# SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY SPECIAL BOARD AND CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE MEETING MINUTES THURSDAY, APRIL 28, 2016 SAN DIEGO INTERNATIONAL AIRPORT BOARD ROOM

**CALL TO ORDER:** Chair Hubbs called the meeting of the Special Board and Capital Improvement Program Oversight Committee Meeting to order at 9:02 a.m. on Thursday, April 28, 2016, in the Board Room of the San Diego International Airport, SDCRAA Administration Building (formerly the Commuter Terminal), 3225 N.Harbor Drive, San Diego, CA 92101.

**<u>PLEDGE OF ALLEGIANCE</u>**: Board Member Robinson led the Pledge of Allegiance.

# ROLL CALL:

PRESENT:	Committee Members:	Alvarez, Gleason, Hubbs, Janney Robinson
	Board Members:	Boling
Absent:	Committee Members:	None
ALSO PRESENT.	Thella F. Bowens, President/CEO: Breton K. Lobner, General (	

ALSO PRESENT: Thella F. Bowens, President/CEO; Breton K. Lobner, General Counsel; Linda Gehlken, Assistant Authority Clerk I; Ariel Levy-Mayer, Assistant Authority Clerk I

Board Member Gleason arrived during the course of the meeting.

# NON-AGENDA PUBLIC COMMENT: None.

#### **NEW BUSINESS:**

Chair Hubbs announced his abstention on Item 1 because he was not in attendance at the meeting.

#### 1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the minutes of the January 28, 2016 regular meeting.

ACTION: Moved by Board Member Alvarez and seconded by Board Member Robinson to approve staff's recommendation. Motion carried unanimously, noting Board Member Hubbs' ABSTENTION and Board Member Gleason as ABSENT. Special Board and Capital Improvement Oversight Committee Meeting Minutes Thursday, April 28, 2016 Page 2 of 4

### 2. TERMINAL 2 PARKING PLAZA UPDATE:

Bob Bolton, Director, Airport Design & Construction; Regina Brown, Manager, Small Business Development; and Scott Brickner, Vice President, Finance and Asset Management/Treasurer, provided a presentation on the Terminal 2 Parking Plaza, which included Parking Plaza Site, T2 Close-in Parking, Parking Plaza Existing Utilities, Unique Features, Parking Plaza North Elevation, 2 Public Art Opportunities, Program Evolution, Validated Program Budget, Parking Structure Construction Cost Comparison (Benchmark), Parking Structure Comparative Metrics, Local & Small Business Participation, Financial Analysis, Parking Plaza Cost Trend, Recommendations, and Next Steps.

### Board Member Gleason arrived at 9:15 a.m.

Board Member Gleason expressed concern regarding the increase in budget from the approved amount in 2014.

Moved by Board Member Robinson and seconded by Board Member Hubbs to approve staff's recommendation.

Board Member Janney stated he did not support the motion at this time expressing concern regarding the escalation of cost.

In response to Board Member Alvarez regarding whether adding another story or other alternatives were considered for the Parking Plaza, Mr. Bolton stated that adding an additional story to the building would change the project entirely.

Ms. Bowens stated that a fourth story had been considered; however, raising the height of the Parking Plaza would require going back to the Coastal Commission for approval. She concurred with the Board's concerns regarding the increase in cost and stated that moving forward she has asked staff to tighten up the review process of any future capital projects.

Board Member Alvarez made a substitute motion to forward the Terminal 2 Parking Plaza Update to the Board without a recommendation, and requested that when the item is presented at the May meeting, the Board be provided information on the changes in the assumed costs from the 2014 approval date to now; and to include the cost increases due to: 1) Customer service technology has advanced, 2) Site impacts were not fully evaluated, 3) Enabling works were not included, 4) Any other items listed, or not, [in slide 14 "Program Evolution" - Basic Parking Structure section) and to what extent they contributed to the cost increase.

Board Member Gleason stated that it would be helpful for the Board to understand what was already considered in terms of getting to this point and what was done to reach the current cost of the project. Board Member Boling requested that staff also include information that places this project in context with all of the capital improvement needs for the airport; and assess if the parking garage, with the incremental increase in dollars, still make sense to build, or, are there other parts of the Airport Development Plan that should be considered.

Board Member Robinson stated that he has been a proponent of the Parking Plaza for a long time because San Diego International Airport (SAN) is the only major airport in the country that he is familiar with that doesn't have a parking structure and this may be the only one that SAN builds. He stated that the Authority has done so well with Terminal 2 West and the Rental Car Center, and shouldn't cut corners or eliminate customer service items from the Parking Plaza.

Board Member Hubbs stated that this is a valuable project and that within time, it will pay for itself and generate revenue. He also stated that he doesn't see that there are any significant changes that can be made to it that would be meaningful.

ACTION: Moved by Board Member Alvarez and seconded by Board Member Gleason to forward the item to the Board without a recommendation and suggested that when the item is presented at the May Board meeting that the Board receive information on the changes in the assumed costs from the 2014 approval date to current and to what extent is the cost increase due to 1) customer service technology advance, 2) site impacts were not fully evaluated, 3) enabling works were not included, and any other items listed, or not, and to what extent they contributed to the cost increase. Motion carried with Board Members Hubbs and Robinson voting NO.

Board Member Gleason requested that the Staff Report for the recommendations being forwarded to the Board in May include the committee member's view points as to explain the no votes in the motion.

# 3. TERMINAL 2 PARKING PLAZA PUBLIC OUTREACH UPDATE:

Jon Graves, Senior Manager, Vision, Voice & Engagement, provided a presentation on the Terminal 2 Parking Plaza Public Outreach which included the Parking Plaza Marketing & Public Outreach Plan, Marketing Plan Elements, Campaign Timeline, Public Outreach Elements, and Public Outreach Sustained Program.

# 4. RENTAL CAR CENTER FINANCE UPDATE:

Geoff Bryant, Manager, Airport Finance, provided a presentation on the Rental Car Center Finance which included, RCC Program Enabling Projects Summary, RCC Program and Customer Facility Charge (CFC) Balances.

### **BOARD BUSINESS:**

5. BUDGET WORKSHOP – FISCAL YEAR 2017-2021 CAPITAL PROGRAM: Jeffrey Woodson, Vice President, Development, provided a presentation on the Fiscal Year 2017-2021 Capital Program which included Capital Improvement Program Overview, CIP Project Development Process, Current CIP Projects – Project Status, Current/Proposed CIP Program – Project Location, Capital Program Budget Summary, Proposed New FY2017-2021 CIP Projects, Proposed FY2017-2021 Capital Project Adjustments, Proposed New FY2017-2021 ADP Projects, Prioritization Criteria, and Proposed FY2017-2021 CIP Projects Estimated Cost and Duration.

Chair Gleason expressed concerns regarding the proposed new FY2017-2021 CIP projects overlapping with ADP projects and requested that information regarding the overlap be presented to the Board when an update of ADP projects is provided.

NON-AGENDA PUBLIC COMMENT: None.

COMMITTEE MEMBER COMMENTS: None.

**ADJOURNMENT:** The meeting adjourned at 11:31 a.m.

APPROVED BY A MOTION OF THE CAPITAL IMPROVEMENT PROGRAM OVERSIGHT COMMITTEE THIS 14<sup>th</sup> DAY OF JULY, 2016.

JEF#REX/WOODSON

ATTEST: LINDA GÉHLKEN

ASSISTANT AUTHORITY CLERK I