

**DRAFT**

**SAN DIEGO COUNTY REGIONAL AIRPORT AUTHORITY  
TERMINAL DEVELOPMENT PROGRAM COMMITTEE MINUTES  
TUESDAY, OCTOBER 11, 2011  
SAN DIEGO INTERNATIONAL AIRPORT  
BOARD ROOM**

**CALL TO ORDER:**

Chair Boland called the regular meeting of the Terminal Development Program Committee and Special Board Meeting to order at 9:02 a.m., Tuesday, October 11, 2011, in the Board Room of the San Diego International Airport, Commuter Terminal, 3225 N. Harbor Drive, San Diego, CA 92101.

**PLEDGE OF ALLEGIANCE:** Chair Boland led the Pledge of Allegiance.

**ROLL CALL:**

Present:            Committee Members:    Boland, Gleason, Panknin, Robinson  
                         Board Members:                Smisek

Absent:            Committee Members:    Hubbs

Also Present: Thella F. Bowens, President/CEO; Breton K. Lobner, General Counsel; Lisa Wolfson, Assistant Authority Clerk II; Linda D. Gehlken, Assistant Authority Clerk I

*Board Members Panknin arrived during the course of the meeting.*

**NON-AGENDA PUBLIC COMMENT:** None

**NEW BUSINESS**

**1.    APPROVAL OF MINUTES:**

RECOMMENDATION: Approve the minutes of the June 29, 2011 special meeting.

**ACTION: Moved by Board Member Robinson and seconded by Chair Boland to approve staff's recommendation. Motion carried unanimously, noting Board Members Hubbs and Panknin as ABSENT.**

*Board Member Panknin arrived at the meeting at 9:08 a.m.*

Chair Boland stated that Item 4 would be heard at this time.

**4. FINANCIAL OVERVIEW OF THE GREEN BUILD COSTS AND FUNDING SOURCES:**

Vernon Evans, Vice President, Finance/Treasurer, provided a presentation of the Green Build costs and funding sources, which included overviews of the Terminal Development Program by Contract and by Location; Grant Summary; PFC Summary; Cost Trend; and Bond Usage & Issuance Forecast.

**2. THE GREEN BUILD – SMALL BUSINESS UPDATE:**

Bob Silvas, Director, Small Business Development, provided a presentation on the Small Business Update, which included Awards to Date; Activities; Upcoming Events; and Diversity Achievement.

In response to Board Member Panknin regarding the number of participants using the online courses, Mr. Silvas stated that approximately 2,500 people had logged in July. He stated that staff would provide the Committee with an updated number of participants.

Chair Boland requested that a breakout by percentage of minority-owned and women-owned contractors be provided at the next meeting.

Board Member Robinson requested that a gender breakdown be provided at the next meeting as well.

**3. UPDATE ON THE GREEN BUILD CONSTRUCTION AUDIT:**

Scott Thein, Auditor, provided a presentation on the Green Build Construction Audit, which included a review of activities; next steps for review process; and additional activities.

**5. GREEN BUILD PROGRAM UPDATE – LANDSIDE & TERMINAL 2W PHASING:**

David Brush, Director, Terminal Development Program, provided an update which included Contract 1 and 2 Phasing; Key Project Elements; Landside Phasing; Phasing Milestones; Terminal Construction Phasing; Terminal 2W Challenges and Key Project Elements; Recommended Approach; Level One and Two Terminal/Concourse Phasing; and a Budget Schedule Update.

Chair Boland requested that the Small Business and Landside Terminal 2W Phasing updates be provided to the Board at the November meeting.

**NON-AGENDA PUBLIC COMMENT:** None

**COMMITTEE MEMBER COMMENTS:** Chair Boland announced that a tour of the Green Build area would be held this afternoon, and invited any interested Board Members to attend.

**ADJOURNMENT:**

The meeting adjourned at 9:47 a.m. The next meeting will be held on January 10, 2012, at 9:00 a.m. in the Board Room in the Commuter Terminal at the San Diego International Airport.

APPROVED BY A MOTION OF THE TERMINAL DEVELOPMENT PROGRAM COMMITTEE THIS 6<sup>TH</sup> DAY OF FEBRUARY, 2012.

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BRYAN ENARSON  
VICE PRESIDENT, DEVELOPMENT

APPROVED AS TO FORM:

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TONY RUSSELL  
DIRECTOR, CORPORATE SERVICES/  
AUTHORITY CLERK