

**CALL TO ORDER:**

**PLEDGE OF ALLEGIANCE:** Board Member Gleason led the Pledge of Allegiance.

## ROLL CALL:

**Absent:**                      **Committee Members:**                      **None**

*Board Member Cox arrived during the course of the meeting.*

**NON-AGENDA PUBLIC COMMENT:** None

## NEW BUSINESS

**1. APPROVAL OF MINUTES:**

**ACTION: Moved by Board Member Robinson and seconded by Board Member Gleason to approve staff's recommendation. Motion carried unanimously.**

**2. GREEN BUILD PROGRESS REPORT:**

Bob Bolton, Senior Program Manager, provided a presentation on the Green Build Progress Report, which included Recent Aerial Photos, Construction Status, and Construction Milestones.

**3. GREEN BUILD ACTIVATION TEAM UPDATE:**

Murray Bauer, Director, Landside Operations, provided a presentation on the Green Build Activation Team Update, which included the Green Build Activation Approach, Transit Island Reroute, Parking Management Office, Common Use Passenger Processing System, Common Use Self Service, New Outbound Baggage Screening, New Security Checkpoint, and Task List Development.

**4. COMMUNITY COMMUNICATION UPDATE:**

Diana Lucero, Director, Marketing and Public Relations, provided a presentation on the Community Communication Update, which included Concession Development, Duty Free Store Ribbon Cutting Event, Barricade Wall Wraps, New Store and Restaurant Announcements, Green Build Grand Opening Events, Tensile Fabric Installation, North Side/ Receiving & Distribution Center, and Public Outreach Plan.

For the next CIPO Meeting, Chair Boland requested that staff provide an update on plans for the Green Build Grand Opening, including the funding breakdown, and partnerships with joint ventures.

**5. FINANCIAL OVERVIEW OF THE GREEN BUILD COSTS AND FUNDING SOURCES:**

Vernon Evans, Vice President, Finance, provided a presentation on the Financial Overview of the Green Build Costs and Funding Sources, which included Green Build Program by Contract, Green Build Program by Location, Green Build Program Grant Summary, Green Build Program Passenger Facility Charge Summary, Plan of Finance Total, Green Build Program Cost Trend, and Bond Usage & Issuance Forecast.

**6. CONSTRUCTION AUDIT STATUS REPORT:**

Shane Ellis, Senior Auditor, provided a presentation on the Construction Audit Status Report, which included AECOM Expenditures and Performance Audit Planning Phase, Rental Car Center Compliance and Controls, and RW Block Consulting Task Authorization.

**7. SMALL BUSINESS DEVELOPMENT REPORT:**

Bob Silvas, Director, Small Business Development, provided a presentation on the Small Business Development Report, which included Awards to Date, Remaining Packages, and Education Program.

Chair Boland suggested that a story be published about the successful outreach efforts by the Authority for its support of local minorities and small businesses on the Green Build project.

**8. ART PROGRAM UPDATE:**

Melissa Huapaya, Art Program Coordinator, provided the Art Program update, which included an overview of the Northside Public Art Developments. She stated that the artists have been selected for the Rental Car Center Public Art and community engagement meetings have been held with the artists. She also provided an update on the artists selection process for the Fixed Base Operator facility.

**9. RENTAL CAR CENTER UPDATE:**

Keith Wilschetz, Director, Airport Planning, provided a presentation on the Rental Car Center Update, which included Planned North Side Improvements, Key Project Milestones, Key Functional Elements, and Program Budget.

In response to Chair Boland regarding developments on the inter-modal transit center, Mr. Wilschetz stated that currently, SANDAG is exploring providing a route for passengers from Palm Street to the Rental Car Center, and Authority staff is working with SANDAG on that development.

In response to Board Member Cox regarding frequency of shuttle busses to and from the Rental Car Center, Mr. Wilschetz stated that a study is planned to define the frequency, with the goal of no more than a ten minute wait during peak periods.

Thella F. Bowens, President/CEO, requested that staff work to provide busses every five minutes or less.

In response to Board Member Gleason regarding obtaining a coastal development permit for the Rental Car Center, Mr. Wilschetz stated that the process is underway and staff anticipates receipt of the permit in June, which is in line with the construction schedule.

In response to Board Member Cox regarding the number of car rental agencies that will be housed in the Rental Car Center, Vernon Evans, Vice President, Finance/Treasurer, stated there are seven out of 18 agencies currently in negotiations. He further stated that incentives are being offered to the 11 other agencies.

In response to Board Member Gleason regarding a rendering of the front of the Rental Car Center building, Bob Bolton, Senior Program Manager, stated that the rendering is not yet complete but that staff is been working with a design architect to finalize it for future Board approval.

*Board Member Smisek left the dais at 10:08 a.m.*

Board Member Gleason stated that the public will need a clear understanding of the pedestrian bridge connection and where the drop off would be located.

In response to Board Member Panknin regarding a LEED goal for this project, Mr. Bolton stated that all new Authority construction projects have a minimum silver LEED goal.

**10. CAPITAL IMPROVEMENT PROGRAM UPDATE:**

Iraj Ghaemi, Director, Facilities Development, provided a presentation on the Capital Improvement Program Update, which included the Refurbish Concessions Support Infrastructure progress – Overall Concession Plan, Construction Progress Pictures, Rendering of Future Terminal 1 Food Court; Expand Terminal 2 East Facility progress – Construction Schedule, Existing Facility, Expanded Terminal 2 East Facility, Terminal Building Post Security Work, Terminal Building Pre Security Work, Gates 24-28 (East Package), and Construction Progress Pictures.

In response to Board Member Hubbs regarding the capital budget, Bryan Enarson, Vice President, Development, stated that the Board will be discussing budgets at its retreat in March, as well as at the annual Budget Workshop in May.

Thella F. Bowens, President/CEO, stated that staff will provide the Board a schedule of new concession openings and opportunities for positive public relations. She also requested that the Finance department keep the Board apprised of the revenues for temporary facilities in relation to the projections.

**NON-AGENDA PUBLIC COMMENT:** None

**COMMITTEE MEMBER COMMENTS:** None

**ADJOURNMENT:** The meeting adjourned at 10:33 a.m.

APPROVED BY A MOTION OF THE CAPITAL IMPROVEMENT PROGRAM  
OVERSIGHT COMMITTEE THIS 20<sup>TH</sup> DAY OF JUNE, 2013.



BRYAN ENARSON  
VICE PRESIDENT, DEVELOPMENT

APPROVED AS TO FORM:



LORRAINE BENNETT  
ASSISTANT AUTHORITY CLERK II