SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY SPECIAL BOARD MEETING **MINUTES BOARD ROOM** FRIDAY, FEBRUARY 5, 2010

CALL TO ORDER:

Chairperson Gleason called the Special Meeting of the Board to order at 2:00 p.m., on Friday, February 5, 2010, in the Board Room of the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Finnila led the pledge of allegiance.

ROLL CALL:

PRESENT:

Board Members: Berman (Ex-Officio), Boland, Cox, Davies,

Desmond, Finnila, Gleason, Smisek, Young

ABSENT:

Board Members: Panknin, Richie (Ex-Officio)

ALSO PRESENT:

Thella F. Bowens, President/CEO; Breton K. Lobner, General Counsel;

Tony R. Russell, Director, Corporate Services/Authority Clerk; Linda

Gehlken, Assistant Authority Clerk I

PUBLIC COMMENT:

BOARD WORKSHOP:

1. DISCUSSION REGARDING THE AUTHORITY'S VISION, BOARD GOVERNANCE, THE FY 2010 BOARD WORK PLAN AND FY 2011 BUDGET **GOALS AND PROCESS:**

Trudy Sopp. Ph.D., Co-Director, Centre for Organizational Effectiveness, led the Board in a discussion regarding the Authority's Vision and Mission statements.

The Board concurred to the following action:

Board Members Boland, Gleason, and Davies would get together with staff to review the input received from the Board's discussion to revise the Authority's Vision and Mission Statements for consideration at the March or April Board Meeting.

The Board recessed at 3:24 p.m. and reconvened at 3:30 p.m.

Ms. Sopp led the Board's discussion regarding Board governance and Committee structure which included Board Committees and Citizen Committees.

The Board also discussed the need for a process to update Board Members on confidential and sensitive issues.

The Board concurred to move the reports from Committees and the President/CEO to the beginning of the Board agenda after "Non-Agenda Public Comment".

The Board concurred to assign to Board Members Berman and Desmond, and Advisory Committee Members Richard Beach, First Vice Chair, and Bella Heule, Chair, to work on the Advisory Committee structure, and report back to the Board in 90 days.

Ms. Sopp led the Board's discussion regarding Board/Board Committees and Board/Staff communications. The following areas were identified as suggestions for improvements:

- President/CEO and Board Chair should be the primary "link" with the expectation that the President/CEO will contact Board Members
- Continue the Chair's email briefings
- Individual Board members should use their judgment about what they bring back to the Board
- Staff should pay attention to Board interests and requests
- One-on-one meetings between Board Members and the President/CEO is an excellent way to receive information and should continue
- President/CEO to put in place a process to formalize follow-up to Board meetings
- President/CEO to provide periodic updates about how important policy decisions are passed down the organization

ADJOURNMENT: The meeting was recessed at 5:10 p.m. to be reconvened at 9:00 a.m. on February 6, 2010.

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APPROVED BY A MOTION OF THE BOARD OF THE SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY THIS $4^{\rm TH}$ DAY OF MARCH, 2010.

Jony R. RUSSELL DIRECTOR, CORPORATE SERVICES/

AUTHORITY CLERK

APPROVED AS, TO/FORM:

GENERAL COUNSEL