



SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

Inter-Office Communication

Date: March 8, 2007

To: Staff

From: Tony Russell, Director, Corporate Services/Authority Clerk JLL

Subject: Supplement #16 – Codes and Policies Update

Attached are the updates to the Authority Codes and Policies. Please follow the directions on the supplement insertion guide.

"Remove the Sections listed in the column headed "Remove Sections," and in their places insert the Sections listed in the column "Insert Sections."

"This Supplement Insertion Guide should be inserted in the front of the Policies Book and retained as a permanent record of supplemented Sections."

If you have any questions, please telephone me at extension 2550.



SAN DIEGO
INTERNATIONAL
AIRPORT

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

SUPPLEMENT INSERTION GUIDE

POLICIES

Supplement No. 16 – March 8, 2007

This supplement consists of reprinted Policy Sections, which replace existing Policy Sections in the San Diego Regional Airport Authority Policies.

Remove the Sections listed in the column headed "Remove Sections," and in their places insert the Sections listed in the column "Insert Sections."

This Supplement Insertion Guide should be inserted in the front of the Policies Book and retained as a permanent record of supplemented Sections.

REMOVE SECTIONS	INSERT SECTIONS
1.60 – Legislative Advocacy Program (Adopted 11/10/03)	1.60 – Legislative Advocacy Program (Amended 2/1/07)

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

POLICIES

ARTICLE 1	ADMINISTRATION AND GOVERNANCE
PART 1.6	INTERGOVERNMENTAL RELATIONS
SECTION 1.60	LEGISLATIVE ADVOCACY PROGRAM

PURPOSE: To establish a policy governing the procedures relating to advocating on the behalf of the San Diego County Regional Airport Authority (the “**Authority**”) on federal, state and local legislative matters.

POLICY STATEMENT:

- (1) Under the direction of the Authority Board, the Authority operates San Diego International Airport, plans for necessary improvements to the regional air transportation system in San Diego County, and serves as the responsible agency for airport land use planning within the County.
- (2) It is important for the Authority to protect the airport and its planning functions by promoting public policies consistent with the Authority’s mandates and objectives.
- (3) The Authority Board may direct staff to monitor and advocate on its behalf in support of or opposition to existing or proposed legislative actions that are either beneficial or harmful to the interests of the Authority.
- (4) The Authority Board may direct staff to utilize advocates in Sacramento and Washington, D.C. to assist the Authority to identify legislative issues of interest, advocate in support of or opposition to specific policy matters, and obtain grants and other funding from the state and federal governments.
- (5) It is vital that the Authority Board establish well-defined legislative policy goals and positions in order for Authority staff and its legislative advocates to carry out the public policy objectives of the Board. The following actions will be taken to ensure this occurs:
 - (a) The Authority Board shall adopt a legislative agenda to include general legislative guidelines and specific goals. Such an agenda will serve as the foundation of the Authority’s legislative advocacy program.
 - (b) The Authority Board shall receive a staff legislative report on a monthly basis at the Board’s first monthly regular meeting. At such time, the Board shall give direction to staff on pending legislation.

(c) The Authority Board in directing staff may take a position on pending or proposed legislation that has been determined to have a potential impact on the Authority's operations and functions.

(d) In cases where fast moving legislation requires immediate response prior to an Authority Board meeting, Authority staff, in consultation with the Authority Board Chairperson, Vice Chairperson, or Chairperson's designee, will be authorized to advocate a position provided that staff has determined that such action is consistent with the Board's approved general legislative agenda. Such staff initiated positions shall be brought to the Board at the Board's next scheduled meeting.

(e) Authority staff and the Authority's legislative advocates shall follow the Board's approved legislative agenda and specific positions to guide any actions taken on behalf of the Authority concerning legislative matters. These actions may include:

- (1) written correspondence to federal, state, or local elected or appointed officials communicating the Authority's position on legislation.
- (2) advocating the Authority's policy positions before governmental bodies and other decision-making bodies.
- (3) meeting with federal, state, or local elected officials or their staff to discuss Authority positions and concerns.

[Amended by Resolution No. 2007-0011 dated February 1, 2007]
[Resolution No. 03-072 R dated November 10, 2003.]

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SUPPLEMENT INSERTION GUIDE

CODES

Supplement No. 16 – March 8, 2007

This supplement consists of reprinted Code Sections, which replace existing Code Sections in the San Diego Regional Airport Authority Code.

Remove the Sections listed in the column headed "Remove Sections," and in their places insert the Sections listed in the column "Insert Sections."

This Supplement Insertion Guide should be inserted in the front of the Code Book and retained as a permanent record of supplemented Sections.

REMOVE SECTIONS	INSERT SECTIONS
None	None