

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

P.O. BOX 82776, SAN DIEGO, CA 92138-2776
619.400.2405 → 619.400.2406 FAX → WWW.SAN.ORG



GRANT OF AVIGATION EASEMENT INSTRUCTIONS

1. Use the form of Grant of Avigation Easement provided by the Airport. It is recommended that you fill in the blanks in the easement by **typing** the information. (Handwritten Easement documents may not be accepted for recordation by the County Recorder's Office. Rejection of the Easement for recordation may require a new Easement to be prepared by the property owner.)
2. If the property is owned by more than one individual, **all** individuals must execute the Grant of Avigation Easement. If the owner is a partnership or corporation, the signer's title must be provided. The Grant of Avigation Easement **must be notarized**.
3. Submit the completed, signed, and notarized easement along with **all** of the following items:
 - A. A preliminary title report dated no more than 30 days prior to submission of the Grant of Avigation Easement to the Airport Authority.
 - B. An Airport Noise Disclosure Statement (attached) executed by Airport Noise Mitigation. Airport Noise Mitigation may be reached at 619-400-2781.
 - C. A copy of the City of San Diego plan check invoice.
 - D. A business card or other document with the name, phone number, and address of the property owner's contact person concerning the easement.
 - E. If the owner is a partnership, a copy of the partnership agreement.
 - F. If the owner is a corporation, a corporate resolution authorizing the execution of the easement by the person signing.
 - G. If the owner is a trust, an executed declaration by the trustee's attorney that the trustee is authorized to execute the Grant of Avigation Easement. The form of declaration to be used is attached.
 - H. If required, a letter of acknowledgement from the FAA that the proposed construction is not a hazard to air navigation. Please contact the FAA's Air Space branch at 310-725-6557 or 310-725-6620.
4. **Please allow up to 30 calendar days for Airport Authority response.**
5. Avigation Easement submittals and questions concerning them should be directed **in writing** to:

San Diego County Regional Airport Authority
Airport Noise Mitigation
P.O. Box 82776
San Diego, CA 92138-2776
619-400-2781 619-400-2787 (FAX)



SAN DIEGO
INTERNATIONAL
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