



**Strategic Planning Division
Airport Planning Department**

San Diego International Airport
3225 Harbor Drive
3rd Floor Commuter Terminal Building
San Diego, CA

**DRAFT MEETING MINUTES
No. 1**

Phone: (619) 400-2482 – Brett Caldwell
Fax: (619) 400-2459

DATE: 10/15/08 **TIME:** 11 AM

PROJECT TITLE: AMP Transit/Roadway Plan

SUBJECT: Transit Plan - Phase II, OTTC
Airport Employee Express Bus Demonstration
Program

LOCATION: Tuskegee Conference Room

NEXT MEETING DATE: November 2008

	INITIALS	ATTENDEE	AGENCY NAME
	BL	Bob Leiter	SANDAG
	AES	Alex Estrella	SANDAG
	MC	Mike Calandra	SANDAG
	JM	Jeff Martin	SANDAG
X	MK	Miriam Kirshner	SANDAG
	SC	Steve Celniker	SANDAG
	DLE	Dan Levy	SANDAG
	KL	Kurt Luhrsen	NCTD
X	CS	Chris Schmidt	Caltrans
	AC	Al Cox	Caltrans
X	MT	Mark Thomsen	MTS
	RS	Rob Schupp	MTS
X	MP	Mark Peterson	WCI/CCDC
	DL	Diana Lilly	CA Coastal Commission
X	MD	Margie Drilling	FAA
	CM	Candice Magnus	San Diego Unified Port District
X	MV	Matt Valerio	San Diego Unified Port District
	TG	Tait Galloway	City of San Diego
X	MG	Maureen Gardiner	City of San Diego
	LB	Labib Quasem	City of San Diego
	RD	Richard Dennison	CA State Parks - Old Town
X	TA	Ted Anasis	SDCRAA
X	BC	Brett Caldwell	SDCRAA
X	JW	Jessica Wyatt	HNTB
X	MM	Mark McCount	Redhill Group
X	TR	Taylor Reyes	Redhill Group

X indicates this person was present at the meeting.



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ITEM	SUMMARY	TASKED	DUE DATE	STATUS
	TA opened the meeting and presented a summary of the status of the Airport Transit Plan - Phase II. He introduced the HNTB Consultant Team that had been selected to conduct Phase II.			
	JW introduced the individual members of the team that were present.			
	CONTINUE HERE MM discussed the need for a passenger survey to move forward with the Airport Transit Plan - Phase II.			
	MT - 2007 and 2008 passenger data is available now.			
	MK asked if the Airport Authority has been conducting a survey.			
	TA replied to MK's question by stating "No, the Airport Authority has only conducts an Airport passenger satisfaction survey".			
	CS stated that NCTD ridership data is available now and that we should also get AMTRAK ridership data. He stated that the Caltrans Rail Division will have the AMTRAK data.			
	MP stated that the previously prepared URS Transit Demand Study should be reviewed.			
	CS asked if any customer questions will be asked on any new Phase II surveys.			
	MP - Have private carriers been surveyed regarding passengers?			
	MV - The Port of San Diego has data available for cruise ship passengers.			
	MT gave a brief presentation on the success of the shuttles that MTS provided for the national APTA Expo that was hosted by San Diego and the MTS. He stated that the shuttle service, which was provided from Mission Valley area hotels to the Airport, was very successful and that MTS had to actually add buses to their original estimate of buses that would be needed.			



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	CS - Does the Airport Authority coordinate with the San Diego Convention and Visitors Bureau regarding conferences that will be held in the San Diego area?			
	TA stated that the Airport Authority would invite the San Diego Convention and Visitors Bureau to a future Transit/Roadway Committee meeting to discuss potential coordination efforts.			
	MG - Do the airlines collect data on passengers that use the Airport?			
	TA stated that the airlines do collect passenger data for activity at San Diego International Airport.			
	MM - Can signs be installed at the Airport that would show travel time savings for passengers that use public transit to get to and from the Airport?			

These meeting minutes reflect the writers understanding of the meeting. If your understanding is different than that stated above, please contact the writer within 3 working days.

Signed: _____

Date: 02/10/09

Brett Caldwell, AICP
Airport Planner II