Meeting Date: JUNE 7, 2012

Subject:

Business and Travel Expense Reimbursement Reports for Board Members, President/CEO, Chief Auditor and General Counsel When Attending Conferences, Meetings, and Training at the Expense of the Authority
Recommendation:
For information only.
Background/Justification:
Authority Policy 3.30 (2)(b) and (4)(b) require that business expenses reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.
Authority Policy 3.40 (2)(b) and (3)(b) require that travel expense reimbursements of Board Members, the President/CEO, the Chief Auditor and the General Counsel be approved by the Executive Committee and presented to the Board for its information at its next regularly scheduled meeting.
The attached reports are being presented to comply with the requirements of Policies 3.30 and 3.40.
Fiscal Impact:
Funds for Business and Travel expenses are included in the FY 2012 Budget.
Authority Strategies:
This item supports one or more of the Authority Strategies, as follows:
Community Customer Employee Financial Operations Strategy Strategy Strategy

Page 2 of 2

Environmental Review:

- A. This Board action is not a project that would have a significant effect on the environment as defined by the California Environmental Quality Act (CEQA), as amended. 14 Cal. Code Regs. §15378. This Board action is not a "project" subject to CEQA. Cal. Pub. Res. Code §21065.
- B. California Coastal Act Review: This Board action is not a "development" as defined by the California Coastal Act. Cal. Pub. Res. Code §30106.

Equal Opportunity Program:

Not applicable.

Prepared by:

TONY RUSSELL DIRECTOR, CORPORATE SERVICES/AUTHORITY CLERK

TRAVEL REQUESTS

/po		

ROBERT GLEASON

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GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

TRAVELER: Travelers Name: Robert H. Gleason	Dept: Board
	n. Counsel
☐ All other Authority employees (does not require exec	utive committee administrator approval)
2. DATE OF REQUEST: 5/16/12 PLANNED DATE OF DEPARTUR	RE/RETURN: 9/9/12 / 9/13/12
DESTINATIONS/PURPOSE (Provide detailed explanation as to the of paper as necessary): Destination: Calgary, Canada	purpose of the trip- continue on extra sheets
4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES A. TRANSPORTATION COSTS: • AIRFARE • OTHER TRANSPORTATION (Taxi, Train, Car Rental) B. LODGING C. MEALS D. SEMINAR AND CONFERENCE FEES E. ENTERTAINMENT (If applicable) F. OTHER INCIDENTAL EXPENSES TOTAL PROJECTED TRAVEL EXPENSE	\$ 500 \$ 200 \$ 1200 \$ (per diem) 427 \$ 795 \$ \$ 100 \$ 2972
CERTIFICATION BY TRAVELER By my signature below, I certificated expenses conform to the Authority's Policies 3.30 and 3.40 and 3.	Date: 5.16.12
CERTIFICATION BY ADMINISTRATOR (Where Administrator Clerk's signature is required). By my signature below, I certify the following: 1. I have conscientiously reviewed the above out-of-town travel reconcerned out-of-town travel and all identified expenses and Authority's business and reasonable in comparison to the anticity. 3. The concerned out-of-town travel and all identified expenses	quest and the details provided on the reverse. e necessary for the advancement of the pated benefit to the Authority. nform to the requirements and intent of Date: 5/16/12
I, (Please leave blank. Whoever clerk's the meeting will insert their name and title.) by the Executive Committee at its (Leave blank and we will insert the meeting)	meeting.

JIM PANKNIN

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GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

TRAVELER: Travelers Name:	Dept: Board
Position:	n. Counsel Chief Auditor
☐ All other Authority employees (does not require exect	utive committee administrator approval)
2. DATE OF REQUEST: 5/16/12 PLANNED DATE OF DEPARTUR	7 10
DESTINATIONS/PURPOSE (Provide detailed explanation as to the of paper as necessary): Destination: Calgary, Canada Purpose: All Explanation: 2012 ACI-NA World Conference & Exhibition	purpose of the trip- continue on extra sheets
4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES A. TRANSPORTATION COSTS: • AIRFARE • OTHER TRANSPORTATION (Taxi, Train, Car Rental) B. LODGING C. MEALS D. SEMINAR AND CONFERENCE FEES E. ENTERTAINMENT (If applicable) F. OTHER INCIDENTAL EXPENSES TOTAL PROJECTED TRAVEL EXPENSE	\$ 500 \$ 200 \$ 1200 \$ (per diem) 427 \$ 795 \$ \$ 100 \$ 2972
CERTIFICATION BY TRAVELER By my signature below, I certificated expenses conform to the Authority's Policies 3.30 and 3.40 a	
Authority's business. Travelers Signature:	Date: 5/16/12
CERTIFICATION BY ADMINISTRATOR (Where Administrato	r is the Executive Committee, the Authority
Clerk's signature is required). By my signature below, I certify the following: 1. I have conscientiously reviewed the above out-of-town travel red 2. The concerned out-of-town travel and all identified expenses are Authority's business and reasonable in comparison to the anticip 3. The concerned out-of-town travel and all identified expenses con Authority's Policies 3.30 and 3.40 Administrator's Signature: AUTHORITY CLERK CERTIFICATION ON BEHALF OF EXPENSES.	quest and the details provided on the reverse. e necessary for the advancement of the pated benefit to the Authority. nform to the requirements and intent of Date:
i,	ereby certify that this document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.) by the Executive Committee at its (Leave blank and we will insert the meeting)	meeting.

BRUCE BOLAND

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GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

1. TRAVELER: Travelers Name: Bruce R. Boland	Dept:	Board
	n. Counsel	Chief Auditor
☐ All other Authority employees (does not require exec	utive committee admi	nistrator approval)
2. DATE OF REQUEST: 5/16/12 PLANNED DATE OF DEPARTUR	RE/RETURN. 9/9/1	2 / 9/13/12
DESTINATIONS/PURPOSE (Provide detailed explanation as to the of paper as necessary): Destination: Calgary, Canada	purpose of the trip— o	continue on extra sheets
4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES A. TRANSPORTATION COSTS: AIRFARE OTHER TRANSPORTATION (Taxi, Train, Car Rental) B. LODGING C. MEALS D. SEMINAR AND CONFERENCE FEES E. ENTERTAINMENT (If applicable) F. OTHER INCIDENTAL EXPENSES TOTAL PROJECTED TRAVEL EXPENSE CERTIFICATION BY TRAVELER By my signature below, I certificated expenses conform to the Authority's Policies 8:30 and 3:40 and 4:40 and 5:40 a	Date:	ed out-of-town travel and and directly related to the
Clerk's signature is required). By my signature below, I certify the following: 1. I have conscientiously reviewed the above out-of-town travel re 2. The concerned out-of-town travel and all identified expenses an Authority's business and reasonable in comparison to the antici 3. The concerned out-of-town travel and all identified expenses and all identified expenses concerned out-of-town travel and all identified expenses concerned out-of-town travel and all identified expenses are all identified expenses and all identified expenses are all identified expenses and all identified expenses are all identified expen	quest and the details e necessary for the a pated benefit to the A inform to the requirer Date XECUTIVE COM	provided on the reverse. Indivancement of the Authority. Individual and intent of the second
by the Executive Committee at its	meeting.	
(Leave blank and we will insert the meeting	g date.)	

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PAUL ROBINSON

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GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

1. TRAVELER:			
Travelers Name: Paul Robinson		Dept: _	Board/02
Position:	n. Counsel		Chief Auditor
All other Authority employees (does not require execu	ıtive committee	admini	strator approval)
2. DATE OF REQUEST: 5/16/12 PLANNED DATE OF DEPARTUR	E/RETURN: 9	/8/12	/ 9/12/12
DESTINATIONS/PURPOSE (Provide detailed explanation as to the post of paper as necessary): Destination: Washington, DC Explanation: San Diego Regional Chamber of Commerce, One Regulation, DC Washington, DC	tend Conference	æ	
4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES A. TRANSPORTATION COSTS: • AIRFARE • OTHER TRANSPORTATION (Taxi, Train, Car Rental) B. LODGING C. MEALS D. SEMINAR AND CONFERENCE FEES E. ENTERTAINMENT (If applicable) F. OTHER INCIDENTAL EXPENSES TOTAL PROJECTED TRAVEL EXPENSE	\$ \$ \$ \$ \$ \$ \$	500 200 900 300 1099 100 3099	
CERTIFICATION BY TRAVELER By my signature below, I certificated expenses conform to the Authority's Policies 3.30 and 3.40 at Authority's business. Travelers Signature: CERTIFICATION BY ADMINISTRATOR (Where Administrator	nd are reasona Date:	able and	d directly related to the
Clerk's signature is required). By my signature below, I certify the following: 1. I have conscientiously reviewed the above out-of-town travel rec. 2. The concerned out-of-town travel and all identified expenses are Authority's business and reasonable in comparison to the anticip. 3. The concerned out-of-town travel and all identified expenses con Authority's Policies 3.30 and 3.40 Administrator's Signature: AUTHORITY CLERK CERTIFICATION ON-BEHALF OF EXPENSES.	quest and the denecessary for pated benefit to inform to the red	etails p the add the Au quirement Date:	rovided on the reverse. vancement of the thority. ents and intent of S. 16.12
the Executive Committee at its (Leave blank and we will insert the meeting will be will insert the meeting will insert the meeting will insert the meeting will be wi	meeting		locument was approved

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THELLA F. BOWENS

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER: Travelers Name: Thella F. Bowens	Dept:	Exec Office BU6
□ Board Member ☑ President/CFO □ Ge	n. Counsel	☐ Chief Auditor
Position:		
All other Authority employees (does not require executive	e committee administr	ator approval)
2. DATE OF REQUEST: 05/23/12 PLANNED DATE OF DEPARTUR	RE/RETURN: 06/27	/12 / 06/28/12
DESTINATIONS/PURPOSE (Provide detailed explanation as to the of paper as necessary): Destination:San Francisco, CA Explanation: Destination:	purpose of the trip- o	
4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES A. TRANSPORTATION COSTS: • AIRFARE • OTHER TRANSPORTATION (Taxi, Train, Car Rental) B. LODGING C. MEALS D. SEMINAR AND CONFERENCE FEES E. ENTERTAINMENT (If applicable) F. OTHER INCIDENTAL EXPENSES TOTAL PROJECTED TRAVEL EXPENSE	\$ 300.00 \$ 150.00 \$ 300.00 \$ 100.00 \$ \$ \$ \$	
CERTIFICATION BY TRAVELER By my signature below, I certif	y that the above lister	d out-of-town travel and
associated expenses conform to the Authority's Policies 3.30 and 3.40	and are reasonable ar	nd directly related to the
Authority's business. Travelers Signature: White for the factor of th	W Date:	5/23/12
CEDTIFICATION BY ADMINISTRATOR Administrate	- in the Eventury Co-	
Clerk's signature is required). By my signature below, I certify the following: 1. I have conscientiously reviewed the above out-of-town travel received: 2. The concerned out-of-town travel and all identified expenses are Authority's business and reasonable in comparison to the anticity. 3. The concerned out-of-town travel and all identified expenses concerned out-of-town travel and all identified expenses concerned out-of-town travel.	quest and the details e necessary for the ac pated benefit to the A	provided on the reverse. Ivancement of the uthority.
Administrator's Signature:	Date:	
AUTHORITY CLERK CERTIFICATION ON BEHALF OF E	XECUTIVE COMM	MITTEE
	ereby certify that this	document was approved
(Please leave blank. Whoever clerk's the meeting will insert their name and title.)	cross cormy diat dis	accument was approved
by the Executive Committee at its	meeting.	
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GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

Board Member ▼ P	President/CEO	Gen. Counsel		Chief Auditor
Position:	100IUGIII/OLO ;	Och. Oddraei		One Addition
☐ All other Authority employee	es (does not require exec	cutive committee	administrator ap	proval)
2. DATE OF REQUEST: <u>05/21/12</u> PLA	NNED DATE OF DEPAR	TURE/RETURN:	07/15/12	/ 07/17/12
 DESTINATIONS/PURPOSE (Provide deta of paper as necessary): Destination:Washington, D.C. 	Purpose	the purpose of t : Airport Policy r Legislative Issu	Roundtable Me	
Explanation:	<u> </u>	Logiolativo 1000	aco comercinos	
I. PROJECTED OUT-OF-TOWN TRAVEL E A. TRANSPORTATION COSTS: • AIRFARE • OTHER TRANSPORTATION B. LODGING C. MEALS D. SEMINAR AND CONFERENCE F	(Taxi, Train, Car Renta	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	650.00 200.00 750.00 200.00 420.00	
E. ENTERTAINMENT (If applicable) F. OTHER INCIDENTAL EXPENSES		\$		
TOTAL PROJECTED TRAV		\$	2220.00	
CERTIFICATION BY TRAVELER By r	my signature below, I c	ertify that the at	oove listed out-o	of-town travel an
issociated expenses conform to the Authority	y's Policies 3.30 and 3.	40 and are reas	onable and dire	ctly related to th
Authority's business. Travelers Signature:	for Thele F.	Rows D	ate: 5/2	3/12
CERTIFICATION BY ADMINISTRATE	OR (Where Administr	rator is the Ever	cutive Committe	e the Authority
Clerk's signature is required). By my signature below, I certify the following: 1. I have conscientiously reviewed the a	: above out-of-town trave	I request and th	e details provide	ed on the revers
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Authority's business and reasonable i 3. The concerned out-of-town travel and Authority's Policies 3.30 and 3.40.	in comparison to the ar	s conform to the	requirements a	

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by the Executive Committee at its

meeting.

BRETON LOBNER

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GENERAL INSTRUCTIONS:

by the Executive Committee at its

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

1. TRAVELER: Travelers Name: Breton K. Lobner		Dept: 1	5
Position: For President/CEO F Ge	n. Counsel		Chief Auditor
All other Authority employees (does not require exec	utive commit	tee administ	trator approval)
2. DATE OF REQUEST: 5/15/12 PLANNED DATE OF DEPARTUR	RE/RETURN:	9/6/12	/ 9/11/12
DESTINATIONS/PURPOSE (Provide detailed explanation as to the of paper as necessary): Destination: Calgary, AB Canada Explanation: Conference - The ACI-NA World Conference is the professionals. First class educational session with some of the best	012 ACI-NA/ remier event	World Confor aviation	f. & Exhibition industry
4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES A. TRANSPORTATION COSTS: • AIRFARE • OTHER TRANSPORTATION (Taxi, Train, Car Rental) B. LODGING C. MEALS D. SEMINAR AND CONFERENCE FEES E. ENTERTAINMENT (If applicable) F. OTHER INCIDENTAL EXPENSES TOTAL PROJECTED TRAVEL EXPENSE CERTIFICATION BY TRAVELER By my signature below, I certi associated expenses conform to the Authority's Policies 8.30 and 3.40 and 3.40 are recommended.			
Authority's business. Travelers Signature:	Da	ate: 5	-16.12
CERTIFICATION BY ADMINISTRATOR (Where Administrator Clerk's signature is required).			
By my signature is required). 1. I have conscientiously reviewed the above out-of-town travel re 2. The concerned out-of-town travel and all identified expenses ar Authority's business and reasonable in comparison to the antici 3. The concerned out-of-town travel and all identified expenses and all identifie	e necessary pated benefi	for the adva t to the Auth	ancement of the nority.
Administrator's Signature:		Date: _	
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I, (Please leave blank. Whoever clerk's the meeting will insert their name and title.)	ereby certify	that this do	ocument was appro-

(Leave blank and we will insert the meeting date.)

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B. Pe	rsonnei tr	uests must aveling at A pnomical me	uthority exp	ense sha	all, consiste	ent with the				.30 ar	nd <u>3.40</u> , use
1. TRAVEL	ER.										
Travelers		Breton	K. Lobner					Dei	ot 15		
Position:		oard Memb		Presiden			Counse	1			nief Auditor
	IJ A	li other Aut	nority emplo	yees (do	es not requ	ilre execut	ive comr	nittee ad	iministra	tor ap	proval)
2. DATE C		ST: <u>5/9/1</u>	2 Pl	ANNED [DATE OF DI	PARTURE	RETUR	N: 10/	24/12		10/24/12
of pape	r as neces	sary):		etailed ex	planation a	is to the pi	urpose d	of the trip	- contir	nue on	extra sheets
		Orleans, L			Coi	pose: AB, nference					
	nation: At t counsels	ending the general.	ABA confe	rence in f	New Orlean	is and ser	ving as a	a panelis	st with o	ther se	elected
A. B. C. D. E.	TRANSF AIRF OTH LODGIN MEALS SEMINA ENTERT OTHER	ER TRANS	I COSTS: PORTATION NFERENCI (If applicabl LL EXPENS	eN (Taxi, ' E FEES le) SES	Train, Car	Rental)	\$ \$ \$ \$ \$ \$		400 100 700 300 600		
associated Authority's	d expense	s conform t							le and d		wn travel and related to the
CERTIF Clerk's sig By my sig 1. I I 2. TI A 3. TI A Adminis	ication gnature is gnature be have consen- uthority's in the concernuthority's in estrator's Si	required). low, I certify cientiously ined out-of-tousiness and ned out-of-tousiness and ned out-of-tousiness 3.3	the following the theorem the travel of the	ing: e above e and all ide ble in com and all ide	out-of-towr entified exp aparison to entified exp	travel requests are the antidpenses con	quest and necess pated be necesson to the necessor to the nece	d the de eary for t nefit to t the requ	tails pro he adva he Auth ulrement	vided nceme ority. Is and	intent of 11.12
The state of the s		<i>Vhoever clarik's</i> Committee a	t its		eir name and d we will inse	title.)		ertify tha		cumer	nt was approve

EXPENSE REPORTS

ROBERT GLEASON

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SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY **TRAVEL EXPENSE REPORT - Board Members**

(To be completed within 30 days from travel return date)

Return Date:

4/24/2012

Report Due:

5/24/12

Robert H. Gleason

4/21/2012

Board member name:

Departure Date:

Destination:

approvals. Please attach all should be explained in the s		All receipts m	ust be det	ailed, (credi	it card rece	ipts do not	provide su	fficient deta	ail). Any sp	
80	isiness Expense Reimbursement Polic	Authority Expenses		Travel and			ber Expen		.40	
		(Prepaid by Athty)	SUNDAY 4/22/12	MONDAY 4/23/12	TUESDAY 4/24/12	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	TOTALS
Daily PerDiem Limitations: **GSA Daily Hotel Rate or		-	170.00	170.00						
	ainment & Incidentals (ME&I)		170.00 39.94	The second second	39,94		Marine Service	建筑建筑	Sec	
Air Fare, Railroad, Bus (attac		BINGSTREET, SECTION	FRENCH CO. C.	300,20		DESCRIPTION OF THE PARTY	Carde March Cont. (School	THE STREET STREET	The second scanes	0.0
	py of flyer/registration expenses)	650.00								0.00
Rental Car							7 1			0.00
Gas and Oil				Tail may		The state of				0.00
Garage/Parking			9.00	9.00	T. J. T					18.00
Mileage - attach mileage forr	n i i i i i i i i i i i i i i i i i i i		72.15	Title V	72.15			e galejin		144.30
Taxi/Shuttle Fare (include tip	s pd.) To/From meetings, airport, etc.			4						0.00
Hotel - Actual Expense Paid	- Excluding Taxes		170.00	170.00						
Allowable Hotel (Lessor o	f Actual or GSA Allowance)		170.00	170.00	0.00	0.00	0.00	0.00	0.00	340.00
Hotel Taxes Paid			25.61	25.61						51.22
Telephone, Internet and Fax			PALE							0.00
Laundry								TO STA		0.00
Meals, Entertainment & inc	The second secon		44.					40000	100000	
Meals (include tips pd.)	Breakfast			1111					10 de 20 c	
rest (A.	Lunch					Lie Sie				
	Dinner									
	Other Meals			A NEW PAGE						
Entertainment (Hospitality) Tips Paid to Maids, Bellho										
	ips pd.) To/From meal destinations:								70	
Total Meals, Entertainme			0.00	0.00	0.00	0.00	0.00	0.00	0.00	
GSA Allowance for M,E&I	The second secon		89,94	53.25	39.94	0.00	0.00	0.00	0.00	
The state of the second section in the section in the second section in the section	of Actual or GSA Allowance)		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Alcohol is a non-reimbursable			N.V.V	SCATA STREET	E ALL SALVO	VIOV	Q.Q.Q	10.00	0.00	0.00
Miscellaneous:				100			10 TO TH		AT THE	0.00
					12 17 UN	O AND VID				0.00
								MARINE.		0.00
	Total Expenses	650.00	276.76	204.61	72.15	0.00	0.00	0.00	0.00	553.52
Add any additional details as ne	eded for explanation (attach add'l sheet if	needed):		Grand Trip	Total					1,203.52
						42000	PATE SO		logo o	1,203.02
				Less Cash	Advance (a	ttach copy of	Authority ck)		製造程堂	
Alcohol is a non-reimbursab	le expense			Less Exper	nses Prepai	id by Autho	rity			650.00
Give names and business affi	iliations of all persons whose meals wer	e paid by trav	reler.	Due Travel	er - if positi	ve amount,	prepare che	ck request		
	ion will result in the delay of processing reimbursem		any	Due Autho	rity - if nega	ative, attach	check paya	ble to SDCF	LAA	553.52
questions, please see your department	t Administrative Assistant or call Accounting at ext.	2806.	TE PAIL		Note: Send	this report to	Accounting	even if the a	mount is \$0.	
3.30 - Business Expense Rei	acknowledge that I have read, understambursement Policy ⁵ and that any purch nnection with official Authority business	ases/claims	that are n	ot allowed v						
Prepared By:	Anne Warren				Ext.:	2408				
T	Print/Type/Name		SINT I			j 7	12			
Traveler Signature:		all			Date: _	7.3	.16			
Administator's signature:	Dely of				Date:	5.3.	12			
	UTHORITY CLERK CERTIFICATION	N PEUALE	OF EVE	UTIVE CO	MMITTEE (To be	mlate d to	Clerts		
A	UTHORITY CLERK CERTIFICATION (ELSY WILLIAM	E TRANSPERTE			THE PROPERTY.	- Aug (17.)	100		
	hereby certify that	this docume	ent was ap	proved by th	ne Executiv	e Committ	ee at it's m	eeting on _		-
Clerk Signature:	The second of the second second				Date:					
			H:\Boar	Members\R	bert Gleason	Robert Gleas	on Travel Exp	pense Pasade	na April 22 20	012

GENERAL INSTRUCTIONS:

by the Executive Committee at its

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

1. TRAVELER: Travelers Name: Robert H. Gleason		Dept: E	Board/02
	n. Counsel		Chief Auditor
All other Authority employees (does not require execu	utive committe	e adminis	trator approval)
2. DATE OF REQUEST: 4/3/12 PLANNED DATE OF DEPARTUR	RE/RETURN:	4/21/12	I 4/24/12
B. DESTINATIONS/PURPOSE (Provide detailed explanation as to the	purpose of the	e trip- cor	tinue on extra sheets
of paper as necessary):		3	
	ttend conferer	ice	
Explanation: ACI-NA 2012 Airport Board and Commissioners Conf	erence		
4. PROJECTED OUT-OF-TOWN TRAVEL EXPENSES A. TRANSPORTATION COSTS:			
AIRFARE	\$		
OTHER TRANSPORTATION (Taxi, Train, Car Rental)	\$	166.50	
B. LODGING		600.00	
C. MEALS	\$ \$ \$	100.00	
D. SEMINAR AND CONFERENCE FEES	\$	650.00	
E. ENTERTAINMENT (If applicable)	\$		
F. OTHER INCIDENTAL EXPENSES	\$	50.00	
TOTAL PROJECTED TRAVEL EXPENSE	\$	1566.50	
CERTIFICATION BY TRAVELER By my signature below, I certif	fy that the abo	ve listed	out-of-town travel and
associated expenses conform to the Authority's Policies 3.30 and 3.40	-		
Authority's business.			0 10
Travelers Signature: (1. New York)	Dat	e: 4	9.12
CERTIFICATION BY ADMINISTRATOR (Where Administrato	or is the Execu	tive Com	mittee, the Authority
Clerk's signature is required).			
By my signature below, I certify the following:			
1. I have conscientiously reviewed the above out-of-town travel re-			
2. The concerned out-of-town travel and all identified expenses are			
Authority's business and reasonable in comparison to the antici			
3. The concerned out-of-town travel and all identified expenses co	inform to the r	equireme	nts and intent of
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AUTHORITY CLERK CERTIFICATION ON BEHALF OF E	XECUTIVE	COMMI	TTEE
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(Leave blank and we will insert the meeting date.)

meeting.

ACI-NA REGISTRATION FORM

2012 AIRPORT BOARDS AND COMMISSIONERS CONFERENCE APRIL 22-24, 2012 — WESTIN PASADENA, PASADENA, CA

Badge Name Robert Title: Board Chair		ir				
Organization Address	San Diego P. O. Box		y Regional Air	rport Au	thority	
San I 619-	lego State:	CA	Zip/Postal Code:	92138	Country: USA awarren@san.org	AIRPORTS COUNCIL

	TRUE (CITICATURE	ANTERIORNA REPORTS		PARAMETER OF A PARAME
For I attendee	Early Bird Rate (On/Before March 29)	Regular Rate (After March 29)	Onsite Rate	Please check the appropriate boxes. Check made payable to ACI-NA enclosed OR Credit Card:
ACI/ACI- NA/CAC Member	X5 2620 ∩2D	a \$750 USD	a \$850 USD	Credit Card Number Expiration Date: 08/13
Non Member	a 5925 USD	a \$1,065 USD	o \$1,165 USD	Name on Card: Anne G. Warren Signature: Charles O Warren
U.S./ Canadian Federal Government	2 \$475 USD	a \$47\$ USD	a \$475 USD	Card holder signature above authorizes ACI-NA to enorge the seed of the contest amount due and acknowledges there are no refinal arrest Thursday, March 29, 2012

ADA Please check here if you require assistance in order to fully participate in this meeting.

CONSENT TO USE OF PHOTOGRAPHIC IMAGES: Registration and attendance at, or participation in, ACI-NA's meetings and other act constitutes an agreement by the registrant to ACI-NA's use and distribution (both now and in the future) of the registrant or attended activities, videotapes, electronic reproductions and audiotapes of such events and activities.

BADGES: Only individuals who register and present badges and/or tickets may attend conference events. A badge is required to a conference sessions.

PAYMENT: Full payment must accompany registration forms in order to complete a registration. Registrations will be processed at the registration available when payment is received. Credit card payment must be included for online and faxed registrations. Check payment will only the acceptance mailed forms and onsite registration forms. The card holder's signature above authorizes ACI-NA to charge the credit card the total correct amount and acknowledges there are no refunds after, Thursday, March 29, 2012.

CONFIRMATION OF REGISTRATION: Confirmation of registration will be e-mailed to conference attendees using the e-mail address as above if confirmation is not received within two weeks after sending in your registration form; please e-mail meetings@ac+na org from received confirmation before the conference is not justification for seeking a refund.

OPT-OUT: By registering for the conference you are providing permission to receive e-mails, mailings and faxes related to the conference of the conference o

CANCELLATION/REFUND POLICY: Registrations and cancellations must be submitted in writing, please email meetings @ac one processors received before Thursday, March 29, 2012are subject to a \$100 processing fee and will be processed after the meeting takes page will be no refunds after this date. Substitutions will be will be honored at any time and all no-snows will be billed

NOTE ACTIONAl reserves the right to cancel this program if the number of registrants is insufficient. In that event, we will notify a life server to be registration fee in full. However, any costs incurred by the registrant, such as notel cancellation or arrive penalties, are the registrant.

Fax this form to (202) 478-0889 or register online at www.aci-na.org.

Meeting Confirmation Notice

Please review your <u>CONTACT</u> information below as it will be used for rosters and badges. Any changes should be sent to <u>cgroup@aci-na.org</u> immediately.

PH: (619) 400-2408

FX: (619) 400-2406

EM: awarren@san.org

Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name is permitted.

Mr. Robert H. Gleason

Board Chair

NickName: Robert

San Diego County Regional Airport Authority

PO Box 82776 San Diego, CA 92138-2776

You are registered for the following:

2012 ACI-NA Airport Board Member & Commissioners Annual Conf

From Sunday, April 22, 2012 through Tuesday, April 24, 2012

Description	UnitPrice	Quantity		Price
Conference Registration Fee	\$ 650.00	1	\$	650.00
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Total		650.00
		Payments		650.00
		Balance	L PAGE	0.00

Thank you for registering for the 2012 Airport Board Member & Commissioners Annual Conference, April 22-24, 2012. Registration fees for the conference include the welcome reception, all food functions including breakfast, lunch, and breaks, and all educational materials. Dress for the meeting is business casual. All events will take place at The Westin Pasadena, 191 North Robles Avenue, Pasadena, CA 91101.

HOTEL RESERVATIONS:

Please call The Westin Pasadena at (626) 304-1442 and request the Airports Council International group rate of \$170 USD single/double occupancy, plus additional taxes. The hotel cut-off date is 5 pm EST, Thursday, March 29, 2012. Reservations made after this date can only be accepted on a space and rate available basis. The hotel may sell out of rooms or the conference rate before the cut-off date. Make your reservations early!

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We look forward to seeing you in Pasadena, California for the 2012 ACI-NA Airport Board Member & Commissioners Conference.

Robert Gleason 170.00
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Balance Due 0.00

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For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

EXPENSE REPORT SUMMARY

Date	Room/Tax	Food/Bev	Telephone	Other	Total	Payment
22-APR-12	195.61	0.00	0.00	14.00	209.61	0.00
23-APR-12	195.61	0.00	0.00	14.00	209.61	0.00
Total	391.22	0.00	0.00	28.00	419.22	0.00

Thank you for choosing Starwood Hotels. We look forward to welcoming you back soon!

As a Starwood Preferred Guest you have earned at least 1173 Starpoints for this visit

Robert Gleason ROOM DEPART AGENT FOLIO 703535 22-APR-12 339

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT Board Members Only

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REIMBURSEMENT RATE: (see below) * X 0.555

PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)

TOTAL REIMBURSEMENT REQUESTED

I HEREBY CERTIFY THAT THIS REPORT OF MILEAGE
TRAVELED ON OFFICIAL AIRPORT AUTHORITY BUSINESS
IS TRUE AND CORRECT:

Aug Cy





ACI-NA Airport Board Members & Commissioners Conference

-AGENDA-

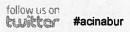


April 22-24, 2012 • The Westin • Pasadena, CA

ACI-NA would like to thank the Burbank/Glendale/Pasadena Airport Authority for their support of our 2012

Airport Board Members & Commissioners Conference in Pasadena, CA.





Sunday, April 22, 2	012
9:00am-4:00pm	Registration Open
11:00am-12:00pm	Commissioners Full Committee San Marino Room, Westin Pasadena
1:30pm-1:45pm	Opening and Welcome Remarks Greg Principato, President; ACI-NA Dan Feger, Executive Director; Burbank-Glendale-Pasadena Airport Authority
1:45pm-2:15pm	Airport Industry, Policy and Government Affairs Update Debby McElroy, Executive Vice President, Policy and External Affairs; ACI-NA
2:15pm-3:15pm	Translating Public Opinion into Effective Results: ACI-NA Policy Campaign to Empower Airports for the Future Mark Reis, Managing Director, Aviation Division; Port of Seattle Trevor J. Francis, Senior Vice President; Fleishman-Hillard
3:15pm-3:30pm	Refreshment Break
3:30pm-4:15pm	New Commissioners Online Orientation Program Eddie Ragauskas, Manager, Online Learning Centre; ACI-World
5:00pm-6:00pm	Welcome Reception Plaza Room, The Westin Pasadena

Monday, April 23, 2012

7:30am-4:00pm	Registration Open
7:30am-8:30am	Continental Breakfast Fountain Foyer, The Westin Pasadena
8:30am-9:15am	FAA Office of Airports Presentation Catherine Lang, Deputy Associate Administrator for Airports; FAA
9:15am-10:00am	Airport Contingency and Irregular Operations Planning Stephanie Ward, Manager, Aviation Planning; Mead & Hunt, Inc. Paul Eubanks, Director, Center for Policy and Regulatory Affairs; ACI-NA
10:00am-10:15am	Morning Refreshment Break
10:15am-11:00am	Air Service & Demographics: Finding & Tapping the Valuable Information about Your Community that Sets it Apart from All Others Hampton Brown, Director, Air Service Development; San Diego County Regional Airport Authority
11:00am-11:45am	Considerations for Revenue Opportunities for Excess Airport Land & Consequence of Airport Land Use Incompatibility Sharon Sarmiento, Principal; Unison Consulting, Inc. Stephanie Ward, Manager, Aviation Planning; Mead & Hunt, Inc.

As of April 11, 2012

11:45am-12:00pm	ACI-NA Commissioners Spring Scholarship Award Announcement Herb Hilliard, Commissioner, Memphis Shelby County Airport Authority Chair, ACI-NA Commissioners Committee
12:00pm-12:45pm	Lunch Fountain III and IV, The Westin Pasadena
12:45pm-1:30pm	Luncheon Address: NASA Jet Propulsion Laboratory (Invited) Speaker TBA
1:45pm-2:30pm	Understanding the Voluntary Pollution Prevention Program for Airport Deicing Discharge Philip Ralston, General Manager, Aviation Environmental and Safety; Port of Portland
2:30pm-3:15pm	Disadvantaged Business Enterprise (DBE): Federal and Local Program and Best Practices for Success Michael Freilich, Director, DBE Compliance; FAA Office of Civil Rights Robert Silvas, Director, Small Business Development, San Diego County Regional Airport Authority and Chair, ACI-NA Business Diversity Committee Sylvia Stewart, Commissioner, Jackson Municipal Airport Authority Ruby Wharton, Commissioner, Memphis Shelby County Airport Authority
3:15pm-3:30pm	Afternoon Refreshment Break
3:30pm-4:15pm	The Latest and Greatest in Passenger Processing Technology Frank Barich, President; Barich, Inc.
5:30pm-7:00pm	Tour of Old Town Pasadena & Evening Reception: Hosted by Burbank, Glendale, Pasadena Airport Authority Tournament House Wrigley Mansion-Tournament of Roses Association

Tuesday, April 24, 2012

8:00am-10:00am	Registration
8:00am-9:00am	Continental Breakfast Fountain Foyer, The Westin Pasadena
9:00am-9:45am	Facilitating Long-term Private Investment in On-Airport Facilities Clive Lowe, Vice President, Business Development; Atlantic Aviation Member, General Aviation Infrastructure and Investment Coalition
9:45am-10:30am	Commissioners Roundtable Discussion
10:30am-11:00am	Airport Security Policy Presentation Chris Bidwell, Vice President, Security and Facilitation; ACI-NA

Mark Your Calendars!

ACI-NA Airport Board Members & Commissioners Conference Beau Rivage Resort – Biloxi, MS April 14-16, 2013

JIM PANKNIN

* 1 - 1			

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

TRAVEL EXPENSE REPORT - Board Members

(To be completed within 30 days from travel return date)
Jim Panknin

Departure Date: Destination:	4/22/2012 Return Date: 4/24/2012 Report Due: 5/24					/24/12				
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ALMS-ARTHER TO THE				Board Membe			W-100			

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

by the Executive Committee at its

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

	ne: Jim Panknin			_ Dept: _E	Board/02
Position:	▼ Board Member	☐ President/CEO	「Gen. Counsel		Chief Auditor
	T All other Authority	employees (does not requ	ire executive commit	tee adminis	trator approval)
. DATE OF RE	EQUEST: 4/3/12	PLANNED DATE OF DE	EPARTURE/RETURN:	4/21/12	I 4/24/12
. DESTINATION	ONS/PURPOSE (Prov	ide detailed explanation a	s to the purpose of t	he trip- con	tinue on extra shee
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Destination	:Pasadena, CA		pose: Attend conference	ence	
Explanation	n: ACI-NA 2012 Airpor	t Board and Commission	ers Conference		
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4/19/2012

(Leave blank and we will insert the meeting date.)

meeting.



April 3, 2012

Meeting Confirmation

Please review your CONTACT information below as it will be used for rosters and badges. Any changes should be sent to meetings@aci-na.org immediately.

Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name are permitted.

Mr. Jim Panknin PH: (619) 400-2408 Board Vice Chair FX: (619) 400-2406 Nickname: Jim EM: awarren@san.org

San Diego County Regional Airport Authority

PO Box 82776

San Diego, CA 92138-2776

You are registered for the following:

2012 ACI-NA Airport Board Member & Commissioners Annual Conf Sunday, April 22, 2012 through Tuesday, April 24, 2012

Westin Pasadena 191 North Los Robles Avenue Pasadena, CA 91101

Function	Quantity	Rate	Amount
Conference Registration Fee		\$650.00	\$650.00
		Total	\$650.00
		Payment	\$650.00
		Balance	\$0.00

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We look forward to seeing you in Pasadena, California for the 2012 ACI-NA Airport Board Member & Commissioners Conference.

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Balance Due 0.00

For your convenience, we have prepared this zero-balance folio indicating a \$0 balance on your account. Please be advised that any charges not reflected on this folio will be charged to the credit card on file with the hotel. While this folio reflects a \$0 balance, your credit card may not be charged until after your departure. You are ultimately responsible for paying all of your folio charges in full.

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Date	Room/Tax	Food/Bev	Telephone	Other	Total	Payment
22-APR-12	195.61	0.00	0.00	0.00	195.61	0.00
23-APR-12	195.61	0.00	0.00	0.00	195.61	0.00
Total	391.22	0.00	0.00	0.00	391.22	0.00

Thank you for choosing Starwood Hotels. We look forward to welcoming you back soon!

As a Starwood Preferred Guest, you could have earned 782 Starpoints for this visit. Please provide your member number or enroll today.

Jim: Panknin ROOM DEPART AGENT FOLIO 703541 22-APR-12 429

JIM PANKNIN SELF PARKING WESTIN PASADENA

Plaza Las Fuentes
USA-91101 Pasadena
B00TH1 04/24/12 11:21
Cashier 10
Receipt 007363
Short-term Parkins tkt
1-No. 044631
04/22/12 12:52 04/24/12 11:21 Period 1d22h30,
(V.A.T.) \$33.00

Overnisht \$18.00
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Sub Iotal \$18.00
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Payment Received \$18.00
Payment Received \$18.00
Deliv. Date=Receipt Date

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT Board Members Only

Jim PANENIN			PERIOD COVERED .			
Jin	n PAR	JENIN	PERIOD COVERED April 22-24			
10						
DATE	MILES	DESTINATION AND PURPOSE OF TRIP				
4/22/12	147	PASADENA ACI CONFERENCE RETURN FROM PASADUNA				
4/24/12	147	return from Pabadenia				
	-	 				
	14					
-+						
JE14077A	0,00	S	UNIO A	0.00		

Computation of Reimbursement

TOTAL MILEAGE DRIVEN (LIMITED TO 200 MILE MONTHLY AVERAGE	PER YEAR)	0.00
REIMBURSEMENT RATE: (see below) *	X	0.555
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)		\$ 18,00
TOTAL REIMBURSEMENT REQUESTED		\$ -
I HEREBY CERTIFY THAT THIS REPORT OF MILEAGE TRAVELED ON OFFICIAL AIRPORT AUTHORITY BUSINESS IS TRUE AND CORRECT:	Leg Cox	
SIGNATURE	/ APPROVAL	

THELLA F. BOWENS

	7		
		281	

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY TRAVEL EXPENSE REPORT

(To be completed within 30 days from travel return date)

TRAVELER: Thella F. Bowens			DEPT. NAME & NO.			k NO. Executive Office BU6			fice BU6		
DEPARTURE DATE: 3/12/2012		3/12/2012	RETURN DATE:		3/17/2012		197 15.	REPORT DUE:			4/16/12
DESTINA	TION:	Washington, DC		-2/15-11		116					
expenses	and approvals	ority Travel and Lodging Expense R s. Please attach all required support as should be explained in the space	ting documenta	tion. All n							
			Authority				Employe	e Expens	es		
			Expenses (Prepaid by Authority)	SUNDAY	MONDAY 3/12/12	TUESDAY 3/13/12	WEDNESDAY 3/14/12	THURSDAY 3/15/12	FRIDAY 3/16/12	3/17/12	TOTALS
Air Fare, F	Railroad, Bus (attach copy of itinerary w/charges)	893.00				14 - 7 P	7	y and		0.00
Conference	e Fees (provid	e copy of flyer/registration expenses)	825.00								0.00
Rentai Ca											0.00
Gas and C											0.00
Garage/P											0.00
	attach mileage				75.00	52.00	24.00	14.00		78.00	0.00
Hotei*	or Snuttle Fare	(include tips pd.)*			422.51	342.46	342.46	342.46	227.86	76.00	1,677.75
A CONTRACTOR OF THE PARTY OF TH	, internet and	Fay*			422.01	342.40	342.40	342.40	221.00		0.00
Laundry*	s, interrect and	Tun.									0.00
	arately paid (m	naids, bellhop, other hotel srvs.)					416				0.00
Meais	Breakfast*		经的特别所		2.69			36.90		34.70	74.29
(include	Lunch*		MARKET			29.52	141		16.06		45.58
tips pd.)	Dinner*				32.63	28.75					61.38
	Other Mea					3.17			6.65		9.82
	a non-reimburs	able expense	多数的对应。		色的色色的	MARKE SALES		拉其原於			
Hospitality											0.00
Miscellane	ous: Baggage	Fees									0.00
								-			0.00
*Provide d	letailed receipt	•								TO THE	0.00
r rovide d	THE RESERVE OF THE PARTY OF THE	otal Expenses prepaid by Authority	1,718.00	0.00	532.83	455.90	366.46	393.36	250.57	112.70	2,111.82
att industrial and betale			and a second	17 11 13							
Explanatio	n:				Total Expe					24.7	1,718.00
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					Less Expe						1,718.00
1Give nam	es and husiness	affiliations of any persons whose meets w	ere nald by travel	er	Due Trave	eler (posit	ive amoun	t) ²			
² Prepare (Check Request				Due Auth						2,111.82
*Attach pe	rsonal check pay	able to SDCRAA			N	ote: Sena ti	nis report to	Accounti	ng even if t	ne amount l	\$ \$0.
² Prepare (³ Attach pe I as trave Reimburs	Check Request rsonal check pay ler or adminis sement Policy bility. I further	trator acknowledge that I have not and 3.30 - Business Expense For certify that this report of travel e	ead, understa Reimburseme xpenses were	nd and ant Policy ⁵	gree to A and that in conne	ority (neg ote: Send to uthority p any purc oction with	ative amore his report to colicies 3 hases/cla n official /	unt) ³ 2 Accounting 40 - Travaims that Authority	rel and Lo are not a business	llowed will	pense be my
	Travel and	Lodging Expense Reimbursement F	Policy 3.40		Business I	Expense F	Reimburse	ment Polic	y 3.30		
Prepared 8	Ву:	Aı	ny Caldera					Ext.:		2445	
Traveler S	ionature:	Allotanz Per	- Thate c	Romer	S			Date: €	1221	2	
Approved i	Ву:				51 mg (1)			Date:	A CALL		Credy life
AUTHORE	TY CLERK CF	RTIFICATION ON BEHALF OF EXI	ECUTIVE COM	MITTEE	(To be car	tifled if 110	ed by Pres	Ident/CFO	Gen Cou	nsel, or Chi	of Auditor
	ALCO THE REAL PROPERTY.										
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			SI CONTRACTOR OF THE PARTY OF T								
		meeting.									

your department Administrative Assistant or call Accounting at ext. 2806.

S:\Executive office\Trave\Thelia 2012\03-13, Washington, DC\ravel Expense Report (Washington DC March 2012) vis

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

by the Executive Committee at its

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

sition:	☐ Board M	ember	₽ President/CEC	☐ Ge	n. Counse	el	Chief Auditor
	T All other	Authority	employees (does no	require execu	utive com	mittee admini	strator approval)
DATE OF	REQUEST:		PLANNED DATE				
BATEO	KEQUEUT	12/10/11	_ TENNIED DATE) DEI /IIII	LIKETON	03/13/	IZ / OUTT/12
		OSE (Prov	ide detailed explana	ion as to the	purpose	of the trip- co	ontinue on extra shee
	s necessary):			D 00	40 4014	14/4445	
Destinati	on:Washingtor	i, DC		Conference	J12 ACI-I	NAVAAAE Spr	ring Washington
Explanat	ion: 2012 ACI-	NAVAAAE	Spring Washington				
			AVEL EXPENSES				
	RANSPORTAT	ION COS	1S:		e	600.00	
	AIRFARE	NEDODT	ATION (Taxi, Train,	Car Pental)	\$	150.00	
	DOGING	MOPORIA	ATION (Taxi, Traili,	Jai Keillai)	\$ \$ \$ \$ \$	1300.00	
	EALS				\$	200.00	
	EMINAR AND	CONFER	ENCE FEES		\$	600.00	_
The second second	NTERTAINME				\$		
	THER INCIDE				\$		
	TOTAL PRO	OJECTED	TRAVEL EXPENS		\$	2850.00	
RTIFICA	TION BY T	RAVFLE	R By my signature	helow I certif	v that the	ahove listed	out-of-town travel a
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RTIFICA	TION BY A	DMINIS	FRATOR (Where	Administrator	is the E	xecutive Com	mittee, the Authority
	ure is required						
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			vel and all identified				
3 The c	rity's Policies			expenses ec		ano roquironno	
Autho	ore Signature					Date:	
	or o orginature.						
Autho dministrate		ERTIFIC	ATION ON BEH	ALE OF EX	(ECUT	VE COMM	ITTEE

21/2011

(Leave blank and we will insert the meeting date.)

meeting.



Traveltrust
3/4 North Coast Fighway 101
Encintes, Ca 92024
Tcl: 760-635-1700
Fax 760-635-1720
Website www.traveltrust.com

BOWENS/THELLA DEPT 6 20-Jan-2012 1:40 pm Page 1 of 1 YOUR UNITED ETICKET CONFIRMATION IS ** ZQ4K14 ** -----INVOICE/ITINERARY ACCOUNTING DOCUMENT--********TICKETLESS TRAVEL INSTRUCTIONS********
THIS IS AN E-TICKET RESERVATION. A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE FOR ADDITIONAL SECURITY INFORMATION VISIT MWW.TSA.GOV Air **United Airlines** Flight# 506 Class: B San Diego CA, USA Washington Dulles DC, USA To: From: 13-Mar-2012 Meal: Food For Purchase Seats: Seat:21D 08:26am **Boeing 757 200 Jet** Status: Confirmed Equip: 13-Mar-2012 Tuesday 13-Mar-2012 Tuesday 08:26am Tuesday Depart: Stops: 04:12pm Arrival: Depart - TERMINAL 1 Arrive United Airlines locator: ZO4K14 UA Frequent Flyer*

** ECONOMY PLUS EXIT ROW MISLE SEAT CONFIRMED **
Flight Duration: 4 hour(s) and 46 minutes Class of Service: Coach Other 09-Sep-2012 San Diego CA, USA RESERVATION RETAINED FOR 180 DAYS Sunday TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY Ticket Information BOWENS THELLA Ticket#: 8737910507 Ticket Base Fare: 680.23 Invoice#:1191141 Ticket Tax: 7.77 Total Ticket Amount: 688.00 Electronic: YES SERVICE FEE DOCUMENT #: 0570867100 FEE AMOUNT: 25.00 BILLED TO: AMERICAN EXPR



Traveltrust
374 North Coast Fighway 161
Encintes, Ca 92024
Tol: 760-635-1700
Fax 760-635-1720
Website: www.travetrust.com

BOWENS/THELLA DEPT 6 14-Feb-2012 1:04 pm Page 1 of 1 YOUR UNITED ETICKET CONFIRMATION IS ** ZQ4K14 ** -----INVOICE/ITINERARY ACCOUNTING DOCUMENT---********TICKETLESS TRAVEL INSTRUCTIONS********
THIS IS AN E-TICKET RESERVATION. A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. PLEASE ALLOW EXTRA TIME FOR SCREENING AND BOARDING INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE
DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE
FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV Air **United Airlines** Flight# 970 Class: Washington Dulles DC, USA San Diego CA, USA To: From: 12-Mar-2012 Meal: Food For Purchase Seats: Seat:31C 08:28am Status: Boeing 757 200 Jet Confirmed Equip: 08:28am Monday Depart: 12-Mar-2012 Monday Stops: 12-Mar-2012 Monday 04:14pm Arrival: Depart - TERMINAL 1 Arrive United Airlines locator: ZO4K14 UA Frequent Flye ** AISLE SEAT CONFIRMED ** Flight Duration: 4 hour(s) and 46 minutes Class of Service: Coach Other San Diego CA, USA 09-Sep-2012 RESERVATION RETAINED FOR 180 DAYS Sunday TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00 THANK YOU FOR CHOOSING TRAVELTRUST...SCOTT MACKERLEY Ticket Information BOWENS THELLA Ticket#:8744271535 154.65 Ticket Base Fare: Invoice#:1191773 0.35 Ticket Tax: 155.00 Total Ticket Amount: Electronic: YES FEE AMOUNT: 25.00 SERVICE FEE DOCUMENT #: 0571677265 BILLED TO: AMERICAN EXPRESS ENDING IN 1012 * Changed flight due to
White House Briefing invite;
recoursed one additional

(104



Hyatt Regency Washington on Capitol Hill 400 New Jersey Avenue, NW Washington, DC 20001 Telephone: 1 202 737 1234 Fax: 1 202 737 5773 www.hyattregencywashington.com

INVOICE

Payee Thella Bowens

United States

Membership

Bonus Code

Confirmation No.

Group Name

American Assn. Airport Executives

Room No. 0509
Arrival 03-12-12
Departure 03-17-12
Page No. 1 of 2
Folio Window 1
Folio 487189
Invoice

Date	Description		C	harges	Credits
03-12-12	- In-Room Dining Dinner Food	Room# 0509 : CHECK# 294590	See	21.00	32.63
03-12-12	- IRD Dinner Service Charge	Room# 0509 : CHECK# 294590	page	8.66 3	32.65
03-12-12	- IRD Dinner Tax	Room# 0509 : CHECK# 294590	3 of 2	2.97	
03-12-12	Guest Room			369.00 3	11251 3/12
03-12-12	Occupancy Tax			53.51	9001)1
03-13-12	Group Room			299.00	342,46 3/13 342,46 3/1 342,46 3/1
03-13-12	Occupancy Tax			43.36	342,90
03-14-12	Group Room			299.00 3	242,44 3/1
03-14-12	Occupancy Tax			43.36	3 10 1
03-15-12	Valet / Dry Cleaning			19.14	
03-15-12	Group Room			299.007	342.46 3/15
03-15-12	Occupancy Tax			43.36	J.1-
03-16-12	Group Room			199.00 7	227.810 2/1
03-16-12	Occupancy Tax			28.86	342.46 3/15 227.86 3/1
03-17-12	American Express	XX/XX			1,729.22



Hyatt Regency Washington on Capitol Hill 400 New Jersey Avenue, NW Washington, DC 20001 Telephone: 1 202 737 1234 Fax: 1 202 737 5773 www.hyattregencywashington.com

INVOICE

Payee Thelia Bowens

United States

Membership

Bonus Code

Confirmation No.

Group Name

American Assn. Airport Executives

Room No.

0509

Arrival

03-12-12

Departure

03-17-12

Page No.

2 of 2

1

Folio Window

487189

Folio Invoice

Date Description		Charges	Credits
Your Gold Passport account will be credite stay.	d for this Total	1,729.22	1,729.22
	Balance		0.00

Guest Signature

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

I accept delivery of The Wall Street Journal M-F (Gold Passport, Concierge, and VIP Rooms only). If refused, a refund of \$1 will be provided.

Was your stay exceptional? Please let us know what you think... Simply e-mail us at QualityWasrw@hyatt.com

For more information on the Hyatt Regency Washington on Capitol Hill or other Hyatt Hotels and Resorts, visit us on the web at WWW.HYATT.COM

Lost & Found questions, please email Lost@hyatt.com

Please remit payment to: Hyatt Regency Washington on Capitol Hill PO Box 6012 Washington, DC 20042

Customer Service number: 1-888-863-3020

Customer Service email: Na.CustomerService@Hyatt.com

RECEIPT

Washington Dulles International Airport
Washington Flyer_Taxi

Date: Mar 12-12

6. 75 m

From: DA/IN

TO: N.W D.C

Driver: Nach

TAXICAB # ________

TO COMTU Briefing 726 Jackson Place 3/12 From alp to hotel

	TA	XICA	B RECEIPT
			3/3/12
Origin of trip:	Hy	act R	egency
			House
Fare: 14	ייט <u>ייט</u>	Sign:	

	TAXICAB RECEIPT
	Time:
Origin of trip:	Date: 3/13/12 The Whit House
	Hyatt Regency
Fare: \$14 00	Sign:

From COMTO Briefing
TO hotel

TAXICAB RECEIP Time: Date: 3/13 Origin of trip: Hyall Regency Destination: Bibiana Restaurant	T From hotel to denner — 1100 N. y. Aue, NW.
Destination: Bibiana Kestaurant Fare: 1300 Sign:	
3/13 Return trip	TAXICAB RECEIPT Time: Date: 3//3 Origin of trip: Bibiora Destination: Hyatt Regercy Fare: 3 Sign:
TAVICAD DECEMBE	Fare: / 2 Sign:
TAXICAB RECEIPT Time: Date: 3/14 Origin of trip: Hyart Regney Bistro Bi	
Fare: Sign:	TAXICAB RECEIPT Time: Date: 3/14 Origin of trip: Destination: Hyan Regnag Fare: \$ /2 Sign:

Page 7 OF 8

TAXICAB RECEIPT	HYA ON CAPTIOL MILL IN ROOM DINING 3/12/2012 19:15			
Origin of trip: Hy au legency Destination: A'CI-NA Townhouse	In Room Dining Check: 294590 Table: 509 Server: Getachew Guests: 1 Terminal: 29			
Destination: Her TIH TOWNNOWSC Fare: \$\mathbb{F}/\mathcal{H}\$ Sign:	IRD 1 Avo&Tom Salad 8.00 1 Senate Bean 8.50 1 Ice Tea 4.50			
	Subtotal: 21.00 Sarvice Charge: 4.41 Delivery Fee: 4.25 Tax: 2.97 Total: 32.63			
SAN DIEGO AIRPORT	Payments Roam Charge 0.00 509 Bowens, Thella			
CHK 8795 MAR12'12 7:43AM GST 1	Total Payments 0.00			
1 MISTO T 2.50 V	Remaining Balance 32.63			
SUBTOTAL 2.50	Additional Payment Required			
TAX 0.19 AMDUNT PAID 2.69 CASH 5.00 CHANGE DUE 2.31	** SERVICE CHARGE INCLUDED **			
HOW DID WE DO? JOE NIKNAM	TIP:			
619-231-5100 EXT:157 Joe.Niknam@hmshost.com	TOTAL:			
	** BELOW IS FOR ROOM CHARGE ONLY **			
	ROOM #			
	PRINT NAME SIGNATURE			
3/12/12 Breakfast	STRUM TORE			

Page 3 OF 8

Date:



3/13 11796 Jessica	le Lunch
Tb1 62/1 Ch Mar13'	k 5504 Gst 12 12:54PM
l & Beverage	2.85 5.70 €
1 Goronzola Sal	7.50
1 2 Catfish Sandwi	The State of the S
A Coffee	√ 2.90 5.8 0
Suptotal	2 \$23 ²⁶ 38:90 2 32 3.89
Tax 25°	2 7 2 32 3 00
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You can beek yo	12 Jur next
	th us quickly and
easily at www.E	BBITT.com.
Let us have a t	
waiting for you	

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Mar13'12 02:04PM

Card Type:	Amex	
Acct #:	XXXXXXXXXXX	
Card Entry:	SWIPED	
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	Cand Interes	CHITDED

110: 54 Washgrun DC 20005 202-216-9550 47 eric d	3/13 dinner	1100 New York Ave NW Hashington DC 20005 202-216-9550 Date: Mar13'12 07:42PM Card Type: Amex Acct #: XXXXXXXXXXX
Bottle Sparkling 300 6,000 D Carciof1 77.00	# 300 700 12.50	Card Entry: SWIPED Trans Type: PURCHASE Trans Key: AIA006837398038 Auth Code: 504201 Check: 805 Table: 34/1 Server: 47 eric d
1/2 RAVIOLI Open Hot Food F1.00 HD Paccher1 12.50 Subtical 22.50 Sales Tax 5.55 07:38PM Total	22,50 2,25 tx 24,75 4,00 tp	Subtotal: 33.53. Tip: Total:
Thank you for dinting the us	2875	Signature I agree to pay above total according to my card issuer agreement. * * * * Guest Copy * * * *

018567 **BASAUI WATEY** 2.99 T **OTHER MEDICAL** 2.99 T AX 0.18 TOTAL 3.17 CASH (20.00) CHANGE 16.83

Cébr 4192: daryl frazier 851 # 142 Redrister: REG2 Mar 13 2012 8:32 FM Thank You

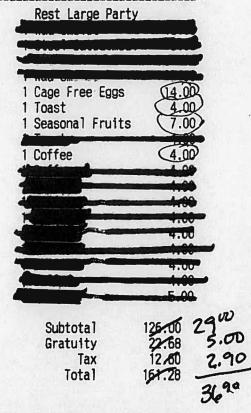
Returns require original receipt Returns need to be made within 30 days

3/13/12 Other MEDL

3/15/12 Bruckfast HYATT
ON CAPITUL DILL
ARTICLE ONE
3/15/2012 7:54

Article One
Check: 268172 Table: 70
Server: P.D. Guests: 9
Terminal: 26

Rest Large Party



** SERVICE CHARGE NOT INCLUDED **	
TOTAL:	
** BELOW IS FOR ROOM CHARGE ONLY ** ROOM #	
PRINT NAME	

Receive 15% off In Room
Dining Breakfast Or Lunch
with this receipt.
Please surrender receipt
to your server upon
delivery of your meal.
Discount does not apply
to alcoholic beverages.

Page <u>5</u> OF <u>9</u>

Art and Soul

Card Entry: SWIPED
Trans Type: PURCHASE
Auth Code: 549011
Check: 1394
Table: 62/1
Server: 47 Sarfraz

Server. 47 Sairraz

3/17 Lunch

Signature

Hotel rsey Ave on, DC 20001 _ 638-1616

Date: Mar17'12 01:18PM

Card Type: Amex Acct #: XXXXXXXX

Server:

Card Entry: SWIPED
Trans Type: PURCHASE
Auth Code: 549011
Check: 1394
Table: 62/1

Subtotal: 29 10 53.90

47 Sarfraz

Tip: 500 (4.90)

Signature
I agree to pay above total according to my card issuer agreement.

* * * * Merchant Copy * * * *

Ar: and Soul
415 ***: 'ersey Ave NW
'orch, DC 20001
393-7777
on Facebook
Twitter!!!

4/ 3d11/d2	
Tb1 62/1 C' Mar!;	1.4 Gst 11:48AM
Coffee Chicken erries Fruit it AXX1003 90: est Amex	18 00 36.00 18 00 36.00 10.00 10.00 427 270 +0x 53.90
Subtote' Sales : Ser 'i.e Chrg Pa,:t	#2970 49.00 5°+p 4.50 3470 63.90 01:25PM

Page 6 OF 8

- Lunch -

Nat'l Museum of American Indian Smithsonian Institution Mitsitam Cafe

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	Food S	ales			.60
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Signature:

Thank you for your purchase.
your purchase helps support the
educational mission of the
Smithsonian Institution"
www.Mitsitamcafe.com

3/16 Other Mezl

CIFT SHOP # 200 2518' 67 DASANI WATER 20 255/77 RITZ CRKR SNDWCH 53680 BANANA 04599 BAG FEE- DC LAW	2.99 T
SUBTOTAL TAX TOTAL CASH CHANGE	6.28 0.37 6.65 (20.00) 13.35
Csnr 2/ 4: Kevin Retrister: REG2 Mar 16 2012 Thank You Returns require original Returns need to be made a	al receipt

3/14/12 Lunch

Date 3/17	
Pickup H	yatt Regency
Destination _	Dulles arport Amt. of Fares 6975+ tip
Cab No	Amt. of Fares 6975+ tip
Signature	(178)

Page 8 OF 8

AMERICAN ASSOCIATION OF AIRPORT EXEC



American Association of Airport Executives

AAAE | FEDERAL AFFAIRS | MEETINGS | TRAINING/PROFESSIONAL DEVELOPMENT | PRODUCTS/SERVICES | NEWS/PU

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Receipt

Please print this for your records. A copy has been emailed to you.

Item	Desc	Qty	Subtotal
Meeting Registration	(120304) AAAE/ACI-NA WASHINGTON LEGISLATIVE CONFERENCE BOTH AAAE MEMBER AND ACI-NA MEMBER Ms. Thella F Bowens	1	\$650.00
Total			\$650.00

Note: A formal confirmation letter will be emailed to you within two weeks from the date of this meeting registration.

(P-cord) Customer ID:

02/01/12 Date: Order No:

Name On Card:

Caldera Amy

From: Sent:

To:

cgroup@aci-na.org

Monday, February 13, 2012 1:01 PM

Bowens Thella; Caldera Amy

Subject:

2012 ACI-NA Commissioners Congressional Reception - Confirmation

02/13/2012



Meeting Confirmation Notice

Please review your <u>CONTACT</u> information below as it will be used for rosters and badges. Any changes should be sent to <u>cgroup@aci-na.org</u> immediately.

PH: (619) 400-2445

FX: (619) 400-2448

Please note: The company name listed is per your Official Representative to ACI-NA. No changes to Company name is permitted.

Ms. Thella F. Bowens

President/CEO NickName: Thella

San Diego County Regional Airport Authority

PO Box 82776 San Diego, CA 92138

You are registered for the following:

2012 ACI-NA Commissioners Congressional Reception

From Wednesday, March 14, 2012 through Wednesday, March 14, 2012

Description	Ţ	UnitPrice	Quantity		Price
Main Registration	\$	175.00	1	\$	175.00
			To	tal	175.00
(D-1	(p-card)		Paymer	nts	175.00
(۲			Balan	ce	0.00

Thank you for your ticket purchase to the 2012 ACI-NA Commissioners Congressional Reception. The event will be held Wednesday, March 14, 2012 from 6:00 - 8:00 pm in Washington, DC. Dress for the reception is business attire.

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY TRAVEL EXPENSE REPORT

(To be completed within 30 days from travel return date)

TRAVELE	ELER: DEPT. NAME & NO			L. Parling	Executive Office BU6						
DEPART	PARTURE DATE: 4/28/2012 RETURN DATE: 5/2/2012 STINATION: Phoenix, AZ			REPORT DUE:			6.	6/1/12			
DESTINA'											
expenses	and approvals	ority Travel and Lodging Expense R s. Please attach all required supports s should be explained in the space	ting documenta	tion. All n							
			Authority	This can			Employe	e Expens	308		
			Expenses (Prepaid by Authority)	SUNDAY 4/29/12	MONDAY 4/30/12	TUESDAY 5/1/12	WEDNESDAY 5/2/12	THURSDAY	FRIDAY	SATURDAY 4/28/12	TOTALS
Air Fare, F	Railroad, Bus (attach copy of itinerary w/charges)	454.60								0.0
Conferenc	e Fees (provid	e copy of fiyer/registration expenses)	750.00								0.0
Rental Ca	(*)										0.0
Gas and C)il*										0.0
Garage/Pa				years of				31	5 J. 19 15		0.0
	attach mileage										0.0
	r Shuttle Fare	(Include tips pd.)*									0.0
Hotel*				248.06	248.06	248.06				248.06	992.2
	, Internet and	Fax*	24200		4.95	4.95			10,10	4.95	14.8
Laundry*			242010								0.0
		naids,bellhop,other hotel srvs.)	50 经股份股								0.0
Meals	Breakfast*		Max Milesia	3.72	15.94					23.12	42.7
(include tips pd.)	Lunch*			35.27		9.05					44.3
ups pa.)	Dinner*			51.63							51.6
	Other Mea	The state of the s	No. of the last of the last	3.05	ENT-OCHUR PROMISE	przenawani.		Silve Torritoria	NATIONAL TOTAL	5.94	8.9
	non-reimburs	able expense	经验证证明				Red THANK	发育上的上侧			ENGINE OF
Hospitality					40.00						0.0
Miscellane	ous: Baggage	Fees	X								0.0
											0.0
*Dmvide d	etailed receipt										0.0
PIOVIGE G	THE RESERVE TO SERVE	otal Expenses prepaid by Authority	1,204.60	341.73	268.95	262.06	0.00	0.00	0.00	282.07	1,154.8
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					(including Grand Tri		ances)	(0250 West 1952)	A A THE CHAPTER	95976 954-03-5	1,154.8 2,359.4
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		affiliations of any persons whose meals w	rere paid by trave.	er.				Contract of the second		5.1	1,154.8
	Check Request rsonal check pay	rable to SDCRAA		Due Authority (negative amount)* Note: Send this report to Accounting even if the amount is							
		And an administration of the Administration of				- 10			Daniel Branch	A STATE OF THE PARTY OF THE PAR	
Reimburs	ement Policy ility. I further	strator acknowledge that I have no and 3.30 - Business Expense for certify that this report of travel endoing Expense Reimbursement for the strategy of the st	Reimburseme expenses were	nt Policy ^a incurred	and that	any puro	hases/cla h official	aims that Authority	are not a business	llowed wil	l be my
Prepared B	By:	A	my Caldera			17 117		Ext.:		2445	
Traveler Si	gnature:	Mythree for	Thille	5. BUN	ins			Date:	5/22/1	2	
Approved E	∃у:				Contract of the Contract of th			Date:			
AUTHORIT	Y CLERK CE	RTIFICATION ON BEHALF OF EX									
		ver clerk's the meeting will insert their na meeting.	me and title.)	nereby cer	ury that thi	s docume	nt was ap	proved by	the Execu	itive Comm	mee at its
		ert the meeting date.)									
		documentation will result in the dele trative Assistant or call Accounting a	to the second of the second production of the	g reimburs	ement. If	you nave	any ques	uons, pies	158 5 80		

S:\Executive office\Travel\Thelia 2012\04-29, Phoenix, AZ\Travel Expense Report (Phoenix, AZ\.xisx

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY **OUT-OF-TOWN TRAVEL REQUEST**

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies 3.30 and 3.40, use the most economical means available to affect the travel.

Travelers Na	R: ame: 7	Thella F. Bow	ens			Dept:	06/Execu	tive Office
Position:	☐ Board	Member		□ Ge	n. Counsel		J Ch	ief Auditor
	☐ All oth	er Authority e	mployees (does not	require exec	utive comm	nittee admir	nistrator app	oroval)
2. DATE OF F	REQUEST:	02/14/12	PLANNED DATE O	F DEPARTUR	RE/RETURN	N: 04/29/	12 /	05/2/12
			de detailed explanati	on as to the	purpose o	f the trip- c	ontinue on	extra sheet
	necessary				4th 4			
Destination	n: Phoenix,	AZ		Purpose: 8- and Policy F				exposition
Explanation	on:			and Foncy I	FAIGM COI	THIRITICE INC	eurg	
			VEL EXPENSES					
A. It	AIRFARE	ATION COST	S :		\$	450.00		
		RANSPORTA	TION (Taxi, Train, C	ar Rental)	\$ \$ \$ \$ \$ \$	100.00		
B. LC	DGING	O II TO I O I TI	Tron (raxi, riaiii, c	ai riornary	\$	675.00	_	
C. MI					\$	150.00		
D. SE	MINAR AN	D CONFERE	NCE FEES		\$	750.00)	
		ENT (If applie			\$	0.00	_	
F. OT		ENTAL EXP			\$	100.00	_	
	TOTAL P	ROJECTED	TRAVEL EXPENSE		\$	2225.00	<u>) </u>	
PEDTIEICA	TION BY	TRAVELE	R By my signature b	alow Loortii	fu that the	ahaya lista	d out of tou	m traval and
			thority's Policies 3.3					
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Travelers Sig		110004	X/011	10/10	\	Date: á	2/16/12	
Travelers Olg	Tialure.	quin	C COV	Series .		Date.		
ERTIFICA	TION BY	ADMINIST	RATOR (Where	Administrato	r is the Exe	ecutive Cor	nmittee, the	e Authority
lerk's signatu								
By my signatu			owing:					
		The second secon	the above out-of-to	wn travel red	quest and t	the details	provided or	the revers
			el and all identified e					
Author	ity's busines	ss and reason	nable in comparison	to the antici	pated bene	efit to the A	uthority.	
2 The ea	ncerned ou	t-of-town trav	el and all identified e	expenses co	nform to th	e requirem	ents and in	tent of
3. The CC		s <u>3.30</u> and <u>3.4</u>						
		e:				Date:		

(Leave blank and we will insert the meeting date.) by the Executive Committee at its

(Please leave blank. Whoever clerk's the meeting will insert their name and title.)

meeting.

, hereby certify that this document was approved



Traveltrust
374 North Coast Fighway 101
Encinitias, Ca 92024
Tol: 760-635-1700
Fax 760-635-1720
Website www.travetrust.com

BOWENS/THELLA	DEPT 6	04-Apr-2012 2:54 pm					
	YOUR SOUTHWEST ETICKET CONFIRMATON IS ** 422184 **	Page 1 of 1					
	INVOICE/ITINERARY ACCOUNTING DOCUMENT *******TICKETLESS TRAVEL INSTRUCTIONS*********						
	THIS IS AN E-TICKET RESERVATION. A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.						

29-Apr-2012	Air Southwest Airlines Flight# 1656 From: San Diego CA, USA To: Phoenix AZ Meal: None	Class: K , USA					
12:30pm Sunday	Equip: Boeing 737-700 Jet Status: Confirmed Depart: 29-Apr-2012 Sunday 12:30pm Stops: 0 Arrival: 29-Apr-2012 Sunday 01:40pm						
	Depart - TERMINAL 1 Arrive - TERMINAL 4 Southwest Airlines locator: 422IB4 Flight Duration: 1 hour(s) and 10 minutes Class of Service: Business Select						
02-May-2012	Air Southwest Airlines Flight# 12 From: Phoenix AZ, USA To: San Diego Meal: None	Class: K CA, USA					
2:30pm Vednesday	Equip: Boeing 737-300 Jet Status: Confirmed Depart: 02-May-2012 Wednesday 12:30pm Stops: 0 Arrival: 02-May-2012 Wednesday 01:40pm						
	Depart - TERMINAL 4 Arrive - TERMINAL 1 Southwest Airlines locator: 422IB4 Flight Duration: 1 hour(s) and 10 minutes Class of Service: Business Select						
29-Oct-2012 Monday	Other San Diego CA, USA RESERVATION RETAINED FOR 180 DAYS-A						
	TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US						
	PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00						
	THANK YOU FOR CHOOSING TRAVELTRUSTSCOTT MACKERLEY Ticket Information						
	BOWENS THELLA Ticket#:2432612737						
	Electronic: YES	42960					
	SERVICE FEE DOCUMENT #: 0573436799 FEE AMOUNT: 30.00)					



Traveitrust
374 North Coast Fightway 101
Encinities, Ca. 92024
Tol: 760-635-1700
-ax. 760-635-1720
Website: www.traveitrust.com

			Page 1 of 1					
	YOUR SOUTHWEST ETICKET CONFIRMATON IS	** 422IB4	**					
	INVOICE/ITINERARY ACCOUNTING DOCUMENT							
	********TICKETLESS TRAVEL INSTRUCTION THIS IS AN E-TICKET RESERVATION.	NS						
	A GOVERNMENT ISSUED PHOTO ID IS NEEDE							
	A PORTION OF THIS TRIP MAY BE REFUNDABLE. PLEASE RETURN UNUSED PORTIONS TO TRAVELTRUST FOR POSSIBLE REFUND.							

	Air Southwest Airlines	Flight#	3156 Class: K					
	From: San Diego CA, USA	To:	Phoenix AZ, USA					
28-Apr-2012 08:30am	Meal: None	Chatra	Outered					
Saturday	Equip: Boeing 737-700 Jet Depart: 28-Apr-2012 Saturday 08:30ar	Status: Stops:	Confirmed 0					
	Arrival: 28-Apr-2012 Saturday 09:40ar							
	Depart - TERMINAL 1 Arrive - TERMINAL 4							
	Flight Duration: 1 hour(s) and 10 min	utes						
	Class of Service: Business Select Air Southwest Airlines	Flight#	12 Class: K					
	From: Phoenix AZ, USA	To:	San Diego CA, USA					
)2-May-2012	Meal: None							
12:30pm Vednesday	Equip: Boeing 737-300 Jet Depart: 02-May-2012 Wednesday 12:30pn Arrival: 02-May-2012 Wednesday 01:40pn		Confirmed 0					
	Depart - TERMINAL 4 Arrive - TERMINAL 1 Southwest Airlines locator: 422IB4							
	Flight Duration: 1 hour(s) and 10 min Class of Service: Business Select	utes						
	Other							
29-Oct-2012 Monday	San Diego CA, USA RESERVATION RETAINED FOR 180 DAYS-B							
	TRAVELTRUST IS OPEN MONDAY - FRIDAY FR		M PST					
	AND SATURDAY FROM 9AM-1PM PST - 760-635-1700.							
	FOR EMERGENCY AFTERHOURS SERVICE IN THE US PLEASE CALL 888-221-6062 AND USE YOUR VIT CODE - S7NS0							
	PLEASE CALL 666-221-6062 AND USE TOUR VIT CODE - 57NS0 PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER							
	EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00							
	THANK YOU FOR CHOOSING TRAVELTRUSTSCOTT MACKERLEY							
	Ticket Information							
	BOWENS THELLA							
	Ticket#:2436324942 Ticket Base Invoice#:1193096 Ticket Tax: Total Ticke		0.00 0.00 0.00					
	Electronic: YES	C AMOUNT.	: 25.00 \\ \frac{42960}{2500} - \tag{0}					
	SERVICE FEE DOCUMENT #: 0574078291 FEE AMOUNT: 25.00 3							
			154,00 Total					
	HE 0/20 20 10	ada da	accommodate utg on 4/28					

AMERICAN ASSOCIATION



OF AIRPORT EXEC

American Association of Airport Executives

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- FAQs
- Contact Us
- View Cart
- · Log Out

Thank You For Shopping

• Receipt

Please print this for your records. A copy has been emailed to you.

Item	Desc	Qty	Subtotal
Meeting Registration	(120501) 84TH ANNUAL AAAE CONFERENCE & EXPOSITION AAAE AIRPORT MEMBER Ms. Thella F Bowens	1	\$750.00
Event Registration	(120501) PHX AIRFIELD TOUR Ms. Thella F Bowens	1	\$0.00
Total			\$750.00

Note: A formal confirmation letter will be emailed to you within two weeks from the date of this meeting registration.

Customer ID:

4

Date:

03/21/12

Order No:

3792A8E7

Sheraton Phoenix Downtown Hotel 340 North 3rd Street Phoenix, AZ 85004 (602) 262-2500 / (602) 262-2501 http://www.starwood.com/



\$0.00

36231
-2012
-2012

Date	Reference	Invoice Description	Charges Credits
04-28-2012	514743880	District Restaurant	\$23.12 \subseteq
04-28-2012	1	Internet In Room / Printing	\$4.95 - Internet
04-28-2012	RT2213	Room Charge	
04-28-2012	RT2213	County Tax	\$219.00
04-28-2012	RT2213	City/Local Tax	\$10.95
04-29-2012	503753330	Link Cafe	\$3.72 \ See page \$35.27 \ See page \$51.63 \ See pq
04-29-2012	35753880	In Room Dining / Breeze	\$35.27 Sec page
04-29-2012	514757740	District Restaurant	\$51.63 V Sec pq 4
04-29-2012	RT2213	Room Charge	\$219.00)
04-29-2012	RT2213	County Tax	\$18.11 24806
04-29-2012	RT2213	City/Local Tax	\$10.95
04-30-2012	508760556	District Restaurant	\$15.94 / See pg 60
04-30-2012	1	Internet In Room / Printing	\$219.00 \$18.11 24 806 \$10.95 \$15.94 Su pg 60 \$4.95 - Internet
04-30-2012	RT2213	Room Charge	\$219.007
04-30-2012	RT2213	County Tax	\$18.112 24806
04-30-2012	RT2213	City/Local Tax	\$10.95
05-01-2012	1	Internet In Room / Printing	\$4.95 — Internet
05-01-2012	RT2213	Room Charge	\$219.00
05-01-2012	RT2213	County Tax	\$18.11 24804
05-01-2012	RT2213	City/Local Tax	\$10.95
05-02-2012	AX	American Express	\$-1,139.82
		** Total	\$1,139.82 \$-1,139.82

Continued on the next page

** Balance

Sheraton Phoenix Downtown Hotel 340 North 3rd Street Phoenix, AZ 85004 (602) 262-2500 / (602) 262-2501 http://www.starwood.com/

G +: :



Ms Bowens, Thella	Page Number	2	Invoice Mbr	1000136231
Aad23c/Speaker VIP	Conf. Number	419345	Arrival Date	04-28-2012
	Folio ID	A	Depart Date	05-02-2012
	Guests	1		
	Room Number SPG Account	2213		
	Time	05-02-201	.2 10:43	

Invoice

Your SPG Account earned at least 1938 Starpoints. Get 10,000 more with the SPG Credit Card. spg.com/axpcard

Thank you for choosing Starwood Hotels. We look forward to welcoming you back soon!

RECEIPTS FROM TRAVEL TO PHOENIX, AZ April 28 – May 2, 2012—THELLA F. BOWENS

HMSHOST T4 EL STARBUCKS COFFEE SKY HARBOR INTERNATIONAL AIRPORT 264150 Megan Other Mual CHK 3294 GST 1 APR28'12 9:38AM TO GO 1 LATTE 3.29 ADD SHOT 0.89 1 COOKIE SHRBRD SUBTOTAL 5.43 TAX 0.51 AMOUNT PAID 5.94 CASH 20.00 CHANGE 14.06 THANK YOU FOR YOUR BUSINESS! TELL US ABOUT YOUR EXPERIENCE DEREK BOETTCHER 602-275-1721 DEREK.BOETTCHER@HMSHOST.COM

4/29/12 Lund

SHERATON PHOENIX

• DOWNTOWN
340 NORTH 3RD STREET
PHOENIX*, AZ 85004
602-262-2500

VENVSAMUEL Sun 04/29/12 12:12 P Guest Num: 1		38.1 802 1 IRD
1 DELIVERY CHG 1 FIELD OF GREENS 1 TUNA SALAD SAND	3.50 8.00 14.00	
2213 2213/BONENS, THE	SubTotal •	25.50
Serv	ice Charge Sales Tax	4.40
Т.	ease pay this	amount 2.27
Т.	ease pay this otal 32 HARGES ONLY!	amount 2.27
Т.	otal 32	amount 2.27
FOR ROOM C	otal 32	amount ≥.27 00 .21
FOR ROOM C	otal 32	amount ≥.27 00 .21
FOR ROOM CA Gratuity Total Charge	otal 32	σο .21

A 20% service charge and a \$3.50 delivery charge have been added to your bill. The entire service charge is distributed to employees.

Acthing is more than \$9 at noon in District American Kitchen & Wine Bar! Enjoy a delicious lunch at an affordable price.

	1		1
Page	200	OF	9

RECEIPTS FROM TRAVEL TO PHOENIX, AZ April 28 – May 2, 2012—THELLA F. BOWENS

SOO3O - THE PHOENIX
SHERATON DOWNTOWN HOTEL
PHOENIX, AZ 85004
(602) 8175333
Donald K. Wade - Area Manager
dwade@lstrna.com

Customer Copy

/Uni162200433 SMART WATER \$2.99 F
Sub-Fotal \$2.99
2.00% City (Food) Tax \$0.06
TOTAL \$3.05
Huuse Acct \$3.05

SHERATON ROOM CHARGES BOWENS

Room #: 2213

ITEMS 1

Store: 0030 | Terminal: 00002 | Tran: 2083 | Oper: 04145 | 4/29/2012 | 11:20:55 AM | Tax # 20340215-E

Thank you for shopping
Visit our website: www.lstrna.com

1 4/29/12 Other Meet

5/1/12 Lungh ___ Corner Bakery Cafe # 1525

455 N. 3rd Street Phoenty. AZ 85004 (602) 272-1346

Dine In # 112

5/1/2012 Order 121642

4:23:24 PM Cashier: BRITTANY C

1 Cafe Spinach Sweet Crisp 1 Old Fashioned Lemonade

6.29

SubTotal Tax 8.28 0.77

Your opinion is important!

Go to www.cbcfeedback.com within 72 hours and tell us about your visit.

You could win \$5,000.00 in our quarterly drawing!

Code: 05012161525164203

Total

9.05

American Express

9.05

Acct:XXXXXXXX

Approva 1:502895

Corner Bakery Corporate Office 1 (800) 309-4642 Visit us at : www.CornerBakeryCafe.com

Page 2 OF

RECEIPTS FROM TRAVEL TO PHOENIX, AZ April 28 - May 2, 2012—THELLA F. BOWENS

602-817-5394

01:25:4

Profit Series Administration ver: 8.06.06 Date:05-22-2012 Time01:15p

SHERATON PHOENIX

REPORT DATE:04-28-2012

Internal Tracking Number (51474388)

Table: 133

11:02 11:07

Dining Room: DISTRICT
Guests: 1
Started By :VEN.GLEN VENTURA
Closed By :VEN.GLEN VENTURA

Change Price/Remove Tax Comps/Voids/Discounts

Action Item Name Sale: MORNING BAR Qty

Reason/Authorization

Exp:

Amount \$17.95

Payment Summary: Pymt: RM CHRG

Amount Gratuity \$19.62

Add'i Tip \$0.00 \$3.50

Token:

Total \$23.12

Tendered: \$23.12

Card #: (

Settlement Summary:

SubTotal

\$17.95

Tax:

\$1.67

Tax2:

\$0.00

Tip

Auto Gratuity:

\$3.50 \$0.00

Total

\$23.12

4/2d/2 Brakfast

Page 3 OF 6

RECEIPTS FROM TRAVEL TO PHOENIX, AZ April 28 - May 2, 2012-THELLA F. BOWENS

602-817-5394

01:26:

Profit Series Administration ver: 8.06.06 Date:05-22-2012 Time01:16p

SHERATON PHOENIX

REPORT DATE:04-29-2012

Internal Tracking Number (51475774)

Table: 112 Dining Room: DISTRICT

Guests:

Auto Gratuity:

Total

Guests: 1
Started By :LAN.AARON LANGBEHN
Closed By :LAN.AARON LANGBEHN 21:31 22:11

Action Item Name		Qty	Amount	Change Price/Remove Ta: Comps/Voids/Discounts Reason/Authorization
Sale: TOMATO SO	UP	1	\$6.00	
Sale: ************************************	****	1	\$0.00	
Sale: CATFISH		1	\$22.00	
Sale: ICED-TEA		1	\$3.00	
Sale: ****** FIRE 2	****	1	\$0.00	
Sale: SINGLE SCC	OP	1	\$2.00	
Sale: ADD SCOOP		1	\$2.00	
Sale: ADD SCOOP		1	\$2.00	
Sale: ADD SCOOP		1	\$2.00	
Sale: ?KEYBOARD		1	\$0.00	
TOGO				
Payment Summary:	Amount	Gratuity	Add'l Tip	Total
Pymt: RM CHRG	\$42.63	\$0.00	\$9.00	\$51.63
Tendered: \$51	.63			
Card #:)	Exp:	Token:	
Guest: 221####	**************			
Settlement Summan	<i>r</i> :			
SubTotal	\$39.00			
Тах:	\$3.63			
Tax2:	\$0.00			
Tio	\$9.00			

1 4|29|12 dunw
Page 4 of 6

\$0.00 \$51.63

RECEIPTS FROM TRAVEL TO PHOENIX, AZ APRIL 28 - MAY 2, 2012—THELLA F. BOWENS

602-817-5394

01:25

Profit Series Administration ver: 8.06.06 Date:05-22-2012 Time01:15p

SHERATON PHOENIX

REPORT DATE:04-29-2012

Internal Tracking Number (50375333)

Table:

Dining Room: LINK

Guests:

Guests: 1
Started By :MAR.MELINDA MARTIN
Closed By :MAR.MELINDA MARTIN 11:22

Change Price/Remove Tax Comps/Voids/Discounts Action Item Name Qty **Amount** Reason/Authorization Sale: SM. AU LAIT \$2.95 Add'I Tip Payment Summary: Amount Gratuity Total \$0.00 \$0.50 Pymt: RM CHRG \$3.22 \$3.72 Tendered: \$3.72 Card #: (Exp: Token:

Settlement Summary:

SubTotal \$2.95 Tax: \$0.27 Tax2: \$0.00 Tip \$0.50 Auto Gratuity: \$0.00 \$3.72 Total

4/29/12-8494

RECEIPTS FROM TRAVEL TO PHOENIX, AZ APRIL 28 - MAY 2, 2012—THELLA F. BOWENS

602-817-5394

01:26:

Profit Series Administration ver: 8.06.06 Date:05-22-2012 Time01:16p

SHERATON PHOENIX

REPORT DATE:04-30-20121

Internal Tracking Number (50876055.6)

Table: 507

Dining Room: DIST PDR 2

Guests: 1
Started By :PIE.ADRIENNE PIERLAL 08:48
Closed By :PIE.ADRIENNE PIERLAL 09:29

Change Price/Remove Tax Comps/Voids/Discounts Reason/Authorization Qty Action Item Name **Amount** Sale: FRUIT PLATTER \$10.95

Payment Summary:

Pymt: RM CHRG

Tendered:

\$11.97 \$1.97

Add'I Tip Amount Gratuity \$2.00

Total \$15.94

Card #:)

EXD: Token:

\$15.94

Settlement Summary:

\$10.95 SubTotal Tax: \$1.02 Tax2: \$0.00 \$2.00 Tip **Auto Gratuity:** \$1.97 \$15.94 Total

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY TRAVEL EXPENSE REPORT

(To be completed within 30 days from travel return date)

TRAVELE	ER:	Thella F. Bowens			DEPT. NAI	ME & NO		Exe	cutive Of	fice BU6	
DEPARTURE DATE:		4/22/2012	RETUR	N DATE:		4/24/201	2	REPOR	RT DUE:	5/	24/12
DESTINA	TION:	Pasadena, CA									
expenses	and approvals	ority Travel and Lodging Expense R s. Please attach all required support is should be explained in the space	ing documents	tion. All n							
			Authority				Employe	e Expens	ies		
			Expenses (Prepaid by Authority)	SUNDAY 4/22/12	MONDAY 4/23/12	TUESDAY 4/24/12	WEDNESDAY	THURSDAY	FRIDAY	BATURDAY	TOTALS
Air Fare, F	Railroad, Bus (attach copy of itinerary w/charges)									0.0
		e copy of flyer/registration expenses)	650.00								0.0
Rental Ca			万里位 经营销产			to the same of					0.0
Gas and C											0.0
Garage/Pa			Ly Aleman and			-					0.0
Mileage -	attach mileage	form*		72.15	72.15						144.3
Taxi and/o	or Shuttle Fare	(include tips pd.)*									0.0
Hotel*				209.61	209.61					100	419.2
	, Internet and	Fax*	医复数图象有限								0.0
Laundry*											0.0
	arately paid (m	aids,bellhop,other hotel srvs.)									0.0
Meals	Breakfast*	The state of the s									0.0
(include	Lunch*										0.0
tips pd.)	Dinner*			40.80							40.8
	Other Meal	ls*				1					0.0
Alcohol is	a non-reimburse	able expense	到是1000000000000000000000000000000000000								
Hospitality											0.0
Miscellane	ous: Baggage	Fees									0.0
					TOWN TO A						0.0
			医里的 医原始				Lieur (F				0.0
*Provide d	letailed receipts	s					146				0.0
	T	otal Expenses prepaid by Authority	650.00	322.56	281.76	0.00	0.00	0.00	0.00	0.00	604.3
Explanatio	en:				Total Exp	enses Pr	paid by A	uthority			650.0
							urred by E	mployee			
Mileage R	eport attached				(including cash advances)					604.3	
					Grand Tri	ip Total		100			1,254.3
							e (attach cop		ck)		
							paid by Au				650.0
1Give name	es and business	affiliations of any persons whose meals w	ere paid by trave	ler.			tive amour				
² Prepare (Check Request rsonal check pay				Due Auth	ority (ne	gative amo	unt)	na araa M	the amount i	604.32
						-	-				
I as travel	ler or adminis	trator acknowledge that I have re	ead, understa	ind and a	gree to A	uthority	policies 3	.40 - Trav	el and L	odging Ex	pense
Reimburs	ement Policy	and 3.30 - Business Expense F	Reimburseme	nt Policy	and that	any pun	chases/cla	aims that	are not a	llowed wil	l be my
		certify that this report of travel e									
correct.											
	Travel and	Lodging Expense Reimbursement F	Policy 3.40	•	Business	Expense	Reimburse	ment Poli	y 3.30		
Prepared E	Bv:	Ar Ar	my Caldera					Ext.:		2445	
Rrint/Type Name			4				6/22				
Traveler Signature: WWW Tills F. Is			MV?			Date: _	1164	75			
Approved (Ву:							Date:			
AUTHORIT	TY CLERK CE	RTIFICATION ON BEHALF OF EX	CUTIVE CON	MITTEE	(To be ce	rtified if u	sed by Pres	ident/CEO	, Gen. Cou	insel, or Chi	ief Auditor)
			Were desired	hereby cer	tify that thi	s docum	ent was an	proved by	the Execu	tive Comm	ittee at its
Please leav	e blank. Whoev	ver clerk's the meeting will insert their na		,			пас цр				at 110
		meeting.									
Leave blan	k and we will inse	ert the meeting date.)									

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY

MONTHLY MILEAGE and PARKING FEE REIMBURSEMENT REPORT

EMPLOYEE I		MISSESSES STATES	PERIOD COVERED	
Thelia Bow			1-Apr	
	NT/DIVISION			
Executive	Office BU6	Mary and the second		
DATE	MILES DRIVEN	DESTINATION AND PURPOSE OF TRIP	PARKING FEES & OTHER TRANSPORTATION COSTS	\$\$\$
4/22/12	130.00	Pasadena, CA		
		2012 Airport Board Members &		
		Commissioners Conference		
4/24/12	130.00	San Diego, CA		
				-
UBTOTAL	260,00		SUBTOTAL	

Computation of Reimbursement

TOTAL MILEAGE DRIVEN (LIMITED TO 200 MILE MONTHLY AVERAGE	PER YEAR)	260.00
REIMBURSEMENT RATE: (see below) *	Rate for 7/1/11 - 12/31/12 X	0.555
TOTAL MILEAGE REIMBURSEMENT		144.30
PARKING FEES/TOLL CHARGES (ATTACH RECEIPTS)		
TOTAL REIMBURSEMENT REQUESTED		\$ 144.30
r acknowledge that I have read, understand and agree to "Authority Policy 3.30 - Business Expense Reimbursement Policy and that any purchases/claims that are not allowed will be my responsibility. I further certify that this report of business expenses were incurred in connection with official Authority business and is true and correct. Business Expense Reimbursement Policy 3.30		
SIGNATURE OF EMPLOYEE	DEPT JOIV. HEAD APPROVAL	

Google

Directions to 191 N Los Robies Ave, Pasadena, CA 91101 130 mi – about 2 hours 17 mins 4/24/12



3225 N Harbor Dr, San Diego, CA 92101

Y			
	1.	Head south	go 16 ft total 16 ft
r	2.	Turn right toward Airport Terminal Rd	go 463 ft total 479 ft
5	3.	Slight left onto Airport Terminal Rd	go 0.2 mi total 0.3 mi
P	4.	Keep right at the fork	go 443 ft total 0.4 mi
4	5.	Turn left onto N Harbor Dr About 2 mins	go 1.1 mi total 1.4 mi
4	6.	Turn left onto W Laurei St About 2 mins	go 0.4 mi total 1.9 mi
4	7.	Turn left onto India St About 3 mins	go 0.9 mi total 2.7 mi
5	8.	Slight left to merge onto I-5 N About 1 hour 11 mins	go 75.2 mi total 78.0 mi
5	9.	Slight left to stay on I-5 N (signs for Santa Ana) About 42 mins	go 39.4 mi total 117 mi
5	10.	Slight right to stay on I-5 N (signs for I-10 W/Santa Monica/Interstate 5 N/Sacramento) About 5 mins	go 3.9 mi total 121 mi
7	11.	Take exit 137B for California 110/Pasadena Freeway	go 0.4 mi total 122 mi
10	12.	Keep left at the fork, follow signs for CA-110 N/Pasadena Fwy/Pasadena and merge onto CA-110 N/Pasadena Fwy About 6 mins	go 6.2 mi total 128 mi
	13.	Continue onto S Arroyo Pkwy About 2 mins	go 0.9 mi total 129 mi
)	14.	Turn right onto E Del Mar Blvd About 1 min	go 0.3 mi total 129 mi
h	15.	Take the 3rd left onto S Los Robles Ave Destination will be on the right About 2 mins	go 0.5 mi total 130 mi
) 1	191	N Los Robles Ave, Pasadena, CA 91101	

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Map data ©2012 Google

Directions weren't right? Please find your route on maps.google.com and click "Report a problem" at the bottom left.

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY 3/28 -> Curporate

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G	ALCIANT	_ 11401	RUG	T-0

by the Executive Committee at its

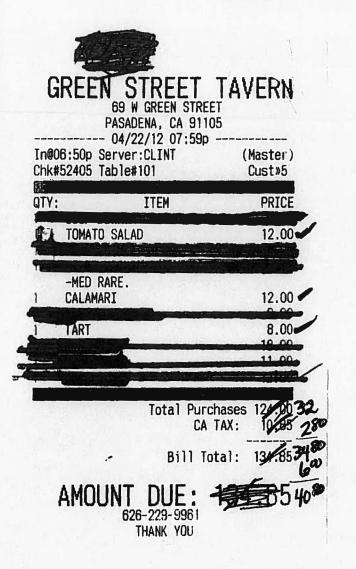
- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

		a F. Bowens				De	pt: 6/		Office	
osition:	☐ Board Men	nber 🔽	President/CEO	ГG	en. Couns	ei		Г	Chief Au	uditor
	All other A	uthority emplo	oyees (does not	require exe	cutive com	mittee ac	lministr	ator	approval)
DATE OF	REQUEST: 3/2	28/12 PL	ANNED DATE O	F DEPART	JRE/RETUR	RN: 04/	22/12		04/24	/12
of paper as Destination	TIONS/PURPOS s necessary): on:Pasadena, C/	A		Purpose: Commission	2012 Airpo	rt Board				shee
Explanation	on: 2012 Airport	t Board Memb	pers & Commiss	ioners Con	ference					
	ED OUT-OF-TO		EXPENSES							
Α. ΙΓ	AIRFARE	N COS 13.			\$					
	The first blade of the little	SPORTATION	N (Taxi, Train, C	ar Rental)	\$	20	0.00			
B. LC	DOGING		(,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,			0.00			
C. MI					\$ \$ \$ \$		0.00			
	EMINAR AND CO	ONFERENCE	FEES		\$		0.00			
E. EN	NTERTAINMENT	(If applicable	a)		\$		0.00			
	THER INCIDENT				\$					
	TOTAL PROJ	ECTED TRA	VEL EXPENSE		\$	135	0.00			
ERTIFICA	TION BY TR	AVELER BY	, my signature h	elow I cer	tify that the	ahove li	sted or	ıt_of	town tra	vel an
	penses conform,									
uthority's bus			Spincles 5.5	0 and <u>5.40</u>	and ale it					
	11/1	Wa 4	South			Date:	28	M	arch	10
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(Leave blank and we will insert the meeting date.)

meeting.

RECEIPTS FROM TRAVEL TO PASADENA, CA April 22 - 24, 2012—THELLA F. BOWENS



4/22/12 dunner

Tomato solad # 12
calamai # 12
fart # 8
32.00
2.80 tax
34.80
6.00 tip
40.80

Page ____OF __

	1005	
Thella Bowens	170.00	
	1	
Po Box 82776	706647	A
San Diego, CA 92138-2776	1	
	22-APR-12	13:25
	24-APR-12	11:36
D36FDZ	AX	

22-APR-12	RT1005	Room Charge 13	170.00)
22-APR-12	RT1005	Occupancy Tax	25.50 \$ \$ 20
22-APR-12	RT1005	CA Tourism Tax	0.11
22-APR-12	RT1005	Valet Parking	14.00
23-APR-12	RT1005	Room Charge 13	170.007
23-APR-12	RT1005	Occupancy Tax	25.50 (71)9
23-APR-12	RT1005	CA Tourism Tax	0.11
23-APR-12	RT1005	Valet Parking	14.00)
24-APR-12	AX	American Express	419.22-

Balance Due 0.00

EXPENSE REPORT SUMMARY

Date	Room/Tax	Food/Bev	Telephone	Other	Total	Payment
22-APR-12	195.61	0.00	0.00	14.00	209.61	0.00
23-APR-12	195.61	0.00	0.00	14.00	209.61	0.00
24-APR-12	0.00	0.00	0.00	0.00	0.00	419.22-
Total	391.22	0.00	0.00	28.00	419.22	419.22-

Thank you for choosing Starwood Hotels. We look forward to welcoming you back soon!

As a Starwood Preferred Guest you have earned at least 782 Starpoints for this visit

Thella Bowens ROOM DEPART AGENT FOLIO 706647 22-APR-12 1005 24-APR-12 MARIVIL

FW Airports Council International - North America Purchase Confirmation.txt

From: Bowens Thella

Sent: Monday, April 02, 2012 1:40 PM

Caldera Amy To:

Subject: FW: Airports Council International - North America Purchase

Confirmation

----Original Message----

From: onlineservices@aci-na.org [mailto:onlineservices@aci-na.org]

Sent: Friday, March 16, 2012 5:37 PM

To: Bowens Thella

Subject: Airports Council International - North America Purchase Confirmation

The following is a confirmation of your online purchase(s).

Attendee: Ms. Thella F. Bowens

Title: President/CEO

Company: San Diego County Regional Airport Authority Company ID: 10105

Registrant Class: MAP Product Freight: \$0.00 Product Ship Method:

Product Handling: \$0.00 Product Tax: \$0.00

* Total Charges: \$650.00

*Total charges include everything paid for in this transaction including dues, buying products, events, registering for multiple events and registering multiple people for events.

=Authorization======

Authorization Code: 011354

Order-ID: 20120316193701THELLA4105VSJF8D635D07

=Event & Functions=====

Event Code: 12417

Event Title: 2012 ACI-NA Airport Board Member & Commissioners Annual Conf

Event Total: \$650.00

Function Code: 12417/REG

Function Title: Conference Registration Fee Function Description: To register for the conference, check the Conference Registration box to the left

(and any other applicable categories) and proceed to check-out. Begin Date: 04/22/2012

Begin Time: 05:00 PM End Date: 04/24/2012 End Time: 12:00 PM Quantity Ordered: 1

Function Price: 650.00 Function Total Price: 650.00

*Event Notes: Thank you for registering for the 2012 Airport Board Member & Commissioners Annual Conference, April 22-24, 2012. Registration fees for the conference include the welcome reception, all food functions including breakfast, lunch, and breaks, and all educational materials. Dress for the meeting is business casual. All events will take place at The Westin Page 1

	72		

BRETON LOBNER

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY TRAVEL EXPENSE REPORT

		(To be con	mpleted within	30 days	from trave	el return d	late)				
TRAVELE	R:	Breton Lobner			DEPT. NAI	ME & NO.		G	eneral Co	ounsel	
DEPARTURE DATE:		4/24/2012	RETURN DATE:			4/29/2012		REPOR	RT DUE:	5/	29/12
DESTINAT	TION:	Charleston, NC					il. Day	177			
expenses a	and approvals	ority Travel and Lodging Expense R s. Please attach all required support ns should be explained in the space	ting documents	ation. All n							
			Authority Expenses			HXuy	Employe	e Expens	es		
			(Prepaid by Authority)	SUNDAY 4/29/12	MONDAY	TUESDAY 4/24/12	WEDNESDAY 4/25/12	THURSDAY 4/26/12	FRIDAY 4/27/12	8ATURDAY 4/28/12	TOTALS
Air Fare, R	Railroad, Bus	(attach copy of itinerary w/charges)	647.70	920/12		42412	42012	472012	4121112	4/20/12	0.00
		le copy of flyer/registration expenses)	785.00								0.00
Rental Car			Water Hall	A City				1000			0.00
Gas and O)i *		Liberty 10								0.00
Garage/Pa	ırking*							gradie.		V The state of	0.00
Mileage - a	attach mileage	e form*				AND RESERVED					0.00
Taxi and/o	r Shuttle Fare	(include tips pd.)*		35.00		32.00				Mary B	67.00
Hotel*						255.38	255.38	255.38	255.38	255.38	1,276.90
	, Internet and	Fax*									0.00
Laundry*											0.00
		naids,bellhop,other hotel srvs.)	SEE SEE SEE	2.00		4.00					6.00
Meals (include	Breakfast*	the state of the s		5.58		6.71		44.00			12.29
tips pd.)	Lunch*			9.31		8.28	40.00	14.06	40.00	23.20	54.85
	Dinner*			No.		49.00	48.00	55.00	40.00		192.00
Alaskalia	Other Mea				100000				異和意識	324 X 1866	0.00
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IVIISCEIIATIE	ous.		30.00	23.00		25.00				Section 1	0.00
											0.00
*Provide di	etailed receip	ts									0.00
		Total Expenses prepaid by Authority	1,462.70	76.89	0.00	380.37	303.38	324.44	295.38	278.58	1,659.04
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Explanation	n:			11111		enses Pre enses Pd.					1,462.70
ell and				11 11 12		cash adv		yee			1,659.04
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responsib correct.		r certify that this report of travel e Lodging Expense Reimbursement I				ection with Expense F		THE .		and is tru	e and
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Traveler Si Approved E	7 2	17W-M	1/45					Date: __ Date:			
	M. Maria	ERTIFICATION ON BEHALF OF EX	ECUTIVE CON	MITTEE	(To be co	rtified if			Gen Cou	neel or Ch	iof Auditor
AUTHURIT	I CLERK CE	INTERIOR ON BEHALI OF EX	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1								
i, (Please leav	e blank. Whoe	ver clerk's the meeting will insert their na		nereby cei	tily that th	is aocume	nt was ap	proved by	tne Execu	tive Comm	iiπee at its
(Leave blank	k and we will in:	meeting. sert the meeting date.)									

Failure to attach required documentation will result in the delay of processing reimbursement. If you have any questions, please see your department Administrative Assistant or call Accounting at ext. 2806.

SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY OUT-OF-TOWN TRAVEL REQUEST

GENERAL INSTRUCTIONS:

- A. All travel requests must conform to applicable provisions of Policies 3.30 and 3.40.
- B. Personnel traveling at Authority expense shall, consistent with the provisions of Policies <u>3.30</u> and <u>3.40</u>, use the most economical means available to affect the travel.

DATE OF REQUEST: 2/28/12 PLANNED DATE OF DEPARTURE DESTINATIONS/PURPOSE (Provide detailed explanation as to the of paper as necessary): Destination: Charleston, SC Purpose: All Explanation: Conference - The ABC's of Airport RFPs and Airport R from those who've been there and back again.	RE/RETURN:	4/24/1	
DATE OF REQUEST: 2/28/12 PLANNED DATE OF DEPARTURED DESTINATIONS/PURPOSE (Provide detailed explanation as to the of paper as necessary): Destination: Charleston, SC Purpose: Average Explanation: Conference - The ABC's of Airport RFPs and Airport RFPs	RE/RETURN:	4/24/1	
DESTINATIONS/PURPOSE (Provide detailed explanation as to the of paper as necessary): Destination: Charleston, SC Purpose: A Explanation: Conference - The ABC's of Airport RFPs and Airport RFPs			2 / 4/28/12
of paper as necessary): Destination: Charleston, SC Explanation: Conference - The ABC's of Airport RFPs and Airport RFPs	purpose of t	ha tain a	
Explanation: Conference - The ABC's of Airport RFPs and Airport I	CI-NA Sprin		
PROJECTED OUT-OF-TOWN TRAVEL EXPENSES			
A. TRANSPORTATION COSTS:	e	980.0	00
 AIRFARE OTHER TRANSPORTATION (Taxi, Train, Car Rental) 	\$ \$	100.0	
B. LODGING	\$	900.0	
C. MEALS	\$ \$ \$	200.0	
D. SEMINAR AND CONFERENCE FEES	\$	785.0	00
E. ENTERTAINMENT (If applicable)	\$		
F. OTHER INCIDENTAL EXPENSES	\$		
TOTAL PROJECTED TRAVEL EXPENSE	\$	2,965.0	<u>)0</u>
ERTIFICATION BY TRAVELER By my signature below, I certificated expenses conform to the Authority's Policies 3.30 and 3.40 authority's business. Travelers Signature:	and are reas	sonable a	
ERTIFICATION BY ADMINISTRATOR (Where Administrato	r is the Exec	cutive Co	mmittee, the Author
erk's signature is required).			
y my signature below, I certify the following:	arrant and the	مانحامات	
 I have conscientiously reviewed the above out-of-town travel re- The concerned out-of-town travel and all identified expenses are 			
Authority's business and reasonable in comparison to the antici			
3. The concerned out-of-town travel and all identified expenses co			
Authority's Policies <u>3.30</u> and <u>3.40</u> .	inionn to the	requiren	nents and intent of
Administrator's Signature:		Date) :
UTHORITY CLERK CERTIFICATION ON BEHALF OF E	XECUTIV	E COM	MITTEE

by the Executive Committee at its

(Leave blank and we will insert the meeting date.)

meeting.



DOUBLETREE HOTEL & SUITES

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Name & Address

LOBNER, BRETON 120 29TH PL

MANHATTAN BEACH, CA 90266

BY HILTON*
CHARLESTON - HISTORIC DISTRICT

Room Arrival Date Departure Date 208/NK1D 4/24/2012 4/29/2012

9:01:00PM

Adult/Child Room Rate

CAR:

1/0 225.00

RATE PLAN

HH# AL: UA # BLUE C-ACI

PAYMENT DUE UPON RECEIPT - 1.5% PER MONTH INTEREST CHARGE WILL BE APPLIED TO ALL PAST DUE INVOICES.

Fosio

CONFIRMATION NUMBER: 81274931

REFERENCE

4/29/2012

DATE

PAGE

1

DESCRIPTION AMOUNT

4/24/2012 4/24/2012		GUEST ROOM HAYNE		\$225.00	
	2845042 2845042	LODGING TAX		\$30.38	
4/25/2012	2845956	GUEST ROOM HAYNE		\$225.00	
4/25/2012	2845956	LODGING TAX		\$30.38	
4/26/2012	2846890	GUEST ROOM HAYNE		\$225.00	
4/26/2012	2846890	LODGING TAX		\$30.38	
4/27/2012	2847616	GUEST ROOM HAYNE		\$225.00	
4/27/2012	2847616	LODGING TAX		\$30.38	
4/28/2012	2848247	GUEST ROOM HAYNE		\$225.00	
4/28/2012	2848247	LODGING TAX		\$30.38	
4/29/2012	2848712	AX *4314	(5	1,276.90)	
		**BALANCE		\$0.00	
	any other sta	ors(R) stays are posted within 72 hours of che at more than 3,000 Hilton Family hotels won choosing Doubletree! Come back soon to en itality. For your next trip visit us at doubletree.	ridwide, please visit Hill njoy our warm chocolat	tonHHonors.co e chip cookies	om.
ACCOUNT NO.	any other sta	at more than 3,000 Hilton Family hotels won choosing Doubletree! Come back soon to e	ridwide, please visit Hill njoy our warm chocolat	tonHHonors.co e chip cookies	om. s and
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MERCHANDISE AND/OR SERVICES PURCHASED ON THIS CARD SHALL NOT BE RESOLD OR RETURNED FOR A CASH REFUND.



HOME 2

Hilton Grand Vacations

e-Events: Purchase Detail

Page 1 of 1 Registration

About ACI-NA

ACI-NA 2012 Events

ACI-NA Committees

Stats & Research

ACI-NA Newsroom

ACI-NA Home

Purchase Detail

other orders

Please print this page for future reference, and present it at on-site registration. if changes need to be made to your registration contact our office by calling (202) 293-8500 or by email at ogriffin@aci-na.org

Order# 60613 ID: 1039 Full Name: Breton K. Lobner

Order Date 03/01/2012

05:00 PM - 04/28/2012 12:00 PM

Description

Unit Price Qty.

Price

2012 ACI-NA Legal Issues Conference - From: 04/25/2012 To: 04/28/2012 Conference Registration Fee 04/24/2012

\$ 785.00

\$ 785.00

Total \$ 785.00



Traveltrust 3/4 North Coast Fighway 101 Encintas, Ca. 92024 Tel: 760-635-1700 Fax. 760-635-1720

Website www.travetrust.com LOBNER/BRETON 06-Mar-2012 12:52 pm Page 1 of 2 ************* UNITED E-TICKET CONFIRMATION *** FT2K8E *** PLEASE CHECK NEW CARRY-ON RESTRICTIONS DIRECT WITH YOUR CARRIER OR CALL TRAVELTRUST AT 800-792-4662 THIS IS AN E-TICKET RESERVATION. A GOVERNMENT ISSUED PHOTO ID IS NEEDED AT CHECK IN THIS TICKET IS NON-REFUNDABLE AND MUST BE USED FOR THE FLIGHTS BOOKED. IF THE RESERVATION IS NOT USED OR CANCELLED BEFORE THE DEPARTURE OF YOUR FLIGHTS IT MAY HAVE NO VALUE. CONTACT TRAVELTRUST BEFORE YOUR OUTBOUND FLIGHT IF CHANGE IS NECESSARY. INTERNATIONAL-MINIMUM 3 HOUR CHECK-IN PRIOR TO DEPARTURE DOMESTIC-MINIMUM 2 HOUR CHECK-IN PRIOR TO DEPARTURE FOR ADDITIONAL SECURITY INFORMATION VISIT WWW.TSA.GOV Air **United Airlines** Flight# 546 Class: T Washington Dulles DC, USA San Diego CA, USA To: From: Seats: Seat:30D 24-Apr-2012 Meal: **Light Lunch** 08:13am Equip: Boeing 757 200 Jet Status: Confirmed 08:13am Tuesday Depart: 24-Apr-2012 Tuesday Stops: 24-Apr-2012 Tuesday 04:07pm Arrival: Depart - TERMINAL 1 Arrive -United Airlines locator: FT2K8E LOBNER/BRETON Class of Service: Coach Air **United Airlines** Flight# 5688 Class: T Washington Dulles DC, USA To: Charleston SC, USA From: 24-Apr-2012 Meal: None Seats: Seat 6C 04:57pm CRJ-Canadair Regiona Status: Confirmed Equip: Tuesday Depart: 24-Apr-2012 Tuesday 04:57pm Stops: 06:41pm 24-Apr-2012 Tuesday Arrival: IAD-CHS OPERATED BY /EXPRESSJET AIRLINES DBA UNITED EXPRESS United Airlines locator: FT2K8E UA Frequent Flyer# -LOBNER/BRETON Flight Duration: 1 hour(s) and 44 minutes Class of Service: Coach **United Airlines** Flight# 4109 Class: H Air Charleston SC, USA To: Houston Intercontinental, TX From: 29-Apr-2012 Meal: **Light Lunch** Seats: Seat:16B 12:00pm Equip: **Embraer Jet** Status: Confirmed 12:00pm Sunday Depart: 29-Apr-2012 Sunday Stops: Arrival: 29-Apr-2012 Sunday 01:44pm CHS-IAH OPERATED BY /EXPRESSJET AIRLINES DBA UNITED EXPRESS Depart -Arrive - TERMINAL B United Airlines locator: FT2K8E UA Frequent Flyer# LOBNER/BRE Flight Duration: 2 hour(s) and 44 minutes -LOBNER/BRETON Class of Service: Coach



Traveltrust
374 North Coast Highway 101
Encinitias, Ca. 92024
Tol: 760-635-1700
Fex. 760-635-1720
Website: www.traveltrust.com

1589

Seat:28C

Confirmed

San Diego CA, USA

Flight#

Seats:

Status:

Stops:

To:

03:21pm

04:45pm

LOBNER/BRETON

06-Mar-2012 12:52 pm

Class: V

Page 2 of 2

29-Apr-2012 03:21pm

Sunday

Air Unit

From:

United Airlines

Houston Intercontinental, TX Food For Purchase

Meal: Food For Purchase Equip: Boeing 737-800 Jet Depart: 29-Apr-2012 Sund

Depart: 29-Apr-2012 Sunday Arrival: 29-Apr-2012 Sunday

Depart - TERMINAL C Arrive - TERMINAL 2

United Airlines locator: FT2K8E

UA Frequent Flyer# -LOBNER/BRETON Flight Duration: 3 hour(s) and 24 minutes

Class of Service: Coach

Other

26-Oct-2012 Friday San Diego CA, USA

RESERVATION RETAINED FOR 180 DAYS

TRAVELTRUST IS OPEN MONDAY - FRIDAY FROM 5AM-530PM PST

AND SATURDAY FROM 9AM-1PM PST - 760-635-1700. FOR EMERGENCY AFTERHOURS SERVICE IN THE US

PLEASE CALL 888-221-6043 AND USE YOUR VIT CODE - SJE72
PLEASE NOTE THIS IS OUR NEW EMERGENCY NUMBER
EACH EMERGENCY CALL IS BILLABLE AT A MINIMUM 25.00
THANK YOU FOR CHOOSING TRAVELTRUST...CHERYL HARLOFF

Ticket Information

LOBNER BRETON

Ticket#:7042224103 Invoice#:5233801 Ticket Base Fare: Ticket Tax: Total Ticket Amount: 563.73 83.97 647.70

Electronic: YES

SERVICE FEE DOCUMENT #: 0572443051

443051 FEE

FEE AMOUNT: 30.00

BILLED TO: AMERICAN EXPRESS ENDING IN 1012

Taxi

#23 SMAL

#23 SMALLS LIMO-TAXI

From the Charleston Int'l Airport to the Charleston Area

From the Charleston Area to the Charleston Int'l Airport

Other ____

SIGNATURE

FOR RESERVATIONS PLEASE CALL
Jervey Smalls Or______

AMT PD.

CAR PHONE: 729-2436

Breakfust Coffee

TARBUCKS COFFEE UAL SAN DIEGO AIRPORT

1228 Adriana

CHK 8602 APR24 12 7:47AM GS

1	OTS CRAL A. L	MU	2.90
1	LATTE T		3.50
	10 %		
	MAT D.		0.64-
	1:3TOTA:		5.76
			0.45
	AMOUNT P	6	.21
		0	
	Stbk Tarr		6.21

HOW DID WE DO?

JOE NIKNAM
619-231-5100 EXT:157
Joe.Niknam@hmshost.com
Amount 6.21
TerminalID Z0008155
RefrNbr 35278847
Redemption Approved for \$6.21
Card Balance 7.99
Gift Card Charge 6.21

top \$.50

Luxcet Yzy

FIVE GUYS
BURGERS AND FRIES
STORE # VA-0192
DULLES AIRPORT
AG-130 TERMINAL A
DULLES, VA 20166
(P) 703-661-8787

4/24/2012 4:28:19 PM

FIVE GUYS

Order Number:

CB 5.79 MAYO -> IG ONION LETTUCE 1 Reg. Drink 2.09 Sub. Total: \$7.88 Tax: \$0.40 Total: \$8.28 Cash \$5 \$5.00 Cash \$4.00 Change \$0.72 Register:1 Tran Seg No: 294 Cashier:Bajendra K. ***********

Help Five Guys and you could Win!
Log online to www.fiveguys.com/survey
and fill out a brief survey!

Don't throw away your receipt!!!

10 lucky people will win a
Five Guys Gift Card each month
Worth \$25 each!

No purchase necessary
Sweepstakes ends 12/31/12.

Must be at least 18 years old to enter.
Please visit www.fiveguys.com/survey
for Official Rules and how to enter
without making a purchase or
completing a survey.
Void where prohibited.

621 +tip \$ 6.71

Pinner Bret's share \$49

4.24

Hank's Seafood Restaurant 10 Hayne Street 723-FISH

Server: Coty	04/24/2012
Table 5/1	10:02 PM
Guests: 2	30042
Gulf Oysters 6	13.00
Spinach Salad	11.00
Rare Seared Tuna	29.00
CHAN	
Subtotal	77.00
Tax	8.81
Total	a5.81

Balance Due

85.81

Thank You For Dining With Us
We invite you to also enjoy
Charleston's award winning
restaurant:
PENINSULA GRILL
723-0700

4/24 luggage fee #25

UNITED

Sannane Deceint Issue Date: 29 APR 2012 CHS ATO A STAR ALLIANCE MEMBER 😍

Baggage Document 0162609891079 Description First Bag Fee Qty Fees 1 \$25.00 Ticket Number 0167042224103

Cardholder Name BREICH K LOHNER

BAGGAGE FEES

Total Fees

USD \$25.00

Confirmation: FT2K8E

Excess Baggage Terms and Conditions:

- All excess baggage is subject to space availability.
- Receipt for payment must be presented at bag check.
- For refunds or adjustments, see a United representative.

Carrier

Routing

UA

CHS - TAH

UA

IAH - SAN

A/25 Dinner But's Share # 48

Dinner Brefs share \$55

4.25

4.26

CYPRESS 167 East Bay St. Charleston, SC 29401

Gerver: Cris	04/25/2012
Table 54/10	9:44 PM
Ruests: 2	10044
January #1 1	

Reprint #: 1	
CaesarforOne Crab Cake	9.00 11.00 7.25
Gordon Sass Gls 1/2 Chateaubriand for 2 1/2 Tuna/Oyster	11.00 35.00 7.50
Subtotal Tax	96.75 10.52
Total	107.27
Balance Due	107.27

The Copress st ff

FIG FOOD IS GOOD 232 Meeting Street Charleston, SC 29401 (843)-805-5900

Jervei: Sara Table 46/1	04/26/2012 8:27 PM	
Guests: 4	#10007	
OYSTERS	15.00 ✓	
Cheese Plate	13.00	
Soft Shell Crab (2 \$36.00)	72.00	
Young Greens	7.00	
SORGHUM	8.00	
Coffee (2 @2.50)	5.00 ✓	

Balance Due

Subtota1

Liq Tax

Total

Tax

316.53

285.00

29.93

1.60

316.53

WWW.EATATFIG.COM 843-805-5900

9/27 Dinner Bref's Share # 40

4/27

Amen Street Fish & Raw Bar 205 East Bay Street 843-853-8600

Server: Beck	04/27/2012	
Table 27/4	9:35 PM	
Guests: 2 Reprint #: 1	#20119	
Gls Canyon Pinot Gris	6.00	
Berries Salad	9.95	
Add Crab Cake	6.50	
Oft Gaelic Ale	.75	
Cappellini and Clams	17.95	
Subtotal	62.15	
Tax	6.52	
Total	69.37	
Balance Due	69.37	

South Carolina
Sustainable Seafood Initiative
Platinum Member

Unch Lunch Bret's share \$14.06

4.26

BULL STREET GOURNET & MARKET 120 KING ST CHARLESTON, SC 29401 PHB 843-722-6464

ferm ID: 001 Shift W: 1

Ref #: 057

Sale

XXXXXXXXXX

AMEX Entry Method: Swiped

04/26/12 11:39:37

Inv #: 600056 Hoor Code: 905462

Apprvd: Online Batch#: 000260

Amount: \$ 22.11

Tip: 2
Total: 24.11

Customer Copy THANK YOU! Bret's share # 23.20

WELCOME! 4300 Ashley River Road 843-266-7477

Server: Kendall Table 11/1 Guests: 2	04/28/2012 2:26 PM	
duests: 2	#30033	
Three Course Lunch Lunch Arugula Salad Lunch Fried Chicken Lunch Huguenot Torte	18.95	
Three Course Lunch Lunch Arugula Salad Lunch Fried Chicken Lunch Key Lime Pie	18.95	
Pink Lemonade	2.00	
Subtotal Tax	39.90 0.00	
Total	39.90	
Balance Due	39.90	

Thank you and Come Again Check us out online! www.MiddletonPlace.org 4/29 Brakfast \$ 5.58

4/29 Linch Bret's share \$9.31

MKT HALL 188 MEETING ST

Merchant ID: 1170

Ref #: 8882

Sale

XXXXXXXXXXX

VISA

Entry Method: Swiped

:31:

5.58

04/29/12

09:43:19

Inv #: 000002"

Appr Code: 09603C

Approd: Online

Batch#: ARR313

Customer Copy

THANK YOU!

LUNCH

DNC TRAVEL HOSPITALITY **George Bush Intercontinental** * Bubba's Bayou City Grill S *

029 NICKY

46/2

9124

29APR'12 1:55PM

2 Cobb Salad @ 7.45 14.90

Subtotal

14,90

Total Tax 2:14 Total Due \$16.13

RECEIPT DATE 4 29 12 No. RECEIVED FROM_ TRANS fer OFOR RENT Frogra OFOR_ CASH ACCOUNT CHECK **FROM** PAYMENT MONEY 843-296-7941 CREDIT BAL. DUE

UNITED

Issue Date: 29 APR 2012 CHS ATO

A STAR ALLIANGE MEMBER \$.

Haggage Document 0162609890912

Description First Bag Fee Qty 1

Fees \$25.00 Methc 1 of Payment

American Express XXXXXXXXXXXXX

licket Number 9162320266032

Cardtolder Name BRETCA K LOBNER

BAGGAGE FEES

Total Fees

USD \$25.00

Confirmation: FTT2QL

Excess Haggage Terms and Conditions:

All excess baggage is subject to space availability. Receipt for payment must be presented at bag check.

For refunds or adjustments, see a United representative.

Carrier

Routing

IIA

CHS - TAH

UA

TAH - SAN



SPRING LEGAL AFFAIRS Conference Agenda

"The ABCs of Airport RFPs and Airport Procurement— Lessons from those who've been there and back again"

April 25 – 28, 2012 • Charleston, SC • DoubleTree Hotel Preliminary Agenda as of February 21, 2012

SPONSORS



Wednesday, April 25, 2012

12:30 - 6:30 PM

Registration

1:00 - 1:15 PM

Opening and Welcoming Remarks

Committee Chairperson: Joseph Messina, Divisional Deputy Solicitor, City of Philadelphia Law Department, Philadelphia International Airport

Airport Representative:

ACI-NA:

1:15 - 1:45 PM

SESSION 1: Setting the Stage----three recent examples of airport procurement scenarios resulting in protests of awards

Moderator:

Speakers:

1:45 - 2:30 PM

SESSION 2: A Review of the Landscape--Things to Consider during the

Competitive Selection Process

[This session will include discussions of the following: Drafting RFPs; developing evaluation criteria; selection panels---who, how many, internal vs. external; vetting of panel members; responsible proposers and responsiveness of bids; questions from proposers; issuing addenda and granting extensions of

time.1

Moderators:

Tom Anderson, General Counsel, Metropolitan Airports Commission, Minneapolis/St. Paul International Airport and Emily Neuberger, Senior Vice President & General Counsel, Wayne County Airport Authority, Detroit Metro

Airport

Speakers:

2:30 - 3:00 PM

SESSION 3: Open Records---What Has to be Handed Over and When

Moderators:

Helen Eckardt Berkman, Assistant City Attorney, Denver International Airport

and Robert C. Watson, Senior Vice President and Chief Legal Officer, Metropolitan Nashville Airport Authority, Nashville International Airport

Speakers:

Afternoon Break

3:15 - 4:00 PM

SESSION 4: Awards and protests—A look at various protest procedures as well as the following: waiving errors, rejecting all bids, lessons learned from protest identified in the opening session; "Best and Final Proposal"; how is the award made and when?; negotiating after award; handling protests from Disappointed Bidders

Moderators:

Raymond S. Ilgunas, General Counsel, Los Angeles International Airport,

Airport Legal Department and Carla L. Kelley, General Counsel, Legal Division,

Port of Portland, Portland International Airport

Speakers:

4:00 - 5:00 PM

SESSION 5: Legal Issues Associated with Airport Construction RFPs and

Competitive Selection of Design/Build and CM/GC Contractors

Moderator:

Philip Sunderland, General Counsel, Metropolitan Washington Airports

Authority

Speakers:

SPECIAL NETWORKING RECEPTION SPONSORED BY CHARLESTON INTERNATIONAL AIRPORT 5:00 - 7:30 PM



Thursday, April 26, 2012

7:30 AM - 12:15 PM

Registration

7:30 AM - 8:30 AM

Continental Breakfast

8:30 - 9:30 AM

SESSION 6: A Closer Look at Legal Issues Associated with Concessions RFPs

and Procurement Processes

Moderator:

Timothy Karaskiewicz, Office of the Milwaukee County Corporation Counsel,

General Mitchell International Airport, Milwaukee, WI

Speakers:

9:30 - 10:15 AM

SESSION 7: A Closer Look at Legal Issues Associated with the award of Professional Services Contracts—selection of architects and engineers, local rules on whether competitive selection is required, process for slection of

outside counsel and bond counsel

Moderator:

David Mackey, Interim Director and Chief Legal Counsel, Massachusetts Port

Authority

Speakers:

10:15 - 10:30 AM

Morning Break

10:30 - 11:30 AM

SESSION 8: The "sole source" conundrum and other exceptions to competitive

selection requirements

Moderator:

Bret Lobner, General Counsel, San Diego County Regional Airport Authority

Speakers:

11:30 AM - 12:00 PM

SESSION 9: General Wrap Up of Procurement Sessions

Moderator:

Speakers:

12: 00 - 5:00 PM

Networking Lunch (on your own) and Networking Afternoon

SPECIAL NETWORKING RECEPTION SPONSORED BY

ACI-NA

5:00 - 6:30 PM

Friday, April 27, 2012

8:00 AM - 3:15 PM	Registration
8:00 AM – 9:00 AM	Continental Breakfast
9:00 – 10:15 AM	SESSION 10: Litigation Update Session: Recent developments in important litigation involving airports will be discussed. [Closed to non-airport counsel representing issues adverse to airports in the listed or associated cases, except those speaking as retained airport counsel.]
Moderator:	Joseph Messina, Divisional Deputy Solicitor, City of Philadelphia Law Department, Philadelphia International Airport
Speakers:	 ADA Litigation: Nat'l Federation of the Blind Takings Litigation Outdoor Highway Billboard Advertising Takings Litigation Takings Litigation TAC Air V. Chattanooga Airport Kent County Part 16 Complaint Tinicum Township Litigation E. Lee Thomson, Las Vegas David Mackey, Massport Tom Anderson, Minneapolis Pablo Nuesch, Spiegel & McDiarmid Kept County Part 16 Complaint Tom Devine, Kaplan Kirsch & Rockwell Joseph Messina, Philadelphia
10:15 – 10:30 AM	Morning Break
10:30 – 11:15 AM	SESSION 11: TSA Legal Update on Airport Aviation Security Issues followed by Q & A Period
Speaker:	Francine Kerner, Chief Counsel, Transportation Security Administration
11:15 AM – 12:00 PM	SESSION 12: FAA Legal Update on Airport issues followed by Q & A Period
Speaker:	Daphne Fuller, Assistant Chief Counsel, FAA, Airport Law Branch
12:15 – 1:30 PM	Lunch Break
1:30 – 2:30 PM	SESSION 13: Airports and Travelers with Disabilitiesfrom Kiosks to Department of Labor Requirements and More, followed by Q & A Period
Moderator: Speakers:	James Briggs, Jr., Vice-President, Law, ACI-NA
2:30 - 3:00 PM	SESSION 14: U. S. Government Affairs Update followed by Q & A Period
Moderator:	Robert C. Watson, Senior Vice President and Chief Legal Officer, Metropolitan Nashville Airport Authority, Nashville International Airport
Speaker:	Jane Calderwood, Vice President, Vice President, Government and Political Affairs, ACI-NA
3:00 – 3:15 PM	Afternoon Break

3:15 - 4:15 PM

SESSION 15: Transactions Update Session: recent airport transactions---

what you don't know could help you!

[Closed to non-airport counsel representing issues adverse to airports in the

listed or associated matters, except those speaking as retained airport

counsel.]

Moderator: Jeff Letwin, Partner, Schnader Harrison Segal and Lewis and Counsel to the

Allegheny County Airport Authority, Pittsburgh International Airport

Speakers:

4:15 - 5:00 PM

SESSION 16: Everything You Need to Know About the ACI-NA Website-

followed by Q & A Period

Moderator: Speaker:

Saturday, April 28, 2012

8:00 AM - 10:30 AM

Registration

8:00 AM - 9:00 AM

Continental Breakfast

9:00 - 10:15 AM

SESSION 17: Ethics--- Issues Arising During Airport Procurement Matters

Speakers:

- David Mackey, Massport
- Helen Eckardt Berkman, Denver
- Timothy Karasklewicz, Milwaukee

10:15 - 10:30 AM

Morning Break

10:30 - 11:15 AM

SESSION 18: Ethics---Interactive Session with Hypotheticals for Small Group

Discussion with Concluding General Session

11:15 AM - 12:00 PM

SESSION 19: Legal Roundtable Discussion --- Issues of Importance not

elsewhere covered

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