership and Deaccession governing the Airport Arts Program as described herein.
 - iv. The Authority may establish limitations to or a moratorium on future installations of a Memorial at a particular location or area.
- (i) Deaccession. The Authority shall retain the right to Deaccession any Artwork in the Public Art Collection. The AAC shall review all Artwork being considered for Deaccession by deliberate, standardized procedures independent of political pressures, fluctuations in artistic taste, and public opinion.
- i. The Authority shall Deaccession Artwork only where the President/CEO, in ~~his or her~~ their sole discretion, determines that special and unique circumstances exist. In making such a determination, the President/CEO shall consider, at a minimum, whether some or all of the following criteria exist:
 - a. The condition or security of the Artwork cannot be reasonably guaranteed;
 - b. The Artwork requires excessive maintenance or has faults of design or workmanship and repair or remedy is impractical or unfeasible;
 - c. The Artwork has been damaged or has deteriorated and repair or remedy is impractical or unfeasible;
 - d. The Artwork's physical or structural condition poses a threat to public safety;
 - e. The Artwork is proved to be inauthentic or in violation of existing copyright laws;
 - f. The Artwork is not, or is only rarely on display because no

suitable site is available;

- g. Significant changes in the use, character or design of the site have occurred which affect the integrity of the Artwork;
- h. The Artwork has been lost, stolen, or is missing;
- i. The Artwork has received documented and unabated adverse public reaction over an extended period of time; and
- j. Deaccession is requested by the Artist.

- ii. Should the Authority choose to Deaccession an Artwork, the Authority reserves the right to sell the Artwork. The Artist shall be given the first opportunity to purchase the Artwork at its current appraised value.
- iii. Should the Artist choose not to purchase the Artwork, the Authority may sell, trade, donate, or destroy the Artwork.
- iv. Destruction shall only be used where, in the sole discretion of the President/CEO, the following circumstances exist:
 - a. Most or all of the Artwork has been damaged or has deteriorated and/or repair or remedy is impractical or unfeasible; and
 - b. Public safety can be protected only by destroying the Artwork.

(2) Arts Advisory Committee (AAC). In carrying out its duties, the AAC shall make recommendations to the President/CEO on matters relating to the Airport Arts Program upholding the Airport Arts Program mission, ensuring the Airport Arts Program policies and procedures are followed, and supporting the development and stewardship of the Airport Arts Program. The President/CEO shall decide, in ~~his or her~~ their sole discretion, whether or not to forward the AAC recommendations to the Board for approval. The AAC shall be advisory in nature and shall have no authority to negotiate for or commit the Authority in any respect.

(a) Composition. The AAC shall be comprised of seven voting members and no more than three ex-officio, non-voting members. The composition should include members who bring a variety of professional expertise in the arts and design, cultural backgrounds, and spectrum of life experiences, striving especially to ensure inclusive representation, including but not limited to age, cultural background, and gender. The following membership shall constitute the AAC:

- i. Six voting members who are Arts Professionals or Design Professionals.
 - a. At least two of the six members shall be practicing Artists.
 - b. At least one of the six members shall be actively involved in the performing arts.

- c. At least two of the six members shall reside outside San Diego County.
 - d. At least one of the six shall be active in building design, architecture or operational engineering.
 - ii. One voting member who serves as the Board Representative.
 - iii. Up to three ex-officio non-voting Authority staff members whose departments work closely with the Airport Arts Program as determined by the President/CEO.
- (b) Appointment Process. Appointment of members to the AAC shall be as follows:
 - i. The Chair of the Board shall annually appoint one Board Representative to serve as a voting member of the AAC. The Board Representative may be a past or present Board member. The President/CEO shall recommend six individuals who are Arts Professionals and Design Professionals to serve as voting members of the AAC subject to appointment by the Board, for three-year terms.
 - ii. The President/CEO shall review interested candidates' qualifications and make recommendations to the Board as follows:
 - a. Solicit and review qualifications submitted by AAC, staff, and interested professionals in the fields of design, visual art, performing arts, and literary arts annually or as needed; and
 - b. Conduct interviews as needed.
- (c) Terms of Membership. Voting members of the AAC shall be recommended by the President/CEO for appointment by the Board for a term of three years, and no member may serve more than two consecutive terms. Should a member serve a partial term less than one-and-a-half years to complete the non-expired term of a prior member, such partial term shall not be included for purposes of the maximum service of two consecutive terms. Partial terms equal to or exceeding one-and-a-half years shall count as a full term. Ex-officio members of the AAC shall be appointed by the President/CEO without a term limit.
 - i. A member's term shall commence on the date the member is appointed or reappointed to the AAC.
 - ii. Should a vacancy occur prior to the end of the member's scheduled term, the President/CEO shall recommend a replacement for the non-expired term, subject to appointment by the Board.
 - iii. The Authority shall maintain a record of the current AAC members and their term expirations.
- (d) Governance. The members of the AAC shall elect a Chair and Vice-chair at the first

meeting of each calendar year for a one-year term.

- i. The Chair shall be a resident of San Diego.
 - ii. The Chair and Vice-chair shall not hold a current leadership position on the staff, governing board, or advisory committee of the arts agency or department of any local governmental or educational entity within San Diego County, to prevent any overlap of authority.
- (e) Role. The AAC shall make recommendations to the President/CEO who shall decide, in his or her sole discretion, whether or not to forward the AAC recommendations to the Board for approval. The AAC shall:
- i. Recommend Airport Arts Program policies to the President/CEO for ~~his/her~~ their review and recommendation to the Board for its approval;
 - ii. Recommend Airport Arts Program guidelines and procedures to the President/CEO for ~~his/her~~ their approval;
 - iii. Recommend the Arts Master Plan to the President/CEO for ~~his/her~~ their review and recommendation to the Board for its approval;
 - iv. Recommend the Program Review to the President/CEO for ~~his/her~~ their review and approval;
 - v. Recommend the Airport Art Site and Opportunities Plan to the President/CEO for ~~his/her~~ their review and recommendation to the Board for its approval;
 - vi. Approve selection process and Artist Selection and Review Panel composition for public art commissions;
 - vii. Approve selection panels for Performing Arts Residency and Temporary Exhibition programs;
 - viii. Recommend approval of artist selection for public art projects to President/CEO for ~~his/her~~ their review and confirmation;
 - ix. Recommend approval of artist concept design for public art projects to the President/CEO for ~~his/her~~ their review and confirmation;
 - x. Recommend Deaccession to the President/CEO for ~~his/her~~ their approval;
 - xi. Recommend Gifts and Loans to the President/CEO for ~~his/her~~ their approval;
 - xii. Recommend Memorials to the President/CEO for ~~his/her~~ their approval; and
 - xiii. Participate in advocacy, community outreach and strategic planning in support of the Airport Arts Program mission.

(f) Conflict of Interest. AAC members must abide by the following:

- i. Withdraw from participating or voting on any recommendation involving a competition, commission, project or program for which any monetary gain or for which any business or familial relationship would make it difficult to render an objective and impartial decision or create the perception that an objective and impartial decision would be difficult;
- ii. Be ineligible for any Authority-related competition, commission, project, or program during their tenure; and
- iii. Disclose any real or perceived conflicts of interest.

(3) Artist Selection and Review Panels. The AAC shall appoint Artist Selection and Review Panel members to review and recommend Artists for designated projects and program opportunities within the Airport Arts Program.

(a) Composition. Each Panel shall be comprised of the following:

- i. Three to five voting members who are Arts Professionals or Design Professionals;
- ii. [For Artist Selection and Review Panels for the Public Art Program, aA](#) representative from the project design or construction team of the Authority who shall participate as a non-voting advisor; and
- iii. A member of the AAC who shall participate as a non-voting advisor.

(b) Duration. Artist Selection and Review Panels shall be formed for only the duration of the designated selection process. Upon final recommendation of an Artist(s) to the AAC, the specific Artist Selection and Review Panels shall be disbanded.

(c) The AAC, at staff's request and at the Committee's discretion, reserves the right to serve as the Artist Selection and Review Panel.

(4) Duties of the Board. The Board shall, in its sole discretion:

- (a) Approve the Airport Art Site and Opportunities Plan;
- (b) Approve the allocated 2% of the amount of eligible construction costs from Eligible Projects for the Public Art Program;
- (c) Through its Chair, appoint one Board Representative annually to serve as a voting member of the AAC who may be a past or present member of the Board.

- (d) Approve appointments to the AAC, other than the Board Representative who is selected by the Chair; and.
 - (e) Approve Airport Arts Program public works contracts per Policy 5.02.
- (5) Duties of the President/CEO. The President/CEO shall be responsible for the administration and implementation of the Airport Arts Program and shall decide, in ~~his/her~~ their sole discretion, whether or not to forward the AAC recommendations to the Board for its approval as defined herein. The President/CEO shall determine processes to carry out the following:
- (a) Negotiate and execute contracts with Artists to commission the design, fabrication, and installation of Artwork for the Airport;
 - (b) Ensure that artists shall be involved at the earliest stages of design for Eligible Projects to maximize the successful integration of the Artwork at the Site;
 - (c) Review and approve the Program Review;
 - (d) Review the Airport Art Site and Opportunities Plan and forward it to the Board for its approval;
 - (e) Allocate 2% of eligible construction costs from Eligible Projects for the Public Art Program;
 - (f) Review and confirm the AAC's recommended artist selection for public art projects;
 - (g) Review and confirm the AAC's recommended concept design for public art projects;
 - (h) Approve Deaccession and relocation of public art;
 - (i) Approve Gifts and Loans;
 - (j) Approve Memorials;
 - (k) Serve as a liaison between the Authority and the public on Airport Arts Program-related matters, including coordinating outreach and communications efforts; and
 - (l) Pursue collaborations and partnerships that further the goals of the Authority and the Airport Arts Program.

[Amended by Resolution No. 2019-0031 dated March 14, 2019.]

[Amended by Resolution No. 2013-0005 dated January 10, 2013.]

[Amended by Resolution No. 2006-0149 dated December 4, 2006.]

[Amended by Resolution No. 2006-0081 dated July 6, 2006.]

[Adopted by Resolution No. 2002-02 dated September 20, 2002.]

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

- ARTICLE 9 - SAN DIEGO INTERNATIONAL AIRPORT
PART 9.1 - ADVERTISING
SECTION 9.10 - ADVERTISING
-

PURPOSE: To establish a policy for the sale of advertising space at the San Diego International Airport (the “**Airport**”) by the San Diego County Regional Airport Authority (the “**Authority**”). The Authority’s objectives in granting an advertising concession include optimizing concession revenues to the Authority and providing users of the Airport with an inviting, aesthetically-pleasing environment that reflects state-of-the-art advertising concepts, ~~and~~ utilizes space in a way that optimizes advertising effectiveness, and creates a favorable impression of San Diego. It is not the intention of the Authority to create or provide a public forum for unlimited public expression. Further, the Authority intends that its facilities constitute nonpublic forums that are subject to the reasonable, uniform, and viewpoint-neutral restrictions set forth below.

Therefore, in order to maximize revenues the Authority shall limit Airportthe advertising locations to the placement of advertisements ~~for from~~ commercial transactionsentities where such advertisements do no more than propose the sale, for profit, of goods and/or services, or to community promotion organizations that seek to increase business ortourism in San Diego County. The Authority has determined that: (a) such limitations will enable the Authority to maintain a position of neutrality and avoid the appearance of favoritism on political, social, religious and other controversial issues at the Airport, thereby preventing violent acts against the Airport, its tenants, and the traveling public that the Authority is concerned might occur if advertising were not limited to commercial and other approved content, (b) such limitations will prevent a reduction in the income earned from selling advertising space because commercial entities might be dissuaded from using the same forum commonly used by those wishing to communicate political, social, religious, or other controversial messages; (c) such limitations will assist the Authority in being as self-sustaining as possible, in accordance with FAA Grant Assurance 24; ~~and~~ (d) such restrictions will maintain a safe and welcoming environment for the captive audience who is employed at and utilizes the Airport, including minors; and (e) such limitations will advance the goal of creating a positive first and last impression of San Diego among visitors, encouraging repeat visits.

POLICY STATEMENT:

(1) Advertising contracts shall be negotiated for the purpose of increasing airport revenues.

~~(2)~~ The subject matter for all advertising materials displayed on Authority property shall be limited to speech which proposes a commercial transaction as its primary purpose. Acceptable advertising must promote for sale, lease, or other financial benefit a product, service, employment opportunity, event, or other property interest in primarily a commercial manner for primarily a commercial purpose. Advertising welcoming visitors to San Diego for an event is permitted so long as it otherwise complies with this Policy.

~~(2)(3)~~ In the event the Authority's advertising concessionaire does not have a contract in place for the use of advertising space, then the advertising concessionaire may make the space available to Community Promotion Organizations if the content otherwise meets the requirements of this policy. A Community Promotion Organization means an organization which increases business or tourism in San Diego County and would benefit from the exposure provided on Airport premises, such as local government agencies, local chambers of commerce, economic development councils, convention and visitor organizations, or similar local public museums or science centers, governmental or non-profit entities sponsoring nationally recognized sporting events, for the purpose of welcoming people to or promoting the San Diego region, and the Authority.

~~(3)(4)~~ The following types of advertising shall not be displayed or otherwise produced or published at the Airport:

(a) —Advocacy. An advocacy advertisement is any advertisement that advocates a political, religious or controversial public position.

(b) Cigarettes, Tobacco, Marijuana, Electronic Cigarettes, or Controlled Substances. The advertisement promotes the sale or use of cigarettes, tobacco, marijuana, or electronic cigarettes, or depicts such products, or goods or services related to controlled substances as set forth in California Health and Safety Code § 11014.5.

(c) Betting or Gambling. Only advertising for gambling establishments, betting services, lotteries or contests that are in compliance with applicable federal, state and local regulations are acceptable. All other gambling establishments, betting services, lotteries, contests or gambling related advertisements, including but not limited to gambling tutorial web sites, may not be accepted.

~~(d)~~ Weapons, Ammunition, or Fireworks.

~~(e)~~ (d)

~~(f)~~ 900 and 976 Phone Numbers.

~~(e)~~

~~(g)~~ (f) "NC-17" Rated Movies.

- (g) Obscenity, Pornography, Adult Entertainment or Services, or Adult Novelty Products. Any advertisement that is obscene, as set forth in California Penal Code § 311.
- (h) Profanity and/or Fighting Words. Any advertisement that contains profane language and/or appearance or suggestion of profane language, or language that is of such slight social value that any benefit that may be derived from the language is clearly outweighed by the social interest in order and morality.
- (i) Harmful to Children. Any advertisement that contains harmful matter to minorsehildren as set forth in California Penal Code § 313, or a matter that could cause “child abuse” as set forth in California Welfare & Institutions Code § 18951.
- (j) —Unlawful and/or Illegal Goods or Services. Any unlawful and/or illegal goods or services.
- (k) Unlawful Activity. Advertising that is directed to inciting or producing imminent lawless action and is likely to incite or produce such action.
- (l) Violence, Hatred, Bigotry or Intolerance. Advertising that depicts graphic violence or images of violence or gore (including body parts, dead or mutilated bodies or fetuses of humans or animals), or that promotes hatred, bigotry, or intolerance, or which is offensive to the moral standards of the community or contrary to prevailing standards of adults in the greater metropolitan area of the County and City of San Diego as to suitability for display to a captive audience that includes minors.
- (m) Result in Harm, Disruption or Interference to Airport. Advertising that contains speech or images that is so objectionable under contemporary community standards as to be reasonably foreseeable that it will result in harm to, disruption of, or interference with the Airport.
- (n) False, Deceptive, or Misleading. Advertising which is false, deceptive, or misleading in any way as set forth in California Business and Professions Code § 17200 or in violation of 18 U.S.C. § 35.
- (o) Illegal Advertising. Advertising which is illegal under applicable law, including and without limitation, false or defamatory advertising under the Lanham Act or other applicable laws, unfair competition laws, laws regulating copyrights, trademarks, and other forms of intellectual property.
- (p) Competition. Advertisements that are in direct competition with the Authority’s business objectives.
- (q) Endorsement. Advertising that implies or declares an endorsement by the Authority, without the prior written authorization of the Authority.
- (r) Threatening Words. Advertising that contains threatening words when applying contemporary community standards which common sense dictates should not be displayed inside an airport facility (e.g., killer, bomb, terrorist, hijack, etc.), or an advertisement that conveys any threat to do any act as set forth in 18 U.S.C. §§ 32, 37 or 844(e).

[Amended by Resolution No. 2015-0059 dated June 25, 2015]
[Adopted by Resolution No. 2002-02 dated September 20, 2002]

RESOLUTION NO. 2022-0104

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY AMENDING POLICY 2.03 TO REQUIRE THAT ALL FUTURE ADDITIONS AND AMENDMENTS TO AUTHORITY CODES AND POLICIES SHALL BE DRAFTED USING GENDER NEUTRAL PRONOUNS OR REUSING NOUNS TO AVOID THE USE OF GENDERED OR BINARY PRONOUNS WHEN REFERRING TO A PERSON OR GROUP OF PEOPLE

WHEREAS, the San Diego County Regional Airport Authority manages the day-to-day operations of San Diego International Airport (SAN) and address the region's long-term air transportation needs.

WHEREAS, the Board and the San Diego County Regional Airport Authority plan for and provide air transportation services to the region with safe, effective facilities that exceed customer expectations; and

WHEREAS, the State of California, as well as the federal government and the City of San Diego, have enacted polices allowing for the issuance of third gender or gender-neutral identification; and

WHEREAS, the United States House of Representatives in January 2021 approved House Resolution 8, the rules package for the 117th Congress, which introduced using nonbinary, non-gendered language in official Congressional documents; and

WHEREAS, the Board desires to promote inclusivity for non-binary and transgendered people employed at and served by the Authority and SAN.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby amends Policy 2.03 to require that, unless otherwise required by law, all future additions and amendments to Authority Codes and Policies shall be drafted using gender-neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people; and

BE IT FURTHER RESOLVED that the Board hereby approves the amendments to Authority Code Section 2.03, Authority Policy on Diversity Equity and Inclusion (Attachment B), adding use of gender-neutral pronouns;

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November, 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

ATTACHMENT B

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
POLICIES

ARTICLE 2 - ETHICS
PART 2.0 - ETHICS AND DIVERSITY, EQUITY & INCLUSION
SECTION 2.03 - AUTHORITY POLICY ON DIVERSITY, EQUITY & INCLUSION

PURPOSE: To establish a Board-level policy statement that commits to and advances Diversity, Equity & Inclusion at the Airport Authority.

POLICY STATEMENT:

As the region’s air transportation gateway, the Airport is where the world comes together in San Diego, a binational region rich in history and culture. For everyone with whom we come in contact, we are committed to creating an environment where each individual feels welcomed, is valued for their differences, and treated equitably with dignity and respect. We embrace diversity, equity and inclusion because it makes us stronger and better and is the right thing to do.

We also acknowledge that historically and systemically, society has not sufficiently valued diversity, equity and inclusion, and there remains much work to be done. To that end, building and sustaining an Authority culture that values “diversity as a fact, inclusion as a belief and behavior, and achieving equity as the goal” is our destination.

At the Authority, we commit to incorporating diversity, equity and inclusion across our operations and business activities – including employment opportunities, workforce development, arts programming, procurement, small business programming, and environmental initiatives. This commitment expands beyond the Airport campus and includes how the Authority integrates into the fabric of the community, as well as our expectations of the visitors, tenants, and other Airport stakeholders with whom we engage.

This commitment forms an integral part of the Authority’s practices, policies and programs ensuring diversity, equity and inclusion principles are deployed across the Authority’s operations, and requires the Authority CEO to establish, review, and report annually on diversity, equity and inclusion goals.

Use of Gender-Neutral Pronouns: To promote inclusivity, unless otherwise required by law, all additions and amendments to Authority Codes and Policies shall be drafted using gender-neutral pronouns or reusing nouns to avoid the use of gendered or binary pronouns when referring to a person or group of people.

[Adopted by Resolution No. 2021-0102 dated September 2, 2021.]

Board Communication

Date: November 3, 2022
To: Board Members
Via: Kimberly J. Becker, President/CEO
From: Scott M. Brickner, Chief Financial Officer
Subject: Accept the Unaudited Financial Statements for the Three Months Ended September 30, 2022 and 2021:

Attached is the Authority's Unaudited Financial Statements for the Three Months Ended September 30, 2022 and 2021 that was presented to the Finance Committee on October 24, 2022.

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Statements of Net Position
as of September 30, 2022
(Unaudited)

ASSETS

	2022	2021
Current assets:		
Cash and investments ⁽¹⁾	\$ 117,634,397	\$ 184,437,762
Tenant lease receivable, net of allowance of 2022: (\$236,762) and 2021: (\$66,249)	15,070,299	76,792,648
Grants receivable	17,075,579	4,642,369
Notes receivable-current portion	4,766,887	2,243,644
Prepaid expenses and other current assets	16,988,302	8,428,922
Total current assets	171,535,464	276,545,345
Cash designated for capital projects and other⁽¹⁾	61,773,567	44,226,909
Restricted assets:		
Cash and investments:		
Bonds reserve ⁽¹⁾	65,947,554	62,380,013
Passenger facility charges and interest unapplied ⁽¹⁾	64,281,929	50,189,683
Customer facility charges and interest unapplied ⁽¹⁾	25,051,864	26,783,011
SBD Bond Guarantee ⁽¹⁾	2,222,300	2,222,300
Bond proceeds held by trustee ⁽¹⁾	1,947,727,274	461,251,743
Passenger facility charges receivable	4,332,243	4,142,525
Customer facility charges receivable	3,101,804	2,471,581
Customer facility charges held by trustee	162,945	6,690
OCIP insurance reserve	2,403,167	5,075,108
Total restricted assets	2,115,231,080	614,522,654
Noncurrent assets:		
Capital assets:		
Land and land improvements	182,279,198	185,938,344
Runways, roads and parking lots	637,018,389	719,974,821
Buildings and structures	1,809,489,084	1,872,226,869
Machinery and equipment	62,063,746	62,287,737
Vehicles	28,403,415	24,502,314
Office furniture and equipment	34,625,772	36,512,558
Works of art	13,980,641	13,980,641
Construction-in-progress	719,451,561	299,747,879
	3,487,311,806	3,215,171,163
Less accumulated depreciation	(1,321,038,032)	(1,367,506,824)
Total capital assets, net	2,166,273,774	1,847,664,339
Other assets:		
Notes receivable - long-term portion	28,194,979	23,416,068
Investments - long-term portion ⁽¹⁾	283,353,474	158,071,711
Net pension and OPEB Asset	13,352,522	1,649,215
Security deposit	1,095,029	1,155,882
Total other assets	325,996,004	184,292,876
Deferred outflows of resources:		
Deferred pension outflows	20,165,644	35,187,812
Deferred OPEB outflows	4,234,365	1,768,291
Deferred POB outflows	626,555	907,283
Deferred Bond Refunding	-	-
Total assets and deferred outflows of resources	\$ 4,865,836,453	\$ 3,005,115,509

⁽¹⁾ Total cash and investments, \$2,567,992,359 for 2022 and \$989,563,132 for 2021

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Statements of Net Position
as of September 30, 2022
(Unaudited)

LIABILITIES AND NET POSITION

	2022	2021
Current liabilities:		
Accounts payable and accrued liabilities	\$ 102,171,340	\$ 73,057,596
Deposits and other current liabilities	20,922,637	22,765,842
Total current liabilities	123,093,977	95,823,438
Current liabilities - payable from restricted assets:		
Current portion of long-term debt	49,855,000	39,125,000
Accrued interest on bonds and variable debt	36,001,651	20,170,581
Total liabilities payable from restricted assets	85,856,651	59,295,581
Long-term liabilities:		
Variable debt	80,100,000	80,100,000
Other long-term liabilities	64,471,163	67,740,866
Long term debt - bonds net of amortized premium	3,570,895,522	1,756,301,924
Net pension liability	-	34,018,795
Total long-term liabilities	3,715,466,685	1,938,161,585
Total liabilities	3,924,417,312	2,093,280,603
Deferred inflows of resources:		
Deferred pension inflows	26,976,051	2,065,506
Deferred OPEB inflows	4,901,161	890,973
Deferred POB inflows	282,243	200,876
Deferred Inflows Bond Refunding	9,817,817	3,817,249
Total liabilities and deferred inflows of resources	\$ 3,966,394,584	\$ 2,100,255,208
Net Position:		
Invested in capital assets, net of related debt	352,189,166	290,597,007
Other restricted	175,067,723	158,338,462
Unrestricted:		
Designated	89,707,410	72,117,809
Undesignated	282,477,570	383,807,024
Total Net Position	\$ 899,441,869	\$ 904,860,302

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Statements of Revenues, Expenses, and Changes in Net Position
For the Month Ended September 30, 2022
(Unaudited)

	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year
Operating revenues:					
Aviation revenue:					
Landing fees	\$ 3,730,754	\$ 3,013,417	\$ (717,337)	(19)%	\$ 1,148,795
Aircraft parking fees	948,199	556,183	(392,016)	(41)%	1,341,920
Building rentals	10,442,828	8,835,992	(1,606,836)	(15)%	740,566
CUPPS Support Charges	901,706	815,749	(85,957)	(10)%	(317,888)
Other aviation revenue	(468,202)	(340,992)	127,210	27%	19,080
Terminal rent non-airline	216,705	224,461	7,756	4%	221,086
Terminal concessions	1,859,246	2,533,729	674,483	36%	1,626,914
Rental car license fees	2,310,895	2,518,056	207,161	9%	3,254,270
Rental car center cost recovery	127,313	175,494	48,181	38%	158,279
License fees other	498,313	754,055	255,742	51%	519,384
Parking revenue	2,703,521	3,732,343	1,028,822	38%	3,447,913
Ground transportation permits and citations	1,186,770	1,363,502	176,732	15%	881,199
Ground rentals	1,971,066	2,116,715	145,649	7%	1,958,928
Grant reimbursements	24,000	24,000	-	-	37,120
Other operating revenue	143,153	150,247	7,094	5%	154,905
Total operating revenues	26,596,267	26,472,951	(123,316)	-	15,192,471
Operating expenses:					
Salaries and benefits	4,323,884	3,897,618	426,266	10%	3,651,674
Contractual services	3,929,801	3,687,544	242,257	6%	2,320,766
Safety and security	2,914,385	1,950,559	963,826	33%	2,616,092
Space rental	874,270	874,463	(193)	-	883,824
Utilities	1,494,127	1,276,078	218,049	15%	1,032,889
Maintenance	1,122,237	795,117	327,120	29%	796,982
Equipment and systems	35,638	44,710	(9,072)	(25)%	6,078
Materials and supplies	51,225	56,434	(5,209)	(10)%	38,221
Insurance	159,693	140,905	18,788	12%	132,744
Employee development and support	74,733	40,397	34,336	46%	30,842
Business development	257,665	90,167	167,498	65%	90,195
Equipment rentals and repairs	491,859	481,771	10,088	2%	289,159
Total operating expenses	15,729,517	13,335,763	2,393,754	15%	11,889,466
Depreciation	10,643,981	10,643,981	-	-	11,173,773
Operating income (loss)	222,769	2,493,207	2,270,438	1019%	(7,870,768)
Nonoperating revenue (expenses):					
Passenger facility charges	1,913,006	1,903,482	(9,524)	-	1,815,819
Customer facility charges	2,489,797	3,164,874	675,077	27%	2,802,524
Federal Relief Grants	-	-	-	-	18,018,254
Quieter Home Program	(201,979)	(178,120)	23,859	12%	(274,249)
Interest income	2,006,585	1,970,542	(36,043)	(2)%	1,693,457
Interest expense	(12,042,474)	(12,055,182)	(12,708)	-	(6,771,037)
Bond amortization costs	2,237,364	2,237,420	56	-	1,144,558
Other nonoperating income (expenses)	(834)	(13,255,864)	(13,255,030)	-	(335,038)
Nonoperating revenue, net	(3,598,535)	(16,212,848)	(12,614,313)	(351)%	18,094,288
Change in net position before capital grant contributions	(3,375,766)	(13,719,641)	(10,343,875)	306%	10,223,520
Capital grant contributions	5,914,100	5,484,913	(429,187)	(7)%	20,316
Change in net position	\$ 2,538,334	\$ (8,234,728)	\$ (10,773,062)	(424)%	\$ 10,243,836

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
Statements of Revenues, Expenses, and Changes in Net Position
For the Three Months Ended September 30, 2022 and 2021
(Unaudited)

	Budget	Actual	Variance Favorable (Unfavorable)	%	Prior Year
Operating revenues:					
Aviation revenue:					
Landing fees	\$ 11,957,007	\$ 12,001,962	\$ 44,955	-	\$ 8,206,463
Aircraft parking fees	2,860,440	2,871,207	10,767	-	4,459,119
Building rentals	34,202,657	34,407,004	204,347	1%	22,370,916
CUPPS Support Charges	2,965,358	2,963,760	(1,598)	-	1,921,805
Other aviation revenue	(1,460,933)	(1,084,508)	376,425	26%	(2,833)
Terminal rent non-airline	650,115	686,995	36,880	6%	676,732
Terminal concessions	5,940,536	7,871,791	1,931,255	33%	5,431,236
Rental car license fees	9,110,547	10,779,831	1,669,284	18%	10,088,790
Rental car center cost recovery	381,787	526,483	144,696	38%	474,838
License fees other	1,543,537	2,202,844	659,307	43%	1,362,598
Parking revenue	8,729,760	10,897,223	2,167,463	25%	11,098,578
Ground transportation permits and citations	3,329,700	4,153,119	823,419	25%	2,625,531
Ground rentals	5,913,198	6,204,551	291,353	5%	5,748,193
Grant reimbursements	73,600	73,600	-	-	99,840
Other operating revenue	404,655	704,033	299,378	74%	451,548
Total operating revenues	86,601,964	95,259,895	8,657,931	10%	75,013,354
Operating expenses:					
Salaries and benefits	13,062,901	11,995,598	1,067,303	8%	11,118,738
Contractual services	11,165,222	10,434,855	730,367	7%	6,587,453
Safety and security	8,843,315	7,671,871	1,171,444	13%	8,241,501
Space rental	2,625,210	2,624,788	422	-	2,657,115
Utilities	4,462,101	4,270,009	192,092	4%	3,623,997
Maintenance	4,130,391	3,721,207	409,184	10%	2,218,568
Equipment and systems	66,996	75,716	(8,720)	(13)%	38,271
Materials and supplies	198,399	152,118	46,281	23%	78,283
Insurance	567,777	511,187	56,590	10%	544,704
Employee development and support	190,636	151,853	38,783	20%	92,196
Business development	612,338	280,723	331,615	54%	226,737
Equipment rentals and repairs	1,237,255	1,042,188	195,067	16%	955,275
Total operating expenses	47,162,541	42,932,113	4,230,428	9%	36,382,838
Depreciation	32,148,797	32,148,797	-	-	33,576,520
Operating income (loss)	7,290,626	20,178,985	12,888,359	177%	5,053,996
Nonoperating revenue (expenses):					
Passenger facility charges	8,740,273	9,873,680	1,133,407	13%	8,194,205
Customer facility charges	8,515,969	9,468,387	952,418	11%	8,104,194
Federal Relief Grants	-	-	-	-	18,018,254
Quieter Home Program	(433,786)	(399,380)	34,406	8%	(499,258)
Interest income	6,007,954	6,307,707	299,753	5%	3,474,033
Interest expense	(36,130,074)	(36,173,565)	(43,491)	-	(20,222,822)
Bond amortization costs	6,733,003	6,733,169	166	-	3,450,960
Other nonoperating income (expenses)	(2,499)	(16,348,383)	(16,345,884)	-	(972,047)
Nonoperating revenue, net	(6,569,160)	(20,538,385)	(13,969,225)	(213)%	19,547,519
Change in net position before capital grant contributions	721,466	(359,400)	(1,080,866)	(150)%	24,601,515
Capital grant contributions	6,771,699	6,190,641	(581,058)	(9)%	1,411,968
Change in net position	\$ 7,493,165	\$ 5,831,241	\$ (1,661,924)	(22)%	\$ 26,013,483



San Diego County Regional Airport Authority
Authority Detail Income Statement - Supplemental Schedule
 For the three months ended September 30, 2022
 (Unaudited)

Print Date: 10/11/2022
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	Month to Date					Year to Date				
	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Landing Fees										
41112 - Landing Fees	\$3,730,754	\$3,013,417	\$(717,337)	(19)	\$1,161,841	\$11,957,007	\$11,989,594	\$32,587	0	\$8,257,849
41113 - Landing Fee Rebate	0	0	0	0	(13,046)	0	12,368	12,368	0	(51,386)
Total Landing Fees	3,730,754	3,013,417	(717,337)	(19)	1,148,795	11,957,007	12,001,962	44,955	0	8,206,463
Aircraft Parking Fees										
41160 - Aircraft Parking Position Rent	90,713	583,159	492,446	543	416,112	1,749,471	1,749,476	5	0	1,248,337
41162 - Parking Position Turn Fee	380,594	(59,431)	(440,025)	(116)	85,783	493,083	519,117	26,034	5	931,631
41165 - Overnight Parking Fee	476,892	32,455	(444,437)	(93)	840,025	617,886	602,614	(15,272)	(2)	2,279,151
Total Aircraft Parking Fees	948,199	556,183	(392,016)	(41)	1,341,920	2,860,440	2,871,207	10,767	0	4,459,119
Building and Other Rents										
41210 - Terminal Rent	10,426,845	8,564,909	(1,861,936)	(18)	681,094	33,324,377	33,571,614	247,237	1	22,143,292
41211 - Terminal Rent-Waived	0	0	0	0	(21,979)	0	0	0	0	(65,936)
41215 - Federal Inspection Services	15,983	271,083	255,100	1,596	81,450	878,280	835,390	(42,890)	(5)	293,560
Total Building and Other Rents	10,442,828	8,835,992	(1,606,836)	(15)	740,566	34,202,657	34,407,004	204,347	1	22,370,916
CUPPS Support Charges										
41400 - Common Use Fees	901,706	815,749	(85,957)	(10)	(317,888)	2,965,358	2,963,760	(1,598)	0	1,921,805
Total CUPPS Support Charges	901,706	815,749	(85,957)	(10)	(317,888)	2,965,358	2,963,760	(1,598)	0	1,921,805
Other Aviation										
43100 - Fuel Franchise Fees	22,988	21,563	(1,425)	(6)	29,600	73,677	70,518	(3,159)	(4)	74,557
43140 - Air Service Incentive Rebates	(491,190)	(362,555)	128,635	26	(10,520)	(1,534,610)	(1,155,027)	379,583	25	(77,390)
Total Other Aviation	(468,202)	(340,992)	127,210	27	19,080	(1,460,933)	(1,084,508)	376,425	26	(2,833)
Non-Airline Terminal Rents										
45010 - Terminal Rent - Non-Airline	216,705	224,461	7,756	4	221,086	650,115	686,995	36,880	6	676,732
Total Non-Airline Terminal Rents	216,705	224,461	7,756	4	221,086	650,115	686,995	36,880	6	676,732

San Diego County Regional Airport Authority
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	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Concession Revenue										
45111 - Term Concessions-Food & Bev	\$844,214	\$1,209,731	\$365,517	43	\$1,143,318	\$2,730,511	\$3,641,861	\$911,350	33	\$3,451,146
45112 - Terminal Concessions - Retail	449,651	762,120	312,469	69	649,990	1,530,852	2,445,067	914,215	60	2,095,244
45113 - Term Concessions - Other	194,467	309,164	114,697	59	173,178	553,040	964,527	411,488	74	724,342
45114 - Term Concessions Space Rents	84,403	25,191	(59,212)	(70)	83,567	253,209	162,813	(90,396)	(36)	250,701
45115 - Term Concessions Cost Recovery	98,655	132,948	34,293	35	99,051	295,965	386,612	90,647	31	271,509
45116 - Rec Distr Center Cost Recovery	142,884	131,779	(11,105)	(8)	116,796	428,652	396,239	(32,413)	(8)	337,122
45117 - Concessions Marketing Program	44,972	67,353	22,381	50	44,672	148,308	207,337	59,029	40	147,342
45119 - Term Concessions-Revenue Waived	0	(104,556)	(104,556)	0	(683,658)	0	(332,665)	(332,665)	0	(1,846,171)
45120 - Rental car license fees	2,310,895	2,518,056	207,161	9	3,254,270	9,110,547	10,779,831	1,669,284	18	10,088,790
45121 - Rental Car Center Cost Recover	127,313	175,494	48,182	38	158,279	381,787	526,483	144,696	38	474,838
45130 - License Fees - Other	498,313	754,055	255,742	51	516,905	1,543,537	2,202,844	659,307	43	1,375,848
45131 - License Fees Other Waiver	0	0	0	0	2,479	0	0	0	0	(13,250)
Total Concession Revenue	4,795,767	5,981,335	1,185,568	25	5,558,847	16,976,407	21,380,948	4,404,541	26	17,357,461
Parking and Ground Transportat										
45210 - Parking	2,703,521	3,732,343	1,028,822	38	3,447,913	8,729,760	10,897,223	2,167,463	25	11,098,578
45220 - AVI fees	1,117,388	1,336,860	219,472	20	854,503	3,230,425	4,055,431	825,006	26	2,521,743
45240 - Ground Transportation Pe	60,045	13,244	(46,801)	(78)	17,833	62,335	46,129	(16,206)	(26)	69,158
45250 - Citations	9,337	13,398	4,061	43	8,863	36,940	51,559	14,619	40	34,630
Total Parking and Ground Transportat	3,890,291	5,095,844	1,205,553	31	4,329,112	12,059,460	15,050,342	2,990,882	25	13,724,109
Ground Rentals										
45310 - Ground Rental Fixed - N	1,743,110	1,879,383	136,273	8	1,704,054	5,229,330	5,492,556	263,226	5	5,107,706
45315 - ASB Cost Recovery	23,564	23,564	0	0	15,784	70,691	70,691	0	0	47,351
45320 - Ground Rental - Percenta	0	0	0	0	23,537	0	0	0	0	54,090
45325 - Fuel Lease Revenue	203,096	210,906	7,811	4	215,554	609,287	632,719	23,433	4	539,047
45326 - AFO Cost Recovery	1,297	2,862	1,565	121	0	3,890	8,586	4,695	121	0
Total Ground Rentals	1,971,066	2,116,715	145,650	7	1,958,928	5,913,198	6,204,551	291,354	5	5,748,193
Grant Reimbursements										
45410 - TSA Reimbursements	24,000	24,000	0	0	37,120	73,600	73,600	0	0	99,840
Total Grant Reimbursements	24,000	24,000	0	0	37,120	73,600	73,600	0	0	99,840

San Diego County Regional Airport Authority
Authority Detail Income Statement - Supplemental Schedule
For the three months ended September 30, 2022
(Unaudited)

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	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Other Operating Revenue										
45510 - Finger Printing Fee	\$16,260	\$15,738	\$(522)	(3)	\$16,260	\$47,131	\$51,394	\$4,263	9	\$47,131
45520 - Utilities Reimbursements	17,912	23,272	5,360	30	17,391	53,736	69,817	16,081	30	52,172
45530 - Miscellaneous Other Reve	1,167	1,756	590	51	1,349	3,500	189,355	185,855	5,310	31,562
45535 - Innovation Lab Revenue	0	1,928	1,928	0	0	0	3,103	3,103	0	500
45540 - Service Charges	7,314	(5,645)	(12,958)	(177)	39,831	21,942	51,596	29,654	135	117,171
45550 - Telecom Services	63,250	76,589	13,339	21	42,823	189,750	229,767	40,017	21	119,177
45570 - FBO Landing Fees	37,250	36,606	(644)	(2)	37,250	87,437	107,842	20,405	23	83,837
45580 - Equipment Rental	0	0	0	0	0	1,160	1,160	0	0	1,160
45599 - Other Operating Rev Waived	0	0	0	0	0	0	0	0	0	(1,160)
Total Other Operating Revenue	143,153	150,245	7,093	5	154,904	404,656	704,033	299,377	74	451,549
Total Operating Revenue	26,596,267	26,472,951	(123,316)	0	15,192,471	86,601,964	95,259,895	8,657,931	10	75,013,354
Personnel Expenses										
Salaries										
51110 - Salaries & Wages	3,135,258	2,374,071	761,187	24	2,209,573	9,360,401	7,131,480	2,228,921	24	6,747,412
51210 - Paid Time Off	0	322,846	(322,846)	0	291,322	0	1,050,636	(1,050,636)	0	932,279
51220 - Holiday Pay	0	51,111	(51,111)	0	48,829	0	105,981	(105,981)	0	96,984
51240 - Other Leave With Pay	0	13,962	(13,962)	0	30,044	0	70,359	(70,359)	0	75,760
51250 - Special Pay	0	392	(392)	0	0	0	26,212	(26,212)	0	(41,323)
Total Salaries	3,135,258	2,762,382	372,876	12	2,579,768	9,360,401	8,384,668	975,733	10	7,811,112
52110 - Overtime	52,647	46,221	6,426	12	41,368	162,403	159,790	2,613	2	127,021

San Diego County Regional Airport Authority
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For the three months ended September 30, 2022
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	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Benefits										
54110 - FICA Tax	\$237,567	\$195,347	\$42,220	18	\$164,964	\$716,241	\$604,742	\$111,499	16	\$570,691
54120 - Unemployment Insurance-S	0	0	0	0	0	0	0	0	0	1,687
54130 - Workers Compensation Ins	28,421	14,667	13,754	48	13,399	84,640	43,931	40,709	48	39,905
54135 - Workers Comp Incident Expense	0	547	(547)	0	0	0	85,739	(85,739)	0	41,856
54210 - Medical Insurance	397,180	322,471	74,709	19	325,772	1,191,539	970,045	221,494	19	981,853
54220 - Dental Insurance	22,597	20,012	2,585	11	20,267	67,790	60,130	7,660	11	61,375
54230 - Vision Insurance	3,428	2,980	448	13	2,975	10,283	8,968	1,315	13	8,975
54240 - Life Insurance	6,189	4,976	1,214	20	5,116	18,566	14,944	3,622	20	15,472
54250 - Short Term Disability	19,581	15,977	3,604	18	12,108	58,735	48,028	10,706	18	36,602
54310 - Retirement	870,793	863,990	6,803	1	812,724	2,747,570	2,670,334	77,236	3	2,570,415
54315 - Retiree Health Benefits	87,745	91,969	(4,224)	(5)	88,906	263,235	275,855	(12,620)	(5)	266,810
54410 - Taxable Benefits	0	0	0	0	0	0	0	0	0	2,864
54430 - Accrued Vacation	54,167	(978)	55,145	102	(292)	162,500	(27,649)	190,149	117	(64,658)
Total Benefits	1,727,667	1,531,956	195,710	11	1,445,939	5,321,098	4,755,068	566,030	11	4,533,848
Cap Labor/Burden/OH Recharge										
54510 - Capitalized Labor Recha	(537,522)	(253,559)	(283,963)	(53)	(202,532)	(1,618,398)	(722,809)	(895,589)	(55)	(707,541)
54515 - Capitalized Burden Rech	0	(160,810)	160,810	0	(163,721)	0	(487,265)	487,265	0	(505,284)
Total Cap Labor/Burden/OH Recharge	(537,522)	(414,369)	(123,153)	(23)	(366,254)	(1,618,398)	(1,210,074)	(408,324)	(25)	(1,212,825)
QHP Labor/Burden/OH Recharge										
54520 - QHP Labor Recharge	(54,166)	(31,235)	(22,931)	(42)	(19,745)	(162,603)	(89,512)	(73,091)	(45)	(65,719)
54525 - QHP Burden Recharge	0	(13,137)	13,137	0	(9,004)	0	(37,509)	37,509	0	(25,319)
54526 - QHP OH Contra Acct	0	(15,047)	15,047	0	(16,648)	0	(28,150)	28,150	0	(45,630)
Total QHP Labor/Burden/OH Recharge	(54,166)	(59,419)	5,253	10	(45,396)	(162,603)	(155,172)	(7,432)	(5)	(136,669)
MM&JS Labor/Burden/OH Recharge										
54530 - MM & JS Labor Recharge	0	30,846	(30,846)	0	(3,750)	0	61,318	(61,318)	0	(3,750)
Total MM&JS Labor/Burden/OH Recharge	0	30,846	(30,846)	0	(3,750)	0	61,318	(61,318)	0	(3,750)
Total Personnel Expenses	4,323,884	3,897,618	426,266	10	3,651,674	13,062,901	11,995,598	1,067,302	8	11,118,738
Non-Personnel Expenses										

San Diego County Regional Airport Authority
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Contract Services										
61100 - Temporary Staffing	\$38,525	\$21,128	\$17,397	45	\$6,775	\$115,575	\$84,409	\$31,166	27	\$15,630
61110 - Auditing Services	71,000	95,000	(24,000)	(34)	62,313	103,000	115,000	(12,000)	(12)	67,313
61120 - Legal Services	80,000	33,835	46,165	58	22,729	120,000	107,657	12,343	10	70,349
61130 - Services - Professional	705,326	651,439	53,886	8	441,773	1,880,710	1,659,409	221,301	12	1,134,620
61150 - Outside Svs - Other	339,252	421,697	(82,444)	(24)	220,625	984,720	1,060,223	(75,503)	(8)	806,790
61160 - Services - Custodial	2,553,664	2,327,005	226,659	9	1,447,444	7,535,114	6,994,954	540,160	7	4,141,750
61190 - Receiving & Dist Cntr Services	142,034	137,441	4,594	3	119,107	426,103	413,202	12,901	3	351,001
Total Contract Services	3,929,801	3,687,544	242,257	6	2,320,766	11,165,222	10,434,855	730,367	7	6,587,453
Safety and Security										
61170 - Services - Fire, Police,	639,141	627,672	11,470	2	608,270	1,900,845	1,892,918	7,927	0	1,812,704
61180 - Services - SDUPD-Harbor	1,680,064	978,401	701,663	42	1,542,437	5,187,849	4,492,695	695,154	13	4,933,883
61185 - Guard Services	435,928	223,281	212,647	49	352,956	1,313,393	903,071	410,322	31	1,081,759
61188 - Other Safety & Security Serv	159,252	121,206	38,046	24	112,428	441,228	383,187	58,041	13	413,155
Total Safety and Security	2,914,385	1,950,559	963,826	33	2,616,092	8,843,315	7,671,871	1,171,444	13	8,241,501
Space Rental										
62100 - Rent	874,270	874,463	(193)	0	883,824	2,625,210	2,624,788	422	0	2,657,115
Total Space Rental	874,270	874,463	(193)	0	883,824	2,625,210	2,624,788	422	0	2,657,115
Utilities										
63100 - Telephone & Other Commun	48,158	62,680	(14,521)	(30)	21,385	144,515	94,458	50,057	35	78,969
63110 - Utilities - Gas & Electr	1,316,886	1,144,015	172,871	13	941,709	3,944,777	3,862,369	82,408	2	3,322,525
63120 - Utilities - Water	129,083	69,384	59,699	46	69,795	372,809	313,181	59,628	16	222,503
Total Utilities	1,494,127	1,276,078	218,049	15	1,032,889	4,462,101	4,270,009	192,093	4	3,623,997
Maintenance										
64100 - Facilities Supplies	76,300	69,722	6,578	9	64,270	219,050	200,697	18,353	8	143,305
64110 - Maintenance - Annual R	986,937	659,122	327,815	33	631,811	3,692,435	3,378,910	313,525	8	1,916,188
64125 - Major Maintenance - Mat	18,000	45,191	(27,191)	(151)	67,626	95,906	90,436	5,470	6	70,330
64140 - Refuse & Hazardous Waste	41,000	21,082	19,918	49	33,275	123,000	51,164	71,836	58	88,745
Total Maintenance	1,122,237	795,117	327,121	29	796,982	4,130,391	3,721,207	409,184	10	2,218,568
Equipment and Systems										
65100 - Equipment & Systems	35,638	44,710	(9,071)	(25)	6,078	66,996	75,716	(8,720)	(13)	38,271
Total Equipment and Systems	35,638	44,710	(9,071)	(25)	6,078	66,996	75,716	(8,720)	(13)	38,271

San Diego County Regional Airport Authority
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(Unaudited)

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	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual	Budget	Actual	Variance Favorable (Unfavorable)	Variance Percent	Prior Year Actual
Materials and Supplies										
65110 - Office & Operating Suppl	\$36,479	\$55,556	\$(19,077)	(52)	\$32,781	\$161,092	\$122,931	\$38,161	24	\$68,244
65120 - Safety Equipment & Suppl	12,746	878	11,868	93	5,440	30,807	25,945	4,861	16	10,040
65130 - Tools - Small	2,000	0	2,000	100	0	6,500	3,241	3,259	50	0
Total Materials and Supplies	51,225	56,434	(5,210)	(10)	38,221	198,399	152,118	46,281	23	78,283
Insurance										
67170 - Insurance - Property	96,250	71,856	24,394	25	79,758	288,750	239,659	49,091	17	239,273
67171 - Insurance - Liability	19,736	0	19,736	100	16,042	59,207	37,250	21,957	37	48,125
67172 - Insurance - Public Offic	19,128	17,484	1,644	9	13,714	58,585	52,453	6,132	10	41,141
67173 - Insurance Miscellaneous	24,579	51,564	(26,986)	(110)	23,231	161,234	181,824	(20,590)	(13)	216,165
Total Insurance	159,693	140,905	18,789	12	132,744	567,777	511,187	56,590	10	544,704
Employee Development and Suppo										
66120 - Awards - Service	1,413	4,478	(3,065)	(217)	0	4,887	7,884	(2,997)	(61)	3,500
66130 - Book & Periodicals	3,481	2,366	1,115	32	3,142	11,463	6,811	4,652	41	4,113
66220 - License & Certifications	100	305	(205)	(205)	1,196	525	1,054	(529)	(101)	5,034
66260 - Recruiting	3,375	735	2,640	78	2,596	10,125	4,831	5,294	52	5,530
66280 - Seminars & Training	27,853	10,711	17,142	62	1,562	59,408	53,674	5,734	10	13,226
66290 - Transportation	13,003	10,493	2,510	19	9,456	38,010	30,854	7,156	19	29,034
66305 - Travel-Employee Developm	11,157	8,139	3,018	27	4,028	27,817	20,059	7,758	28	4,968
66310 - Tuition	4,167	471	3,696	89	4,158	12,500	5,471	7,029	56	13,640
66320 - Uniforms	10,184	2,700	7,484	73	4,705	25,901	21,216	4,685	18	13,152
Total Employee Development and Suppo	74,733	40,397	34,336	46	30,842	190,636	151,853	38,783	20	92,196
Business Development										
66100 - Advertising	96,762	34,681	62,081	64	10,246	249,082	102,090	146,992	59	88,403
66110 - Allowance for Bad Debts	7,500	0	7,500	100	3,971	7,500	0	7,500	100	3,971
66200 - Memberships & Dues	21,159	14,211	6,948	33	53,189	76,121	45,134	30,987	41	103,567
66225 - Permits, Licenses & Taxes	7,229	8,435	(1,206)	(17)	0	22,787	15,871	6,916	30	0
66230 - Postage & Shipping	1,348	1,745	(398)	(29)	435	3,791	5,355	(1,564)	(41)	854
66240 - Promotional Activities	90,705	14,770	75,936	84	14,714	186,377	63,114	123,263	66	19,202
66250 - Promotional Materials	7,088	707	6,380	90	430	11,533	(378)	11,911	103	1,560
66300 - Travel-Business Developm	25,875	15,618	10,257	40	7,210	55,148	49,538	5,610	10	9,180
Total Business Development	257,665	90,167	167,498	65	90,195	612,338	280,723	331,615	54	226,737

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Equipment Rentals and Repairs										
66140 - Computer Licenses & Agre	\$95,592	\$70,275	\$25,317	26	\$84,356	\$240,292	\$135,739	\$104,553	44	\$232,145
66150 - Equipment Rental/Leasing	6,780	60,372	(53,592)	(790)	3,044	21,789	69,706	(47,917)	(220)	15,531
66160 - Tenant Improvements	70,890	40,815	30,075	42	19,388	173,055	135,165	37,889	22	40,464
66270 - Repairs - Office Equipme	318,597	310,309	8,287	3	182,371	802,120	701,580	100,540	13	667,135
Total Equipment Rentals and Repairs	491,859	481,771	10,088	2	289,159	1,237,256	1,042,190	195,066	16	955,275
Total Non-Personnel Expenses	11,405,633	9,438,145	1,967,488	17	8,237,791	34,099,641	30,936,515	3,163,126	9	25,264,099
Total Departmental Expenses before	15,729,517	13,335,763	2,393,754	15	11,889,466	47,162,541	42,932,113	4,230,428	9	36,382,838
Depreciation and Amortization										
69110 - Depreciation Expense	10,643,981	10,643,981	0	0	11,173,773	32,148,797	32,148,797	0	0	33,576,520
Total Depreciation and Amortization	10,643,981	10,643,981	0	0	11,173,773	32,148,797	32,148,797	0	0	33,576,520
Non-Operating Revenue/(Expense)										
Passenger Facility Charges										
71110 - Passenger Facility Charg	1,913,006	1,903,482	(9,524)	0	1,815,819	8,740,273	9,873,680	1,133,407	13	8,194,205
Total Passenger Facility Charges	1,913,006	1,903,482	(9,524)	0	1,815,819	8,740,273	9,873,680	1,133,407	13	8,194,205
Customer Facility Charges										
71120 - Customer facility charges (Con	2,489,797	3,164,874	675,077	27	2,802,524	8,515,969	9,468,387	952,418	11	8,104,194
Total Customer Facility Charges	2,489,797	3,164,874	675,077	27	2,802,524	8,515,969	9,468,387	952,418	11	8,104,194
Federal Relief Grants										
71130 - Federal Relief Grants	0	0	0	0	18,018,254	0	0	0	0	18,018,254
Total Federal Relief Grants	0	0	0	0	18,018,254	0	0	0	0	18,018,254
Quieter Home Program										
71212 - Quieter Home - Labor	(77,271)	(31,235)	46,036	60	(19,745)	(189,269)	(89,512)	99,757	53	(65,719)
71213 - Quieter Home - Burden	0	(13,137)	(13,137)	0	(9,004)	0	(37,509)	(37,509)	0	(25,319)
71214 - Quieter Home - Overhead	(20,413)	(15,047)	5,366	26	(16,648)	(50,000)	(28,150)	21,850	44	(45,630)
71215 - Quieter Home - Material	(2,029,158)	(1,743,848)	285,310	14	(1,243,118)	(4,328,500)	(3,389,841)	938,659	22	(2,585,175)
71216 - Quieter Home Program	1,924,863	1,625,146	(299,717)	(16)	1,014,265	4,133,983	3,145,633	(988,350)	(24)	2,222,585
Total Quieter Home Program	(201,979)	(178,120)	23,858	12	(274,249)	(433,786)	(399,380)	34,406	8	(499,258)

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Interest Income										
71310 - Interest - Investments	\$840,843	\$869,826	\$28,983	3	\$577,397	\$2,420,650	\$2,471,041	\$50,391	2	\$1,777,214
71330 - Interest - Variable Debt	0	1,764	1,764	0	35,044	0	14,097	14,097	0	35,044
71340 - Interest - Note Receivab	73,869	73,869	0	0	121,368	223,501	223,501	0	0	374,726
71350 - Interest - Other	53,643	(21,705)	(75,347)	(140)	802,746	163,307	67,924	(95,383)	(58)	891,424
71363 - Interest Income - 2013 Bonds	0	(33)	(33)	0	18,949	0	62	62	0	55,701
71364 - Interest Income - 2017 Bond A	0	24,247	24,247	0	9,832	0	71,166	71,166	0	23,920
71365 - Interest Income - 2014 Bond A	0	69,490	69,490	0	24,324	0	167,901	167,901	0	49,918
71366 - Interest Income - 2019A Bond	0	114,099	114,099	0	94,915	0	387,898	387,898	0	246,954
71367 - Interest Income - 2020A Bond	0	38,817	38,817	0	8,882	0	125,520	125,520	0	19,133
71368 - Interest Income - 2021 Bond A	1,038,230	800,167	(238,063)	(23)	0	3,200,496	2,778,597	(421,898)	(13)	0
Total Interest Income	2,006,585	1,970,542	(36,043)	(2)	1,693,457	6,007,954	6,307,707	299,753	5	3,474,033
Interest Expense										
71412 - Interest Expense 2013 Bonds	0	0	0	0	(1,439,113)	0	0	0	0	(4,317,338)
71413 - Interest Expense 2014 Bond A	(1,270,604)	(1,270,604)	0	0	(1,300,065)	(3,811,811)	(3,811,811)	0	0	(3,900,196)
71414 - Interest Expense 2017 Bond A	(1,110,813)	(1,110,813)	0	0	(1,132,979)	(3,332,438)	(3,332,438)	0	0	(3,398,938)
71415 - Interest Exp 2019A Bond	(1,824,925)	(1,824,925)	0	0	(1,843,425)	(5,474,775)	(5,474,775)	0	0	(5,530,275)
71416 - Interest Expense 2020A Bond	(885,313)	(885,313)	0	0	(967,615)	(2,655,938)	(2,655,938)	0	0	(2,902,844)
71417 - Interest Expense - 2021 Bond	(6,833,852)	(6,833,852)	0	0	0	(20,501,556)	(20,501,556)	0	0	0
71420 - Interest Expense-Variable Debt	(113,475)	(126,536)	(13,061)	(12)	(80,990)	(340,425)	(384,769)	(44,344)	(13)	(80,990)
71430 - LOC Fees - C/P	0	0	0	0	23,416	0	0	0	0	(40,000)
71450 - Trustee Fee Bonds	(1,000)	0	1,000	100	0	(3,000)	0	3,000	100	0
71451 - Program Fees - Variable Debt	0	0	0	0	0	(2,000)	(1,750)	250	13	0
71460 - Interest Expense - Other	41,887	41,886	0	0	16,616	125,660	123,909	(1,750)	(1)	89,000
71461 - Interest Expense - Cap Leases	(44,381)	(45,028)	(647)	(1)	(46,883)	(133,792)	(134,439)	(647)	0	(141,242)
Total Interest Expense	(12,042,474)	(12,055,182)	(12,708)	0	(6,771,037)	(36,130,074)	(36,173,565)	(43,492)	0	(20,222,822)
Amortization										
69210 - Amortization - Premium	2,237,364	2,237,420	56	0	1,144,558	6,733,003	6,733,169	166	0	3,450,960
Total Amortization	2,237,364	2,237,420	56	0	1,144,558	6,733,003	6,733,169	166	0	3,450,960

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Other Non-Operating Income (Expense)										
71510 - Legal Settlement Income	\$0	\$0	\$0	0	\$0	\$0	\$0	\$0	0	\$391
71530 - Gain/Loss On Investments	0	(13,213,423)	(13,213,423)	0	(508,896)	0	(16,538,001)	(16,538,001)	0	(1,149,646)
71540 - Discounts Earned	0	0	0	0	1,239	0	1,318	1,318	0	3,224
71610 - Legal Settlement Expense	(833)	0	833	100	0	(2,500)	0	2,500	100	0
71620 - Other non-operating revenue (e	0	(42,440)	(42,440)	0	172,620	0	188,300	188,300	0	173,983
71630 - Other Non-Operating Expe	0	0	0	0	0	0	(1)	(1)	0	0
Total Other Non-Operating Income (Expense)	(833)	(13,255,863)	(13,255,030)	590,610)	(335,037)	(2,500)	(16,348,384)	(16,345,884)	(653,838)	(972,048)
Total Non-Operating Revenue/(Expense)	(3,598,535)	(16,212,848)	(12,614,314)	(351)	(18,094,288)	(6,569,160)	(20,538,385)	(13,969,225)	(213)	(19,547,519)
Capital Grant Contribution										
72100 - AIP Grants	5,914,100	5,484,913	(429,187)	(7)	20,316	6,771,699	6,190,641	(581,058)	(9)	1,411,968
Total Capital Grant Contribution	5,914,100	5,484,913	(429,187)	(7)	20,316	6,771,699	6,190,641	(581,058)	(9)	1,411,968
Total Expenses Net of Non-Operating Revenue/ (Expense)	24,057,933	34,707,679	(10,649,746)	(44)	4,948,635	79,108,800	89,428,654	(10,319,854)	(13)	48,999,871
Net Income/(Loss)	2,538,334	(8,234,728)	(10,773,062)	(424)	10,243,836	7,493,165	5,831,241	(1,661,924)	(22)	26,013,483
Equipment Outlay										
73200 - Equipment Outlay Expendi	(215,001)	0	215,001	100	(39,525)	(431,454)	(5,931)	425,523	99	(141,035)
73299 - Capitalized Equipment Co	0	0	0	0	39,525	0	5,931	5,931	0	141,035
Total Equipment Outlay	(215,001)	0	215,001	100	0	(431,454)	0	431,454	100	0

Review of the Unaudited Financial Statements for the Three Months Ended September 30, 2022 and 2021

Presented by:
Elizabeth Stewart
Director, Accounting
October 24, 2022

Market Commentary

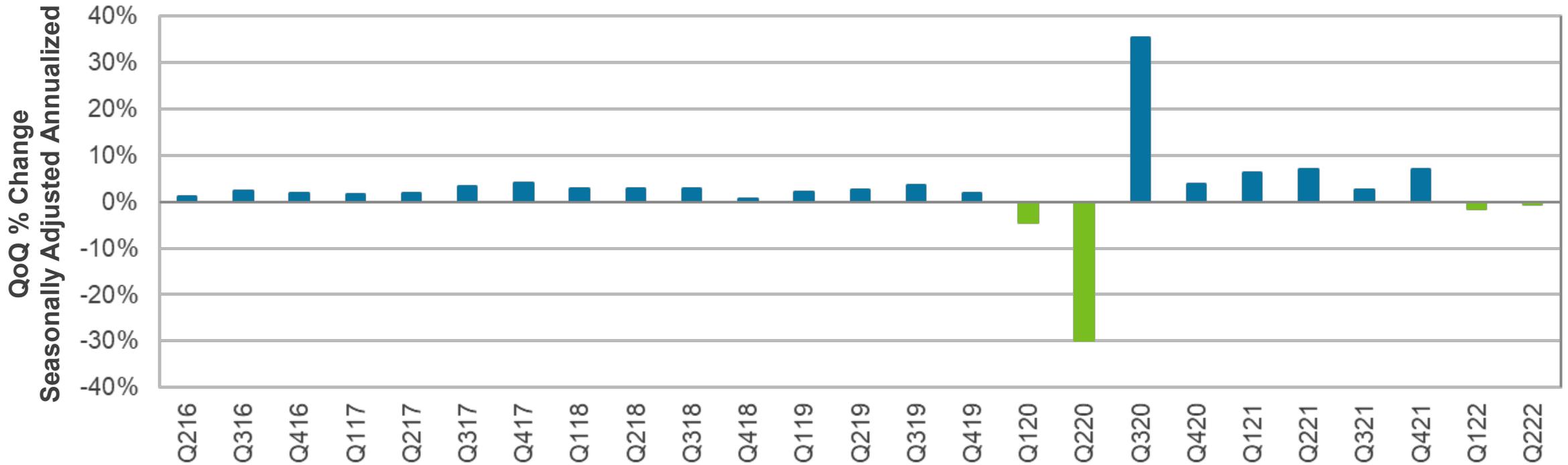
Market volatility has intensified as financial conditions tighten and global central banks pursue monetary policies to combat persistently high inflation and maintain financial market stability. Labor markets and consumer balance sheets remain strong; however, inflation is weighing heavily on consumer sentiment and beginning to impact discretionary spending. Corporate earnings have generally performed better than expected, but warnings are growing along with wider credit spreads. While evidence of slower economic conditions has begun to mount, we expect the Federal Reserve to continue to raise rates until a sustainable improvement in inflationary conditions has been achieved. Over the near-term, we expect financial market volatility to remain intensified and conditions tighter with persistent inflation, geopolitical risk, and the Fed's hawkish monetary policy.

At the September meeting, the Federal Open Market Committee (FOMC) delivered the third 75-basis point increase to the Fed Funds Rate, increasing the range to 3.00% to 3.25%. The FOMC acknowledged spending and production are experiencing modest growth, offset by robust labor market and elevated inflation metrics. We expect the Fed to continue to increase the federal funds rate in the near term until inflationary pressures weaken.

Second Quarter GDP

According to the third estimate, U.S. GDP was unrevised at -0.6% annualized in the second quarter. Personal consumption expenditures rose, primarily due to spending on services. The largest negative contribution was from a drop in gross residential investment as the housing sector diminished sharply. The second quarter decline followed a first quarter contraction of -1.6%. Although many market participants link two quarters in a row of negative GDP growth with a recession, an official declaration by the National Bureau of Economic Research is unlikely given the mosaic of data and the strength of the labor market. The consensus estimate calls for 1.5% growth in the third quarter and 1.6% growth for the full year 2022.

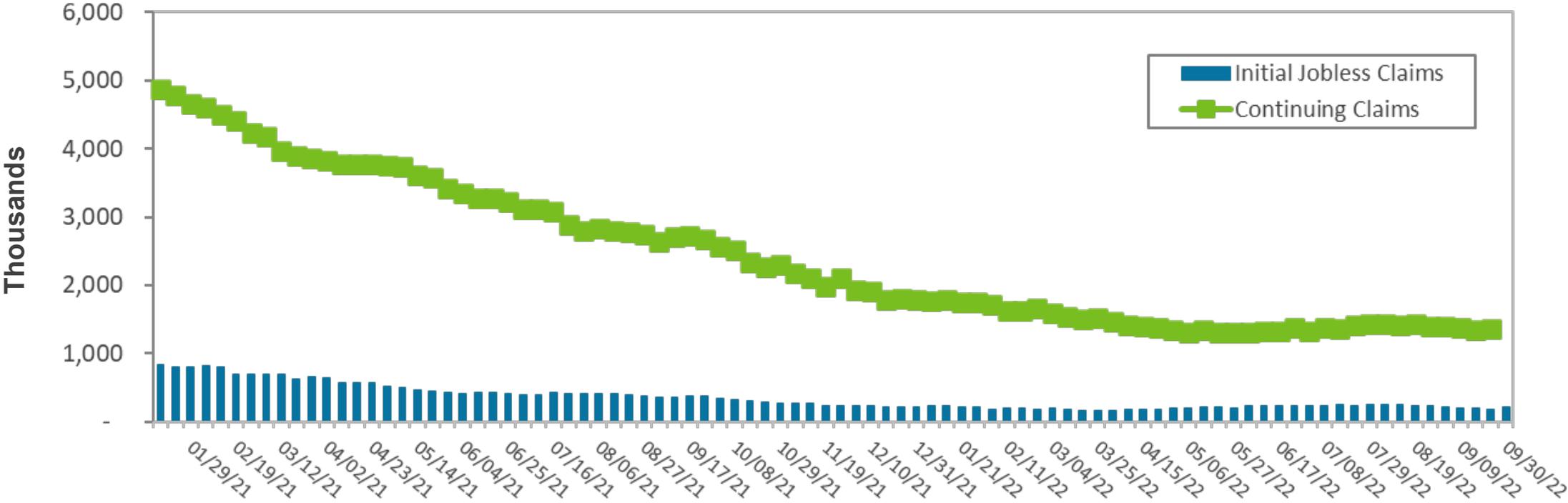
U.S. Gross Domestic Product (QoQ)
Second Quarter 2016 – Second Quarter 2022



Initial Claims For Unemployment

In the most recent week, the number of initial jobless claims was 219,000, versus 190,000 in the prior week. The level of continuing unemployment claims (where the data is lagged by one week) rose to 1.361 million. Claims are consistent with a strong labor market.

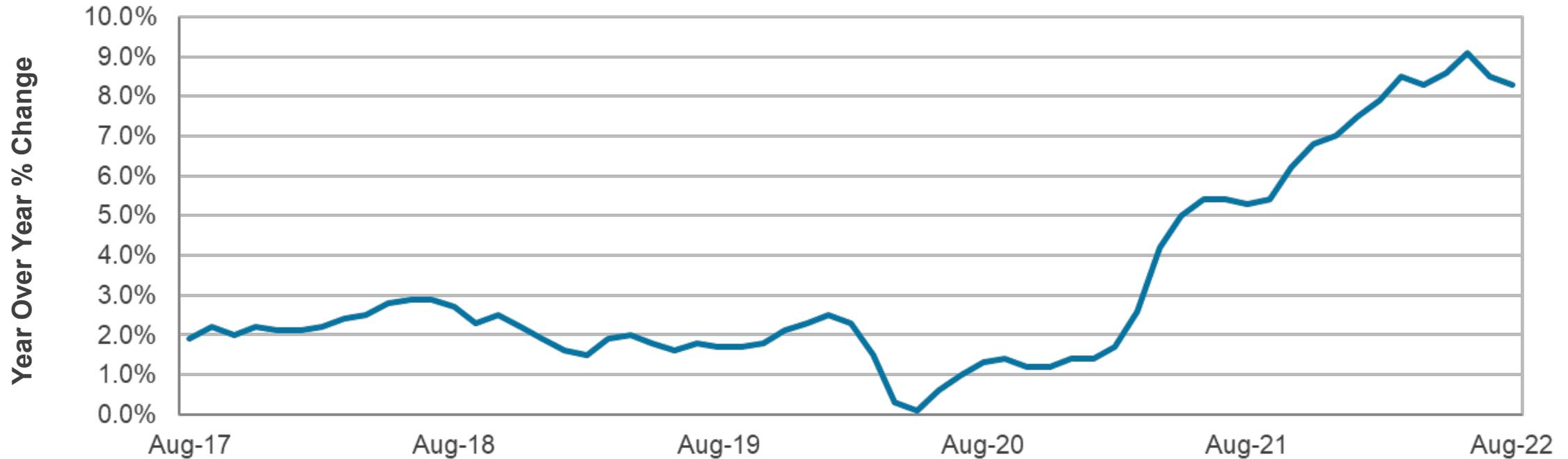
Initial Jobless Claims and 4-Week Moving Average
January 15, 2021 – September 30, 2022



Consumer Price Index

The Consumer Price Index (CPI) increased more than expected in August, with broad-based gains led by shelter and food. Headline CPI increased 8.3% year-over-year in August, versus expectations for an 8.1% increase, and down from an 8.5% year-over-year gain in July. Core CPI (CPI less food and energy) rose 6.3% year-over-year in August, up from a 5.9% year-over-year gain in July. The annual increase of owners equivalent rent of 6.3% was the largest since 1986. The Personal Consumption Expenditures (PCE) index rose 6.2% in August, higher than consensus estimates of up 6.0%, but down from a 6.4% increase last month. Core PCE was up 4.9% year-over-year in August, versus up 4.7% year-over-year in July. Persistent elevated inflation is likely to keep the Federal Reserve on the path of tightening monetary policy as long as it continues to run well above the Fed's longer-run target of around 2.0%.

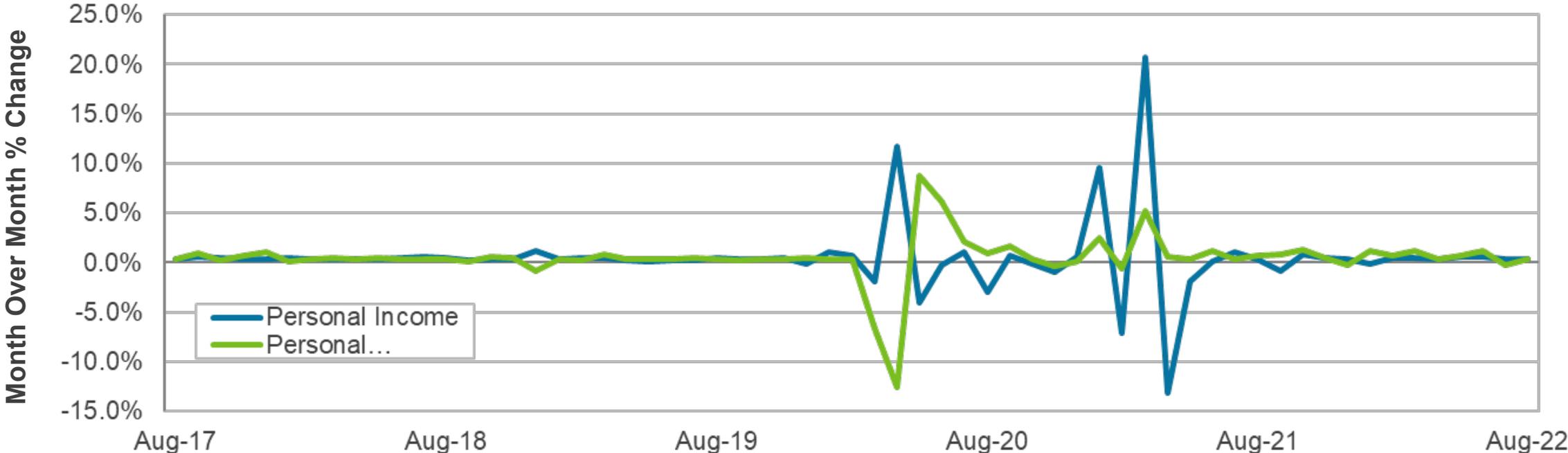
Consumer Price Index (YoY%)
August 2017 – August 2022



Personal Income and Spending

Personal income was up 0.3% month-over-month for August, unchanged from July. Consumer spending jumped 0.4% in August from a downwardly revised -0.2% in July, as households continued to spend despite higher prices. Real consumer spending, adjusted for inflation, was up 0.1% in August from -0.1% in July. Consumers increased their spending in the services sector during the month. The personal savings rate plummeted to 3.5% in August, the lowest level since 2008, as inflation impacted the cost of goods and services and consumers increasingly turned to accumulated savings and credit cards to finance their spending.

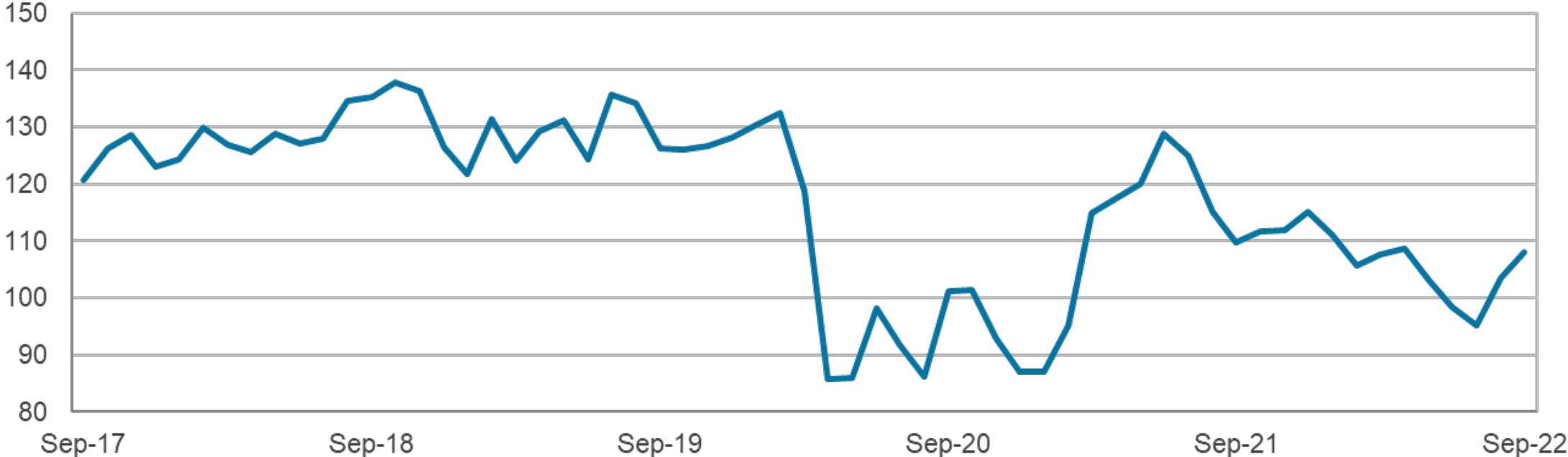
Personal Income and Spending (MoM%)
August 2017 – August 2022



Consumer Confidence Index

The Consumer Confidence Index surged to 108.0 in August, up from 103.6 in July. The increase was attributed to improved optimism for the labor market, higher incomes and additional buying power stemming from the drop in gasoline prices.

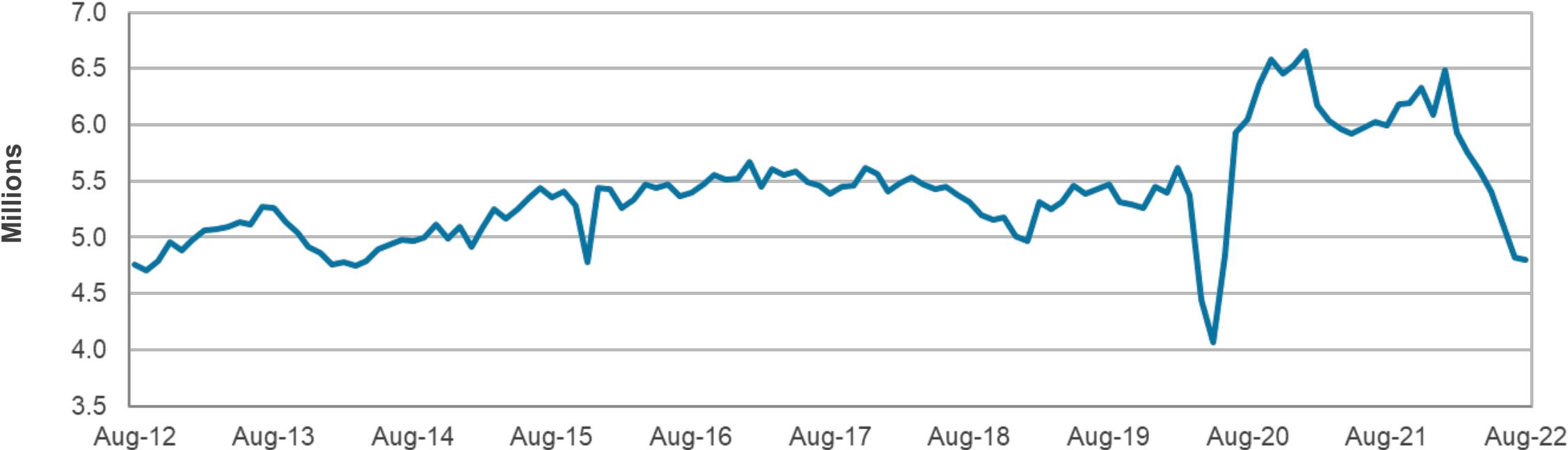
Consumer Confidence Index
September 2017 – September 2022



Existing Home Sales

Existing home sales declined for the seventh straight month, edging lower by 0.4% in August to a seasonally adjusted rate of 4.8 million units, the lowest level since mid-2020. Tight inventory levels, higher mortgage rates and elevated prices caused affordability issues for many buyers. The average rate on a 30-year fixed mortgage surged to 6.7% recently, according to Freddie Mac. On a year-over-year basis, sales of existing homes were down 19.9% in August.

U.S. Existing Home Sales (MoM)
August 2012 – August 2022



New Home Sales

New home sales surprised to the upside in August, surging 28.8% to an annualized rate of 685,000 units. On a year-over-year basis, the pace of new home sales was little changed in August. Homebuyers snapped up new houses to lock in terms for fear that mortgage rates could go even higher and to take advantage of price incentives offered by some builders.

U.S. New Home Sales
August 2012 – August 2022

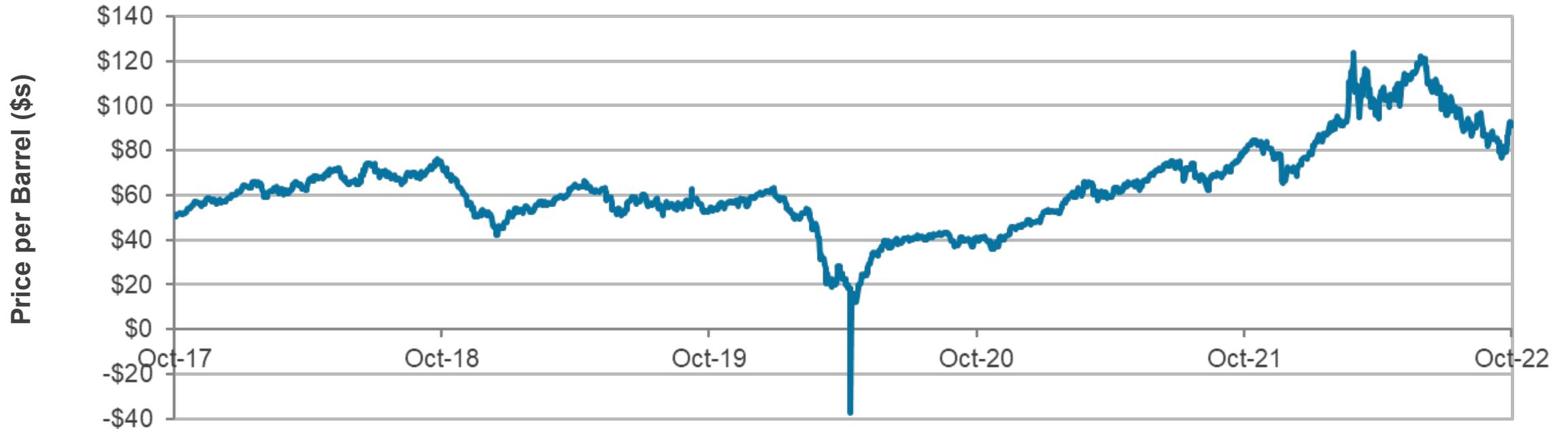


Crude Oil Prices

U.S. West Texas Intermediate (WTI) crude settled at \$92.64 per barrel on October 7, soaring above its one month average of \$84.39 while remaining below its one year average of \$93.08. OPEC and its allies (i.e. OPEC+) announced that they will cut production targets by 2,000,000 barrels per day starting in November to avert the surplus inventory and slump in oil prices that they forecasted for late 2022.

West Texas Intermediate Oil Price Per Barrel (WTI Spot)

October 10, 2017 – October 10, 2022



Jet Fuel Prices

Jet fuel (U.S. Gulf Coast Spot) closed at \$3.87 per gallon on October 7, above its one month average of \$3.32 and its one year average of \$3.11. Strong travel demand, higher oil prices, and limited refinery capacity have boosted jet fuel prices recently.

U.S. Gulf Coast 54 Grade Jet Fuel Spot Price
October 10, 2017 – October 10, 2022



U.S. Equity Markets

Market volatility has increased recently as the Fed hikes interest rates. On a year-to-date basis the S&P and DJIA are down 23.6% and 19.4%, respectively. The tech-heavy NASDAQ Composite index is down 31.9% year-to-date. Equity markets have been under pressure recently as elevated inflation, higher interest rates and geopolitical concerns fueled risk-off sentiment.

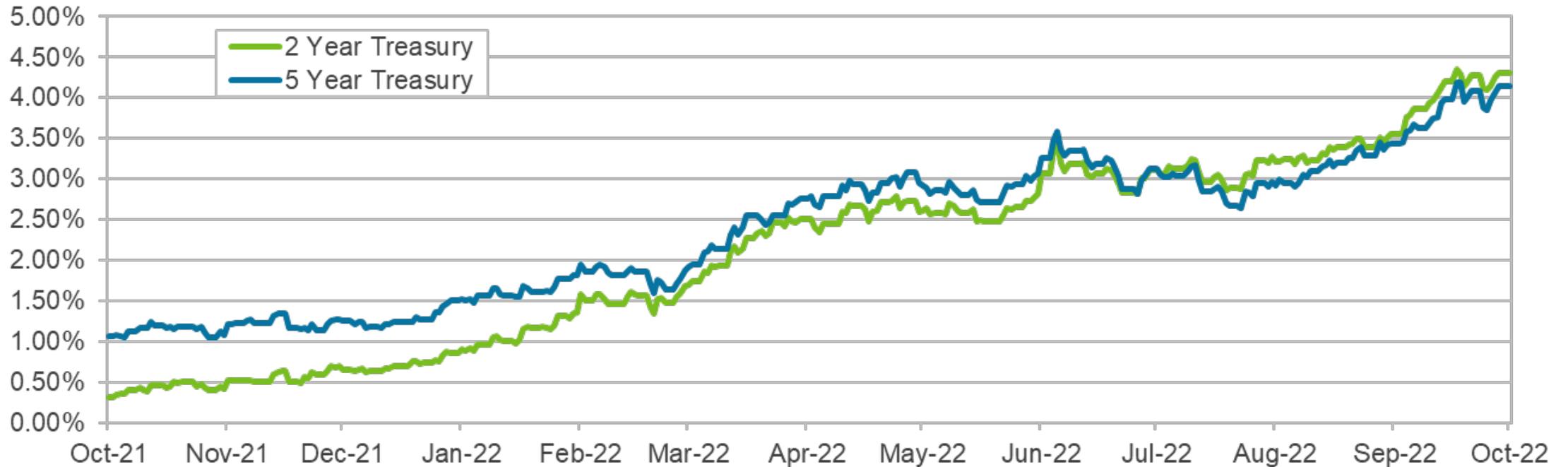
Dow Jones Industrial Average (DJIA) and S&P 500 Indices
October 10, 2017 – October 10, 2022



Treasury Yield History

Year-to-date, the yield on 5-year Treasuries is 288 basis points higher, while the yield on 2-year Treasuries is 358 basis points higher.

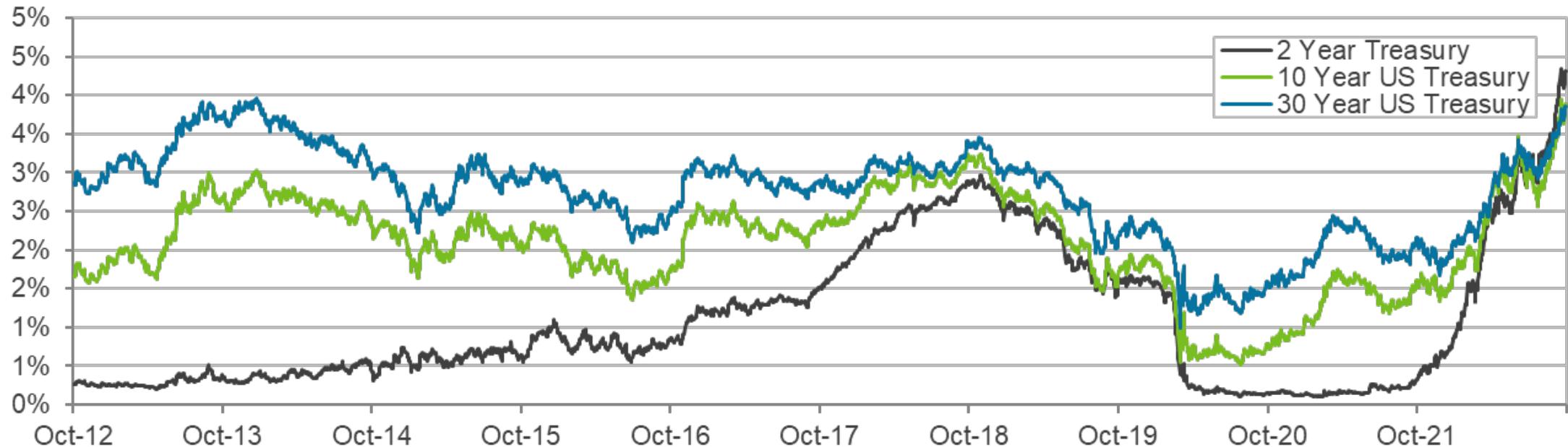
2- and 5-year U.S. Treasury Yields
October 10, 2021 – October 10, 2022



Treasury Yield History

The yield curve is still inverted, with the spread between the 2-year Treasury yield and the 10-year Treasury yield sitting at -43 basis points. This time last year the spread was +127 basis points, consistent with the average spread since 2003. An inversion of the yield curve is a leading indicator that recession risk has increased.

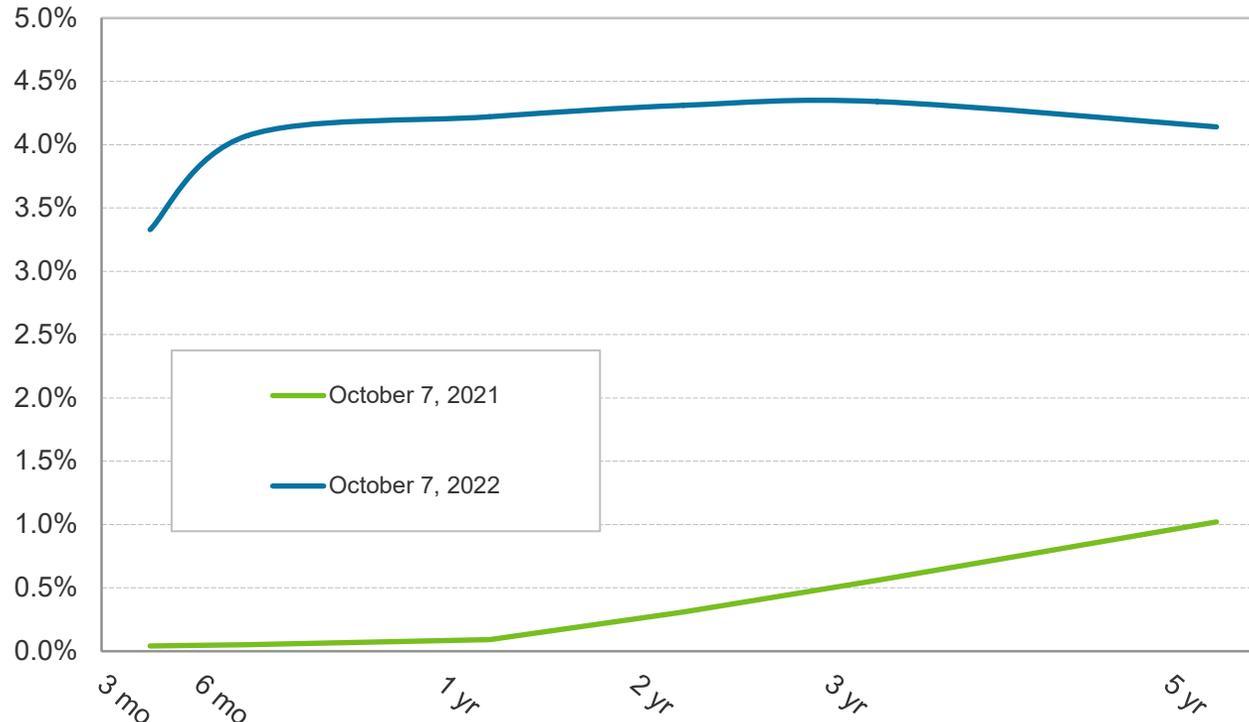
2-, 10- and 30-year U.S. Treasury Yields
October 10, 2012 – October 10, 2022



U.S. Treasury Yield Curve

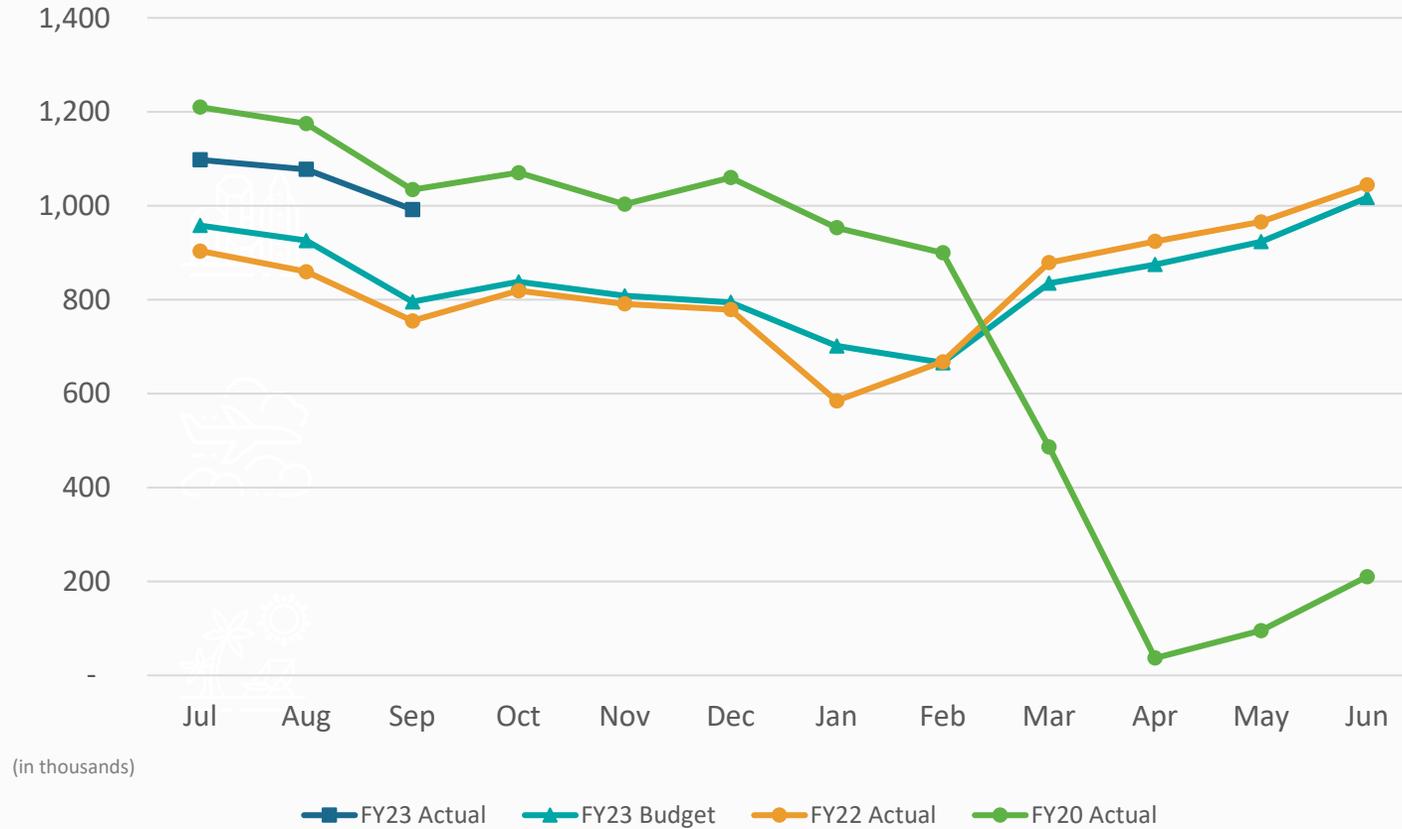
Yields are higher across the curve on a year-over-year basis. The 3-month T-bill yield is up 297 basis points, the 2-Year Treasury yield is about 334 basis points higher, and the 10-Year Treasury yield is up about 201 basis points, on a year-over-year basis.

U.S. Treasury Yield Curve
October 7, 2021 versus October 7, 2022

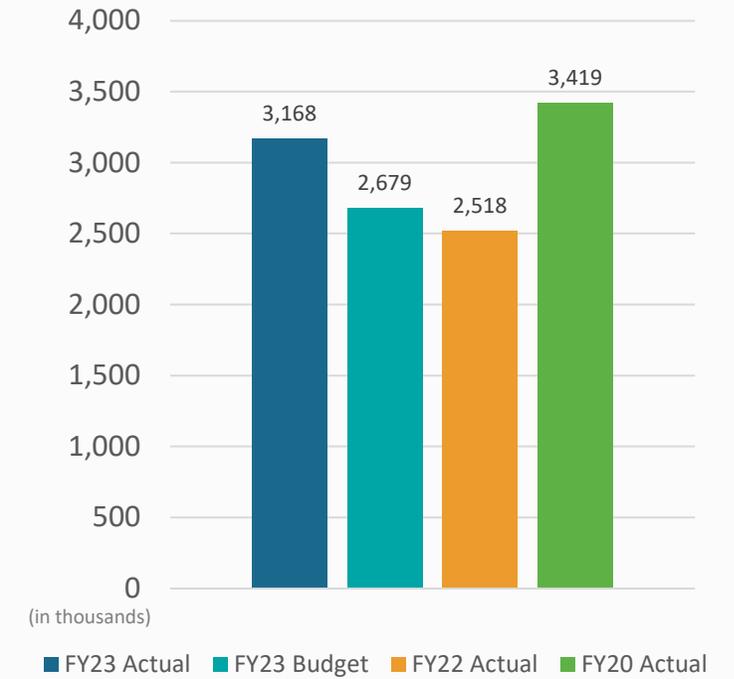


	10/07/2021	10/07/2022	Change
3-Mo.	0.04	3.33	3.29
6-Mo.	0.05	4.07	4.02
1-Yr.	0.09	4.22	4.13
2-Yr.	0.31	4.31	4.00
3-Yr.	0.56	4.34	3.78
5-Yr.	1.02	4.14	3.12
10-Yr.	1.57	3.88	2.31
20-Yr.	2.07	4.14	2.07
30-Yr.	2.13	3.84	1.71

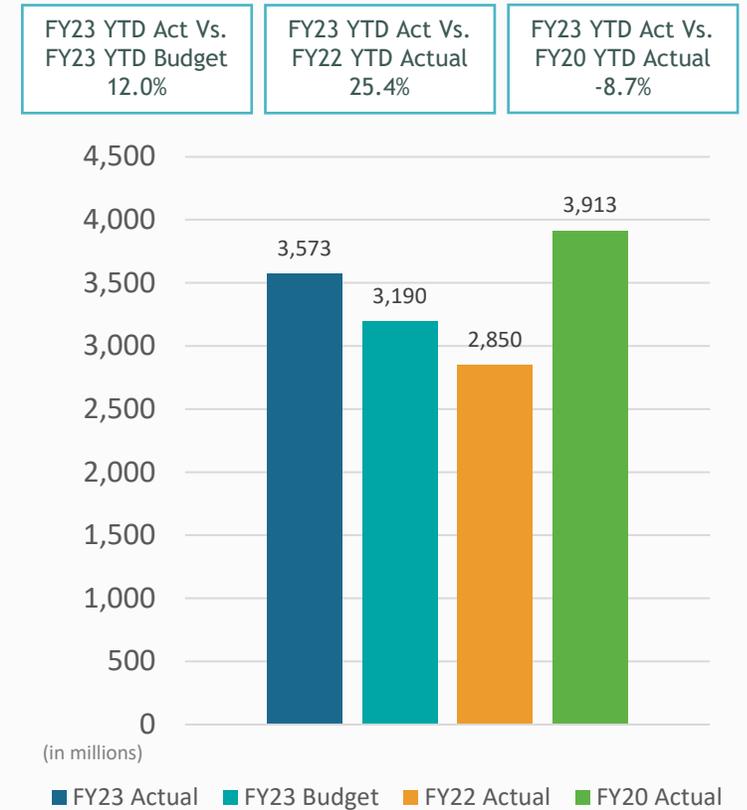
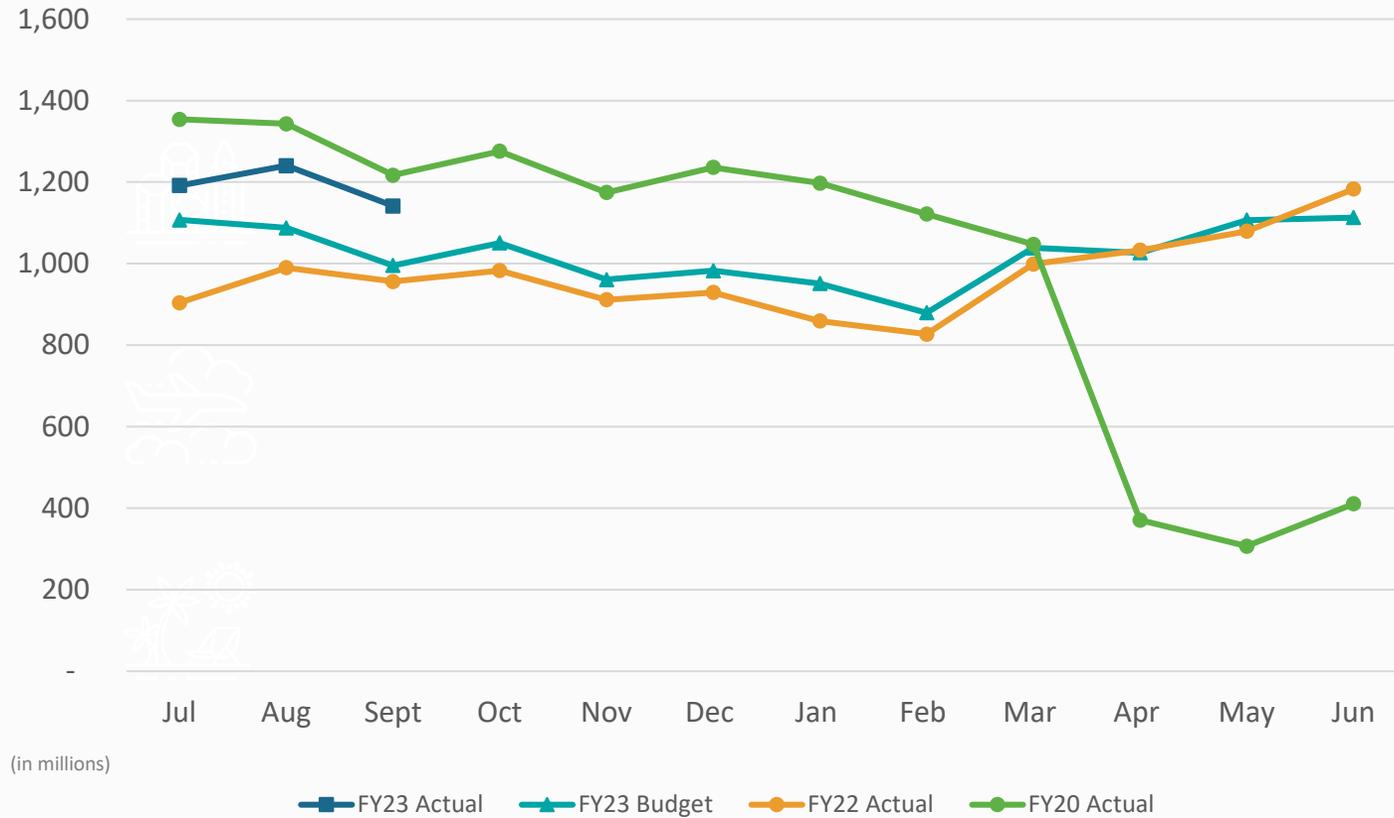
Enplanements



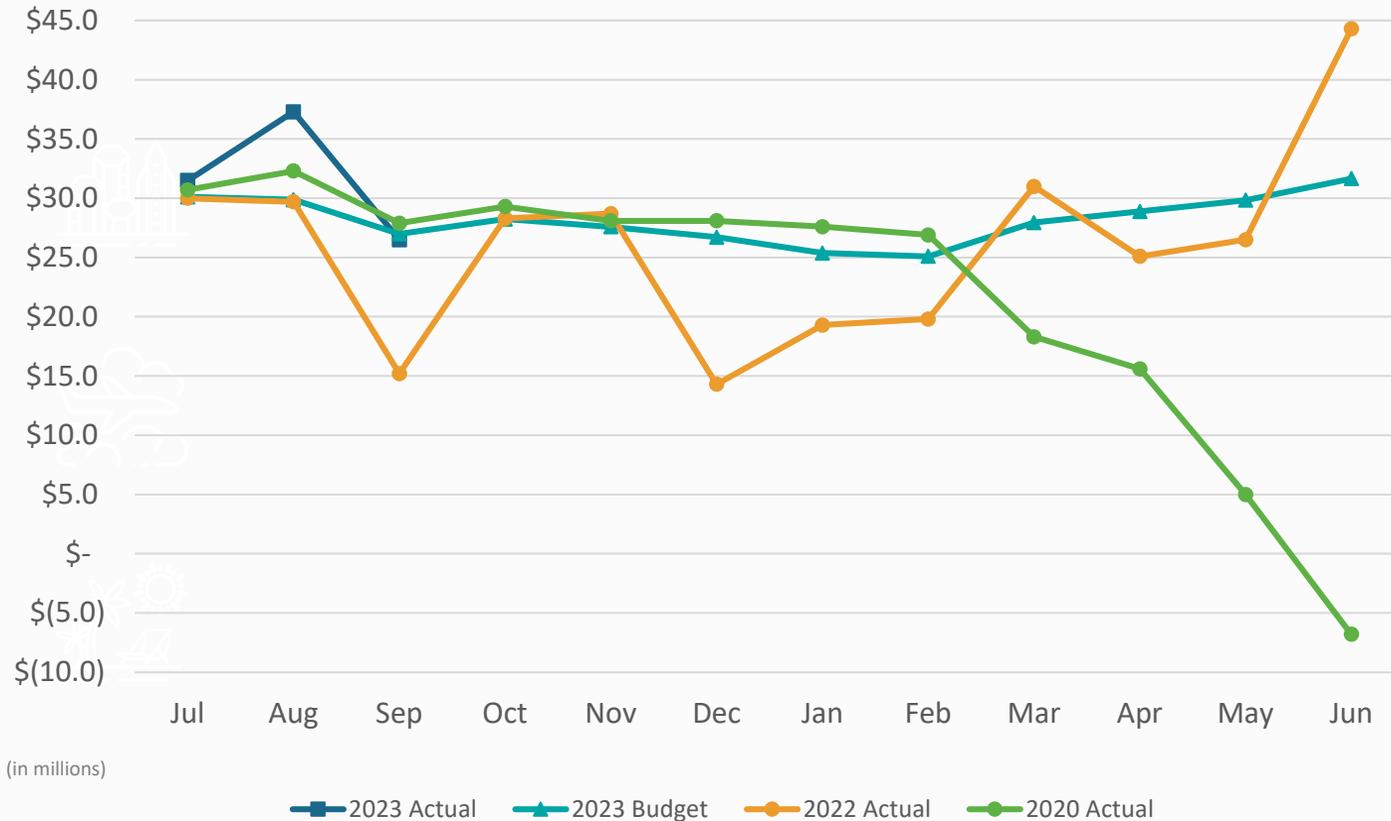
FY23 YTD Act Vs. FY23 YTD Budget 18.3%	FY23 YTD Act Vs. FY22 YTD Actual 25.8%	FY23 YTD Act Vs. FY20 YTD Actual -7.3%
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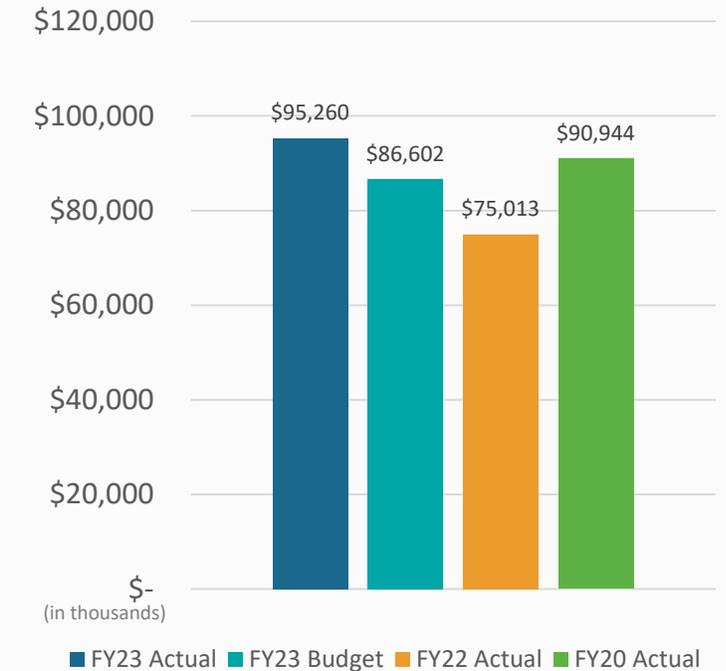
Landed Weights



Total Operating Revenue (Unaudited)



FY23 YTD Act Vs. FY23 YTD Budget 10.0%	FY23 YTD Act Vs. FY22 YTD Actual 27.0%	FY23 YTD Act Vs. FY20 YTD Actual 4.7%
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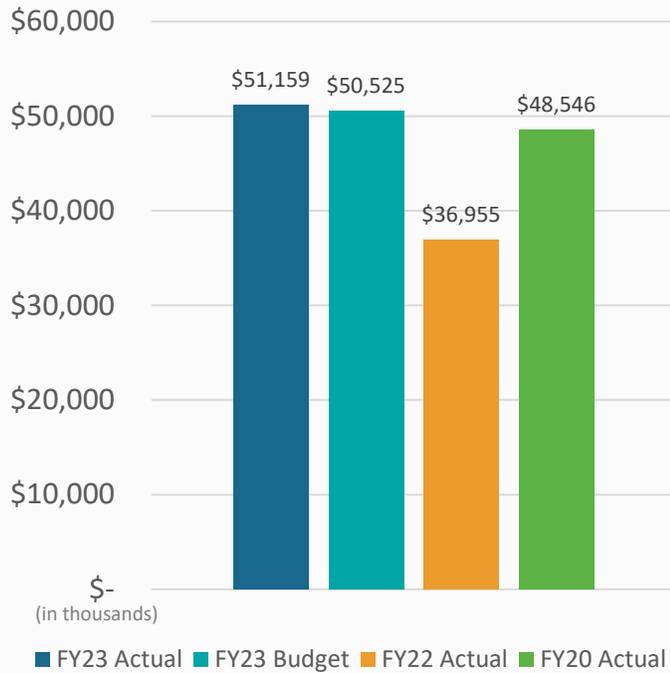
Operating Revenue (Unaudited)

Aviation

FY23 YTD Act Vs.
FY23 YTD Budget
1.3%

FY23 YTD Act Vs.
FY22 YTD Actual
38.4%

FY23 YTD Act Vs.
FY20 YTD Actual
5.4%

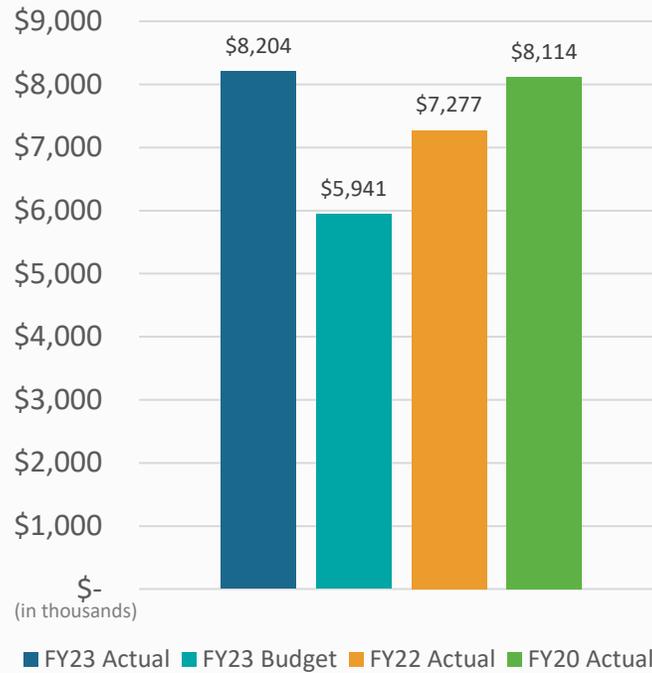


Terminal Concessions

FY23 YTD Act Vs.
FY23 YTD Budget
38.1%

FY23 YTD Act Vs.
FY22 YTD Actual
12.7%

FY23 YTD Act Vs.
FY20 YTD Actual
1.1%

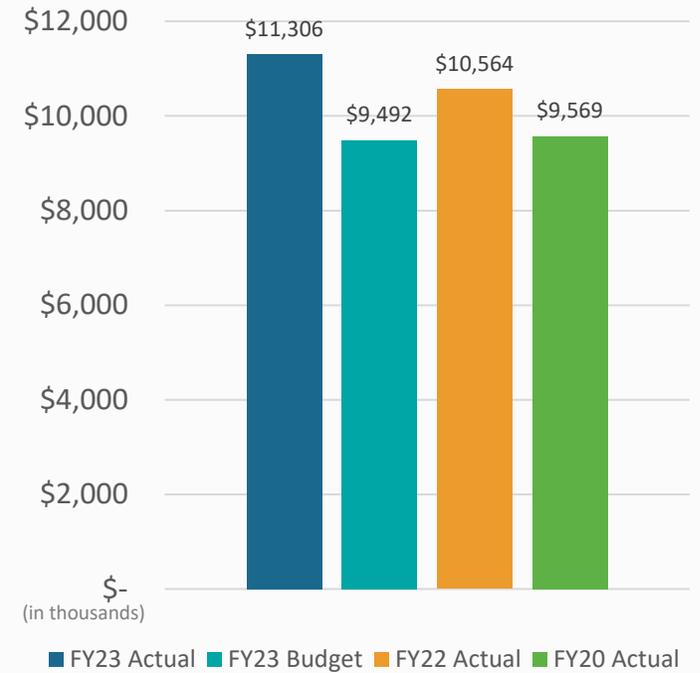


Rental Car

FY23 YTD Act Vs.
FY23 YTD Budget
19.1%

FY23 YTD Act Vs.
FY22 YTD Actual
7.0%

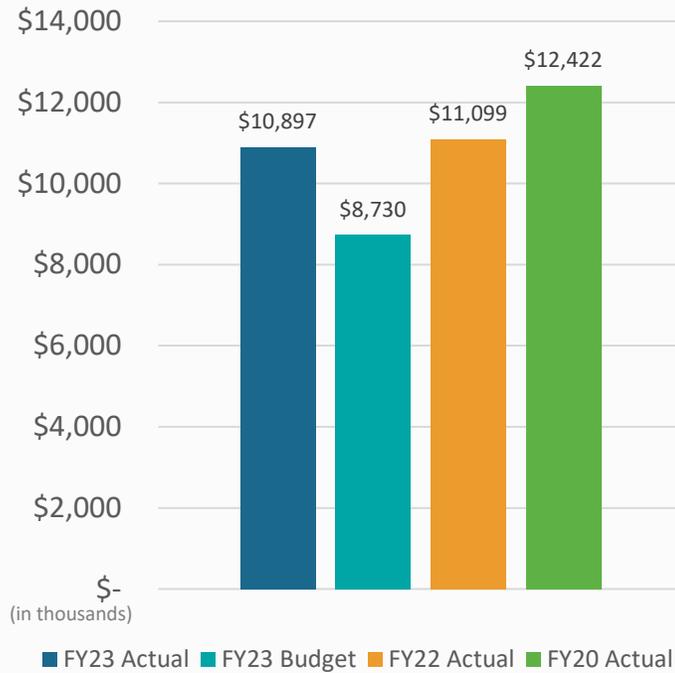
FY23 YTD Act Vs.
FY20 YTD Actual
18.2%



Operating Revenue (Unaudited)

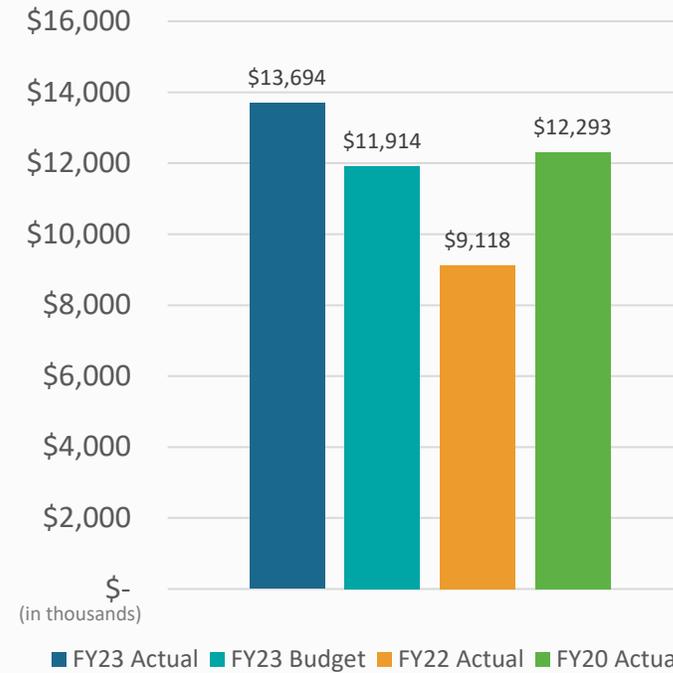
Parking

FY23 YTD Act Vs. FY23 YTD Budget 24.8%	FY23 YTD Act Vs. FY22 YTD Actual -1.8%	FY23 YTD Act Vs. FY20 YTD Actual -12.3%
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Other

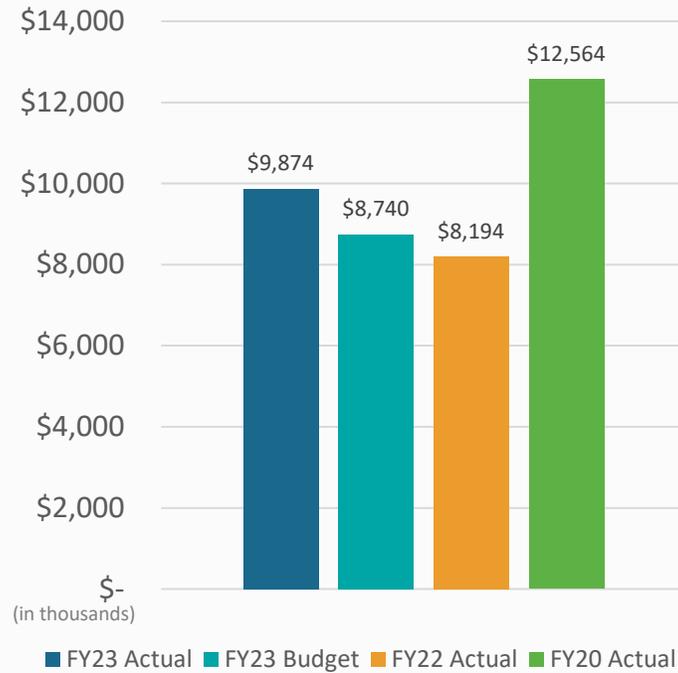
FY23 YTD Act Vs. FY23 YTD Budget 14.9%	FY23 YTD Act Vs. FY22 YTD Actual 50.2%	FY23 YTD Act Vs. FY20 YTD Actual 11.4%
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Nonoperating Revenue (Unaudited)

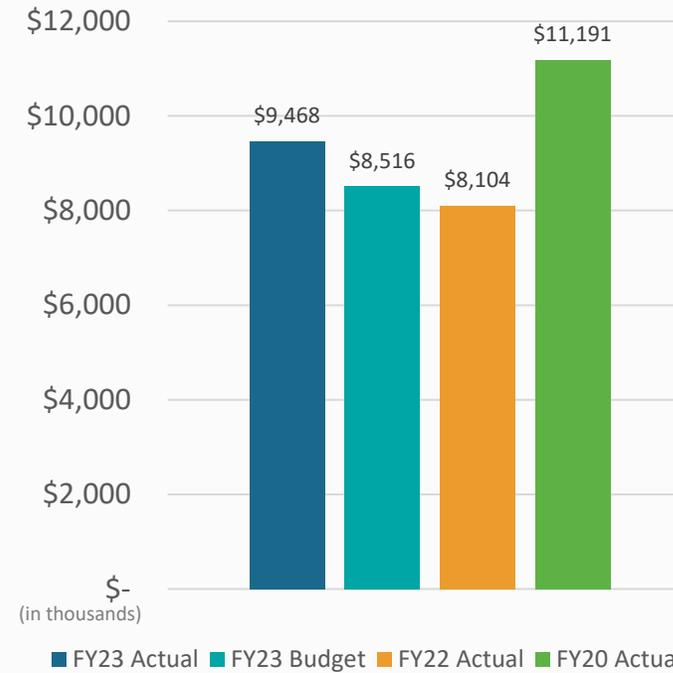
Passenger Facility Charges

FY23 YTD Act Vs. FY23 YTD Budget 13.0%	FY23 YTD Act Vs. FY22 YTD Actual 20.5%	FY23 YTD Act Vs. FY20 YTD Actual -21.4%
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Customer Facility Charges

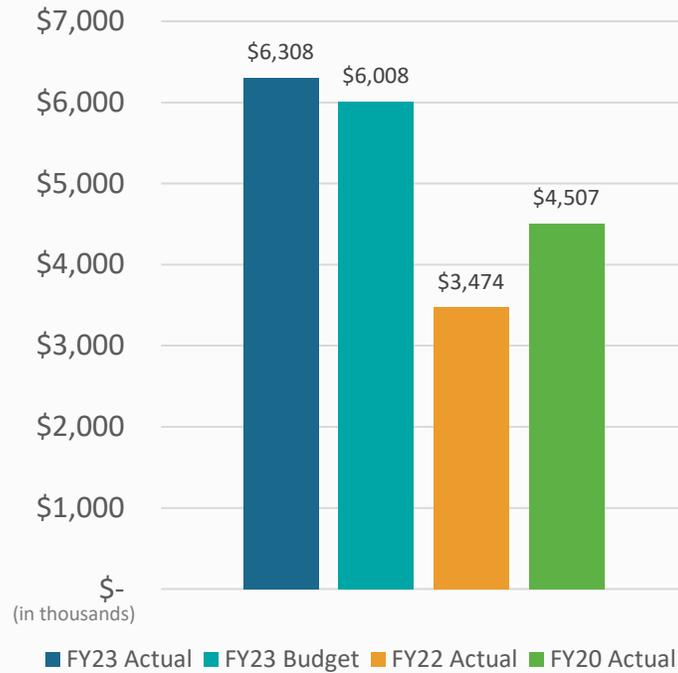
FY23 YTD Act Vs. FY23 YTD Budget 11.2%	FY23 YTD Act Vs. FY22 YTD Actual 16.8%	FY23 YTD Act Vs. FY20 YTD Actual -15.4%
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Nonoperating Revenue (Unaudited)

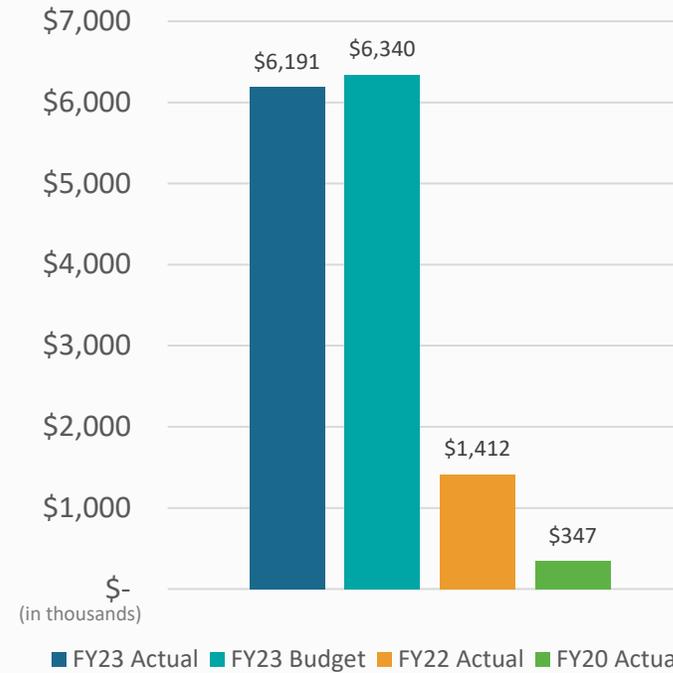
Interest Income

FY23 YTD Act Vs. FY23 YTD Budget 5.0%	FY23 YTD Act Vs. FY22 YTD Actual 81.6%	FY23 YTD Act Vs. FY20 YTD Actual 40.0%
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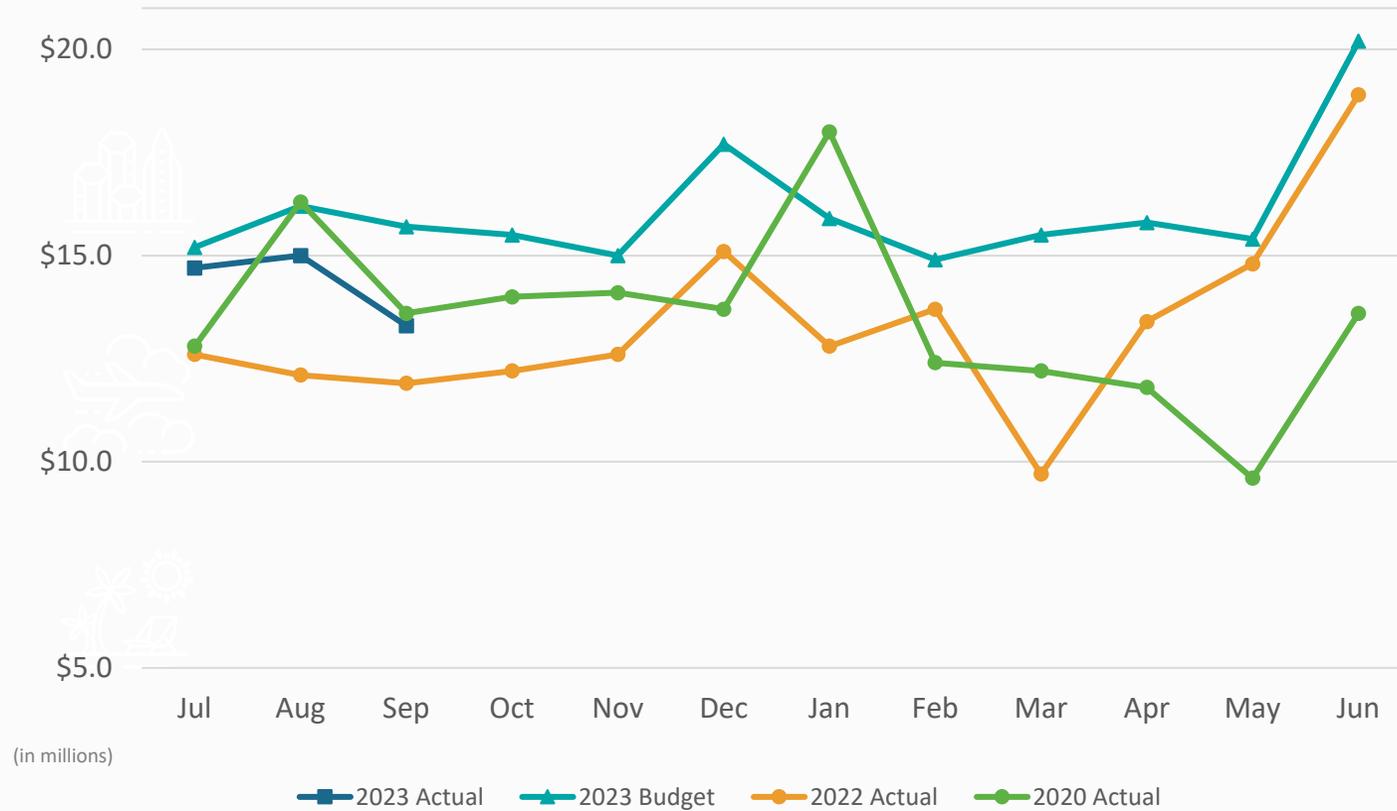


Capital Grant Contributions

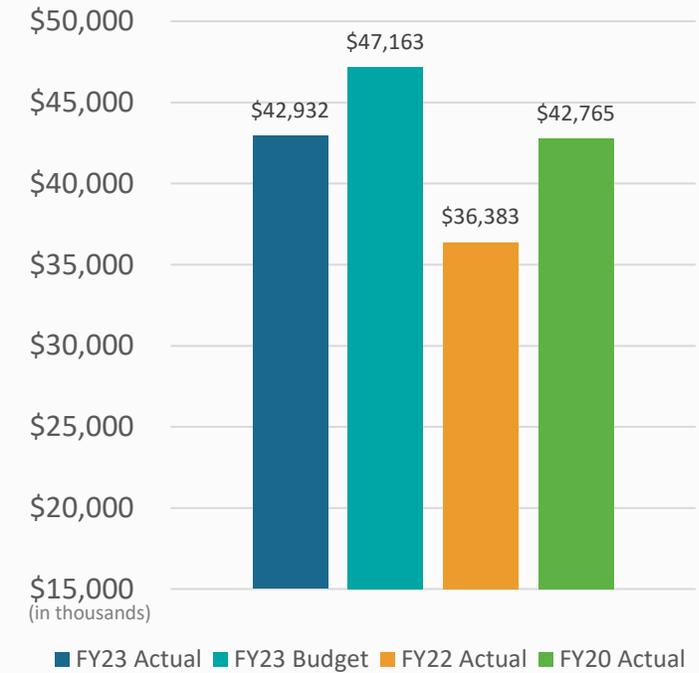
FY23 YTD Act Vs. FY23 YTD Budget -2.4%	FY23 YTD Act Vs. FY22 YTD Actual 338.4%	FY23 YTD Act Vs. FY20 YTD Actual 1683.5%
---	--	---



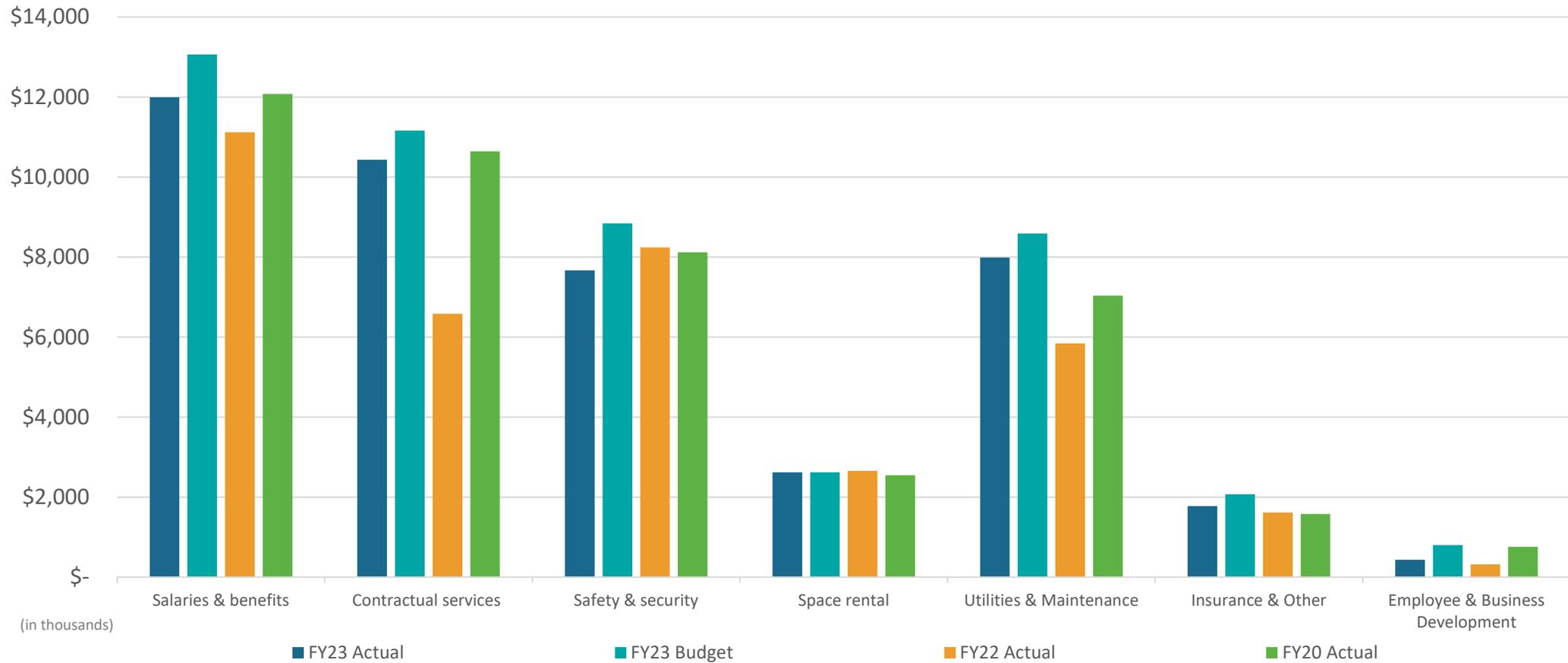
Total Operating Expenses (Unaudited)



FY23 YTD Act Vs. FY23 YTD Budget 9.0%	FY23 YTD Act Vs. FY22 YTD Actual -18.0%	FY23 YTD Act Vs. FY20 YTD Actual -0.4%
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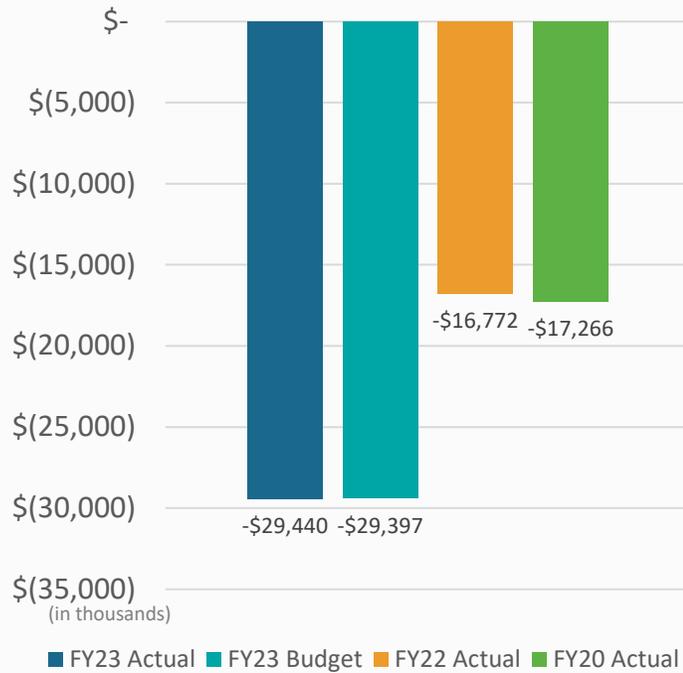
Operating Expenses (Unaudited)



Nonoperating Expense (Unaudited)

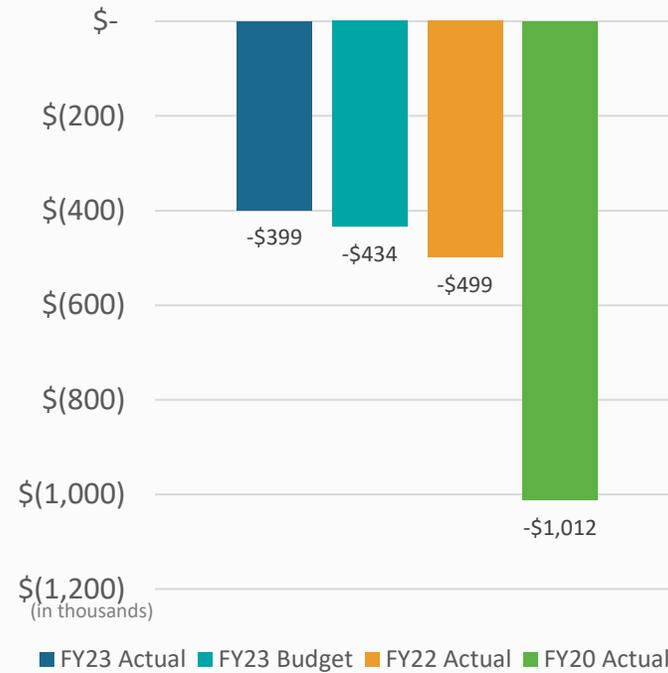
Interest Expense

FY23 YTD Act Vs. FY23 YTD Budget -0.1%	FY23 YTD Act Vs. FY22 YTD Actual -75.5%	FY23 YTD Act Vs. FY20 YTD Actual -70.5%
---	--	--



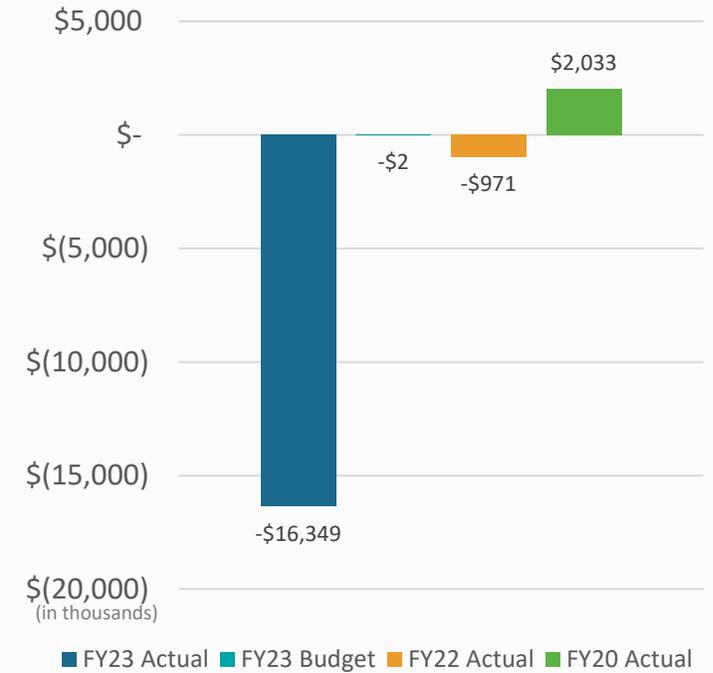
Quieter Home Program, Net

FY23 YTD Act Vs. FY23 YTD Budget 8.1%	FY23 YTD Act Vs. FY22 YTD Actual 20.0%	FY23 YTD Act Vs. FY20 YTD Actual 60.6%
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Other Nonoperating Revenue/(Expense)

FY23 YTD Act Vs. FY23 YTD Budget -\$16,347	FY23 YTD Act Vs. FY22 YTD Actual -\$15,378	FY23 YTD Act Vs. FY20 YTD Actual -\$18,382
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Connecting the world safely

We're raising the bar to bring you a safe and clean travel experience. Here's how you can join us:



Practice social distancing:
Help out by spreading out



Wear face coverings:
See a United representative if you need one



Use the United app:
For a more touchless airport experience and up-to-date information

Learn more about our
United Clean Plus commitment at
[united.com/cleanplus](https://www.united.com/cleanplus)

Developed in conjunction with
Cleveland Clinic

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Revenue & Expense (Unaudited) For the Three Months Ended September 30, 2022 and 2021

Operating Revenues for the Three Months Ended September 30, 2022(Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year	Pre- Pandemic
Aviation	\$ 50,525	\$ 51,159	\$ 634	1%	\$ 36,955	\$ 48,546
Terminal concessions	5,941	8,204	2,263	38%	7,277	8,114
Rental car	9,492	11,306	1,814	19%	10,564	9,569
Parking	8,730	10,897	2,167	25%	11,099	12,422
Other operating	11,914	13,694	1,780	15%	9,118	12,293
Total operating revenues	\$ 86,602	\$ 95,260	\$ 8,658	10%	\$ 75,013	\$ 90,944

Operating Expenses for the Three Months Ended September 30, 2022(Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year	Pre- Pandemic
Salaries and benefits	\$ 13,063	\$ 11,996	\$ 1,067	8%	\$ 11,119	\$ 12,077
Contractual services	11,165	10,435	730	7%	6,587	10,644
Safety and security	8,843	7,672	1,171	13%	8,242	8,120
Space rental	2,625	2,625	-	-	2,657	2,547
Utilities	4,462	4,270	192	4%	3,624	3,820
Maintenance	4,130	3,721	409	10%	2,219	3,219
Equipment and systems	67	76	(9)	(13)%	38	74
Materials and supplies	198	152	46	23%	78	174
Insurance	568	511	57	10%	545	416
Employee development and support	191	152	39	20%	92	287
Business development	612	281	331	54%	227	474
Equipment rental and repairs	1,239	1,041	198	16%	955	913
Total operating expenses	\$ 47,163	\$ 42,932	\$ 4,231	9%	\$ 36,383	\$ 42,765

Nonoperating Revenues & Expenses for the Three Months Ended September 30, 2022(Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year	Pre- Pandemic
Passenger facility charges	\$ 8,740	\$ 9,874	\$ 1,134	13%	\$ 8,194	\$ 12,564
Customer facility charges	8,516	9,468	952	11%	8,104	11,191
Federal Relief Grants	-	-	-	-	18,018	-
Quieter Home Program, net	(434)	(399)	35	8%	(499)	(1,012)
Interest income	6,008	6,308	300	5%	3,474	4,507
Interest expense (net)	(29,397)	(29,440)	(43)	-	(16,772)	(17,266)
Other nonoperating revenue (expense)	(2)	(16,349)	(16,347)	-	(971)	2,033
Nonoperating revenue, net	\$ (6,569)	\$ (20,538)	\$ (13,969)	(213)%	\$ 19,548	\$ 12,017

Summary of Change in Net Position for the Three Months Ended September 30, 2022(Unaudited)

(In thousands)	Budget	Actual	Variance Favorable (Unfavorable)	% Change	Prior Year	Pre- Pandemic
Total operating revenues	\$ 86,602	\$ 95,260	\$ 8,658	10%	\$ 75,013	\$ 90,944
Total operating expenses	47,163	42,932	4,231	9%	36,383	42,765
Income from operations	\$ 39,439	\$ 52,328	\$ 12,889	33%	\$ 38,631	\$ 48,179
Depreciation	32,149	32,149	-	-	33,577	31,126
Operating income (loss)	\$ 7,291	\$ 20,179	\$ 12,889	177%	\$ 5,054	\$ 17,052
Nonoperating revenue (expense), net	(6,569)	(20,538)	(13,969)	(213)%	19,548	12,017
Capital grant contributions	6,340	6,191	(149)	(2)%	1,412	347
Change in net position	\$ 7,062	\$ 5,831	\$ (1,229)	(17)%	\$ 26,013	\$ 29,416



Statements of Net Position (Unaudited)
September 30, 2022 and 2021

Statements of Net Position (Unaudited)

As of September 30, 2022 and 2021 (In Thousands)

	<u>2022</u>	<u>2021</u>
Assets and Deferred Outflows of Resources		
Current assets	\$ 171,535	\$ 276,545
Cash designated for capital projects and other	61,774	44,227
Restricted assets	2,115,231	614,523
Capital assets, net	2,166,274	1,847,664
Other assets	325,996	184,293
Deferred outflows of resources	25,027	37,863
Total assets and deferred outflows of resources	<u>\$ 4,865,836</u>	<u>\$ 3,005,116</u>

Statements of Net Position (Unaudited)

As of September 30, 2022 and 2021 (In Thousands)

	2022	2021
Liabilities and Deferred Inflows of Resources		
Current liabilities	\$ 123,094	\$ 95,823
Liabilities payable from restricted assets	85,857	59,296
Long term liabilities	3,715,467	1,938,162
Deferred inflows of resources	41,977	6,975
Total liabilities and deferred inflows of resources	\$ 3,966,395	\$ 2,100,255
Total net position	\$ 899,442	\$ 904,860

Questions?

Board Communication

Date: November 3, 2022
To: Board Members
Via: Kimberly J. Becker, President/CEO
From: Scott M. Brickner, Vice President, CFO
Subject: Accept the Authority's Investment Report as of September 30, 2022

Attached is the Authority's Investment Report as of September 30, 2022, that was presented to the Finance Committee on October 24, 2022. The Committee voted unanimously to forward to the Board with a recommendation for acceptance.



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INTERNATIONAL AIRPORT
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Investment Report

Period Ending
September 30, 2022

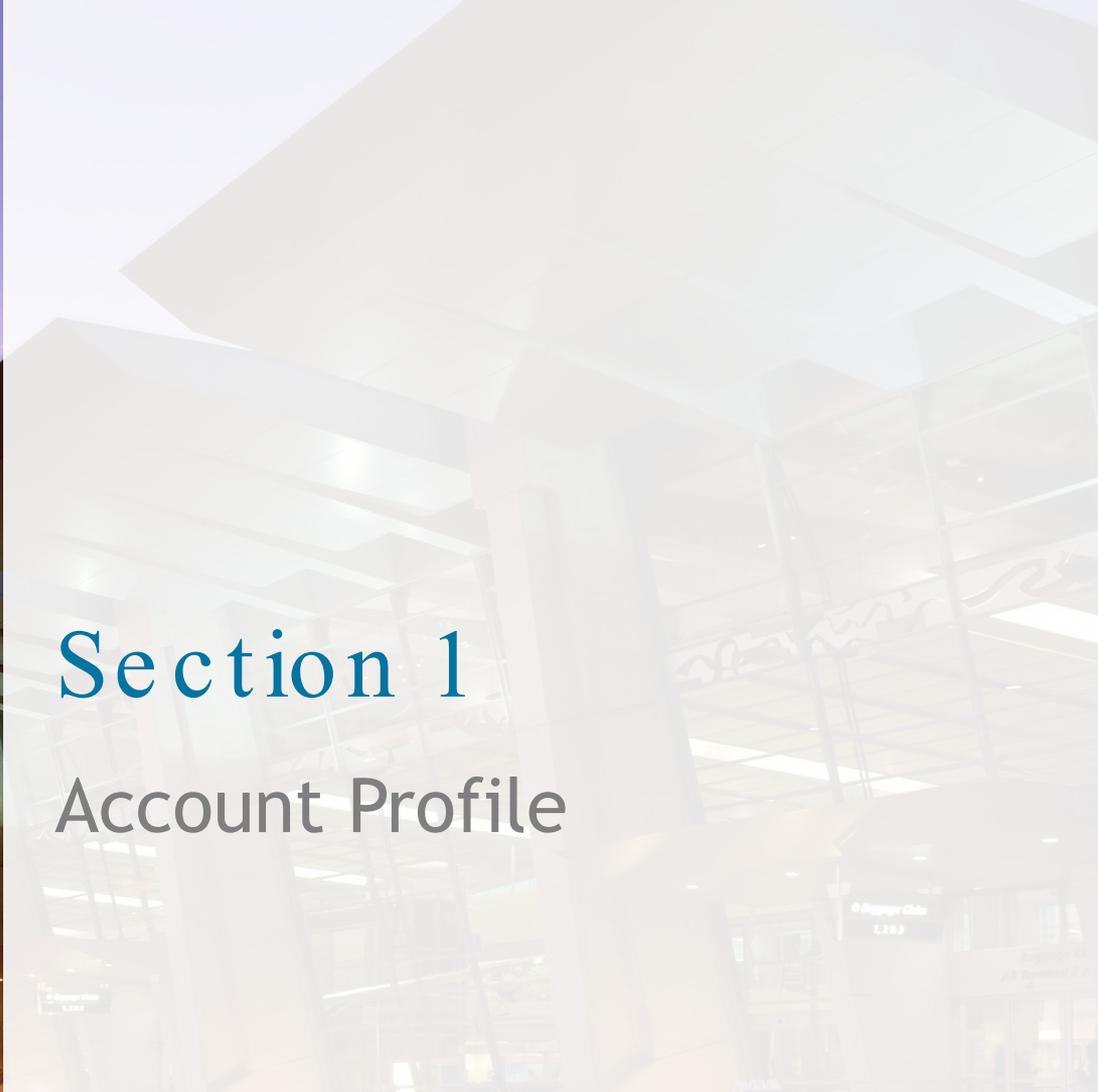
Presented by: Geoff Bryant
Manager Airport Finance

November 3, 2022



Section 1

Account Profile



Certification Page

This report is prepared for the San Diego County Regional Airport Authority (the “Authority”) in accordance with California Government Code Section 53646, which states that “the treasurer or chief fiscal officer may render a quarterly report to the chief executive officer, the internal auditor, and the legislative body of the local agency within 30 days following the end of the quarter covered by the report.”

The investment report was compiled in compliance with California Government Code 53646 and the Authority’s approved Investment Policy. All investment transactions made in the Authority’s portfolio during this period were made on behalf of the Authority. Sufficient liquidity and anticipated revenue are available to meet expenditure requirements for the next six months.



Scott Brickner, C.P.A.
Vice President, Chief Financial Officer
San Diego County Regional Airport Authority

Objectives

Investment Objectives

The San Diego County Regional Airport Authority's investment objectives, in order of priority, are to provide safety to ensure the preservation of capital in the overall portfolio, provide sufficient liquidity for cash needs and a market rate of return consistent with the investment program. In order to achieve these objectives, the portfolio invests in high quality fixed income securities consistent with the investment policy and California Government Code.

Portfolio Characteristics

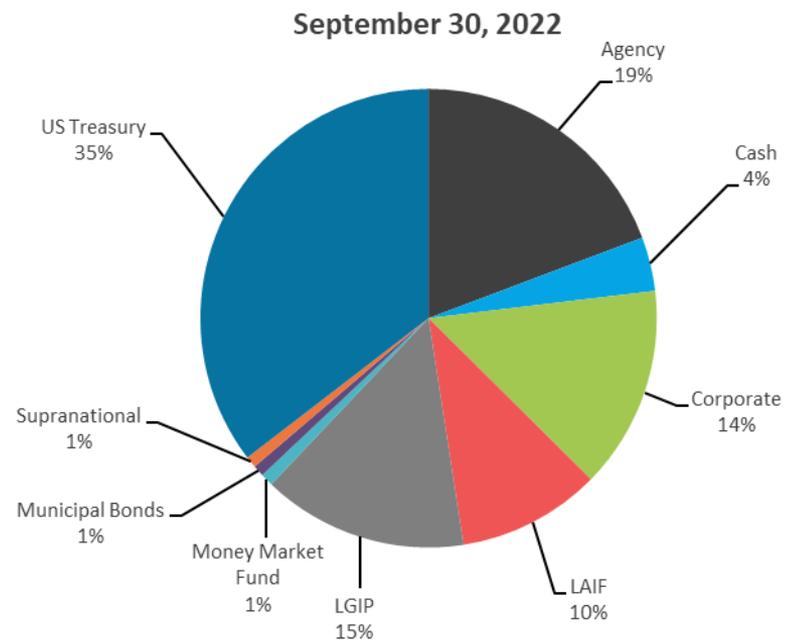
SDCRAA Consolidated

	09/30/2022	06/30/2022	Change
	Portfolio	Portfolio	Portfolio
Average Maturity (yrs)	1.54	1.49	0.05
Average Purchase Yield	1.92%	1.54%	0.38%
Average Market Yield	3.52%	2.35%	1.17%
Average Quality*	AA/Aa1	AA/Aa1	
Unrealized Gains/Losses	(24,310,516)	(14,816,879)	(9,493,637)
Total Market Value	624,513,918	599,669,803	24,844,115

*Portfolio is S&P and Moody's, respectively.

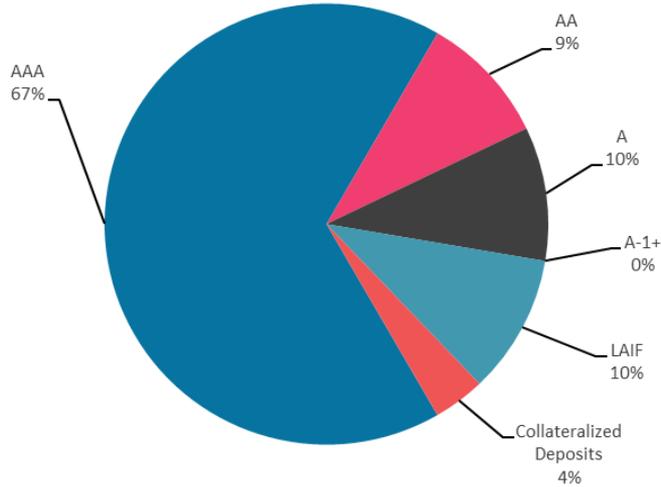
Sector Distribution

	September 30, 2022		June 30, 2022	
	Total Market Value	% of Portfolio	Total Market Value	% of Portfolio
Agency	120,228,802	19.3%	97,770,243	16.3%
Cash	23,591,986	3.8%	21,928,037	3.7%
Corporate	89,587,465	14.3%	82,896,858	13.8%
LAIF	63,731,721	10.2%	63,515,202	10.6%
LGIP	91,144,314	14.6%	91,221,853	15.2%
Money Market Fund	5,485,989	0.9%	132,934	0.0%
Municipal Bonds	4,863,492	0.8%	4,946,267	0.8%
Supranational	5,109,231	0.8%	5,209,166	0.9%
US Treasury	220,770,919	35.4%	232,049,244	38.7%
TOTAL	624,513,918	100.0%	599,669,803	100.0%



Quality & Maturity Distribution

September 30, 2022

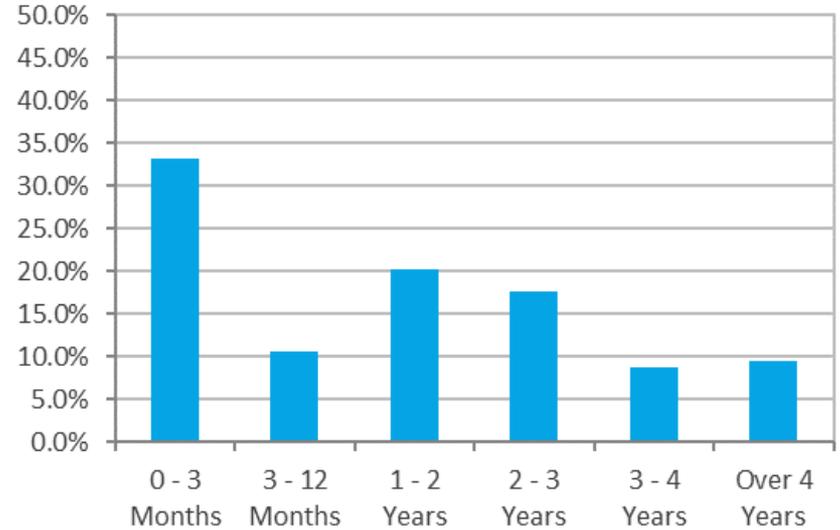


Notes:

Security ratings are based on the highest rating provided by Moody's, S&P and Fitch and is presented using the S&P ratings scale.

(1) Includes investments that have split ratings between S&P, Moody's and Fitch.

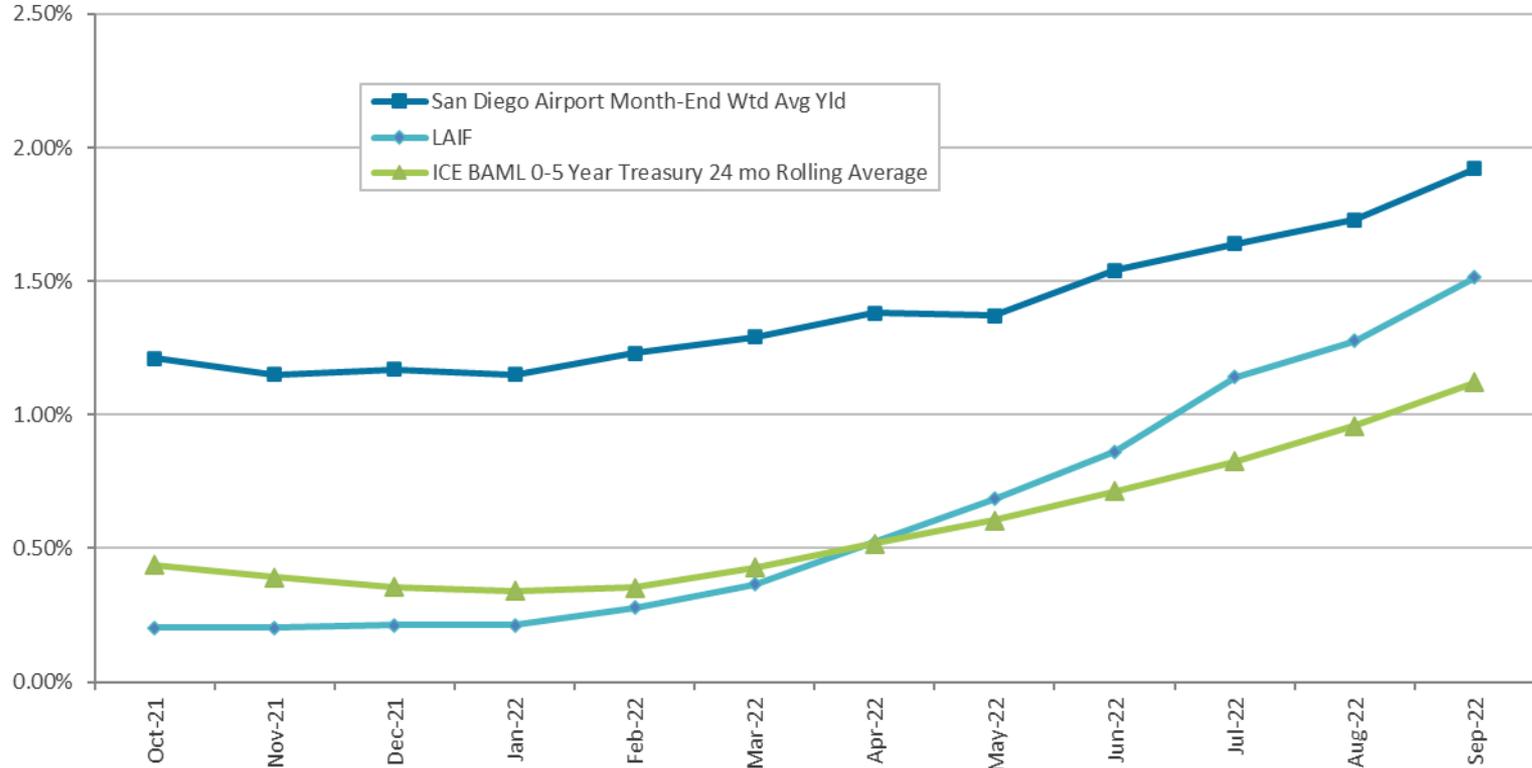
September 30, 2022



Notes:

(1) The 0-3 category includes investments held in LAIF, CalTrust, and the San Diego County Investment Pool.

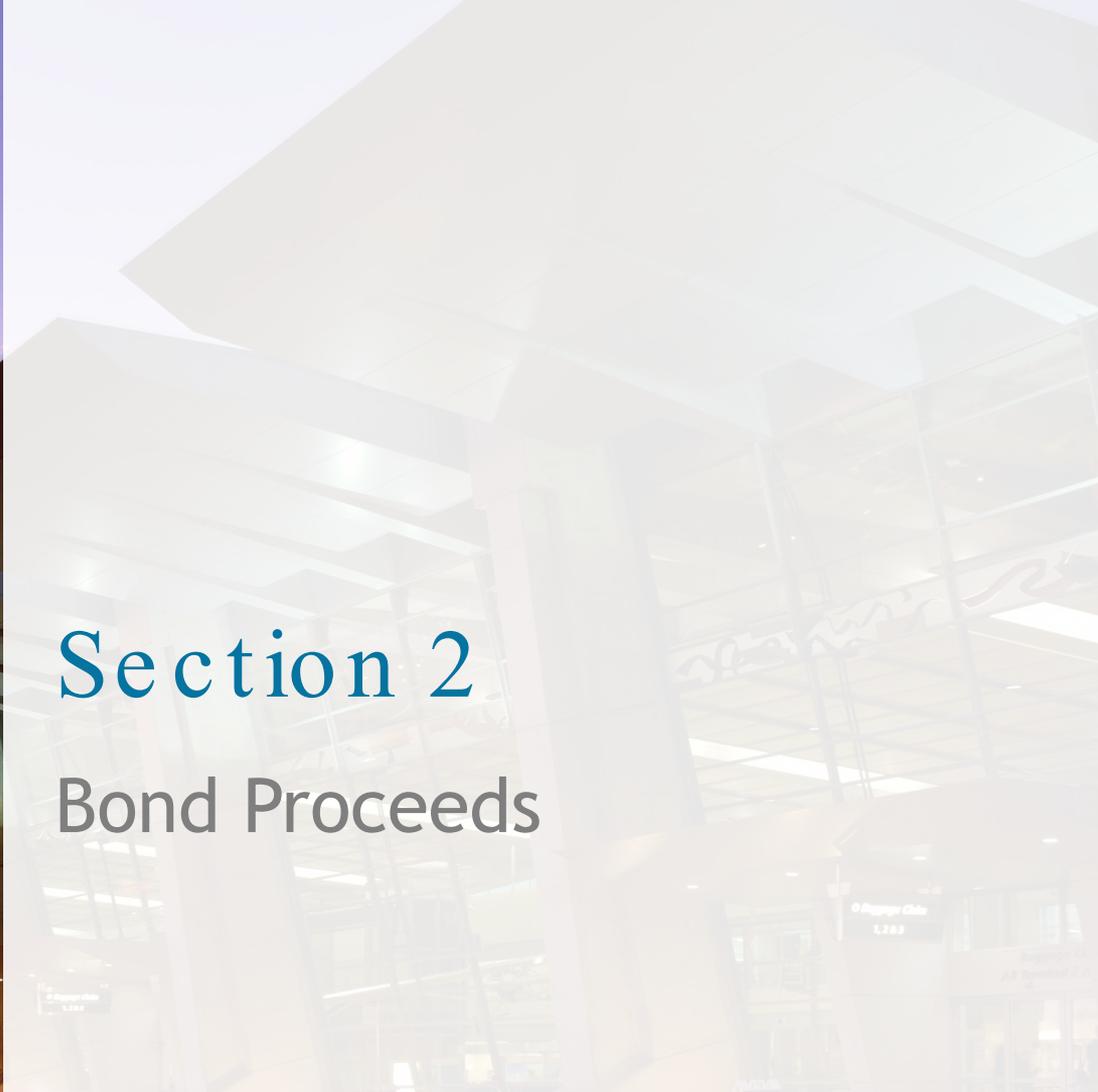
Investment Performance





Section 2

Bond Proceeds



Bond and Short-Term Debt Proceeds

Summary of Short-Term Debt and 2014, 2017, 2019, 2020 & 2021 Bond Proceeds ⁽¹⁾

As of September 30, 2022 (in thousands)

	2014 Special Facility Revenue Bond	2017, 2019, 2020 & 2021 General Airport Revenue Bonds	2021 Bank of America Revolver	Total Proceeds	Yield	Rating
Project Fund						
Treasuries	-	1,069,114	-	1,069,114	0.60%	AAM
LAIF	-	133,826	-	133,826	1.14%	N/R
SDCIP	-	205,890	1,041	206,931	1.56%	AAAf
Money Market Fund	-	87,235	-	87,235	1.58%	AAAm
	-	1,496,065	1,041	1,497,106	0.84%	
Debt Service Reserve & Coverage Funds						
SDCIP	29,207	39,901	-	69,108	1.56%	AAAf
LAIF	-	144,200	-	144,200	1.14%	N/R
	29,207	184,101	-	213,308	1.28%	
Capitalized Interest Funds						
Treasuries	-	194,656	-	194,656	0.60%	Aam
Money Market Fund	-	4,336	-	4,336	1.58%	AAAm
	-	198,992	-	198,992	0.62%	
TOTAL	29,207	1,879,158	1,041	1,909,406	0.86%	

(1) Bond Proceeds are not included in deposit limits as applied to operating funds. SDCIP Yield as of August 31, 2022.



Questions?

• Ticketing
U.S. Airways



Section 3

Appendix



Compliance

September 30, 2022

This portfolio is a consolidation of assets managed by Chandler Asset Management and assets managed internally by SDCRAA. Chandler relies on SDCRAA to provide accurate information for reporting assets and producing this compliance statement.

Category	Standard	Comment
U.S. Treasuries	No limitations; Full faith and credit of the U.S. are pledged for the payment of principal and interest	Complies
Federal Agencies	No limitations; Federal agencies or U.S. government-sponsored enterprise obligations, participations, or other instruments, including those issued or fully guaranteed as to principal and interest by federal agencies or U.S. government sponsored enterprises	Complies
Supranational Obligations	"AA" rating category or higher by a NRSRO; 30% max; 10% max per issuer; USD denominated senior unsecured unsubordinated obligations; Issued or unconditionally guaranteed by IBRD, IFC, or IADB	Complies
Municipal Securities (CA, Other States)	"A" rating category or better by a NRSRO; 20% max; 5% max per issuer; Include obligations of the State of California, and any local agency within the State of California; Bonds of any of the other 49 states in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a state, or by a department, board, agency, or authority of any of the other 49 states, in addition to California	Complies
Corporate Medium Term Notes	"A" rating category or better by a NRSRO; 20% max; 5% max per issuer (combined with any other securities from that issuer); Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S.	Complies
Asset-Backed Securities (ABS)	"AA" rating or better by a NRSRO; 10% max (combined ABS/MBS/CMO and Mortgage Pass-Through Securities); 5% max per ABS issuer unless the issuer is U.S. Treasury or Federal Agency/GSE; Asset-Backed Securities from issuers not defined in sections (a) U.S. Treasury and (b) Federal Agency of the Authorized Investments section of the policy	Complies
Mortgage-Backed Securities (MBS), Mortgage Pass-Through Securities, Collateralized Mortgage Obligations (CMO)	"AA" rating or better by a NRSRO; 10% max (combined ABS/MBS/CMO and Mortgage Pass-Through Securities); 5% max per issuer unless the issuer is U.S. Treasury or Federal Agency/GSE; Mortgage-Backed Securities, Mortgage Pass-Through Securities and Collateralized Mortgage Obligations from issuers not defined in sections (a) U.S. Treasury and (b) Federal Agency of the Authorized Investments section of the policy	Complies
Negotiable Certificates of Deposit (NCD)	"A" rating category or better by a NRSRO; 30% max; 5% max per issuer (combined with any other securities from that issuer); Issued by nationally or state-chartered bank, a state or federal savings institution or by a federally licensed or state licensed branch of a foreign bank	Complies
Certificate of Deposit Placement Service (CDARS)	30% max; 3 years max maturity	Complies
Time Deposits/Certificates of Deposit/ Bank Deposit	Bank Deposits, including, demand deposit accounts, savings accounts, market rate accounts, and time certificates of deposits ("TCD") in financial institutions located in California. 20% max; 5% max per TCD issuer in excess of FDIC limit (combined with other securities from that issuer); 3 years max maturity; Financial institutions with net worth of \$10 million and total assets of \$50 million; Deposits in each bank limited to 5% max of the total assets of bank; To be eligible to receive Authority deposits, financial institution must have received a minimum overall satisfactory rating, under the Community Reinvestment Act, for meeting the credit needs of California Communities; Bank Deposits are required to be collateralized as specified by Cal. Gov. Code §53630 et seq.; Collateralization may be waived for any portion that is covered by FDIC	Complies
Banker's Acceptances	Highest rating category by a NRSRO; 40% max; 5% max per bank; 180 days max maturity	Complies
Commercial Paper	"Prime" quality of the highest rating by a NRSRO; 25% max; 5% max per issuer (combined with any other securities from that issuer); 270 days maturity; Issued by an entity that meets all of the following conditions in either (a) or (b): a. (i) organized and operating within the U.S. as a general corporation; (ii) has total assets > \$500 million; (iii) has "A" rating category or higher by a NRSRO, if issuer has debt other than commercial paper. b. (i) organized within the U.S. as a special purpose corporation, trust, or limited liability company; (ii) has program-wide credit enhancements including, but not limited to, overcollateralization, letters of credit, or a surety bond; (iii) rated "A-1" or higher by a NRSRO.	Complies
Money Market Funds	20% max; 10% max per fund; 5% max of total fund balance; Registered with SEC under Investment Company Act of 1940; Companies shall either: (i) Attain highest rating by two NRSROs; or (ii) Retain an investment adviser registered or exempt from SEC registration with > 5 years experience managing money market mutual funds with AUM >\$500 million	Complies
Local Agency Investment Fund (LAIF)	The market value of the Authority's investment in LAIF may not exceed the current deposit limit for regular LAIF accounts; Pursuant to California Government Code	Complies
San Diego County Investment Pool (SDCIP)	The market value of the Authority's investment in SDCIP may not exceed the current deposit limit for regular LAIF accounts; Pursuant to California Government Code	Complies
Local Government Investment Pool (LGIP) / CalTRUST	The market value of the Authority's investment in each of the CalTRUST funds may not exceed the current deposit limit for regular LAIF accounts; Pursuant to California Government Code	Complies
Local Government Investment Pool (LGIP) / Joint Powers Authority (JPA)	AAA issuer rating; The market value of the Authority's investment in any LGIP may not exceed the LAIF statutory limit; Pursuant to California Government Code	Complies
Repurchase Agreements	"A" rating category or better by a NRSRO; 1 year max maturity; 102% Collateralized with U.S. Treasury or Federal Agency	Complies
Prohibited	Inverse floaters, Range notes, Interest-only strips from a pool of mortgages; Common stocks; Any security that could result in zero or negative interest accrual if held to maturity unless they are securities issued or backed by the U.S. Government under a provision sunseting January 1, 2026 and the Authority has exhausted all other potential investment options to avoid a zero or negative interest accrual.	Complies
Average Maturity	3 years	Complies
Maximum maturity	5 years	Complies

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Agency									
3135G0T78	FNMA Note 2.000% Due 10/05/2022	7,500,000.00	03/02/2020 0.86%	7,717,875.00	99.99 2.57%	7,499,377.50 73,333.33	1.21% (218,497.50)	Aaa / AA+ AAA	0.01 0.01
3130A3KM5	FHLB Note 2.500% Due 12/09/2022	6,000,000.00	08/16/2018 2.81%	5,924,640.00	99.81 3.48%	5,988,450.00 46,666.67	0.97% 63,810.00	Aaa / AA+ NR	0.19 0.19
313383QR5	FHLB Note 3.250% Due 06/09/2023	4,900,000.00	09/11/2018 2.97%	4,959,045.00	99.38 4.16%	4,869,683.70 49,544.44	0.79% (89,361.30)	Aaa / AA+ NR	0.69 0.67
3133EJUS6	FFCB Note 2.875% Due 07/17/2023	6,000,000.00	02/07/2019 2.56%	6,078,480.00	98.89 4.30%	5,933,694.00 35,458.33	0.96% (144,786.00)	Aaa / AA+ AAA	0.79 0.77
3133EKZK5	FFCB Note 1.600% Due 08/14/2023	7,000,000.00	08/19/2019 1.55%	7,012,460.00	97.68 4.33%	6,837,824.00 14,622.22	1.10% (174,636.00)	Aaa / AA+ AAA	0.87 0.85
313383YJ4	FHLB Note 3.375% Due 09/08/2023	7,000,000.00	Various 2.65%	7,219,535.00	99.10 4.36%	6,937,189.00 15,093.75	1.11% (282,346.00)	Aaa / AA+ NR	0.94 0.91
3130A0F70	FHLB Note 3.375% Due 12/08/2023	6,850,000.00	Various 2.75%	7,045,064.00	98.80 4.42%	6,767,478.05 72,567.19	1.10% (277,585.95)	Aaa / AA+ AAA	1.19 1.14
3130AT7D3	FHLB Note 3.500% Due 12/08/2023	10,000,000.00	09/01/2022 3.70%	9,975,600.00	98.97 4.40%	9,897,310.00 29,166.67	1.59% (78,290.00)	Aaa / AA+ NR	1.19 1.15
3130AB3H7	FHLB Note 2.375% Due 03/08/2024	6,800,000.00	Various 2.36%	6,805,744.00	97.22 4.39%	6,611,293.20 10,318.06	1.06% (194,450.80)	Aaa / AA+ NR	1.44 1.39
3130A0XE5	FHLB Note 3.250% Due 03/08/2024	5,000,000.00	06/10/2022 2.83%	5,035,550.00	98.48 4.35%	4,923,750.00 10,381.94	0.79% (111,800.00)	Aaa / AA+ NR	1.44 1.38
3133EKNX0	FFCB Note 2.160% Due 06/03/2024	5,000,000.00	07/19/2019 1.89%	5,062,250.00	96.78 4.17%	4,838,955.00 35,400.00	0.78% (223,295.00)	Aaa / AA+ AAA	1.68 1.61

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	8,000,000.00	06/12/2019 2.00%	8,331,920.00	97.52 4.40%	7,801,240.00 68,361.11	1.26% (530,680.00)	Aaa / AA+ NR	1.71 1.63
3135G0V75	FNMA Note 1.750% Due 07/02/2024	7,350,000.00	07/19/2019 1.87%	7,310,236.50	95.77 4.28%	7,039,006.80 31,798.96	1.13% (271,229.70)	Aaa / AA+ AAA	1.76 1.69
3133ENJ84	FFCB Note 3.375% Due 08/26/2024	5,500,000.00	08/29/2022 3.50%	5,487,130.00	98.26 4.33%	5,404,382.50 18,046.88	0.87% (82,747.50)	Aaa / AA+ AAA	1.91 1.82
3133XVDG3	FHLB Note 4.375% Due 09/13/2024	5,000,000.00	09/27/2022 4.48%	4,990,450.00	100.02 4.36%	5,001,050.00 10,937.50	0.80% 10,600.00	Aaa / AA+ NR	1.96 1.85
3133ENP79	FFCB Note 4.250% Due 09/26/2024	5,000,000.00	09/29/2022 4.33%	4,992,050.00	99.81 4.35%	4,990,740.00 2,951.39	0.80% (1,310.00)	Aaa / AA+ NR	1.99 1.89
3135G0W66	FNMA Note 1.625% Due 10/15/2024	5,000,000.00	12/03/2019 1.64%	4,997,100.00	94.91 4.25%	4,745,610.00 37,465.28	0.77% (251,490.00)	Aaa / AA+ AAA	2.04 1.96
3130AQF40	FHLB Note 1.000% Due 12/20/2024	8,000,000.00	07/29/2022 2.95%	7,642,480.00	92.98 4.35%	7,438,080.00 22,444.44	1.19% (204,400.00)	Aaa / AA+ AAA	2.22 2.15
3137EAEPO	FHLMC Note 1.500% Due 02/12/2025	6,500,000.00	03/04/2020 0.85%	6,703,710.00	93.94 4.22%	6,105,859.50 13,270.83	0.98% (597,850.50)	Aaa / AA+ AAA	2.37 2.28
TOTAL Agency		122,400,000.00	2.51%	123,291,319.50	4.17%	119,630,973.25 597,828.99	19.25% (3,660,346.25)	Aaa / AA+ Aaa	1.36 1.31

Cash

PP2118\$00	U.S. Bank Checking Account	29,358.87	Various 0.00%	29,358.87	1.00 0.00%	29,358.87 0.00	0.00% 0.00	NR / NR NR	0.00 0.00
PP2118\$12	U.S. Bank Checking Account	47,154.56	Various 0.00%	47,154.56	1.00 0.00%	47,154.56 0.00	0.01% 0.00	NR / NR NR	0.00 0.00

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
PP2118V\$7	EastWest Bank Deposit Account	8,324,756.41	Various 1.26%	8,324,756.41	1.00 1.26%	8,324,756.41 0.00	1.33% 0.00	NR / NR NR	0.00 0.00
PP2118V\$8	EastWest Bank Deposit Account	109,498.40	Various 1.26%	109,498.40	1.00 1.26%	109,498.40 0.00	0.02% 0.00	NR / NR NR	0.00 0.00
PP2118V\$9	U.S. Bank Checking Account	15,081,218.18	Various 0.00%	15,081,218.18	1.00 0.00%	15,081,218.18 0.00	2.41% 0.00	NR / NR NR	0.00 0.00
TOTAL Cash		23,591,986.42	0.45%	23,591,986.42	0.45%	23,591,986.42 0.00	3.78% 0.00	NR / NR NR	0.00 0.00

Corporate									
00440EAU1	Chubb INA Holdings Inc Callable Note Cont 9/3/2022 2.875% Due 11/03/2022	2,000,000.00	09/27/2018 3.47%	1,955,180.00	99.83 4.73%	1,996,520.00 23,638.89	0.32% 41,340.00	A3 / A A	0.09 0.09
24422EUA5	John Deere Capital Corp Note 2.700% Due 01/06/2023	3,500,000.00	Various 3.22%	3,422,355.00	99.60 4.18%	3,486,140.00 22,312.50	0.56% 63,785.00	A2 / A A	0.27 0.26
89236TEL5	Toyota Motor Credit Corp Note 2.700% Due 01/11/2023	2,000,000.00	07/13/2018 3.34%	1,946,860.00	99.58 4.18%	1,991,660.00 12,000.00	0.32% 44,800.00	A1 / A+ A+	0.28 0.28
084670BR8	Berkshire Hathaway Callable Note Cont 1/15/2023 2.750% Due 03/15/2023	2,000,000.00	07/13/2018 3.20%	1,961,020.00	99.46 3.95%	1,989,186.00 2,444.44	0.32% 28,166.00	Aa2 / AA A+	0.45 0.45
037833AK6	Apple Inc Note 2.400% Due 05/03/2023	2,000,000.00	07/19/2019 2.13%	2,019,760.00	98.91 4.29%	1,978,142.00 19,733.33	0.32% (41,618.00)	Aaa / AA+ NR	0.59 0.57
58933YAF2	Merck & Co Note 2.800% Due 05/18/2023	3,000,000.00	07/22/2019 2.11%	3,075,480.00	99.10 4.26%	2,972,871.00 31,033.33	0.48% (102,609.00)	A1 / A+ A+	0.63 0.61
931142EK5	Wal-Mart Stores Callable Note Cont 5/26/2023 3.400% Due 06/26/2023	2,000,000.00	09/27/2018 3.31%	2,008,020.00	99.51 4.07%	1,990,260.00 17,944.44	0.32% (17,760.00)	Aa2 / AA AA	0.74 0.72

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023 2.200% Due 08/16/2023	4,000,000.00	Various 2.22%	3,996,200.00	98.03 4.52%	3,921,080.00 11,000.00	0.63% (75,120.00)	A1 / A AA-	0.88 0.85
857477AM5	State Street Bank Note 3.700% Due 11/20/2023	2,000,000.00	08/19/2019 2.06%	2,132,940.00	99.07 4.55%	1,981,346.00 26,927.78	0.32% (151,594.00)	A1 / A AA-	1.14 1.09
89236TFS9	Toyota Motor Credit Corp Note 3.350% Due 01/08/2024	2,000,000.00	02/07/2019 3.07%	2,025,380.00	98.48 4.59%	1,969,592.00 15,447.22	0.32% (55,788.00)	A1 / A+ A+	1.27 1.22
91159HHV5	US Bancorp Callable Note Cont 1/5/2024 3.375% Due 02/05/2024	2,000,000.00	02/07/2019 3.19%	2,017,220.00	98.24 4.73%	1,964,878.00 10,500.00	0.32% (52,342.00)	A2 / A+ A+	1.35 1.29
023135BW5	Amazon.com Inc Note 0.450% Due 05/12/2024	5,000,000.00	12/13/2021 0.95%	4,940,800.00	93.77 4.49%	4,688,250.00 8,687.50	0.75% (252,550.00)	A1 / AA AA-	1.62 1.57
14912L6C0	Caterpillar Finance Serv Corp Note 3.300% Due 06/09/2024	5,000,000.00	12/28/2021 1.08%	5,266,100.00	97.86 4.63%	4,892,845.00 51,333.33	0.79% (373,255.00)	A2 / A A	1.69 1.61
438516BW5	Honeywell Intl Callable Note Cont 7/15/2024 2.300% Due 08/15/2024	4,000,000.00	12/03/2019 1.96%	4,059,840.00	96.01 4.55%	3,840,200.00 11,755.56	0.62% (219,640.00)	A2 / A A	1.88 1.80
59217GEP0	Metlife Note 0.700% Due 09/27/2024	4,000,000.00	01/25/2022 1.49%	3,918,000.00	91.85 5.05%	3,674,080.00 311.11	0.59% (243,920.00)	Aa3 / AA- AA-	1.99 1.93
63743HEY4	National Rural Utilities Note 1.000% Due 10/18/2024	2,000,000.00	05/16/2022 3.31%	1,893,360.00	92.43 4.93%	1,848,622.00 9,055.56	0.30% (44,738.00)	A2 / A- A	2.05 1.98
24422EVY2	John Deere Capital Corp Note 1.250% Due 01/10/2025	2,000,000.00	01/11/2022 1.42%	1,989,790.00	92.69 4.67%	1,853,872.00 5,625.00	0.30% (135,918.00)	A2 / A A	2.28 2.19
69371RQ66	Paccar Financial Corp Note 1.800% Due 02/06/2025	2,500,000.00	04/18/2022 2.98%	2,421,150.00	93.64 4.69%	2,340,900.00 6,875.00	0.38% (80,250.00)	A1 / A+ NR	2.36 2.25
57636QAN4	MasterCard Inc Callable Note 1x 02/03/2025 2.000% Due 03/03/2025	3,000,000.00	03/01/2022 1.70%	3,025,950.00	94.15 4.57%	2,824,560.00 4,666.67	0.45% (201,390.00)	A1 / A+ NR	2.42 2.32

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
87612EBL9	Target Corp Callable Note Cont 4/15/25 2.250% Due 04/15/2025	5,000,000.00	02/01/2022 1.75%	5,077,959.20	94.35 4.63%	4,717,400.00 51,875.00	0.76% (360,559.20)	A2 / A A	2.54 2.40
91159HHZ6	US Bancorp Callable Note Cont 4/11/2025 1.450% Due 05/12/2025	3,000,000.00	11/16/2021 1.26%	3,019,200.00	91.81 4.82%	2,754,261.00 16,795.83	0.44% (264,939.00)	A2 / A+ A+	2.62 2.50
037833BG4	Apple Inc Note 3.200% Due 05/13/2025	4,000,000.00	02/07/2022 1.80%	4,175,880.00	96.77 4.52%	3,870,812.00 49,066.67	0.63% (305,068.00)	Aaa / AA+ NR	2.62 2.45
78015K7H1	Royal Bank of Canada Note 1.150% Due 06/10/2025	5,000,000.00	Various 1.06%	5,016,340.00	90.25 5.07%	4,512,575.00 17,729.16	0.73% (503,765.00)	A1 / A AA-	2.70 2.58
26442UAA2	Duke Energy Progress LLC Callable Note Cont 5/15/25 3.250% Due 08/15/2025	2,000,000.00	04/21/2022 3.40%	1,990,440.00	95.82 4.82%	1,916,336.00 8,305.56	0.31% (74,104.00)	Aa3 / A NR	2.88 2.69
89114QCK2	Toronto Dominion Bank Note 0.750% Due 09/11/2025	5,000,000.00	Various 1.10%	4,933,570.00	88.18 5.12%	4,409,125.00 2,083.34	0.71% (524,445.00)	A1 / A AA-	2.95 2.84
808513BY0	Charles Schwab Corp Callable Note Cont 2/3/2027 2.450% Due 03/03/2027	2,000,000.00	03/30/2022 3.06%	1,944,440.00	89.78 5.06%	1,795,604.00 3,811.11	0.29% (148,836.00)	A2 / A A	4.42 4.09
084664CZ2	Berkshire Hathaway Callable Note Cont 2/15/2027 2.300% Due 03/15/2027	2,000,000.00	04/21/2022 3.28%	1,911,920.00	91.05 4.54%	1,821,054.00 2,044.44	0.29% (90,866.00)	Aa2 / AA A+	4.46 4.15
09247XAN1	Blackrock Inc Note 3.200% Due 03/15/2027	2,000,000.00	05/16/2022 3.51%	1,972,980.00	94.28 4.63%	1,885,634.00 2,844.44	0.30% (87,346.00)	Aa3 / AA- NR	4.46 4.08
023135CF1	Amazon.com Inc Callable Note Cont 3/13/2027 3.300% Due 04/13/2027	1,000,000.00	06/10/2022 3.59%	987,080.00	94.43 4.68%	944,270.00 15,400.00	0.15% (42,810.00)	A1 / AA AA-	4.54 4.08
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4.000% Due 05/10/2027	4,000,000.00	08/29/2022 3.98%	4,004,040.00	96.47 4.86%	3,858,840.00 62,666.67	0.63% (145,200.00)	A2 / A+ A+	4.61 4.08
931142EX7	Wal-Mart Stores Callable Note Cont 09/09/2027 3.950% Due 09/09/2027	4,500,000.00	09/08/2022 3.92%	4,505,805.00	96.93 4.65%	4,361,773.50 10,862.50	0.70% (144,031.50)	Aa2 / AA AA	4.95 4.42

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
TOTAL Corporate		93,500,000.00	2.28%	93,615,059.20	4.63%	89,052,688.50 534,776.38 (4,562,370.70)	14.35%	A1 / A+ A+	2.21 2.07
LAIF									
90LAIF\$00	Local Agency Investment Fund State Pool	63,525,325.69	Various 1.60%	63,525,325.69	1.00 1.60%	63,525,325.69 206,394.86	10.21% 0.00	NR / NR NR	0.00 0.00
TOTAL LAIF		63,525,325.69	1.60%	63,525,325.69	1.60%	63,525,325.69 206,394.86	10.21% 0.00	NR / NR NR	0.00 0.00
Local Gov Investment Pool									
09CATR\$04	CalTrust Short Term Fund	1,639,185.36	Various 2.93%	16,398,285.61	9.97 2.93%	16,342,678.02 0.00	2.62% (55,607.59)	NR / AA NR	0.00 0.00
09CATR\$05	CalTrust Medium Term Fund	1,640,020.11	Various 3.19%	16,771,842.36	9.67 3.19%	15,858,994.48 0.00	2.54% (912,847.88)	NR / A+ NR	0.00 0.00
90SDCP\$00	County of San Diego Pooled Investment Pool	58,942,641.49	Various 1.66%	58,942,641.49	1.00 1.66%	58,942,641.49 0.00	9.44% 0.00	NR / NR AAA	0.00 0.00
TOTAL Local Gov Investment Pool		62,221,846.96	2.16%	92,112,769.46	2.15%	91,144,313.99 0.00	14.59% (968,455.47)	NR / AA- Aaa	0.00 0.00
Money Market Fund FI									
262006307	Dreyfus Gov't Cash Management Money Market Fund	5,485,988.68	Various 2.49%	5,485,988.68	1.00 2.49%	5,485,988.68 0.00	0.88% 0.00	Aaa / AAA NR	0.00 0.00
TOTAL Money Market Fund		5,485,988.68	2.49%	5,485,988.68	2.49%	5,485,988.68 0.00	0.88% 0.00	Aaa / AAA NR	0.00 0.00

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Municipal Bonds									
649791PP9	New York St Taxable-GO 2.010% Due 02/15/2024	5,000,000.00	10/29/2019 2.01%	5,000,000.00	97.01 4.27%	4,850,650.00 12,841.67	0.78% (149,350.00)	Aa1 / AA+ AA+	1.38 1.33
TOTAL Municipal Bonds		5,000,000.00	2.01%	5,000,000.00	4.27%	4,850,650.00 12,841.67	0.78% (149,350.00)	Aa1 / AA+ AA+	1.38 1.33
Supranational									
4581X0DZ8	Inter-American Dev Bank Note 0.500% Due 09/23/2024	5,500,000.00	Various 0.61%	5,482,110.00	92.88 4.29%	5,108,620.00 611.11	0.82% (373,490.00)	Aaa / AAA NR	1.98 1.93
TOTAL Supranational		5,500,000.00	0.61%	5,482,110.00	4.29%	5,108,620.00 611.11	0.82% (373,490.00)	Aaa / AAA NR	1.98 1.93
US Treasury									
912828M80	US Treasury Note 2.000% Due 11/30/2022	8,000,000.00	12/16/2019 1.66%	8,079,062.50	99.81 3.13%	7,984,704.00 53,770.49	1.29% (94,358.50)	Aaa / AA+ AAA	0.17 0.17
912828P79	US Treasury Note 1.500% Due 02/28/2023	6,400,000.00	03/01/2022 0.97%	6,433,500.00	99.07 3.75%	6,340,748.80 8,220.99	1.02% (92,751.20)	Aaa / AA+ AAA	0.41 0.41
9128284D9	US Treasury Note 2.500% Due 03/31/2023	8,800,000.00	06/29/2022 2.78%	8,781,781.25	99.35 3.82%	8,742,940.80 604.40	1.40% (38,840.45)	Aaa / AA+ AAA	0.50 0.49
912828R69	US Treasury Note 1.625% Due 05/31/2023	8,000,000.00	12/23/2019 1.70%	7,978,750.00	98.39 4.09%	7,871,248.00 43,688.52	1.27% (107,502.00)	Aaa / AA+ AAA	0.67 0.65
912828T91	US Treasury Note 1.625% Due 10/31/2023	8,000,000.00	04/21/2022 2.47%	7,899,062.50	97.18 4.31%	7,774,376.00 54,402.17	1.25% (124,686.50)	Aaa / AA+ AAA	1.08 1.05

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
912828U57	US Treasury Note 2.125% Due 11/30/2023	5,250,000.00	06/10/2022 2.79%	5,200,576.17	97.57 4.28%	5,122,236.00 37,492.32	0.83% (78,340.17)	Aaa / AA+ AAA	1.17 1.13
912828V80	US Treasury Note 2.250% Due 01/31/2024	5,650,000.00	Various 2.14%	5,675,003.91	97.36 4.31%	5,500,585.75 21,417.80	0.88% (174,418.16)	Aaa / AA+ AAA	1.34 1.29
91282CBV2	US Treasury Note 0.375% Due 04/15/2024	8,900,000.00	01/25/2022 1.06%	8,767,195.31	94.18 4.32%	8,382,340.40 15,410.86	1.34% (384,854.91)	Aaa / AA+ AAA	1.54 1.50
9128282U3	US Treasury Note 1.875% Due 08/31/2024	3,000,000.00	04/21/2022 2.81%	2,936,718.75	95.66 4.26%	2,869,686.00 4,816.99	0.46% (67,032.75)	Aaa / AA+ AAA	1.92 1.85
912828YM6	US Treasury Note 1.500% Due 10/31/2024	11,700,000.00	06/01/2022 2.75%	11,360,882.81	94.59 4.24%	11,067,006.60 73,442.93	1.78% (293,876.21)	Aaa / AA+ AAA	2.09 2.00
912828YV6	US Treasury Note 1.500% Due 11/30/2024	8,000,000.00	10/14/2021 0.64%	8,211,562.50	94.37 4.25%	7,549,688.00 40,327.87	1.22% (661,874.50)	Aaa / AA+ AAA	2.17 2.08
91282CDN8	US Treasury Note 1.000% Due 12/15/2024	8,000,000.00	01/11/2022 1.22%	7,948,750.00	93.23 4.25%	7,458,128.00 23,606.56	1.20% (490,622.00)	Aaa / AA+ AAA	2.21 2.14
912828Z52	US Treasury Note 1.375% Due 01/31/2025	6,000,000.00	09/29/2021 0.62%	6,150,000.00	93.68 4.25%	5,620,782.00 13,899.46	0.90% (529,218.00)	Aaa / AA+ AAA	2.34 2.25
912828ZC7	US Treasury Note 1.125% Due 02/28/2025	6,000,000.00	02/01/2022 1.39%	5,951,953.13	92.89 4.25%	5,573,670.00 5,780.39	0.89% (378,283.13)	Aaa / AA+ AAA	2.42 2.34
912828ZF0	US Treasury Note 0.500% Due 03/31/2025	6,000,000.00	09/09/2021 0.55%	5,989,687.50	91.25 4.22%	5,475,000.00 82.42	0.88% (514,687.50)	Aaa / AA+ AAA	2.50 2.44
912828ZT0	US Treasury Note 0.250% Due 05/31/2025	6,000,000.00	09/09/2021 0.59%	5,925,234.38	89.97 4.27%	5,398,128.00 5,040.98	0.87% (527,106.38)	Aaa / AA+ AAA	2.67 2.60
91282CAB7	US Treasury Note 0.250% Due 07/31/2025	5,000,000.00	10/12/2021 0.83%	4,891,601.56	89.41 4.26%	4,470,510.00 2,105.98	0.72% (421,091.56)	Aaa / AA+ AAA	2.84 2.77

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
91282CAJ0	US Treasury Note 0.250% Due 08/31/2025	9,000,000.00	10/14/2021 0.85%	8,795,390.63	89.11 4.26%	8,019,495.00 1,926.80	1.28% (775,895.63)	Aaa / AA+ AAA	2.92 2.85
9128285C0	US Treasury Note 3.000% Due 09/30/2025	3,000,000.00	05/02/2022 2.96%	3,003,398.44	96.53 4.24%	2,895,936.00 247.25	0.46% (107,462.44)	Aaa / AA+ AAA	3.00 2.83
91282CAT8	US Treasury Note 0.250% Due 10/31/2025	7,000,000.00	07/28/2021 0.62%	6,891,718.75	88.57 4.24%	6,200,194.00 7,323.37	0.99% (691,524.75)	Aaa / AA+ AAA	3.09 3.01
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	7,000,000.00	07/28/2021 0.65%	6,917,148.44	88.44 4.22%	6,190,898.00 6,633.83	0.99% (726,250.44)	Aaa / AA+ AAA	3.25 3.16
91282CBH3	US Treasury Note 0.375% Due 01/31/2026	7,000,000.00	07/28/2021 0.66%	6,910,312.50	88.09 4.24%	6,166,566.00 4,422.55	0.99% (743,746.50)	Aaa / AA+ AAA	3.34 3.24
91282CBQ3	US Treasury Note 0.500% Due 02/28/2026	9,000,000.00	10/14/2021 0.97%	8,820,703.13	88.25 4.23%	7,942,851.00 3,853.59	1.27% (877,852.13)	Aaa / AA+ AAA	3.42 3.32
91282CBT7	US Treasury Note 0.750% Due 03/31/2026	7,500,000.00	08/13/2021 0.78%	7,489,453.13	88.81 4.22%	6,660,645.00 154.53	1.07% (828,808.13)	Aaa / AA+ AAA	3.50 3.39
91282CCF6	US Treasury Note 0.750% Due 05/31/2026	7,500,000.00	08/13/2021 0.80%	7,482,128.91	88.34 4.22%	6,625,485.00 18,903.69	1.06% (856,643.91)	Aaa / AA+ AAA	3.67 3.54
91282CCP4	US Treasury Note 0.625% Due 07/31/2026	6,000,000.00	09/09/2021 0.79%	5,952,890.63	87.50 4.19%	5,249,766.00 6,317.93	0.84% (703,124.63)	Aaa / AA+ AAA	3.84 3.71
91282CCW9	US Treasury Note 0.750% Due 08/31/2026	7,000,000.00	09/28/2021 1.01%	6,913,046.88	87.73 4.18%	6,141,408.00 4,495.86	0.98% (771,638.88)	Aaa / AA+ AAA	3.92 3.78
91282CCZ2	US Treasury Note 0.875% Due 09/30/2026	8,000,000.00	11/01/2021 1.21%	7,874,062.50	88.01 4.16%	7,040,936.00 192.31	1.13% (833,126.50)	Aaa / AA+ AAA	4.00 3.85
91282CDG3	US Treasury Note 1.125% Due 10/31/2026	8,000,000.00	11/30/2021 1.15%	7,991,562.50	88.71 4.16%	7,096,560.00 37,663.04	1.14% (895,002.50)	Aaa / AA+ AAA	4.09 3.90

Holdings Report

SDCRAA Consolidated - Account #10566

For the Month Ending September 30, 2022

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
91282CDK4	US Treasury Note 1.250% Due 11/30/2026	6,750,000.00	03/30/2022 2.47%	6,390,087.89	89.03 4.14%	6,009,342.75 28,355.53	0.97% (380,745.14)	Aaa / AA+ AAA	4.17 3.97
91282CDQ1	US Treasury Note 1.250% Due 12/31/2026	4,900,000.00	05/16/2022 2.85%	4,562,933.59	88.87 4.13%	4,354,683.90 15,478.94	0.70% (208,249.69)	Aaa / AA+ AAA	4.25 4.05
912828V98	US Treasury Note 2.250% Due 02/15/2027	5,500,000.00	09/29/2022 4.11%	5,093,300.78	92.48 4.15%	5,086,642.00 15,805.03	0.82% (6,658.78)	Aaa / AA+ AAA	4.38 4.09
91282CEN7	US Treasury Note 2.750% Due 04/30/2027	10,000,000.00	09/01/2022 3.44%	9,702,734.38	94.43 4.09%	9,442,580.00 115,081.52	1.53% (260,154.38)	Aaa / AA+ AAA	4.58 4.20
91282CFH9	US Treasury Note 3.125% Due 08/31/2027	6,000,000.00	09/27/2022 4.23%	5,708,203.13	95.97 4.04%	5,758,128.00 16,056.63	0.92% 49,924.87	Aaa / AA+ AAA	4.92 4.49
TOTAL US Treasury		237,850,000.00	1.61%	234,680,398.48	4.15%	220,083,895.00 687,023.53	35.35% (14,596,503.48)	Aaa / AA+ Aaa	2.65 2.54
TOTAL PORTFOLIO		619,075,147.75	1.92%	646,784,957.43	3.52%	622,474,441.53 2,039,476.54	100.00% (24,310,515.90)	Aa1 / AA Aaa	1.54 1.47
TOTAL MARKET VALUE PLUS ACCRUALS						595,816,063.55			

Transactions Ledger

SDCRAA Consolidated - Account #10566

July 1, 2022 through September 30, 2022

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	08/01/2022	3130AQF40	8,000,000.00	FHLB Note 1% Due: 12/20/2024	95.531	2.95%	7,642,480.00	9,111.11	7,651,591.11	0.00
Purchase	08/31/2022	3133ENJ84	5,500,000.00	FFCB Note 3.375% Due: 08/26/2024	99.766	3.50%	5,487,130.00	2,578.13	5,489,708.13	0.00
Purchase	08/31/2022	665859AW4	4,000,000.00	Northern Trust Company Callable Note Cont 4/10/2027 4% Due: 05/10/2027	100.101	3.97%	4,004,040.00	49,333.33	4,053,373.33	0.00
Purchase	09/02/2022	3130AT7D3	10,000,000.00	FHLB Note 3.5% Due: 12/08/2023	99.756	3.70%	9,975,600.00	972.22	9,976,572.22	0.00
Purchase	09/06/2022	91282CEN7	10,000,000.00	US Treasury Note 2.75% Due: 04/30/2027	97.027	3.44%	9,702,734.38	96,399.46	9,799,133.84	0.00
Purchase	09/12/2022	931142EX7	2,000,000.00	Wal-Mart Stores Callable Note Cont 09/09/2027 3.95% Due: 09/09/2027	100.139	3.92%	2,002,780.00	658.33	2,003,438.33	0.00
Purchase	09/12/2022	931142EX7	2,500,000.00	Wal-Mart Stores Callable Note Cont 09/09/2027 3.95% Due: 09/09/2027	100.121	3.92%	2,503,025.00	822.92	2,503,847.92	0.00
Purchase	09/30/2022	3133ENP79	5,000,000.00	FFCB Note 4.25% Due: 09/26/2024	99.841	4.33%	4,992,050.00	2,361.11	4,994,411.11	0.00
Purchase	09/30/2022	3133XVDG3	5,000,000.00	FHLB Note 4.375% Due: 09/13/2024	99.809	4.48%	4,990,450.00	10,329.86	5,000,779.86	0.00
Purchase	09/30/2022	912828V98	5,500,000.00	US Treasury Note 2.25% Due: 02/15/2027	92.605	4.11%	5,093,300.78	15,468.75	5,108,769.53	0.00

Transactions Ledger

SDCRAA Consolidated - Account #10566

July 1, 2022 through September 30, 2022

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	09/30/2022	91282CFH9	6,000,000.00	US Treasury Note 3.125% Due: 08/31/2027	95.137	4.23%	5,708,203.13	15,538.67	5,723,741.80	0.00
	Subtotal		63,500,000.00				62,101,793.29	203,573.89	62,305,367.18	0.00
TOTAL ACQUISITIONS			63,500,000.00				62,101,793.29	203,573.89	62,305,367.18	0.00
DISPOSITIONS										
Maturity	07/31/2022	9128282P4	8,000,000.00	US Treasury Note 1.875% Due: 07/31/2022	100.000		8,000,000.00	0.00	8,000,000.00	-39,375.00
Maturity	08/31/2022	912828L24	8,200,000.00	US Treasury Note 1.875% Due: 08/31/2022	100.000		8,200,000.00	0.00	8,200,000.00	98,015.62
Maturity	09/06/2022	3135G0W33	5,000,000.00	FNMA Note 1.375% Due: 09/06/2022	100.000		5,000,000.00	0.00	5,000,000.00	25,200.00
Maturity	09/09/2022	313383WD9	4,000,000.00	FHLB Note 3.125% Due: 09/09/2022	100.000		4,000,000.00	0.00	4,000,000.00	-19,040.00
Maturity	09/30/2022	912828L57	10,500,000.00	US Treasury Note 1.75% Due: 09/30/2022	100.000		10,500,000.00	0.00	10,500,000.00	295,722.66
	Subtotal		35,700,000.00				35,700,000.00	0.00	35,700,000.00	360,523.28
TOTAL DISPOSITIONS			35,700,000.00				35,700,000.00	0.00	35,700,000.00	360,523.28

Transactions Ledger for Bonds

SDCRAA Consolidated Bond Reserves - Account #10592

July 1, 2022 through September 30, 2022

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Security Contribution	8/12/2022	31846V807	8,400,000.00	First American Government Obligation Funds			8,400,000.00	0.00	8,400,000.00	0.00
Security Contribution	8/26/2022	31846V807	6,700,000.00	First American Government Obligation Funds			6,700,000.00	0.00	6,700,000.00	0.00
Security Contribution	8/26/2022	31846V807	10,000,000.00	First American Government Obligation Funds			10,000,000.00	0.00	10,000,000.00	0.00
Security Contribution	8/29/2022	31846V807	10,000,000.00	First American Government Obligation Funds			10,000,000.00	0.00	10,000,000.00	0.00
Security Contribution	8/31/2022	31846V807	46,097,000.00	First American Government Obligation Funds			46,097,000.00	0.00	46,097,000.00	0.00
Security Contribution	9/12/2022	31846V807	6,000,000.00	First American Government Obligation Funds			6,000,000.00	0.00	6,000,000.00	0.00
Security Contribution	9/26/2022	31846V807	10,100,000.00	First American Government Obligation Funds			10,100,000.00	0.00	10,100,000.00	0.00
Security Contribution	9/30/2022	31846V807	9,871,000.00	First American Government Obligation Funds			9,871,000.00	0.00	9,871,000.00	0.00
Security Contribution	9/30/2022	31846V807	45,545,000.00	First American Government Obligation Funds			45,545,000.00	0.00	45,545,000.00	0.00
	Subtotal		152,713,000.00				152,713,000.00	0.00	152,713,000.00	0.00
TOTAL ACQUISITIONS			152,713,000.00				152,713,000.00	0.00	152,713,000.00	0.00

Transactions Ledger for Bonds

SDCRAA Consolidated Bond Reserves - Account #10592

July 1, 2022 through September 30, 2022

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Maturity	8/31/2022	91282CAG6	46,097,000.00	US Treasury Note			46,097,000.00	0.00	46,097,000.00	28,768.00
Maturity	9/30/2022		9,871,000.00	US Treasury Note			9,871,000.00	0.00	9,871,000.00	11,580.00
Maturity	9/30/2022		45,545,000.00	US Treasury Note			45,545,000.00	0.00	45,545,000.00	53,431.00
	Subtotal		101,513,000.00				101,513,000.00	0.00	101,513,000.00	93,779.00
Security Withdrawal	7/01/2022	31846V807	12,461,962.22	First American Government Obligation Funds			12,461,962.22	0.00	12,461,962.22	0.00
Security Withdrawal	7/01/2022	31846V807	28,071,319.30	First American Government Obligation Funds			28,071,319.30	0.00	28,071,319.30	0.00
Security Withdrawal	7/01/2022	90SDCP\$00	1,766,215.19	County of San Diego Pooled Investment Pool			1,766,215.19	0.00	1,766,215.19	0.00
Security Withdrawal	7/01/2022	90SDCP\$00	453,072.30	County of San Diego Pooled Investment Pool			453,072.30	0.00	453,072.30	0.00
Security Withdrawal	7/01/2022	90SDCP\$00	10,898,439.00	County of San Diego Pooled Investment Pool			10,898,439.00	0.00	10,898,439.00	0.00
Security Withdrawal	7/01/2022	90SDCP\$00	2,063,358.00	County of San Diego Pooled Investment Pool			2,063,358.00	0.00	2,063,358.00	0.00
Security Withdrawal	7/28/2022	90SDCP\$00	25,494,919.00	County of San Diego Pooled Investment Pool			25,494,919.00	0.00	25,494,919.00	0.00
Security Withdrawal	8/12/2022	90LAIF\$00	8,400,000.00	Local Agency Investment Fund			8,400,000.00	0.00	8,400,000.00	0.00

Transactions Ledger for Bonds

SDCRAA Consolidated Bond Reserves - Account #10592

July 1, 2022 through September 30, 2022

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Security Withdrawal	8/26/2022	90SDCP\$00	10,000,000.00	County of San Diego Pooled Investment Pool			10,000,000.00	0.00	10,000,000.00	0.00
Security Withdrawal	8/26/2022	90SDCP\$00	6,700,000.00	County of San Diego Pooled Investment Pool			6,700,000.00	0.00	6,700,000.00	0.00
Security Withdrawal	8/29/2022	90SDCP\$00	10,000,000.00	County of San Diego Pooled Investment Pool			10,000,000.00	0.00	10,000,000.00	0.00
Security Withdrawal	8/30/2022	31846V807	15,918,264.00	First American Government Obligation Funds			15,918,264.00	0.00	15,918,264.00	0.00
Security Withdrawal	8/30/2022	31846V807	18,388,676.00	First American Government Obligation Funds			18,388,676.00	0.00	18,388,676.00	0.00
Security Withdrawal	8/30/2022	31846V807	4,812,594.00	First American Government Obligation Funds			4,812,594.00	0.00	4,812,594.00	0.00
Security Withdrawal	8/30/2022	31846V807	1,723,010.00	First American Government Obligation Funds			1,723,010.00	0.00	1,723,010.00	0.00
Security Withdrawal	8/31/2022	31846V807	22,577,932.00	First American Government Obligation Funds			22,577,932.00	0.00	22,577,932.00	0.00
Security Withdrawal	9/12/2022	90LAIF\$00	6,000,000.00	Local Agency Investment Fund			6,000,000.00	0.00	6,000,000.00	0.00
Security Withdrawal	9/26/2022	90SDCP\$00	10,100,000.00	County of San Diego Pooled Investment Pool			10,100,000.00	0.00	10,100,000.00	0.00
Security Withdrawal	9/28/2022	31846V807	11,391,195.00	First American Government Obligation Funds			11,391,195.00	0.00	11,391,195.00	0.00

Transactions Ledger for Bonds

SDCRAA Consolidated Bond Reserves - Account #10592

July 1, 2022 through September 30, 2022

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
DISPOSITIONS										
Security Withdrawal	9/28/2022	31846V807	10,336,404.00	First American Government Obligation Funds			10,336,404.00	0.00	10,336,404.00	0.00
Security Withdrawal	8/31/2022	31846V807	10,747,332.00	First American Government Obligation Funds			10,747,332.00	0.00	10,747,332.00	0.00
	Subtotal		228,304,692.01				228,304,692.01	0.00	228,304,692.01	0.00
TOTAL DISPOSITIONS			329,817,692.01				329,817,692.01	0.00	329,817,692.01	93,779.00

Important Disclosures

2022 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

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Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Benchmark Disclosures

ICE BofA 0-5 Yr US Treasury Index

The ICE BofA 0-5 Year US Treasury Index tracks the performance of US Dollar denominated Sovereign debt publicly issued by the US government in its domestic market with maturities less than five years. Qualifying securities must have at least 18 months to maturity at point of issuance, at least one month and less than five years remaining term to final maturity, a fixed coupon schedule and a minimum amount outstanding of \$1 billion.

Staff Report

Meeting Date: November 3, 2022

Subject:

Award a Contract to HHJ Construction, Inc. for Quieter Home Program Phase 12, Group 3, Project No. 381203 Thirty-Seven (37) Non-Historic Single-Family and Multi-Family Units on Twenty-Six (26) Residential Properties Located West of the San Diego International Airport.

Recommendation:

Adopt Resolution No. 2022-0099, awarding a contract to HHJ Construction, Inc. in the amount of \$1,612,698.00 for Phase 12, Group 3, Project No. 381203, of the San Diego County Regional Airport Authority's Quieter Home Program.

Background/Justification:

The San Diego County Regional Airport Authority's ("Authority") Quieter Home Program ("Program") provides sound attenuation treatments to residences within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("SDIA"). This contract for Phase 12, Group 3, Project No. 381203 includes installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels and provide sound attenuation to thirty-seven (37) non-historic single-family and multi-family units on twenty-six (26) residential properties located west of the Airport (refer to Attachment A).

To date, the Program has completed 4,924 residences, of which 1,254 are historic and 3,670 are non-historic. 3,161 residences are located west of SDIA and 1,763 are located east of SDIA.

Project No. 381203 was advertised on August 23, 2022, and bids were opened on September 22, 2022. The following bids were received (refer to Attachment B):

Company	Total Bid
HHJ Construction, Inc.	\$1,612,698.00*
S&L Specialty Construction, Inc.	\$1,724,788.00

*Contractor had multiple calculation errors in their original bid. Total bid above reflects mathematically correct amount.

Meeting Date: November 3, 2022

Engineer's Estimate: \$1,592,422.92

The low bid of \$1,612,698.00 is considered responsive and HHJ Construction, Inc. is considered responsible. Award to HHJ Construction, Inc. is, therefore, recommended in the amount of \$1,612,698.00.

Fiscal Impact:

Adequate funds for the contract with HHJ Construction, Inc. are included in the adopted FY 2023 and conceptual FY 2024 Operating Expense Budgets within the Quieter Home Program budget line item. Sources of funding include federal Airport Improvement Program grants and Passenger Facility Charges.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is a "project" subject to the California Environmental Quality Act ("CEQA"), Pub. Res. Code §21065. The individual projects under the Quieter Home Program are part of a class of projects that are categorically exempt from CEQA: 14 Cal. Code Regs. §15301 – "Existing Facilities: Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination."

B. California Coastal Act Review: This Board action is a "development" as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – "Improvements to

Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”

C. NEPA: This Board action is a project that involves approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, also requires review under the National Environmental Policy Act (“NEPA”) for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021, for these Quieter Home Program projects.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program, and Policy 5.12. These programs/policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs/policy named above can be used in any single contracting opportunity.

The Authority’s DBE Program, as required by the U.S. Department of Transportation, 49 Code of Federal Regulations (CFR) Part 26, calls for the Authority to submit a triennial overall goal for DBE participation on all federally-funded projects. When federal funds are utilized, the Authority is prohibited from using a program that provides a preference such as those used in Policy 5.12. Therefore, the Authority must utilize other means as provided in the DBE Plan to achieve participation.

This project utilizes federal funds; therefore, it will be applied toward the Authority's overall DBE goal. HHJ Construction, Inc. proposed 21% DBE participation on QHP Phase 12, Group 3.

Prepared by:

Brendan Reed
Director, Airport Planning & Environmental Affairs

Attachment A



LEGEND

 65 dB Boundary

 65 dB CNEL Contour

San Diego County Regional Airport Authority
Quieter Home Program
Project 381203

TABULATION OF BIDS

ATTACHMENT B

TITLE: QUIETER HOME PROGRAM PROJECT NO. 381203
 BIDS OPENED: September 22, 2022 at 2:00 p.m.
 ENGINEER'S ESTIMATE: \$1,592,422.92

CONTRACTOR:				Engineer's Estimate				HHJ Construction, Inc.				S&L Specialty Construction, Inc.					
ADDRESS:								11156 S. Main Street, Los Angeles, CA 90061				315 S. Franklin Street, Syracuse, NY 13202					
GUARANTEE OF GOOD FAITH:								Old Republic Surety Company				Liberty Mutual Insurance Company					
Res No.	Bid Item Number - Name/Address		Dwelling Units	Unit of Measure	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	General Construction (In Figures)	Ventilation Construction (In Figures)	Electrical Construction (In Figures)	TOTAL (In Figures)	
381105.24	RAMOS	3664 OLEANDER DRIVE	1	Lump Sum	\$36,886.16	\$0.00	\$0.00	\$36,886.16	\$38,290.00	\$0.00	\$0.00	\$38,290.00	\$36,000.00	\$0.00	\$0.00	\$36,000.00	
381203.01	BYRNE	4659 LOTUS STREET	1	Lump Sum	\$34,084.04	\$14,412.74	\$2,499.09	\$50,995.87	\$29,818.00	\$13,787.40	\$1,980.00	\$45,585.40	\$40,000.00	\$12,000.00	\$3,000.00	\$55,000.00	
381203.02	DEMMITT	4673 LOTUS STREET	1	Lump Sum	\$24,736.37	\$0.00	\$0.00	\$24,736.37	\$31,039.00	\$0.00	\$0.00	\$31,039.00	\$32,000.00	\$0.00	\$0.00	\$32,000.00	
381203.02	DEMMITT	4673½ LOTUS STREET	1	Lump Sum	\$21,243.91	\$0.00	\$0.00	\$21,243.91	\$29,136.00	\$0.00	\$0.00	\$29,136.00	\$29,000.00	\$0.00	\$0.00	\$29,000.00	
381203.07	LACEY	4606 CASTELAR STREET	1	Lump Sum	\$41,016.83	\$15,213.22	\$4,237.06	\$60,467.11	\$36,410.00	\$13,626.80	\$2,420.00	\$52,456.80	\$37,000.00	\$10,000.00	\$4,000.00	\$51,000.00	
381203.09	MAXWELL	4670 LARKSPUR STREET	1	Lump Sum	\$35,345.26	\$0.00	\$0.00	\$35,345.26	\$27,030.00	\$0.00	\$0.00	\$27,030.00	\$36,000.00	\$0.00	\$0.00	\$36,000.00	
381203.10	DELETTO	4552 MUIR STREET	1	Lump Sum	\$27,517.81	\$11,643.50	\$8,272.44	\$47,433.75	\$32,197.00	\$13,761.00	\$4,950.00	\$50,908.00	\$31,000.00	\$12,000.00	\$11,000.00	\$54,000.00	
381203.10	DELETTO	4554 MUIR STREET	1	Lump Sum	\$42,114.93	\$12,872.10	\$2,379.84	\$57,366.87	\$40,158.00	\$14,755.40	\$4,950.00	\$59,863.40	\$49,000.00	\$12,000.00	\$3,000.00	\$64,000.00	
381203.11	HAGAN AND WHITESIDES	4514 LONG BRANCH AVENUE	1	Lump Sum	\$45,425.77	\$19,616.96	\$5,485.73	\$70,528.46	\$42,865.00	\$15,228.40	\$2,420.00	\$60,513.40	\$50,000.00	\$13,000.00	\$5,000.00	\$68,000.00	
381203.12	HAGEWOOD	4522 LONG BRANCH AVENUE	1	Lump Sum	\$45,030.69	\$0.00	\$0.00	\$45,030.69	\$30,519.00	\$0.00	\$0.00	\$30,519.00	\$40,000.00	\$0.00	\$0.00	\$40,000.00	
381203.15	ALLERSTON	2271 ETIWANDA STREET	1	Lump Sum	\$41,420.81	\$0.00	\$0.00	\$41,420.81	\$40,966.00	\$0.00	\$0.00	\$40,966.00	\$49,000.00	\$1,000.00	\$0.00	\$50,000.00	
381203.19	CLINE	2376 ETIWANDA STREET	1	Lump Sum	\$37,517.13	\$0.00	\$0.00	\$37,517.13	\$30,225.00	\$0.00	\$0.00	\$30,225.00	\$35,000.00	\$0.00	\$0.00	\$35,000.00	
381203.20	CHERNG	4463 CASTELAR STREET	1	Lump Sum	\$20,997.41	\$12,327.60	\$3,244.44	\$36,569.45	\$29,813.00	\$12,969.00	\$1,760.00	\$44,542.00	\$33,000.00	\$13,000.00	\$3,000.00	\$49,000.00	
381203.20	CHERNG	4465 CASTELAR STREET	1	Lump Sum	\$32,103.50	\$12,860.46	\$4,647.44	\$49,611.40	\$41,102.00	\$12,705.80	\$1,760.00	\$55,567.80	\$48,000.00	\$12,000.00	\$3,000.00	\$63,000.00	
381203.21	WOLFE	2328 SOTO STREET	1	Lump Sum	\$37,574.44	\$0.00	\$0.00	\$37,574.44	\$36,094.00	\$0.00	\$0.00	\$36,094.00	\$33,000.00	\$1,000.00	\$0.00	\$34,000.00	
381203.21	WOLFE	2230 SOTO STREET	1	Lump Sum	\$41,424.21	\$15,534.79	\$2,423.68	\$59,382.68	\$35,941.00	\$14,094.30	\$1,320.00	\$51,355.30	\$40,000.00	\$11,000.00	\$4,000.00	\$55,000.00	
381203.22	HUMPHREY	4402 LONG BRANCH AVENUE	1	Lump Sum	\$61,476.36	\$18,145.21	\$5,671.63	\$85,293.20	\$48,009.00	\$15,362.60	\$5,170.00	\$68,541.60	\$57,000.00	\$13,000.00	\$8,000.00	\$78,000.00	
381203.26	GLASER	2125 VENICE STREET	1	Lump Sum	\$41,975.58	\$16,179.89	\$4,906.99	\$63,062.46	\$34,518.00	\$14,094.30	\$4,884.00	\$53,496.30	\$34,000.00	\$11,000.00	\$7,000.00	\$52,000.00	
381203.27	BAMEL	4305 MUIR AVENUE	1	Lump Sum	\$29,027.98	\$14,691.02	\$6,418.73	\$50,137.73	\$32,871.00	\$13,752.20	\$2,200.00	\$48,823.20	\$28,000.00	\$10,000.00	\$4,000.00	\$42,000.00	
381203.28	VANCE	3774 UDALL STREET	1	Lump Sum	\$29,011.47	\$0.00	\$0.00	\$29,011.47	\$34,175.00	\$0.00	\$0.00	\$34,175.00	\$26,000.00	\$1,000.00	\$0.00	\$27,000.00	
381203.30	LIPSKER	2510 WORDEN STREET	1	Lump Sum	\$34,081.89	\$19,668.80	\$6,502.91	\$60,253.59	\$35,055.00	\$15,210.80	\$2,200.00	\$52,465.80	\$30,000.00	\$12,000.00	\$5,000.00	\$47,000.00	
381203.32	CALDERAZZO	2307 CAMINITO ESTERO	1	Lump Sum	\$39,597.67	\$15,377.37	\$5,068.34	\$60,043.38	\$41,732.00	\$14,228.50	\$1,320.00	\$57,280.50	\$46,000.00	\$10,000.00	\$4,000.00	\$60,000.00	
381203.33	SHH2 INVESTMENTS LLC	4491 MONTALVO STREET	1	Lump Sum	\$41,634.23	\$11,265.88	\$13,656.45	\$66,556.56	\$32,684.00	\$12,969.00	\$18,150.00	\$63,803.00	\$36,000.00	\$11,000.00	\$55,000.00	\$102,000.00	
381203.33	SHH2 INVESTMENTS LLC	4493 MONTALVO STREET	1	Lump Sum	\$32,684.16	\$11,797.90	\$2,230.77	\$46,712.83	\$33,217.00	\$12,969.00	\$7,150.00	\$53,336.00	\$37,000.00	\$11,000.00	\$3,000.00	\$51,000.00	
381203.33	SHH2 INVESTMENTS LLC	4486 VALETA STREET	1	Lump Sum	\$17,065.87	\$10,425.27	\$19,049.23	\$46,540.37	\$25,710.00	\$12,969.00	\$8,140.00	\$46,819.00	\$21,000.00	\$11,000.00	\$39,000.00	\$71,000.00	
381203.33	SHH2 INVESTMENTS LLC	4488 VALETA STREET	1	Lump Sum	\$19,587.46	\$13,170.38	\$2,637.64	\$35,395.48	\$30,580.00	\$13,961.20	\$5,170.00	\$49,711.20	\$20,000.00	\$12,000.00	\$3,000.00	\$35,000.00	
381203.34	ERICKSON / GOOD	4460 MONTALVO STREET	1	Lump Sum	\$17,772.22	\$15,648.29	\$9,968.32	\$43,388.83	\$30,753.00	\$13,961.20	\$9,020.00	\$53,734.20	\$25,000.00	\$10,000.00	\$21,000.00	\$56,000.00	
381203.34	ERICKSON / GOOD	4462 MONTALVO STREET	1	Lump Sum	\$17,658.12	\$0.00	\$0.00	\$17,658.12	\$30,203.00	\$0.00	\$3,410.00	\$33,613.00	\$23,000.00	\$0.00	\$0.00	\$23,000.00	
381203.42	LOIA	4402 MENTONE STREET UNIT 102	1	Lump Sum	\$20,001.45	\$0.00	\$0.00	\$20,001.45	\$27,959.00	\$0.00	\$0.00	\$27,959.00	\$18,000.00	\$0.00	\$0.00	\$18,000.00	
381203.43	FURLONG	4402 MENTONE STREET UNIT 105	1	Lump Sum	\$17,674.18	\$0.00	\$0.00	\$17,674.18	\$27,163.00	\$0.00	\$0.00	\$27,163.00	\$17,000.00	\$0.00	\$0.00	\$17,000.00	
381203.45	DIPIETRO	4402 MENTONE STREET UNIT 307	1	Lump Sum	\$28,585.69	\$0.00	\$0.00	\$28,585.69	\$33,080.00	\$0.00	\$0.00	\$33,080.00	\$26,000.00	\$0.00	\$0.00	\$26,000.00	
381203.46	DENORMANDIE	4320 MENTONE STREET UNIT 7	1	Lump Sum	\$21,144.81	\$6,136.86	\$1,010.16	\$28,291.83	\$28,014.00	\$10,807.50	\$8,880.00	\$47,701.50	\$26,000.00	\$4,000.00	\$2,000.00	\$32,000.00	
381203.48	VELLA	4393 MENTONE STREET	1	Lump Sum	\$22,946.38	\$0.00	\$0.00	\$22,946.38	\$33,950.00	\$0.00	\$0.00	\$33,950.00	\$31,000.00	\$0.00	\$0.00	\$31,000.00	
381203.48	VELLA	4395 MENTONE STREET	1	Lump Sum	\$18,829.62	\$0.00	\$0.00	\$18,829.62	\$29,385.00	\$0.00	\$0.00	\$29,385.00	\$24,000.00	\$0.00	\$0.00	\$24,000.00	
381203.51	HENDERSON	4322 TEMECULA STREET	1	Lump Sum	\$19,529.25	\$0.00	\$0.00	\$19,529.25	\$27,899.00	\$0.00	\$0.00	\$27,899.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	
381203.51	HENDERSON	4324 TEMECULA STREET	1	Lump Sum	\$22,557.08	\$0.00	\$0.00	\$22,557.08	\$29,510.00	\$0.00	\$0.00	\$29,510.00	\$30,000.00	\$0.00	\$0.00	\$30,000.00	
381203.53	MODL	3825 CAMINITO LITORAL UNIT 211	1	Lump Sum	\$65,864.12	\$11,590.46	\$3,600.45	\$81,055.03	\$20,985.00	\$15,527.60	\$2,860.00	\$39,372.60	\$91,000.00	\$12,000.00	\$7,000.00	\$110,000.00	
							Subtotal	\$1,575,634.92				Subtotal	\$1,595,910.00			Subtotal	\$1,708,000.00
								Probable Cost for Permits:				Probable Cost for Permits:				Probable Cost for Permits:	
							TOTAL	\$1,592,422.92				TOTAL BID	\$1,612,698.00			TOTAL	\$1,724,788.00

*Contractor Miscalculation
 Contractor Bid Submitted: \$1,604,098.00
 Actual Bid Amount: \$1,612,698.00

RESOLUTION NO. 2022-0099

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, AWARDING A CONTRACT TO HHJ CONSTRUCTION, INC., IN THE AMOUNT OF \$1,612,698.00 FOR PHASE 12, GROUP 3, PROJECT NO. 381203, OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY'S QUIETER HOME PROGRAM

WHEREAS, the San Diego County Regional Airport Authority ("Authority") has established a residential sound insulation program, known as the Quieter Home Program ("Program"), to reduce aircraft noise levels in the homes of residents living within the highest noise-impacted neighborhoods surrounding San Diego International Airport ("Airport"); and

WHEREAS, Phase 12, Group 3, of the Program will include installation of new acoustical windows, doors, and ventilation improvements to reduce aircraft-related noise levels inside the homes; and

WHEREAS, Phase 12, Group 3, of the Program provides sound attenuation to thirty-seven (37) single-family and multi-family units on twenty-six (26) non-historic residential properties located west of the San Diego International Airport; and

WHEREAS, the Authority issued a Bid Solicitation Package for Phase 12, Group 3, on August 23, 2022; and

WHEREAS, on September 22, 2022, the Authority opened sealed bids received in response to the Bid Solicitation Package; and

WHEREAS, the apparent low bidder, HHJ Construction, Inc., submitted a bid of \$1,612,698.00 and the Authority's staff has duly considered the bid and has determined that HHJ Construction, Inc. is responsible, and its bid is responsive in all material respects; and

WHEREAS, the San Diego County Regional Airport Authority Board (“Board”) believes that it is in the best interest of the Authority and the public that it serves to award HHJ Construction, Inc., the lowest bidder, the contract for Phase 12, Group 3, upon the terms and conditions set forth in the Bid Solicitation Package.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby awards a contract to HHJ Construction, Inc., in the amount of \$1,612,698.00 for Phase 12, Group 3, Project No. 381203, of the San Diego County Regional Airport Authority’s Quieter Home Program; and

BE IT FURTHER RESOLVED that the Authority’s President/CEO or designee is hereby authorized to execute and deliver such contract to HHJ Construction, Inc.; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents are hereby authorized, empowered, and directed to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing; and

BE IT FURTHER RESOLVED that the Board of the San Diego County Regional Airport Authority finds that this is a “project” as defined by the California Environmental Quality Act (“CEQA”), Cal. Pub. Res. Code §21065, and that the individual Quieter Home Program projects are categorically exempt from the CEQA under Cal. Code Regs. §15301(f), “Existing Facilities.”

BE IT FURTHER RESOLVED that the Board finds that this action is a “development” as defined by the California Coastal Act, Cal. Pub. Res. Code §30106. This project under the Quieter Home Program will consist of treatments to single-family and multi-family dwellings. Improvements to single-family homes are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(a) and 14 Cal. Code Regs. §13250 – “Improvements to Single-Family Residences.” The proposed improvements to multi-family residences are exempt from coastal permit requirements under Cal. Pub. Res. Code §30610(b) and 14 Cal. Code Regs. §13253 – “Improvements to Structures Other than Single-Family Residences and Public Works Facilities that Require Permits.”; and

BE IT FURTHER RESOLVED that the Board finds that this action is a project that involves approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, also requires review under the National Environmental Policy Act ("NEPA") for its potential environmental impacts. The FAA issued a Categorical Exclusion under NEPA on March 22, 2021 for these Quieter Home Program projects.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: November 3, 2022

Subject:

Approve and Authorize the President/CEO to Execute an On-Call Storm Water Program Management Service Agreement with WSP USA Environment & Infrastructure, Incorporated and Rescind Resolution No. 2022-0067

Recommendation:

Adopt Resolution No. 2022-0100, rescinding Resolution No. 2022-0067, and approving and authorizing the President/CEO to execute an On-Call Storm Water Program Management Service Agreement with WSP USA Environment & Infrastructure, Incorporated, for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$9,000,000.

Background/Justification:

The Authority is required by statute and regulation to properly manage potential storm water pollutants in rainfall runoff within the jurisdiction of the Authority at San Diego International Airport. Professional storm water program management services are required to ensure compliance with the National Pollutant Discharge Elimination Systems (NPDES) Industrial General Permit No. CAS000001, NPDES Construction General Permit No. CAS000002, and NPDES Municipal Storm Water Permit No. CAS0109266. Further, the severity of penalties and fines potentially resulting from a lack of such adequate professional services is significant.

Requirements in the Municipal Storm Water Permit and the Industrial General Permit have resulted in the need for required professional services to assist with the development and implementation of the San Diego Bay Watershed Water Quality Improvement Plan (WQIP) and Exceedance Response Action Plans (ERAs) for copper and zinc. Professional storm water program management services are required to:

- assist in the development, implementation, and maintenance of storm water pollution prevention plans to address airport operations and construction activities;
- review and expand the scope and frequency of storm water runoff monitoring to validate the effectiveness of current program elements;
- collect samples of storm water runoff during rain events;

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- investigate and sample sources of water found in the airport storm drain system during the summer months;
- inspect all areas of the airport for compliance with the permits;
- audit tenant activities for compliance with the permits;
- assist in the preparation of annual compliance reports submitted to the State for each of the permits;
- assist with the development and review of structural and non-structural storm water pollution control mechanisms for existing airport operations and for proposed future site improvements;
- assist in engagement with regulatory agencies on potential new permit developments; and
- conduct other tasks, as necessary, to prevent, reduce, and eliminate the potential for storm water runoff pollution from airport operation and construction activities draining to San Diego Bay.

The Authority expended approximately \$5,100,000 over the last 5 years for these services. The need for professional storm water program management services is on-going and is anticipated to grow in the near future. For instance, all three of the NPDES Permits noted above are expected to be revised and renewed over the next three years, which will likely lead to requirements to further expand and improve our storm water pollution prevention activities. Construction activities related to the New T1, and other Capital Improvement Projects have also now greatly expanded the geographic footprint for needed storm water pollution prevention services related to weekly site inspections, contractor trainings, record keeping, document review, and overall activity oversight to maintain compliance with the NPDES Construction General Permit. Finally, professional storm water program management services are likely to be required over the next few years to further investigate the potential presence of PFAS in response to Regional Water Quality Control Board investigative orders. In light of the above factors, staff recommends that the total not-to-exceed amount of this Agreement for a 5-year period be \$9,000,000.

On March 23, 2022, the Authority published a Request for Proposals (RFP) to provide professional on-call storm water program management services at the San Diego International Airport.

On April 25, 2022, the Authority received proposals from the following six entities, with all respondents being deemed responsive: Environmental Compliance Specialist, LLC; Geosyntec Consultants, Incorporated; Socal Stormwater Runoff Solution Services, Incorporated; Tetra Tech, Incorporated; Whitson Contracting & Management, Incorporated; and Wood Environment and Infrastructure Solutions, Incorporated.

The evaluation criteria used to evaluate the firms was a weighted criteria of five factors: prior company experience and skill; prior experience of the company's primary staff; a

work plan; sustainability; proposed fees and costs; and small business preference under Authority Policy 5.12. The Authority’s Evaluation Panel (“Panel”), which was comprised of two representatives from Planning and Environmental Affairs, one from Facilities Management, and one from Airport Design and Construction conducted a thorough review of all proposals. The firms were ranked as follows:

Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Rank
Environmental Compliance Specialist	5	6	5	6	22	6
Geosyntec	2	2	3	3	10	3
Socal Stormwater Runoff Solution Services	4	5	6	4	19	5
Tetra Tech, Incorporated	3	3	1	2	9	2
Whitson	6	4	4	4	18	4
Wood	1	1	1	1	4	1

Combined Scores	SB	Local	Vet.	Proposed Fees/Cost	Exper. and Skill	Primary Staff	Work Plan	Sustainability	Total
Environmental Compliance Specialist	0	0	0	540	570	380	475	180	2145
Geosyntec	0	0	0	300	1080	680	900	300	3260
Socal Stormwater Runoff Solution Services	120	0	0	600	570	400	450	80	2220
Tetra Tech	0	0	0	360	990	680	900	330	3260
Whitson	120	0	0	540	630	420	350	210	2270
Wood	0	80	0	360	1110	720	800	350	3420

The three (3) highest ranked firms were invited to interview on May 19, 2022. The Respondents, who interviewed, were asked to provide responses to a specific list of questions, prepared by the Panel, which targeted the evaluation criteria presented in the RFP. The Panelists’ final rankings are presented below:

Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Rank
Geosyntec	2	2	2	2	8	2
Tetra Tech	3	3	1	3	10	3
Wood	1	1	3	1	6	1

Combined Scores	SB	Local	Vet	Proposed Fees/Cost	Experience and Skill	Primary Staff	Work Plan	Sustainability	Total
Geosyntec	0	0	0	540	1080	720	875	280	3495
Tetra Tech	0	0	0	600	990	640	825	320	3375
Wood	0	80	0	600	1110	680	850	320	3640

A brief background on the top-ranked firm is provided:

Wood Environment and Infrastructure Solutions, Incorporated

Wood Environment and Infrastructure Solutions, Incorporated has offices and facilities in San Diego and around the world. They provide professional environmental and storm water program management services to public and private entities, including John Wayne Airport, Burbank Airport, Long Beach Airport, San Diego County Airports, the City of San Diego, Caltrans, California State Parks, and the U.S. Department of Defense.

Acquisition and Rescission

On July 7, 2022, the Board adopted Resolution No. 2022-0067 approving and authorizing the President/CEO to execute an On-Call Storm Water Program Management Service Agreement with Wood Environment and Infrastructure Solutions, Incorporated for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$9,000,000.

In a letter dated September 23, 2022, the Authority was notified that effective September 21, 2022, Wood Environment and Infrastructure Solutions, Incorporated was acquired by WSP USA Environment & Infrastructure, Incorporated. WSP USA Environment & Infrastructure, Incorporated confirms they will provide the resources, contracts, and other services that were guaranteed in the proposal submitted by Wood Environment and Infrastructure Solutions, Incorporated and evaluated in the RFP process. WSP USA Environment & Infrastructure, Incorporated assures that they will deliver the same quality of services and the same dedicated team of consultants, project managers, engineers, and scientists that were identified in the proposal to meet the requirements listed in the RFP.

Fiscal Impact:

Adequate annual funding for on-call storm water management services is included in the adopted FY 2023 and conceptually approved FY 2024 Operating Expense Budgets within the Planning & Environmental Affairs Department’s Professional Services line item. Expenses for FY 2025 through FY 2027 will be included in future year budget requests.

Potential costs for on-call storm water program management services related to capital project activities are included within the Board-approved FY2023-FY2027 Capital Improvement Program Budget. Sources of funding will depend on the project(s) utilizing the services and include, but are not limited to, Airport Revenue Bonds, and Airport Cash.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy
- Customer Strategy
- Employee Strategy
- Financial Strategy
- Operations Strategy

Focus Areas

- Advance the Airport Development Plan
- Transform the Customer Journey
- Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (“CEQA”), as amended. 14 Cal. Code Regs. §15378. This Board action is not a “project” subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

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This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance with Policy 5.12, the recommended firm WSP USA Environment & Infrastructure, Incorporated received 2% local business preference. WSP USA Environment & Infrastructure, Incorporated did not receive 3% small business preference and 2% veteran-owned small business preference.

Prepared by:

Brendan Reed
Director, Airport Planning & Environmental Affairs

RESOLUTION NO. 2022-0100

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY RESCINDING RESOLUTION NO. 2022-0067 AND APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN ON-CALL STORM WATER PROGRAM MANAGEMENT SERVICE AGREEMENT WITH WSP USA ENVIRONMENT AND INFRASTRUCTURE, INCORPORATED FOR A TERM OF THREE (3) YEARS, WITH THE OPTION FOR TWO (2) ONE-YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT-TO-EXCEED \$9,000,000

WHEREAS, the Authority is required by statute and regulation to properly manage potential storm water pollutants in rainfall runoff within the jurisdiction of the Authority at San Diego International Airport in accordance with federal and state laws, regulations, and permits, and professional services are required to ensure compliance with the National Pollution Discharge Elimination System (NPDES) Industrial General Permit No. CAS000001, NPDES Construction General Permit No. CAS000002, and NPDES Municipal Storm Water Permit No. CAS0109266; and

WHEREAS, the severity of penalties and fines potentially resulting from a lack of such adequate professional services is significant; and

WHEREAS, requirements in the Municipal Storm Water Permit and the Industrial General Permit have resulted in the need for professional services to assist with the development and implementation of the San Diego Bay Watershed Water Quality Improvement Plan (WQIP) and Exceedance Response Action Plans (ERAs) for copper and zinc; and

WHEREAS, all three of the NPDES Permits noted above are expected to be revised and renewed over the next three years, which will likely lead to requirements to further expand and improve the Authority's storm water pollution prevention activities; and

WHEREAS, construction activities related to the New T1 and other Capital Improvement Projects have greatly expanded the geographic footprint for needed ongoing storm water pollution prevention services related to weekly site inspections, contractor trainings, record keeping, document review, and overall activity oversight to maintain compliance with the NPDES Construction General Permit; and

WHEREAS, the Authority's need for professional storm water program management services is on-going and is anticipated to grow in the near future; and

WHEREAS, on March 23, 2022, the Authority published a Request for Proposals for provision of professional on-call storm water program management services and received responsive proposals from Environmental Compliance Specialist, LLC; Geosyntec Consultants, Incorporated; Socal Stormwater Runoff Solution Services, Incorporated; Tetra Tech, Incorporated; Whitson Contracting & Management, Incorporated; and Wood Environment and Infrastructure Solutions, Incorporated; and

WHEREAS, on May 19, 2022, at the conclusion of the evaluation process, the Authority's Evaluation Panel ranked Wood Environment and Infrastructure Solutions, Incorporated first; and

WHEREAS, on July 7, 2022, the Board adopted Resolution No. 2022-0067, approving and authorizing the President/CEO to execute an On-Call Storm Water Program Management Service Agreement with Wood Environment and Infrastructure Solutions, Incorporated; and

WHEREAS, effective September 21, 2022, the Authority was made aware that Wood Environment and Infrastructure Solutions, Incorporated was acquired by WSP USA Environment & Infrastructure, Incorporated; and

WHEREAS, the Board finds that WSP USA Environment & Infrastructure, Incorporated will provide the resources, contracts, staff and other services guaranteed in the proposal submitted by Wood Environment and Infrastructure Solutions, Incorporated and evaluated by the Panel; and;

WHEREAS, the Board finds it is in the best interest of the Authority to rescind Resolution No. 2022-0067 as a result of the acquisition and findings set forth herein and award the On-Call Storm Water Program Management Service Agreement to WSP USA Environment & Infrastructure, Incorporated consistent with the terms and conditions of Wood Environment and Infrastructure Solutions, Incorporated proposal to the RFP.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby rescinds Resolution No. 2022-0067; and

BE IT FURTHER RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an On-Call Storm Water Program Management Service Agreement with WSP USA Environment & Infrastructure, Incorporated, for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$9,000,000.

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: November 3, 2022

Subject:

Approve and Authorize the President/CEO to Execute On-Call Airport Pavement Repair Services Agreement with RP General Construction, Inc.

Recommendation:

Adopt Resolution No. 2022-0101, approving and authorizing the President/CEO to execute an On-Call Airport Pavement Repair Services Agreement with RP General Construction, Inc., for a term of three (3) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, for a total not-to-exceed amount of \$12,000,000., in support of the existing pavement surfaces, at San Diego International Airport ("SDIA").

Background/Justification:

San Diego County Regional Airport Authority ("Authority") requires additional resources and support to maintain and repair existing SDIA airside and landside pavement surfaces totaling over 29,700,000 square feet. This on-call agreement will be the primary means for the expeditious repair of paved surfaces at SDIA.

Accordingly, on August 04, 2022, the Authority advertised a Request for Proposals ("RFP") to provide on-call airport pavement repairs services. The RFP required respondents to submit per unit pricing for five years of the agreement.

On September 21, 2022, the Authority received responses to the RFP from Hazard Construction ENGR LLC ("Hazard") and RP General Construction, Inc. ("RP"). On October 5, 2022, the Authority's Evaluation Panel ("Panel") comprised of two representatives from Facilities Management, two representatives from Airside & Terminal Operations, one representative from Finance & Risk Management, and one representative from Ground Transportation, interviewed the two respondents. Each respondent provided a presentation of its qualifications and responded to prepared questions. After the interview, the Panel evaluated the two respondents using weighted criteria of six factors: Company experience and qualifications; primary staff; work plan; proposed fees/cost to Authority; sustainability; and eligibility for small, local, and veteran owned small business participation under Authority Policy 5.12, Preference to Small Business, Local Business and Veteran Owned Small Business.

The final ranking matrix from the Panel is as follows:

Firm	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Panelist 5	Panelist 6	Total	Final Rank
Hazard	2	2	2	2	2	2	12	2
RP	1	1	1	1	1	1	6	1

The final combined scores matrix from the Panel is as follows:

	SB	Local	Vet.	Cost	Co. Exper. & Qual.	Primary Staff	Work Plan	Sustainability	Total
Hazard	0	120	0	0	1040	1200	1440	500	4300
RP	180	120	0	900	960	1300	1500	480	5440

The Panel unanimously ranked RP General Construction, Inc. as the best qualified respondent to provide services based on the evaluation criteria and interview.

A brief background of the top ranked firm is provided:

RP General Construction, Inc.

- Family owned and operated business with over 100 years of combined experience in asphalt paving, concrete, and general construction
- Self-performing capabilities to include all aspects of asphalt and concrete pavement surfaces but not limited to traffic control, paint striping, slurry seal, and multi-tasking equipment operators
- Comparable services performed for: McClellan-Palomar Airport, Gillespie Field Airport, and MCAS Miramar
- Has been one of SDIA’s on-call concrete, earthwork, and paving contractors since December 2018

Based on the Panel’s evaluation of the two respondents, RP General Construction, Inc. is determined to be the best qualified overall and staff recommends awarding the on-call airport pavement repair services agreement to RP General Construction, Inc., for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, in the amount not-to-exceed \$12,000,000, for five years.

Fiscal Impact:

Adequate funding for the on-call airport pavement and repair service agreement is included in the adopted FY 2023 and conceptually approved FY2024 Operating Expense Budgets within the Facilities Management Annual Repair and Service Contracts line item. The expense for this contract that will impact budget years not yet adopted or approved by the Board and will be included in future year budget requests.

Potential costs for the on-call airport pavement and repair service agreement related to capital project activities will be included within the Board-approved future Capital Improvement Program Budgets. Sources of funding will depend on the project(s) utilizing the services but may include, but are not limited to, Airport Revenue Bonds, Federal Grants and Airport Cash.

Authority Strategies:

This item supports one or more of the Authority Strategies, as follows

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065. Any future pavement maintenance projects will be reviewed for potential environmental effects in compliance with CEQA.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106. Any future pavement maintenance projects will be reviewed for potential environmental effects in compliance with the California Coastal Act.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs/policies: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled veteran owned, historically underrepresented businesses and other business enterprises, on all contracts. Only one of the programs/policies named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small business and local businesses. Policy 5.12 provides a preference of up to five percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance with Policy 5.12, the recommended firm RP General Construction, Inc. received 3% small business preference, 2% local business preference and 0% veteran owned small business preference.

Prepared by:

David LaGuardia
Director, Facilities Management

RESOLUTION NO. 2022-0101

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN ON-CALL AIRPORT PAVEMENT REPAIR SERVICES AGREEMENT WITH RP GENERAL CONSTRUCTION, INC., FOR A TERM OF THREE (3) YEARS, WITH THE OPTION FOR TWO (2) ONE-YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, FOR A TOTAL NOT-TO-EXCEED AMOUNT OF \$12,000,000, IN SUPPORT OF THE EXISTING PAVEMENT SURFACES, AT SAN DIEGO INTERNATIONAL AIRPORT

WHEREAS, the Authority advertised a Request for Proposals (“RFP”) on August 4, 2022, to provide on-call airport pavement repair services; and

WHEREAS, on September 21, 2022, the Authority received proposals from Hazard Construction ENGR LLC, and RP General Construction, Inc., in response to the RFP; and

WHEREAS, based on the services to be performed, it is estimated that the cost for five years will not exceed \$12,000,000; and

WHEREAS, on October 5, 2022, the Evaluation Panel (“Panel”) evaluated the two respondents on the criteria identified in the RFP; and

WHEREAS, the Panel’s evaluation process determined RP General Construction, Inc., to be qualified overall to perform on-call airport pavement repair services.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an on-call airport pavement repair services agreement with RP General Construction, Inc., for a term of three years, with the option for two one-year extensions exercisable at the discretion of the President/CEO, for a total not-to-exceed amount of \$12,000,000, in support of the existing pavement surfaces, at San Diego International Airport; and

BE IT FURTHER RESOLVED that the Authority and its officers, employees, and agents hereby are authorized to do and perform all such acts as may be necessary or appropriate in order to effectuate fully the foregoing resolution; and

BE IT FURTHER RESOLVED that the Board finds this action is not a “project” that would have significant effect on the environment as defined by the California Environmental Quality Act, as amended, 14 Cal. Code Regs. §15378 and any future pavement maintenance projects will be reviewed for potential environmental effects in compliance with CEQA; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106) and any future pavement maintenance projects will be reviewed for potential environmental effects in compliance with the California Coastal Act; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November, 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: November 3, 2022

Subject:

Approve and Authorize the President/CEO to Execute Two On-Call Temporary Staffing Agreements with Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing

Recommendation:

Adopt Resolution No. 2022-0102, approving and authorizing the President/CEO to execute two (2) On-Call Temporary Staffing Agreements with Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing, for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$3,000,000.

Background/Justification:

The Authority routinely utilizes on-call temporary staffing services to fill the needs of departments due to vacancies, special projects, temporary increase in workload, and leave of absences. From 2018 – 2022, approximately 93 temporary assignments were filled through the last two contracts to meet the various needs of the Authority.

On August 3, 2022, the Authority issued a solicitation seeking one or more firms to provide On-Call Temporary Staffing Services at San Diego International Airport.

The Authority received thirty-one (31) proposals on September 7, 2022 with all firms deemed as responsive, a full list of respondents are listed below.

Combined Shortlist Scores	SB	Local	Vet	Proposed Feed/Cost to Authority	Organizational Structure and Prior Experience	Project Team Credentials	Proposed Approach	Diversity & Inclusion	Sustainability	Total
22nd Century Technologies, Inc.	0	0	0	540	875	680	510	620	170	3395
Abacus Service Corporation	0	0	0	540	700	600	465	620	165	3090
BuzzClan, LLC	0	0	0	540	625	580	435	660	170	3010
Cambay Consulting LLC	0	0	0	480	650	500	495	640	135	2900
CathyJon Enterprises, Inc. dba HB Staffing	0	0	0	360	925	680	525	740	170	3400
Cogent Infotech Corporation	0	0	0	420	850	680	465	680	170	3265
Compunnel Software Group dba Compunnel Inc.	0	0	0	0	850	680	525	620	155	2830
Compu-Vision Consulting, Inc.	120	0	0	420	700	520	390	500	150	2800
CPM Ltd. dba Manpower Temporary Services	0	0	0	480	850	560	465	660	175	3190
Diskriter, Inc.	0	0	0	480	675	580	450	480	150	2815
Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services	0	0	0	420	875	720	525	720	180	3440
Infojini Inc.	0	0	0	540	825	620	480	620	155	3240
Infostride	120	0	0	540	600	520	390	620	160	2950
Info Way Solutions LLC	120	0	0	480	450	380	345	540	105	2420
LanceSoft	0	0	0	480	850	660	420	620	160	3190
Maerly LLC	120	0	0	360	350	400	345	640	140	2355
Midtown Personnel, Inc. dba The Midtown Group	0	0	0	360	800	640	450	700	160	3110
Noor Staffing Group, LLC	0	0	0	480	600	480	375	500	0	2435
RADgov, Inc.	0	0	0	420	650	500	405	540	125	2640
Recruiting Source International, LLC	0	0	0	420	650	540	390	500	125	2625
Roth Staffing Companies, L.P.	0	0	0	420	675	580	480	640	160	2955
ShoreWise Consulting LLC	0	0	0	600	575	480	360	540	140	2695
Sign-In Solutions, Inc.	0	0	0	540	525	520	360	660	160	2765
SOFTHQ, Inc.	0	0	0	480	625	480	360	600	165	2710
Staffmark Investment LLC	0	0	0	480	650	520	435	660	160	2905
Swipejobs LLC dba Corestaff	0	0	0	480	450	380	345	440	0	2095
Talantage, LLC	120	0	0	540	375	380	315	460	0	2190
Tranquil Multi Dynamic Advisory	0	0	0	420	550	440	225	520	120	2275
Tryfacta, Inc.	120	0	0	480	775	600	435	160	110	2680
V-Soft Consulting Group, Inc.	0	0	0	480	525	420	405	580	140	2550
vTech Solution Inc.	0	0	0	420	625	520	405	140	0	2110

The seven (7) highest ranked firms were invited to interview on October 4, 2022, and October 5, 2022. The Respondents were evaluated based on organizational structure and prior experience, project team credentials, proposed approach, diversity & inclusion, sustainability, proposed fees/cost to the Authority, and Policy 5.12. In accordance with Policy 5.12, the following firms received a small business preference: Compu-Vision Consulting, Inc., Infostride, Info Way Solutions, LLC, Maerly LLC, Talantage, LLC and Tryfacta, Inc. The Authority's Evaluation Panel ("Panel"), which was comprised of two representatives from Talent, Culture & Capability, one from Facilities Management, and one from Finance & Risk Management, conducted a thorough review of all proposals. The panelist's final rankings are presented below:

Meeting Date: November 3, 2022

Final Rankings	Panelist 1	Panelist 2	Panelist 3	Panelist 4	Total	Rank
22nd Century Technologies, Inc.	5	4	3	1	13	4
CathyJon Enterprises, Inc. dba HB Staffing	4	2	2	2	10	2
Cogent Infotech Corporation	7	6	5	6	24	6
CPM LTD, Inc. dba Manpower Temporary Services	2	3	4	3	12	3
Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services	1	1	1	4	7	1
Infojini, Inc.	3	5	6	5	19	5
LanceSoft, Inc.	6	7	7	7	27	7

Combined Final Scores	SB	Local	Vet.	Feed/Cost to Authority	Structure and Prior Experience	Project Team Credentials	Proposed Approach	Diversity & Inclusion	Sustainability	Total
22nd Century Technologies, Inc.	0	0	0	600	480	725	750	480	175	3210
CathyJon Enterprises, Inc. dba HB Staffing	0	0	0	420	525	750	900	555	175	3325
Cogent Infotech Corporation	0	0	0	480	420	550	600	465	175	2690
CPM LTD, Inc. dba Manpower Temporary Services	0	0	0	540	495	725	750	525	175	3210
Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services	0	0	0	480	525	900	850	510	180	3445
Infojini, Inc.	0	0	0	600	435	625	600	435	155	2850
LanceSoft, Inc.	0	0	0	540	315	500	475	450	160	2440

A brief background on the two (2) top-ranked firms are provided:

Howroyd-Wright Employment Agency, Incorporated dba AppleOne Employment Services

AppleOne is one of the largest privately held human capital management companies in the United States, with more than 2,000 full-time staff and over 200 locations throughout North America. AppleOne, which is the wholly-owned subsidiary of the ActOne Group, Inc., has an extensive history of partnering with public sector and non-profit clients, all the while, collaborating to continually evaluate and develop new, innovative and creative ways to continue improving the level of service that is provided to our customers, as well as improve their bottom line. AppleOne is a nationwide full-service staffing firm that provides temporary, temporary-to-hire, and direct hire services across several occupational categories; IT/technical, human resources, data entry, call center/customer service, administrative/clerical, marketing/graphics, legal, light industrial, finance/accounting/insurance, executive, operations, and engineering.

CathyJon Enterprises, Incorporated dba HB Staffing

CathyJon Enterprises, Inc., DBA HB Staffing (an Array Company) was founded in April 2000 by staffing industry veterans Cathy Volpe and Jonathan Paul. Since its inception, the company has placed thousands of talented individuals with over 1,000 businesses and government organizations. Currently, HB Staffing has over 627 active clients: 275 commercial clients and 352 public agency clients. Their core classification specialties are administration/office, accounting, professional (i.e., legal, insurance, HR), engineering & IT, manufacturing and assembly, special projects & events, reception/data entry, and customer service & retail.

Staff recommends that the Board approve and authorize the President/CEO to execute two (2) On-Call Temporary Staffing Service Agreements with the two (2) top ranked firms, Howroyd-Wright Employment Agency, Incorporated dba AppleOne Employment Services

and CathyJon Enterprises, Incorporated dba HB Staffing, for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$3,000,000.

Fiscal Impact:

Adequate annual funding for on-call temporary staffing services is included in the adopted FY 2023 and conceptually approved FY 2024 Operating Expense Budgets. Expenses for FY 2025 through FY 2027 will be included in future year budget requests.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.

B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

The Authority has the following inclusionary programs and policy: a Disadvantaged Business Enterprise (DBE) Program, an Airport Concession Disadvantaged Business

Meeting Date: November 3, 2022

Enterprise (ACDBE) Program and Policy 5.12. These programs and policy are intended to promote the inclusion of small, local, service disabled/veteran owned small businesses, historically underrepresented businesses, and other business enterprises, on all contracts. Only one of the programs or policy named above can be used in any single contracting opportunity.

This contract does not utilize federal funds and provides limited opportunities for sub-contractor participation; therefore, at the option of the Authority, Policy 5.12 was applied to promote the participation of qualified small businesses, service disabled/veteran owned small businesses, and local businesses. Policy 5.12 provides a preference of up to seven percent (7%) in the award of selected Authority contracts. When bid price is the primary selection criteria, the maximum amount of the preference cannot exceed \$200,000. The preference is only applied in measuring the bid. The final contract award is based on the amount of the original bid.

In accordance to Policy 5.12, the recommended firms Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing did not receive small, local, and or veteran owned small business preference.

Prepared by:

Monty Bell
Director, Talent, Culture & Capability

RESOLUTION NO. 2022-0102

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE TWO (2) ON-CALL TEMPORARY STAFFING SERVICES AGREEMENTS WITH HOWROYD-WRIGHT EMPLOYMENT AGENCY, INC. DBA APPLEONE EMPLOYMENT SERVICES AND CATHYJON ENTERPRISES, INC. DBA HB STAFFING FOR A TERM OF THREE YEARS, WITH THE OPTION FOR TWO ONE-YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT-TO-EXCEED \$3,000,000

WHEREAS, the Authority routinely utilizes on-call temporary staffing services to fill the needs of departments due to vacancies, special projects, temporary increase in workload, and leave of absences; and

WHEREAS, from 2018 – 2022, approximately 93 temporary assignments were filled through the last two contracts to meet the various needs of the Authority; and

WHEREAS, the Authority's need for temporary staffing services is on-going; and

WHEREAS, on August 3, 2022, the Authority issued a solicitation seeking one or more firms to provide On-Call Temporary Staffing Services at San Diego International Airport. The Authority received thirty-one (31) proposals on September 7, 2022 with all firms deemed responsive. The seven (7) highest ranked firms were invited to interview on October 4, 2022, and October 5, 2022; and

WHEREAS, on October 5, 2022, at the conclusion of the evaluation process, the Authority's Evaluation Panel ranked Howroyd-Wright Employment Agency, Inc. dba ApleOne Employment Services first and Cathyjon Enterprises, Inc. dba HB Staffing second; and

WHEREAS, the Board finds that it is in the best interest of the Authority to award On-Call Temporary Staffing Services Agreements to Howroyd-Wright Employment Agency, Inc. dba ApleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute two (2) On-Call Temporary Staffing Agreements with Howroyd-Wright Employment Agency, Inc. dba AppleOne Employment Services and CathyJon Enterprises, Inc. dba HB Staffing, each for a term of three years, with the option for two one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not-to-exceed \$3,000,000; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “project” as defined by the California Environmental Quality Act (“CEQA”) (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a “development” as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration (“FAA”) and, therefore, no formal review under the National Environmental Policy Act (“NEPA”) is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: November 3, 2022

Subject:

Approve and Authorize the President/CEO to Execute an Agreement with the City of San Diego for Aircraft Rescue and Firefighting Services

Recommendation:

Adopt Resolution No. 2022-0103, approving and authorizing the President/CEO to execute and agreement with the City of San Diego for a term of two and a half (2.5) years, with the option for two (2) one-year extensions exercisable at the sole discretion of the President/CEO, in an amount not to exceed \$33,601,931 for Aircraft Rescue & Fire Fighting Services.

Background/Justification:

The San Diego International Airport (SAN) is required by Federal Aviation Regulation (FAR) Part 139 to provide continuous Aircraft Rescue & Fire Fighting (ARFF) Services. Regulated ARFF services includes specially trained and certified personnel, as well as specific equipment, materials, and communications equipment.

The SAN ARFF personnel are provided by the City of San Diego Fire Department (SDFD) through a service agreement with the Authority. The current Agreement was approved by the Authority Board in November of 2017 and expires on December 31, 2022. The SDFD has provided ARFF personnel services at SAN since at least 1982. The service provided by the SDFD have been outstanding in terms of regulatory reliability, performance, and cost.

Regulatory Reliability:

The SDFD provides the required ARFF staff twenty-four hours a day, seven days a week. The Authority has never experienced a time when the SAN ARFF station was not fully staffed with FAA Certified Fire-Fighters.

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A total of twenty-four (24) Fire-fighters are assigned to one of three, eight-person shifts. Each shift works twenty-four (24) hours on, followed by two (2) days off. Additionally, SDFD also provides an additional Captain who serves in a Program Manager role during regular business hours, Monday through Friday. The Program Manager is a Senior Captain who provides administrative and operational oversight of the three shifts and additionally serves as the Training Officer to ensure all personnel are qualified to stand watch.

The Contract also provides a maximum of twenty-four (24) backup FAA certified Fire-Fighters from Station 3 and Station 8, located near SAN. The backup Fire-Fighters are utilized to cover ARFF shifts due to time off request or other vacancies. The Authority provides reimbursement to the City when the backup Fire-Fighters are working at SAN, as well as when they are receiving the FAA mandated classroom or live burn training, as required under FAR Part 139.319. Live burn training is a one-day annual training event to train ARFF personnel on the techniques associated with fighting fires on and around aircraft. The initial classroom training to become ARFF rated consists of ninety-six (96) hours of initial training over eleven (11) subjects. All Fire-Fighters assigned to SAN must complete the initial training, and then forty (40) hours of annual recurrent training. ARFF Rescue and Fire-Fighting requirements are regulated under FAR Part 139.315, 139.317 and 139.319. The level of ARFF equipment and fire extinguishing agents (Index) required is determined by the length of the longest air carrier aircraft that serves SAN with five or more daily departures. ARFF Index's range from A to E, with Index A representing smaller air carrier aircraft (less than 90' in length) and Index E includes aircraft at least 200' in length. While SAN is an Index D ARFF facility, the fire extinguishing agents contained within the three ARFF vehicles that respond to each Alert meet the requirements of an Index E facility.

Agreement Performance:

The performance by the SAN ARFF team has been exemplary. When an aircraft alert is initiated at any time of the day or night, the first ARFF vehicle must respond to the runway within three minutes, and the remaining two vehicles must respond within four minutes to meet regulatory response time requirements. Response time drills are tested by the Authority Airside Operations staff monthly for all three ARFF shifts, and annually by the FAA as part of the FAA's Annual Certification Inspection to ensure compliance with FAR Part 139. The FAA Inspectors spend a significant amount of time ensuring that all SDFD personnel assigned to the ARFF station meet or exceed the training curriculum requirements. During the most recent inspection of the ARFF facility and personnel training records that was completed in July of 2021, there were no ARFF related discrepancies noted by the Certification Inspector.

The Agreement includes a termination clause that allows the Authority to terminate the Agreement upon 180 days written notice. Prior to providing such notice of termination a 30-day period for good faith negotiations, to cure, is specified within the agreement. In the event the City desires to terminate the Agreement, the City must provide services until the Authority has sufficient time (up to six months) to arrange for replacement ARFF services that meet Federal Aviation Administration (FAA) requirements.

Under the proposed agreement, the Authority's costs are comparable to other airports in California. As an example, on October 4th of this year the Orange County Board of Supervisors approved an amendment, authorizing the John Wayne Airport (SNA) to extend the ARFF agreement with the Orange County Fire Authority (OCFA) for ARFF services at SNA for five (5) years in an amount not to exceed \$31,091,284. A notable difference between SNA and SAN is that SNA has six (6) personnel working per 24-hour shift, for a total of 18 full time OCFA personnel in addition to a Battalion Chief who provides administrative and operational oversight during regular business hours. Comparatively, SAN has eight (8) personnel assigned per 24-hour shift, for a total of 24 full time SDFD personnel, with a Senior Captain providing administrative and operational oversight during regular business hours.

**OTHER AIRPORT ARFF COSTS FOR 2021
(Information provided by the FAA)**

AIRPORT	2021 ARFF COST	ARFF INDEX	24 HRS STAFF
Long Beach / Daugherty Field	\$6,152,674	C	5
Oakland International Airport	\$5,940,415	D	6
San Jose International Airport	\$7,741,781	D	6

While the SAN ARFF staff tends to be staffed by more senior SDFD personnel, the Authority reimburses the City at a blended rate of pay for the Captains, Engineers, and Fire-Fighters. At the beginning of the City's fiscal year, the City gathers the average salary for each of the job classifications based upon the current salaries for all Fire-Fighters in each classification. The average salary is then used for all twelve-monthly reimbursement invoices for the fiscal year. Reimbursements made to the City under the ARFF agreement are also subject to an annual true-up audit to ensure the amounts paid are accurate and proper.

The City of San Diego recently executed a new Memorandum of Understanding (MOU) with the San Diego City Firefighters, I.A.F.F. Local 145 which began on July 1, 2022, and will expire on June 30, 2024. General wage increases for the SDFD detailed within this MOU are reflected within the total contract cost of \$33,601,931, including an estimated 3.05% annual increase for the two, one-year options beyond June 30, 2024.

Fiscal Impact:

Adequate funding for the Contract with the City of San Diego for Aircraft Rescue & Fire Fighting Services is included in the adopted FY 2023 and conceptually approved FY 2024 Operating Expense Budgets within the Safety & Security line item. For years not yet adopted the costs will be included in future budgets.

Summary

The Authority has enjoyed a positive relationship with the City in terms of ARFF personnel services at SAN and looks forward to continuing that relationship through the proposed agreement.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Staff Report

Meeting Date: November 3, 2022

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Application of Inclusionary Policies:

Not applicable.

Prepared by:

Dean Robbins
Manager, Airside Operations
Airside & Terminal Operations Department

RESOLUTION NO. 2022-0103

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING THE PRESIDENT/CEO TO EXECUTE AN AGREEMENT WITH THE CITY OF SAN DIEGO FOR A TERM OF TWO AND A HALF (2.5) YEARS, WITH THE OPTION FOR TWO (2) ONE YEAR EXTENSIONS EXERCISABLE AT THE SOLE DISCRETION OF THE PRESIDENT/CEO, IN AN AMOUNT NOT TO EXCEED \$33,601,931 FOR AIRCRAFT RESCUE AND FIREFIGHTING SERVICES

WHEREAS, THE Authority is a local government entity of regional government established pursuant to California Public Utilities Code §170000 *et seq.*; and

WHEREAS, Authority operates the San Diego International Airport, located at North Harbor Drive in San Diego, California (“Airport”); and

WHEREAS, the Authority requires continuous and uninterrupted Aircraft Rescue and Firefighting (“ARFF”) Services on-site at the Airport that conform to the pertinent requirements in 14 C.F.R. Part 139 (Certification of Airports) and are in accordance with the Airport’s Certification Manual; and

WHEREAS, the City of San Diego (“Contractor”) is a government entity, specifically a chartered city established pursuant to the California Constitution, and currently provides ARFF services at the Airport; and

WHEREAS, the Contractor recognizes and acknowledges the federal statutes and Federal Aviation Administration (“FAA”) policy prohibit Authority from paying more than the actual direct and indirect costs for ARFF Services when such services are provided through a government entity.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the President/CEO to execute an agreement with the City of San Diego for a term of two and a half (2.5) years, with the option for two (2) one year extensions exercisable at the sole discretion of the President/CEO, in an amount not to exceed \$33,601,93, for Aircraft Rescue and Fire Fighting Services.

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November, 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Staff Report

Meeting Date: November 3, 2022

Subject:

Approve and Authorize a Revised Air Service Incentive Program (ASIP22) at San Diego International Airport

Recommendation:

Adopt Resolution 2022-0098 approving and authorizing a revised Air Service Incentive Program (ASIP22) at San Diego International Airport to promote new air service and replacing the existing air service incentive program authorized by resolution 2021-0020.

Background/Justification:

Air Service Incentive Programs (ASIP) have played a pivotal role in securing long-haul international air service at San Diego International Airport. The institution of incentive programs by San Diego have promoted the inauguration of nonstop air service to London, Germany and Tokyo and have aided the return of long-haul air service lost as a result of the Covid pandemic. However, San Diego's competitor airports for scarce long-haul international airline resources, have also instituted air service incentive programs to attract scarce airline assets.

As a result of recent revisions to several air service incentive programs at San Diego peer airports, San Diego's current program has become uncompetitive in attracting new entrant carriers on trans-Oceanic services. Therefore, staff is recommending a revision to the trans-Oceanic aspect of the current ASIP program to remain competitive in the attraction of long-haul international air service by new carriers to unserved destinations.

In the prior ASIP21 revision, the Authority moved to a flat Cost per Enplanement (CPE) rebate model, whereby airlines are given a specific credit per enplaned passenger. In the case of the trans-Oceanic program, airlines were given a \$30 CPE credit per enplanement in the first year and \$20 in the second year. However, prospective airlines have noted that more recent programs instituted by San Diego's competitor airport have waived operational fees 100% for new entrants in the first two years of service.

Unfortunately, the change in the competitive environment has made SAN’s CPE rebate model for new entrants uncompetitive. This is because CPE is variable based on airport costs in a given fiscal year. A CPE rebate of \$30 per enplanement may cover 100% of new entrant costs in one fiscal year, but because of anticipated capital improvements it may not effectively cover all costs in other fiscal years. Forecasted increases in SAN CPE over the next decade due to anticipated airport improvement projects will dilute the CPE rebate model for new entrant carriers.

In ASIP22 staff is proposing to provide a two year 100% operational fee credit to new entrant carriers that offer service to qualifying trans-Oceanic destinations. This would protect the program’s effectiveness by neutralizing the impact of CPE fluctuations. By moving to a 100% operational credit for new entrants on trans-Oceanic routes, the Authority will maintain a simplified incentive program making it easier for airlines to understand how it will benefit their bottom line and easier for the Authority to manage. ASIP22 will replace all existing air service incentive programs while allowing those routes currently being incentivized under ASIP21 to complete their incentive program.

For existing carriers at San Diego International Airport, the CPE rebate model remains an effective tool at attracting new service to domestic and North American destinations and will be retained. For existing carriers offering trans-Oceanic service, staff is proposing that a CPE credit remain consistent over the two year incentive period. Therefore, existing carriers will receive a \$30 credit per enplanement in both year 1 and year 2 of the trans-Oceanic program.

In the ASIP22 program, no changes are being proposed to the maximum incentive values allocated to marketing support outlined in the ASIP21 program, however the ASIP22 program will clarify the exact prorated values based on annual average weekly frequencies for consistency of application.

Summary of ASIP22 Incentives

	Operating Cost Credit	Marketing Support
Domestic (New Destination)	\$5 Per Enp – Year 1	Up to \$35K
North America (New Destination)	\$7.50 Per Enp – Year 1 \$5 Per Enp – Year 2	Up to \$100K –Year 1
A) Trans-Oceanic (New Destination Existing Carrier) or	\$30 Per Enp \$30 Per Enp – Year 2	Up to \$750K – Year 1 Up to \$250K – Year 2
B) Trans-Oceanic (New Entrant)	100% operational fee credit year 1 and 2	Up to \$750K – Year 1 Up to \$250K – Year 2

Fiscal Impact:

Adequate funding for Air Service Incentive Program (ASIP22) is included in the adopted FY 2023 and conceptually approved FY 2024 Operating Expense Budgets within the Business Development line item for the Marketing Support component. The waiver of the airline airport operating expenses is an offset to revenue and is recorded within the Other Aviation line item. The cost of this program ranges from \$265K for a new Domestic route to \$2.7M for a new Trans-Oceanic route over two years.

Authority Strategies/Focus Areas:

This item supports one or more of the following (*select at least one under each area*):

Strategies

- Community Strategy Customer Strategy Employee Strategy Financial Strategy Operations Strategy

Focus Areas

- Advance the Airport Development Plan Transform the Customer Journey Optimize Ongoing Business

Environmental Review:

- A. CEQA: This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act ("CEQA"), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.
- C. NEPA: This Board action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

Application of Inclusionary Policies:

Not Applicable

Prepared by:

Hampton Brown
Vice President Revenue, Marketing and Innovation

RESOLUTION NO. 2022-0098

A RESOLUTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY, APPROVING AND AUTHORIZING A REVISED AIR SERVICE INCENTIVE PROGRAM (ASIP22) AT SAN DIEGO INTERNATIONAL AIRPORT TO PROMOTE NEW AIR SERVICE AND REPLACE THE EXISTING AIR SERVICE INCENTIVE PROGRAM AUTHORIZED BY RESOLUTION NO. 2021-0020

WHEREAS, the Authority authorized the air Service Incentive Program (ASIP21) in February 2021 to attract air service between the San Diego International Airport (“Airport”) and unserved domestic and international destinations; and

WHEREAS, incentive programs have been proven to be effective in attracting new air service to San Diego; and

WHEREAS, the estimated annual economic impact to the San Diego region for each new daily domestic flight exceeds \$40M and each new daily trans-oceanic flight exceeds \$100M; and

WHEREAS, airports and regions in competition with San Diego have recently instituted more generous air service incentive programs to entice air carriers to add service to desired market(s); and

WHEREAS, San Diego International Airport wishes to effectively compete for scarce international airline resources; and

WHEREAS, the board finds that adopting the new Air Service Incentive Program (ASIP22) is in the best interest of the Authority and the public to position San Diego International Airport favorably against competing airports for new service.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves and authorizes the ASIP22, a copy of which is attached here to as “Attachment A”; and

BE IT FURTHER RESOLVED that the Board hereby terminates and replaces the existing Authority air service incentive program, including that authorized by Board Resolution 2021-0020, except to the extent an airline is already participating in this incentive programs; in which case, it will have the opportunity to complete its participation in that incentive program; and

BE IT FURTHER RESOLVED THAT the Board authorizes and delegates authority to Vice President of Revenue, Marketing and Innovation to modify the regions on Table 2 of the program, from time to time, using a targeted region approach, to meet changing air service market conditions where such revisions do not change the ASIP22's existing financial components or flight requirements; and

BE IT FURTHER RESOLVED that the Board directs the Vice President of Revenue, Marketing and Innovation to inform the Board on a timely basis of any changes to the ASIP22's targeted regions; and

BE IT FURTHER RESOLVED that the Board finds that the ASIP22 complies with Grant Assurance 22 and Grant Assurance 24; and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "project" as defined by the California Environmental Quality Act ("CEQA") (California Public Resources Code §21065); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a "development" as defined by the California Coastal Act (California Public Resources Code §30106); and

BE IT FURTHER RESOLVED that the Board finds that this action is not a project that involves additional approvals or actions by the Federal Aviation Administration ("FAA") and, therefore, no formal review under the National Environmental Policy Act ("NEPA") is required.

PASSED, ADOPTED, AND APPROVED by the Board of the San Diego County Regional Airport Authority at a regular meeting this 3rd day of November 2022, by the following vote:

AYES: Board Members:

NOES: Board Members:

ABSENT: Board Members:

ATTEST:

TONY R. RUSSELL
DIRECTOR, BOARD SERVICES /
AUTHORITY CLERK

APPROVED AS TO FORM:

AMY GONZALEZ
GENERAL COUNSEL

Air Service Incentive Program (ASIP22)

The San Diego County Regional Airport Authority is pleased to offer this Air Service Incentive Program to support the expansion of new air service from San Diego International Airport. Qualifying carriers are invited to submit an incentive application for qualifying new service under one of the three (3) following tracks: New Domestic, New North America, and New Trans-Oceanic. Details on each program's eligibility requirements and incentives are below.

Definition of Terms:

- **Authority** or **SDCRAA** – The San Diego County Regional Airport Authority
- **Incentive Period** – The period of time airline qualifies to receive incentives
- **New Entrant Carrier** – an airline that has not served San Diego International Airport in the past five (5) years
- **Operational fees** – all fees and charges assessed by San Diego International Airport in order for the airline to serve a route including but not limited to landing fees, aircraft parking rental fees, aircraft parking position turn fees, aircraft parking overnight fees, terminal rental rates, joint use charges, common use fees and FIS charges
- **Operational credits** – the credits to airlines for the purpose of offsetting operational fees
- **SAN** - San Diego International Airport
- **SAN ASIP22** or **Program** – The Air Service Incentive Program detailed herein
- **Unserviced Airport** – An airport not currently served nonstop from SAN

Objectives:

- Increase SAN's network of nonstop destinations, providing enhanced air transportation services to the region and ease of access to and from the world
- Enhance passenger air service at SAN and increase airport revenue
- Enable fair access for new entrants and promote competition

Program Validity Period:

- The SAN ASIP22 shall be effective upon approval by the SDCRAA Board of Directors unless cancelled or amended.
- Regions currently open for program participation are listed in Table 2: Regions Currently Open for Incentives. The program participation table may be periodically amended by the Vice President / CRO based on air service priorities. The most recent table is available upon request.

Program Administration:

- The SAN ASIP22 shall be carried out in accordance with Federal statutes (49 U.S.C. § 47107(1)) and the FAA's Policy and Procedures Concerning the Use of Airport Revenue (64 Fed. Reg. 7696, February 16, 1999) (Revenue Use Policy). The Authority shall have the ability to modify or amend, in consultation with the FAA if necessary, any of the

Program Components set forth herein in order to comply with all applicable federal laws and regulations.

- Airlines wishing to participate in this program must submit an application outlining the proposed service and receive Authority confirmation and approval.
- Airlines must report to the Authority monthly enplanement numbers and/or frequencies for each participating route in the incentive program(s) at the same time the carrier submits the monthly air traffic report to the Authority.
- Operational credits will be issued quarterly provided carrier has filed schedules for the next three months or in the case of seasonal route has committed to fly the route in the next scheduled season.
- Should service be suspended prematurely, the Authority shall be reimbursed for all marketing funds expended.
- Should frequencies be materially less than stated on the SAN ASIP application on file (discrepancy greater than 25%), airline shall be responsible for a pro-rated reimbursement of any marketing funds received per the Authority's sole discretion and determination.
- Airlines currently participating in prior incentive programs shall be eligible to complete their existing incentive program.

Program Components:

- Operational Credit – Airlines will receive either an operational credit of all fees paid to SAN during the quarter or per enplaned passenger fee credit, not to exceed the total SAN operational fees of the proposed new route. The operational credits by type of service are outlined below.
- Marketing Support – Airlines may qualify for marketing expense reimbursements. The marketing incentive must be utilized solely for the purpose of promoting the new San Diego route, must be pre-approved in writing by SDCRAA prior to publication, and will be subject to editorial oversight by SDCRAA. Marketing reimbursements will only be given upon substantiated invoices from the air carrier.

New Air Service Programs Eligibility:

- Airline must be in good financial standing with the Authority.
- Airline must submit and receive confirmation of an approved SAN ASIP application.
- Not operated by the airline, its affiliates, or alliance partner within the last 18 months
- Must be regularly scheduled non-stop service to an unserved airport
- First airline to commence operations on the new route. Should two (2) or more airlines commence the same qualifying service within a three-month period of the qualifying carrier, all will be eligible for credit
- For domestic service, not transferred from one airport to another airport within the same metropolitan area as defined by standard census metropolitan statistical areas (MSA) or core-based statistical areas (CBSA)¹. For international service, not transferred from one airport to another airport within 100 miles / 160 km.
- Airline only eligible to receive marketing incentives if Airline, its affiliate or its alliance partner did not operate the route in the last five years
- No more than five (5) new trans-oceanic services (destinations in Africa, Asia, Central America, Europe, Oceania, and South America) can qualify in each year.

¹ Metropolitan Areas of New York City and Washington, DC exempt.

I. New Domestic

A. Incentive Period: The incentive period commences on the first day of operation of the new service and lasts for one year

B. Incentive Components:

- Operational Credit - \$5 credit per enplaned passenger at SAN for one (1) year, not to exceed total airport charges
- Marketing Support - up to \$35,000 in pre-approved reimbursable marketing expenses, pro-rated based on annual weekly frequencies per the table outlined below:
 - 5-7 flights per week average annual \$35,000
 - 3-4 flights per week average annual \$26,250
 - 1-2 flights or less per week average annual \$17,500

•

II. New North America (Destinations in Canada, Mexico or the Caribbean)

A. Incentive Period: The incentive period commences on the first day of operation and lasts for two years.

B. Incentive Components:

- Operational Credit - \$7.50 per enplaned passenger in SAN for year one, \$5 credit per enplaned passenger in SAN for year two
- Marketing Support - up to \$100,000, pro-rated based on annual weekly frequencies per the table outline below:
 - 5-7 flights per week average annual \$100,000
 - 3-4 flights per week average annual \$75,000
 - 1-2 flights or less per week average annual \$50,000

III. New Trans-Oceanic (Destinations in Africa, Asia, Central America, Europe, Oceania, or South America)

A. Incentive Period: The incentive period commences on the first day of operation and lasts for two years.

B. Incentive Components:

- For new entrant carriers** operating a single route to a trans-Oceanic destination:
 - 100% credit of all operational fees paid to SAN
- For existing carriers:
 - Operational Credit of \$30 per enplaned passenger in SAN
- Marketing Support - up to \$750,000 for year one, \$250,000 for year two pro-rated for less than year-round daily service based on annual weekly frequencies per the table outline below:
 - Year 1
 - 5-7 flights per week average annual \$750,000
 - 3-4 flights per week average annual \$562,500
 - 1-2 flights or less per week average annual \$375,000
 - Year 2
 - 5-7 flights per week average annual \$250,000
 - 3-4 flights per week average annual \$187,500
 - 1-2 flights or less per week average annual \$125,000

Table 1: Incentive Program Summary

	Operating Cost Credit	Marketing Support
Domestic (New Destination)	\$5 Per Enp – Year 1	Up to \$35K
North America (New Destination)	\$7.50 Per Enp – Year 1 \$5 Per Enp – Year 2	Up to \$100K –Year 1
A) Trans-Oceanic (New Destination Existing Carrier) or	\$30 Per Enp \$30 Per Enp – Year 2	Up to \$750K – Year 1 Up to \$250K – Year 2
B) Trans-Oceanic (New Entrant)	100% operational fee credit year 1 and 2	Up to \$750K – Year 1 Up to \$250K – Year 2

Table 2: Regions Currently Open for Incentives as of January 1, 2022

	Status
Domestic	Open
Africa	Open
Asia	Open
Canada	Open
Caribbean	Open
Central America	Open
Europe	Open
Mexico	Open
Oceania	Open
South America	Open

** New entrant carriers that begin service to a qualifying trans-Oceanic route and another non-qualifying route will receive operational fee credit based on the percentage of the enplanements on the qualifying route.

Board Communication

Date: November 3, 2022
To: Board Members
From: Tony R. Russell, Director, Board Services/ Authority Clerk
Subject: Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority

Authority Policy 3.30 (3)(b) and (4) require that travel and business expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved or pre-approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.

The attached reports are being presented to comply with the requirements of Policy 3.30.

TRAVEL EXPENSE REIMBURSEMENT

Kim Becker

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

Business and Travel Reimbursement Guidelines

Employee/Trip Information Date: _____

Name: Kimberly J. Becker Dept: 6 - Executive Division

Departure Date: 9/16/2022 Return Date: 9/20/2022 Report Due: 10/20/22

Destination: Minneapolis, MN

Business Purpose: ACI Annual Conference & Exhibition

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		9/16/22 Friday	9/17/22 Saturday	9/18/22 Sunday	9/19/22 Monday	9/20/22 Tuesday	9/21/22 Wednesday	9/22/22 Thursday	
Air Fare, Railroad, Bus	477.20								-
Conference Fees	875.00								-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare		80.10			25.76	29.81			135.67
Lodging		279.36	279.36	279.36	279.36				1,117.44
Telephone, Internet and Fax									-
Laundry									-
Miscellaneous:						174.99			174.99
<small>Kim had to take an earlier flight to return to San Diego. The change fee was \$90. There were no regular seats available, which required Kim to pay \$54.99 for a seat assignment. Kim also paid \$30 for her bag to be checked. Receipts are attached.</small>									-
	\$ 1,352.20								\$1,428.10

Expense items included in Per Diem:

Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

Enter Daily Per Diem Rate	GSA Per Diem for Domestic				US Dept of State Per Diem for International			
	9/16/22 Friday	9/17/22 Saturday	9/18/22 Sunday	9/19/22 Monday	9/20/22 Tuesday	9/21/22 Wednesday	9/22/22 Thursday	
Breakfast	\$18.00		18.00					36.00
Lunch	\$20.00	20.00						20.00
Dinner	\$36.00		36.00		36.00			108.00
Incidentals	\$5.00	5.00	5.00	5.00	5.00			25.00
Total M&IE	\$79.00							-
Approved Meal Exception Above Per Diem Rate ¹								-
Total Meal and Incidental Expenses	\$ 61.00	\$ 23.00	\$ 59.00	\$ 5.00	\$ 41.00			189.00

Explanation: Substantiation for exception should be attached	Trip Grand Total	2,969.30
	Less Cash Advance (Attach copy or Authority check)	
	Less Expenses Prepaid by Authority	1,352.20
	Due Traveler - if positive amount, prepare check request Due Authority - if negative, attach check payable to SDCRAA	\$1,617.10

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Diane Casey Ext.: 2445

Traveler's Signature: Kimberly J. Becker Date: Sep 30, 2022

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at it's meeting on _____

Clerk Signature: _____ Date: _____



Conference
Registration

Shop

Order Confirmation

Airports Council International - North America

1615 L Street N.W., Suite 300, Washington, DC 20036

Order Number 123372

Order Date 6/28/2022

Bill To Ms. Kimberly J. Becker

Payment Method VISA *****6785

Name on Card Diane Casey

Ship To Ms. Kimberly J. Becker
San Diego International Airport
PO Box 82776
San Diego, CA 92138-2776

Item	Quantity	Price	Total
2022 Annual Conference & Exhibition When: 9/17/2022 - 9/20/2022 Where: Minneapolis Convention Center 1301 2nd Ave S Minneapolis, MN 55404 United States Registration Option: Full Conference Registration	1	875.00	875.00
			9/17/2022

Item Total 875.00

TRANSACTION GRAND TOTAL 875.00

Payment Amount 875.00

A confirmation is being sent to: dcasey@san.org

Send another copy to

Send



Traveltrust
 374 North Coast Highway 101
 Encinitas, CA 92024
 760-635-1700

For a single calendar entry click [here](#)
Travel Itinerary

Passenger Names

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: LKBOML

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

Delta Air Lines - Flight Number 2988		Confirmation: HWV7M8
Departure: Fri, 09/16/2022 11:45 AM Departure City: San Diego, CA (SAN) Departing Terminal: TERMINAL 2 Status: Confirmed	Arrival: Fri, 09/16/2022 5:24 PM Arrival City: Minneapolis, MN (MSP) Arrival Terminal: TERMINAL 1 - LINDBERGH Class of Service: U - ECONOMY	Equipment: 321 Meal: Food for Purchase Travel Time: 3 hour(s) 39 minute(s) Add flight to Calendar Baggage Info Weather <div style="background-color: #cccccc; padding: 2px; text-align: center; font-weight: bold;">CHECK IN</div>
Seat Assignments: BECKER/KIMBERLY JANE - 31D FREQUENT FLYER NUMBER ██████████		

Delta Air Lines - Flight Number 2969		Confirmation: HWV7M8
Departure: Tue, 09/20/2022 3:54 PM Departure City: Minneapolis, MN (MSP) Departing Terminal: TERMINAL 1 - LINDBERGH Status: Confirmed	Arrival: Tue, 09/20/2022 5:44 PM Arrival City: San Diego, CA (SAN) Arrival Terminal: TERMINAL 2 Class of Service: V - ECONOMY	Equipment: 321 Meal: Food for Purchase Travel Time: 3 hour(s) 50 minute(s) Add flight to Calendar Baggage Info Weather <div style="background-color: #cccccc; padding: 2px; text-align: center; font-weight: bold;">CHECK IN</div>
Seat Assignments: BECKER/KIMBERLY JANE - 21D FREQUENT FLYER NUMBER ██████████		

Invoice Detail

Name: BECKER/KIMBERLY JANE		
Delta Air	Issue Date: 07/14/2022	
Lines Ticket: 0067777297901		Amount: \$447.20
Invoice Number: 5625863		
Service Fee: 8900824646929	Issue Date: 07/14/2022	Amount: \$30.00
		Total Fare: USD \$477.20
Your total has been charged to American Express ending In 1013		

General Remarks

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.

Kim took an earlier flight from MN - charge fee - \$90.00



Date of Purchase: Sep 19, 2022

Flight Receipt for Minneapolis/St Paul, MN to San Diego, CA

PASSENGER INFORMATION

KIMBERLYJANE BECKER
SkyMiles Number: 2078329006

Confirmation Number: HWV7M8
Ticket Number: 0062338494436

FLIGHT INFORMATION

Date and Flight	Status	Class	Seat/Cabin
MSP>SAN Tue 20Sep2022 DL 1465	FLWN	U	

DETAILED CHARGES

Air Transportation Charges

Base Fare: \$472.55 USD

Taxes, Fees & Charges:

United States - September 11th Security Fee(Passenger Civil Aviation Security Service Fee) (AY)	\$11.20 USD
United States - Transportation Tax (US)	\$35.45 USD
United States - Passenger Facility Charge (XF)	\$9.00 USD
United States - Flight Segment Tax (ZP)	\$9.00 USD

Total Price: \$537.20 USD

Balance Information

Total Ticket Price Difference:	USD90.00 USD
Service Charge:	USD0.00 USD
Balance Paid:	USD90.00 USD

Paid with MasterCard *****8006

Applied ECredit (0067777297901)	\$447.20
Paid with MasterCard *****8006	\$90.00

KEY OF TERMS

- Arrival date different than departure date
** - Check-in required
***- Multiple meals

F - Food available for purchase
L - Lunch
LV - Departs

For changed flight -
Seat Assignment -
\$54.99



Date of Purchase: Sep 19, 2022

Seats Receipt

PASSENGER INFORMATION

KIMBERLYJANE BECKER
SkyMiles Number: 2078329006

Confirmation Number: HWV7M8
Ticket Number: 0061537997061

BILLING AND INFORMATION

MAIN CABIN PREFERRED SEAT	\$54.99 USD
Taxes & Fees	\$0.00 USD

Total **\$54.99 USD** ✓

Paid with MasterCard *****8006

Retain this receipt for your records. This document provides information about specified fees or services you have been charged.

If purchasing Delta Sky Club memberships all Delta SkyMiles and Delta Sky Club rules apply. To review the rules, please visit Delta Sky Club.

All Delta Comfort+™ and Preferred seats are Nonrefundable. Important Note: If travel or check-in commences on a carrier other than Delta this receipt must be presented at the time of the service or fee will be used. Retain this receipt for your records.

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There were no seats available without an extra charge.

For changed flight
Baggage fee - \$30⁰⁰



Date of Purchase: Sep 15, 2022

Baggage Receipt

PASSENGER INFORMATION

KIMBERLYJANE BECKER
SkyMiles Number: 2078329006

Confirmation Number: HWV7M8
Ticket Number: 0064243395616

BILLING AND INFORMATION

EXCESS BAGGAGE	\$30.00 USD
Taxes & Fees	\$0.00 USD

Total **\$30.00 USD** ✓

Paid with MasterCard *****8006

Retain this receipt for your records. This document provides information about specified fees or services you have been charged.

If purchasing Delta Sky Club memberships all Delta SkyMiles and Delta Sky Club rules apply. To review the rules, please visit [Delta Sky Club](#).

All Delta Comfort+™ and Preferred seats are Nonrefundable. Important Note: If travel or check-in commences on a carrier other than Delta this receipt must be presented at the time of the service or fee will be used. Retain this receipt for your records.

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Hilton

HOTELS & RESORTS

HILTON MINNEAPOLIS

Name and Address

BECKER, KIMBERLY
[REDACTED]

Hotel Address

1001 MARQUETTE AVENUE SOUTH
MINNEAPOLIS, MN 55403-2440

Room 1228/D2
Arrival Date 09/16/22
Departure Date 09/20/22
Adult/Child 1/0
Room Rate \$245.00
Rate Plan C-ACINA
Honors # [REDACTED]
Airline:

Reservations
www.hilton.com or
1-800-HILTONS

Confirmation # 3264689092

09/20/22 PAGE 1

DATE	REFERENCE	DESCRIPTION	AMOUNT
09/16/22	10096570	GUEST ROOM <i>Room 09/16</i>	\$245.00
09/16/22	10096570	STATE OCCUPANCY TAX 6.875% <i>\$ 279.36</i>	\$16.84
09/16/22	10096570	CITY OCCUPANCY TAX 7.15%	\$17.52
09/17/22	10097652	GUEST ROOM <i>Room 09/17</i>	\$245.00
09/17/22	10097652	STATE OCCUPANCY TAX 6.875% <i>\$ 279.36</i>	\$16.84
09/17/22	10097652	CITY OCCUPANCY TAX 7.15%	\$17.52
09/18/22	10098828	GUEST ROOM <i>Room 09/18</i>	\$245.00
09/18/22	10098828	STATE OCCUPANCY TAX 6.875% <i>\$ 279.36</i>	\$16.84
09/18/22	10098828	CITY OCCUPANCY TAX 7.15%	\$17.52
09/19/22	10100208	GUEST ROOM <i>Room 09/19</i>	\$245.00
09/19/22	10100208	STATE OCCUPANCY TAX 6.875% <i>\$ 279.36</i>	\$16.84
09/19/22	10100208	CITY OCCUPANCY TAX 7.15%	\$17.52
09/20/22	10101240	*****0764	(\$1117.44)
		** BALANCE **	\$0.00

The on-line eFolio is a courtesy informational service, subject to [Privacy Policy](#) and [Site Usage](#); actual folio kept in hotel records.

Hilton



Hilton
HONORS

Casey Diane

09/16 - Transportation

From: Kim Becker [REDACTED]
Sent: Saturday, September 17, 2022 6:58 PM
To: Casey Diane
Subject: Fwd: Your ride with Ali on September 16

Ride for 6 airport staff. Tip coming soon.

SAN staff returning from dinner

Begin forwarded message:

- B Reed
- L Kaminetz
- M Harris
- M Drega
- K Becker
- R Redman

From: Lyft Receipts <no-reply@lyftmail.com>
Date: September 17, 2022 at 6:20:59 PM CDT
To: [REDACTED]
Subject: Your ride with Ali on September 16



SEPTEMBER 16, 2022 AT 5:51 PM

Thanks for riding with Ali!

100% of tips go to drivers. [Add a tip](#)

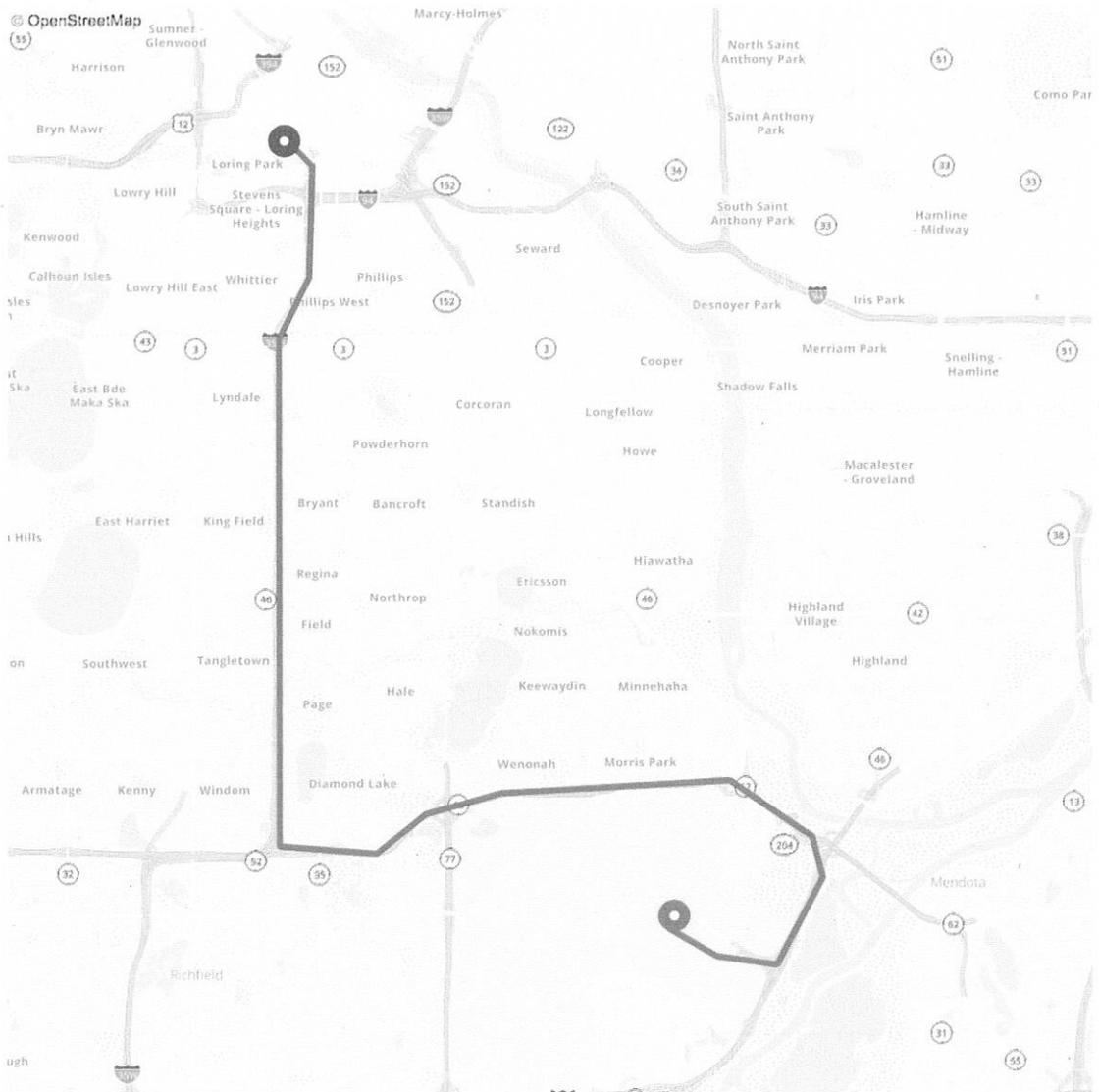
Lux Black XL fare (12.58mi, 24m 42s)	\$72.55
Fuel Surcharge	\$0.55

 MasterCard *0764

\$73.10

You've already paid for this ride.

This total may not match the charge on your account statement. The payment for this ride might be combined with any other rides you took on September 16, 2022. Keep in mind that the cost of this ride and the total charge may not reflect refunds, credits, or other changes.



- **Pickup 5:51 PM**
4901 Glumack Dr, St Paul, MN
- **Drop-off 6:16 PM**
S 11th St, Minneapolis, MN

TIP DRIVER

Casey Diane

From: Kim Becker [REDACTED]
Sent: Saturday, September 17, 2022 8:12 PM
To: Casey Diane
Subject: Fwd: Lyft Tip Increase Receipt

Tip

Begin forwarded message:

From: Lyft <receipts@lyftmail.com>
Date: September 17, 2022 at 9:04:02 PM CDT
To: [REDACTED]
Subject: Lyft Tip Increase Receipt



Tip Increase Receipt

Ride with Ali ending September 16 at 6:16 PM

Increase Tip	\$7.00
<hr/>	
Charges to MasterCard *0764:	\$7.00

© Lyft 2022
548 Market St., P.O. Box
68514
San Francisco, CA 94104



Questions? [Visit our Help Center](#)

Casey Diane

Subject: Dinner

Start: Sun 9/18/2022 6:30 PM
End: Sun 9/18/2022 8:30 PM

Recurrence: (none)

Meeting Status: Accepted

Organizer: Knack Sjohnna
Required Attendees: Reed, Brendan; Bishop Jessica; Becker Kimberly; Reese Chad; Harris Matt; Redman Ralph; Tanner Elliott; Kaminetz Lee; Brega Michelle

Categories: Offsite Business Meeting

Dinner attendees:

1. Chad Reese
2. Brendan Reed ✓
3. Ralph Redman ✓
4. Lee Kaminetz ✓
5. Denny Probst
6. Sjohnna Knack ✓
7. Matt Harris ✓
8. Michelle Brega ✓
9. Kim Becker ✓
10. Jessica Bishop
11. Elliott Tanner

9/15/22 – Note: waiting on confirmation of increased size of party.

Casey Diane

09/19 - Transportation

From: Kim Becker [REDACTED]
Sent: Monday, September 19, 2022 7:35 PM
To: Casey Diane
Subject: Fwd: Your ride with Abdirahman on September 19

Lyft to the evening event.

Begin forwarded message:

From: Lyft Receipts <no-reply@lyftmail.com>
Date: September 19, 2022 at 9:18:18 PM CDT
To: [REDACTED]
Subject: Your ride with Abdirahman on September 19



SEPTEMBER 19, 2022 AT 6:43 PM

Thanks for riding with Abdirahman!

100% of tips go to drivers. [Add a tip](#)

Lyft fare (3.02mi, 15m 50s)	\$11.22
Fuel Surcharge	\$0.55
Tip	\$2.00

 MasterCard *0764

\$13.77

You've already paid for this ride.

This total may not match the charge on your account statement. The payment for this ride might be combined with any other rides you took on September 19, 2022. Keep in mind that the cost of this ride and the total charge may not reflect refunds, credits, or other changes.

Casey Diane

09/19-Transportation

From: Kim Becker [REDACTED]
Sent: Monday, September 19, 2022 7:35 PM
To: Casey Diane
Subject: Fwd: Your ride with Robin on September 19

Lyft from evening event.

Begin forwarded message:

From: Lyft Receipts <no-reply@lyftmail.com>
Date: September 19, 2022 at 9:28:20 PM CDT
To: [REDACTED]
Subject: Your ride with Robin on September 19



SEPTEMBER 19, 2022 AT 9:10 PM

Thanks for riding with Robin!

100% of tips go to drivers. [Add a tip](#)

Lyft fare (1.51mi, 7m 13s)	\$9.44
Fuel Surcharge	\$0.55
Tip	\$2.00

 MasterCard *0764

\$11.99

You've already paid for this ride.

This total may not match the charge on your account statement. The payment for this ride might be combined with any other rides you took on September 19, 2022. Keep in mind that the cost of this ride and the total charge may not reflect refunds, credits, or other changes.

Casey Diane

09/20 - Transportation

From: Kim Becker [REDACTED]
Sent: Wednesday, September 21, 2022 10:43 AM
To: Casey Diane
Subject: Fwd: Your Tuesday morning trip with Uber

Final hotel to airport

Begin forwarded message:

From: Uber Receipts <noreply@uber.com>
Date: September 20, 2022 at 5:50:22 PM PDT
To: [REDACTED]
Subject: Your Tuesday morning trip with Uber

Uber

Total **\$29.81**
September 20, 2022

Total **\$29.81**

Trip fare **\$18.75**

Subtotal **\$18.75**

Booking Fee **\$3.21**

MSP Airport Surcharge **\$3.42**

Temporary Fuel Surcharge **\$0.55**

Tips

\$3.88

Payments



Visa ●●●●1275

\$25.93

9/20/22 7:10 PM



Visa ●●●●1275

\$3.88

9/20/22 7:50 PM

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MN 55403, US



8:36 AM

Concourse G Terminal 1,
Minneapolis-St. Paul
International Airport (MSP),
Saint Paul, MN 55111, US



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Uber Technologies
1515 3rd Street
San Francisco, CA 94158

FY 2022 Per Diem Rates for Minnesota

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Minneapolis / St. Paul	Hennepin / Ramsey	\$79	\$18	\$20	\$36	\$5	\$59.25
Standard Rate	Applies for all locations without specified rates	\$59	\$13	\$15	\$26	\$5	\$44.25

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 05/20/2022 DATE OF DEPARTURE/RETURN: 09/16/2022 / 09/20/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Minneapolis, MN

Business Purpose: ACI Annual Conference & Exhibition

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$ <u>450.00</u>
• Rental Car	\$ _____
• Other Transportation (Taxi, TNC, Train, Bus)	\$ <u>100.00</u>
• Auto (Gas, Parking/Tolls, Mileage)	\$ _____
B. Lodging	\$ <u>1,200.00</u>
C. Meals and Incidental Expenses (Per Diem)	\$ <u>400.00</u>
D. Seminar and Conference Fees	\$ <u>875.00</u>
E. Entertainment	\$ _____
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>3,025.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 5/20/22

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Arely Valenzuela, Assistant Authority Clerk I, certify that this document was approved
(Name of Clerk)

by the Executive Committee at its 06/27/2022 meeting.
(Meeting Date)



MINNEAPOLIS 2022

AIRPORTS COUNCIL INTERNATIONAL - NORTH AMERICA
ANNUAL CONFERENCE AND EXHIBITION
SEPTEMBER 17 - 20, 2022

FORWARD MOMENTUM

2022 ACI-NA ANNUAL CONFERENCE AND EXHIBITION

Preliminary Schedule of Events // Subject to Change

Unless specifically stated, all sessions take place at the Minneapolis Convention Center and are open to all registered attendees. Conference badges **MUST** be worn to the event for access.

FRIDAY, SEPTEMBER 16, 2022

12:00 PM - 1:30 PM	ACI-NA Executive Committee and Past Chairs Meeting <i>Invitation Only</i> 101 AB
2:00 PM - 5:00 PM	ACI-NA Executive Committee Meeting <i>Executive Committee Members Only</i> 101 AB
3:00 PM - 5:00 PM	Legal Affairs Steering Group Meeting <i>Steering Group Members Only</i> 101 CD
6:00 PM	ACI-NA Executive Committee and Past Chairs Dinner <i>Invitation Only</i>

SATURDAY, SEPTEMBER 17, 2022

7:30 AM - 6:30 PM	Check-In / Registration Exhibit Hall B Foyer
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MINNEAPOLIS 2022

AIRPORTS COUNCIL INTERNATIONAL - NORTH AMERICA
ANNUAL CONFERENCE AND EXHIBITION
SEPTEMBER 17 - 20, 2022

Preliminary Schedule of Events
Subject to Change
As of August 22, 2022

7:30 AM – 8:30 AM	Networking Breakfast <i>For Committee Workshop Attendees</i> <i>Seasons (Level 2)</i>
8:00 AM – 8:00 PM	Exhibition Hall Move-In <i>Exhibit Hall AB</i>
8:30 AM – 5:00 PM	Business Information Technology Committee Workshop <i>200 DEFG</i>
8:30 AM – 5:00 PM	Operations, Planning, Safety, Infrastructure, & Development Committee Workshop <i>200 ABC</i>
8:30 AM – 5:30 PM	Legal Affairs Committee Workshop <i>205</i>
8:30 AM – 5:00 PM	Environmental Affairs Committee Workshop <i>200 HIJ</i>
10:00 AM – 10:30 AM	AM Networking Break <i>For Committee Workshop Attendees</i> <i>Level 200 Atrium Foyer</i>
10:00 AM – 12:00 PM	Governance Review Committee Meeting <i>Invitation Only</i> <i>101 CD</i>
12:00 PM – 1:15 PM	Networking Lunch <i>For Committee Workshop Attendees</i> <i>Seasons (Level 2)</i>
✓ 12:15 PM – 1:15 PM	ACI-NA Board of Directors and Committee Chairs Luncheon <i>Invitation Only</i> <i>201 AB</i>
✓ 1:45 PM – 3:00 PM	ACI-NA Board of Directors Meeting <i>102 AF</i>
2:45 PM – 3:15 PM	PM Networking Break <i>For Committee Workshop Attendees</i> <i>Level 200 Atrium Foyer</i>
3:00 PM – 3:15 AM	ACI World Special Meeting of Members <i>Invitation Only</i> <i>102 AF</i>



MINNEAPOLIS 2022

AIRPORTS COUNCIL INTERNATIONAL - NORTH AMERICA
ANNUAL CONFERENCE AND EXHIBITION
SEPTEMBER 17 - 20, 2022

Preliminary Schedule of Events
Subject to Change
As of August 22, 2022

5:00 PM – 6:30 PM **Operations, Planning, Safety, Infrastructure, & Development (OPSID) Committee Workshop Steering Group Meeting**
101 CD

6:30 PM – 8:30 PM **Board of Directors and Leadership Reception** *Invitation Only*
Minneapolis Club

SUNDAY, SEPTEMBER 18, 2022

7:30 AM – 7:00 PM **Check-In / Registration**
Exhibit Hall B Foyer

8:00 AM – 8:45 AM **Exec-2-Exec Committee Breakfast**
Airport and WBP/Associates Board Executive Committee Members only
101 E

✓ 8:00 AM – 9:00 AM **Networking Breakfast**
Seasons (Level 2)

8:00 AM – 2:00 PM **Exhibition Hall Move-In**
Exhibit Hall BC

9:00 AM – 10:00 AM **The Perspective from Washington with ACI-NA Political Consultants** *U.S. Airport ORs Only*
102 AF

9:00 AM – 11:00 AM **CAC Large Airport Caucus Meeting** *Closed Meeting, CAC Members Only*
101 J

9:00 AM – 11:00 AM **CAC Small Airport Caucus Meeting** *Closed Meeting, CAC Members Only*
101 HI

9:00 AM – 12:00 PM **Human Resources Committee Steering Group Meeting**
101 E

9:00 AM – 12:00 PM **ACI-NA WBP/Associates Board of Directors Meeting**
101 FG

9:00 AM – 12:00 PM **Marketing, Communications and Customer Experience Committee Steering Group Meeting**
L 100 H



MINNEAPOLIS 2022

AIRPORTS COUNCIL INTERNATIONAL - NORTH AMERICA
ANNUAL CONFERENCE AND EXHIBITION
SEPTEMBER 17 - 20, 2022

Preliminary Schedule of Events
Subject to Change
As of August 22, 2022

- ✓ 9:00 AM - 3:00 PM **Commercial Management Committee Meeting**
L 100 FG

- 9:00 AM - 4:15 PM **Operations, Planning, Safety, Infrastructure, & Development (OPSID) Committee Workshop**
200 ABC

- 9:00 AM - 4:45 PM **Legal Affairs Committee Workshop**
205

- 9:00 AM - 4:15 PM **Business Information Technology Committee Workshop**
200 DEFG

- 9:00 AM - 4:15 PM **Environmental Affairs Committee Workshop**
200 HIJ

- 9:00 AM - 4:45 PM **Finance Committee Workshop**
102 BCDE

- 10:00 AM - 10:30 AM **AM Networking Break**
Level 200 Atrium Foyer

- 10:00 AM - 12:00 PM **Small Airports Committee Meeting**
L 100 IJ

- 10:00 AM - 12:00 PM **Medium Hub Committee Meeting** *Airport Members Only*
101 CD

- ✓ 10:00 AM - 12:00 PM **Large Hub Committee Meeting** *Airport Members Only*
101 AB

- 11:30 AM - 2:00 PM **Canadian Policy Council & Membership Meeting** *CAC Members Only*
101 HI

- ✓ 12:00 PM - 1:00 PM **Networking Lunch**
Seasons (Level 2)

- ✓ 1:00 PM - 2:30 PM **U.S. Policy Council Meeting**
102 AF



MINNEAPOLIS 2022

AIRPORTS COUNCIL INTERNATIONAL - NORTH AMERICA
ANNUAL CONFERENCE AND EXHIBITION
SEPTEMBER 17 - 20, 2022

Preliminary Schedule of Events
Subject to Change
As of August 22, 2022

- 1:00 PM – 4:00 PM **DEI Working Group** *Invitation Only*
101 CD
- 2:30 PM – 3:00 PM **PM Networking Break**
Level 200 Atrium Foyer
- 3:00 PM – 4:00 PM **Commissioners Committee Meeting**
101 FG
- 3:00 PM – 5:00 PM **Press Office Open**
M 100 D
- ✓ 4:00 PM – 4:45 PM **ACI-NA VIP Reception** *Invitation Only*
Level 200 Atrium Foyer
- ✓ 5:00 PM – 7:00 PM **Exhibition Hall Grand Opening** *Reception in Exhibit Hall*
Exhibit Hall BC

MONDAY, SEPTEMBER 19, 2022

- ✓ 7:30 AM – 10:00 AM **Exhibition Hall Open** *Networking Breakfast in Exhibit Hall From 7:30 AM - 9:00 AM*
Exhibit Hall BC
- 7:30 AM – 5:00 PM **Press Office Open**
M 100 D
- 7:30 AM – 7:00 PM **Check-In / Registration**
Exhibit Hall B Foyer
- 8:30 AM – 9:00 AM **On The Fly Stage**
Lavi Industries: Designing Effective Emergency Egress for Public Queues
- 8:30 AM – 9:30 AM **ACI-NA Women in Aviation Breakfast** *Invitation Only, RSVP Required*
200 DEFG
- 9:15 AM – 9:45 AM **On The Fly Stage**
MySmartPlans: Building with Clean Audit Ready Data: Story of KCI New Terminal



MINNEAPOLIS 2022

AIRPORTS COUNCIL INTERNATIONAL - NORTH AMERICA
ANNUAL CONFERENCE AND EXHIBITION
SEPTEMBER 17 - 20, 2022

Preliminary Schedule of Events
Subject to Change
As of August 22, 2022



10:00 AM – 11:30 AM

General Session I: Welcome and Opening Keynote Address
Ballroom A

Featured Keynote

Scott Pelley

*Award-Winning 60 Minutes Correspondent and
Former CBS Evening News Anchor and Managing Editor*



11:30 AM – 12:00 PM

ACI-NA Downes Award Presentation
Ballroom A

12:00 PM – 1:00 PM

PAC Luncheon *Invitation Only*
201 AB



12:00 PM – 3:00 PM

Exhibition Hall Open *Lunch Served in Exhibit Hall From 12:00 PM – 1:30 PM*
Exhibit Hall BC

12:15 PM – 12:35 PM

Solutions Showcase
Tellabs: Passive Optical LAN use case in Airports
Exhibit Hall BC

12:40 PM – 1:00 PM

Solutions Showcase
View, Inc.: Elevate People, Planet and Profit with Smart Building Technologies
Exhibit Hall BC

1:05 PM – 1:25 PM

Solutions Showcase
FiberTite Roof Systems: The Airport Experience: Roof System Performance is a Prerequisite
Exhibit Hall BC



1:30 PM – 2:30 PM

Diversity, Equity, Inclusion: Celebrating Action
Ballroom A

Many North American airports have embarked on planning and implementing comprehensive DEI plans, addressing all aspects of their operations and the communities they serve. Speakers on this panel represent different strategies and stages of progress in their DEI journeys. Learn about their experiences and gain insights on the challenges and successes of their programs.

Jason Terreri *Executive Director* Syracuse Regional Airport Authority
Cindy Nichol *Director of Airports* Sacramento County Airport System



2:30 PM – 3:00 PM

Airport Carbon Accreditation Ceremony
Ballroom A



MINNEAPOLIS 2022

AIRPORTS COUNCIL INTERNATIONAL - NORTH AMERICA
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SEPTEMBER 17 - 20, 2022

Preliminary Schedule of Events
Subject to Change
As of August 22, 2022

2:30 PM – 3:00 PM

Solutions Showcase

GrayMatter Software Services Pvt. Ltd.: The airport as an Integrated Digital Marketplace – Commercial Development and Retail Experience
Exhibit Hall BC

3:00 PM – 3:30 PM

PM Networking Break

Exhibit Hall BC Foyer

3:30 PM – 4:30 PM

Concurrent Education Sessions

Building Tomorrow's Airport Industry Leaders...Today

Ballroom A

With the rapid pace of change, having effective leaders at all levels of the organization is critical for the airport industry's future success. Hear from leading CEOs/Senior Executives about how they are building up their leaders and finding balance in times of uncertainty. This session will explore the critical leadership qualities necessary to address tomorrow's challenges, approaches to developing leaders in today's environment, and opportunities for industry collaboration.

Charles Everett *Director, Aviation Department* Port Authority of New York and New Jersey

Amy Spowart *President and CEO* National Aviation Hall of Fame

Derryl Benton *EVP Business Development* HMSHost

Kathleen Henderson *Director, Aviation Security and Committee Affairs* Canadian Airport Council

Moderated By:

Peter Gargiulo *President* 4QD Strategy Consulting LLC

Alison Mitchell *Workforce Development and Outreach Manager* Charlotte Douglas International Airport

Thinking Strategically About Airport Infrastructure

Ballroom B

An array of external pressures is changing airport infrastructure investment priorities in fundamental ways. Post-pandemic recovery trajectories; net zero carbon commitments; Environmental, Social, and Governance (ESG) considerations; and changing passenger expectations are just a few of these pressures that are requiring airport operators to strategically rethink their infrastructure needs and how best to meet them. In this session, gain the insights of airports, leading consultants, and investors as they explain how airports can prepare for a transition to new alternatives and what questions airports should be asking themselves and their stakeholders.

Carlos Ozores *Vice President & Managing Director-Aviation* ICF

Robert Hoxie *Chief Development Officer* City of Chicago Department of Aviation

Atif Saeed, AAE, IAP *Chief Financial Officer* Minneapolis-St. Paul Metropolitan Airports Commission

Mike Minerva *CEO* Conrac Solutions

Moderated By:

Justin Erbacci *CEO* Los Angeles World Airports



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As of August 22, 2022

Changes to the Air Service Landscape 102

Air service connectivity is the heart of the commercial aviation industry. For nearly three years, airports and airlines have faced unprecedented challenges in building back the business and meeting customer expectations. The air service landscape continues to evolve and while progress is made every day on the path toward recovery, many challenges remain. Hear from airline industry leaders who will share their perspectives on many issues including the current state of the airline industry, the future of small community air service, and opportunities for airports and airlines to collaborate for success.

Jude Bricker *Chief Executive Officer Sun Country Airlines*
Christina Cassotis *Chief Executive Officer Allegheny County Airport Authority*
Parm Sidhu *General Manager Abbotsford Airport*

Moderated By:

Kristina Bennett-Holmes *Deputy Director of Aviation, Commercial Development Louis Armstrong New Orleans International Airport*

✓ EWING Happy Hour
430-630
Ballroom

5:15 PM – 6:45 PM

Exhibition Hall Reception
Exhibit Hall BC

TUESDAY, SEPTEMBER 20, 2022

7:30 AM – 4:00 PM

Registration
Exhibit Hall B Foyer

8:00 AM – 9:30 AM

World Business Partner/Associate Member and Airport Director Roundtable Breakfast
Invitation Only, RSVP Required
200 DEFG

7:30 AM – 4:30 PM

Press Office Open
M 100 D

✓ 8:00 AM – 9:00 AM

Networking Breakfast
Ballroom A/B Foyer

✓ 9:30 AM – 10:30 AM

General Session II
Ballroom A

Featured Keynote
Ed Bastian
CEO
Delta Air Lines



MINNEAPOLIS 2022

AIRPORTS COUNCIL INTERNATIONAL - NORTH AMERICA
ANNUAL CONFERENCE AND EXHIBITION
SEPTEMBER 17 - 20, 2022

Preliminary Schedule of Events
Subject to Change
As of August 22, 2022

- ✓ 10:30 AM – 11:00 AM **Airport Membership Meeting**
Ballroom B
- ✓ 10:30 AM – 3:00 PM **Exhibition Hall Open** Lunch Served in Exhibit Hall From 11:30 AM – 1:00 PM
Exhibit Hall BC
- 11:00 AM – 11:30 AM **On The Fly Stage**
WSP: Citizens Broadband Radio Service
- 11:45 AM – 12:15 PM **On The Fly Stage**
ADB SAFEGATE: Intelligent Apron Management
- ✓ 12:00 PM – 1:00 PM **Government Affairs Updates**
Ballroom A
- Annie Russo *Chief Political and Congressional Strategy Officer ACI-NA*
Monette Pasher *President Canadian Airports Council*
- Moderated By:
Kevin M. Burke *President and CEO ACI-NA*
- 12:30 PM – 1:00 PM **On The Fly Stage**
Arup: San Francisco International Airport Zero Net Energy
- 1:00 PM – 1:20 PM **Solutions Showcase**
Cirium: Using Cirium's FMtraffic to Build a Persuasive Airline Route Case
Exhibit Hall BC
- 1:15 PM – 2:00 PM **Concurrent Education Sessions:**
- U.S. Regulatory Roundup – Latest Updates Impacting the Industry**
Ballroom A
- Moderated By:
Cindy Nichol *Director of Airports Sacramento County Airport System*
- Canadian Regulatory Roundup – Latest Updates Impacting the Industry** *Canadian Airports Only*
Ballroom B
- 1:30 PM – 2:00 PM **On The Fly Stage**
Nokia: Industry 4.0 Connectivity to Enhance Airport Services



MINNEAPOLIS 2022

AIRPORTS COUNCIL INTERNATIONAL - NORTH AMERICA
ANNUAL CONFERENCE AND EXHIBITION
SEPTEMBER 17 - 20, 2022

Preliminary Schedule of Events
Subject to Change
As of August 22, 2022

2:15 PM – 2:45

On The Fly Stage

Cyball Inc.: Securing Airports From Devastating Cyber Attacks and Driving Business Growth

2:15 PM – 3:00 PM

Transnational Security & Facilitation Session

Ballroom B

Darby LaJoye *Executive Assistant Administrator for Security Operations* Transportation Security Administration

Denis Vinette *Vice President, Travellers Branch* Canadian Border Services Agency

Gord Kenny *Director, Central Region* Canadian Air Transport Security Agency

3:00 PM – 7:00 PM

Exhibition Hall Move-Out

Exhibit Hall BC

3:15 PM – 4:15 PM

Chair's Reception and Recognition Ceremony

102

6:30 PM – 10:00 PM

Closing Night Event

Orchestra Hall

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

[Policy 3.30 - Business and Travel Expense Reimbursement](#)

[Business and Travel Reimbursement Guidelines](#)

Employee/Trip Information

Date: _____

Name: Kimberly J. Becker Dept: 6 - Executive Division
 Departure Date: 10/13/2022 Return Date: 10/16/2022 Report Due: 11/15/22
 Destination: Cincinnati, OH
 Business Purpose: Executive Women in Airports Annual Gathering

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		10/13/22 Thursday	10/14/22 Friday	10/15/22 Saturday	10/16/22 Sunday	10/17/22 Monday	10/18/22 Tuesday	10/19/22 Wednesday	
Air Fare, Railroad, Bus									-
Conference Fees									-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare		35.49			35.64				71.13
Lodging		234.83	234.83	234.83					704.49
Telephone, Internet and Fax									-
Laundry									-
Miscellaneous:									-
Note - The airfare for this trip is part of a three-conference itinerary. The flight expense was submitted on the expense report for the AAAE-NAC Conference in Orlando (10/08 - 10/12/22).									-
	\$ -								\$ 775.62

Expense items included in Per Diem:

Meals & Incidental Expenses (M&IE) Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

[GSA Per Diem for Domestic](#)

[US Dept of State Per Diem for International](#)

Enter Daily Per Diem Rate	10/13/22	10/14/22	10/15/22	10/16/22	10/17/22	10/18/22	10/19/22	
	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	
Breakfast	\$17.00		17.00					34.00
Lunch	\$18.00		18.00					18.00
Dinner	\$34.00							-
Incidentals	\$5.00	5.00	5.00					15.00
Total M&IE	\$74.00							-

Approved Meal Exception Above Per Diem Rate¹

Total Meal and Incidental Expenses \$ 40.00 \$ 5.00 \$ 22.00 \$ - 67.00

Explanation: Substantiation for exception should be attached

Trip Grand Total	775.62
LESS CASH ADVANCE (Attach copy of Authority check)	
Less Expenses Prepaid by Authority	-
Due Traveler - if positive amount, prepare check request	842.62
Due Authority - if negative, attach check payable to SDCRAA	\$ -775.62

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Diane Casey Ext.: 2445

Traveler's Signature: Kimberly J. Becker Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at its meeting on _____
 Clerk Signature: _____ Date: _____

Casey Diane

From: Scott Mackerley <scott@traveltrust.com>
Sent: Monday, August 8, 2022 8:00 AM
To: Casey Diane; smackerley@traveltrust.com; edocs@traveltrust.com; tripalerts@traveltrust.com
Subject: SCHEDULE CHANGE/CINCINNATI TO LAS VEGAS NOW AT 640AM
Attachments: WZTAEI.pdf; WZTAEI.txt

Created 8/8/2022 7:59 AM PDT



Traveltrust
374 North Coast Highway 101
Encinitas, CA 92024
760-635-1700



For a single calendar entry click [here](#)

Travel Itinerary

Passenger Names

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: WZTAEI

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or [CDC.gov](https://www.cdc.gov) for the latest in travel requirements and restrictions.

Alaska Airlines - Flight Number 0760 Confirmation: YGTXCX

Departure: Sat, 10/8/2022 8:20 AM	Arrival: Sat, 10/8/2022 4:08 PM	Equipment: 7M9
Departure City: San Diego, CA (SAN)	Arrival City: Orlando, FL (MCO)	Travel Time: 4 hour(s) 48 minute(s)
Departing Terminal: TERMINAL 2	Arrival Terminal:	Add flight to Calendar
Status: Confirmed	Class of Service: Q - Economy	Baggage Info
		Weather
		CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 10C
AISLE SEAT CONFIRMED
FREQUENT FLYER NUMBER [REDACTED]

American Airlines - Flight Number 2898 Confirmation: TRXDDA

Departure: Thu, 10/13/2022 10:33 AM	Arrival: Thu, 10/13/2022 12:19 PM	Equipment: 321
Departure City: Tampa, FL (TPA)	Arrival City: Charlotte, NC (CLT)	Travel Time: 1 hour(s) 46 minute(s)
Departing Terminal:	Arrival Terminal:	Add flight to Calendar
Status: Confirmed	Class of Service: V - Economy	Baggage Info
		Weather
		CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 09C
MAIN CABIN EXTRA AISLE SEAT CONFIRMED
FREQUENT FLYER NUMBER [REDACTED]

American Airlines - Flight Number 3331 Confirmation: TRXDDA

Departure: Thu, 10/13/2022 1:35 PM	Arrival: Thu, 10/13/2022 2:56 PM	Equipment: E75
Departure City: Charlotte, NC (CLT)	Arrival City: Cincinnati, OH (CVG)	Travel Time: 1 hour(s) 21 minute(s)
Departing Terminal:	Arrival Terminal:	Add flight to Calendar
Status: Confirmed	Class of Service: V - Economy	Baggage Info
		Operating Carrier Baggage Info
		Weather
		CHECK IN

Operated By ENVOY AIR AS AMERICAN EAGLE
Seat Assignments: BECKER/KIMBERLY JANE - 09C
 MAIN CABIN EXTRA AISLE SEAT CONFIRMED
 FREQUENT FLYER NUMBER [REDACTED]

Delta Air Lines - Flight Number 1042 Confirmation: G3F73S

Departure: Sun, 10/16/2022 6:40 AM	Arrival: Sun, 10/16/2022 7:54 AM	Equipment: 739
Departure City: Cincinnati, OH (CVG)	Arrival City: Las Vegas, NV (LAS)	Meal: Food for Purchase
Departing Terminal:	Arrival Terminal: TERMINAL 1	Travel Time: 4 hour(s) 14 minute(s)
Status: Confirmed	Class of Service: K - Economy	Add flight to Calendar
		Baggage Info
		Weather
		CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 23C
 AISLE SEAT CONFIRMED
 FREQUENT FLYER NUMBER [REDACTED]

Southwest Airlines - Flight Number 1161 Confirmation: 3DXV7C

Departure: Wed, 10/19/2022 8:00 AM	Arrival: Wed, 10/19/2022 9:05 AM	Equipment: 738
Departure City: Las Vegas, NV (LAS)	Arrival City: San Diego, CA (SAN)	Travel Time: 1 hour(s) 5 minute(s)
Departing Terminal: TERMINAL 1	Arrival Terminal: TERMINAL 1	Add flight to Calendar
Status: Confirmed	Class of Service: V - Economy	Baggage Info
		Weather
		CHECK IN

Seat Assignments:
 OPEN SEATING ON SOUTHWEST
 FREQUENT FLYER NUMBER [REDACTED]

Invoice Detail

Name: BECKER/KIMBERLY JANE		
Alaska	Issue Date: 06/30/2022	Amount: \$227.60
Airlines Ticket: 0277774873908		
Invoice Number: 5624567		
Service Fee: 8900824183525	Issue Date: 06/30/2022	Amount: \$30.00
Name: BECKER/KIMBERLY JANE		
American	Issue Date: 06/30/2022	Amount: \$293.10
Airlines Ticket: 0017774873909		
Invoice Number: 5624568		
Name: BECKER/KIMBERLY JANE		
Delta Air	Issue Date: 06/30/2022	Amount: \$318.60
Lines Ticket: 0067774873910		
Invoice Number: 5624569		
Name: BECKER/KIMBERLY JANE		
Southwest	Issue Date: 06/30/2022	Amount: \$0.00
Airlines Ticket: 5267774873915		
Invoice Number: 5624574		
	<i>See Exchange Detail</i>	

Early Bird Check In 1 3333333333 30JUN22

Amount: \$20.00

1

Total Fare:USD \$889.30

Your total has been charged to American Express ending In 1013

Exchange Detail

New Ticket Number: 5267774873915 Issue Date: 6/30/2022

New Airfare: \$48.98

Original Ticket Number: 5267697325877

Original Airfare: -\$193.98

Airline Change Fee: \$0.00

Amount Charged: \$0.00

General Remarks

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.



Invoice

Hotel Covington
638 Madison Avenue
Covington KY 41011
United States of America

Becker, Kimberly

Invoice Date: 10/16/2022
Invoice Number: 147129

Arrival Date: 10/13/2022
Departure Date: 10/16/2022
Room Number: 604
Confirmation Number: 209325
Invoice Currency: USD

Table with columns: Date of Charge, Charge Description, Charge Amount, Credit Amount. Includes handwritten notes like 'Room 10/13' and 'Room 10/14'. Summary rows include Total Charge (\$704.49), Total Credits (\$704.49), Net Amount (\$627.00), and Balance (\$0.00).

Casey Diane

10/13 - Transportation

Subject:

FW: Your ride with Patrick on October 13

Airport to Hotel

Begin forwarded message:

From: Lyft Receipts <no-reply@lyftmail.com>

Date: October 13, 2022 at 3:55:59 PM EDT

To: Becker Kim <kjbecker@san.org>

Subject: Your ride with Patrick on October 13



OCTOBER 13, 2022 AT 3:25 PM

Thanks for riding with Patrick!

100% of tips go to drivers. [Add a tip](#)

Lyft fare (11.97mi, 22m 31s)

\$30.86

Tip

\$4.63



PayPal account

\$35.49



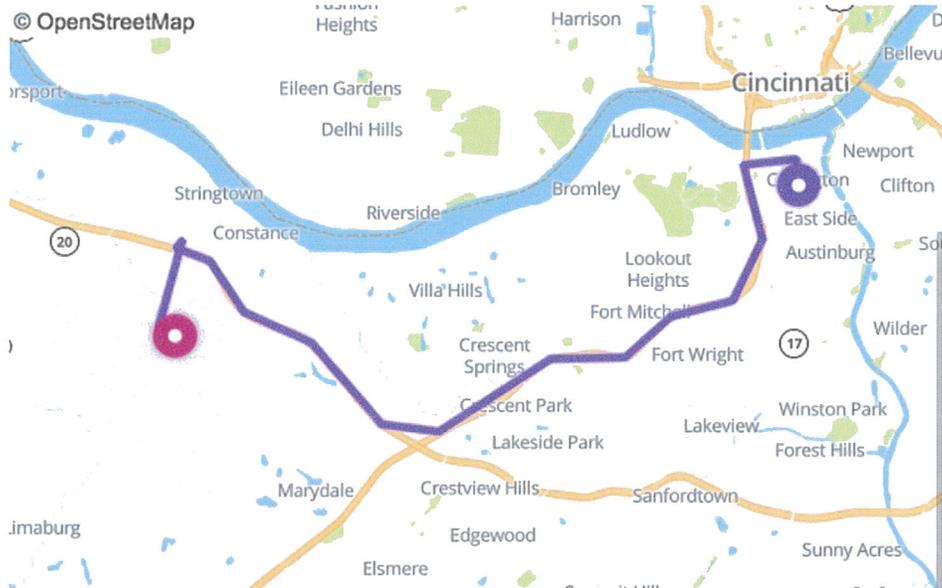
- **Pickup 3:25 PM**
3230 Loomis Rd Hebron, KY
- **Drop-off 3:47 PM**
638 Madison Ave, Covington, KY

Trip Purpose: to hotel
Expense Code: EWIA



Oct 16, 2022, 5:45 AM

10/16 Transportation
Hotel to Airport



Your Trip

	638 Madison Ave	Pickup
	Covington	5:45 AM
	2939 Terminal Dr	Drop-off
	Hebron	6:05 AM

Payment

\$35.64

Lyft fare (12.82mi, 20m 10s) **\$30.99**

Tip **\$4.65**



Business

PayPal • Business profile



Your payment method has already been charged. Changing profiles here will not affect the payment method used for this ride.

FY 2022 Per Diem Rates for Cincinnati, Ohio

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Cincinnati	Hamilton / Clermont	\$74	\$17	\$18	\$34	\$5	\$55.50

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 06/21/2022 DATE OF DEPARTURE/RETURN: 10/13/2022 / 10/16/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Cincinnati, OH

Business Purpose: Executive Women in Airports Annual Retreat

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>1,300.00</u>
• Rental Car	\$ _____
• Other Transportation (<i>Taxi, TNC, Train, Bus</i>)	\$ <u>150.00</u>
• Auto (<i>Gas, Parking/Tolls, Mileage</i>)	\$ _____
B. Lodging	\$ <u>750.00</u>
C. Meals and Incidental Expenses (<i>Per Diem</i>)	\$ <u>300.00</u>
D. Seminar and Conference Fees	\$ _____
E. Entertainment	\$ _____
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>2,500.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 6/21/22

CERTIFICATION BY ADMINISTRATOR (*If Administrator is Executive Committee, Clerk certifies below.*)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Arely Valenzuela, Assistant Authority Clerk I, certify that this document was approved
(Name of Clerk)

by the Executive Committee at its 06/27/2022 meeting.
(Meeting Date)

**EWIA Event – Northern Kentucky / Cincinnati Ohio
October 13-16, 2022**

GROUP AGENDA

Thursday, October 13th

Various Times of guests arriving at CVG / Covington
Individuals securing own transportation to Hotel Covington (638 Madison Ave, Covington)
6:30p – Dinner reservations at Hotel Restaurant - Coppins

Friday, October 14th

8:30a Breakfast (private room off lobby) - Schleper Room
9:00a Guest Speaker(s)
Colene Elridge; Owner, Be More Consulting
11:15a Transportation pick up - 11:30a lunch reservations at Moerlein Lager House
1:15p Transportation pick up - 1:30p guided tour of National Underground Railroad Freedom Center
3:00p Transportation pick up - 3:30p guided tour and tasting at New Riff Distillery (bourbon distillery)
5:00p Transportation pick up to return to hotel
6:15p Transportation pick up - 6:30p dinner reservations at Mama's on Main (Covington)

8:45 Transportation pickup to return to hotel

Saturday, October 15th

8:00a Transportation pick up – 8:15a breakfast at Maplewood Kitchen and Bar
9:15a Transportation pick-up - 9:30a reservations for Van Gogh Cincinnati: The Immersive Experience
10:45a Transportation pick-up - 11a Washington Park (city flea event) outdoor event
12:00p Transportation pick up - 12:15p lunch reservations at Pepp & Deloris
2:15p Transportation pick up to return to hotel
3:00p to 4:30p - Cocktail class – Lounge/Lobby area of Hotel Covington
6:00p Transportation pick up - 6:30p dinner reservations at Royce Restaurant
TBD After dinner walk downtown to view BLINK event <https://blinkcincinnati.com/>
10:00p Transportation pick up to return to hotel

Sunday, October 16th

9:00a Breakfast (optional) at Hotel Restaurant-Coppins

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

[Policy 3.30 - Business and Travel Expense Reimbursement](#)

[Business and Travel Reimbursement Guidelines](#)

Employee/Trip Information

Name: Kimberly J. Becker Dept: 6 - Executive Division Date: _____
 Departure Date: 10/16/2022 Return Date: 10/19/2022 Report Due: 11/18/22
 Destination: Las Vegas, NV
 Business Purpose: World Routes Conference

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		10/16/22 Sunday	10/17/22 Monday	10/18/22 Tuesday	10/19/22 Wednesday	10/20/22 Thursday	10/21/22 Friday	10/22/22 Saturday	
Air Fare, Railroad, Bus									-
Conference Fees	2,313.00								-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare		38.51		21.59	40.11				100.21
Lodging		318.59	310.66	310.66					939.91
Telephone, Internet and Fax									-
Laundry									-
Miscellaneous:									-
Note - The airfare for this trip is part of a three-conference itinerary. The flight expense was submitted on the expense report for the AAAE-NAC Conference in Orlando (10/08 - 10/12/22).									
\$ 2,313.00									\$1,040.12

Expense items included in Per Diem:

Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

	Enter Daily Per Diem Rate	US Dept of State Per Diem for International							
		10/16/22 Sunday	10/17/22 Monday	10/18/22 Tuesday	10/19/22 Wednesday	10/20/22 Thursday	10/21/22 Friday	10/22/22 Saturday	
Breakfast	\$16.00	16.00	16.00	16.00	16.00				64.00
Lunch	\$17.00				17.00				17.00
Dinner	\$31.00	31.00	31.00	31.00					93.00
Incidentals	\$5.00	5.00	5.00	5.00	5.00				20.00
Total M&IE	\$69.00								-
Approved Meal Exception Above Per Diem Rate ¹									-
Total Meal and Incidental Expenses		\$ 52.00	\$ 52.00	\$ 52.00	\$ 38.00				194.00

Explanation: Substantiation for exception should be attached	Trip Grand Total	3,547.12
	Less Cash Advance (Attach copy of Authority check)	
	Less Expenses Prepaid by Authority	2,313.00
	Due Authority - if negative, attach check payable to SDCRAA	\$1,234.12

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Diane Casey Ext.: 2445
 Traveler's Signature: Kimberly J. Becker Date: 10/20/22

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at its meeting on _____
 Clerk Signature: _____ Date: _____

Thank you! You've completed your event registration

Thank you for registering for **Routes World 2022**. Your details have been submitted to our events team for review. We will be in touch with your full confirmation in due course.

Your booking reference: **62BB57D086940**

Routes World 2022

Las Vegas, USA • 16 - 18 October 2022

Kimberly Becker

Airport Delegate (10-25m pax) - No meetings

£1,885.00

Total Cost

£1,885.00

Key Dates

Ensure you don't miss a thing, by saving all the key dates for the events you're attending by clicking the button below.

\$ 2,313.00
USD

 Save Key Dates

Key Contacts



Paul Hibbert

Account Director, North America

t: +1 646 4632654

e: paul.hibbert@informa.com

Share Your Attendance

Casey Diane

From: support@cybersource.com
Sent: Tuesday, July 26, 2022 11:03 AM
To: Casey Diane
Subject: Order Confirmation



Receipt

Date: 26-07-2022
Order Number: 413ddc9a-
aad5-4042-aa9c-c8e0b9143249

Billing Information

San Diego International Airport
Diane Casey
P.O. Box 82776
San Diego
CA
US
92138

dcasey@san.org

Payment Details

Visa
xxxxxxxxxxxx6785

Order Total

Total amount £1,885.00

Please keep a copy of this receipt for your records

INVOICE



Transaction:	10365748
Transaction Date:	05-JUL-2022
Account:	65548141
P.O.:	
Your VAT No.:	
Client Name:	
Related Transaction:	

Routes World 2022
Las Vegas Convention Center
16-OCT-2022 - 18-OCT-2022

Informa Markets (UK) Limited
Receipts Section
Sheepen Place
Colchester
Essex
CO3 3LP
United Kingdom

Contact:	EMEA Credit Control
Telephone:	+44 207921 8506
Fax:	
Email:	emeacreditcontrol@informa.com

Accounts Payable
San Diego International Airport
PO BOX 82776
San Diego CA 92138
United States

Order/Contract	Order Date	Salesperson	Payment Terms	Due Date
1454997	04-JUL-2022	No Sales Credit	Invoice amount due by return	19-JUL-2022

Description	Quantity	Price	% this Invoice	VAT IDs	Net	VAT	Total
Conference Admissions Airport 10-25m pax NM - Base Price 2 Contact Name: Kimberly Becker Kimberly Becker	1	1,885.00	100	a	1,885.00	0.00	1,885.00
Total Amount				GBP	1,885.00	0.00	1,885.00

**SDCRAA
PAYMENT
AUTHORIZED**
 All Items Partial
 By Diane Casey
 DATE 07/13/2022

ID	Our Registration	Tax Code	Tax Rate	Tax Amount	Local Amount	Exchange Rate
a	GB365462636	GB_AR_OUT OF SCOPE	0%	GBP 0.00	GBP 0.00	1

Outside the scope of VAT

Informa Markets (UK) Limited 5 Howick Place London, SW1P 1WG, United Kingdom

Please send back the remittance advice below to ensure prompt allocation to your account.

Remittance Advice

Email Remittances:
remittances@informa.com

Account: 65548141

Invoice: 10365748

Payer: San Diego International Airport

Informa Markets (UK)
Limited
Receipts Section
Sheepen Place
Colchester
Essex
CO3 3LP
United Kingdom

Amount: GBP 1,885.00

Electronic Transfer:

Bank: Lloyds Bank PLC
Branch: City Office Gillingham
Account No.: 01550565
Account Name: Informa Markets (UK) Limited
Sort Code: 300002
SWIFT: LOYDGB2L
IBAN: GB18LOYD30000201550565

Credit Cards:

To make payment via credit card,
please call us on: +44 207921 8506

Cheques made payable to:
Informa Markets (UK) Limited



Traveltrust
374 North Coast Highway 101
Encinitas, CA 92024
760-635-1700

For a single calendar entry click [here](#)

Travel Itinerary

Passenger Names

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: WZTAEI

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

AA American Airlines - Flight Number 2898		Confirmation: TRXDDA
Departure: Thu, 10/13/2022 10:33 AM Departure City: Tampa, FL (TPA) Departing Terminal: Status: Confirmed	Arrival: Thu, 10/13/2022 12:19 PM Arrival City: Charlotte, NC (CLT) Arrival Terminal: Class of Service: V - ECONOMY	Equipment: 321 Travel Time: 1 hour(s) 46 minute(s) Add flight to Calendar Baggage Info Weather CHECK IN
Seat Assignments: BECKER/KIMBERLY JANE - 09C MAIN CABIN EXTRA AISLE SEAT CONFIRMED FREQUENT FLYER NUMBER [REDACTED]		

AA American Airlines - Flight Number 3331		Confirmation: TRXDDA
Departure: Thu, 10/13/2022 1:35 PM Departure City: Charlotte, NC (CLT) Departing Terminal: Status: Confirmed	Arrival: Thu, 10/13/2022 2:56 PM Arrival City: Cincinnati, OH (CVG) Arrival Terminal: Class of Service: V - ECONOMY	Equipment: E75 Travel Time: 1 hour(s) 21 minute(s) Add flight to Calendar Baggage Info Operating Carrier Baggage Info Weather CHECK IN
Operated By ENVOY AIR AS AMERICAN EAGLE Seat Assignments: BECKER/KIMBERLY JANE - 09C MAIN CABIN EXTRA AISLE SEAT CONFIRMED FREQUENT FLYER NUMBER [REDACTED]		

Delta Air Lines - Flight Number 1042		Confirmation: G3F73S
Departure: Sun, 10/16/2022 6:40 AM Departure City: Cincinnati, OH (CVG) Departing Terminal: Status: Confirmed	Arrival: Sun, 10/16/2022 7:53 AM Arrival City: Las Vegas, NV (LAS) Arrival Terminal: TERMINAL 1 Class of Service: K - ECONOMY	Equipment: 739 Meal: Food for Purchase Travel Time: 4 hour(s) 13 minute(s) Add flight to Calendar Baggage Info Weather CHECK IN
Seat Assignments: BECKER/KIMBERLY JANE - 23C AISLE SEAT CONFIRMED FREQUENT FLYER NUMBER [REDACTED]		

Southwest Airlines - Flight Number 2063		Confirmation: 3DXV7C
Departure: Wed, 10/19/2022 2:40 PM Departure City: Las Vegas, NV (LAS) Departing Terminal: TERMINAL 1 Status: Confirmed	Arrival: Wed, 10/19/2022 3:50 PM Arrival City: San Diego, CA (SAN) Arrival Terminal: TERMINAL 1 Class of Service: D - ECONOMY	Equipment: 73W Travel Time: 1 hour(s) 10 minute(s) Add flight to Calendar Baggage Info Weather CHECK IN
Seat Assignments: FREQUENT FLYER NUMBER [REDACTED]		

Invoice Detail

Name: BECKER/KIMBERLY JANE			
Alaska	Issue Date: 06/30/2022		
Airlines Ticket: 0277774873908			Amount: \$227.60
Invoice Number: 5624567			
Service Fee: 8900824183525	Issue Date: 06/30/2022		Amount: \$30.00
Name: BECKER/KIMBERLY JANE			
American	Issue Date: 06/30/2022		
Airlines Ticket: 0017774873909			Amount: \$293.10
Invoice Number: 5624568			
Service Fee: 8900828366411	Issue Date: 10/10/2022		Amount: \$30.00
Name: BECKER/KIMBERLY JANE			
Delta Air	Issue Date: 06/30/2022		
Lines Ticket: 0067774873910			Amount: \$318.60
Invoice Number: 5624569			
Name: BECKER/KIMBERLY JANE			
Southwest	Issue Date: 10/10/2022	<i>See Exchange Detail</i>	
Airlines Ticket: 5267863965667			Amount: \$10.00
Invoice Number: 5636124			
Early Bird Check In 1 3333333333 1 30JUN22			Amount: \$20.00
			Total Fare:USD \$929.30
Your total has been charged to American Express ending In 1013			

Exchange Detail

New Ticket Number:	5267774873915	Issue Date: 6/30/2022	New Airfare: \$48.98
Original Ticket Number:	5267697325877		Original Airfare: -\$193.98
			Airline Change Fee: \$0.00
			Amount Charged: \$0.00
New Ticket Number:	5267863965667	Issue Date: 10/10/2022	New Airfare: \$58.98
Original Ticket Number:	5267774873915		Original Airfare: -\$48.98
			Airline Change Fee: \$0.00
			Amount Charged: \$10.00

General Remarks

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.



Kimberly Becker

[REDACTED]

[REDACTED]
San Diego, CA 92104

Company Name

Group Name

ROUTES WORLD 2022 - ROH
DELEGATE

Room No. 27389
Arrival 10-16-22
Departure 10-18-22
CRS Confirmation 3270608517-270600393
Folio No.
Confirmation No. 19106321
Page No. 1 of 1

Date	Description	Charges	Credits
10-16-22	Deposit Transferred at Check In		310.66
10-16-22	Deposit Transferred at Check In		7.93
10-16-22	Room Charge	246.00	
10-16-22	Room Tax 13.38%	32.91	
10-16-22	Resort Fee	35.00	
10-16-22	Resort Fee Tax 13.38%	4.68	
10-17-22	Room Charge	239.00	
10-17-22	Room Tax 13.38%	31.98	
10-17-22	Resort Fee	35.00	
10-17-22	Resort Fee Tax 13.38%	4.68	
10-18-22	Master Card XXXXXXXXXXXX0764 XX/XX		310.66
		Total Charges	629.25
		Total Credits	629.25
		Balance	0.00

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.



Kimberly Becker

3138 Laurel St

San Diego, CA 92104

Company Name

Group Name

ROUTES WORLD 2022 - ROH
DELEGATE

Room No. 27389
Arrival 10-18-22
Departure 10-19-22
CRS Confirmation 3277050645-278050012
Folio No. 691448
Confirmation No. 20334075
Page No. 1 of 1

Date	Description	Charges	Credits
10-18-22	Deposit Transferred at Check In		310.66
10-18-22	Room Charge	239.00	
10-18-22	Room Tax 13.38%	31.98	
10-18-22	Resort Fee	35.00	
10-18-22	Resort Fee Tax 13.38%	4.68	
		Total Charges	
		310.66	
		Total Credits	310.66
		Balance	0.00

Room 10/18
\$ 310.66

I agree that I am personally liable for payment of this account, and if this person, company or association indicated does not settle within a reasonable period, my liability for payment should be joint and several with such person, company or association.

10/16 - Transportation
Airport to Hotel

Vehicle ID: 1400
Driver ID: 109345
Name: Amare Berlin
10/16/22 12:36 PM
.....
18579
Trip # 10/16/22 12:23 PM
Start 10/16/22 12:36 PM
End 10/16/22 12:36 PM
Fare \$25.76
Fare \$2.40
Red'd Airport Fee \$3.00
CC Convenience Fee

Subtotal \$31.16
Excise Tax \$0.93
Tip \$6.42

Total \$38.51
.....
CREDIT CARD \$38.51
*****0764
Auth Code 38560Z
PURCHASE APPROVED
Method: Chip
Mastercard
AID: A0000000041010
APC: 0088
CID: 3025A4877C17E767
TERMINAL: T262022576
MERCHANT: 844167307884
CARDHOLDER ACKNOWLEDGES
RECEIPT OF FUNDS IN THE
AMOUNT OF THE TOTAL
INDICATED AND AGREES TO
PERFORM THE OBLIGATIONS
NOTED IN THE
CARDHOLDER'S AGREEMENT
WITH THE ISSUER

Casey Diane

10/18 - Transportation
Convention Center to
Hotel

Subject: Lyft - Your ride with Michael on October 18

Begin forwarded message:

From: Lyft Receipts <no-reply@lyftmail.com>
Date: October 19, 2022 at 8:11:56 AM PDT
To: Becker Kim <kjbecker@san.org>
Subject: Your ride with Michael on October 18



OCTOBER 18, 2022 AT 6:38 PM

Thanks for riding with Michael!

100% of tips go to drivers. [Add a tip](#)

Lyft fare (0.77mi, 6m 15s)	\$17.47
NV Cost Recovery Fee	\$0.52
Tip	\$3.60



PayPal account

\$21.59



- **Pickup 6:38 PM**
325 Convention Center Dr Las Vegas, NV
- **Drop-off 6:44 PM**
999 Resorts World Ave, Las Vegas, NV

Trip Purpose: Conf center to hotel
Expense Code: WORLD ROUTES

10/19 - Transportation
Hotel to Airport

Vehicle: 4060
Driver ID: 116992
Name: Mamo Mekonnen
10/19/22 11:32 AM
.....
Trip # 33015
Start 10/19/22 11:11 AM
End 10/19/22 11:32 AM
Fare \$28.16
CC Convenience Fee \$3.00
Subtotal \$31.16
Excise Tax \$0.93
Tip \$8.02
Total \$40.11
.....
CREDIT CARD \$40.11
*****0764
Auth Code 336712
PURCHASE APPROVED
Method: Chip
Mastercard
AID: A0000000041010
ATC: 008C
TVR: 0000008000
IAD: 01102040016200000FA6
000000000000
TST: E800
ARC: 3030
TERMINAL: ****4948
MERCHANT: ****15900

SIGNATURE
Thanks for using Desert
(702) 531-5151
Download our E-Hall app
www.kabitvegas

Meals & Incidentals (M&IE) rates and breakdown

Use this table to find the following information for federal employee travel:

M&IE Total - the full daily amount received for a single calendar day of travel when that day is neither the first nor last day of travel.

Breakfast, lunch, dinner, incidentals - Separate amounts for meals and incidentals. M&IE Total = Breakfast + Lunch + Dinner + Incidentals. Sometimes meal amounts must be deducted from trip voucher. [See More Information](#)

First & last day of travel - amount received on the first and last day of travel and equals 75% of total M&IE.

Primary Destination 	County 	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel 
Las Vegas	Clark	\$69	\$16	\$17	\$31	\$5	\$51.75

I'm interested in:

Last Reviewed: 2022-08-16

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 06/24/2022 DATE OF DEPARTURE/RETURN: 10/15/2022 / 10/18/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Las Vegas, NV Business Purpose: World Routes Conference

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:		
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$	<u>200.00</u>
• Rental Car	\$	
• Other Transportation (Taxi, TNC, Train, Bus)	\$	<u>100.00</u>
• Auto (Gas, Parking/Tolls, Mileage)	\$	
B. Lodging	\$	<u>900.00</u>
C. Meals and Incidental Expenses (Per Diem)	\$	<u>210.00</u>
D. Seminar and Conference Fees (NOTE - Fee in British Pounds 1,885)	\$	<u>2,313.00</u>
E. Entertainment	\$	
TOTAL PROJECTED TRAVEL EXPENSES	\$	<u>3,723.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: Jun 24, 2022

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Arely Valenzuela, Assistant Authority Clerk I, certify that this document was approved
(Name of Clerk)

by the Executive Committee at its 06/27/2022 meeting.
(Meeting Date)



Routes World 2022

Bringing together the global route development community

Las Vegas, USA • 16 - 18 October 2022

Event Programme

Saturday 15 October



Badge Collection

17:00-19:00



Welcome Reception

17:00-19:00

Sunday 16 October



Registration and Information Zone Open

08:00 – 17:30



Meetings

09:00 – 12:20

Location: Airline Meeting Halls



Opening Address

10:00-10:05

Location: Keynote Theatre



Welcome to Las Vegas

10:05-10:35

Location: Keynote Theatre



Conference Programme

Various

Location: Keynote Theatre



Networking Lunch

11:50 – 13:00

Location: Lunch Area



Meetings

13:00 – 14:50

Location: Airline Meeting Halls



Conference Programme

Various

Location: Keynote Theatre



Networking Break

14:50 – 15:05

Location: Exhibition Hall



Meetings

15:05 – 17:25

Location: Airline Meeting Halls



Exhibitor Networking

17:25 – 18:15

Location: Exhibition Hall

Monday 17 October



Registration and Information Zone Open

07:45 – 17:30



Meetings

08:30 – 10:50

Location: Airline Meeting Halls



Conference Programme

Various

Location: Keynote Theatre



Networking Break

10:50 – 11:05

Location: Exhibition Hall



Meetings

11:05 – 12:55

Location: Airline Meeting Halls



Networking Lunch

12:35 – 13:30

Location: Lunch Area



Meetings

13:30 – 15:20

Location: Airline Meeting Halls



Conference Programme

Various

Location: Keynote Theatre



Networking Break

15:20 – 15:35

Location: Exhibition Hall



Meetings

15:35 – 17:25

Location: Airline Meeting Halls



Networking Evening

19:30-22:30

Tuesday 18 October

	Registration and Information Zone Open	08:00 – 17:30
	Meetings Location: Airline Meeting Halls	08:30 – 10:50
	Conference Programme Location: Keynote Theatre	Various
	Networking Break Location: Exhibition Hall	10:50 – 11:05
	Meetings Location: Airline Meeting Halls	11:05 – 12:25
	Networking Lunch & Handover Ceremony Hosted by Routes World 2023 Host	12:25 – 13:45
	Meetings Location: Airline Meeting Halls	13:45 – 15:35
	Networking Break Location: Exhibition Hall	15:35 – 15:50
	Meetings Location: Airline Meeting Halls	15:50 – 17:40
	Event Closes	18:30

Register your interest

 Contact the team

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REIMBURSEMENT REPORT - Board Members, President/CEO, General Counsel, Chief Auditor
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

[Policy 3.30 - Business and Travel Expense Reimbursement](#)

[Business and Travel Reimbursement Guidelines](#)

Employee/Trip Information

Name: Kimberly J. Becker Dept: 6 - Executive Division Date: _____
 Departure Date: 10/8/2022 Return Date: 10/13/2022 Report Due: 11/12/22
 Destination: Orlando, FL
 Business Purpose: AAAE - NAC Conference

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		10/8/22 Saturday	10/9/22 Sunday	10/10/22 Monday	10/11/22 Tuesday	10/12/22 Wednesday	10/13/22 Thursday	10/14/22 Friday	
Air Fare, Railroad, Bus	889.30								-
Conference Fees	650.00								-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare		68.90			68.90				137.80
Lodging		268.88	268.88	268.88					806.64
Telephone, Internet and Fax									-
Laundry									-
Miscellaneous:		8.00							8.00
GoGo Wireless Service on the flight from San Diego to Orlando.									-
NOTE - As a member of the AAAE Policy Review Council, Kim's trip expenses will be reimbursed (\$1,034.24 for airfare and hotel).	\$ 1,539.30								\$ 952.44

Expense items included in Per Diem:

Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

Meals & Incidental Expenses (M&IE)	GSA Per Diem for Domestic	Enter Daily Per Diem Rate	US Dept of State Per Diem for International						
			10/8/22 Saturday	10/9/22 Sunday	10/10/22 Monday	10/11/22 Tuesday	10/12/22 Wednesday	10/13/22 Thursday	10/14/22 Friday
Breakfast	\$16.00	16.00							16.00
Lunch	\$17.00	17.00							17.00
Dinner	\$31.00			31.00	31.00	31.00			93.00
Incidentals	\$5.00		5.00	5.00	5.00	5.00			20.00
Total M&IE	\$69.00								-
Approved Meal Exception Above Per Diem Rate ¹									-
Total Meal and Incidental Expenses		\$ 38.00	\$ 5.00	\$ 36.00	\$ 36.00				146.00

Explanation: Substantiation for exception should be attached	Trip Grand Total	2,637.74
	Less Cash Advance (Attach copy of Authority check)	
	Less Expenses Prepaid by Authority	1,539.30
	Due Traveler - if positive amount, prepare check request Due Authority - if negative, attach check payable to SDCRAA	\$1,098.44

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Diane Casey Ext: 2445
 Traveler's Signature: Kimberly J. Becker Date: 10/20/22

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE (To be completed by Clerk)

I, _____ hereby certify that this document was approved by the Executive Committee at it's meeting on _____
 Clerk Signature: _____ Date: _____



ORDER CONFIRMATION

AMERICAN ASSOCIATION OF AIRPORT EXECUTIVES

THE BARCLAY BUILDING, 601 MADISON STREET, ALEXANDRIA, VA 22314

ORDER NUMBER 1101709

ORDER DATE 6/28/2022

BILL TO MS. KIMBERLY J. BECKER, C.M.

PAYMENT METHOD DV VISA *****6785

NAME ON CARD DIANE CASEY

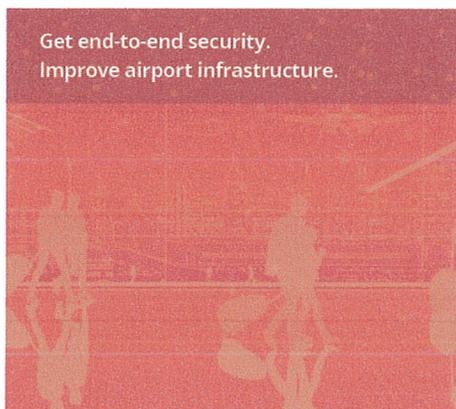
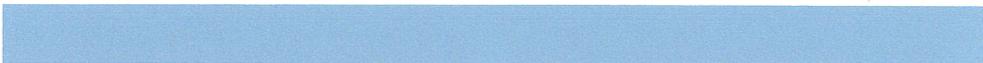
SHIP TO MS. KIMBERLY J. BECKER, C.M.
PO BOX 82776
SAN DIEGO, CA 92138-2776
UNITED STATES

ITEM	QUANTITY	PRICE	TOTAL
220901 - NATIONAL AIRPORTS CONFERENCE WHEN: 10/9/2022 - 10/11/2022 WHERE: ORLANDO, FL UNITED STATES REGISTRATION OPTION: FULL CONFERENCE REGISTRATION 10/9/2022	1	650.00	650.00
ITEM TOTAL			650.00
TRANSACTION GRAND TOTAL			650.00
PAYMENT AMOUNT			650.00

A CONFIRMATION IS BEING SENT TO: DCASEY@SAN.ORG

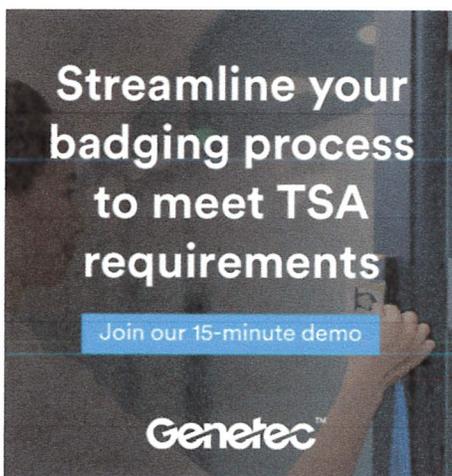
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GENETEC

We are a group of like-minded individuals who are curious, strive for excellence, and want to improve the everyday lives of people around us.

Note - This ticket covers three conferences. The ticket expense has been added for the Orlando NAC conference and will be noted for the Cincinnati + Las Vegas conferences

Casey Diane

From: Scott Mackerley <scott@traveltrust.com>
Sent: Monday, August 8, 2022 8:00 AM
To: Casey Diane; smackerley@traveltrust.com; edocs@traveltrust.com; tripalerts@traveltrust.com
Subject: SCHEDULE CHANGE/CINCINNATI TO LAS VEGAS NOW AT 640AM
Attachments: WZTAEI.pdf; WZTAEI.txt

Created 8/8/2022 7:59 AM PDT



Traveltrust
 374 North Coast Highway 101
 Encinitas, CA 92024
 760-635-1700



For a single calendar entry click [here](#)
Travel Itinerary

Passenger Names

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: WZTAEI

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or [CDC.gov](https://www.cdc.gov) for the latest in travel requirements and restrictions.

Alaska Airlines **Alaska Airlines - Flight Number** **Confirmation: YGTXCX**
0760

Departure: Sat, 10/8/2022 8:20 AM Departure City: San Diego, CA (SAN) Departing Terminal: TERMINAL 2 Status: Confirmed	Arrival: Sat, 10/8/2022 4:08 PM Arrival City: Orlando, FL (MCO) Arrival Terminal: Class of Service: Q - Economy	Equipment: 7M9 Travel Time: 4 hour(s) 48 minute(s) Add flight to Calendar Baggage Info Weather CHECK IN
---	--	---

Seat Assignments: BECKER/KIMBERLY JANE - 10C
 AISLE SEAT CONFIRMED
 FREQUENT FLYER NUMBER [REDACTED]

American Airlines **American Airlines - Flight Number** **Confirmation: TRXDDA**
2898

Departure: Thu, 10/13/2022 10:33 AM Departure City: Tampa, FL (TPA) Departing Terminal: Status: Confirmed	Arrival: Thu, 10/13/2022 12:19 PM Arrival City: Charlotte, NC (CLT) Arrival Terminal: Class of Service: V - Economy	Equipment: 321 Travel Time: 1 hour(s) 46 minute(s) Add flight to Calendar Baggage Info Weather CHECK IN
--	--	---

Seat Assignments: BECKER/KIMBERLY JANE - 09C
 MAIN CABIN EXTRA AISLE SEAT CONFIRMED
 FREQUENT FLYER NUMBER [REDACTED]

American Airlines - Flight Number 3331

Confirmation: TRXDDA

Departure: Thu, 10/13/2022 1:35 PM
Departure City: Charlotte, NC ([CLT](#))
Departing Terminal:
Status: Confirmed

Arrival: Thu, 10/13/2022 2:56 PM
Arrival City: Cincinnati, OH ([CVG](#))
Arrival Terminal:
Class of Service: V - Economy

Equipment: E75
Travel Time: 1 hour(s) 21 minute(s)
[Add flight to Calendar](#)
[Baggage Info](#)
[Operating Carrier Baggage Info](#)
[Weather](#)

CHECK IN

Operated By ENVOY AIR AS AMERICAN EAGLE
Seat Assignments: BECKER/KIMBERLY JANE - 09C
 MAIN CABIN EXTRA AISLE SEAT CONFIRMED
 FREQUENT FLYER NUMBER [REDACTED]

Delta Air Lines - Flight Number 1042

Confirmation: G3F73S

Departure: Sun, 10/16/2022 6:40 AM
Departure City: Cincinnati, OH ([CVG](#))
Departing Terminal:
Status: Confirmed

Arrival: Sun, 10/16/2022 7:54 AM
Arrival City: Las Vegas, NV ([LAS](#))
Arrival Terminal: TERMINAL 1
Class of Service: K - Economy

Equipment: 739
Meal: Food for Purchase
Travel Time: 4 hour(s) 14 minute(s)
[Add flight to Calendar](#)
[Baggage Info](#)
[Weather](#)

CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 23C
 AISLE SEAT CONFIRMED
 FREQUENT FLYER NUMBER [REDACTED]

Southwest Airlines - Flight Number 1161

Confirmation: 3DXV7C

Departure: Wed, 10/19/2022 8:00 AM
Departure City: Las Vegas, NV ([LAS](#))
Departing Terminal: TERMINAL 1
Status: Confirmed

Arrival: Wed, 10/19/2022 9:05 AM
Arrival City: San Diego, CA ([SAN](#))
Arrival Terminal: TERMINAL 1
Class of Service: V - Economy

Equipment: 738
Travel Time: 1 hour(s) 5 minute(s)
[Add flight to Calendar](#)
[Baggage Info](#)
[Weather](#)

CHECK IN

Seat Assignments:
 OPEN SEATING ON SOUTHWEST
 FREQUENT FLYER NUMBER [REDACTED]

Invoice Detail

Name: BECKER/KIMBERLY JANE		
Alaska	Issue Date: 06/30/2022	
Airlines Ticket: 0277774873908		Amount: \$227.60
Invoice Number: 5624567		
Service Fee: 8900824183525	Issue Date: 06/30/2022	Amount: \$30.00
Name: BECKER/KIMBERLY JANE		
American	Issue Date: 06/30/2022	
Airlines Ticket: 0017774873909		Amount: \$293.10
Invoice Number: 5624568		
Name: BECKER/KIMBERLY JANE		
Delta Air	Issue Date: 06/30/2022	
Lines Ticket: 0067774873910		Amount: \$318.60
Invoice Number: 5624569		
Name: BECKER/KIMBERLY JANE		
Southwest	Issue Date: 06/30/2022	<i>See Exchange Detail</i>
Airlines Ticket: 5267774873915		Amount: \$0.00
Invoice Number: 5624574		

Early Bird Check In 1 3333333333 30JUN22

Amount: \$20.00

1

Total Fare:USD \$889.30

Your total has been charged to American Express ending In 1013

Exchange Detail

New Ticket Number: 5267774873915 Issue Date: 6/30/2022

New Airfare: \$48.98

Original Ticket Number: 5267697325877

Original Airfare: -\$193.98

Airline Change Fee: \$0.00

Amount Charged: \$0.00

General Remarks

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.

Casey Diane

Subject:

FW: Here's Your Gogo Receipt - Check Out Your Purchase Details! - Order # 378211311SSAS

10/08 - Onboard wireless Internet Service

[Web browser](#)



Alaska

Thanks for your purchase!

You can view your purchase history at any time by visiting [My Account](#).

Customer: Gogo Traveler
Email Address: kbecker@san.org
Order: 378211311SSAS
Date: 10/8/22, 9:50:28 AM GMT-07:00

Purchase Summary

Full Flight Streaming \$ 8.00
Purchased for kbecker@san.org

Payment type: VISA ***8518

Total paid \$ 8.00

[My Account](#) | [Contact Us](#) | [Passes & Products](#)



This email was sent to kbecker@san.org because you have made a Gogo purchase. If you would like to change your email preferences or unsubscribe, please [click here](#).

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111 N Canal St | Chicago, IL 60606 | USA



SIGNIA BY HILTON ORLANDO BONNET CREEK
 14100 BONNET CREEK RESORT LANE
 ORLANDO, FL 32821
 United States of America
 TELEPHONE 407-597-3600 • FAX 407-597-3601
 Reservations
 www.hilton.com or 1 800 HILTONS

BECKER, KIMBERLY
 XX
 XX FL 00000
 UNITED STATES OF AMERICA

Room No: 685/K1
 Arrival Date: 10/8/2022 4:20:00 PM
 Departure Date: 10/11/2022 11:06:00 AM
 Adult/Child: 1/0
 Cashier ID: SDOMINICK
 Room Rate: 229.00
 AL:
 HH # 922017961 SILVER
 VAT #
 Folio No/Che 1670181 A

Confirmation Number: 3266871286

SIGNIA BY HILTON ORLANDO BONNET CREEK 10/11/2022 11:06:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
10/8/2022	RESORT CHARGE - GRP	TWOLTER S	13092927	\$10.00		Room 10/08 \$268.88
10/8/2022	ROOM OCC TAX	TWOLTER S	13092927	\$0.60		
10/8/2022	ROOM STATE TAX	TWOLTER S	13092927	\$0.65		
10/8/2022	GUEST ROOM	TWOLTER S	13092928	\$229.00		
10/8/2022	ROOM OCC TAX	TWOLTER S	13092928	\$13.74		
10/8/2022	ROOM STATE TAX	TWOLTER S	13092928	\$14.89		
10/9/2022	RESORT CHARGE - GRP	TWOLTER S	13096179	\$10.00		Room 10/09 \$268.88
10/9/2022	ROOM OCC TAX	TWOLTER S	13096179	\$0.60		
10/9/2022	ROOM STATE TAX	TWOLTER S	13096179	\$0.65		
10/9/2022	GUEST ROOM	TWOLTER S	13096181	\$229.00		
10/9/2022	ROOM OCC TAX	TWOLTER S	13096181	\$13.74		
10/9/2022	ROOM STATE TAX	TWOLTER S	13096181	\$14.89		
10/10/2022	RESORT CHARGE - GRP	MKECMAN	13099228	\$10.00		Room 10/10 \$268.88
10/10/2022	ROOM OCC TAX	MKECMAN	13099228	\$0.60		
10/10/2022	ROOM STATE TAX	MKECMAN	13099228	\$0.65		
10/10/2022	GUEST ROOM	MKECMAN	13099230	\$229.00		
10/10/2022	ROOM OCC TAX	MKECMAN	13099230	\$13.74		
10/10/2022	ROOM STATE TAX	MKECMAN	13099230	\$14.89		

BECKER, KIMBERLY

XX

XX FL 00000

UNITED STATES OF AMERICA

Room No: 685/K1
 Arrival Date: 10/8/2022 4:20:00 PM
 Departure Date: 10/11/2022 11:06:00 AM
 Adult/Child: 1/0
 Cashier ID: SDOMINICK
 Room Rate: 229.00
 AL:
 HH # 922017961 SILVER
 VAT #
 Folio No/Che 1670181 A

Confirmation Number: 3266871286

SIGNIA BY HILTON ORLANDO BONNET CREEK 10/11/2022 11:06:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
10/11/2022	MC *0764	SDOMINICK K	13100167		(\$806.64)	
BALANCE						\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit [Honors.com](https://www.hilton.com/honors)

Thank you for choosing Hilton. You'll get more when you book directly with us - more destinations, more points, and more value. Book your next stay at [hilton.com](https://www.hilton.com).

THANK YOU FOR CHOOSING THE SIGNIA BY HILTON ORLANDO BONNET CREEK

NOTE - Kim rented a rental car for this trip. She added a side trip to Tampa on 10/11 + 10/12.

This reimbursement is for the expense she would have incurred to use a TNC for transportation.

How much does a ride with Uber cost?

Plan your next trip with the price estimator.

Uber price estimator

o Orlando International Airport (MCO), 1 Jeff Fuqua Blvd, Orlando



o Hilton Orlando Bonnet Creek, 14100 Bonnet Creek Resort Ln, Orlando



Your options

Connect

\$50.73



● UberX

\$58.90



Uber Green

\$58.90



[View all options](#)

Request now

\$58.90
10.00 Tip

Schedule for later

\$68.90

10/08 Orlando Airport to Hotel \$68.90

10/12 Hotel to Orlando Airport \$68.90

\$137.80

Sign up to ride

Sample rider prices are estimates only and do not reflect variations due to discounts, geography, traffic delays, or other factors. Flat rates and minimum fees may apply. Actual prices for rides and scheduled rides may vary.

FY 2022 Per Diem Rates for Orlando, Florida

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Orlando	Orange	\$69	\$16	\$17	\$31	\$5	\$51.75

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 06/23/2022 DATE OF DEPARTURE/RETURN: 10/07/2022 / 10/11/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Orlando, FL Business Purpose: AAAE NAC Conference

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:		
• Airfare <input type="checkbox"/> check box for business class or equivalent (international only)	\$	600.00
• Rental Car	\$	
• Other Transportation (Taxi, TNC, Train, Bus)	\$	100.00
• Auto (Gas, Parking/Tolls, Mileage)	\$	
B. Lodging	\$	1,200.00
C. Meals and Incidental Expenses (Per Diem)	\$	350.00
D. Seminar and Conference Fees	\$	650.00
E. Entertainment	\$	
TOTAL PROJECTED TRAVEL EXPENSES	\$	2,900.00

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 6/23/22

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Arely Valenzuela, Assistant Authority Clerk I, certify that this document was approved
(Name of Clerk)
 by the Executive Committee at its 06/27/2022 meeting.
(Meeting Date)

AMERICAN ASSOCIATION  OF AIRPORT EXECUTIVES

AAAE DELIVERS SERVICE. INNOVATION. RESULTS.

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PRESIDENT & CEO
TODD J. HAUPTLI

DATE: September 30, 2022

TO: Kim Becker, C.M.

FROM: Jacky Sher Raker, Executive Vice President, Meetings, Membership, Marketing, Admin, Foundation & Global Operations

RE: F. Russell Hoyt National Airports Conference

Below is the current schedule for the 2022 F. Russell Hoyt National Airports Conference and AAEE Leadership events, along with your hotel information.

Our records show you will be arriving on **10/8/2022** and departing on **10/11/2022**. You are responsible for your ground transportation.

Your confirmation number at the Signia by Hilton Orlando Bonnet Creek is **3266871286**. The Signia by Hilton Orlando Bonnet Creek is located at 14100 Bonnet Creek Resort Lane, Orlando, FL 32821, phone (407) 597-3600.

Saturday, October 8

6:30 – 8:30 p.m.

**Bonnet Creek 3
Lobby Level**

AAAE Leadership Dinner

Hosted by Orlando International Airport

Sunday, October 9

9 a.m. – 12:15 p.m.

**Floridian ABC
Lobby Level**

AAAE Board of Directors/Policy Review Council Meeting

Breakfast will begin at 8:30 a.m. in the meeting room.

12:15 – 1:15 p.m.

**Dixie
Lower Level**

AAAE Board of Directors/Policy Review Council Lunch

(AAAE Board, Policy Review Council, Committee Chairs, Past Chairs)

Sunday, October 9 – Tuesday, October 11

The F. Russell Hoyt National Airports Conference officially begins on Sunday, October 9 with an Opening Reception at 6 p.m. and concludes on Tuesday, October 11 with a closing reception at 4:45 p.m. hosted by Spokane International Airport. Orlando is predicted to have temperatures ranging from 84 to 70 degrees with possible scattered thunderstorms. Dress is business casual for all meetings and events.

If you are aware of changes to your travel schedule, contact Erin O'Connor at (914) 263-6638 or erin.oconnor@aaae.org or me at (703) 801-5180 or jacky.sherraker@aaae.org. In addition, if there is anything that we can do to make your stay more pleasant, please let us know.

We look forward to seeing you in Orlando!

AGENDA

Subject to change. Check back for updates. Please note that all sessions are listed in Eastern Time (ET).

October 9

October 10

October 11

[View Full Agenda](#)

Speakers

**SESSION TITLE
CONTAINS**

**SPEAKER NAME
CONTAINS**

**SESSION DATE/DATES
BETWEEN**

and

Find

[Date/Time](#)

[Event](#)

Date/Time
SPONSORED BY
Event

RS&H

October 10
9:00 am–9:30 am

Welcome and Opening Remarks

SPEAKERS

Henrietta Brown, A.A.E., *Deputy Director of Aviation, Finance and Administration, Louis Armstrong New Orleans International Airport*

Mark Gale, A.A.E., *Chief Executive Officer & Director of Aviation, Fort Lauderdale-Hollywood International Airport*

Patrick Wilson, A.A.E., ACE, *President, Metropolitan Knoxville Airport Authority*

Kevin Thibault, P.E., *Chief Executive Officer, Greater Orlando Aviation Authority*

October 10
9:30 am–10:30 am

General Session I: State of the Industry

Bonnet Creek 7 - 12

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DATE/TIME
EVENT COMPANIES

JACOBS ENGINEERING
Event

WOOLPERT

HUDSON A DUFREY COMPANY

NATIONAL AIR TRAFFIC CONTROLLERS ASSOCIATION

MODERATOR

Todd Hauptli, *President & Chief Executive Officer, AAAE*

PANELISTS

Kevin Dolliole, *Director of Aviation, Louis Armstrong New Orleans International Airport*

Shannetta Griffin, P.E., *Associate Administrator for Airports, U.S. Federal Aviation Administration*

Cathryn Stephens, A.A.E., *Airport Director, Eugene Airport*

Kevin Thibault, P.E., *Chief Executive Officer, Greater Orlando Aviation Authority*

Steve Van Beek, *Director & Head of North American Aviation, Steer*

October 10

10:30 am–11:00 am

Refreshment Break with Exhibitors

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TATVAM ANALYTICS

October 10

11:00 am–12:15 pm

Breakout Session: Airlines in a Post-Pandemic Environment

This roundtable discussion is focused on the growth and transformation of the Ultra-Low Cost Carrier (ULCC) component of the airline industry. This session is intended to provide insight on what the ULCCs are looking for from the airports that they serve; what facilities and services are needed at the airports; what sort of support or assistance is needed from both, the air carriers and from the airports; how has the current labor shortage impacted the ULCCs; and where is the ULCC component of the industry going in the next 3-5 years.

MODERATOR

Paul Puckli, *Vice President, Market Development - Aviation, CHA Consulting, Inc.*

PANELISTS

Charlie Braden, *Director, Market Development, Norfolk Airport Authority*

Jim Evans, C.M., *Vice President, Marketing & Air Service Development, Metropolitan Knoxville Airport Authority*

George Novak, *President & Chief Executive Officer, National Air Carrier Association*

Date/Time

Bill Swelbar, *Chief Industry Analyst, Swelbar-Zhong Consultancy*

Event

Trey Urbahn, *Founder, Board Member and Advisor to the Executive Committee, Breeze Airways*

October 10

11:00 am–12:15 pm

Breakout Session: Outside the fence: Successful Recruitment and Retention

The great resignation has left airports understaffed and the industry wondering who are our next generation of leaders. Join the panel as they discuss recruitment, employee development, and AAAE resources that will prepare your airport to takeoff and soar to new heights.

MODERATOR

Meghan Dunn, A.A.E., *Manager, Properties & Executive Affairs, Savannah Airport Commission*

PANELISTS

Linda Frankl, A.A.E., *Director, Senior Practice Leader, ADK Consulting and Executive Search*

Kimberly Maddox, *Vice President, Human Resources, Airports*

Carter Morris, *Executive Vice President, AAAE Services, AAAE*

Judi Olmstead, A.A.E., *Assistant Director of Airports, Myrtle Beach*

International Airport

Event
October 10

12:30 pm–2:00 pm

Luncheon with Keynote Speaker

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KEYNOTE

Andrew Levy, *Founder, Chairman, and CEO, Avelo Airlines*

October 10

2:10 pm–3:25 pm

Breakout Session: Honoring Who You Are with Pride: Fostering Inclusion and Belonging for the LGBTQ+ Community

Join industry leaders as they share their unique stories of pathways towards inclusion in their own professional lives, and participate in an interactive discussion where you can take lessons learned on how to foster inclusivity within your own organization and learn how to continue to develop an open and welcoming environment for all.

Floridian A

MODERATOR

Sean Moran, C.M., ACE, IACE, *Airport Manager, Livermore Municipal Airport*

PANELISTS

Marcia Alvarado, *Engineer, WGI Inc.*

Harry Bennett, A.A.E., *Executive Director, Palm Springs International Airport*

Narry Barrett, A.A.E., Executive Director, Palm Springs International Airport
[Date/Time](#)

[Event](#)

Bryant Francis, C.M., Director of Aviation, Oakland International Airport

Rick Lucas, Senior Project Manager, McFarland-Johnson, Inc.

October 10

2:10 pm—3:25 pm

Breakout Session: Landside issues: Parking Lots Filling at Airports and How to Maximize the Passenger Experience

Leisure travelers are returning at a faster rate than business and airport parking lots are filling up. Listen and learn from experts from airports of various size and scope discuss how they're elevating the passenger experience in the critical revenue area of parking and what passengers are expecting as they return.

MODERATOR

Tom Bibb, A.A.E., Aviation Development Director, EXP US Services Inc

PANELISTS

Walter Krygowski, Esq., Deputy Director - Operations & Maintenance, Louis Armstrong New Orleans International Airport

Daniel Lassiter, Senior Vice President, Republic Parking System

Samantha Singh, Assistant Landside Manager, Charlotte Douglas International Airport

Dawoud Stevenson, C.M., ACE, Director, Program Management & Information
Technology, Savannah Airport Commission
Event

October 10

3:25 pm–3:45 pm

Refreshment Break with Exhibitors

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[METROPOLITAN KNOXVILLE AIRPORT AUTHORITY](#)

[SIGNATURE AVIATION](#)

[J+J FLOORING](#)

October 10

3:45 pm–4:45 pm

General Session II - Correcting Bottlenecks through Technology

We all strive for maximum operational efficiency. Whether an airside or landside issue, we all want to maximize both customer experience and operational excellence. We have seen many issues solved by new technology and the trend to solve many more operational issues points upward. Hear in this interactive session about bottlenecks in your own facilities, how some have been solved at other airports and what still needs to be addressed.

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[DORMAKABA USA INC.](#)

[GOAPRON, INC.](#)

[ARCHETYPE SC, INC.](#)

[VOLAN TECHNOLOGY](#)

MODERATOR

Bill Hogan, Vice President, Luis Vidal + Architects

Date/Time

PANELISTS

Event

Brian Phillips, P.E., LEED AP, *Vice President, Aviation, Burns Engineering, Inc.*

Shadrach Vaughn, *Chief Executive Officer, GoApron, Inc.*

October 10

6:30 pm—8:30 pm

Monday Evening Event: Universal CityWalk

Join your host Greater Orlando Airport Authority for a fun evening at Universal CityWalk. Mingle with friends old and new while enjoying local favorites and libations.

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ORLANDO INTERNATIONAL AIRPORT

EXP US SERVICES INC.

October 11

7:30 am—8:45 am

Diversity, Equity & Inclusion Committee

Palm Beach

October 11

7:30 am—8:45 am

Facilities and Technical Services Committee

Hamilton/Indian River
[Date/Time](#)

[October 11](#)

7:30 am–8:45 am

General Aviation Committee Meeting

Nassau

October 11

7:30 am–8:45 am

YOPRO Committee

Nassau

October 11

8:00 am–9:00 am

Continental Breakfast with Exhibitors

SPONSORED BY

[FLAGSHIP AVIATION SERVICES](#)

October 11

8:00 am–4:45 pm

Registration

October 11

9:00 am–10:00 am

General Session III: The Digital Divide: Embracing the Remote

Date/Time

Workspace

Event

Who gets to work from home and who doesn't? Tackling the difficult decisions airport executives face when reimagining the workplace in a competitive labor market.

SPONSORED BY

KIMLEY-HORN AND ASSOCIATES, INC.

SSP AMERICA, INC.

L3HARRIS TECHNOLOGIES

MODERATORS

Sybil Murphy, *Senior Human Resources Consultant, ADK Consulting and Executive Search*

Judy Ross, A.A.E., *Assistant Director of Aviation, Norman Y. Mineta San Jose International Airport*

PANELISTS

Scott Brockman, A.A.E., *President & Chief Executive Officer, Memphis International Airport*

Ethan Croop, A.A.E., *Senior Manager, Maintenance Administration, Lee County Port Authority*

Daren Griffin, A.A.E., *President & Chief Executive Officer, Reno-Tahoe Airport Authority*

Lance Lyttle, *Managing Director, Aviation, Seattle-Tacoma International Airport*

Rachel Stevens, Senior Director of Human Resources, Indianapolis

International Airport
Event

October 11

10:00 am—11:00 am

General Session IV: Cargo Moving Forward – Redefining New Opportunities

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TRECAN SNOWMELTERS

MODERATOR

Tom Phillips, Executive Director, Keiser Phillips Associates

PANELISTS

Kevin Howell, C.M., I.A.P., Senior Vice President & Chief Operating Officer,
Greenville-Spartanburg International Airport

Jacob Matthew, National Air Cargo

Jim Szczesniak, C.M., Chief Operating Officer, Houston Airport System

October 11

11:00 am—11:15 am

Refreshment Break with Exhibitors

SPONSORED BY

NORTHWEST CHAPTER AAAE

CHA CONSULTING, INC.
Date/Time
COFFMAN ASSOCIATES, INC.

PRODIGIO, INC.
Event

October 11

11:15 am–12:30 pm

Breakout Session: Environmental Audits: Airport, Legal and Environmental/Social/Governance (ESG) Perspectives

From the concrete to the C-suite: laying the foundation for your next environmental audit.

MODERATOR

Noah Karberg, A.A.E., ACE, *Assistant Airport Manager, Nantucket Memorial Airport*

PANELISTS

Sammy Cummings, C.M., *Transportation Planner I, State of Alaska*

Mina Makarious, *Partner, Anderson & Kreiger, LLP*

Kris Russell, *ESG Practice Leader, Armanino LLP*

October 11

11:15 am–12:30 pm

Breakout Session: Redefining Airport Management Possibilities: A 30,000 Foot View of Digital Twins

What if you had comprehensive business intelligence at your fingertips that could help you make timely airport management decisions? Sound too good to be true? Join our panel of experts as they explain what a digital twin is, where airports are on the path to adopting this real-time, predictive technology and why you should consider a digital twin for your airport.

Date/Time

SPONSORED BY
Event

AIRPORTS DIGITAL TWIN CONSORTIUM

MODERATORS

Jennifer Maples, A.A.E., ACE, *Aviation Superintendent, Phoenix Sky Harbor International Airport*

Daniel Taylor, *Director Aviation Architecture, Atkins*

PANELISTS

Prasad Chittlauru, *Principal, EPIC Engineering & Consulting Group, LLC*

Katie McCoy, C.M., *Business Intelligence Manager, Charlotte Douglas International Airport*

David Tamir, *Lead Director, Airports Digital Twin Consortium*

October 11

12:45 pm—2:00 pm

Keynote Luncheon

SPONSORED BY

HMSHOST

KEYNOTE

Timo Gorner, *Vice President, Disney Institute*

October 11

Date/Time

Event

2:10 pm—3:10 pm

Roundtables: General Aviation (GA)

MODERATOR

Jeff Bilyeu, A.A.E., *Aviation Director, Texas Gulf Coast Regional Airport*

October 11

2:10 pm—3:10 pm

Roundtables: Large and Medium Hub

MODERATOR

Kevin Thibault, P.E., *Chief Executive Officer, Greater Orlando Aviation Authority*

October 11

2:10 pm—3:10 pm

Roundtables: Small/Non-Hub

MODERATOR
Date/Time

Event

Noah Karberg, A.A.E., ACE, *Assistant Airport Manager, Nantucket Memorial Airport*

October 11

3:15 pm—3:45 pm

Refreshment Break with Exhibitors

SPONSORED BY

SOUTHEAST CHAPTER AAAE

CHRYSALIS GLOBAL AVIATION

AEROCLOUD SYSTEMS INC.

October 11

3:45 pm—4:45 pm

General Session V: Net Zero Carbon Footprints

Many are asking what net zero carbon really means. We hear it but do we understand it and how or if airports should respond. This diverse panel of leading industry experts from the airport and private sector will discuss how you can address this issue intelligently and what makes sense for your airport where one size does not fit all.

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MCCARTHY BUILDING COMPANIES

SHAWCOR

MODERATOR

MODERATOR

Date/Time

Tom Bibb, A.A.E., Aviation Development Director, EXP US Services Inc

Event

PANELISTS

Joseph Gale, Environmental Project Manager, EXP US Services Inc.

Robert Horton, Vice President, Environmental Affairs, Dallas Fort Worth International Airport

Chad Makovsky, C.M., ACE, IACE, Director of Aviation Services, Phoenix Sky Harbor International Airport

Amy Malick, Principal, Ramboll

October 11

4:45 pm–5:45 pm

Closing Reception

Join next year's host, Spokane International Airport as we bid farewell to Orlando and hello to NAC23 - Spokane!

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SPOKANE INTERNATIONAL AIRPORT

CODE OF CONDUCT

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SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REIMBURSEMENT REPORT - Authority Employees
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

Business and Travel Reimbursement Guidelines

Employee/Trip Information **Date:** _____

Name: Kimberly J. Becker **Dept:** Executive Division, BU6

Departure Date: 9/21/2022 **Return Date:** 10/1/2022 **Report Due:** 10/31/22

Destination: Munich, Germany; Amsterdam, Netherlands; London, England

Business Purpose: EDC World Trade Center Thriving Cities Trade Mission & Air Service Visits to British Airways, Lufthansa & Air France

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		9/21/22 Wednesday	9/22/22 Thursday	9/23/22 Friday	9/24/22 Saturday	9/25/22 Sunday	9/26/22 Monday	9/27/22 Tuesday	
Air Fare, Railroad, Bus	6,756.27								-
Conference Fees	3,048.45								-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare									-
Lodging			291.17	226.48	226.48	226.48	226.48	226.48	1,423.57
Telephone, Internet and Fax									-
Laundry									-
Miscellaneous:	236.46								-
Railway tickets were purchased for Den Haag to London (09/29). H. Brown paid for K. Becker's ticket.	\$ 10,041.18								\$ 1,423.57

Expense items included in Per Diem:

Meals & Incidental Expenses (M&IE) Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

	GSA Per Diem for Domestic		US Dept of State Per Diem for International							
	Munich	Amsterdam	9/21/22 Wednesday	9/22/22 Thursday	9/23/22 Friday	9/24/22 Saturday	9/25/22 Sunday	9/26/22 Monday	9/27/22 Tuesday	
Breakfast	\$18.00	\$21.00			18.00	21.00	21.00			60.00
Lunch	\$31.00	\$34.00		31.00	31.00	34.00	34.00			130.00
Dinner	\$49.00	\$55.00		49.00	55.00	55.00	55.00			214.00
Incidentals	\$24.00	\$27.00		24.00	27.00	27.00	27.00	27.00	27.00	159.00
Total M&IE	\$122.00	\$137.00								563.00
Approved Meal Exception Above Per Diem Rate ¹										-
Total Meal and Incidental Expenses			\$ -	\$ 104.00	\$ 131.00	\$ 137.00	\$ 137.00	\$ 27.00	\$ 27.00	563.00

Explanation: Substantiation for exception should be attached	Trip Grand Total	12,027.75
	PAGE 2 Expenses Dues Traveler	1,143.37
	Less Expenses Prepaid by Authority	10,041.18
	Due Traveler - if positive amount, prepare check request	
	Due Authority - if negative, attach check payable to SDCRAA	\$ 3,129.94

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Diane Casey Ext.: 2445

Traveler's Signature: Kimberly J. Becker Date: 10/20/22

Administator's Signature: _____ Date: _____

CEO/Vice President Approval¹: _____ Date: _____

(Required if meal(s) reimbursed above the Per Diem Rate)

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REIMBURSEMENT REPORT - Authority Employees
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

Policy 3.30 - Business and Travel Expense Reimbursement

Business and Travel Reimbursement Guidelines

Employee/Trip Information		Date: _____	
Name:	<u>Kimberly J. Becker</u>	Dept:	<u>Executive Division, BU6</u>
Departure Date:	<u>9/28/2022</u>	Return Date:	<u>10/1/2022</u>
Destination:	<u>Munich, Germany; Amsterdam, Netherlands; London, England</u>		
Business Purpose:	<u>EDC World Trade Center Thriving Cities Trade Mission & Air Service Visits to British Airways, Lufthansa & Air France</u>		
Report Due:		<u>10/31/22</u>	

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		9/28/22	9/29/22	9/30/22	10/1/22	10/2/22	10/3/22	10/4/22	
		Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	
Air Fare, Railroad, Bus									-
Conference Fees									-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare		48.66							48.66
Lodging	226.49	288.85	276.37						791.71
Telephone, Internet and Fax									-
Laundry									-
Miscellaneous:									-
									-
	\$ -								\$ 840.37

Expense items included in Per Diem:

Meals & Incidental Expenses (M&IE) Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

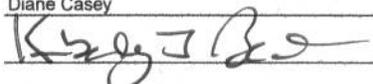
	GSA Per Diem for Domestic			US Dept of State Per Diem for International					TOTAL		
	Amsterdam	London	Munich	9/28/22	9/29/22	9/30/22	10/1/22	10/2/22		10/3/22	10/4/22
				Wednesday	Thursday	Friday	Saturday	Sunday		Monday	Tuesday
Breakfast	\$21.00	\$20.00	\$18.00		20.00	20.00	18.00				58.00
Lunch	\$34.00	\$33.00	\$31.00		33.00	31.00	31.00				95.00
Dinner	\$55.00	\$53.00	\$49.00			49.00					49.00
Incidentals	\$27.00	\$26.00	\$24.00	27.00	26.00	24.00	24.00				101.00
Total M&IE	\$137.00	\$132.00	\$122.00								303.00
Approved Meal Exception Above Per Diem Rate ¹											-
Total Meal and Incidental Expenses				\$ 27.00	\$ 79.00	\$ 124.00	\$ 73.00	\$ -			303.00

Explanation: Substantiation for exception should be attached	Trip Grand Total	1,143.37
	Less Cash Advance (Attach copy of Authority check)	-
	Less Expenses Prepaid by Authority	-
	Due Traveler - if positive amount, prepare check request Due Authority - if negative, attach check payable to SDCRAA	\$1,143.37

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Diane Casey Ext.: 2445

Traveler's Signature:  Date: 10/20/22

Administator's Signature: _____ Date: _____

CEO/Vice President Approval¹: _____ Date: _____
(Required if meal(s) reimbursed above the Per Diem Rate)



 1 x Ticket
Order total: \$3,048.45

 **Hotel Des Indes**
54-56 Lange Voorhout
2514 EG
Den Haag
Netherlands
[View on map](#)

[View event details](#)

[World Trade Center San Diego](#)

[Follow](#)

[Questions about this event?](#)

[Contact the organizer.](#)

Order Summary

Order #3979658199 - June 29, 2022

\$3,048.45 paid by Visa
Last 4 digits: 6785

Appears on your card statement as EB *Thriving Cities Tr

Kimberly Becker 1 x EDC Investor rate \$3,048.45

\$3,048.45

View and manage your order online

Printable PDF tickets are attached to this email

Contact the organizer for any questions related to this purchase.

This order is subject to Eventbrite Terms of Service and Privacy Policy, and Cookie Policy.

eventbrite



This email was sent to kbecker@san.org

Eventbrite | 535 Mission Street, 8th Floor | San Francisco, CA 94105

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[Privacy Policy](#)



Traveltrust
374 North Coast Highway 101
Encinitas, CA 92024
760-635-1700

For a single calendar entry click [here](#)

Travel Itinerary

Passenger Names

BECKER/KIMBERLY JANE - 06

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: XQRMEX

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

Lufthansa German Airlines - Flight Number 0467 Confirmation: 3B3AWQ

Departure: Wed, 09/21/2022 5:15 PM
Departure City: San Diego, CA ([SAN](#))
Departing Terminal: TERMINAL 2
Status: Confirmed

Arrival: Thu, 09/22/2022 1:25 PM
Arrival City: Munich, Germany ([MUC](#))
Arrival Terminal: TERMINAL 2
Class of Service: D - BUSINESS

Equipment: 359
Meal: Refreshment
Travel Time: 11 hour(s) 10 minute(s)

[Add flight to Calendar](#)

[Baggage Info](#)

[Weather](#)

CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 04D
AISLE SEAT CONFIRMED
FREQUENT FLYER NUMBER JF258808

Marriott Hotels Confirmation: 76016620-

MUNICH AIRPORT MARRIOTT HOTEL
ALOIS STEINECKER STRASSE 20
FREISING 85354
Phone 49-8161-9660
Fax 49-8161-9666281

Check-In Date: Thu, 09/22/2022

Location: Munich, Germany

Membership Number:

Status: Confirmed

Check-Out Date: Fri, 09/23/2022

Number of Rooms: 1

Cost per night: 314.00 EUR

Length of stay: 1 nights(s)

[Add hotel to Calendar](#)

[View Map](#)

Reserved For: BECKER KIMBERLY JANE

Per night rate may not include all taxes and/or additional fees

Lufthansa German Airlines - Flight Number 2306 Confirmation: 3B3AWQ

Departure: Fri, 09/23/2022 3:05 PM
Departure City: Munich, Germany ([MUC](#))
Departing Terminal: TERMINAL 2
Status: Confirmed

Arrival: Fri, 09/23/2022 4:35 PM
Arrival City: Amsterdam, Netherlands ([AMS](#))
Arrival Terminal:
Class of Service: D - Business

Equipment: 319
Meal: Refreshment
Travel Time: 1 hour(s) 30 minute(s)

[Add flight to Calendar](#)

[Baggage Info](#)

[Operating Carrier Baggage Info](#)

[Weather](#)

Operated By LUFTH CITYLINE

Seat Assignments: BECKER/KIMBERLY JANE - 03D

AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER JF258808

British Airways - Flight Number 0429 Confirmation: 3B3AWQ

Departure: Thu, 09/29/2022 10:00 AM
Departure City: Amsterdam, Netherlands ([AMS](#))
Departing Terminal:
Status: Confirmed

Arrival: Thu, 09/29/2022 10:25 AM
Arrival City: London Heathrow, England ([LHR](#))
Arrival Terminal: TERMINAL 5
Class of Service: O - ECONOMY

Equipment: 32N

Meal: Food-Bev/Pur

Travel Time: 1 hour(s) 25 minute(s)

[Add flight to Calendar](#)

[Baggage Info](#)

[Weather](#)

Seat Assignments: BECKER/KIMBERLY JANE - 12C

EXIT ROW AISLE SEAT CONFIRMED

FREQUENT FLYER NUMBER MTJ4330

Sofitel Hotels

Confirmation: 6214WIS656-

SOFITEL LONDON HEATHROW
 TERMINAL 5.
 LONDON TW6 2GD
 Phone 44-20-87577777
 Fax 44-20-87577701

Check-In Date: Thu, 09/29/2022
Location: London Heathrow, England
Membership Number:
Status: Confirmed

Check-Out Date: Fri, 09/30/2022
Number of Rooms: 1

Cost per night: 269.00 GBP
Length of stay: 1 nights(s)

[Add hotel to Calendar](#)[View Map](#)

Reserved For: BECKER KIMBERLY JANE
 Per night rate may not include all taxes and/or additional fees

Special Instructions: FA243577**British Airways - Flight Number 0950**

Confirmation: 3B3AWQ

Departure: Fri, 09/30/2022 8:55 AM
Departure City: London Heathrow, England ([LHR](#))
Departing Terminal: TERMINAL 5
Status: Confirmed

Arrival: Fri, 09/30/2022 11:50 AM
Arrival City: Munich, Germany ([MUC](#))
Arrival Terminal: TERMINAL 1
Class of Service: B - ECONOMY

Equipment: 32N
Meal: Food-Bev/Pur
Travel Time: 1 hour(s) 55 minute(s)

[Add flight to Calendar](#)
[Baggage Info](#)
[Weather](#)

Seat Assignments: BECKER/KIMBERLY JANE - 14C
 AISLE SEAT CONFIRMED
 FREQUENT FLYER NUMBER MTJ4330

Marriott Hotels

Confirmation: 76031541-

MUNICH AIRPORT MARRIOTT HOTEL
 ALOIS STEINECKER STRASSE 20
 FREISING 85354
 Phone 49-8161-9660
 Fax 49-8161-9666281

Check-In Date: Fri, 09/30/2022
Location: Munich, Germany
Membership Number:
Status: Confirmed

Check-Out Date: Sat, 10/1/2022
Number of Rooms: 1

Cost per night: 304.00 EUR
Length of stay: 1 nights(s)

[Add hotel to Calendar](#)[View Map](#)

Reserved For: BECKER KIMBERLY JANE
 Per night rate may not include all taxes and/or additional fees

Lufthansa German Airlines - Flight Number 0466

Confirmation: 3B3AWQ

Departure: Sat, 10/1/2022 12:30 PM
Departure City: Munich, Germany ([MUC](#))
Departing Terminal: TERMINAL 2
Status: Confirmed

Arrival: Sat, 10/1/2022 3:25 PM
Arrival City: San Diego, CA ([SAN](#))
Arrival Terminal: TERMINAL 2
Class of Service: D - BUSINESS

Equipment: 359
Meal: Refreshment
Travel Time: 11 hour(s) 55 minute(s)

[Add flight to Calendar](#)
[Baggage Info](#)
[Weather](#)

CHECK IN

Seat Assignments: BECKER/KIMBERLY JANE - 06G
 AISLE SEAT CONFIRMED
 FREQUENT FLYER NUMBER JF258808

Invoice Detail

Name: BECKER/KIMBERLY JANE			
British	Issue Date: 08/3/2022		
Airways Ticket: 1257781046889			Amount: \$595.10
Invoice Number: 5628139			
Service Fee: 8900824176646	Issue Date: 06/30/2022		Amount: \$40.00
Name: BECKER/KIMBERLY JANE			
Lufthansa German	Issue Date: 09/22/2022	<i>See Exchange Detail</i>	
Airlines Ticket: 2207791109637			Amount: \$0.00
Invoice Number: 5634084			
Service Fee: 8900825430108	Issue Date: 08/3/2022		Amount: \$40.00
Service Fee: 8900825430110	Issue Date: 08/3/2022		Amount: \$30.00
Service Fee: 8900827544698	Issue Date: 09/22/2022		Amount: \$40.00
			Total Fare: USD \$745.10

Your total has been charged to American Express ending In 1013

Exchange Detail

New Ticket Number: 2207781046887	Issue Date: 8/3/2022	New Airfare: \$6,756.27
Original Ticket Number: 2207774873904		Original Airfare: -\$6,709.07
		Airline Change Fee: \$0.00
		Amount Charged: \$47.20
New Ticket Number: 2207791109637	Issue Date: 9/22/2022	New Airfare: \$6,756.27
Original Ticket Number: 2207781046887		Original Airfare: -\$6,756.27
		Airline Change Fee: \$0.00
		Amount Charged: \$0.00

General Remarks

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED. BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY FOR EMERGENCY SERVICE FROM GERMANY-00-800-7373-7882 FOR TRAVEL TO THE GERMANY A US CITIZEN MUST HAVE A VALID PASSPORT AN ESTA MUST BE OBTAINED FOR TRAVEL TO THE USA PLEASE VISIT [HTTPS://ESTA.CBP.DHS.GOV/ESTA](https://esta.cbp.dhs.gov/esta) MOST COUNTRIES RECOMMEND YOUR PASSPORT BE VALID FOR AT LEAST 6 MONTHS BEYOND YOUR TRAVEL DATES. PLEASE CHECK WWW.TRAVEL.STATE.GOV FOR MORE DETAILS YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS PLEASE CHECK WWW.CDC.GOV FOR LATEST REQUIREMENTS

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-682-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.

09/29 - Railway Ticket
Den Haag to London

Hampton Brown Paid
for 3 Tickets

Casey Diane

From: Brown Hampton
Sent: Monday, September 26, 2022 8:03 AM
To: Casey Diane
Subject: Fw: Your Rail Europe order: The Hague - Rotterdam, Rotterdam - London
Attachments: Den Haag Centraal - Rotterdam Centraal.pdf; Den Haag Centraal - Rotterdam Centraal.pdf; Den Haag Centraal - Rotterdam Centraal.pdf; Rotterdam Centraal - London St. Pancras International (Guillermo Cabrera).pdf; Rotterdam Centraal - London St. Pancras International (Kimberly Becker).pdf; Rotterdam Centraal - London St. Pancras International (Hampton Brown).pdf; Calendar-D16EJK.ics

From: Rail Europe <checkout@raileurope.co.uk>
Sent: Monday, September 26, 2022 7:27 AM
To: Brown Hampton <hbrown@san.org>
Subject: Your Rail Europe order: The Hague - Rotterdam, Rotterdam - London

RAIL EUROPE

Hello Hampton,

Thanks for booking your travel through Rail Europe.

Your tickets and booking details are now available via your account in the Rail Europe mobile app (iOS / Android). Everything you need is also included below.

Timetables can be subject to small amendments. Please check your travel times before departure.

Have any questions? Our Help articles have the answer.

Enjoy your trip.

The Rail Europe team

- You have **6** mobile tickets for the following journeys.
 - *Den Haag Centraal to Rotterdam Centraal*
 - *Den Haag Centraal to Rotterdam Centraal*
 - *Den Haag Centraal to Rotterdam Centraal*
 - *Rotterdam Centraal to London St. Pancras International* (Guillermo Cabrera)
 - *Rotterdam Centraal to London St. Pancras International* (Kimberly Becker)

- **Rotterdam Centraal to London St. Pancras International** (Hampton Brown)
We've attached your mobile tickets to this email. Please be ready to present them on a suitable mobile device at check-in or during your journey.

Using mobile tickets

Your journey is composed of multiple trips run by different operators and therefore has distinct tickets. The train travel and all associated after-sales services are therefore handled independently by each operator.

Times and seats

1. Sprinter #5125

06:54 Den Haag Centraal Thu 29 Sep



07:23 Rotterdam Centraal

2. **INTERCHANGE & CHECK IN** 1 hour, 5 minutes
3. Eurostar #9119

08:28 Rotterdam Centraal

-  Seat 85, Coach 13
-  Seat 86, Coach 13
-  Seat 82, Coach 13

11:00 London St. Pancras International

Tickets

- **Den Haag Centraal to Rotterdam Centraal**

06:54 Thu 29 Sep 2022

Passengers

- Mr Hampton Brown (Adult, 31 Oct 1969, hbrown@san.org)
- Mr Guillermo Cabrera (Adult, 21 Jun 1972)
- Mrs Kimberly Becker (Adult, 14 Jun 1963)

Delivery

- Mobile ticket

Fare conditions

- **The Hague - Rotterdam, Second Class**

3 Adults, Second Class, Standard Fare Adult, Semi-Flexible (€2.13 each)

Not valid in high speed trains. IC Direct Schiphol-Rotterdam. Refundable with conditions. Extra fee on. no specific travel conditions. ATTENTION: homeprint tickets have a validity of 1 day. Ticket valid for any conventional train on the requested route during the whole validity period of the ticket (for homeprinted tickets, the validity period is limited to the requested travel date). Not valid on high-speed trains, except for ICE trains. No exchange possible. Refund before the 1st day of validity: EUR 5 fee/refund from the 1st day of validity: EUR 15 fee Digital Homeprint tickets can only be refunded in their original point of sales (i.e. not at the train stations).

• **Rotterdam Centraal to London St. Pancras International**

08:28 Thu 29 Sep 2022

Passengers

- Mr Hampton Brown (Adult, 31 Oct 1969, hbrown@san.org)
- Mr Guillermo Cabrera (Adult, 21 Jun 1972)
- Mrs Kimberly Becker (Adult, 14 Jun 1963)

Delivery

- Mobile ticket

Fare conditions

- **Rotterdam - London, Standard**

1 Adult, Standard Class, Public Standard Semi Flex, Semi-Flexible (€237.00 each)

Exchangeable before the departure of each leg by paying the difference in price with the next available fare. An additional fee of 40€ applies per journey / per person for exchanges made within 7 days of the original departure date. Non-refundable.

1 Adult, Standard Class, Public Standard Semi Flex, Semi-Flexible (€237.00 each)

Exchangeable before the departure of each leg by paying the difference in price with the next available fare. An additional fee of 40€ applies per journey / per person for exchanges made within 7 days of the original departure date. Non-refundable.

1 Adult, Standard Class, Public Standard Semi Flex, Semi-Flexible (€237.00 each)

Exchangeable before the departure of each leg by paying the difference in price with the next available fare. An additional fee of 40€ applies per journey / per person for exchanges made within 7 days of the original departure date. Non-refundable.

Your PNR reference

- The transport operator can use the following PNR reference to locate your booking in their system if required.
- **Rotterdam - London: KVVFRZ**
- You can also use your PNR reference to collect Eurostar train tickets at the station.

Have a question?

Need a refund or want to exchange a ticket?

[Browse our Help articles](#)

[Manage your booking](#)

Booking fee

€6.95

Rail Europe order reference

RE-D16EJK

Total **€737.15**

Here's your copy of the Rail Europe and Eurostar terms and conditions.



Rail Europe

This is an automated email. Please do not reply to it. If you want to contact us, please use our web form by clicking here.

245,72 Euros = \$ 236.46
Each Person

See Attached
Conversion Page

09/29
Railway Ticket
Den Haag to London

Currency Converter

Over 31 years of currency data. Powered by OANDA.

EUR Euro

USD US Dollar

245.72



236.461

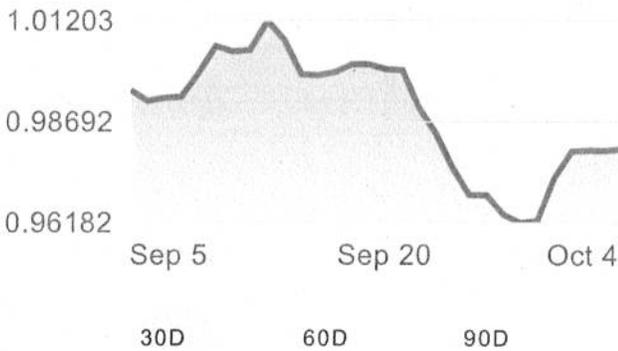
EUR GBP BTC

USD GBP ETH

Date < 29 September 2022 > 📅

Preview interbank rate +/- 0% ?

OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.



	Bid	Sell 1 EUR	Ask	Buy 1 EUR
Min	0.95367		0.95387	
Avg	0.96232		0.96249	
Max	0.97502		0.97518	

EUR/USD for the 24-hour period ending Wednesday, Sep 28, 2022 23:59 UTC

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

Live Rates

Name	Bid	Ask
EUR/USD	▼ 0.9986 ⁶	0.9988 ³
USD/EUR	▲ 1.0011 ⁷	1.0013 ⁴
USD/JPY	— 144.00 ⁵	144.02 ⁴

From: Casey Diane dcasey@san.org
 Subject: Kim Receipt
 Date: Sep 30, 2022 at 7:29:08 AM
 To: Casey Diane dcasey@san.org

Transportation
 09/30/22

TAXI-MÜNCHEN eG
 TAXI-ZENTRALE ☎ 2 16 10 + 194 10

SIGNAL IDUNA

TAXI - Fahrpreisquittung

Stempel des Taxibehalters mit Name, Adresse und Steuer-Nr. oder USt-Id-Nr.

Netto-Fahrpreis € 45 ct.

+% MwSt. € 5 ct.

Brutto-Fahrpreis € 50 ct.

Im Bruttobetrag sind 7 % MwSt. enthalten.
 Rechnungsdatum ist gleich Leistungsdatum.

Art und Umfang der Leistung bzw. Fahrstrecke vorlesen
 F. H. G. L. S. H. O. N
 D. A. N. K. I. N. G. S. I. N. G.
 Datum, Ort, Anschrift des Erhalters
 2022

Ver sicher un gen und Fi nan zen

SIGNAL IDUNA

Formularenummer

Taxi-Nr. | Jahr | Lfd. Nummer

Stadtfahrt
 Kurierfahrt
 Krankenfahrt

Zuzahlung (Quang über Zuzahlung zu
 Anderes (Anzahlungen gemäß § 61 SGB V)

Name, Anschrift des Rechnungsempfängers

45.00
 5.00

 50.00 Euros =
 \$ ~~48~~
 48.66 USD

Sent from my iPhone

09/30/22
TAXI

Currency Converter

Over 31 years of currency data. Powered by OANDA.

EUR Euro ▼

50

EUR GBP BTC

↔

USD US Dollar ▼

48.6564

USD GBP ETH

Date < 30 September 2022 >

Preview interbank rate +/- 0% ▼

OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.



These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

Live Rates

Name	Bid	Ask
EUR/USD	▼ 0.9981 ⁹	0.9985 ²
USD/EUR	▲ 1.0014 ⁸	1.0018 ¹
USD/JPY	— 144.16 ⁴	144.21 ⁵

JANE
 Kimberly Becker
 [REDACTED]
 [REDACTED]
 United States

Room No. : 324
 Arrival : 22.09.22
 Departure : 23.09.22
 Page : 1 von 2
 Cashier No. : 18839
 MRW No. : XXXXX9603

COPY OF INVOICE 1001577

Invoice Date : 23.09.22

Guest Name JANE Kimberly Becker

Date	Description	Supplement	Debit EUR	Credit EUR			
22.09.22	Room [REDACTED]		[REDACTED]				
22.09.22	[REDACTED]		[REDACTED]				
22.09.22	[REDACTED]		[REDACTED]				
22.09.22	Premium Retail (REG)		294.00 ✓				
23.09.22	CC - Master Card XXXXXXXXXXXX0764 XX/XX			314.00			
VAT Detail		net EUR	tax EUR	incl. tax EUR	Total	314.00	314.00
VAT	19 %	5.04	0.96	6.00			
VAT	7 %	287.85	20.15	308.00	Balance to pay	0.00 EUR	
Total:		292.89	21.11	314.00	Total incl. Tax	314.00 EUR	

294.00 Euros = \$ 291.17 USD
 See attached conversion page

For your Elite Status you will earn your bonus points:

* Gold Card Member 25% *

For a statement or exclusive offer, please visit www.marriottrewards.com or call us under 0699 508 6492 (from Germany).

München Airport Marriott Hotel
 Alois-Steinecker-Strasse 20, 85354 Freising, Germany
 Telephone +49 (0)8161 966 0 Fax +49 (0)8161 966 6281
 info@muenchen-airport-marriott.de
 www.muenchen-airport-marriott.de

Realotel Freising Hotelbetriebsgesellschaft mbH
 C/o Munich Airport Marriott Hotel
 Handelsregister 26466 beim Amtsgericht Wiesbaden
 Bankhaus Sperrer • BLZ: 700 310 00 • KTO: 1215060
 BIC/SWIFT-CODE: BHLS DE M1 • IBAN: DE31700310000001215060
 Umsatzsteuer ID DE 283915131 • STN 043 242 16071

09/22/22
Muesli + Munich Hotel
09/22 - 09/23/22

Currency Converter

EUR Euro



294

USD US Dollar



291.171

Switch ↔

Date



22 September 2022



Preview interbank rate

+/- 0% ▾



OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.





HOTEL DES INDES

THE HAGUE

Ms Kimberly Becker

Room Number :133

No of Persons :1

Cashier :4,

Page Number :1 of 2

Arrival :23-09-22

Departure :29-09-22

United States

Company Name : Embassy of the United States

Hotel Des Indes, 29-09-22

Date	Description	Debits	Credits
23-09-22	Accommodation	230.00	
23-09-22	City tax	5.35	
24-09-22	Accommodation	230.00	
24-09-22	City tax	5.35	
25-09-22	Accommodation	230.00	
25-09-22	City tax	5.35	
26-09-22	Accommodation	230.00	
26-09-22	City tax	5.35	
27-09-22	Accommodation	230.00	
27-09-22	City tax	5.35	
28-09-22	Accommodation	230.00	
28-09-22	City tax	5.35	
29-09-22	Master Card		1,412.10

Balance in EUR 0.00

	Excl. VAT	VAT	Incl. VAT
VAT low deductible	1,141.62	102.78	1,244.40
VAT low non deductible	124.38	11.22	135.60
CITY TAX	32.10		
Total in EUR	1,298.10	114.00	1,412.10

*\$1,358.89
SEE Attached
Conversion Page*

Thank you for visiting Hotel Des Indes.

Hotel des Indes
Lange Voorhout 54-56
2514 EG Den Haag
Tel: +31 70 361 2345
DATE: 29/09/22 06:37

ACCOMMODATION ID.: 231513
FRV ID.: 23151303
EUR ID.: 23151303
BRK ID.: 5551513
BRK MID.: 10070200141R

*** APPROVED ***

CARDHOLDER RECEIPT

ACCOUNT WILL BE DEBITED

REASON TYPE.: Completion

Total amount: 1412.10 EUR

CARD ID.: MC

CARD TYPE.: MASTERCARD

PAN.: xxxxxxxxxxxxxx8734

CARD ENTRY.: Manual

PIID.: A0000000041010

EMV HPP LBL: Mastercard

AUTH CODE.: 172259

REASON CODE.: 00

REFERENCE NUMBER

7847980

Signature verified

Thank you

ALL

(U.V.H.)

09/29/22
 Hotel Des Indes
 09/23 - 09/29

Currency Converter

Over 31 years of currency data. Powered by OANDA

EUR Euro ▼

USD US Dollar ▼

1,412.1



1,358.89

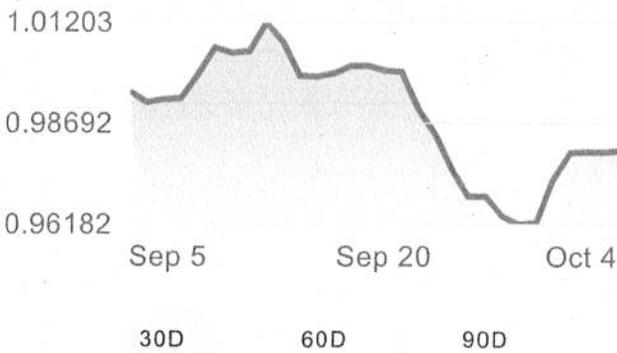
EUR GBP BTC

USD GBP ETH

Date < 29 September 2022 >

Preview interbank rate +/- 0% ▼

OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.



	Bid Sell 1 EUR	Ask Buy 1 EUR
Min	0.95367	0.95387
Avg	0.96232	0.96249
Max	0.97502	0.97518

EUR/USD for the 24-hour period ending Wednesday, Sep 28, 2022 23:59 UTC

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

Live Rates

Name	Bid	Ask
EUR/USD	▼ 0.9986 ⁴	0.9988 ¹
USD/EUR	▲ 1.0011 ⁹	1.0013 ⁶
USD/JPY	— 143.98 ⁷	144.00 ⁵

SOFITEL
LUXURY HOTELS

LONDON HEATHROW

Mr. Becker Kimberly Jane

Great Britain

Room No. : 3221
Arrival : 29/09/22
Departure : 30/09/22
Cashier : 13593
Folio No. : 582743274

Company VAT No.
Voucher /PO No.

Page : 1 of 1

INVOICE

VAT No. : GB 809 823 803

Date	Description	Charges £	Payments £
29/09/22	Deposit Transfer at C/I		269.00
29/09/22	Accommodation	269.00	
Total Balance Due £			0.00

VAT Breakdown	Net £	VAT £	Gross £
VAT@ 20%	224.17	44.83	269.00
VAT @ 12.5%	0.00	0.00	0.00
VAT@ 5%	0.00	0.00	0.00
VAT@ 4%	0.00	0.00	0.00
VAT@ 2.5%	0.00	0.00	0.00
VAT@ 1%	0.00	0.00	0.00
VAT@ 0% and Exempt	0.00	0.00	0.00
Total	224.17	44.83	269.00

Le Club Accorhotels Card: Not yet registered? Sign up at www.accorhotels.com and start earning points.

*\$ 288.85 USD
See attached
conversion page*



SOFITEL LONDON HEATHROW | TERMINAL 5 | LONDON HEATHROW AIRPORT | TW6 2GD
TEL +44 (0) 20 8757 7777 | FAX +44 (0) 20 8757 7788 | E-MAIL H6214@SOFITEL.COM | WWW.SOFITEL.COM

SOFITEL LONDON HEATHROW IS THE TRADING NAME OF GROVE T5 LIMITED
COMPANY NO: 08478795 ENGLAND AND WALES | REGISTERED OFFICE: WORLD BUSINESS CENTRE 2, NEWALL ROAD, HOUNSLOW, TW6 2SF

an Arora Hotel

09/29/22
Sofitel Hotel
09/29 - 09/30/22

Currency Converter

Over 31 years of currency data. Powered by OANDA.

GBP Great British Pound ▼

269

GBP EUR BTC

↔

USD US Dollar ▼

288.847

USD GBP ETH

Date < 29 September 2022 > 📅

Preview interbank rate +/- 0% ▼ ?

OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.



These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

Live Rates

Name	Bid	Ask
EUR/USD	▲ 0.9984 ⁵	0.9988 ²
USD/EUR	▼ 1.0011 ⁸	1.0015 ⁵
USD/JPY	▼ 144.06 ⁴	144.16 ⁴

JANE
Kimberly Becker
374 N Coast Hwy
92024 Encinitas
United States

Room No. : 224
Arrival : 30.09.22
Departure : 01.10.22
Page : 1 von 2
Cashier No. : 17303
MRW No. : XXXXX9603

INVOICE 1002536

Invoice Date : 01.10.22

Guest Name JANE Kimberly Becker

Date	Description	Supplement	Debit EUR	Credit EUR
30.09.22	Room [REDACTED]		[REDACTED]	
30.09.22	[REDACTED]		[REDACTED]	
30.09.22	[REDACTED]		[REDACTED]	
30.09.22	Premium Retail (REG)		284.00 ✓	
01.10.22	CC - Master Card XXXXXXXXXXXX0764 XX/XX			304.00
VAT Detail				
	net EUR	tax EUR	incl. tax EUR	Total
VAT 19 %	5.04	0.96	6.00	304.00
VAT 7 %	278.50	19.50	298.00	Balance to pay
Total:	283.54	20.46	304.00	0.00 EUR
			Total incl. Tax	304.00 EUR

284.00 Euros = \$ 276.37
see attached conversion page

For your Elite Status you will earn your bonus points:

* Gold Card Member 25% *

For a statement or exclusive offer, please visit www.marriottrewards.com or call us under 0699 508 6492 (from Germany).

09/30/22
 Marriott Munich Hotel
 09/30 - 10/01/22

Currency Converter

Over 31 years of currency data. Powered by OANDA.

EUR Euro ▼

USD US Dollar ▼

284



276.368

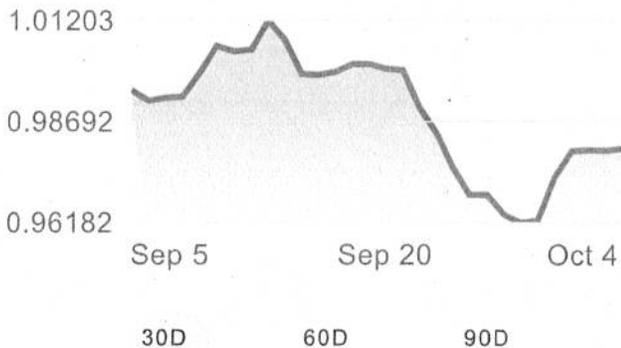
EUR GBP BTC

USD GBP ETH

Date < 30 September 2022 >

Preview interbank rate +/- 0% ▼

OANDA's currency calculator tools use OANDA Rates™, the touchstone FX rates compiled from leading market data contributors.



	Bid Sell 1 EUR	Ask Buy 1 EUR
Min	0.96360	0.96377
Avg	0.97313	0.97329
Max	0.98431	0.98448

EUR/USD for the 24-hour period ending Thursday, Sep 29, 2022 23:59 UTC

These values represent the daily average of the Bid and Ask rates OANDA receives from many data sources.

Live Rates

Name	Bid	Ask
EUR/USD	▼ 0.9981 ⁶	0.9985 ³
USD/EUR	▲ 1.0014 ⁷	1.0018 ⁴
USD/JPY	— 144.10 ⁵	144.19 ³



**Foreign Per Diem Rates In U.S. Dollars
DSSR 925**

**GERMANY: Munich
Publication Date: 07/01/2022**

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
GERMANY	Munich	01/01	12/31	233	122	355	N/A	06/01/2022



\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	25
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20	33	52	26
\$132	20	33	53	26
\$133	20	33	53	27
\$134	20	34	53	27
\$135	20	34	54	27
\$136	20	34	55	27
\$137	21	34	55	27
\$138	21	35	55	27
\$139	21	35	56	27
\$140	21	35	56	28
\$141	21	35	57	28
\$142	21	36	57	28
\$143	21	36	57	29
\$144	22	36	57	29
\$145	22	36	58	29
\$146	22	37	58	29



**Foreign Per Diem Rates In U.S. Dollars
DSSR 925**

**NETHERLANDS: Amsterdam
Publication Date: 07/01/2022**

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
NETHERLANDS	Amsterdam	01/01	12/31	410	137	547	N/A	06/01/2022

\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	25
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20	33	52	26
\$132	20	33	53	26
\$133	20	33	53	27
\$134	20	34	53	27
\$135	20	34	54	27
\$136	20	34	55	27
\$137	21	34	55	27
\$138	21	35	55	27
\$139	21	35	56	27
\$140	21	35	56	28
\$141	21	35	57	28
\$142	21	36	57	28
\$143	21	36	57	29
\$144	22	36	57	29
\$145	22	36	58	29
\$146	22	37	58	29



**Foreign Per Diem Rates In U.S. Dollars
DSSR 925**

**UNITED KINGDOM: London
Publication Date: 10/01/2022**

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
UNITED KINGDOM	London	01/01	12/31	307	132	439	View.	08/01/2022



\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	25
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20	33	52	26
\$132	20	33	53	26
\$133	20	33	53	27
\$134	20	34	53	27
\$135	20	34	54	27
\$136	20	34	55	27
\$137	21	34	55	27
\$138	21	35	55	27
\$139	21	35	56	27
\$140	21	35	56	28
\$141	21	35	57	28
\$142	21	36	57	28
\$143	21	36	57	29
\$144	22	36	57	29
\$145	22	36	58	29
\$146	22	37	58	29

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 06/29/2022 DATE OF DEPARTURE/RETURN: 09/21/2022 / 10/01/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Munich & Amsterdam Business Purpose: Lufthansa Air Service Visit and SD EDC – Thriving Cities Trade Mission

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input checked="" type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>6,200.00</u>
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ <u>200.00</u>
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ <u>\$2,400.00</u>
C. Meals and Incidental Expenses (Per Diem)	\$ <u>500.00</u>
D. Seminar and Conference Fees	\$ <u>3,050.00</u>
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>12,350.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 6/29/22

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: Arlene Date: June 29, 2022

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Arely Valenzuela, (Name of Clerk) certify that this document was approved by the Executive Committee at its 08/22/2022 (Meeting Date) meeting.

THRIVING CITIES TRADE MISSION

Amsterdam, Rotterdam, The Hague, Eindhoven

September 24 – 29

AGENDA - Trade Mission Modules

Saturday (9/24) – Sunday (9/25)

Travel Days (San Diego → Amsterdam); Arrive at hotel in The Hague

Monday (9/26) – Amsterdam

Breakfast Delegation Briefing with US Embassy (The Hague)

Thriving Cities Summit – Luncheon with City of Amsterdam and [AMS Institute](#) to discuss urban challenges and share best practices surrounding urban mobility, digitization, circularity, and energy

Qualcomm AI Research Lab – Promote expansion of Qualcomm's facilities + partnership w/ Uni of Amsterdam

Holland Circular Hotspot – Discuss the recent partnership between the Netherlands and State of California; identify opportunities to advance circularity in infrastructure and residential development in CA

Canal Cruise with Partners in Amsterdam (Dinner)

Tuesday (9/27) – The Hague + Eindhoven

TNO – NL's premier government-funded applied research institute; Digital Twin urban planning tool

Philips – Philips campus tour; opportunities to collaborate in Image-guided therapy and on talent

ASML – Semiconductor manufacturing; Highlight potential expansion into San Diego & talent initiatives

Internal Delegation Dinner (The Hague)

Wednesday (9/28) – Rotterdam/Leiden

Port of Rotterdam – Port to Port meeting, RDM Campus tour, startup pitches

Mayor of Rotterdam – 1v1 meeting with Mayor Gloria

Rebel Group – Discussion surrounding infrastructure finance

Leiden University Medical Center – Oldest medical university in The Netherlands → today's ecosystem: drug discovery, biotech, vaccine development, regenerative medicine

Leiden Bioscience Park – Tour of the life science cluster, startup pitches

U.S. Embassy Reception at Ambassador's Residence (The Hague)

Thursday (9/29)

Travel Day (Amsterdam → San Diego)

THRIVING CITIES TRADE MISSION

Amsterdam, Rotterdam, The Hague, Leiden, Eindhoven

September 24 – 29

GOAL: Strengthen industry ties and facilitate public-private partnerships that make San Diego more sustainable, affordable & competitive. In addressing its most pressing long-term challenges – affordability, climate change, Inclusion – and striving to ensure economic prosperity for the region and its people, San Diego must wield a unique blend of corporate innovation and strategic collaboration from public and private sector partners. San Diego and the Netherlands boast comparable capabilities in knowledge-intensive industries, such as personalized medicine, wireless technology, and artificial intelligence. Due to a societal commitment to sustainability, climate action, and social innovation, Dutch cities also routinely rank among the world's most thriving. This targeted, cross-sectoral delegation is comprised of approximately 30 of the San Diego region's senior officials, executives, and academic leadership.

THEMES: Urban planning & infrastructure; Climate action; Strategic Tech; Life sciences

OUTCOMES:

- Transactional: 2-3 announcements (expansions/joint ventures/partnerships)
- Best Practices: 2-3 learning experiences for delegation
- Promotional: 2 public receptions/events that communicate San Diego's innovation story

DELEGATES

1. Todd Gloria, Mayor
City of San Diego
2. Catherine Blakespear, Chair
o San Diego Association of Governments (SANDAG)
3. Rafael Castellanos, Commissioner
o Port of San Diego
4. Frank Urtasun, Commissioner
o Port of San Diego
5. Danielle Moore, Commissioner
o Port of San Diego
6. Joe Stuyvesant, President & CEO
o Port of San Diego
7. Gil Cabrera, Chair
o San Diego County Regional Airport Authority
8. Kimberly Becker, President & CEO
o San Diego County Regional Airport Authority
9. Hampton Brown, VP, Revenue, Marketing & Innovation
o San Diego County Regional Airport Authority
10. Kirby Brady, Chief Innovation Officer
o City of San Diego
11. Christina Bibler, Economic Development Director
o City of San Diego
12. Mark Cafferty, President & CEO
o San Diego Regional Economic Development Corp.
13. Nikia Clarke, Senior Vice President
o San Diego Regional Economic Development Corp.
14. Al Pisano, Dean, School of Engineering
o University of California, San Diego
15. Natasha Bliss, Director of Strategic Partnerships
o San Diego State University
16. Paul Roben, Assoc. Vice Chancellor
o UC San Diego
17. Monique Rodriguez, VP Government Affairs
o Qualcomm
18. Zafer Sahinoglu
o GM, MELIC Ventures, Mitsubishi Electric, USA
19. Karen Reinhardt, CHRO
o ASML US
20. Leah Sicat, Head of Communications, US
o ASML US
21. Dan Ryan, Co-Chief Investment Officer
o Alexandria Real Estate & Equities
22. Yehudi Gaffen, Founder & CEO
o Gafcon
23. Scott Russell, Principal | Americas West Leader
o Arup
24. Peter Townshend, Managing Partner
o Townshend Venture Advisors, LLP
25. Art Salindong, Managing Director
o Trabus Technologies
26. Kay Olmstead, Founder & CEO
o Nano Pharma Solutions
27. Hale Richardson, Vice President
o Home Fed Corporation
28. Sheldon Lyn, Partner
o McKinsey & Company
29. Stacey Pennington, Principal
o SLP Urban Planning.
30. Henk Hanselaar, Honorary Consul
o Consulate of the Netherlands, San Diego



WORLD TRADE CENTER®
SAN DIEGO

THRIVING CITIES TRADE MISSION, SEPTEMBER 24—29

Non-Lufthansa Travel Suggestions

Travel Suggestions

If not on the recommended Lufthansa flight #2306 arriving to Schiphol Airport at 4:45pm on September 25, and you'd prefer not to wait for the group-coordinated transportation via bus at that time, we ask that you coordinate your own transportation to the hotel. <hotel checkin info>

Taxis/ubers are easily accessible, or you may take **the train from Amsterdam Schiphol station** in the airport direct to **Den Haag Centraal station** in The Hague.

It is a 45-60 min train ride into The Hague, with a short 0.4 mile walk to Hotel Des Indes.

Events Kick-Off

World Trade Center will host an informal and *optional* welcome reception in the hotel bar at 7:00pm that evening, leaving time for most of the delegation to settle in from the airport.

Trade mission programming begins early the next morning, September 26, with breakfast 7:30—8:00am in the hotel, and departure to the Embassy at 8:15am sharp.

Catherine Blakespear



**San Diego Regional Economic
Development Corporation**
530 B Street, Suite 700
San Diego CA 92101
Phone: 619-234-8484
Fax: 619-234-1935

INVOICE

Invoice #	Eventbrite
Date	7/22/2022
Federal Tax ID	95-2406199

Bill To
San Diego Regional Airport Authority PO Box 82776 San Diego CA 92138

Due Date	Billing Terms	Attention	Project No./PO No.
8/22/2022	Net 30 Days	Catherine Blakespear	

Item	Description	Amount
Events	2022 Thriving Cities Trade Mission	\$2,950.00
	Taxes + Eventbrite Fees	\$98.45
Total		\$3,048.45

Please update your records to process electronic payments to EDC
MUFG, Union Bank N. A. | Routing number: 122000496 | Account number: 0073701054

Thank you for your support.
[San Diego Regional EDC's W9.](#)

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Catherine Blakespear Department: Board Services / 2
Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 7/18/2022 DATE OF DEPARTURE/RETURN: 09/21/2022 / 10/01/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Munich & Amsterdam Business Purpose: Lufthansa Air Service Visit and SD EDC – Thriving Cities Trade Mission

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input checked="" type="checkbox"/> check box for business class or equivalent (international only)	\$ _____
• Rental Car	\$ _____
• Other Transportation (Taxi, TNC, Train, Bus)	\$ _____
• Auto (Gas, Parking/Tolls, Mileage)	\$ _____
B. Lodging	\$ _____
C. Meals and Incidental Expenses (Per Diem)	\$ _____
D. Seminar and Conference Fees	\$ <u>3,050.00</u>
E. Entertainment	\$ _____
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>3,050.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Catherine Blakespear Date: Jul 18, 2022
Catherine Blakespear (Jul 18, 2022 4:41 PDT)

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: [Signature] Date: Jul 19, 2022

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, Arely Valenzuela, Assistant Authority Clerk I, certify that this document was approved
(Name of Clerk)
by the Executive Committee at its 8/22/2022 meeting.
(Meeting Date)

Gil Cabrera

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REIMBURSEMENT REPORT - Authority Employees
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

[Policy 3.30 - Business and Travel Expense Reimbursement](#)

[Business and Travel Reimbursement Guidelines](#)

Employee/Trip Information Date: 10/10/2022
Name: Gil Cabrera **Dept:** 2 - Board Services
Departure Date: 9/21/2022 **Return Date:** 10/1/2022 **Report Due:** 10/31/22
Destination: Munich, Germany; Amsterdam, Netherlands; London, England
Business Purpose: EDC World Trade Center Thriving Cities Trade Mission & Air Service Visits to British Airways, Lufthansa & Air France

Expense items not included in Per Diem	Authority Prepaid Expenses	Employee Paid Expenses							TOTAL
		9/21/22 Wednesday	9/22/22 Thursday	9/23/22 Friday	9/24/22 Saturday	9/25/22 Sunday	9/26/22 Monday	9/27/22 Tuesday	
Air Fare, Railroad, Bus	7,666.27								-
Conference Fees	3,048.45								-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare		38.35							38.35
Lodging			304.58	228.28	228.28	228.28	228.28	228.28	1,445.98
Telephone, Internet and Fax			26.46	77.60					104.06
Laundry								82.20	82.20
Miscellaneous:									-
									-
	\$ 10,714.72								\$ 1,670.59

Expense items included in Per Diem:

Meals & Incidental Expenses (M&IE)

Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

GSA Per Diem for Domestic

US Dept of State Per Diem for International

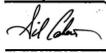
	GSA Per Diem for Domestic		US Dept of State Per Diem for International							TOTAL
	Munich	Amsterdam	9/21/22 Wednesday	9/22/22 Thursday	9/23/22 Friday	9/24/22 Saturday	9/25/22 Sunday	9/26/22 Monday	9/27/22 Tuesday	
Breakfast	\$18.00	\$21.00			18.00	21.00	21.00			60.00
Lunch	\$31.00	\$34.00		31.00	31.00	34.00	34.00			130.00
Dinner	\$49.00	\$55.00		49.00	55.00	55.00	55.00			214.00
Incidentals	\$24.00	\$27.00		24.00	27.00	27.00	27.00	27.00	27.00	159.00
Total M&IE	\$122.00	\$137.00								563.00
Approved Meal Exception Above Per Diem Rate ¹										-
Total Meal and Incidental Expenses			\$ -	\$ 104.00	\$ 131.00	\$ 137.00	\$ 137.00	\$ 27.00	\$ 27.00	563.00

Explanation: Substantiation for exception should be attached

Trip Grand Total	12,948.31
PAGE 2 Expenses Dues Traveler	1,198.60
Less Expenses Prepaid by Authority	10,714.72
Due Traveler - if positive amount, prepare check request	
Due Authority - if negative, attach check payable to SDCRAA	\$ 3,432.19

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Arely Valenzuela Ext.: 2557
 Traveler's Signature:  Date: Oct 24, 2022
 Administrator's Signature: _____ Date: _____

CEO/Vice President Approval¹: _____ Date: _____
 (Required if meal(s) reimbursed above the Per Diem Rate)

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
TRAVEL EXPENSE REIMBURSEMENT REPORT - Authority Employees
 (To be completed within 30 days from travel return date for domestic travel; 45 days for international travel)

Refer to Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy, outlining appropriate reimbursable expenses. Attach all required supporting documentation. All receipts must be detailed (credit card receipts do not provide sufficient detail). Any special items should be explained in the space provided below.

[Policy 3.30 - Business and Travel Expense Reimbursement](#)

[Business and Travel Reimbursement Guidelines](#)

Employee/Trip Information Date: 10/10/2022
Name: Gil Cabrera **Dept:** 2 - Board Services
Departure Date: 9/28/2022 **Return Date:** 10/1/2022 **Report Due:** 10/31/22
Destination: Munich, Germany; Amsterdam, Netherlands; London, England
Business Purpose: EDC World Trade Center Thriving Cities Trade Mission & Air Service Visits to British Airways, Lufthansa & Air France

Expense items not included in Per Diem	Authority Prepaid Expenses								TOTAL
	Employee Paid Expenses								
	9/28/22	9/29/22	9/30/22	10/1/22	10/2/22	10/3/22	10/4/22		
	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday		
Air Fare, Railroad, Bus									-
Conference Fees									-
Rental Car									-
Gas									-
Parking & Tolls									-
Mileage - Attach mileage form									-
Taxi / TNC / Shuttle Fare			25.92						25.92
Lodging	228.28	298.59	297.92						824.79
Telephone, Internet and Fax	18.43			26.46					44.89
Laundry									-
Miscellaneous:									-
									-
\$ -									\$ 895.60

Expense items included in Per Diem:

Meals & Incidental Expenses (M&IE) Meals will be reimbursed at established Per Diem rates. Receipts shall not be required except for authorized meals above per diem rate (approved by CEO or Vice President below). If a meal is provided by a conference or meeting, do not include the meal for reimbursement below. On first travel day, only include lunch and dinner if flight departs after 9:00 a.m. On last travel day, only include breakfast and lunch if flight returns before 6:00 p.m.

	GSA Per Diem for Domestic			US Dept of State Per Diem for International							
	Amsterdam	London	Munich	9/28/22	9/29/22	9/30/22	10/1/22	10/2/22	10/3/22	10/4/22	
				Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	
Breakfast	\$21.00	\$20.00	\$18.00		20.00	20.00	18.00				58.00
Lunch	\$34.00	\$33.00	\$31.00		33.00	31.00	31.00				95.00
Dinner	\$55.00	\$53.00	\$49.00			49.00					49.00
Incidentals	\$27.00	\$26.00	\$24.00	27.00	26.00	24.00	24.00				101.00
Total M&IE	\$137.00	\$132.00	\$122.00								303.00
Approved Meal Exception Above Per Diem Rate ¹											-
Total Meal and Incidental Expenses				\$ 27.00	\$ 79.00	\$ 124.00	\$ 73.00	\$ -			303.00

Explanation: Substantiation for exception should be attached	Trip Grand Total	1,198.60
	Less Cash Advance (Attach copy of Authority check)	
	Less Expenses Prepaid by Authority	-
	Due Traveler - if positive amount, prepare check request	
	Due Authority - if negative, attach check payable to SDCRAA	\$1,198.60

Note: Send this report to Accounting even if the amount is \$0.

By signing below, TRAVELER: (a) acknowledges understanding and agreeing to be bound by Authority Policy 3.30 - Business and Travel Expense Reimbursement Policy; (b) certifies that this report is true and correct and all claimed expenses were incurred in connection with official Authority business; and (c) understands that any purchases/claims that are not allowed will be traveler's responsibility. By signing below, ADMINISTRATOR certifies, based on reasonable inquiry, that expenses approved in this report were reasonable, necessary, directly related to the Authority's business, and that they are reimbursable under Authority Policy 3.30.

Prepared By: Arelly Valenzuela Ext.: 2557
 Traveler's Signature: Date: Oct 24, 2022
 Administrator's Signature: _____ Date: _____

CEO/Vice President Approval¹: _____ Date: _____
(Required if meal(s) reimbursed above the Per Diem Rate)



Traveltrust
374 North Coast Highway 101
Encinitas, CA 92024
760-635-1700

For a single calendar entry click [here](#)
Travel Itinerary

Passenger Names

CABRERA/GUILLERMO - 02

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: FJKQMD

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

Lufthansa German Airlines - Flight Number 0467 Confirmation: 3B678U

Departure: Wed, 09/21/2022 5:15 PM
Departure City: San Diego, CA (SAN)
Departing Terminal: TERMINAL 2
Status: Confirmed

Arrival: Thu, 09/22/2022 1:25 PM
Arrival City: Munich, Germany (MUC)
Arrival Terminal: TERMINAL 2
Class of Service: D - BUSINESS

Equipment: 359
Meal: Refreshment
Travel Time: 11 hour(s) 10 minute(s)
[Add flight to Calendar](#)
[Baggage Info](#)
[Weather](#)
CHECK IN

Seat Assignments: CABRERA/GUILLERMO - 05G
AISLE SEAT CONFIRMED
FREQUENT FLYER NUMBER WT424840

Marriott Hotels Confirmation: 76018578-

MUNICH AIRPORT MARRIOTT HOTEL
ALOIS STEINECKER STRASSE 20
FREISING 85354
Phone 49-8161-9660
Fax 49-8161-966281

Check-In Date: Thu, 09/22/2022
Location: Munich, Germany
Membership Number:
Status: Confirmed

Check-Out Date: Fri, 09/23/2022
Number of Rooms: 1

Cost per night: 314.00 EUR
Length of stay: 1 night(s)
[Add hotel to Calendar](#)

[View Map](#)

Reserved For: CABRERA GUILLERMO
Per night rate may not include all taxes and/or additional fees

Lufthansa German Airlines - Flight Number 2306 Confirmation: 3B678U

Departure: Fri, 09/23/2022 3:05 PM
Departure City: Munich, Germany (MUC)
Departing Terminal: TERMINAL 2
Status: Confirmed

Arrival: Fri, 09/23/2022 4:35 PM
Arrival City: Amsterdam, Netherlands (AMS)
Arrival Terminal:
Class of Service: D - BUSINESS

Equipment: 319
Meal: Refreshment
Travel Time: 1 hour(s) 30 minute(s)
[Add flight to Calendar](#)
[Baggage Info](#)
[Operating Carrier Baggage Info](#)
[Weather](#)

Operated By LUFTH CITYLINE
Seat Assignments: CABRERA/GUILLERMO - 01C
BULKHEAD AISLE SEAT CONFIRMED
FREQUENT FLYER NUMBER WT424840

British Airways - Flight Number 0429 Confirmation: 3B678U

Departure: Thu, 09/29/2022 10:00 AM
Departure City: Amsterdam, Netherlands (AMS)
Departing Terminal:
Status: Confirmed

Arrival: Thu, 09/29/2022 10:25 AM
Arrival City: London Heathrow, England (LHR)
Arrival Terminal: TERMINAL 5
Class of Service: O - ECONOMY

Equipment: 32N
Meal: Food-Bev/Pur
Travel Time: 1 hour(s) 25 minute(s)
[Add flight to Calendar](#)
[Baggage Info](#)
[Weather](#)

Seat Assignments: CABRERA/GUILLERMO - 13C
AISLE SEAT CONFIRMED

Sofitel Hotels Confirmation: 6214WIS652-

SOFITEL LONDON HEATHROW
TERMINAL 5.
LONDON TW6 2GD
Phone 44-20-8757777
Fax 44-20-8757701

Check-In Date: Thu, 09/29/2022
Location: London Heathrow, England
Membership Number:
Status: Confirmed

Check-Out Date: Fri, 09/30/2022
Number of Rooms: 1

Cost per night: 269,00 GBP
Length of stay: 1 nights(s)

[Add hotel to Calendar](#)

[View Map](#)

Reserved For: CABRERA GUILLERMO
Per night rate may not include all taxes and/or additional fees

Special Instructions: FA243577

British Airways - Flight Number 0950

Confirmation: 3B678U

Departure: Fri, 09/30/2022 8:55 AM
Departure City: London Heathrow, England (LHR)
Departing Terminal: TERMINAL 5
Status: Confirmed

Arrival: Fri, 09/30/2022 11:50 AM
Arrival City: Munich, Germany (MUC)
Arrival Terminal: TERMINAL 1
Class of Service: B - ECONOMY

Equipment: 32N
Meal: Food-Bev/Pur
Travel Time: 1 hour(s) 55 minute(s)
[Add flight to Calendar](#)
[Baggage Info](#)
[Weather](#)

Seat Assignments: CABRERA/GUILLERMO - 15C
AISLE SEAT CONFIRMED

Marriott Hotels

Confirmation: 76033656

MUNICH AIRPORT MARRIOTT HOTEL
ALOIS STEINECKER STRASSE 20
FREISING 85354
Phone 49-8161-9660
Fax 49-8161-9666281

Check-In Date: Fri, 09/30/2022
Location: Munich, Germany
Membership Number:
Status: Confirmed

Check-Out Date: Sat, 10/1/2022
Number of Rooms: 1

Cost per night: 304,00 EUR
Length of stay: 1 nights(s)

[Add hotel to Calendar](#)

[View Map](#)

Reserved For: CABRERA GUILLERMO
Per night rate may not include all taxes and/or additional fees

Lufthansa German Airlines - Flight Number 0466

Confirmation: 3B678U

Departure: Sat, 10/1/2022 12:30 PM
Departure City: Munich, Germany (MUC)
Departing Terminal: TERMINAL 2
Status: Confirmed

Arrival: Sat, 10/1/2022 3:25 PM
Arrival City: San Diego, CA (SAN)
Arrival Terminal: TERMINAL 2
Class of Service: D - BUSINESS

Equipment: 359
Meal: Refreshment
Travel Time: 11 hour(s) 55 minute(s)
[Add flight to Calendar](#)
[Baggage Info](#)
[Weather](#)

CHECK IN

Seat Assignments: CABRERA/GUILLERMO - 05H
AISLE SEAT CONFIRMED
FREQUENT FLYER NUMBER WT424840

Invoice Detail

Name: CABRERA/GUILLERMO	Issue Date: 08/3/2022	
British Airways Ticket: 1257781046894		Amount: \$595.10
Invoice Number: 5622143		
Service Fee: 8900824176647	Issue Date: 08/30/2022	Amount: \$40.00
Name: CABRERA/GUILLERMO		
Lufthansa German Airlines Ticket: 2207791109635	Issue Date: 09/22/2022	Amount: \$0.00
Invoice Number: 5634082		
Service Fee: 8900825430113	Issue Date: 08/3/2022	Amount: \$40.00
Service Fee: 8900829430114	Issue Date: 08/3/2022	Amount: \$30.00
Service Fee: 8900827544696	Issue Date: 09/22/2022	Amount: \$40.00
		Total Fare: USD \$745.10

Your total has been charged to American Express ending in 1013

Exchange Detail

New Ticket Number: 2207781046893	Issue Date: 8/3/2022	New Airfare: \$6,756.27
Original Ticket Number: 2207774873905		Original Airfare: -\$6,709.07
		Airline Change Fee: \$0.00
		Amount Charged: \$47.20
		(Partial Air Fare) \$7,501.37
New Ticket Number: 2207791109635	Issue Date: 9/22/2022	New Airfare: \$6,756.27
Original Ticket Number: 2207781046893		Original Airfare: -\$6,756.27
		Airline Change Fee: \$0.00
		Amount Charged: \$0.00

General Remarks

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED, BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. FOR EMERGENCY SERVICE FROM GERMANY-00-800-7373-7882 AN ESTA MUST BE OBTAINED FOR TRAVEL TO THE USA PLEASE VISIT [HTTPS://ESTA.CBP.DHS.GOV/ESTA](https://esta.cbp.dhs.gov/esta) MOST COUNTRIES RECOMMEND YOUR PASSPORT BE VALID FOR AT LEAST 6 MONTHS BEYOND YOUR TRAVEL DATES, PLEASE CHECK WWW.TRAVEL.STATE.GOV FOR MORE DETAILS YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS PLEASE CHECK WWW.CDC.GOV FOR LATEST REQUIREMENTS PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-882-990-7183. VIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and International fees.



Traveltrust
374 North Coast Highway 101
Encinitas, CA 92024
760-635-1700

For a single calendar entry click [here](#)
Travel Itinerary

Passenger Names

CABRERA/GUILLERMO - 02

Traveltrust Business Hours are Monday-Friday 5am -5pm Pacific

Agency Reference Number: FJKQMD

CHECK IN FOR FLIGHT 24 HOURS PRIOR TO DEPARTURE

Please review your itinerary and report any discrepancies to Traveltrust within 24hrs of receipt

Travel requirements are being updated constantly, please be sure to check with your airline or CDC.gov for the latest in travel requirements and restrictions.

Sofitel Hotels

Confirmation: 6214WIS652-

SOFITEL LONDON HEATHROW
TERMINAL 5.
LONDON TW6 2GD
Phone 44-20-8757777
Fax 44-20-8757701

Check-In Date: Thu, 09/29/2022

Check-Out Date: Fri, 09/30/2022

Cost per night: 269.00 GBP

Location: London Heathrow, England

Number of Rooms: 1

Length of stay: 1 night(s)

Membership Number:

Status: Confirmed

[Add hotel to Calendar](#)

[View Map](#)

Reserved For: CABRERA GUILLERMO

Per night rate may not include all taxes and/or additional fees

Special Instructions: FA243577

British Airways - Flight Number 0950

Confirmation: 3B678U

Departure: Fri, 09/30/2022 8:55 AM

Arrival: Fri, 09/30/2022 11:50 AM

Equipment: 32N

Departure City: London Heathrow, England (LHR)

Arrival City: Munich, Germany (MUC)

Meal: Food-BewPur

Departing Terminal: TERMINAL 5

Arrival Terminal: TERMINAL 1

Travel Time: 1 hour(s) 55 minute(s)

Status: Confirmed

Class of Service: Y - ECONOMY

[Add flight to Calendar](#)

[Baggage Info](#)

[Weather](#)

Seat Assignments: CABRERA/GUILLERMO - 15C

AISLE SEAT CONFIRMED

Marriott Hotels

Confirmation: 76033656-

MUNICH AIRPORT MARRIOTT HOTEL
ALOIS STEINECKER STRASSE 20
FREISING 85354
Phone 49-8161-9660
Fax 49-8161-9666281

Check-In Date: Fri, 09/30/2022

Check-Out Date: Sat, 10/1/2022

Cost per night: 304.00 EUR

Location: Munich, Germany

Number of Rooms: 1

Length of stay: 1 night(s)

Membership Number:

Status: Confirmed

[Add hotel to Calendar](#)

[View Map](#)

Reserved For: CABRERA GUILLERMO

Per night rate may not include all taxes and/or additional fees



Departure: Sat, 10/1/2022 12:30 PM
 Departure City: Munich, Germany (MUC)
 Departing Terminal: TERMINAL 2
 Status: Confirmed

Arrival: Sat, 10/1/2022 3:25 PM
 Arrival City: San Diego, CA (SAN)
 Arrival Terminal: TERMINAL 2
 Class of Service: D - BUSINESS

Equipment: 359
 Meal: Refreshment
 Travel Time: 11 hour(s) 55 minute(s)
[Add flight to Calendar](#)
[Baggage Info](#)
[Weather](#)
CHECK IN

Seat Assignments: CABRERA/GUILLERMO - 05H
 AISLE SEAT CONFIRMED
 FREQUENT FLYER NUMBER WT424840

Invoice Detail

Name: CABRERA/GUILLERMO	Issue Date: 09/22/2022	See Exchange Detail	Amount: \$0.00
Lufthansa German			
Airlines Ticket: 2207791109635			
Invoice Number: 5634082			
Service Fee: 8900824176647	Issue Date: 06/30/2022		Amount: \$40.00
Name: CABRERA/GUILLERMO			
British	Issue Date: 09/26/2022	See Exchange Detail	Amount: \$124.90
Airways Ticket: 1257791589462			
Invoice Number: 5634505			
Service Fee: 8900825430113	Issue Date: 08/3/2022		Amount: \$40.00
Service Fee: 8900825430114	Issue Date: 08/3/2022		Amount: \$30.00
Service Fee: 8900827544696	Issue Date: 09/22/2022		Amount: \$40.00
Service Fee: 8900827710596	Issue Date: 09/26/2022		Amount: \$40.00
			Total Fare: USD \$314.90

(Partial Air Fare) \$164.90

Your total has been charged to American Express ending in 1013

Exchange Detail

New Ticket Number:	2207781046893	Issue Date: 8/3/2022	New Airfare: \$6,756.27
Original Ticket Number:	2207774873905		Original Airfare: -\$6,709.07
			Airline Change Fee: \$0.00
			Amount Charged: \$47.20
New Ticket Number:	2207791109635	Issue Date: 9/22/2022	New Airfare: \$6,756.27
Original Ticket Number:	2207781046893		Original Airfare: -\$6,756.27
			Airline Change Fee: \$0.00
			Amount Charged: \$0.00
New Ticket Number:	1257791589462	Issue Date: 9/26/2022	New Airfare: \$720.00
Original Ticket Number:	1257781046894		Original Airfare: -\$595.10
			Airline Change Fee: \$0.00
			Amount Charged: \$124.90

General Remarks

THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED, BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT TO CHANGE IF NECESSARY. FOR EMERGENCY SERVICE FROM GERMANY-00-800-7373-7882 AN ESTA MUST BE OBTAINED FOR TRAVEL TO THE USA PLEASE VISIT [HTTPS://ESTA.CBP.DHS.GOV/ESTA](https://esta.cbp.dhs.gov/esta) MOST COUNTRIES RECOMMEND YOUR PASSPORT BE VALID FOR AT LEAST 6 MONTHS BEYOND YOUR TRAVEL DATES. PLEASE CHECK WWW.TRAVEL.STATE.GOV FOR MORE DETAILS YOUR INTERNATIONAL TRAVEL MAY REQUIRE VACCINATIONS PLEASE CHECK WWW.CDC.GOV FOR LATEST REQUIREMENTS PER MANDATORY IATA RESOLUTION 830D YOUR CONTACT DETAILS HAVE BEEN GIVEN TO THE AIRLINES FOR FLIGHT MODIFICATIONS ONLY

Total Air Fare \$7,666.27

Thank you for choosing Traveltrust! TSA Guidance: a government issued photo id is needed for check-in. Please allow minimum 3-hour check-in for international flights and 2 hours for Domestic. For Additional security information visit www.tsa.gov. For EMERGENCY AFTER-HOURS ASSISTANCE FROM ANYWHERE, PLEASE CALL 1-882-990-7183. MIT Code is HSJE72. Each call is billed at \$35 Domestic + ticketing fees, \$45 International + ticketing and international fees.

[View on map](#)

[View event details](#)

World Trade Center San Diego

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Questions about this event?

[Contact the organizer](#)

Order Summary

Order #[3985676479](#) - June 30, 2022

\$3,048.45 paid by Visa

Last 4 digits 6785

Appears on your card statement as LB *Thriving Cities Tr

Gil Cabrera	1 x EDC Investor rate	\$3,048.45
-------------	-----------------------	-------------------

\$3,048.45

[View and manage your order online](#)

Printable PDF tickets are attached to this email

[Contact the organizer](#) for any questions related to this purchase

This order is subject to Eventbrite [Terms of Service](#) and [Privacy Policy](#), and [Cooke Policy](#).



This email was sent to gil@cabrerafirm.com

Subject: Your Wednesday afternoon trip with Uber
Date: Wednesday, September 21, 2022 at 3:58:01 PM Pacific Daylight Time
From: Uber Receipts
To: Gil Cabrera

Thanks for tipping, Gil

Here's your updated Wednesday afternoon ride receipt.



Total

\$38.35

Trip fare

Subtotal	\$30.91
Temporary Fuel Surcharge	\$0.55
CA Driver Benefits	\$0.50
Tips	\$6.39

Payments

PayPal - cabrera.gil@gmail.com 9/21/22 3:48 PM	\$31.96
PayPal - cabrera.gil@gmail.com	\$6.39

PayPal - cabrera.gil@gmail.com

\$6.39

9/21/22 3:57 PM

A temporary hold of \$31.96 was placed on your payment method PayPal - cabrera.gil@gmail.com. This is not a charge and will be removed. It should disappear from your bank statement shortly. [Learn More](#)

[Download PDF](#)

You rode with Moe

4.97 ★ Rating

Has passed a multi-step safety screen

Issued on behalf of Moe

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Black 3.45 miles | 13 min

- 3:34 PM**
1330 W Pennsylvania Ave,
San Diego, CA 92103, US
- 3:48 PM**
Terminal 2, San Diego
International Airport (SAN),
San Diego, CA 92101, US





T-MOBILE HOTSPOT GMBH
 Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany

Gil Cabrera

Date: 22/09/22
 Receipt number: 4578723
 Transaction number: IF2-POT-20c9f28d-d47c-495a-9258-fb1966e61182

Questions about HotSpot?

Call us

From Germany 0800 3 50 2000
 (free of charge)

From abroad 00800 86878687
 (all free within EU incl. Switzerland, Norway as well as from Australia, Canada, China, Japan, Russia, United States)

From all other countries
 +49 228 939 2000
 (price per minute pending on the country)

Or write us an email to
 HotSpotService@telekom.de

Your HotSpot Receipt

Service Overview	Amounts (EUR)
Premium Full Flight	27.00
Username: 50471857 Password: 63872	
Purchased on 22/09/22 at 03:09h	
TOTAL	27.00

Total of 27.00 EUR debited from your Apple Pay account

US Dllrs = \$26.46

T-MOBILE HOTSPOT GMBH

Office address: Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany
 Contact details: Phone: +49 228/181-0
 Authorized representatives: David Fox, Annette Christina Jentsch-Hansmann, Marco Mews, Ralf Schillbach
 Commercial register: Amtsgericht Bonn HRB 16010
 VAT identification no.: DE258908556 | Tax no.: 5206/5953/0731



[Home](#) [Currency Tables](#) . EUR

Historical rate tables

Build historic rate tables with your chosen base currency with XE Currency Tables. For commercial purposes, get an automated currency feed through the XE Currency Data API.

Select currency & date

Currency

 EUR – Euro



Date

 2022-09-22

[Confirm](#)

OR

[Learn about our API](#)

Currency Table: EUR — Euro

Home Currency Tables EUR

Sep 22, 2022, 16:00 UTC

CURRENCY	NAME	UNITS PER EUR 
USD	US Dollar	0.9839256598655989
EUR	Euro	1
GBP	British Pound	0.8731870091993985
INR	Indian Rupee	79.7113501979928
AUD	Australian Dollar	1.482800023152611
CAD	Canadian Dollar	1.328222521789402

Live Currency Rates

Currency	Rate	Change
EUR / USD	0.978656	▲
GBP / EUR	1.15645	▲
USD / JPY	147.113	▲



T-MOBILE HOTSPOT GMBH
 Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany

Gil Cabrera

Date 23/09/22
 Receipt number 4588127
 Transaction number IF2-POT-26697d04-fcb3-41c5-8f3f-42fa7a9931aa

Questions about HotSpot?

Call us

From Germany 0800 3 50 2000
 (free of charge)

From abroad 00800 86878687
 (call fees within EU incl. Switzerland, Norway as well as from Australia, Canada, China, Japan, Russia, United States)

From all other countries
 +49 228 939 2000
 (price per minute pending on the country)

Or write us an email to
 HotSpotService@telekom.de

Your HotSpot Receipt

Service Overview	Amounts (EUR)
Mail & Surf	5.00
Username: 50483988 Password: 85750	
Purchased on 23/09/22 at 15:36h	
TOTAL	5.00

Total of 5.00 EUR debited from your Apple Pay account

US Dllrs = \$4.85

* See Hotel Des Indes Internet charges for the same day

T-MOBILE HOTSPOT GMBH

Office address: Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany
 Contact details: Phone: +49 228/181-0
 Authorized representatives: David Fox, Annette Christina Jentsch-Hansmann, Marco Mews, Ralf Schillbach
 Commercial register: Amtsgericht Bonn HRB 16010
 VAT identification no.: DE258908556 | Tax no.: 5208/5953/0731



Home Currency Table EUR

Historical rate tables

Build historical rate tables with your chosen base currency with XE Currency Tables. For commercial purposes, get an automated currency feed through the XE Currency Data API.

Select currency & date

Currency



EUR – Euro



Date



2022-09-23

Confirm

OR

Learn about our API

Currency Table: EUR — Euro

Home Currency Tables EUR

Sep 23, 2022, 16:00 UTC

CURRENCY	NAME	UNITS PER EUR
USD	US Dollar	0.9719553040120712
EUR	Euro	1
GBP	British Pound	0.8900157872116022
INR	Indian Rupee	78.83142807457287
AUD	Australian Dollar	1.4853583860987976
CAD	Canadian Dollar	1.320003105255378

Live Currency Rates

Currency	Rate	Change
EUR / USD	0.978382	▲
GBP / EUR	1.15628	▲
USD / JPY	147.121	▲



Mr
 Gil Cabrera
 600 W BROADWAY STOP 700
 92101 SAN DIEGO
 United States

Room No. 124
 Arrival 22.09.22
 Departure 23.09.22
 Page 1 von 2
 Cashier No. 17303
 MRW No. XXXXX8608

COPY OF INVOICE 1001604

Invoice Date 23.09.22

Guest Name Mr Gil Cabrera

Date	Description	Supplement	Debit EUR	Credit EUR
22.09.22	Room / Breakfast		314.00	
22.09.22	Breakfast Package - low (Opera Splitt)		14.00	
22.09.22	Molkerei Breakfast Coffee/Tea		6.00	
22.09.22	Premium Retail (REG)		294.00	
23.09.22	CC - American Express XXXXXXXXXXXX5008	XXXX		314.00
VAT Detail			Total	314.00
	net EUR	tax EUR	incl. tax EUR	
VAT 19 %	5.04	0.96	6.00	
VAT 7 %	287.85	20.15	308.00	
Total:	292.89	21.11	314.00	
			Balance to pay	0.00 EUR
			Total Incl. Tax	314.00 EUR

US Dllrs = \$304.58

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München Airport Marriott Hotel
 Alois-Steinecker-Strasse 20, 85354 Freising, Germany
 Telephone +49 (0)8161 986 0 Fax +49 (0)8161 986 6281
info@munich-airport-marriott.de
www.muenchen-airport-marriott.de

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 C/o Munich Airport Marriott Hotel
 Handelsregister 28466 beim Amtsgericht Wiesbaden
 Bankhaus Sperrer • BLZ: 700 310 00 • KTO: 1215060
 BIC/SWIFT-CODE: BHLS DE M1 • IBAN: DE31700310000001215060
 Umsatzsteuer ID DE 263915131 • STN 043 242 16071

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Select currency & date

Currency



EUR – Euro



Date



2022-09-23

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Currency Table: EUR — Euro

Home Currency Tables EUR

Sep 23, 2022, 16:00 UTC

CURRENCY	NAME	UNITS PER EUR
USD	US Dollar	0.9719553040120712
EUR	Euro	1
GBP	British Pound	0.8900157872116022
INR	Indian Rupee	78.83142807457287
AUD	Australian Dollar	1.4853583860987976
CAD	Canadian Dollar	1.320003105255378

Live Currency Rates

Currency	Rate	Change
EUR / USD	0.978382	▲
GBP / EUR	1.15628	▲
USD / JPY	147.121	▲



HOTEL DES INDES

THE HAGUE

Room Number 231
 No of Persons 1
 Cashier :4,
 Page Number 1 of 2
 Arrival 23-09-22
 Departure 29-09-22

Mr Guillermo Cabrera

United States

Company Name Embassy of the United States

Hotel Des Indes, 29-09-22

Date	Description	Debits	Credits
23-09-22	High Speed Internet 21 56 Room# 231	75 00	-Internet \$72 75 US Dllrs
23-09-22	Accommodation	230.00	\$228 28 US Dllrs
23-09-22	City tax	5.35	
24-09-22	Lounge H Room# 231 CHECK# 192829	64.00	
24-09-22	Accommodation	230.00	\$228.28 US Dllrs
24-09-22	City tax	5.35	
25-09-22	Lounge F Room# 231 CHECK# 192920	8.50	
25-09-22	Accommodation	230 00	\$228.28 US Dllrs
25-09-22	City tax	5.35	
26-09-22	Accommodation	230 00	\$228.28 US Dllrs
26-09-22	City tax	5.35	
27-09-22	Laundry / Dry Cleaning Dress shirt/Overhemd	24 00	} Laundry US Dllrs \$82.20
27-09-22	Laundry / Dry Cleaning Undershorts/Onderbroek	11 50	
27-09-22	Laundry / Dry Cleaning Undershirt/Hemd	17 00	
27-09-22	Laundry / Dry Cleaning Socks/Sokken	9 50	
27-09-22	Laundry / Dry Cleaning Tee shirt/T-shirt	8 50	
27-09-22	Laundry / Dry Cleaning Pants/Jeans	14 25	
27-09-22	Accommodation	230.00	\$228.28 US Dllrs
27-09-22	City tax	5 35	
28-09-22	High Speed Internet 22-03 Room# 231	19 00	-Internet \$18.43 US Dllrs

HOTEL DES INDES, THE HAGUE
 LANGE VOORHOUT 54-56, 2514 EG, THE NETHERLANDS
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 WWW.HOTELDESINDESTHEHAGUE.COM

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 ALL AGREEMENTS WE ENTER INTO ARE SUBJECT TO THE UNIFORM CONDITIONS FOR THE HORECA AND CATERING INDUSTRY (U.V.H.)
 THE HOTEL IS INDEPENDENTLY OWNED BY HOTEL DES INDES B.V



HOTEL DES INDES
THE HAGUE

Room Number 231
 No of Persons 1
 Cashier 4,
 Page Number 2 of 2
 Arrival 23-09-22
 Departure 29-09-22
 Company Name Embassy of the United States

Mr. Guillermo Cabrera
 United States

Hotel Des Indes, 29-09-22

28-09-22 Accommodation	230.00	
28-09-22 City tax	5.35	\$228.28 US Dllrs
29-09-22 American Express		1,663,35
Balance in EUR		0.00

	Excl. VAT	VAT	Incl. VAT
VAT low deductible	1,219.38	109.77	1,329.15
VAT high deductible	77.68	16.32	94.00
VAT low non deductible	135.39	12.21	147.60
VAT high non deductible	44.21	9.29	53.50
VAT 0%	7.00	0.00	7.00
CITY TAX	32.10		
Total in EUR	1,515.76	147.59	1,663.35

Thank you for visiting Hotel Des Indes.

Merchant ID
 Transaction IC 7849401
 Approval Code A828245
 Approval Amt 1663 35

Credit Card # XXXXXXXXXXXX2004
 Credit Card ExpiryXX/XX
 Capture Method Manual

Local Amount 1,663.35 EURO
 Exchange Rate
 Amount
 Tip _____
 Total _____
 Signature _____

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Select currency & date

Currency

 EUR – Euro



Date

 2022-09-29

Confirm

OR

Learn about our API

Currency Table: EUR — Euro

Home Currency Tables EUR

Sep 29, 2022, 16:00 UTC

CURRENCY	NAME	UNITS PER EUR
USD	US Dollar	0.9775553308851797
EUR	Euro	1
GBP	British Pound	0.884664616596594
INR	Indian Rupee	79.7082680734532
AUD	Australian Dollar	1.506276395038105
CAD	Canadian Dollar	1.3391386639153078

Live Currency Rates

Currency	Rate	Change
EUR / USD	0.977531	▲
GBP / EUR	1.15890	▲
USD / JPY	147.217	▲

Friday, September 30, 2022 at 17:54:25 Central European Summer Time

Subject: Your Thursday evening trip with Uber

Date: Thursday, September 29, 2022 at 8:54:01 PM Central European Summer Time

From: Uber Receipts

To: Gil Cabrera

Thanks for tipping, Gil

evening ride receipt.

Total

£25.67

US Dllrs = \$25.92

Trip fare

£18.67

Subtotal

£18.67

London Heathrow Terminal Drop Off Charge

£5.00

Tips

£2.00

Payments

American Express ****5008

£23.67

9/29/22 7:53 PM

American Express ****5008

£2.00

A temporary hold of £23.67 was placed on your payment method **** 5008. This is not a charge and will be removed. It should disappear from your bank statement shortly. [Learn More](#)

Your driver was licensed by TfL (licence number: 946540602). In the event that you have any issue with the service you received, please let us know via the Help option in your app or via help.uber.com. In the event that you have a formal complaint, you should also consider contacting TfL and, if relevant, the police.

This is not a Tax Invoice.

[Visit the trip page](#) for more information, including invoices (where available)

[Switch Payment Method](#)

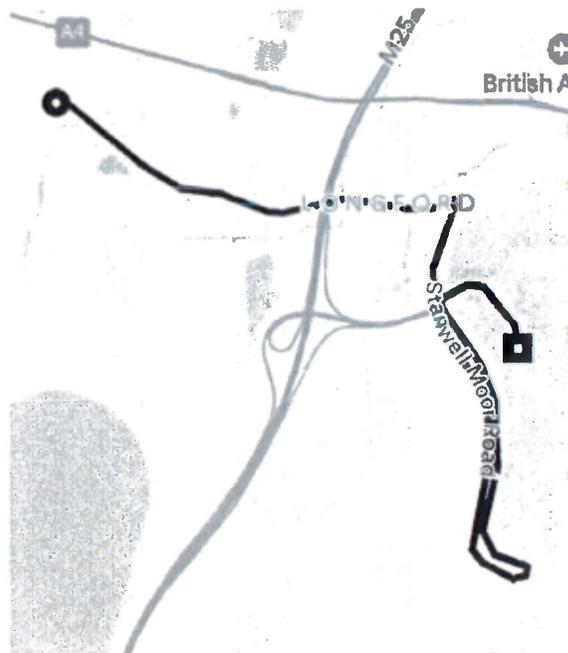
[Download PDF](#)

You rode with Adnan

4.97 ★ Rating

Exec 4.07 miles | 9 min

- 7:43 PM
High St, Colnbrook, Slough,
SL3 0JZ, GB
- 7:53 PM
Terminal 5 London
Heathrow Airport, London,
TW6 2GD, GB



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Select currency & date

Currency



GBP – British Pound



Date



2022-09-29

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Currency Table: GBP — British Pound

Home Currency Tables GBP

Sep 29, 2022, 16:00 UTC

CURRENCY	NAME	UNITS PER GBP 
USD	US Dollar	1.1050010507325894
EUR	Euro	1.13037187340793
GBP	British Pound	1
INR	Indian Rupee	90.09998430829077
AUD	Australian Dollar	1.702652470529366
CAD	Canadian Dollar	1.5137246802829387

Live Currency Rates

Currency	Rate	Change
EUR / USD	0.977812	▲
GBP / EUR	1.15772	▲
USD / JPY	147.207	▲

SOFITEL
LUXURY HOTELS

LONDON HEATHROW

Mr. Cabrera Guillermo
Great Britain

Room No. : 5218
Arrival : 29/09/22
Departure : 30/09/22
Cashier : 13593
Folio No. : 582743255

Company VAT No.
Voucher /PO No.

Page : 1 of 1

INVOICE

VAT No. : GB 809 823 803

Date	Description	Charges £	Payments £
29/09/22	Accommodation	269.00	
30/09/22	American Express	XXXXXXXXXXXX2004	269.00
Total Balance Due £			0.00

VAT Breakdown	Net £	VAT £	Gross £
VAT@ 20%	224.17	44.83	269.00
VAT @ 12.5%	0.00	0.00	0.00
VAT@ 5%	0.00	0.00	0.00
VAT@ 4%	0.00	0.00	0.00
VAT@ 2.5%	0.00	0.00	0.00
VAT@ 1%	0.00	0.00	0.00
VAT@ 0% and Exempt	0.00	0.00	0.00
Total	224.17	44.83	269.00

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US Dllrs = \$298.59



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COMPANY NO. 08478795 ENGLAND AND WALES | REGISTERED OFFICE: WORLD BUSINESS CENTRE 2, NEWALL ROAD, HOUNSLOW, TW9 2SF

an Avoca Hotel

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Historical rate tables

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Select currency & date

Currency



GBP – British Pound



Date



2022-09-30

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Currency Table: GBP — British Pound

Home Currency Tables GBP

Sep 30, 2022, 16:00 UTC

CURRENCY	NAME	UNITS PER GBP
USD	US Dollar	1.113030143830682
EUR	Euro	1.137157835703751
GBP	British Pound	1
INR	Indian Rupee	90.58235504819497
AUD	Australian Dollar	1.7292279106687423
CAD	Canadian Dollar	1.5305315390338616

Live Currency Rates

Currency	Rate	Change
EUR / USD	0.977397	▲
GBP / EUR	1.15899	▲
USD / JPY	147.270	▲



Mr
 Gil Cabrera
 800 W BROADWAY STOP 700
 92101 SAN DIEGO
 United States

Room No. 180
 Arrival 30.09.22
 Departure 01.10.22
 Page 1 von 2
 Cashier No. 18749
 MRW No. XXXXX8608

COPY OF INVOICE 1002535

Invoice Date 01.10.22

Guest Name Mr Gil Cabrera

Date	Description	Supplement	Debit EUR	Credit EUR
30.09.22	Room / Breakfast		304.00	
30.09.22	Breakfast Package - low (Opera Splitt)		14.00	
30.09.22	Molkerei Breakfast Coffee/Tea		6.00	
30.09.22	Premium Retail (REG)		284.00	
01.10.22	CC - American Express XXXXXXXXXXXXXXXX2004	XXXX		304.00
VAT Detail			Total	304.00
	net EUR	tax EUR	incl. tax EUR	
VAT 19 %	5.04	0.96	6.00	
VAT 7 %	278.50	19.50	298.00	
Total	283.54	20.46	304.00	
			Balance to pay	0.00 EUR
			Total incl. Tax	304.00 EUR

US Dllrs = \$297.92

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info@muenchen-airport-marriott.de
www.muenchen-airport-marriott.de

Resortel Freising Hotelbetriebsgesellschaft mbH
 C/o Munich Airport Marriott Hotel
 Handelsregister 26466 beim Amtsgericht Wiesbaden
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Select currency & date

Currency

 EUR – Euro



Date

 2022-10-01

Confirm

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Currency Table: EUR — Euro

All figures are mid-market rates, which are not available to consumers and are for informational purposes only.

Oct 1, 2022, 16:00 UTC

CURRENCY	NAME	UNITS PER EUR
USD	US Dollar	0.9803519897449288
EUR	Euro	1
GBP	British Pound	0.8777946318161906
INR	Indian Rupee	79.96697100528681
AUD	Australian Dollar	1.529191186820282
CAD	Canadian Dollar	1.3564487599868151

Live Currency Rates

Currency	Rate	Change
EUR / USD	0.977863	▲
GBP / EUR	1.15765	▲
USD / JPY	147.201	▲



T-MOBILE HOTSPOT GMBH
 Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany

GI Cabrera

Date 01/10/22
Receipt number 4655074
Transaction number IF2-POT-e8220065-9347-4bea-b9e5-
 acdceb96d14b

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 HotSpot?

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 (free of charge)

From abroad 00800 86678687
 (toll free within EU incl. Switzerland, Norway as
 well as from Australia, Canada, China, Japan,
 Russia, United States)

From all other countries
 +49 228 939 2000
 (price per minute pending on the country)

Or write us an email to
 HotSpotService@telekom.de

Your HotSpot Receipt

Service Overview	Amounts (EUR)
Premium Full Flight	27.00
Username: 50533516 Password: 88222	
Purchased on 01/10/22 at 13:23h	
TOTAL	27.00

Total of 27.00 EUR debited from your Apple Pay account

US Dllrs = \$26.46

T-MOBILE HOTSPOT GMBH

Office address: Friedrich-Ebert-Allee 140, D-53113 Bonn, Germany
 Contact details: Phone: +49 228/181-0
 Authorized representatives: David Fox, Annette Christina Jentsch-Hansmann, Marco Mews, Ralf Schillbach
 Commercial register: Amtsgericht Bonn HRB 16010
 VAT identification no.: DE258908556 | Tax no.: 5206/5953/0731





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Select currency & date

Currency

 EUR - Euro



Date

 2022-10-01

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Currency Table: EUR — Euro

All figures are mid-market rates, which are not available to consumers and are for informational purposes only.

Oct 1, 2022, 16:00 UTC

CURRENCY	NAME	UNITS PER EUR
USD	US Dollar	0.9803519897449288
EUR	Euro	1
GBP	British Pound	0.8777946318161906
INR	Indian Rupee	79.96697100528681
AUD	Australian Dollar	1.529191186820282
CAD	Canadian Dollar	1.3564487599868151

Live Currency Rates

Currency	Rate	Change
EUR / USD	0.977863	▲
GBP / EUR	1.15765	▲
USD / JPY	147.201	▲



**Foreign Per Diem Rates In U.S. Dollars
DSSR 925**

**GERMANY: Munich
Publication Date: 07/01/2022**

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
GERMANY	Munich	01/01	12/31	233	122	355	N/A	06/01/2022

\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	25
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20	33	52	26
\$132	20	33	53	26
\$133	20	33	53	27
\$134	20	34	53	27
\$135	20	34	54	27
\$136	20	34	55	27
\$137	21	34	55	27
\$138	21	35	55	27
\$139	21	35	56	27
\$140	21	35	56	28
\$141	21	35	57	28
\$142	21	36	57	28
\$143	21	36	57	29
\$144	22	36	57	29
\$145	22	36	58	29
\$146	22	37	58	29



**Foreign Per Diem Rates In U.S. Dollars
DSSR 925**

**NETHERLANDS: Amsterdam
Publication Date: 07/01/2022**

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
NETHERLANDS	Amsterdam	01/01	12/31	410	137	547	N/A	06/01/2022

\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	25
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20	33	52	26
\$132	20	33	53	26
\$133	20	33	53	27
\$134	20	34	53	27
\$135	20	34	54	27
\$136	20	34	55	27
\$137	21	34	55	27
\$138	21	35	55	27
\$139	21	35	56	27
\$140	21	35	56	28
\$141	21	35	57	28
\$142	21	36	57	28
\$143	21	36	57	29
\$144	22	36	57	29
\$145	22	36	58	29
\$146	22	37	58	29



**Foreign Per Diem Rates In U.S. Dollars
DSSR 925**

**UNITED KINGDOM: London
Publication Date: 10/01/2022**

Country Name	Post Name	Season Begin	Season End	Maximum Lodging Rate	M & IE Rate	Maximum Per Diem Rate	Footnote	Effective Date
UNITED KINGDOM	London	01/01	12/31	307	132	439	View	08/01/2022



\$107	16	27	43	21
\$108	16	27	43	22
\$109	16	27	44	22
\$110	17	27	44	22
\$111	17	28	44	22
\$112	17	28	45	22
\$113	17	28	45	23
\$114	17	29	45	23
\$115	17	29	46	23
\$116	17	29	47	23
\$117	18	29	47	23
\$118	18	30	47	23
\$119	18	30	48	23
\$120	18	30	48	24
\$121	18	30	49	24
\$122	18	31	49	24
\$123	18	31	49	25
\$124	19	31	49	25
\$125	19	31	50	25
\$126	19	32	50	25
\$127	19	32	51	25
\$128	19	32	51	26
\$129	19	32	52	26
\$130	20	32	52	26
\$131	20	33	52	26
\$132	20	33	53	26
\$133	20	33	53	27
\$134	20	34	53	27
\$135	20	34	54	27
\$136	20	34	55	27
\$137	21	34	55	27
\$138	21	35	55	27
\$139	21	35	56	27
\$140	21	35	56	28
\$141	21	35	57	28
\$142	21	36	57	28
\$143	21	36	57	29
\$144	22	36	57	29
\$145	22	36	58	29
\$146	22	37	58	29

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee)

TRAVELER INFORMATION:

Traveler Name: Gil Cabrera Department: 2 - Board Services
 Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 06/29/2022 DATE OF DEPARTURE/RETURN 09/21/2022 / 10/01/2022

DESTINATION / BUSINESS PURPOSE.

Destination: Munich & Amsterdam Business Purpose: Lufthansa Air Service Visit and SD EDC - Thriving Cities Trade Mission

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES

A. Transportation Costs	
• Airfare <input checked="" type="checkbox"/> check box for business class or equivalent (international only)	\$ 6,200.00
• Rental Car	\$
• Other Transportation (Taxi, TNC, Train, Bus)	\$ 200.00
• Auto (Gas, Parking/Tolls, Mileage)	\$
B. Lodging	\$ 2,400.00
C. Meals and Incidental Expenses (Per Diem)	\$ 500.00
D. Seminar and Conference Fees	\$ 3,050.00
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ 12,350.00

CERTIFICATION BY TRAVELER

By my signature below I certify the following

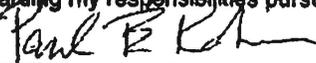
- 1 The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business, and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature:  Date: Jun 29, 2022

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below I certify the following:

- 1 I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2 I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years

Administrator's Signature:  Date 7/7/22

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

 Assistant Authority Clerk certify that this document was approved
 by the Executive Committee at its 08/22/2022 meeting
 (Meeting Date)

Thriving Cities Trade Mission to the Netherlands

by World Trade Center San Diego

40 followers

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Netherlands
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About this event

Refund policy

In addressing its most pressing long-term challenges – affordability, climate change, inclusion – and striving to ensure economic prosperity for the region and its people, San Diego must wield a unique blend of corporate innovation and strategic collaboration from public and private sector partners. San Diego and the Netherlands boast comparable capabilities in knowledge-intensive industries, such as personalized medicine, wireless technology, and artificial intelligence. Due to a societal commitment to sustainability, climate action, and social innovation, Dutch cities also routinely rank among the world's most thriving.

This targeted, cross-sectoral delegation of 25 - 30 senior officials, executives, and academic leadership from San Diego will work to strengthen industry ties and facilitate public-private partnerships that make San Diego more sustainable, affordable & competitive.

Registration

- EDC Investor: \$2,950
- Non-EDC Investor: \$3,450

Please reserve your spot on the delegation by paying in full or making an initial deposit of \$500 by Thursday, June 30

Programming will include

- Carbon Neutral Cities Alliance Summit
- Holland Circular Hotspot - sustainable development partnership with State of CA
- Meetings with ASML, Philips, Port of Rotterdam, Leiden University Medical Center, Qualcomm NL, and more

Booking Travel:

Delegate registration covers programming, meals, and ground transportation. Delegates will need to purchase their own flights and

hotel accommodations within the group block. Preferential rates have been secured with partners.

Airfare

As a sponsor of WTC's Thriving Cities Trade Mission to the Netherlands Lufthansa has offered to provide a financial sponsorship of the trade mission program, as well as discounts of up to 5% on delegate flights, depending on the type of fare

As part of Lufthansa's generous sponsorship of this trade mission, delegates receive flight discounts

Please contact **Roland Wacker** at roland.wacker@dlh.de to book your flight

Don't forget to check the validity of your passport as well, so that you have time to renew if it is expiring. Generally, the passport needs to be valid at least 6 months after returning from the trip. *EDC advises that delegates book their flights ASAP, as trade mission dates coincide with Oktoberfest, and the preferred route through Munich will almost certainly be sold out by midsummer*

Hotel:

Please -> BOOK HERE

Government Rate Applied

Questions? Please contact our hotel representative

Jaimy Scherrenberg- Jaimy.Scherrenberg@desindes.com

Sponsored by



Lufthansa



Thriving Cities Trade Mission to the Netherlands

at

Hotel Des Indes

54-56 Lange Voorhout, 2514 EG Den Haag



Other events you may like



IDnext '22 - The European Digital Identity (un)-conference, The Netherlands

Tue, Sep 27, 9:00 AM

DeFabrique · Utrecht

Starts at €82.99

IDnext platform & 88 followers



Billie's Craft Beer Fest 2022

Waagnatie Expo & Events · ...

Starts at €87.65

Black Snow VZW & 589 followers



Comic Con Amsterdam

Sat, Aug 12, 9:00 AM

Amsterdam RAI · Amsterdam

Showmasters & 7.2k followers

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Business Expense Reimbursement

Johanna Schiavoni

**OUT OF TOWN
TRAVEL
REQUEST**

Kim Becker

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of Policy 3.30.
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 10/03/2022 DATE OF DEPARTURE/RETURN: 02/26/2022 / 03/01/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Denver, CO

Business Purpose: AXN Conference

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>500.00</u>
• Rental Car	\$
• Other Transportation (<i>Taxi, TNC, Train, Bus</i>)	\$ <u>100.00</u>
• Auto (<i>Gas, Parking/Tolls, Mileage</i>)	\$
B. Lodging	\$ <u>1,300.00</u>
C. Meals and Incidental Expenses (<i>Per Diem</i>)	\$ <u>325.00</u>
D. Seminar and Conference Fees	\$ <u>450.00</u>
E. Entertainment	\$
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>2,675.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: Kimberly J. Becker Date: 6/3/22

CERTIFICATION BY ADMINISTRATOR *(If Administrator is Executive Committee, Clerk certifies below.)*

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
(Name of Clerk)
by the Executive Committee at its _____ meeting.
(Meeting Date)

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All out-of-town travel requests must conform to applicable provisions of [Policy 3.30](#).
- B. Once traveler completes form, submit to the traveler's Administrator for approval (for Board Members, President/CEO, General Counsel and Chief Auditor, Administrator is Board Executive Committee).

TRAVELER INFORMATION:

Traveler Name: Kimberly J. Becker Department: Executive, BU6
Position: Board Member President/CEO General Counsel Chief Auditor
 All Other Authority Employees

DATE OF REQUEST: 09/28/2022 DATE OF DEPARTURE/RETURN: 11/13/2022 / 11/15/2022

DESTINATION / BUSINESS PURPOSE:

Destination: Washington, DC

Business Purpose: U.S. Travel Fall Board Mtg and GAC Directors' Meeting

PROJECTED OUT-OF-TOWN TRAVEL EXPENSES:

A. Transportation Costs:	
• Airfare <input checked="" type="checkbox"/> <i>check box for business class or equivalent (international only)</i>	\$ <u>800.00</u>
• Rental Car	\$ _____
• Other Transportation (<i>Taxi, TNC, Train, Bus</i>)	\$ <u>100.00</u>
• Auto (<i>Gas, Parking/Tolls, Mileage</i>)	\$ _____
B. Lodging	\$ <u>1,000.00</u>
C. Meals and Incidental Expenses (<i>Per Diem</i>)	\$ <u>240.00</u>
D. Seminar and Conference Fees	\$ _____
E. Entertainment	\$ _____
TOTAL PROJECTED TRAVEL EXPENSES	\$ <u>2,140.00</u>

CERTIFICATION BY TRAVELER

By my signature below, I certify the following:

- 1. The above-listed projected out-of-town travel expenses conform to Policy 3.30, are reasonable and directly related to Authority business; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Travelers Signature: *Kimberly J. Becker* Date: Oct 1, 2022

CERTIFICATION BY ADMINISTRATOR (If Administrator is Executive Committee, Clerk certifies below.)

By my signature below, I certify the following:

- 1. I have reviewed this out-of-town travel request and made inquiries to determine that the out-of-town travel and identified expenses are directly related to and necessary for the advancement of the Authority's business and reasonable in comparison to the anticipated benefits to the Authority; and
- 2. I have attended training regarding my responsibilities pursuant to Policy 3.30 within the past two years.

Administrator's Signature: _____ Date: _____

AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXECUTIVE COMMITTEE

I, _____, certify that this document was approved
(Name of Clerk)
by the Executive Committee at its _____ meeting.
(Meeting Date)

Casey Diane

From: Nicole Penn <npenn@ustravel.org>
Sent: Thursday, September 15, 2022 1:21 PM
To: Nicole Penn
Subject: SAVE THE DATE & Book Your Room for U.S. Travel's Fall Board Meeting: November 14 - 15, 2022

Dear GAC Directors, Airport Staff and Assistants -

Sharing the below communication that includes schedule of events and hotel information for U.S. Travel's Fall Board Meeting, November 14-15 in Washington, DC.

We expect the hotel to sell quickly – so please book your room at the Hilton Washington, D.C. National Mall The Wharf as soon as possible!

I will circulate registration information next month.

Thanks,
Nic

Nicole Penn | Manager, Government Relations & Public Affairs
U.S. Travel Association
1100 New York Avenue, NW | Suite 450
Washington, D.C. 20005
T 202.218.3639 M 410.227.9800
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U.S. TRAVEL
ASSOCIATION®

From: DeLisa Selwitz, U.S. Travel Association <ustravelboardmeetings@ustravel.org>
Sent: Wednesday, September 14, 2022 2:15 PM
To: Nicole Penn <npenn@ustravel.org>
Subject: Book Your Room for our Fall Board Meeting

EXTERNAL SENDER: Do not click on links or open attachments in unexpected messages.

U.S. TRAVEL
ASSOCIATION

FALL Board Meeting

NOVEMBER 14-15, 2022 | WASHINGTON, D.C.

We look forward to seeing you in Washington, D.C., November 14-15, for the Fall Board Meeting and Hall of Leaders celebration honoring Roger Dow.

Review the current [schedule of events](#) to inform your travel plans and [book your room](#) at the Hilton Washington, D.C. National Mall The Wharf now—we expect the hotel to sell out quickly.

BOOK ROOM

Registration for the board meeting and all related events opens next month—be on the lookout for program updates and an email inviting you to RSVP.

Questions? Our team is happy to assist.

Programming: Contact [DeLisa Selwitz](#)

Logistics: Contact [Jennifer Shehan](#)

Registration: Contact [Shelley Conway](#)



" />



Official Card



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This message was sent to npenn@ustravel.org. You may opt-out of email communication at any time by [unsubscribing](#). You may still receive transactional email, such as registration confirmations, event updates and responses to direct requests.

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