

**DRAFT
SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY
SPECIAL TERMINAL DEVELOPMENT PROGRAM COMMITTEE MINUTES
WEDNESDAY, OCTOBER 20, 2010
SAN DIEGO INTERNATIONAL AIRPORT
BOARD ROOM**

CALL TO ORDER:

Chair Boland called the special meeting of the Terminal Development Program Committee and Special Board Meeting to order at 9:30 a.m., Wednesday, October 20, 2010 in the Board Room of the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

PLEDGE OF ALLEGIANCE: Board Member Gleason led the Pledge of Allegiance.

ROLL CALL:

Present: Committee Members: Boland, Finnila, Robinson, Panknin
 Board Members: Gleason, Smisek

Absent: Committee Members: None

Also Present: Jeffrey Woodson, Vice President, Administration; Breton Lobner, General Counsel; Tony R. Russell, Director, Corporate Services/Authority Clerk; Sara Real, Assistant Authority Clerk I

PUBLIC COMMENT – None

NEW BUSINESS

1. APPROVAL OF MINUTES:

RECOMMENDATION: Approve the Minutes of the August 23, 2010 Special Committee Meeting.

ACTION: Moved by Board Member Panknin and seconded by Board Member Robinson to approve staff's recommendation. Motion carried unanimously.

2. COMMUNITY COMMUNICATION UPDATE:

Diana Lucero, Director, Community and Public Relations, provide a presentation on the Community Communications Update, which included Community Outreach August – October 2010; Digital Communications; Mobile Text Alerts; Increased/Visible Construction Activity; and Quarter 3 Public Outreach.

3. ART PROGRAM UPDATE:

Constance White, Manager, Authority Art Program, provided a presentation on the Art Program, which included the Temporary and Rotating Exhibits Program; The Green Build Design Development; Conceptual Design Contract 1; Schematic Design Concept 2; Conceptual Design Contract 2; and New Opportunities.

In response to Board Member Finnila regarding "The Journey" project and its use of energy, Ms. White stated that the artist studied the redundancy of the LED light bulbs and the amount of energy required, and she also stated that no other overhead lights will be provided in that area.

Bryan Enarson, Vice President, Development, stated that information on energy use can be provided for each art project. He stated that for the Authority to achieve its LEED Certification, use of energy is very important and as much natural light as possible is utilized.

4. SMALL BUSINESS DEVELOPMENT REPORT:

Bob Silvas, Director, Small Business Development, provided a presentation on Small Business Development, which included Awards – Contract 1; Contract 1 Opportunities for Small Businesses; Awards – Contract 2; and Activities.

In response to Board Member Panknin regarding next steps, Mr. Silvas stated that meet and greets will be conducted where large contracts will be rolled out that contain many subcontracting opportunities. He further stated that a workshop on marketing is being planned.

Board Member Panknin expressed concern regarding the delay in the web tutorials, and noted that outreach to the Chamber of Commerce is needed.

5. AUDIT STATUS REPORT:

Scott Thein, Auditor, provided a presentation on the Audit Status of the Terminal Development Program.

Chair Boland requested that the Committee be notified of any issues as soon as possible, and not just in the final report.

6. GREEN BUILD PROGRESS REPORT:

David Brush, Program Director, The Green Build, provided a presentation on the Green Build Progress, which included a Construction Update on Foundations.

In response to Chair Boland regarding managing accident risk, Mr. Brush stated that there are specific procedures in place, and he stated that each tradesman is required to attend a safety training course. He further stated that weekly “toolbox” meetings are conducted to reiterate safety procedures.

Chair Boland requested that the audit look into safety issues as well.

Board Member Gleason left the dais at 10:19 a.m.

7. GREEN BUILD WORK AND TASK AUTHORIZATIONS REQUEST:

Bryan Enarson, Vice President, Development, provided a presentation on the Work and Task Authorization Requests, which included Contract 1, Contract 2, Authorized Expenditure Recap, and Requested Committee Action.

ACTION: Moved by Board Member Robinson and seconded by Board Member Panknin to recommend that the Board authorize the President/CEO to execute additional Work Authorizations in an amount not-to-exceed \$79,015,038 for a Board authorized total of \$431,465,038 under Contract 1; authorize the President/CEO to execute additional Work Authorizations in an amount not-to-exceed \$135,020,587 for a Board authorized total of \$251,520,587 under Contract 2; and authorize the President/CEO to execute additional Task Authorizations in an amount not-to-exceed \$112,227,303 for a Board authorized total of \$181,627,043 for Program Management and related services/projects. Motion carried unanimously.

8. PROGRAM MANAGEMENT AMENDMENT:

Bryan Enarson, Vice President, Development, provided a presentation on the Program Management Amendment, which included AECOM Contract History, and Contract Extension and Increased Funding Justification.

Board Member Boland requested that staff be prepared to clearly explain to the Board why this amendment is needed at the November 4, 2010 Board meeting.

ACTION: Moved by Board Member Panknin and seconded by Board Member Robinson to recommend that the Board authorize the President/CEO to execute an amendment to the current AECOM Contract, extending the contract through December 31, 2013, and increase the contract by \$65 million to the not-to-exceed amount of \$146.7 million. Motion carried unanimously.

NON-AGENDA PUBLIC COMMENT – None

COMMITTEE MEMBER COMMENTS

Board Member Finnila stated that when there are traffic disruptions on Harbor Drive caused by the City of San Diego, it should be publicized to avoid negative publicity for the Authority.

ADJOURNMENT

The meeting adjourned at 10:43 a.m. The next meeting will be held on March 15, 2011, at 9:00 a.m. in the Board Room in the Commuter Terminal at the San Diego International Airport.

APPROVED BY A MOTION OF THE TERMINAL DEVELOPMENT PROGRAM
COMMITTEE THIS 11th DAY OF MARCH, 2011.

BRYAN ENARSON
VICE PRESIDENT, DEVELOPMENT

TONY R. RUSSELL
DIRECTOR, CORPORATE SERVICES/
AUTHORITY CLERK