



**Strategic Planning Division
Airport Planning Department**

San Diego International Airport
3225 Harbor Drive
3rd Floor Commuter Terminal Building
San Diego, CA

**DRAFT MEETING MINUTES
No. 1**

Phone: (619) 400-2482 – Brett Caldwell
Fax: (619) 400-2459

DATE: 8/19/09 **TIME:** 10 AM

PROJECT TITLE: AMP Transit/Roadway Plan

SUBJECT: Transit Plan - Phase II Work Plan, Air Passenger Survey, Remote Terminal Mapping, OTTC Express Bus Demonstration Program

LOCATION: Tuskegee Conference Room

NEXT MEETING DATE: September 2009

	INITIALS	ATTENDEE	AGENCY NAME
	BL	Bob Leiter	SANDAG
	AES	Alex Estrella	SANDAG
	MC	Mike Calandra	SANDAG
	MF	Maria Filippelli	SANDAG
X	MK	Miriam Kirshner	SANDAG
	SC	Steve Celniker	SANDAG
	DLE	Dan Levy	SANDAG
	BO	Bill Olszanicky	NCTD
	CS	Chris Schmidt	Caltrans
X	AC	Al Cox	Caltrans
X	MT	Mark Thomsen	MTS
	RS	Rob Schupp	MTS
	MP	Mark Peterson	WCI/CCDC
	DL	Diana Lilly	CA Coastal Commission
X	MD	Margie Drilling	FAA
X	CM	Candice Magnus	San Diego Unified Port District
	MV	Matt Valerio	San Diego Unified Port District
	TG	Tait Galloway	City of San Diego
	MG	Maureen Gardiner	City of San Diego
	LB	Labib Quasem	City of San Diego
	RD	Richard Dennison	CA State Parks - Old Town
X	TA	Ted Anasis	SDCRAA
X	BC	Brett Caldwell	SDCRAA
X	JW	Jessica Wyatt	HNTB
X	DC	Delia Chi	HNTB
X	DR	Diane Ricard	DMR Consulting

X indicates this person was present at the meeting.



**Strategic Planning Division
Airport Planning Department**

San Diego International Airport
3225 Harbor Drive
3rd Floor Commuter Terminal Building
San Diego, CA

**DRAFT MEETING MINUTES
No. 1**

Phone: (619) 400-2482 – Brett Caldwell
Fax: (619) 400-2459

DATE: 8/19/09 **TIME:** 10 AM

PROJECT TITLE: AMP Transit/Roadway Plan

LOCATION: Tuskegee Conference Room

SUBJECT: Transit Plan - Phase II Work Plan, Air Passenger Survey, Remote Terminal Mapping, OTTC Express Bus Demonstration Program

NEXT MEETING DATE: September 2009

ITEM	SUMMARY	TASKED	DUE DATE	STATUS
	BC opened the meeting. He welcomed everyone and asked if anyone had any questions.			
	JW presented and discussed the 2009 to 2010 Airport Transit Plan - Phase II Work Plan. She discussed detail about upcoming tasks from the project.			
	AC - Does the term "employees" mean all Airport employees?			
	JW/BC said that the term "employees" does mean all (Authority and Tenants) Airport employees.			
	DR stated that an organized transit coordinator group could be created to address transit connectivity with various locations where a Flyaway type of bus service could be implemented for multiple locations or stops.			
	TG - Will there be a transit coordinator for all airport employees?			
	BC said that there is already a transit coordinator for all Airport Authority employees that issues passes and arranges payroll deductions for employees to pay for monthly transit passes.			
	JW presented information regarding the recently completed Passenger Survey.			
	TG - Is the 45%/55% for business travelers and non-business travelers consistent with historic data at the airport?			
	BC/JW - Yes, that split is consistent with historic data.			
	AC - Can you confirm that 92 of the approximately 8,000 passengers surveyed used public transit to get to the Airport?			
	JW - Yes, 92 of the approximately 8,000 passengers surveyed used public transit to get to the Airport.			
	DR stated that curb-side trips at the airport produce more vehicle traffic than other types of trips.			



**Strategic Planning Division
Airport Planning Department**

San Diego International Airport
3225 Harbor Drive
3rd Floor Commuter Terminal Building
San Diego, CA

**DRAFT MEETING MINUTES
No. 1**

Phone: (619) 400-2482 – Brett Caldwell
Fax: (619) 400-2459

DATE: 8/19/09 **TIME:** 10 AM

PROJECT TITLE: AMP Transit/Roadway Plan

SUBJECT: Transit Plan - Phase II Work Plan, Air Passenger Survey, Remote Terminal Mapping, OTTC Express Bus Demonstration Program

LOCATION: Tuskegee Conference Room

NEXT MEETING DATE: September 2009

ITEM	SUMMARY	TASKED	DUE DATE	STATUS
	MT- Does slide #22 include all the origin and destination (O&D) passengers at the Airport?			
	JW - Yes, slide #22 does include all O&D passengers at the Airport.			
	DC presented maps and data for the Passenger Survey results.			
	MK stated that the coastal corridor (I-5) as shown in the maps should be probably more dense than indicated and should be darker in color according to the map legend.			
	JW discussed potential passenger catchment areas for any proposed remote terminals. She also indicated that this should also be examined in relationship to the OTTC Express Bus. She said that an employee matrix would be created. This would help to identify information for upcoming tasks associated with establishing passenger catchment areas. She also initiated a discussion about potential funding sources for Airport Transit Plan - Phase recommendations.			
	AC asked about the status of the Airport Master Plan EIR traffic mitigation measures.			
	TA said that the Airport Master Plan EIR traffic mitigation measures are being reviewed by a third party. The specifics of the review include implementation and the estimated costs associated with each measure.			
	BC closed the meeting and reminded Committee Members that the next meeting is scheduled for 9/16/09.			

These meeting minutes reflect the writers understanding of the meeting. If your understanding is different than that stated above, please contact the writer within 3 working days.

Signed: _____
Brett Caldwell, AICP
Airport Planner II

Date: 12/08/09