



Statement of Qualifications

Small Business Team Building Event

Company Name _____
 Address _____
 Contact Name _____
 Phone _____
 e-mail _____

Certification(s) please circle SBE DBE MBE WBE DVBE

Trade(s) _____

Registered with the Green Build? Yes / No / Not Sure

Prequalified for the Green Build? Yes / No / Not Sure

Prequalified Amount (optional) \$ _____

Are You Bondable? (optional) Yes / No / Not Sure

Annual Revenue Below \$14 Million? Yes / No / Not Sure

Current Safety EMR: _____

List any Recent Contractor References:

<i>Name</i>	<i>Contact</i>	<i>Phone</i>	<i>Scope</i>	<i>\$ Value</i>

Top 10 Tips for Making a Great First Impression

- 1. Use a firm handshake.**
- 2. Make eye contact**
- 3. Smile, be positive.**
- 4. Be confident in your abilities**
- 5. Look your best**
- 6. Have an open body language**
- 7. Relax and be yourself**
- 8. Be prepared**
- 9. Listen and ask questions**
- 10. Follow up quickly**